



February 12, 2024

Ms. Jayne Millard
Turtle & Hughes, Inc.
100 Walnut Ave., Floor 4
Clark, NJ 07066

Dear Ms. Millard,

The City of Boston's Supplier Diversity Program is pleased to inform you that, as of **February 12, 2024, Turtle & Hughes, Inc.** has been certified as a **Woman Business Enterprise (WBE)** under the business description of **Electrical and Industrial Supplier**. Small and local businesses are the lifeblood of Boston's vibrant economy -- we are delighted for this opportunity to partner with you.

Turtle & Hughes, Inc. will be listed in the [City of Boston SLBE/MWBE Directory](#), which is available on-line. The Directory is used by general contractors, City departments, and various organizations, which are interested in utilizing small, small local, minority owned and woman owned vendors.

We also encourage you to utilize the City of Boston's Online Supplier Portal www.cityofboston.gov/procurement. On the Supplier Portal you can apply for a City of Boston vendor I.D. number, and also sign up for automatic email notifications of future bid opportunities in any categories of your choice. For detailed instructions on how to apply, please visit <https://www.boston.gov/departments/procurement/help-supplier-portal> or email vendor.questions@boston.gov.

Your certification renewal date is February 11, 2027.

Turtle & Hughes, Inc. will be sent notification from the Supplier Diversity Program at least once every three years requesting an information update.

You will be required to submit the company's most recent **Tax Returns (all schedules, including Form 1120 or 1120S for corporations; Form 1040 and Schedule C for sole proprietorships; and Form 1065 for partnerships)**, and **information on any changes in the company's legal structure, ownership or control.**



City of Boston
Economic Opportunity
and Inclusion

Congratulations on your successful certification with the City of Boston. We look forward to working with you, and please let me know if I can assist you in any way possible.

Sincerely,

Stacey R. Williams

Stacey R. Williams

Certification Manager

stacey.williams@boston.gov, (617) 635-3720

Note: The continuation of your company's certification is contingent upon its compliance with the City of Boston's Certification Regulations. Pursuant to the Certification Regulations, the Supplier Diversity Program reserves the right to periodically monitor, review, and investigate any of its certified companies. Within thirty days of any change in the information contained in the original application, you must notify the Supplier Diversity Program of such change, and if such change is a material change which warrants further review, the Business Certification staff will notify you. If you would like to expand the scope of services your company is certified to perform, please submit a written request along with a list of work performed in that area of service and business references.