

St Albans Girls' School



YEAR 7 ADMISSIONS 2026 - 2027



Shaping Tomorrow, Today

Determined Admission Arrangements 2026/27

General Principles

St Albans Girls' School is a single sex comprehensive school in St Albans for girls aged 11-18. The Sixth Form is co-educational. We are a high achieving specialist Business and Enterprise Academy, specialising in educating girls. Students are admitted at the age of 11+ without reference to ability or aptitude, using the criteria below. The main principle of admission to STAGS is to maintain the integrity of the character of the school and to provide a superb breadth of learning opportunities for young people. Applications are welcome from parents whose children are likely to make a full and committed contribution to the life of the school, and to benefit from the extensive additional facilities and opportunities.

The published admission number (PAN) for Year 7 for September 2026 will be **240**.

All applicants must complete the Hertfordshire County Council's Common Application Form (CAF) indicating your preferred schools, including St Albans Girls' School, in rank order of preference. The completed CAF should be returned to Hertfordshire County Council at www.hertfordshire.gov.uk/admissions or by post to HCC, CHR 102, County Hall, Pegs Lane, Hertfordshire SG13 8DQ.

The Admissions Policy for entrance into our Co-educational Sixth form is given in **Appendix 4**.

If the School receives more applications than places available, the following criteria will be applied to in the order printed below to prioritise applications.

Girls with an Education, Health and Care Plan (EHCP) naming the school in accordance with Section 324 of the Education Act 1996 and Section 43 of the Children and Families Act 2014 must be admitted and will count towards the published admission number.

Oversubscription criteria:

Rule 1 - Children looked after and children who were previously looked after, including those who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted or became subject to a child arrangements order or a special guardianship order.

Rule 2 - Medical or Social: Children for whom it can be demonstrated that they have a particular medical or social need to go to the school.

A panel of Hertfordshire County Council officers will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 2 and must clearly demonstrate why it is the only school that can meet the child's needs.



Rule 3 - Siblings living in the priority area: Children who have a sibling at the school, living in the priority area at the time of application (unless the sibling is in the last year of the normal age-range of the school) Note: the 'normal age range' for our school is Years 7 to 13 as we are an 11-18 school.

Rule 4 - Children of Staff: Children of members of staff who have been employed at the school, on a permanent contract, for two or more years at the time at which the application is made, whether full time or part time, teaching or education support staff. Children of a member of staff recruited to fill a vacant post for which there is a demonstrable skill shortage.

For the purpose of this rule, the child of a member of staff is defined as any child for whom a member of staff has parental responsibility. Parental responsibility is defined as:

- He/She is the child's natural mother, natural father or has demonstrable legal parental responsibility, for which evidence is provided
- Further information on parental responsibility can be found [here](#).

Rule 5 - Children who, at the closing date of application, attend the following priority primary school: Beech Hyde primary school and nursery

Priority area for St Albans Girls' School

Parishes/unparished areas or towns in the school's priority area are: St Albans, Sandridge, Aldenham, Colney Heath, Harpenden, Kimpton, London Colney, Redbourn, Shenley, St Michael, St Stephen and Wheathampstead. See map of Admissions Priority Area Appendix 1, to assist as visual reference.

Girls living in the priority area:

Places will be allocated to each parish/unparished area or town in the priority area in proportion to the number of applications made. In the event of there being more applications than places available to a particular parish/unparished area or town, places will be allocated as follows:

Rule 6: To girls in the priority area for whom STAGS is their nearest Hertfordshire maintained school or academy that is non-faith, non-partially selective and makes provision for children of the relevant gender. If more children qualify than there are places available, those living closest to the school will be prioritised

Rule 7: To girls in the priority area for whom it is **not** their nearest Hertfordshire maintained school or academy that is non-faith and non-partially selective and makes provision for children of the relevant gender. These places will be allocated on a random basis.

Any unused places are reallocated to parishes to remain as near to the originally established proportions as possible. This is achieved by considering each place to be redistributed in turn and assigning it to the most under allocated/least over allocated parish.

Girls living outside the priority area

Rule 8: Siblings living outside the priority area: Children who live outside the priority area and who have a sibling at the school at the time of application, excluding sisters who a) first entered the school in the Sixth Form (Year 12) or b) are in Year 13 which is the last year of the normal age range of the school.



Rule 9: Places will be allocated on a random basis.

Random allocations are undertaken independently of the school by Hertfordshire County Council. Every child's preference is allocated an individual random number between 1 and 1 million when their name has been entered onto the county council's admissions database. If a preference is expressed for St Albans Girls' School, this number will be used in the random allocation process, with the lowest number being given priority.

Further details about the parish proportionality calculation are attached at Appendix 2 of these arrangements. Definitions and explanations are attached at Appendix 3.

Tiebreak

These rules are applied in the order they are printed above. If more children qualify under Rules 1, 2, 3, 4, 5 and 6 than there are places available, a tie-break will be used by applying the next rule to those children.

Where there is a need for a tie-breaker where two different addresses measure the same distance from a school, in the case of a block of flats for example the lower door number will be deemed nearest as logically this will be on the ground floor and therefore closer. If there are two identical addresses of separate applicants, the tie break will be random. Every child entered onto the HCC admissions database has an individual random number assigned, between 1 and 1 million, against each preference school. When there is a need for a final tie break the random number is used to allocate the place, with the lowest number given priority.

In Year Admissions

The school is part of the Hertfordshire County Council's coordinated In Year admissions scheme. In year applications should be made online at www.hertfordshire.gov.uk/admissions. A paper application form can be requested from the Customer Service Centre, 0300 123 4043.

Places will first be allocated in accordance with rules 1-5 above and then as follows:

Rule 6: Children who live in the priority area for whom it is their nearest Hertfordshire maintained school or academy that is non-faith, non-partially selective and makes provision for children of the relevant gender. If more children qualify under rule 5 than places are available, the tiebreak would be those that live closest to the school.

Rule 7: Children in the priority area on a random basis.

Rule 8: Siblings living outside the priority area: Children who live outside the priority area and who have a sibling at the school at the time of application, excluding sisters who a) first entered the school in the Sixth Form (Year 12) or b) are in Year 13 which is the last year of the normal age range of the school.

Rule 9: Children outside the priority area on a random basis.

Hertfordshire County Council will write to you with the outcome of your application and if you have been unsuccessful, we will include registration details to enable you to login and appeal online www.hertfordshire.gov.uk/schoolappeals



Continuing Interest

After places have been offered, Hertfordshire County Council will maintain a continuing interest (waiting) list on behalf of the school. A child's position on a CI list will be determined by the admission criteria outlined above and a child's place on the list can change as other children join or leave it. The county council will contact parents/carers if a vacancy becomes available and it can be offered to a child.

Continuing interest lists will be maintained for every year group until the summer term (date to be specified and confirmed to parents at the time of allocation). To remain on the CI (waiting) list after this time, parents must confirm they are still interested in a place by completing an In Year application form.

Fair Access

The school participates in the Hertfordshire County Council's Fair Access protocol and will admit children under this protocol before children on continuing interest. If necessary the school will admit over the Published Admission Numbers.

Appeals

Parents wishing to appeal who applied through Hertfordshire's online system should log in to their online application and click on the link "register an appeal". Out of county residents and paper applicants should call the Customer Service Centre on 0300 123 4043 to request their registration details and log into www.hertfordshire.gov.uk/schoolappeals and click on the link "log into the appeals system".

Summer born children (1st April – 31st August) – Entry to Year 3 and Year 7

Out of year group applications for Year 3 and Year 7 will be automatically accepted for summer born children admitted into Reception the term after their fifth birthday (i.e. chronologically a year late) and who still remain out of year group.



1 September 2025	Online system opens for you to apply online .
31 October 2025	Deadline to apply for a school place
2 December 2025	<ul style="list-style-type: none"> • Last date to submit a written explanation giving reasons why your application was late, for your application to be agreed as 'on time'. • If you move house, this is the last date for you to provide evidence of your new address and for it to be considered 'on time' in the allocation process.
30 January 2026	Applications received after this date will not be offered a school place until the week of 27 April – 1 May 2026.
2 March 2026	<p>National Allocation Day - Herts County Council will email you the school you have been allocated, if you applied online and confirmed your email address.</p> <ul style="list-style-type: none"> • The online allocation system will be updated with allocations and be made available only after allocation emails have been sent. • If you applied on paper we will send you a notification letter and response form by first class post. • If you applied online, you can use online facilities including opting out, making a new application and submitting an appeal.
2 - 9 March 2026	<p>Continuing interest lists are created</p> <ul style="list-style-type: none"> • Applicants that did not get any higher preference schools will automatically go on the list for those schools • Parents or carers should confirm this with schools responsible for their own admissions • Email transfer.admissions@hertfordshire.gov.uk if you do not want your child to remain on continuing interest lists
	<p>Continuing interest applications open</p> <ul style="list-style-type: none"> • There are a small number of Hertfordshire schools that will accept new preferences for the first continuing interest run. Information will be available from 2 March 2026.
9 March 2026	<p>Last date to accept the place offered</p> <ul style="list-style-type: none"> • Online applicants should accept the place online • Paper applicants should return their response form to the Admissions & Transport Team.
23 – 27 March 2026	<p>First continuing interest run</p> <p>Herts County Council will contact you with an offer of a new school place, if you are successful</p>
27 March 2026 (4pm)	Deadline to submit an appeal
30 March – 10 April 2026	<p>Continuing interest applications open again</p> <p>You can add new school preferences for all schools for the second run of continuing interest.</p>
10 April 2026	Last date to register a change of preferences or for new applications to be added for the second continuing interest run.
27 April – 1 May 2026	<p>Second (and final) continuing interest run</p> <ul style="list-style-type: none"> • Herts County Council will contact you with an offer of a new school place, if you are successful at this second continuing interest run.
29 April – 15 June 2026	School place appeals take place during this period (excluding half term and bank holidays)
May – July 2026	If school vacancies occur, places will be filled from remaining continuing interest lists.
23 July 2026	Continuing Interest lists for secondary schools close on 23 July 2026. To retain your continuing interest for a Hertfordshire secondary school you will need to make an in year application from 24 July 2026.





Key

- St Albans Girls' School
- Parishes/towns & Unparished areas in the Priority Area

© Crown copyright and database rights
 2015 Ordnance Survey EUL
 100019606.
 Use of this data is subject to terms and conditions -
<http://www.hertsdirect.org/mapcopyright>



Travel Arrangements

We are conscious that you are currently considering your child's transport arrangements. It is the parents and carers responsibility to ensure that, if they accept a place at STAGS, their child can arrive at school on time and travel to and from school safely. Parents and carers should bear in mind that transport routes do change.

At STAGS we are committed to ensuring that everyone travelling to school can do so as safely as possible. We also encourage all those travelling to school to use modes of transport which are environmentally friendly and to be aware of the needs of those living in the immediate vicinity of the school (unfortunately additional cars cause substantial traffic issues in all the local roads at the start and end of every school day!). In order to achieve these aims we ask you to consider the following ideas:-

- If you live within 20 minutes walking distance of school, please encourage and allow your child to walk to school
- If your child has passed their Bikeability test and cycling is feasible, please encourage them to cycle to school. We have a safe storage facility for the bicycles of all students who cycle to school
- If you need to drive your child to school, consider 'car sharing' with other families
- If there is a convenient bus service, please encourage your child to use it. Information on public transport serving the school can be obtained from www.hertfordshire.gov.uk or www.intalink.org.uk (Tel: 0300 123 4050)

HomeRun

HomeRun is the sustainable School Travel App that works with schools and councils to promote the reduction of our carbon footprint through limiting school run traffic and therefore creating cleaner local air quality and providing greener schools for the future. As part of STAGS' sustainability drive, we are supporting the launch of the HomeRun App and encourage all parents/carers to take a look at the benefits on offer:

- Access school travel information in one convenient place
- Find and arrange carpools, travel buddies, walking & cycling groups, and other available travel options to and from school
- Message parents from school securely and without the need to share contact details
- Receive updates from your school community
- Help create safer streets and cleaner air for your children

For more information on HomeRun visit their website [HomeRun App](#)

Buses (this information is correct as at March 2025 but may be subject to change)

The school does not organise any buses for students, but there are a variety of private and public bus services. Buses organised by parents/Herts County Council, are available from the following areas:-

Greenwood Bus Services (dedicated school bus/private bus service)

Two Buses serve:

- Service 1 - Borehamwood, Shenley, Radlett, Frogmore, Park Street
- Service 2 - Bricket Wood, How Wood, Chiswell Green, Verulam Estate

Buses stop at a number of dedicated points which are set out on an exact timetable which will be sent with your pass. Prices are dependent on route and are subject to change. Please contact Ann Ralph for details. Tel: 07905 201228, email: Greenwoodbusservice@gmail.com



E446 - Hertfordshire County Council Bus Service

Bus serves Kimpton, Blackmore End, Wheathampstead, St. Albans Girls' School.

Parents and carers of students who are entitled to free school transport can apply for this through Admissions and Transport at Hertfordshire County Council. This should be done as soon as possible. Spare seats on a vehicle are allocated last and HCC do not process these until the new school year has started and they have ensured that all entitled children are dealt with. Parents should contact HCC directly once the academic year has started if they wish to pay for a spare seat on the E446.

Please contact Herts County Council Admissions and Transport for more details: Tel: 0300 123 4040 email: school.ticketing@hertfordshire.gov.uk. This bus service is operated for Herts County Council by AAA Transport Services.

Public Buses

84 Sullivan Buses serves Potters Bar, South Mimms, London Colney, St Albans City Centre and St Albans Girls' School (the bus comes on site in the morning and at the end of the school day).

The timetable is available on their website [here](#). They do not offer return tickets on journeys to schools, and encourage students to have a valid Herts SaverCard (please [click here](#) for details) in order to benefit from the reduced rate single fares shown below:

- Potters Bar £2.30, South Mimms £2.20, Salisbury Hall £1.90, London Colney £1.60, St Albans City Station £1.30
- St Albans BUSnet Inner (from just south of Colney Fields to the school) – One Week Young Person is £10.00
- St Albans BUSnet Outer (From South Mimms White Hart to the school) – One Week Young Person is £13.50
- All of these tickets are purchased from the driver on the bus (they do not offer e-tickets or M tickets). For more information please visit their website at [Sullivan Buses](#)

300, 301

Buses serve Welwyn Garden City, Hatfield, Fleetville (Hatfield Road), St Albans City Station, St Albans City Centre and St Albans City Hospital

305

Buses serve Brookmans Park, Welham Green, Colney Heath, Smallford, Fleetville, St Albans City Station, St Albans City Centre, Green Lane

321

Buses serve Luton, Harpenden, St Albans and Watford (stops on Harpenden Road/Sandridgebury Lane)

653

Buses serve Welwyn Garden City, Hatfield, Jersey Farm, Marshalswick, New Greens

For further information please contact:

www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/home-to-school-transport or www.intalink.org.uk

Arriva Buses www.intalink.org.uk 0344 8004411

Hertfordshire SaverCards

Child fares are only available to under-11s, unless in possession of a valid SaverCard issued by Hertfordshire County Council. Details of these are available at www.intalink.org.uk. The card should be placed on the reader on top of the bus ticket machine in order to obtain the child fare. This applies to all 11-18 year olds, otherwise adult fares are charged. (As an alternative, a Transport for London Child Oyster photocard may be used to obtain the child discount but only up to age 16 and only for journeys starting or finishing within the Greater London area).



Working Day Visits 2025

We are again extending our Open Mornings so that you have a greater opportunity to meet us during the school day, booking details are on our website. They will include a tour of the school and a question and answer session with a member of our Senior Leadership Team and will last approximately an hour. In order to accommodate the large number of requests to visit us, we ask that **only Year 6 students and one parent/carers attend these visits.**

DAY	DATE	TIME
Wednesday	1 October	11.30am
Friday	3 October	9.00am
Monday	6 October	11.30am
Wednesday	8 October	9.00am
Tuesday	14 October	11.30am
Friday	17 October	9.00am
Monday	20 October	11.30am
Thursday	23 October	9.00am

Useful Information for Moving On 2026

If you are a Hertfordshire resident you should make an on-line application at:

www.hertsdirect.org/admissions

If your child lives outside Hertfordshire,
please contact your own local authority for details on how to apply

Hertfordshire County Council administer our admission allocations, for help and support please contact the Customer Service Centre on: **0300-123-4043**



Shaping Tomorrow, Today



Shaping Tomorrow, Today



St Albans Girls' School

Headteacher: Mr P Kershaw

**Sandridgebury Lane, St Albans,
Hertfordshire, AL3 6DB**

Tel: 01727 853134

E-mail: admin@stags.aetrust.uk

www.stags.aetrust.uk