

2024/2025

# PROSPECTUS





# CONTENTS PAGE

**Welcome from The Principal**

**Our Mission Statement**

**What's it like being at Horizons College?**

**Our Courses:**

- Pathway to Employment
- Preparation for Supported Internship
- Supported Internship
- Pathway to Independence
- Pathway to Life Choices

**Our Curriculum:**

- Tutorials
- Functional Skills
- Activities for Daily Living (ADL)
- Enterprise
- Enrichment

**Vocational Options**

**Careers Programme & Work Experience**

**Therapy Team**

**Facilities:**

- Café
- Sensory Room
- Media Room
- Heart Space

**Qualifications**

**Safeguarding & Prevent**

**Admissions, Transitions & Destinations**

**Contact us**



# WELCOME

## MESSAGE

I would like to warmly welcome you to Horizons College, an independent specialist provider of further education based in Royal Wootton Bassett. The College is a unique provision where students are guided along their personalised paths to independence and interdependence. It is always wonderful to see our learners making progress, making friends and making choices about their lives.

Our learners are at the heart of everything we do. The curriculum is highly personalised to help our learners achieve their goals. Learners are guided and supported by highly committed and friendly staff.

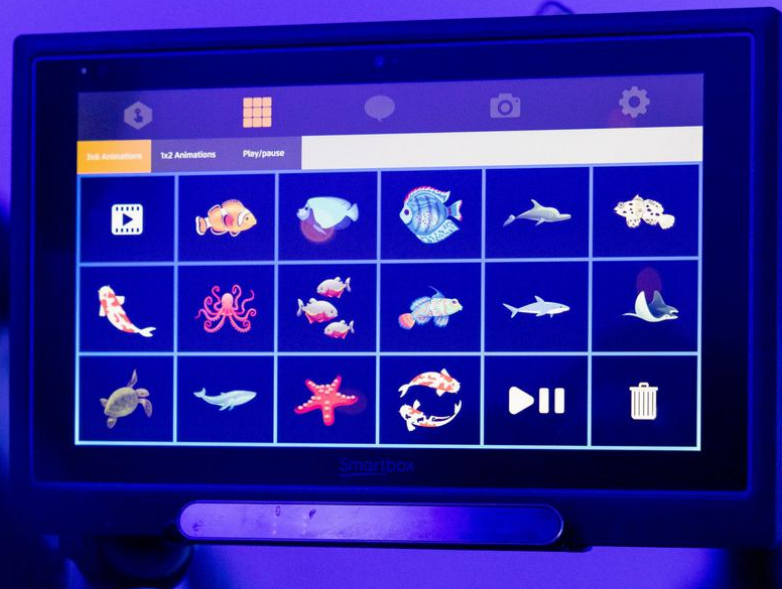


**Genti Mullaliu**

**Principal of Horizons College**

The college offers lots of opportunities to learn and progress through a range of learning environments as well as through partnerships with local employers.

**We look forward to meeting you**



# VISION

*Empowering learners to shape their future*

# MISSION

- To be an innovative and inclusive learning community for all
- To provide a safe, stimulating learner centred environment
- To equip learners with skills for work and life
- To collaborate with our local community and employers through effective partnerships
- To develop independence and the confidence to carry on their journey through adult life



WHAT'S IT LIKE AT

# HORIZONS?

OUR LEARNERS SAY...

**“I feel safe”**

**“I like the staff and going to work”**

**“It’s a happy place  
to come to”**

**“I am developing  
skills for work”**

**“I like meeting new people and  
developing my communication”**

**“I like to learn, meet new  
people and develop my  
work skills. I’m supported  
and listened to.”**

**“My placement is good and I  
am still enjoying it. I worked  
independently last week which  
was good. I am happy with my  
placement.”**







# WHAT'S IT LIKE AT **HORIZONS?**

## **OUR PARENTS & CARERS SAY...**

*'Horizons are very good at including parents and getting them involved in their education, the learner portal is really good.'*

*'She loves being at Horizons. She loves the independence she has and being with her friends at break and lunchtimes. Her conversations have changed to a more adult context.'*

*"She has made great progress so far this academic year, she is focused on work experience and I would like her to carry on progressing as she is.'*

*'Horizons is an excellent college, the staff are amazing and go above and beyond. I highly recommend the college.'*

*'My son is very happy at Horizons, the staff are lovely and he enjoys himself there and we feel very supported any issues are dealt with and I'm very grateful to everyone.'*





## OFSTED SAY

“Learners enjoy attending Horizons College, where they are supported well by staff to have a wide range of learning experiences. As a result, learners develop new knowledge, skills and behaviours that prepare them well for employment and greater independence in their communities.

Learners demonstrate high levels of respect for staff and their peers. They have positive attitudes and most conduct themselves extremely well at college, engaging actively with their learning. Learners recognise and celebrate their achievements.”

**Ofsted Report, 19th March 2024**



# PATHWAY TO EMPLOYMENT

## Who is this course for?

This programme is for learners aged between 16-25 years who have additional needs and want to progress into the world of work.

## About the course?

Pathway to Employment is a 2 year course which has a person-centred approach. You will focus on developing your independence, communication and employability skills, to help you prepare for adulthood.

You will attend work experience placements to help you gain valuable skills and experience.

We have partnerships with a wide range of local employers and will try to find you a placement in line with your interests and aspirations.

All our learners participate in Enterprise activities, which further develops project management and transferable work skills. You will also develop your independent living skills and receive Travel Training support, if appropriate.

## Support

You will be supported by Learning Support Assistants alongside Tutors and, if applicable, the Therapy Team.

## Entry Requirements

You must have an EHCP (Education, Health & Care Plan). Your Local Authority will need to consult with Horizons College in order to secure funding for your placement.

## Moving on

From the Pathway to Employment you can progress into paid, voluntary, supported or unsupported employment. You may be eligible a further year at Horizons College, on our Supported Internship Programme.







# Career Work Exper



# PREPARATION FOR SUPPORTED INTERNSHIP

## Who is this course for?

This programme is for learners aged between 16–25 years who have additional needs and a keen intention to gain supported employment in the future.

## About the course?

Preparation for Supported Internship is a 1 year course, designed to focus on understanding what skills you have and what skills you need in order to get a job. This is a practical course involving work experience.

You will have the opportunity to experience different working environments and identify the different types of jobs that you may be good at or enjoy working in, in the future.

We have a large number of successful employer partnerships, which include work placements in the following areas of Retail, Hospitality & Catering, Farming, Horticulture, Warehouse & Distribution Centres, Sports & Leisure, Health & Social Care and Education.

You will learn about workplace conditions such as time keeping, attendance, dress codes, behaviour and Health and Safety.

## Support

You will attend your work placement(s) with support from a Job Coach. You will be provided with Travel Training, if you have not already received this.

## Entry Requirements

You must have an EHCP (Education, Health & Care Plan). Your Local Authority will need to consult with Horizons College in order to secure funding for your placement.

## Moving on

After completing the Preparation for Supported Internship programme learners may be able to secure a supported work placement or access a Supported Internship course with another provider.

# SUPPORTED INTERNSHIP

## Who is this course for?

This programme is for learners aged between 16-25 years who have additional needs and who have already completed the Pathway to Employment course.

## About the course?

Supported Internship is a 1 year course, designed to enable you to achieve sustainable employment with a local employer. The course focuses on equipping you with transferable independent and work skills.

You will create a vocational profile based upon your skills, interests and aspirations, to help match you with a local employer.

We have a large number of successful employer partnerships, which include work placements in the following areas of Retail, Hospitality & Catering, Farming, Horticulture, Warehouse & Distribution Centres, Sports & Leisure, Health & Social Care and Education.

You will need to be committed to learning about and complying with workplace conditions such as time keeping, attendance, dress codes, behaviour and Health and Safety, in order to achieve a successful outcome on this course.

## Support

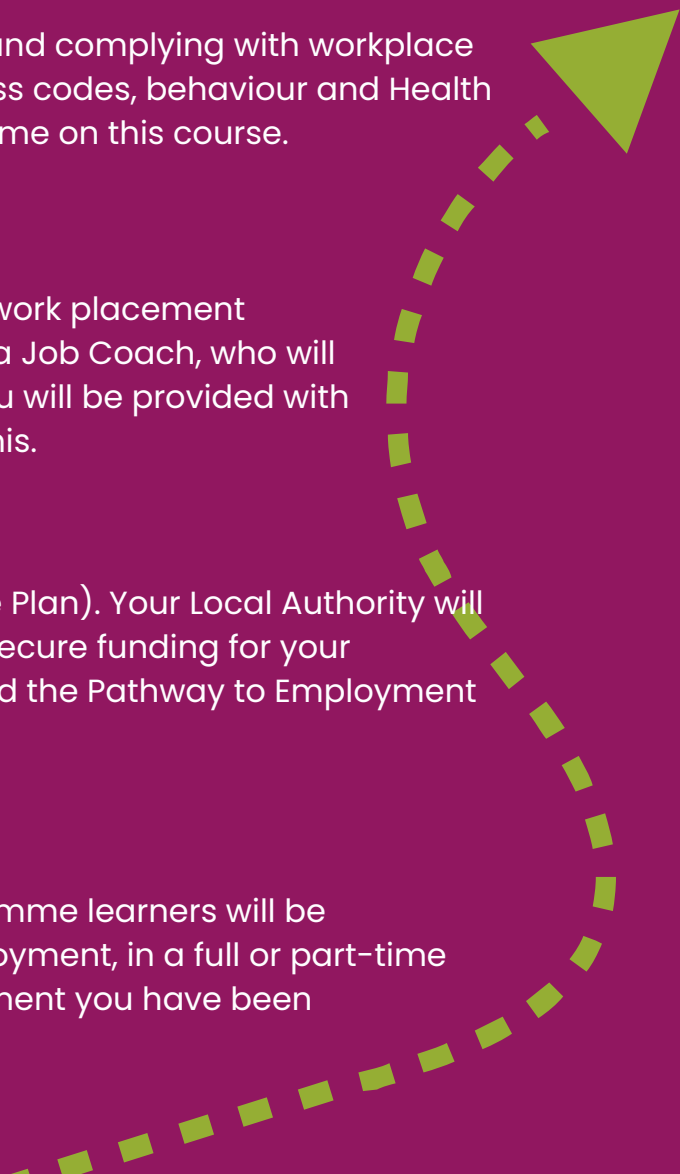
It is expected that you will be able to attend your work placement independently. You may initially be supported by a Job Coach, who will reduce their support as the course progresses. You will be provided with Travel Training, if you have not already received this.

## Entry Requirements

You must have an EHCP (Education, Health & Care Plan). Your Local Authority will need to consult with Horizons College in order to secure funding for your placement. You must have successfully completed the Pathway to Employment course at Horizons College.

## Moving on

After completing the Supported Internship programme learners will be equipped to progress into paid or voluntary employment, in a full or part-time role. Where possible this will be at the work placement you have been attending.







# PATHWAY TO INDEPENDENCE

## Who is this course for?

This programme is for learners between 16–25 years with additional and/or complex needs, who would like to develop their independence skills.

## About the course?

Pathway to Independence is a 2 year course has a person-centred approach; you will follow a curriculum that is tailored to you. You will develop your independent living skills and communication skills in both familiar and unfamiliar environments. This will include accessing the community safely.

You may be placed on a Bespoke Pathway, which means your timetable would be completely individual, allowing for greater levels of support.

If you struggle to manage your anxieties and behaviour, we offer positive behaviour support to teach you coping and de-escalation strategies.

## Support

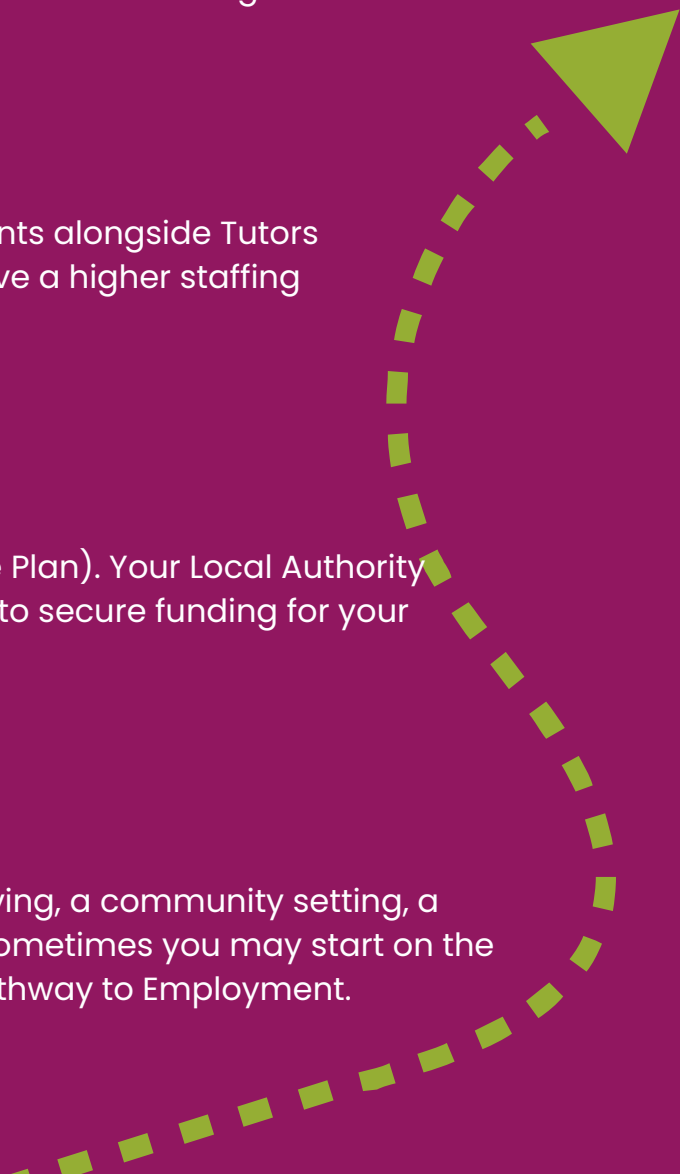
You will be supported by Learning Support Assistants alongside Tutors and, if applicable, the Therapy Team. You may have a higher staffing ratio if required.

## Entry Requirements

You must have an EHCP (Education, Health & Care Plan). Your Local Authority will need to consult with Horizons College in order to secure funding for your placement.

## Moving on

You may move on to supported or independent living, a community setting, a social care provision or even a work placement. Sometimes you may start on the Pathway to Independence and move on to our Pathway to Employment.



# PATHWAY TO LIFE CHOICES

## Who is this course for?

This programme is for learners who may have profound and multiple learning difficulties, medical and therapeutic needs.

## About the course?

Pathway to Life Choices is a 2 year course with a person-centred approach that focuses on your sensory, communication and therapeutic needs.

You will participate in independent living activities to help prepare you for adulthood.

We encourage you to have a voice and make choices. We have lots of strategies, support and devices to enable you to communicate effectively.

This course encourages personal and social development, seeking to enhance your quality of life and levels of independence.

You will have access to:

- Activities for Daily Living
- Sensory Sessions
- Music & Art
- Intensive Interaction
- Augmentative & Alternative Communication
- Social Enterprise
- Community Inclusion

## Support

You will be supported by Learning Support Assistants alongside Tutors and, if applicable, the Therapy Team. You may have a higher staffing ratio if required.

## Entry Requirements

You must have an EHCP (Education, Health & Care Plan). Your Local Authority will need to consult with Horizons College in order to secure funding for your placement.

## Moving on

You may move on to supported living, a community setting or a social care provision.







# OUR CURRICULUM

## Tutorials

You will have a personal Tutor who will hold your tutorial session every morning. You will explore important topics such as British Values; Mental Health and Wellbeing; Human Rights; Environmental Awareness; Online Safety and Healthy Relationships.

## Functional Skills

Horizons College offers a variety of Functional skills. The aim is to develop English, Maths and Digital Skills, in a functional way, relating to the transition to adulthood - along with supporting learners' transition into employment where applicable. The Functional Skills curriculum key concepts are covered and embedded throughout all aspects of the learner's study program.

## Activities for Daily Living (ADL)

Activities for Daily enables you to develop skills in Household Safety, Community Safety, Self Help and Shopping. We have an allocated ADL room which includes a kitchen, laundry facilities and separate bedroom area; it is designed to help you practice and develop important life skills that you can transfer to your home and adult life, helping you become as independent as possible.

## Enterprise

Activities for Daily enables you to develop skills in Household Safety, Community Safety, Self Help and Shopping. We have an allocated ADL room which includes a kitchen, laundry facilities and separate bedroom area; it is designed to help you practice and develop important life skills that you can transfer to your home and adult life, helping you become as independent as possible.

## Enrichment

During an Enrichment session you may participate in physical activities or exercise such as swimming or football or access the community for leisure activities. You will learn to access the community safely and responsibly, whilst building and maintaining relationships with your peers.





# VOCATIONAL OPTIONS

**We offer a variety of Vocational Options that you may be able to choose from:**

## **Business Admin**

You will develop skills in the following areas: working in business and administration; professional behaviour in an office environment and using office equipment in a business environment.

## **Creative Art & Design**

You will explore a variety of artist styles and mediums, developing your artistic skills and talents. You may participate in sensory art sessions.

## **Customer Service & Coffee Shop**

You will help with the planning and running of the college coffee shop. You will work as part of a team, be flexible and have good communication skills to ensure good customer service.

## **Hair & Beauty**

You will develop and practise the skills needed to work as part of a team and be professional in a salon. You will learn and practise various hair skills and styles.



## **Health & Social Care**

You will cover a variety of topics for children and adults which may include Dementia Awareness; Project Work; Communication Skills; Supporting Emotional & Social Needs; Health Needs; Creative & Leisure Activities and Healthy Lifestyle Advice.

## **Media & Radio**

You will develop digital and employability skills, such as communication, in order to create a positive online platform that represents the college, through a variety of different medias including animation, social media, the radio station and podcasts. You will work in collaboration and to timeframes to plan and create positive content, that supports the views of the student body with the college community.

## **Practical Skills & Horticulture**

You will develop skills to maintain plants such as pruning, watering, spacing, observing and reporting problems, weeding, training, mulching and edging established beds and borders. You may work in our allotment or support with a local community garden.

## **Sport**

You will participate in the coaching and development for sports that are fully inclusive. You will focus on improving your health, mobility and overall wellbeing. You will play sports, such as badminton, which can be played individually or as part of a team.

# CAREERS PROGRAMME

**At Horizons College we are committed to providing all our learners with a comprehensive programme of careers education, information, advice and guidance (CEIAG) and work-related learning.**

## CAREERS PROGRAMME

Careers Education, Information, Advice and Guidance (CEIAG) is an integral to the college on all levels. The purpose of CEIAG at Horizons College is to enable and empower our learners to make informed choices about their future. Through a personalised curriculum of education and activities, our learners will work towards increased independence, employability and positive destinations which reflect their interests, abilities and aspirations.

### **The aims of the Careers Programme at Horizons College are to:**

- Inspire and motivate the learners and raise their aspirations
- Support the learners to develop a positive self-image
- Consider all possible transitional pathways including paid or voluntary employment, training/apprenticeships, independent living etc.
- Build the learner's skills and experiences to support and prepare them for their chosen pathway
- Provide independent careers advice and guidance, ensuring learners are aware of all the available options and opportunities
- Inform and communicate with parents/carers so that together we can support our young people to reach their full potential
- Support work-based learning with a fully integrated and stimulating curriculum both in and out of the classroom
- Focus on overcoming barriers and challenging stereotypes and inequalities in order to maximise the young person's opportunities and quality of life

**Horizons College has a Level 6 qualified Careers Adviser who provides regular 1:1 meetings with learners to discuss and plan the learner's current and future career goals.**





# WORK EXPERIENCE

The aim of the Work Experience programme is to provide learners with practical experience of the workplace, focusing on the development of work-related skills, competencies, confidence and independence.

Learners will be able to trial different roles, tasks and working environments before committing to them, thus providing insight into a variety of possible career paths.

Whilst on placement, learners will be able to demonstrate their abilities and build relationships with employers, maximising their chance of success in their area of interest.

This will allow learners to progress towards their chosen destination (e.g. paid or voluntary employment).

# OUR THERAPY TEAM

Horizons College has an integrated NHS Therapy Team, based at the college, comprising of Occupational Therapists, Speech & Language Therapists, a Physiotherapist, Registered Nurse and College Counsellor.

## Occupational Therapy (OT)

Our Occupational Therapists work across the whole college curriculum and provide a bespoke service through a variety of methods, in order to promote learners' optimal well-being and potential. The OTs assess and support individual well-being, function, physical, cognitive, sensory and communication needs. They use a holistic approach to provide strategies, techniques, and interventions that develop and enhance daily living skills and purposeful activities.

## Speech & Language Therapy (SaLT)

Our Speech and Language Therapists work across the whole college and provide support for communication and eating/drinking/swallowing. The SaLTs provide individual, small group and in-class communication support for learners but will also train and upskill other staff to best support you. They provide information, resources, support and training for various communication methods such as: Signalong; Visual supports such as symbols and different AAC devices including eye gaze, Grid 3, switches and Go Talks.

## Physiotherapy

Our physiotherapist provides a range of bespoke assessments, interventions and programmes to meet the physical health needs of learners. These interventions are integrated and delivered throughout the college day by the support staff resulting in maximal impact on their physical function and enhancing their ability to participate and access the learning opportunities within the college and beyond.

## Nurse

Our nurse provides individual professional advice and Individual Health Care Plans to college staff and carers based on the needs of a learner. Advice is also provided on risk assessments, capacity and best interests, monitoring and administration of medication including side effects and what to do in an emergency. The nurse will also provide staff training in areas such as administration of medication, epilepsy, diabetes and nutrition and PEG feeding.

## Counsellor

Counselling provides a safe and confidential space for you to talk to a trained professional about your issues and concerns. Our counsellor will help you explore your thoughts, feelings and behaviours so you can develop a better understanding of yourself and of others. Our counsellor will listen to you without judgment and help you explore your thoughts and emotions. They may offer information, but they won't tell you what you should think or do. It is your choice if you wish to attend counselling sessions.



# FACILITIES

## **Cafe**

Our café is open 5 days a week for you to purchase lunch, drinks and snacks. Throughout the week our learners run coffee shop sessions which are open to the general public and provide a realistic workplace opportunity. Learners develop skills in serving food and drinks, basic food and drink preparation and customer service. Our professional kitchen is also used by our Catering students.

## **Sensory Room**

Our sensory room is a specially designed safe space that provides learners with an accessible, multisensory communication environment for learning and therapy. We have two projection systems in place, Magic Room and Magic Mirror. Magic Room is a powerful system that enables tutors/therapists to create and deliver vibrant and motivating learning experiences using the whole environment as a teaching resource; it is designed to support individual interaction and communication needs. Magic Mirror helps to develop interaction and communication skills through creative multi-sensory game play. The software supports 6 players using full-body interaction with additional options for eye gaze, speech, switches, touch, game controllers, mouse and keyboard inputs.

## **Media Room**

Our Media Room boasts state of the art radio equipment to enable our learners to develop the practical skills and the underpinning knowledge required to plan, prepare, make and broadcast a show on the College radio station.

## **Heart Space**

Our Heart Space is a multipurpose area which is used for lessons, lunchtimes, exercise, activities and even craft and Christmas fairs. We have table tennis and pool tables, as well as basketball hoops and exercise bikes. It is a versatile space which encourages our community to come together for a number of events and activities.

# QUALIFICATIONS & ACHIEVEMENTS

## **BTEC Workskills**

WorkSkills are BTEC qualifications that are designed to develop learners' employability skills. They are a well-recognised suite of qualifications that are used to develop the employability skills of diverse groups of learners.

## **BTEC Personal Growth and Wellbeing**

Personal Growth and Wellbeing suite of qualifications reflects key principles that engage learners through practical activities, encourage learning ownership, provide opportunities for personal reflection and promote progression to further study and future employment.

## **BTEC Vocational Studies**

Vocational Studies are BTEC qualifications designed to help learners acquire the personal, social, employability and vocational skills they will need to progress to independent living, employment, an apprenticeship, or further study.

## **City & Guilds Hospitality & Catering**

Hospitality & Catering is a qualification for learners who are looking for a career in the hospitality industry. It allows learners to learn, develop and practice the skills required for employment and/or career in the hospitality sector, covering areas such as food service and cooking.

## **We offer the following Functional Skills Qualifications:**

- Pearson Edexcel Functional Skills in Maths and English
- Pearson Essential Digital Skills
- Ascentis Stepping Stones to Functional Skills in Maths and English

We use our own APPS System (Assessment of Personal Progress) to report a learner's profile of achievement. This enables us to show progress made in the following areas: Personal Attributes, Personal Drive, Practical Skills and Effective Working.

Some learners may be working under RARPA (Recognising and Recording Progress and Achievement), which is a non-accredited learning programme.

When you start at Horizons College, you will have baseline assessments so we have a clear starting point for your progress. Horizons College offers qualifications up to Level 2.



# SAFEGUARDING & PREVENT

Horizons College is committed to safeguarding. Horizons College ensures that it maintains the highest standards possible to meet its social, moral and legal responsibilities to protect and safeguard the welfare of all. Horizons College takes its role in safeguarding, Prevent and E-Safety, the protection of young adults and promotion of their welfare seriously and considers this a responsibility of all staff. Following our Safeguarding and Prevent Training every September, we continue to cover e-safety and prevent in our tutorial themes. Prevent Training aims to safeguard vulnerable people from being radicalised to supporting terrorism or becoming terrorists themselves.

We are working hard and making sure that our learners can be safe while with us or when they are out in the community or at home using their personal computers or smart devices. Classes continue to emphasise the importance of British values through the learner-led coffee shop and citizenship programme.

## **Our College safeguarding team consists of:**

Designated Safeguarding Lead (DSL) – Genti Mullaliu – Principal

Deputy Designated Safeguarding Lead (DDSL) – Catherine Long – Vice Principal

Deputy Designated Safeguarding Lead (DDSL) – Steve Heary – Assistant Principal

For Prevent, our Single Point of Contact (SPOC) is Genti Mullaliu – Principal

# ADMISSIONS & TRANSITIONS

## Applications

If you are interested in a place at Horizons college and have an EHCP, please express your interest during your Annual Review at your current provision (school/college). We hold several Open Mornings throughout the year, or we can arrange an individual visit.

You will need to complete and return an Application Form to our Transitions Team.

A place at the college is dependent on whether we can meet need and your Local Authority's funding agreement.

## Annual Review

During your time at college, The Transitions Team are responsible for the Annual (Yearly) Reviews of your EHCP. You will help support this process by capturing your voice in whichever format works best for you, you can also attend the meeting if you wish. Once your time at college is coming to an end, The Transitions Team will work with other college staff and external agencies to help plan and secure any future placements.

## Destinations

After completing a course at Horizons College, you may move onto:

- Employment – Paid, Voluntary or Supported
- Further Education
- A Social Care Provision or Package
- Supported Living

**After you leave Horizons College, our Work Experience and Transitions Team will track your destination for 3 years, providing any advice and support necessary, to help you be as successful as possible.**





# CONTACT US



01793 481 493



admin@horizonscollege.ac.uk



[www.horizonscollege.ac.uk](http://www.horizonscollege.ac.uk)



Horizons College  
Unit 5  
Interface Business Park  
Royal Wootton Bassett  
Wiltshire  
SN4 8QQ



Skills Builder  
Silver Award  
2021 - 24

Nationally accredited by Elklan and OCN London  
 Communication  
Friendly SLD  
June 2023 - June 2026