

Easement Confinement/ Release Request

To: MiEnergy Cooperative
 Attn: Operations Assistant
 PO Box 626
 Rushford, MN 55971
 Phone: 800-432-2285
 Fax: 507-864-2092
 Email: ksteele@MiEnergy.coop

Date: _____

From: Requestor's Company Name: _____
 Address: _____

 Phone: _____
 Fax: _____
 Email: _____

The following items are **MANDATORY** when requesting assistance with a MiEnergy Cooperative easement release or confinement. Please make sure this form is complete before returning.

1. Property Description:

Provide a legal description of the subject property **PHOTOCOPIED** from the deed, certificate of title, abstract or a certified survey of the parcel.

Identify: County _____ Qtr/Qtr _____ 1/4 _____ 1/4
 Section _____ Township _____ Range _____

Mailing address of property: _____

Property is: Abstract _____ Torrens _____ (if Torrens, Certificate Number) _____

Pin #: _____

2. Maps of the Property: Provide **ALL** of the following:

- Any obtainable survey of the subject property.
- County half-section map.
- Subdivision map.
- Any other maps that would be helpful in locating or identifying property.

3. Easement Information: Please attach a legible copy of the subject easement that includes recording information.

To Whom It May Concern:

From: MiEnergy Cooperative

Re: Requests for Confinement or Release of Easement

To clarify the requirements for processing the above requests, please make note of the following information.

Please send by mail, fax or email. (Do not follow-up fax or email with hard copy). Please include:

1. Attached form making request.
2. The page of the Title Commitment/Abstract entry where our easement is recited.
3. A copy of the current or proposed Warranty Deed or Contract for Deed.
4. The legal names and marital status of the Current Fee Owners and Purchasers.
5. If the legal description is a Lot and Block, a copy of the Plat Map of the addition/subdivision must be sent to locate the parcel on our maps.

General Conditions:

1. Requests are processed on a first-received basis. Your request will not be moved ahead of others.
2. Once a request is reviewed, processing is started. No prior phone commitments made.
3. If the parcel is not crossed by MiEnergy lines, a Release of Easement will be done. If there is an electrical line, a drawing or description will be completed according to MN Stat. 301B.03(b). Please note that MN Stat. 301B.03(d) does not require MiEnergy to physically locate, establish or monument the corners of the property involved by mean of a survey. A Partial Release of Easement will then be prepared.
4. After receipt of a request, depending upon necessity of field work, the length of time to completion, including signature of all parties, recording of the document, and return to you of the copy, may take anywhere from 2 – 4 months.
5. The requesting party is responsible for a check made payable to the county the document is to be recorded in sent to MiEnergy. MiEnergy will then have the document recorded.

Please take into consideration all factors stated above when you are preparing for closing. We realize many things are out of your hands, but they are also out of ours. We cannot accommodate requests which are sent in for closing "the next day." We will do our best to assist you efficiently and expeditiously. Please don't hesitate to call if you have any questions.