

**Part I : Course Details**

<b>Module Title</b>	(From FSC/ESC Reference Document or propose a creative and catchy title for the target market) [Sentence case, not bold]
<b>Module Description</b>	(From FSC/ESC Reference Document)
<b>Proficiency Level</b>	(From FSC/ESC Reference Document)
<b>Proficiency Description</b>	(From FSC/ESC Reference Document)
<b>Learning Outcomes</b>	(From the unpacking of UKs/SAs)

<b>Standard Name</b>	<b>Unit Code</b>
(From FSC/ESC Reference Document)	(From FSC/ESC Reference Document)  [May be in capital letters]

**Part II : Background**

<p><b>A. Introduction/ Objectives</b>            (Brief Rationale/Background of the course, narrative format, at least 5 sentences. Avoid mentioning “Taken from PSF,” etc. as all TDs are to be referenced on PSF.)</p> <p>By the end of the course, the participants are expected to _____.</p> <p>Specifically, at the end of the course, the participants are expected to:            (Bullets only, but use SMARTER statements: specific, measurable, achievable/attainable, realistic, time-bound, evaluated, and Recorded; Use Bloom’s Taxonomy)</p> <ol style="list-style-type: none"> <li>1. _____</li> <li>2. _____</li> <li>3. _____</li> </ol>
<p><b>B. Targeted Learners</b>  <b>Desirable qualifications/ Mandatory eligibilities:</b></p>

This course is intended for Individuals with \_\_\_\_ years of professional experience at \_\_\_\_\_ Level, in the field/s of \_\_\_\_\_.

**Sector/ Sub-sector:**

(Kindly specify which among the priority sectors of PTTC: Lifestyle, Tourism & Services, IT BPM, Food, and Exports)

**C. Pre-requisite courses prior to participating in this course:**

(List specific PTTC courses as well as courses by other service providers, if there's any)

**Part III : Module Design**

#	Learning Units (References)	Learning Outcome / Knowledge / Skills & Competencies	Rationale for sequencing of the units
I.	<p>(Match the references with the LU/LO) [Sentence case, not bold] [References matched with the topics]</p> <p>LUs to be developed from the UKs and SAs in the cluster and not just merely copying one SA from the cluster</p>	<p>(Remove the keywords "UK" and "SA") [Sentence case, not bold] [Dot bullets] [Use Arial font size 11]</p> <p>Topics to consider: Use of innovation: (optional) [Sentence case, not bold, <i>italicize</i>] [Dot bullets] [Use Arial font size 11]</p> <p>Go straight to content. No more opening and closing modules (pre-test, expectations setting, CSF, awarding of certificate, capstone, etc.)</p>	<p>(May be done per LU or as a whole; Could either be progressive or procedural. Please justify for other reasons for sequencing, including the topics to consider and use of innovation)</p> <p>[Per module or for the whole module design]</p> <p>[Sentence case, not bold] [Dot bullets] [Use Arial font size 11]</p>
II.			
III.			
IV.			
V.			
VI.			

#### **Part IV : Special Instructions**

1. Use of 3G -Green, Gender, Gadget, in examples/courseware
2. Consider the profile of pax when giving examples, etc.
3. Integrate technology and innovation using videos, presentation materials, and business models and processes during the lecture, assessment session and demonstration activities.

#### **Part V : References**

(Use the APA format)