# **AAA**n@W

# The 5 Cs of Compliance: A Framework for Sustainable Digital Accessibility

#### **CONTENTS**

02	Making	the	invisible,	visible

- **03** A framework for clarity and action
- 04 The scale of the challenge
- **05** The 5 Cs of Compliance summary
- 06 Introduction: The need for compliance
- 07 The regulatory landscape
- 08 Risks of non-compliance
- 09 The business case for compliance
- **10** Accessibility as a strategic priority
- 11 Cask study: Risks of non-compliance

#### 12 Introducing the 5 Cs of Compliance

#### 13 Clarity

- 15 C-suite accountability
- 16 Best practices

#### 17 Contracts

19 Best practices

#### 20 Content

- 22 Best practices
- 23 The role of content in compliance
- 24 Page content

#### 25 Capabilities

27 Best practices

#### 28 Coverage

- 30 Best practices
- 31 Hypothetical case study

# 33 Implementation: Putting 5 Cs into practice

34 Suggested process

#### 37 Common hurdles to compliance

- 38 Position protection
- 39 Scale of the sprawl
- 40 Viewing compliance as a one-time fix
- 41 The promise of quick wins
- 42 It doesn't impact us

# 43 Conclusion: The business case for sustainable compliance

45 Take the next step with us



#### MAKING THE INVISIBLE VISIBLE

When we think about compliance and accessibility, most of us picture visible adjustments—a wheelchair ramp, a widened doorway or a Braille sign. These changes are easy to recognise and understand because they address physical barriers in our environment. But in the digital world, compliance challenges are harder to see. For many organisations, the barriers are invisible — hidden in complex code, unintuitive content and inaccessible design.



#### A FRAMEWORK FOR CLARITY AND ACTION

Making the invisible visible is key to creating a compliant digital world. The 5 Cs of Compliance framework reveals hidden challenges, providing organisations with the tools to identify, address and eliminate accessibility barriers.

This journey to visibility impacts three key audiences:

#### Disabled users:

Without digital compliance, millions face exclusion from online services, limiting their ability to access essential resources, shop online or engage with digital content.

#### **Executives:**

A lack of visibility into compliance challenges often means that issues are underestimated or ignored. Executives need clear, actionable insights to make informed decisions and drive meaningful change.

#### **Content creators:**

Content teams struggle with complex standards, high training costs and the pressure to publish quickly. Without support, these challenges become barriers to effective accessibility compliance.



#### THE SCALE OF THE CHALLENGE

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Through the 5 Cs of Compliance, we make digital accessibility visible, actionable, and achievable —ensuring inclusivity across all digital experiences.

#### **United States**



In the United States alone, solving accessibility issues represents a trillion-dollar opportunity by 2026.

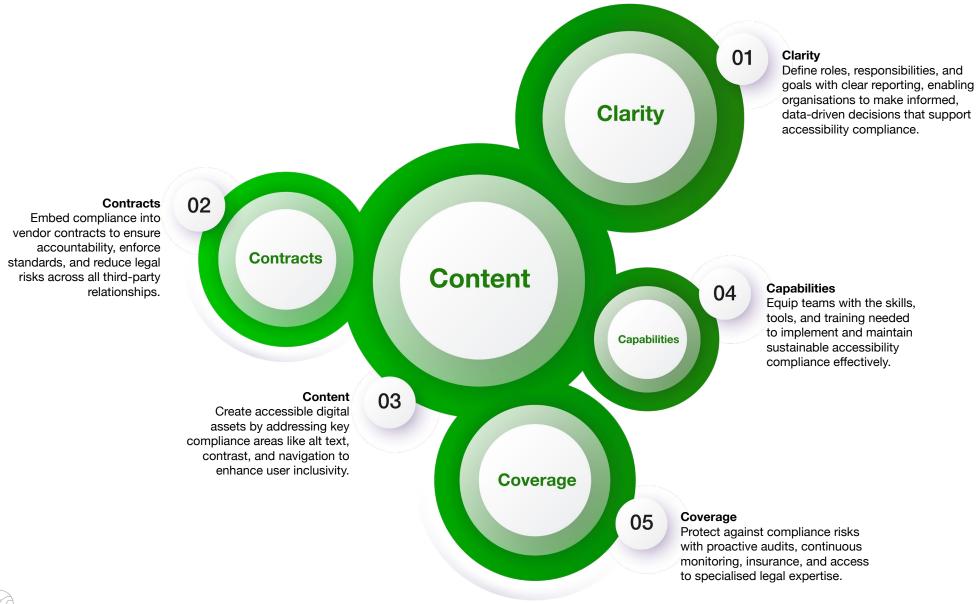
#### **Europe**



In Europe, where the compliance problem is estimated to be 1.5 times larger, the urgency is even greater. Addressing this invisible challenge isn't just a regulatory necessity—it's a chance to transform digital spaces for the better.



#### THE 5 Cs OF COMPLIANCE





#### INTRODUCTION: THE NEED FOR COMPLIANCE

With rising expectations for inclusivity and the need to adhere to stringent global accessibility standards, organisations are under unprecedented pressure to provide accessible digital experiences across all touchpoints.

This document introduces the 5 Cs of Compliance – Clarity, Contracts, Content, Capabilities, and Coverage – a comprehensive framework designed to guide organisations in achieving and maintaining digital accessibility, minimising the considerable risks associated with non-compliance.

The 5 Cs address the challenges by integrating accessibility compliance into the core of an organisation's digital strategy, transforming it from a technical obligation into a business-critical objective.



#### THE REGULATORY LANDSCAPE

The digital accessibility landscape is governed by several key regulations designed to ensure that websites and digital content are accessible to all users. These include the Americans with Disabilities Act (ADA) in the United States, the European Accessibility Act (EAA) in the EU, and the globally recognised Web Content Accessibility Guidelines (WCAG).

Each regulation requires organisations to make digital content usable by individuals with various disabilities, whether through accessible design, alternative text, or proper document structure.

#### Global reach of accessibility standards:

The ADA has set legal standards in the U.S., with thousands of annual lawsuits targeting non-compliant organisations, particularly those with public-facing websites. In Europe, the EAA mandates that all public sector websites and mobile applications must meet accessibility requirements by 2025, with similar standards anticipated in Canada under the Accessible Canada Act (ACA).

As organisations expand globally, they must adapt to these varying accessibility standards or risk legal repercussions. This increasingly regulated landscape underscores the importance of a proactive compliance strategy that aligns with both regional and international accessibility requirements.



#### **RISKS OF NON-COMPLIANCE**

Non-compliance with accessibility standards carries significant risks for organisations, impacting them financially, reputationally, and operationally.

#### Legal risks:

Non-compliance with accessibility regulations can result in costly lawsuits and settlements. In the U.S., ADA-related website accessibility cases frequently lead to settlements, with average settlement costs being \$27,000. As litigation in this area increases, organisations without proactive compliance measures are increasingly vulnerable to financial penalties.

#### **Reputational risks:**

Non-compliance can harm an organisation's reputation, particularly in the era of digital transparency and social accountability. Organisations that fail to meet accessibility standards risk negative publicity, customer backlash, and diminished trust among their audiences. High-profile legal actions against major brands serve as cautionary examples of the reputational damage that can result from failing to address accessibility.

#### **Operational risks:**

Inaccessible digital platforms create barriers for users, leading to limited engagement and missed opportunities for interaction. For organisations heavily reliant on online platforms, non-compliance can impact the user experience, leading to a decrease in site engagement, reduced customer satisfaction and, ultimately, lower revenue.

#### Alienating a key audience:

Globally, an estimated 1.3 billion people, or around 16% of the population, experience disabilities. This group represents a substantial market segment, with working-age people with disabilities in the U.S. alone controlling over £400 billion in disposable income. When digital experiences are inaccessible, organisations effectively exclude a large and financially influential segment of the population. This results in missing out on significant market potential and risking alienation of not only individuals with disabilities but also their families and advocates.



#### THE BUSINESS CASE FOR COMPLIANCE

Implementing digital compliance provides both ethical and strategic benefits that go beyond simply meeting regulatory standards.

#### Competitive advantage:

Digital compliance offers organisations a way to differentiate themselves in competitive markets. Accessible digital platforms provide a seamless experience for all users, broadening market reach, improving customer loyalty, and establishing an organisation as socially responsible.

#### **Cost-efficiency:**

Adopting a proactive approach to accessibility reduces the costs associated with reactive fixes and the risks of litigation. By integrating accessibility into the design and development processes, organisations can build compliance into their core operations and avoid costly legal actions in the future.

#### Alignment with corporate social responsibility (CSR):

Meeting, or even exceeding, compliance standards is a natural fit for CSR initiatives, helping organisations align with their Environmental, Social, and Governance (ESG) commitments. Accessibility demonstrates a commitment to inclusivity and social responsibility, enhancing an organisation's appeal to stakeholders who value equitable practices.



#### **ACCESSIBILITY AS A STRATEGIC PRIORITY**

Beyond legal compliance and operational efficiency, digital accessibility is a strategic priority that strengthens an organisation's brand, reputation and market reach.

#### **Building inclusivity into organisational values:**

Emphasising digital accessibility supports organisational values of inclusivity, benefiting customers, employees, and partners with disabilities. This commitment builds brand loyalty among a diverse and inclusive customer base.

#### **Embedding compliance into digital transformation:**

Accessibility aligns with digital transformation efforts by promoting adaptable, user-centric design. By embedding accessibility into digital strategies, organisations can ensure that all users, regardless of ability, can interact seamlessly with digital assets, supporting sustainable growth and resilience.



#### CASE STUDY: RISKS OF NON-COMPLIANCE

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A prominent example of the risks of non-compliance is the case of Robles v. Domino's Pizza, LLC.

In 2019, Domino's faced a lawsuit under the Americans with Disabilities Act (ADA) when a visually impaired customer, Guillermo Robles, was unable to use screen-reading technology to order food online. Robles argued that the company's website and app, tied to its physical locations, were subject to ADA standards and should be accessible to all users.

The Ninth Circuit Court of Appeals ruled in Robles' favour, ordering Domino's to bring its digital properties into compliance with WCAG 2.0 guidelines. After years of legal expenses and reputational impact, not to mention the considerable distraction caused, Domino's ultimately reached a settlement with Robles in 2022.

This case highlights the significant risks of accessibility noncompliance, as digital services connected to physical locations are increasingly held to accessibility standards under the ADA





# Introducing the 5 Cs of Compliance

Despite increased spending on accessibility, over 90% of website content fails to meet basic compliance standards, leading to continued litigation and minimal improvement. The 5 Cs framework provides a structured approach for achieving digital accessibility, ensuring that compliance becomes an integrated part of an organisation's digital strategy.

Each of the 5 Cs addresses a distinct area of compliance, from clear reporting and vendor accountability to content quality, team skills, and comprehensive coverage across digital properties.

Together, these components create a sustainable foundation for accessibility compliance.





# Clarity

Clarity in compliance is crucial for ensuring that accessibility roles, responsibilities, and goals are both visible and measurable across an organisation. Effective compliance depends on transparent reporting and well-defined roles that support data-driven decision-making at every level. A robust clarity strategy integrates a risk management approach, highlighting the need for distinct accountability between content teams, who handle accessible content creation, and technical developers, who manage structural accessibility.

#### **CLARITY CONTINUED**

It's essential to differentiate technical compliance from content compliance. Technical compliance (where only 6% of pages meet standards) often falls under the responsibility of vendors, meaning that contracts should place accountability on these external providers. Content compliance, in contrast, is managed directly by content teams and involves ensuring accessible images, text, and navigation elements.

Independent reporting plays a vital role in offering an unbiased assessment of an organisation's accessibility status, enabling teams to identify and address compliance gaps proactively. Common challenges, such as ambiguous boundaries of responsibility, can lead to compliance failures; therefore, defining and documenting roles within compliance structures is essential. By clarifying accountability and using independent verification, organisations can foster greater transparency and build a reliable foundation for continuous accessibility compliance.

#### **Setting accountability:**

Assign specific roles for accessibility across teams, including content managers, IT staff, and decision-makers. Clear roles help prevent ambiguity, ensuring each team member knows their part in maintaining compliance.

#### Measurable reporting:

Use dashboards and scorecards to monitor accessibility metrics, setting clear milestones to track progress. Reports should simplify technical data into actionable insights, allowing executives to make informed decisions. For example, reporting that breaks down accessibility issues by priority level can help leadership allocate resources effectively, focusing efforts where they are most impactful.

#### **Independent verification:**

Regular third-party audits and scorecards provide an objective assessment of accessibility status, identifying gaps that internal reviews may overlook. Independent verification supports transparency, fostering trust across departments.



#### **CLARITY CONTINUED**

#### **C-SUITE ACCOUNTABILITY**

Digital accessibility compliance is an executive-level responsibility that often intersects multiple departments, from IT to marketing, legal, and finance. Agreeing on ultimate ownership at the C-suite level is essential to ensure compliance does not fall through the cracks.

Each executive has a vested interest in digital accessibility, as outlined in the table below. This overview can help facilitate important discussions within the C-suite, determining which executive will lead the compliance initiative, while also supporting cross-functional collaboration.

	CIO	CFO	CDO	CLO	CSR/ESG lead	СМО	CCo	CEO
Role in accessibility compliance	Ensures technology meets compliance standards.	Oversees budgets, including costs for improvements.	Drives digital transformation ensuring accessibility.	Manages legal compliance with regulations.	Ensures social responsibility including accessibility.	Leads brands visibility and customer engagement. Owns website.	Oversees customer satisfaction ensuring access.	Sets overall strategy including diversity and accessibility.
Why accessibility falls within their remit	We accessibility tired to digital infrastructure and operational risk.	Impacts cost control, risk mitigation, and legal risks.	Critical for delivering seamless digital experience.	Legal liability for non- compliance can result in lawsuits and fines.	Aligns with social responsibility and inclusivity goals.	Prospect interaction depends on accessible content.	Ensures good customer experience and retention.	Reflects company value and drives inclusion. Buck stops here.
Why they might not realize a problem exists	May assume IT has handled it or be unaware of standards.	May view accessibility as an unplanned cost and be aware of legal risks.	May prioritise transformation over compliance. May be unaware of regulations.	May underestimate the growing volume of accessibility-related lawsuits or consider it a low priority.	May assume it is being dealt with elsewhere in business.	May not realise how many prospects are excluded. May not be aware of laws.	May lack visibility on accessibility issues.	Focus on broader goals assuming it's handled by IT or legal.
Importance of getting it right	Ensures infrastructure meets standards, reducing risk.	Reduces risk of lawsuits and boosts financial performance via inclusivity.	Provides competitive edge by improving experience.	Avoids financial penalties and reputational damage.	Aligns with ESG goals and boosts reputation.	Reaches broader audience and boosts engagement.	Improves satisfaction, loyalty, and prevents alienation.	Aligns with diversity goals, enhancing reputation and growth.
Barriers to addressing accessibility	Technical complexity, legacy systems, and costs.	Costs seem high upfront, unclear ROI.	Pressure to innovate fast, overlooking compliance.	Lack of legal pressure or visibility of risk.	May not understand scope beyond ESG concerns.	Prioritises content over ensuring it is accessible.	Balancing needs with technical limitations.	Competing priorities, may view as lower priority.
Why this issue is a priority now	Lawsuits rising, non-compliance risk business continuity.	Legal risks and brand damage make it urgent.	Accessibility is part of seamless digital experience.	Legal risks increase with new regulations (ADA/ EAA).	Pressure from investors to meet ESG goals.	Inaccessible content limits reach and revenue.	Enhances customer loyalty and prevents churn.	Impacts reputation, legal compliance, and competitiveness.
Key messages that may resonate	"AAAnow can help simplify road to compliance."	"Accessibility reduces legal risk and taps new markets."	"Seamless experience gives competitive edge and improves CX."	"Reducing exposure to lawsuits and ensuring compliance protects the company."	"Inclusion boosts reputation and meets stakeholder demands."	"Inclusive marketing reaches more customers, improving engagement."	"Better accessibility enhances customer experience and retention."	"Accessibility boosts brand value, aligns with diversity, and drives growth."

#### **CLARITY CONTINUED**

#### **BEST PRACTICES:**

#### **Transparent reporting:**

Establish a comprehensive reporting dashboard that displays real-time compliance status, clearly outlining goals, gaps, and progress across teams. Visual tools, like scorecards and compliance metrics, can help leadership and functional teams understand the current accessibility status, making it easy to track improvements and identify areas that require action.

#### Independent verification:

Conduct regular independent assessments to verify compliance and provide an objective view of accessibility. Third-party audits can minimise internal bias, offering a more accurate measure of compliance while helping to identify issues that internal teams may overlook. Independent assessments also reinforce accountability and add credibility to reporting.

#### **Defined responsibilities:**

Clarify accountability across content, technical teams and the C-suite to ensure comprehensive accessibility compliance. Assign specific roles for content teams (e.g., ensuring alt text, link descriptions) and technical teams (e.g., implementing code-level accessibility standards). At the executive level, designate a C-suite leader responsible for overseeing and championing compliance initiatives, ensuring accessibility remains a priority and aligns with overall business goals.





# Contracts



In accessibility compliance, many organisations rely on third-party vendors and consultants to manage aspects of their digital presence. This approach allows companies to benefit from specialised expertise, often covering areas such as web development, content management, and accessibility audits. However, outsourcing these functions also introduces risk: if external partners do not meet compliance standards, the organisation remains liable for any accessibility failures.

#### **CONTRACTS CONTINUED**

Contracts play a critical role in managing this risk, ensuring that third-party providers are held accountable for accessibility standards. It's essential to differentiate technical compliance, which should be the responsibility of vendors and CMS providers, from content compliance managed internally. By embedding specific technical compliance obligations for vendors into contracts, organisations can reduce liability and better focus internal resources on user-facing content compliance.

Clear contractual terms empower organisations to enforce compliance, verify standards, and take corrective action if partners fail to meet accessibility requirements.

#### **Contractual clarity:**

Set out specific accessibility obligations in all vendor contracts, including WCAG adherence, reporting requirements, and public marketing alignment. Clear contracts protect against ambiguity, ensuring vendors understand the compliance standards expected of them. Ensuring that contracts match public compliance claims also safeguards the organisation from legal and reputational risks, reinforcing a commitment to accessibility that customers and stakeholders can trust.

#### **Vendor compliance verification:**

Assess the compliance capabilities of suppliers and vendors before engagement and throughout the contract period. Regular audits ensure that partners maintain the required standards.

#### **Detailed legal protections:**

Include indemnity and liability clauses to protect the organisation financially. Contracts should make vendors responsible for compliance failures, incentivising them to uphold accessibility standards.



#### **CONTRACTS CONTINUED**

#### **BEST PRACTICES**

# Incorporate accessibility compliance metrics into vendor performance reviews:

Establish regular reviews to evaluate vendors based on accessibility compliance. Use specific metrics, such as error reduction rates, user experience accessibility scores, and completion of identified compliance tasks, to measure vendor performance. This not only holds vendors accountable but also provides clear, measurable indicators of progress.

#### Specify measurable deliverables:

Ensure all contracts include detailed, measurable deliverables aligned with accessibility standards, such as WCAG compliance levels (A, AA, or AAA). Vendors should be required to meet these specific standards consistently across all digital assets they manage. Defining these deliverables helps prevent ambiguity, ensuring that vendors are fully aware of their responsibilities and that compliance standards are maintained.

#### Additional third-party validation:

To ensure unbiased compliance verification, Contracts should specify that vendors and technical teams are subject to independent third-party assessments to prevent self-reporting and ensure compliance standards are objectively met. This extra layer of validation provides an objective review, preventing vendors from "marking their own homework" and increasing accountability. An independent assessment can identify compliance gaps missed by the primary vendor, adding an extra safeguard for the organisation.

#### Establish corrective action plans:

In cases where vendors do not meet accessibility standards, contracts should outline specific corrective actions and timelines for remediation. Setting clear expectations for remediation not only drives accountability but also gives the organisation a direct path for addressing and resolving compliance issues swiftly.





# Content



Content accessibility is essential for providing an inclusive digital experience that meets compliance standards and user expectations. For many organisations, this includes adjustments to elements like text, images, multimedia, and interactive components. However, because content is frequently updated and may involve multiple teams or third-party providers, maintaining consistent compliance is an ongoing challenge.

Achieving accessibility in digital content requires a dual approach: technical compliance, which covers back-end structures like templates and CMS functionality (typically managed by vendors), and content compliance, which involves user-facing elements such as alt text, link descriptions, contrast, and navigation. Clear contracts with vendors can enforce technical compliance standards, allowing internal teams to focus their efforts on maintaining content accessibility.

A proactive strategy that embeds accessibility checks into the content lifecycle is key to managing compliance risks and enhancing user experience. Addressing the 12 most common accessibility issues, such as alt text, link text, contrast, and keyboard navigation, can prevent up to 91% of accessibility challenges, significantly reducing exposure to legal risks. By establishing clear accessibility standards, conducting regular reviews, and assigning accountability across teams, organisations can make digital properties more accessible and compliant, building a more inclusive online presence that resonates with all users.

#### Content as a brand asset:

Accessible content goes beyond compliance; it reflects an organisation's values, demonstrating a commitment to inclusivity and user experience. Providing accessible content enhances engagement, supports customer loyalty, and aligns with brand values, building trust with users who appreciate companies prioritising accessibility.

#### Prioritise high-impact areas:

Focus on key areas with the highest impact on accessibility compliance, such as alt text for images, colour contrast, and descriptive link text. Addressing these elements can significantly reduce the risk of non-compliance, as they are often the basis for accessibility claims.

#### Proactive accessibility in content creation:

Integrate accessibility considerations into content design and production processes. This includes using accessible colour palettes, ensuring readable fonts, and making navigation options keyboard-friendly from the start. Proactive design reduces the need for reactive fixes, keeping content consistently accessible as it is created.

#### Continuous content assessment:

Implement a structured, periodic review process to ensure all published and updated content meets accessibility standards. Accessible, well-structured content can improve search engine rankings (SEO), increasing the brand's visibility to a broader audience while meeting compliance standards. Regular content assessments help organisations sustain compliance, fostering an inclusive, discoverable digital presence.



#### **BEST PRACTICES**

# Prioritise high-risk content elements and high-traffic pages:

Focus on accessibility elements with the highest compliance impact, such as alt text, heading structure, and contrast levels, beginning with the most frequently visited pages. By addressing these areas on high-traffic pages first, organisations can maximise accessibility impact, reduce compliance risk, and ensure that core content remains accessible to users with disabilities.

### Integrate accessibility in content workflows:

Embed accessibility checks into content creation workflows, so accessibility is considered at each stage. This includes ensuring colour contrast, providing text alternatives, and using accessible layouts from the outset. Embedding these practices into workflows helps prevent compliance issues before content is published.

#### **Automate routine content checks:**

Utilise Al and automation tools to scan content for common accessibility errors, such as missing alt text, poor contrast, or inaccessible media. Automation helps identify issues at scale, allowing teams to address them efficiently before they become problematic.

#### Schedule regular content reviews:

Establish a formal process for periodic content audits, particularly focusing on high-traffic areas or frequently updated content. Consistent reviews help maintain compliance, ensuring that new or modified content meets the latest accessibility standards.



#### THE ROLE OF CONTENT IN COMPLIANCE

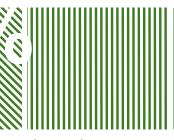
#### Content management



#### **Publishers (editors)**

What is added to pages to offer website visitors information, items to buy and documents to complete or take away.

**Templates** 



#### **Content Structure**

Templates / CSS that sit in the CMS and bring together various content elements to structure pages based on the visitor's device requirements. **CMS** 



#### Software Platform

The foundations on which you build and deliver your content. The starting point that must have the capability to adhere to WCAG requirements.

This is ever changing and is the majority of what impacts those people the rules are in place to support.

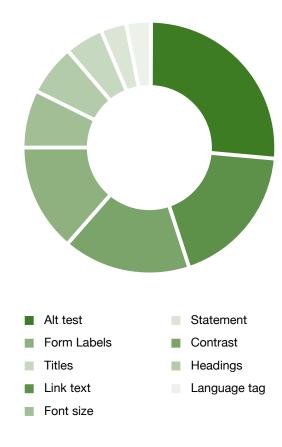
This is a one-time compliance build 'the diagnostics'.



#### PAGE CONTENT

An analysis of U.S. litigation and Cabinet Office complaints highlights how nine key content-related accessibility failures were present in 91% of cases.

These issues are not only the most common basis for complaints, but also provide the greatest opportunity to improve the experience for visitors with disabilities when resolved.







# Capabilities

Capabilities refer to the skills and knowledge necessary for teams and vendors to implement and maintain accessibility compliance effectively.

Accessibility compliance requires an understanding of both the technical and content-based requirements, from WCAG guidelines to best practices in accessible design. However, ensuring that all teams – from content creators to developers – have the required accessibility knowledge can be challenging, especially as standards and technology evolve.

#### CAPABILITIES CONTINUED

To meet these demands, organisations should focus on building capabilities through targeted training, regular skills assessments, and accessible tools that guide compliance. With technical compliance largely falling under vendor accountability, internal capabilities should prioritise content compliance, equipping teams to manage accessible images, text, and navigation. Al tools can assist non-technical staff with content accessibility tasks, providing efficient, accurate support for routine compliance checks.

By building capabilities, organisations can create a robust foundation for sustainable compliance and enable all teams to actively support accessibility goals.

#### Skill development and training:

Establish regular training sessions focused on accessibility standards and compliance tools, ensuring all team members understand WCAG requirements and their role in compliance. Providing targeted training empowers staff to create accessible content, code, and design, enhancing overall compliance.

#### Al-enhanced assistance:

Leverage Al-based tools that provide guided accessibility improvements, enabling non-experts to address compliance requirements without needing specialised knowledge. Al tools simplify complex tasks, making compliance achievable and scalable across the organisation.

#### Periodic skills audits:

Conduct regular skills audits to assess and update team knowledge of accessibility standards. Consider encouraging ongoing certifications in accessibility for both in-house teams and external vendors, ensuring alignment with the latest regulations and industry best practices. Maintaining current certifications supports proactive compliance and enables teams to keep pace with advancements in accessibility.

#### Competitive advantage:

Verified accessibility capabilities in vendors and internal teams can serve as a competitive differentiator. Organisations with a deep knowledge of accessibility compliance are better positioned to meet evolving standards and set themselves apart as industry leaders in inclusivity.



#### CAPABILITIES CONTINUED

#### **BEST PRACTICES**

# Develop targeted training programmes:

Create training sessions on core accessibility standards, including WCAG principles, accessible design, and compliance tools. Integrate accessibility into onboarding for new hires and provide regular refreshers to keep staff informed on evolving standards. Targeted training helps ensure that all teams, from content creators to developers, are prepared to maintain accessibility in their roles.

### Utilise Al-based accessibility tools:

Implement AI-based tools that guide teams through accessibility fixes and help automate compliance checks, such as flagging low-contrast text or missing alt text. These tools enable non-specialist staff to handle accessibility requirements effectively, making compliance management more accessible and less time-consuming.

### Conduct regular skills assessments:

Schedule periodic skills audits to evaluate the accessibility knowledge of internal teams and vendors, ensuring alignment with current standards. Skills assessments help identify areas for improvement and ensure that both in-house and external teams have the knowledge required to support compliance.

## Select vendors with accessibility expertise:

Choose third-party vendors who demonstrate strong accessibility capabilities. Include accessibility as a key qualification criterion in vendor selection to ensure their knowledge aligns with organisational goals.





# Coverage

Coverage provides a vital layer of protection for organisations by preparing them for potential accessibility compliance failures across all digital properties, including websites, mobile applications, documents, and third-party platforms.

Despite robust preventive efforts, unexpected issues can arise due to human error, system changes, or evolving legal standards, making comprehensive coverage essential to mitigate financial and operational risks.

#### **COVERAGE CONTINUED**

Effective coverage in accessibility includes accessibilityspecific insurance, structured claims management processes, and access to specialised legal expertise. Together, these elements create a proactive risk management approach that minimises disruption and helps organisations maintain trust and compliance, even when challenges occur.

#### Insurance and claims management:

Accessibility-specific insurance provides financial protection in the event of lawsuits, covering potential costs from settlements to legal fees. Establishing a structured claims management process allows organisations to handle accessibility-related issues quickly and efficiently, reducing operational and reputational impacts.

#### Specialised legal support:

Engaging legal experts in accessibility law offers essential guidance on compliance obligations and claims management. This expertise ensures that the organisation is equipped to handle complex accessibility issues swiftly, providing confidence in navigating the legal landscape.

#### Proactive audits and continuous monitoring:

While insurance and legal safeguards provide protection, proactive compliance checks through regular audits and monitoring help identify issues before they escalate. This dual approach balances preventive measures with risk mitigation, supporting a resilient, compliant digital presence.



#### **COVERAGE CONTINUED**

#### **BEST PRACTICES**

### Evaluate accessibility-specific insurance:

Select insurance that addresses accessibility compliance risks, offering coverage for legal and financial repercussions associated with non-compliance. Insurance provides a safety net that can help manage potential liabilities, giving the organisation peace of mind.

## Establish a structured claims management process:

Implement a defined protocol for handling accessibility-related claims, ensuring that responses are swift and coordinated. A clear claims process minimises disruption and keeps compliance on track during challenging situations.

# Partner with legal experts in accessibility:

Work with legal professionals who specialise in accessibility compliance to receive strategic advice and assistance in managing claims. This partnership helps the organisation remain responsive and well-prepared in the face of evolving standards and potential legal actions.

### Conduct proactive audits and ongoing monitoring:

Schedule regular, comprehensive compliance audits across all digital properties, complemented by automated monitoring tools. This proactive stance helps identify and address accessibility gaps, supporting compliance and reducing the need for reactive remediation.



#### **HYPOTHETICAL CASE STUDY:**

#### **GLOBAL ENTERTAINMENT COMPANY**

A major media organisation managing various digital assets – streaming platforms, news sites, and retail interfaces – sought to enhance accessibility to reach a broader audience and align with its brand commitment to inclusivity. By implementing the 5 Cs framework, the organisation developed a commercially oriented, data-driven strategy that optimised accessibility while supporting its growth objectives.

- Clarity: Using a centralised Scorecard system, the
  organisation categorised each digital asset by its accessibility
  status, assigning specific compliance targets for each
  property based on audience engagement and commercial
  potential. This approach allowed leadership to prioritise
  resources for high-traffic, revenue-generating assets,
  ensuring that accessibility investments aligned with business
  goals.
- Contracts: Compliance expectations were detailed in vendor contracts, with WCAG standards specified for content providers and service partners. Regular audits and clear compliance benchmarks were embedded in contracts, incentivising vendors to maintain high accessibility standards across all consumer-facing digital assets.

- Content: Automated compliance tools were employed to prioritise updates on high-traffic pages, especially those involving streaming and e-commerce. By focusing on key content elements like alt text, keyboard navigation, and contrast for these commercial assets, the organisation improved usability and reduced potential legal risks, creating a more inclusive experience for a diverse audience.
- Capabilities: Al-assisted training allowed non-technical staff
  to address routine accessibility updates efficiently, reducing
  dependency on specialised resources. Regular workshops
  provided content creators with the skills to create accessible
  media from the outset, embedding accessibility as a core
  competency in the media production process.
- Coverage: The organisation implemented accessibility-specific insurance and a structured claims management process to protect against unexpected compliance issues. This proactive coverage strategy, supported by continuous compliance monitoring across mobile apps and web platforms, minimised litigation risks and reinforced the brand's reputation for inclusivity. With these safeguards, the organisation strengthened customer trust, contributing to both brand loyalty and market expansion.

This structured, commercially focused compliance model enabled the media organisation to extend its digital reach and accessibility while aligning with its brand and business objectives.



#### **HYPOTHETICAL CASE STUDY:**

#### LOCAL GOVERNMENT ORGANISATION

A local government organisation managing numerous publicfacing websites aimed to improve digital accessibility across essential services, despite a limited budget. The authority applied the 5 Cs framework to establish a systematic, resource-efficient compliance strategy that prioritised inclusivity and minimised legal risks, while maintaining fiscal responsibility.

- Clarity: The organisation implemented dashboards that provided each department with real-time insights into their sites' accessibility status. By setting incremental compliance goals, departments were able to monitor their progress and prioritise critical updates, ensuring transparency and accountability at all levels without overextending resources.
- Contracts: Compliance requirements were integrated into service provider contracts, specifying WCAG adherence and periodic compliance checks. By embedding accessibility standards in third-party agreements, essential vendors, such as those providing citizen service platforms, were contracted to uphold consistent accessibility standards across all outsourced services.

- Content: The organisation prioritised accessibility in high-impact content areas, such as public information pages, forms, and navigation elements. By focusing first on accessible alt text, form labels, and intuitive navigation, the authority ensured that the most frequently accessed information met compliance standards, maximising accessibility with minimal investment.
- Capabilities: With limited resources, the authority relied on Al-guided tools to support non-technical staff in handling accessibility updates efficiently. Routine, cost-effective training sessions empowered teams across departments to manage compliance without needing advanced expertise, creating a sustainable model for ongoing accessibility.
- Coverage: The organisation incorporated accessibility-specific insurance and established a claims management process to mitigate financial risk from compliance failures. Periodic audits of public-facing sites provided a proactive baseline of accessibility, allowing the authority to manage legal exposure while staying within budget constraints. This balanced approach demonstrated a commitment to accessible service delivery, maximising public funds and supporting an inclusive experience for all residents.

This cost-effective compliance model allowed the local government to provide accessible digital services to residents, aligning its accessibility goals with both fiscal responsibility and public service objectives.





# Implementation: Putting the 5 Cs into practice

Implementing the 5 Cs framework requires a phased approach to ensure that each area of compliance is thoroughly addressed and integrated into the organisation's digital strategy. By establishing a structured, step-by-step process, organisations can build a sustainable compliance model that adapts to evolving accessibility standards while fostering a culture of inclusivity.



# SUGGESTED PROCESS FOR IMPLEMENTING THE 5 Cs FRAMEWORK

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### Phase 1: Initial assessment and accountability setup

#### **Objective:**

Identify current compliance gaps, establish accountability across teams, and create foundational reporting mechanisms.

#### Actions:

- Conduct a comprehensive compliance audit to identify gaps across digital properties, including websites, apps, and multimedia assets.
- Assign roles and responsibilities, ensuring that accountability is shared across content teams, technical teams, and the C-suite.
- Develop initial reporting structures, such as dashboards or scorecards, that translate accessibility data into actionable insights for decision-makers. These tools provide visibility into compliance status and help track progress in real-time.

#### Outcome:

A clear understanding of the organisation's compliance baseline, with roles and reporting structures in place to support ongoing accountability.



# SUGGESTED PROCESS FOR IMPLEMENTING THE 5 Cs FRAMEWORK

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### Phase 2: Integration of compliance standards and training initiatives

#### **Objective:**

Embed accessibility requirements into vendor contracts, initiate content assessments, and launch training to build internal capabilities.

#### **Actions:**

- Update vendor and partner contracts to include specific accessibility standards, such as WCAG compliance levels, and outline expectations for regular compliance verification.
- Begin content assessments, focusing on high-traffic pages and critical content areas to ensure foundational accessibility improvements are addressed first.
- Launch targeted training sessions for both content creators and developers, with an emphasis on practical skills for creating and managing accessible digital assets. Use Al-guided tools to support non-technical staff, making compliance management more efficient.

#### **Outcome:**

Accessibility standards are incorporated into external and internal processes, and staff are equipped with the knowledge needed to implement compliant practices consistently.



## SUGGESTED PROCESS FOR IMPLEMENTING THE 5 Cs FRAMEWORK

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## Phase 3: Ongoing audits, monitoring and adaptation

## **Objective:**

Establish a continuous improvement cycle through regular audits, progress monitoring, and strategic adjustments in response to regulatory updates.

#### **Actions:**

- Schedule periodic accessibility audits to maintain compliance across all digital properties, identifying new gaps as they arise.
- Monitor progress using established reporting structures and track KPIs to measure compliance efforts across departments and teams.
- Adjust strategies as necessary to align with new accessibility standards or industry best practices. Use feedback from audits and reporting tools to refine compliance approaches, making incremental improvements to ensure long-term sustainability.

#### **Outcome:**

A proactive compliance model that evolves with accessibility standards, supported by continuous monitoring and a commitment to improvement.





# Common hurdles to compliance

Achieving and maintaining digital accessibility is not without its challenges. Organisations often encounter significant obstacles that hinder progress and delay meaningful change. These hurdles are not just technical; they touch on leadership, organisational structure, and long-standing industry misconceptions.

This section explores five common hurdles to compliance. Each represents a critical barrier, and overcoming them is essential to fostering inclusivity and mitigating risk. By addressing these challenges head-on, organisations can create a sustainable path toward accessibility compliance.



## HURDLE 1: POSITION PROTECTION

Many accessibility providers define their own KPIs and produce internal reports that paint an overly optimistic picture. These self-serving practices perpetuate a false sense of security for

decision-makers, while accessibility issues remain unresolved.

For executives, this creates a "head-in-the-sand" dynamic. Leaders often prefer reassurance over harsh truths, continuing to invest in flawed processes that yield little progress. Compounding this, vendors frequently market their systems as fully compliant without addressing broader issues like inaccessible content or legacy systems.

To combat this, organisations must demand independent auditing and unbiased reporting. Much like a building inspector reviews construction work, accessibility compliance should not depend solely on the assurances of those implementing the changes. Independent assessments not only expose blind spots but also build trust and accountability, empowering organisations to make informed decisions that drive real improvement.

One of the largest hurdles to accessibility compliance is "position protection", where organisations or vendors resist transparency to maintain their status quo.



## HURDLE 2: SCALE AND SPRAWL

The digital footprint of many organisations is far larger than they realise. While a main website may be the focus of compliance efforts, it is often just the tip of the iceberg.

Hidden within an organisation's ecosystem are microsites, campaign pages, and outdated platforms—many of which are unmonitored and unmanaged.

Studies reveal that up to 41% of an organisation's online assets are unknown, creating compliance blind spots. These forgotten sites often pose the greatest risk, as they are rarely updated or included in audits. Additionally, the sprawling nature of digital environments leads to fragmented strategies, inefficiencies, and inflated costs.

To address this, organisations must map their entire digital landscape. Discovery tools and organisation-wide scorecards can help identify all active platforms, enabling a comprehensive compliance approach. By understanding the scale and sprawl of their digital presence, organisations can eliminate redundant assets, focus resources effectively, and reduce overall risk.



## HURDLE 3: VIEWING COMPLIANCE AS A ONE-TIME FIX

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Accessibility compliance is often misunderstood as a one-time task, resulting in recurring failures.

While backend technical fixes - such as updating templates or CMS systems - can be addressed permanently, content compliance requires continuous attention. New blog posts, images, and interactive features are introduced regularly, each with the potential to create new barriers.

This misconception is compounded by the evolving nature of accessibility standards. Without ongoing efforts, even organisations that achieve initial compliance risk falling behind as regulations change.

To move beyond this hurdle, organisations must embed compliance into their operational processes. Automated tools, regular audits, and accessible content workflows ensure that compliance is not just achieved but maintained. Treating accessibility as a dynamic, ongoing process is essential to delivering consistent, barrier-free experiences.



## HURDLE 4: THE PROMISE OF QUICK WINS

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The accessibility market is often plagued by promises of "quick wins"—solutions that claim to fix all compliance issues with minimal effort. Overlays, widgets, and "one line of code" products may provide surface-level fixes, but they rarely address underlying problems. Worse, they create a false sense of security, leaving organisations vulnerable to legal and reputational risks.

These shortcuts appeal to organisations looking for low-cost, fast solutions. However, the reality is that compliance requires a deeper, more comprehensive approach. Without addressing the root causes of inaccessibility, such as poor content practices or legacy systems, organisations remain at risk.

The solution lies in rejecting quick fixes in favour of robust, scalable compliance strategies. By investing in tools that deliver meaningful insights and focusing on continuous improvement, organisations can achieve genuine progress rather than superficial results.



## **HURDLE 5**:

**MISCONCEPTION: "IT DOESN'T IMPACT US"** 

A common misconception is that accessibility compliance doesn't apply to certain organisations. Small businesses, B2B companies, and those in niche industries often assume they are exempt.

However, regulations frequently extend to supply chain partners and any organisation providing user-facing content.

Even in cases where exemptions exist, ethical business practices demand action. Failing to address accessibility alienates significant portions of the population and undermines trust with customers. For organisations committed to social responsibility, compliance is not just a legal obligation—it's a moral imperative.

Overcoming this hurdle requires a shift in perspective. Accessibility should be viewed as an opportunity to foster inclusivity, strengthen brand reputation, and build customer loyalty. Affordable, scalable tools make it easier than ever for organisations of all sizes to demonstrate their commitment to accessibility and align with evolving expectations.





# Conclusion: The business case for sustainable compliance

Digital compliance is no longer a discretionary initiative but a fundamental requirement for any organisation committed to inclusivity and accessibility.



## CONCLUSION

The 5 Cs of Compliance framework provides a structured, adaptable approach to achieving accessibility goals across diverse digital environments. Each component addresses a critical area of compliance, ensuring that organisations can deliver accessible experiences that meet both regulatory standards and user expectations, reducing business risk along the way.

Implementing the 5 Cs framework enables organisations to build a culture of accessibility that aligns with their brand values and operational objectives. By embedding compliance into contracts, prioritising high-impact content, and developing internal expertise, organisations can sustain accessibility efforts over time. Furthermore, regular audits and independent verification support a proactive approach, enabling organisations to adapt to changing accessibility standards and minimise the risk of noncompliance.

As organisations continue to adopt digital-first strategies, the importance of accessible digital experiences will only increase. Through the 5 Cs framework, organisations can build a solid foundation for long-term accessibility, fostering inclusivity and enhancing their digital presence for all users. This approach not only meets compliance requirements but also strengthens the organisation's commitment to a more inclusive digital landscape.



## TAKE THE NEXT STEP WITH US

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Achieving and maintaining digital accessibility is an ongoing journey, and AAAnow is here to guide you every step of the way. Our specialised compliance tools, AI-driven insights, and expert support empower organisations to implement the 5 Cs framework seamlessly, ensuring that accessibility is embedded within your digital strategy from day one.

Get in touch with AAAnow today to schedule a consultation and discover how we can help your organisation build a sustainable, inclusive digital experience that meets the needs of all users and aligns with evolving accessibility standards. Join us in making compliance a key pillar of your brand's digital presence and start building a stronger, more compliant future.

Contact <u>5cs@AAAnow.ai</u> for more information.





AAAnow is a technology company delivering global website compliance with our Compliance-as-a-Service platform. Rooted in a proud legacy as a pioneer of accessibility testing, we continue to innovate, blending advanced AI with human expertise.

Our solutions make compliance simpler to understand, quicker to implement, and less disruptive to maintain—empowering organisations to stay focused on what they do best.





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