



A member of **RelyOn** Nutech

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# PETROCHEMICAL INDUSTRY

## COURSE PORTFOLIO



## 360° HSE AND DX SOLUTIONS



MSTS Asia





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**Your global partner for  
safety critical industries  
and digital transformation**

**We help you to improve safety, competencies and  
embrace the industry revolution 4.0**





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# Your global partner for safety critical industries and digital transformation

We help you to improve safety, competencies and embrace the industry revolution 4.0



First OPITO  
approved training  
centre in  
Malaysia



Obtained Marine  
Department  
accreditation



nebosh  
Accredited centre  
582

Accredited by  
NEBOSH (UK)



Established  
training centre in  
Singapore



Established first  
Falck Bestari  
Healthcare



Received  
OPITO Award  
2013

**RelyOn Nutech**  
360° Safety

Falck Safety  
Services changed  
its name to RelyOn  
Nutech



Integration with  
Aberdeen Drilling  
School



MSTS Miri  
Training Centre  
moved to a new  
location

WAY FORWARD



EMBRACING DIGITAL  
TRANSFORMATION &  
TECHNOLOGY

2000 2002 2003 2004 2006 2007 2008 2009 2010 2012 2014 2018 2019 2020 2021

Established  
training centre in  
Johor



Established  
training centre  
in Miri



Awarded Industry  
Service Award 2006 &  
Corporate Branding  
Award 2006



Established  
Falck Safety  
Services  
Thailand



Received  
OPITO award  
2011



Established  
MSTS and  
RelyOn Bestari  
Clinic Cherating



First and the only  
GWO approved  
training centre in  
Malaysia

**GWO**  
GLOBAL WIND ORGANISATION

RelyOn Nutech  
acquired Crescent  
and renamed as  
RelyOn Nutech Digital





# OUR BUSINESS at a glance



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## SOLUTIONS & SERVICES



### Training

30+ training centres in 20 countries



### E-Learning

Learning anywhere and at anytime



### Managed Services

Outsourced training and competence management



### Consultancy

High-risk industry subject matter expertise



### Digital Applications

SaaS, eCoW, CCMS, Digital HSE, AI



### Simulation

Cloud and on premise



### Healthcare

Clinics with wide range of medical services

## INDUSTRIES



### Petrochemicals

- Operations
- Process & Production
- Management



### Renewables

- Wind
- Solar



### Oil and gas

- Upstream
- Midstream
- Downstream



### Other Safety Critical Industries

- Maritime
- Manufacturing
- Construction
- Utilities
- Public

## LOCATIONS



### Global training

- 20** Countries
- +30** Training centres
- +250k** Trained annually
- +30** International certifications

### Asia

**7**

*Johor, Sarawak, Pahang, Kuala Lumpur, Singapore, Thailand, Indonesia*  
*Clinics: Johor & Pahang*

### Americas

**13**

### Europe

**10**

### Middle East

**4**





# HEALTH, SAFETY AND ENVIRONMENT



**360° HSE AND  
DX SOLUTIONS**



MSTS Asia



# HEALTH, SAFETY AND ENVIRONMENT PROGRAM



## FACE TO FACE / HYBRID



### Basic (Entry Level / Operators)

- ☐ Fundamentals of HSE
- ☐ Respirator Fit test
- ☐ Working at Height



### Intermediate (Government Regulated Training)

- ☐ AESP
- ☐ AGTES
- ☐ Supervisory Safety



### Advanced (HSE Managers & Specialist)

- ☐ Process safety
- ☐ HSE 4.0
- ☐ International General Certificate (NEBOSH)
- ☐ Oil & Gas technical certificate (NEBOSH)
- ☐ Modern Safety Management
- ☐ Leadership programs



## E-LEARNING



### Basic (Entry Level / Operators)

- ☐ Worksafe Essentials
- ☐ Hydrogen Sulphide (H2S) Awareness



### Intermediate

#### (Supervisors & above)

- ☐ Worksafe Essentials Plus
- ☐ Major Accident Hazards
- ☐ Mercury Awareness



### Advanced (HSE Managers)

- ☐ Bespoke modules available on request





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## COURSE

# FUNDAMENTAL OF HEALTH AND SAFETY AT WORK

## ACCREDITATION



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## COURSE AIM AND OBJECTIVES

'Fundamentals of Health and Safety at Work' has been designed for all employees to ensure an understanding of the hazards and risks that exist in the workplace and to encourage close cooperation with the employer on all matters of health & safety.

## COURSE LEARNING OUTCOMES

### Module 1: Introduction to Health and Safety at Work

Following this module, delegates must be able to:

1. Explain why it is important to work safely
2. Identify everyone's responsibilities in relation to safety and health in the workplace

### Module 2: Definition of Hazards & Risks

Following this module, delegates must be able to:

1. Define key terms in Safety and Health
2. Identify the general workplace hazards and risks, their impact and how to control them

### Module 3: Hazard Identification

Following this module, delegates must be able to:

1. Identify specific workplace hazards and risks, their impact and how to control them

Following this module, delegates must be able to:

1. Identify ways safety, health and wellbeing are managed and improved within the workplace.
2. Explain the term pandemic, chain of infection and control measures



## PRE-REQUISITES

No pre-requisites are required.

## COURSE OUTLINE

Importance of Health and Safety at Work  
Who is Responsible for Safety and Health in the Workplace?  
Employer Responsibilities  
Employee Responsibilities  
Types of Hazards  
Hazards that are Difficult to Identify  
What is a Hazard?  
What is a Risk  
What is a Risk Assessment?  
Likelihood and Consequences  
Hierarchy of Control  
As Low as Reasonability Practicable  
Managing Safety at the Workplace  
How workers can Improve Safety  
Behavioral Safety  
Safe Systems of Work  
Permit to Work  
Safety Signages

Chemicals and Harmful Substances to Identify  
Manual Handling  
Noise  
Display Screen Equipment  
Personal Hygiene  
Conned Space Entry  
Plant and Machinery  
Electricity  
Slips, Trips and Falls  
Fire  
Stress  
Working at Height  
Working in Hot Environments  
Lighting  
Vehicles at the Workplace  
Personal Protective Equipment (PPE)  
Duty of Safety Committees and Safety and Health Officers  
Emergency Procedures  
Incidents, Accidents and  
Near Misses including reporting  
Pandemic Awareness

## TARGET GROUP

This programme is designed for all industries  
Hotel, Manufacturing, Shopping Complex, construction  
• *Health & Safety Committee Members*  
• *Managers, Engineers, Supervisors and Employees and any others*

## DURATION

1 Day

## CERTIFICATE VALIDITY

There is no expiry for this training



# RESPIRATOR FIT TESTING

## ACCREDITATION



Petronas MPM

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## AIMS AND OBJECTIVES

The aims and objectives of respirator fit testing is to verify that the selected make, model and size of a facepiece adequately accommodate an individual's facial characteristics, and that this provides assurance that the wearer can don the facepiece properly and can achieve the anticipated protection during use.

The fit test measures the seal between the respirator's face piece and user's face. The test protocol conducted verifies whether a specific model, type and size of a respirator can adequately fit specific personnel.

## RESPIRATOR FIT TEST OUTLINE

- In many of today's workplace environments, a respirator and a proper respirator fit test are critical components of employee respiratory protection.
- Fire service and law enforcement employees, as well as industrial companies and healthcare professionals have come to depend on properly fitting respirators for protection from respiratory hazards, such as chemical and environmental hazards, as well as airborne biohazards.
- When implemented correctly, a respirator fit testing program can help ensure that the highest respiratory protection levels are achieved through a properly sized and donned respirator.
- Our respirator fit testing equipment measures real-time fit while the user simultaneously performs a series of moving, breathing and talking exercises designed to simulate the same movements made in the field. With step-by-step guidance, the instrument walks you through the fit test.
- Once the fit test is complete, it is easy to generate reports. The test results load into a database for retrieval and regulatory compliance.
- Passing a real-time quantitative respirator fit test proves that the face piece is sized and donned correctly, as well as provides for valuable opportunity for training.

## PRE-REQUISITES

Personnel are to provide details of the of the type of mask used. In order to minimize the risk of leakage and maximize the quality of respirator fit:

1. Personnel are recommended to have a clean shave.
2. Personnel with long hair must tie their hair up.
3. Any jewelry on the face or around the face shall be removed during the fit test.

## RESPIRATORY TESTING REQUIREMENT

The modified CNC protocols are now faster, are completely automated, and more streamlined compared to all other fit test methods. The new protocols require fewer, shorter fit test exercises. Instead of eight exercises, the new rules require four. Total fit test time is reduced from 7:15 minutes to 2:29 minutes.

It includes four of the eight original test exercises

1. Bending Over
2. Jogging
3. Head Side to Side
4. Head Up and Down).

## TARGET GROUP

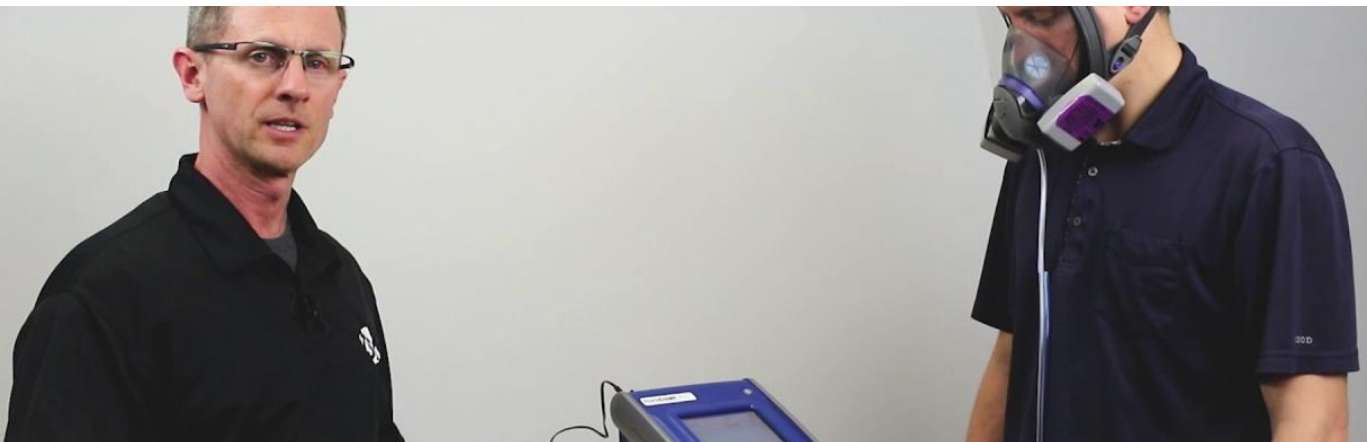
The fit test is essential for personnel who are working in the upstream oil and gas industry initially assigned to a job that requires the use of tight-fitting respirators.

## DURATION

Approximately 10 minutes per individual

## CERTIFICATE VALIDITY

The validity of the certificate is 2 years.





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# WORKING AT HEIGHT – LEVEL 1

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THE VIDEO****WATCH NOW****COURSE OBJECTIVE**

During the course delegates will gain an awareness of the applicable legislation, the potential hazards and PPE requirements related to Working at Height.

**LEARNING OUTCOMES**

To successfully complete this training delegates must be able to explain and demonstrate the following:

- 1) Principles of Working at Height
- 2) Activities related to Working at Height
- 3) Legislation – Act, Regulations, Guidelines relating to Working at Height
- 4) Hazards related to Working at Height
- 5) Hazard Management & Control
- 6) Equipment used for Working at Height and its application
- 7) PPE required for Working at Height

## PREREQUISITES

All delegates must be in possession of a valid medical certificate

## TARGET GROUP

This course is designed for personnel exposed to working at height where there is a risk of a fall liable to cause personal injury. This includes the work of scaffolders, plant operators, construction workers and maintenance personnel.

## DURATION

1 day

## VALIDITY

3 years







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## COURSE

# AUTHORISED ENTRANT AND STANDBY PERSON FOR CONFINED SPACE (AESP)

## ACCREDITATION



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## COURSE OBJECTIVE

During the course delegate will gain required knowledge and understanding of the particular hazards and properties related with confined space and procedure of entry. Appropriate action taken when emergency arise. Legislation required by following Industrial Code of Practice for Confined Space (2010).

## LEARNING OUTCOMES

**At the end of the course, the participant will be able to:**

- 1) Describe the regulations and code of practice of confined space work;
- 2) Identify hazards prior to and during entry into the confined space;
- 3) Be familiar with the common confined space entry equipment, i.e. Gas Detector, ELSA, Man Riding Winch, Tripod, etc.;
- 4) Test and interpret the gas test result;
- 5) Demonstrate the gas testing operations and the procedure to be taken in the event of an emergency; and
- 6) Be certified as an Authorised Gas Tester & Entry Supervisor

## COURSE OUTLINE

The following topics will be presented;

1. Identifying confined spaces and its characteristics.
2. Hazards associated to the type of confined space.
3. Legislation related to the confined space.
4. Effects from exposing to hazard.
5. PPE related with confined space activities.
6. Entry and evacuation procedure.
7. Duties within the working environment.
8. Action taken in emergency situation.
9. Oral and practical assessment

## PRE-REQUISITES

No prerequisites are required to attend this training.

## TARGET GROUP

This course is designed for all personnel especially for who are working or could be working in confined space

## DURATION

2 Days

## CERTIFICATE VALIDITY

2 Years







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## COURSE

# AUTHORIZED GAS TESTER AND ENTRY SUPERVISOR FOR CONFINED SPACE (AGTES)

## ACCREDITATION



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## COURSE AIM

During the course delegates will gain an understanding on confined space risk assessment and recommend control measures, managed the confined space equipment, test the confined space atmosphere and interpret the reading, perform duty to assess and supervise the confined space entry operations, conduct toolbox/briefing to the entry team on the confined space emergency procedures and fulfil the registration requirements as a competent Authorised Gas Tester and Entry Supervisor

## LEARNING OUTCOMES

To successfully complete this training delegates must be able to explain and demonstrate the following:

1. Conduct Confined Space Risk Assessment and recommend control measures.
2. Use and manage the confined space equipment.
3. Test the confined space atmosphere and interpret the reading
4. Perform duty to assess and supervise the confined space entry operation
5. Conduct toolbox/briefing to the entry team on the confined space emergency procedures.
6. Fulfil the registration requirements as a competent Authorised Gas Tester and Entry Supervisor.



Authorized Gas Tester and Entry Supervisor for Confined Space (AGTES)

## PRE-REQUISITES

Malaysia Nationality.

1. Attended and passed the Authorised Entrant & Stand-by Person for Confined Space (AESP) course.
2. Possess valid AESP card
3. Physically and mentally fit to enter the confined space as stated in the Health Examination checklist (ICOP for Confined Space 2010).
4. Posses a minimum of SPM subject in Science or 10 years working experience in Confined Space

## COURSE TOPICS

1. Legal Requirements
2. Hazards in Confined Space
3. Procedures of Entry
4. Confined Space Risk Assessment
5. Gas Detection System
6. Ventilation System
7. Respiratory Protection Devices
8. Emergency Preparedness and Rescue Plan

## TARGET GROUP

This course is designed for all personnel who involved in confined space works and intend to be a competent Authorized Gas Tester

## DURATION

3 Days

## CERTIFICATE VALIDITY

2 Years



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## COURSE

# SUPERVISORY SAFETY

## ACCREDITATION



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## AIM & OBJECTIVES

During the course delegates will gain understanding on managing the workforce on working safely, carrying out effective toolbox meetings, job safety analysis, accident investigation, unsafe act and unsafe condition auditing and identifying, controlling and eliminating hazards.

## LEARNING OUTCOMES

Upon completion of the course, delegates will be able to understand;

1. The legislative framework in Western Australia and how it will be changing
2. Duty of care provisions of the Occupational Safety and Health Act 1984
3. Requirements for providing information, instruction, training and supervision
4. Hazard identification and risk evaluation
5. How to access information on Workplace Health and Safety
6. Principles of incident and accident investigation.
7. Requirements for formal consultative processes

## PRE-REQUISITES

All delegates must be in possession of a valid medical certificate.

## COURSE OUTLINE

During the training programme, delegates will learn about these topics:

1. Definition of Occupational Safety and Health
2. Health & Safety Legislation
3. Responsibility and Accountability for Safety
4. Definition of an Occupational Hazards and Risks
5. Hazards in the Workplace - HIRARC
6. Causes of Accidents
7. Accident Investigation and Accident Prevention
8. Safe Working Procedures - JSA, PTW, LOTO, STOP, ACT
9. Safety Audits
10. Communicating Safety
11. Safety Management System and Safety Culture
12. Handling Hazardous Materials
13. Fire Safety and Awareness

## TARGET GROUP

This course is designed for work site supervisors, foremen and team leaders.

## CERTIFICATE VALIDITY

3 years

## DURATION

2 Days







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## COURSE

# PROCESS SAFETY

## ACCREDITATION



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## COURSE AIM AND OBJECTIVES

The course covers topics including the concept of process safety, anatomy of process safety incidents, major accidents, management system, process safety consequence, process safety strategies, layers of protection and taking advantage of past experiences.

## COURSE LEARNING OUTCOMES

**By the end of the course, participants will understand:**

- The key principles of process safety and its management
- The human, environmental and business consequences of poor process safety
- The key factors influencing the basis of process safety
- The hazards associated with a process plant and how the risks can be controlled
- The key process safety requirements at each stage in the life cycle of a process plant from conceptual design through to operation, maintenance and modification
- The interdependence of and the need for overall organization process safety management capability
- How to acquire further knowledge and understanding of process safety management.

## PRE-REQUISITES

No pre-requisites are required.

## COURSE OUTLINE

Topics covered includes

- The importance of process safety
- A model for process safety
- Hazard and risk
- Hazard identification and evaluation
- Consequences – toxicity and fires
- Consequences – explosions
- Chemical reactions
- Flammable atmospheres
- Project development
- Design safety
- Risk assessment
- Operations
- Asset integrity
- Management of change
- Management systems
- Human factors
- Leadership and culture
- Process safety performance
- Emergency response

## TARGET GROUP

Managers, supervisors, engineers, safety personnel, and others involved in the design, operation, modification or maintenance of major hazard or other process plant

## DURATION

2 Days

## CERTIFICATE VALIDITY

There is no expiry for this training







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## **COURSE**

# **THE FOUNDATION OF HSE 4.0 FOR THE NEW NORMAL**

## **ACCREDITATION**



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## **COURSE OBJECTIVES**

- Understanding the Digital Transformation, 4th Industrial Revolution, Industry 4.0 and HSE 4.0, road-map and strategy
- Understanding of the various field of core technology which enabled the HSE 4.0 transformation such as IoT, Cloud Computing, Big Data Analytics, Cybersecurity, Additive Manufacturing, Autonomous COBOT, Artificial Intelligence, and Augmented Reality.
- Understanding and learning about the HSE 4.0 model and framework and its core technology driver

## **COURSE LEARNING OUTCOMES**

By the end of the program, participants will be able to:

- First level awareness about digital transformation in the field of HSE 4.0 and industry's best practices
- Exposure to the core technology driver which will influence the transformation towards the 4<sup>th</sup> Industrial Revolution and the New Normal
- Ready to take up next challenge to start the transformation process including learning the higher-level technological concepts and application

## PRE-REQUISITES

None. Come with open-minded and ready to embrace change

## COURSE CONTENT

- 1 Introduction & Overview
- 2 Introducing to Digital Transformation, the 4TH IR & HSE 4.0
- 3 HSE 4.0 Technology enablers & technology advancement
- 4 Transformation & Key Challenges
- 5 Embrace Change & New Normal

## TARGET GROUP

This programme is designed for,

- Executive and above
- Senior Management & Leadership Team

## DURATION

- 1 Day – LIVE Online Class or,
- 4 hours per day for 2-Days
- Total hours: 8 hours

## CERTIFICATE VALIDITY

There is no expiry for this training





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## COURSE

# INTERNATIONAL GENERAL CERTIFICATE IN OCCUPATIONAL HEALTH & SAFETY (UK NEBOSH)

## ACCREDITATION



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## AIM & OBJECTIVES

The aim and objectives of the International General Certificate in Occupational Health and Safety (UK NEBOSH) is to ensure that personnel will gain an appropriate breadth of underpinning knowledge in occupational health & safety which enable them to discharge effectively their organizational duties or functions with respect to workplace health & safety. This course will also benefit multinational companies as it provides a sound basis for evaluating risks and hazards in any country, in any business. All certificates will be awarded by NEBOSH (UK).

## LEARNING OUTCOMES

To successfully complete this training delegates must be able to demonstrate understanding of the following:

- 1) **Health & Safety Foundations**
- 2) **Setting Policy for Health & Safety**
- 3) **Organizing for Health & Safety**
- 4) **Promoting a Positive Health & Safety Culture**
- 5) **Health & Safety Risk Assessment**
- 6) **Principles of Control in Health & Safety**
- 7) **Movement of People and Vehicles – hazards and control**
- 8) **Manual and Mechanical Handling – hazards and control**
- 9) **Work Equipment Hazards and Control**
- 10) **Electrical Hazards and Control**

## LEARNING OUTCOMES (cont.)

To successfully complete this training delegates must demonstrate understanding on:

- 11) Fire Hazards and Control**
- 12) Chemical and Biological Health Hazards and Control**
- 13) Physical and Psychological Health Hazards and Control**
- 14) Construction Activities Hazards and Control**
- 15) Investigation, recording and reporting of health and safety incidents**
- 16) Monitoring, review and audit of health and safety performance**

## PRE-REQUISITES

All delegates must be in possession of a valid medical certificate.

## TARGET GROUP

This course is designed for managers, supervisors, worker representatives and others who require a knowledge and understanding of health & safety principles and practices. This course is also suitable for those embarking on a career in health & safety, providing a valuable foundation for further professional study.

## DURATION

12 Days.

Upon completion of the course, a written and practical examinations will be conducted and marked by NEBOSH (UK).

## CERTIFICATE VALIDITY

Not applicable





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## COURSE

# INTERNATIONAL TECHNICAL CERTIFICATE IN OIL AND GAS OPERATIONAL SAFETY

## ACCREDITATION



## AIM & OBJECTIVES

During the course delegates will gain the required knowledge and understanding that focuses on operational process safety. The course is intended to enable candidates to apply and implement effective process safety management

## LEARNING OUTCOMES

To successfully complete this training delegates must be able to demonstrate understanding of the following:

- 1) Hazards inherent in oil and gas
- 2) Risk management techniques used in the oil and gas industries
- 3) Safety cases and safety reports
- 4) Process safety management
- 5) Role and purpose of Permit to Work
- 6) Key principles of safe shift handover
- 7) Plant operations and maintenance
- 8) Safety critical equipment controls
- 9) Safe storage of hydrocarbons
- 10) Furnace and boiler operations
- 11) Fire protection and emergency response
- 12) Logistics and Transport Operations

## PRE-REQUISITES

Proficiency in written and spoken English is required for this course. Some prior working experience in the Oil & Gas industry is recommended.

## TARGET GROUP

HSE personnel, managers, supervisors and employee representatives within the oil and gas industry.

## DURATION

5 and 1/2 days

## CERTIFICATE VALIDITY

Not applicable







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## COURSE

# MODERN SAFETY MANAGEMENT

## ACCREDITATION



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## COURSE AIM AND OBJECTIVES

This course provides participants with the fundamental concepts, tools and techniques for effective safety management

## COURSE LEARNING OUTCOMES

**On completion of a Modern safety management course the participant will:**

- Understand the activities that have proven effective in managing workplace safety
- Be able to apply fundamental concepts and tools to implement an effective safety management system
- Understand the processes and activities that have proven effective in managing risks and ensuring safe and sustainable operations
- Be able to apply practical techniques for risk identification, evaluation and control
- Know how to apply behaviour management techniques
- Be a more effective leader in safety management.



## PRE-REQUISITES

No pre-requisites are required.

## COURSE DESCRIPTION

Modern safety management is the most widely attended course of its kind in the world. Modern safety management is based on proven principles of safety management and provides participants with the fundamental concepts and techniques for a practical, proactive approach to managing safety and controlling losses.

## TARGET GROUP

Modern safety management is recommended for safety managers, risk managers, supervisors and other operating managers who have management system responsibilities. Modern Safety Management is a foundation course

## DURATION

2 Days

## CERTIFICATE VALIDITY

There is no expiry for this training





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# WORK SAFE ESSENTIALS

E-LEARNING

AN ESSENTIAL PROGRAM FOR YOUR  
ENTIRE WORKFORCE!

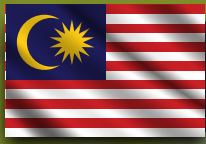
RelyOn Nutec  
Digital

Our worksafe essential programs are designed for all levels of your organisation to improve the overall safety awareness of the workforce. They provide employees with in depth understanding of how their actions contribute to safety, health and well-being, as well as their individual safety responsibilities in keeping themselves and others safe at work.

Develop your team through e-learning at their own pace, and own place with unlimited access to completion.

# AN E-LEARNING PROGRAM THAT WILL ENHANCE YOUR SAFETY PERFORMANCE

Sign up today via [www.relyonnutec.com](http://www.relyonnutec.com)



Now available in  
Bahasa Malaysia!

**WORK SAFE**  
ESSENTIALS

For all job level  
(non-executive  
and above)

**WORK SAFE**  
ESSENTIALS

The best program  
for executive level  
and above


E-LEARNING TITLE		DURATION		
Manual Handling	 	30 mins	✓	✓
Working At Height	 	60 mins	✓	✓
Slips, Trips and Falls	 	30 mins	✓	✓
Fire Safety Awareness	 	45 mins	✓	✓
Noise Awareness	 	30 mins	✓	✓
PPE Awareness	 	25 mins	✓	✓
Control of Substances Hazardous to Health (COSHH)	 	40 mins	✓	✓
Hazard Awareness and Identification	 	60 mins	✓	✓
Dropped Objects	 	30 mins	✓	✓
Hand Safety	 	25 mins	✓	✓
Asbestos Awareness		40 mins		✓
Stress Management		30 mins		✓
Mental Health Awareness		25 mins		✓
Workplace Hazards and Personal Safety		60 mins		✓
Waste Management Awareness		30 mins		✓

**TOTAL TRAINING HOURS**

**6.2 HOURS**

**9.3 HOURS**

Please contact our booking office to get more details and pricing:

 +60 6 292 2069

 [bookings@msts-my.org](mailto:bookings@msts-my.org)

 [www.msts-my.org](http://www.msts-my.org)



**Range:** Safety Awareness

# Manual Handling Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 20

**Price band :** A    **Language :** English | Brazilian Portuguese | Spanish

**Course outline:** The course is available in the following languages: English; Brazilian Portuguese, Spanish

This manual handling course is suitable for all employees involved in any manual handling operation. It deals with all aspects of manual handling, including lifting, pushing and pulling, relevant safety legislation and manual handling risk assessments. This course is developed to HSE and NR17 standards.

## Learning objectives:

LO1: Explain what manual handling is

LO2: Describe the structure of the human spine

LO3: Identify factors that contribute to manual handling incidents

LO4: Identify the common causes and injuries involved in manual handling

LO5: Identify proper lifting techniques and the importance of ergonomic design

LO6: Identify ways to reduce manual handling incidents

LO7: Identify the purpose, factors and responsibility of the risk assessment



NR 17

**Range:** Safety Awareness

# Working At Height

**Focus :** Health and Safety | Oil and Gas

**Duration :** 60 minutes    **Questions :** 20

**Price band :** A    **Language :** English | Brazilian Portuguese | Spanish

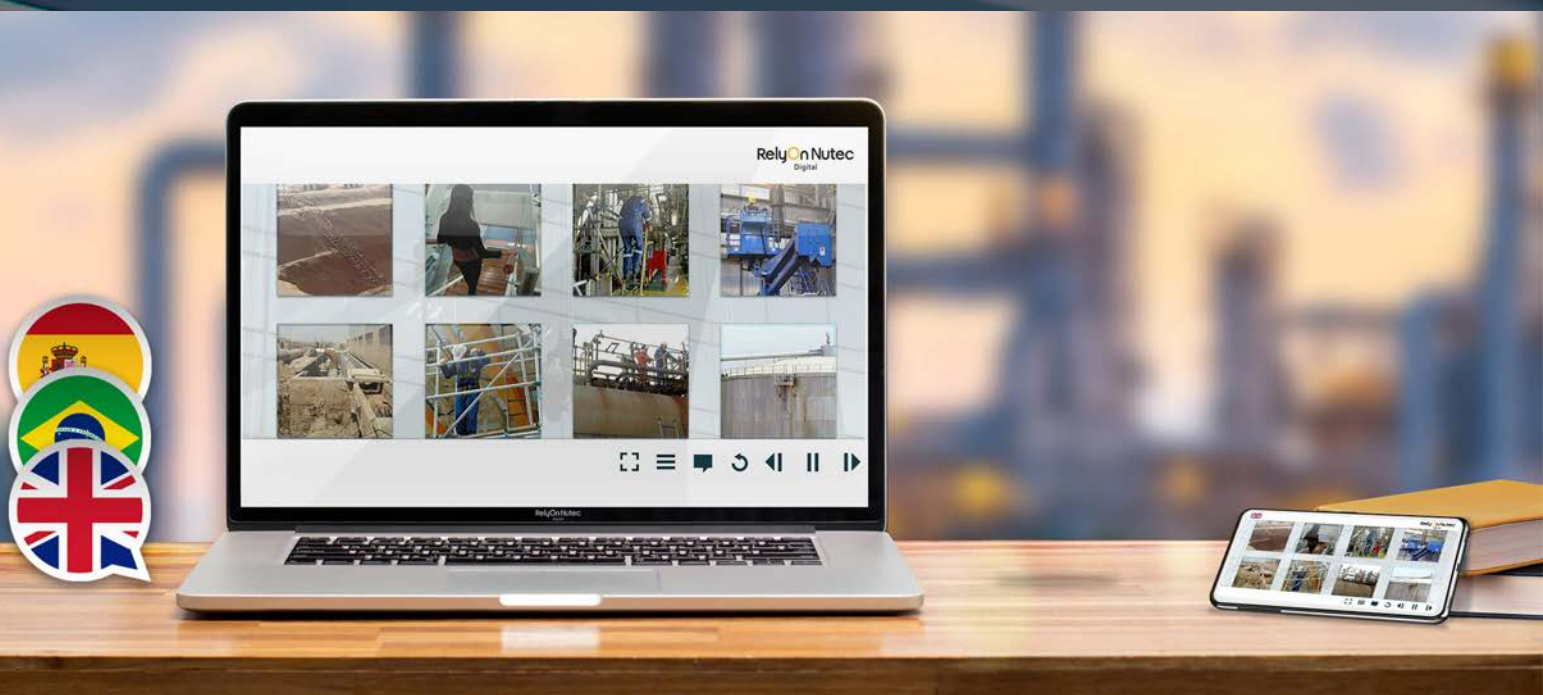
**Course outline:** The course is available in the following languages: English; Brazilian Portuguese; Spanish.

The aim of this course is to provide you with the knowledge to work at height safely. You will learn about the hazards of working at height, the controls that must be in place to help keep you safe and the Personal Protective Equipment, or PPE, that you must wear whilst you are working at height.

## Learning objectives:

LO1: Describe what working at height is  
 LO2: State the risks associated with working at height  
 LO3: Explain the steps for assessing the safest way to work at height  
 LO4: Describe considerations when choosing safe access to work at height  
 LO5: List the equipment that could be used to access work at height and their safety implications

LO6: Identify the responsibilities of each person working at height  
 LO7: Describe some of the controls that should be put in place when working at height  
 LO8: Identify Personal Protective Equipment (PPE) requirements for working at height  
 LO9: Describe equipment inspection requirements  
 LO10: Describe a dropped object and how to prevent it  
 LO11: Find examples of controls that must be in place





**Range:** Safety Awareness

# Slips, Trips and Falls

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 20

**Price band :** A    **Language :** English | Brazilian Portuguese | Spanish

**Course outline:** The course is available in the following languages: English; Brazilian Portuguese; Spanish.

Slips, trips and falls are the most common cause of major injuries at work and can happen almost anywhere. They are the leading cause of work related injuries and fatalities.

## Learning objectives:

LO1: Outline the legislation and guidance that refers to slips, trips and falls

LO2: Outline the impact of slips, trips and falls on accidents statistics

LO3: Give an overview of slips, trips and fall hazards

LO4: Give an overview of slips, trips and fall hazards offshore

LO5: Give an overview of slips, trips and fall hazards in the office and at home

LO6: Give an overview of the importance of good housekeeping

LO7: Outline the typical hazards involved in work at height

LO8: Describe the prevention of falls from height

LO9: Give an overview of ladder safety

LO10: Explain the trailing hand technique





**Range:** Safety Awareness

# Fire Safety Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 45 minutes    **Questions :** 12

**Price band :** A    **Language :** English | Brazilian Portuguese | Spanish | Norwegian

**Course outline:** The course is available in the following languages: English; Brazilian Portuguese; Spanish; Norwegian

This course provides delegates with an overall understanding of fire safety in the workplace. You will learn about relevant health and safety legislation, theory on the nature of fire and how it spreads, along with practical guidance on fire prevention and workplace firefighting equipment.

## Learning objectives:

- LO1: Identify relevant legislative requirements for fire safety in the workplace
- LO2: Recognise the key roles and responsibilities of the employer and the employee
- LO3: Explain how the Fire Tetrahedron works
- LO4: Explain the contributing factors of fire spread and intensity
- LO5: Identify the various types of fire gases
- LO6: Recognise relevant fire signage used in the workplace

- LO7: Identify potential fire hazards within the workplace
- LO8: Explain good practice for workplace fire prevention
- LO9: Describe the actions you should take in an emergency
- LO10: Identify the various classes of fire and associated means of suppression
- LO11: Explain how to safely use different extinguisher types
- LO12: Recognise the various types of fixed fire prevention equipment found in the workplace



**Range:** Safety Awareness

# Noise Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 20

**Price band :** A    **Language :** English | Brazilian Portuguese | Spanish

**Course outline:** The course is available in the following languages: English; Brazilian Portuguese; Spanish.

This course has been developed in conjunction with industry experts and provides an awareness of noise and vibration regulations, different noise levels found in industry, the human ear, the hazards associated with noisy environments and how we can control these.

## Learning objectives:

LO1: Identify common noise hazards

LO2: State the Noise at Work regulations

LO3: Describe the human ear and the different noise exposure warning signs

LO4: State the different recommended noise limits

LO5: Identify the risks of noise exposure

LO6: Describe the different noise control measures that can be used

LO7: Describe the different types of hearing protection





**Range:** Safety Awareness

# Personal Protective Equipment (PPE)

**Focus :** Health and Safety | Oil and Gas

**Duration :** 25 minutes    **Questions :** 11

**Price band :** A    **Language :** English | Brazilian Portuguese | Spanish

**Course outline:** The course is available in the following languages: English; Brazilian Portuguese; Spanish.

This course will help you to understand the importance of PPE used in hazardous workplace environments. You will learn about the responsibilities that you and your employer have in relation to PPE, and about suitable types of PPE that can help keep yourself and others safe in the workplace.

## Learning objectives:

LO1: Explain the role of PPE in relation to the Hierarchy of Controls

LO2: Describe you and your employers responsibilities relating to PPE

LO3: Identify suitable types of PPE for specific tasks

LO4: Describe the types of PPE used to protect various parts of the body

LO5: Identify signage associated with PPE

LO6: Describe how to correctly use, store and dispose of PPE





**Range:** Safety Awareness

# Control of Substances Hazardous to Health (COSHH)

**Focus :** Health and Safety | Oil and Gas

**Duration :** 40 minutes      **Questions :** 20

**Price band :** A      **Language :** English

**Course outline:** This Control of Substances Hazardous to Health course is suitable for all candidates working with hazardous substances on a regular basis. The content in this course has been developed by qualified chemists and fully satisfies the requirements of the UK COSHH Regulations.

## Learning objectives:

LO1: Explain what COSHH is & why we need it

LO2: Explain the COSHH Regulations

LO3: Describe the employer and employee duties under the COSHH regulations

LO4: Identify how you may come into contact with a hazardous substance

LO5: Explain what a Safety Data Sheet is

LO6: Identify the COSHH hazard symbols

LO7: Describe the different control measures that can be used

LO8: Identify the personal protective equipment specific to chemical applications

LO9: Describe a COSHH Risk Assessment

LO10: Identify good practices related to COSHH



**Range:** Safety Awareness

# Hazard Awareness and Identification

**Focus :** Health and Safety | Oil and Gas

**Duration :** 60 minutes    **Questions :** 20

**Price band :** A    **Language :** English | Brazilian Portuguese | Spanish | Norwegian

**Course outline:** The course is available in the following languages: English; Brazilian Portuguese; Spanish; Norwegian

This course is suitable for all employees working in hazardous industries. It has been developed in accordance with the 'Step Change in Safety' initiative which promotes the establishment, maintenance and development of hazard identification and risk assessment systems to provide a safer work environment. On successful completion of this course, candidates will have an excellent appreciation of the key features of hazard identification systems used throughout the oil and gas industry.

## Learning objectives:

LO1: Explain what Hazard Identification is

LO2: Identify methods of hazard identification

LO3: Describe the different energy sources

LO4: Identify examples of control measures for each energy source

LO5: Identify contributing factors

LO6: Describe how you can use your senses to detect hazards

LO7: Explain the importance of good observation





**Range:** Safety Awareness

# Control of Substances Hazardous to Health (COSHH)

**Focus :** Health and Safety | Oil and Gas

**Duration :** 40 minutes    **Questions :** 20

**Price band :** A    **Language :** English

**Course outline:** This Control of Substances Hazardous to Health course is suitable for all candidates working with hazardous substances on a regular basis. The content in this course has been developed by qualified chemists and fully satisfies the requirements of the UK COSHH Regulations.

## Learning objectives:

LO1: Explain what COSHH is & why we need it

LO2: Explain the COSHH Regulations

LO3: Describe the employer and employee duties under the COSHH regulations

LO4: Identify how you may come into contact with a hazardous substance

LO5: Explain what a Safety Data Sheet is

LO6: Identify the COSHH hazard symbols

LO7: Describe the different control measures that can be used

LO8: Identify the personal protective equipment specific to chemical applications

LO9: Describe a COSHH Risk Assessment

LO10: Identify good practices related to COSHH





**Range:** Safety Awareness

# Dropped Objects

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 5

**Price band :** A    **Language :** English | Brazilian Portuguese | Spanish

**Course outline:** The course is available in the following languages: English; Brazilian Portuguese; Spanish

This course has been designed to give candidates an understanding of dropped objects, where they may occur, the associated risks, and employers and employees responsibilities for managing the risks associated.

## Learning objectives:

LO1: Define what dropped objects are and where they may occur

LO2: Describe the dangers of dropped objects

LO3: Describe how to reduce or prevent the impact of dropped objects

LO4: Outline your employer's responsibilities for controlling dropped objects

LO5: Understand your responsibilities for controlling dropped objects



**Range:** Safety Awareness

# Hand Safety

**Focus :** Health and Safety | Oil and Gas

**Duration :** 25 minutes    **Questions :** 15

**Price band :** A    **Language :** English | Brazilian Portuguese | Spanish

**Course outline:** The course is available in the following languages: English; Brazilian Portuguese; Spanish.

This course has been designed to provide an awareness of how, and why, a wide variety of hand related injuries can occur in the workplace. You will also learn how to treat specific injuries, along with practical advice on how to prevent them from occurring in the first place.

## Learning objectives:

LO1: Understand the importance hands

LO2: List the common causes of hand injuries

LO3: Describe work related hand and finger injuries

LO4: Explain the different treatments for hand and finger injuries

LO5: Describe the hierarchy of controls

LO6: Explain how to avoid hand injuries during lifting activities

LO7: Explain how to select, use and care for gloves





**Range:** Safety Awareness

# Asbestos Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 40 minutes    **Questions :** 20

**Price band :** A    **Language :** English | Brazilian Portuguese | Norwegian

**Course outline:** The course is available in the following languages: English; Brazilian Portuguese; Norwegian

This is an awareness course, suitable for all employees working in hazardous industries. Candidates will learn about what asbestos is and why it is dangerous, as well as where it will be found and what to do should any suspicious materials be found on site.

## Learning objectives:

LO1: Describe the nature and properties of asbestos and its effects on health

LO2: List the types of asbestos and explain where asbestos and ACMs can be typically found

LO3: Recall the existence of general legislation in relation to health and safety and asbestos

LO4: Describe how to avoid the risks from asbestos

LO5: Explain where to obtain information on asbestos prior to commencing work

LO6: Explain what to do if suspicious materials are found

LO7: Describe appropriate workplace precautions, including the risk assessment process, with regards to the risks of asbestos

LO8: Explain how to undertake work activities in a safe manner and without risk to yourselves or others

LO9: List procedures to be followed when coming into unintentional contact with ACMs and the appropriate emergency arrangements

L10: The limitations of this training course and what further training is required before working on or with ACMs





**Range:** Personal Effective Skills

# Mental Health Awareness

**Focus :** Health and Safety | Oil and Gas | Maritime | Aviation | Defence | HMS | Industry  
| Security | Wind | Construction

**Duration :** 25 minutes      **Questions :** 15

**Price band :** A      **Language :** English

**Course outline:** The aim of this course is to provide you with a basic knowledge of mental health problems that can arise in the workplace, the symptoms of a mental health issue and how a mental health problem can be treated.

You will learn about how poor mental health can impact the workplace and how companies manage mental health issues through compliance with industry legislation and regulation.

## Learning objectives:

LO1: Define mental health

LO2: Describe what constitutes good mental health

LO3: Describe what constitutes poor mental health

LO4: Explain mental health statistics in the workplace

LO5: Explain how work can affect mental health

LO6: Describe the common symptoms and signs of mental health illness

LO7: Describe the treatment of mental health illness

LO8: Explain industry legislation and regulation relating to mental health

LO9: Describe how to positively manage your mental health at work and those around you

LO10: Explain how employers manage mental health in the workplace and why raising awareness is so important



**Range:** Safety Awareness

# Workplace Hazards and Personal Safety

**Focus :** Health and Safety | Oil and Gas

**Duration :** 60 minutes    **Questions :** 28

**Price band :** A    **Language :** English

**Course outline:** Welcome to this module on workplace hazards and personal safety. This module will inform you about the general hazards you will find offshore.

## Learning objectives:

LO1: Describe the hazards and controls of confined spaces  
 LO2: Describe the hazards and controls of working at height  
 LO3: Describe the hazards and controls of suspended loads  
 LO4: Describe the hazards and controls of high-pressure systems and equipment  
 LO5: Describe the hazards and controls of flammable and explosive atmospheres  
 LO6: Describe the hazards and controls of moving and energised equipment  
 LO7: Describe COSHH  
 LO8: Describe the hazards and controls of manual handling  
 LO9: Describe the hazards and controls of the mechanical handling of heavy equipment  
 LO10: Describe the hazards and controls of vibration  
 LO11: Describe safety critical equipment and their different uses

LO12: Describe the hazards and controls of dropped objects  
 LO13: Describe noise hazards and how to control them  
 LO14: Describe the hazards and controls for slips, trips and falls  
 LO15: Explain process safety  
 LO16: Describe how you can be affected by fatigue  
 LO17: Explain the IOGP Life Saving Rules  
 LO18: Understand why you should use the correct PPE  
 LO19: Understand how personal actions affect work and others while on site  
 LO20: Describe the importance of communication and spatial awareness  
 LO21: Explain the reasons for reporting systems and the importance of stopping the job  
 LO22: Understand the role of safety committees and safety representatives





**Range:** Environmental

# Waste Management Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes     **Questions :** 20

**Price band :** A     **Language :** English | Brazilian Portuguese | Spanish | Norwegian

**Course outline:** The course is available in the following languages: English; Brazilian Portuguese; Spanish; Norwegian

This course explains the legal requirements and the methods for managing waste produced by operations in the oil and gas industry. Minimising waste can deliver both business and environmental improvements. If our resources can be used more efficiently, then less waste will be produced, significantly reducing the harm to the environment.

## Learning objectives:

LO1: Describe the importance of waste management  
 LO2: Identify the legislative controls relating to waste  
 LO3: Explain the importance of a Waste Management Plan  
 LO4: Explain the waste management hierarchy  
 LO5: Identify the types of waste that are generated offshore  
 LO6: Outline the alternatives to disposing of waste

LO7: Describe waste reduction techniques  
 LO8: Describe the importance of waste segregation  
 LO9: Explain the importance of recycling  
 LO10: Outline the waste management considerations when planning a job





**Range:** Safety Awareness

# Hydrogen Sulphide (H<sub>2</sub>S) Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 20

**Price band :** A    **Language :** English | Brazilian Portuguese | Spanish

**Course outline:** The course is available in the following languages: English; Brazilian Portuguese; Spanish

This H<sub>2</sub>S awareness course is suitable for all employees working in hazardous industries. The course outlines the principal properties of H<sub>2</sub>S, explaining why extreme caution is necessary when dealing with it and how to recognise the consequences and symptoms of H<sub>2</sub>S exposure.

## Learning objectives:

LO1: Explain what H<sub>2</sub>S is

LO2: Identify where H<sub>2</sub>S can be found

LO3: Identify the properties of H<sub>2</sub>S

LO4: Explain how H<sub>2</sub>S levels are measured

LO5: Identify the exposure limits of H<sub>2</sub>S

LO6: Describe the exposure effects of H<sub>2</sub>S on body

LO7: Identify environmental hazards of H<sub>2</sub>S

LO8: Identify ways of detecting H<sub>2</sub>S

LO9: Know what to do in the event of an H<sub>2</sub>S emergency

LO10: Identify what H<sub>2</sub>S training consists of



**Range:** Safety Awareness

# Major Accident Hazards

**Focus :** Health and Safety | Oil and Gas

**Duration :** 45 minutes    **Questions :** 14

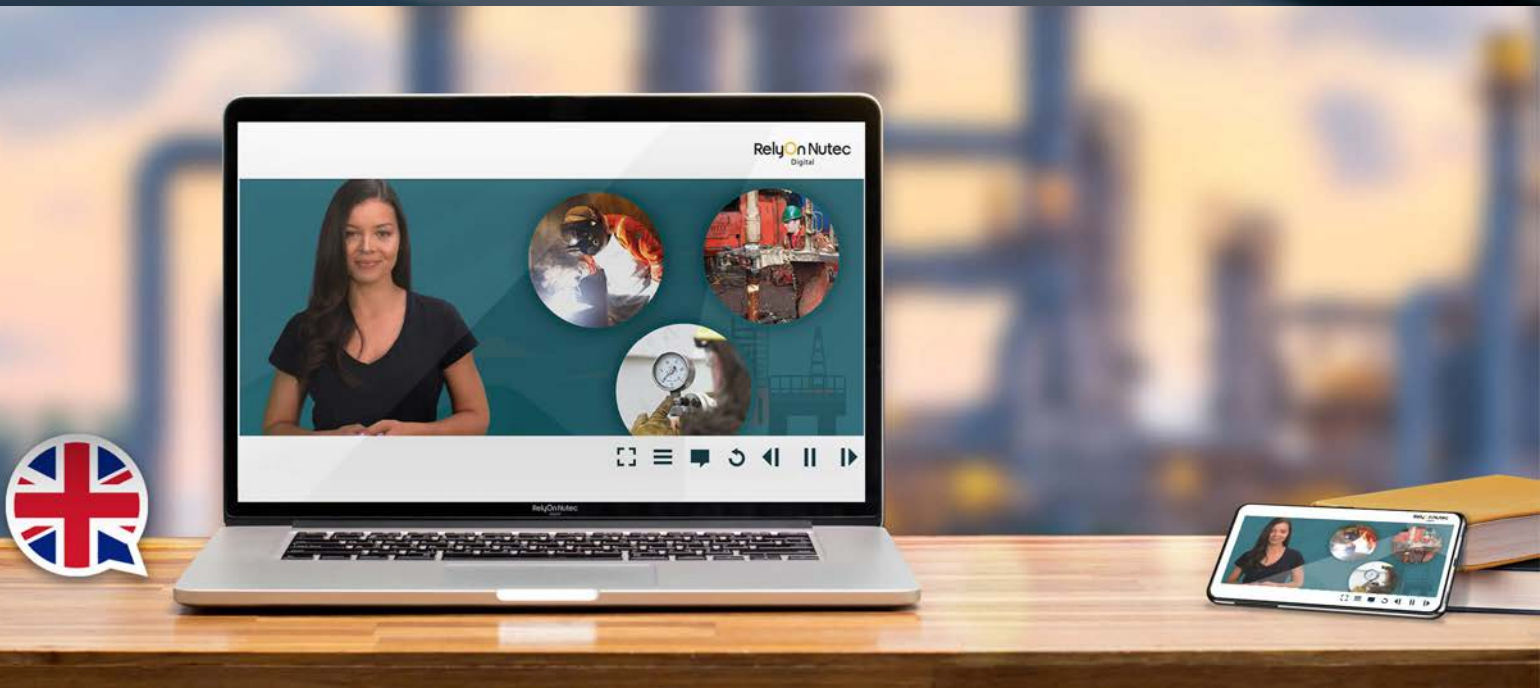
**Price band :** A    **Language :** English

**Course outline:** The course is suitable for all members of staff working in hazardous environments in the oil and gas industry. It covers the potential for major accidents and the types of hazards that might cause these to happen.

## Learning objectives:

LO1: Describe the types of work that are carried out on offshore installations  
 LO2: List the different legislative framework for offshore work  
 LO3: Explain which major accident hazards are present while in hostile and remote offshore environments  
 LO4: Explain the basics of the safety case

LO5: Describe the safety critical elements in a safety case  
 LO6: Understand the employee's responsibilities with regards to the safety case  
 LO7: Describe asset integrity and its divisions  
 LO8: Explain the employer and employee asset integrity responsibilities





**Range:** Safety Awareness

# Mercury Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 10

**Price band :** A    **Language :** English

**Course outline:** This course is suitable for anyone working with or in an environment that contains mercury. The course provides candidates with an awareness of the dangers of mercury exposure, the controls used to limit the effects of it and what to do if contamination occurs.

## Learning objectives:

LO1: Describe what mercury is and the different forms it can take

LO2: Describe the hazards of mercury

LO3: Identify the exposure limits of mercury

LO4: Describe the control measures used to limit and control the effects of mercury exposure

LO5: Explain what to do in the event of mercury exposure or contamination



PETROCHEMICAL INDUSTRY

# OPERATIONAL SAFETY



**360° HSE AND  
DX SOLUTIONS**



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# OPERATIONAL SAFETY PROGRAM



## FACE TO FACE / HYBRID



### Basic (All Levels)

- ☐ Introduction to Petro-Chemical Midstream & Downstream
- ☐ Safety Awareness for All the Various function and unit operations



## E-LEARNING



### Basic (All Levels)

- ☐ Atmospheric Emissions
- ☐ Benzene Awareness
- ☐ Control of Substances Hazardous to Health (COSHH)
- ☐ Corrosion Awareness
- ☐ Environment Awareness
- ☐ Explosive
- ☐ Hand - Arm Vibration Awareness
- ☐ Nitrogen Awareness
- ☐ Scaffolding Awareness
- ☐ Waste Management Awareness



### Intermediate (Operation / Production)

- ☐ Chemicals Management
- ☐ Confined Space Entry
- ☐ Authorised Gas Tester
- ☐ Introduction to Control of Work (CoW)
- ☐ Control of Work (CoW)
- ☐ Gas Monitor
- ☐ Naturally Occurring Radioactive Material (NORM)
- ☐ Water Management - Awareness
- ☐ Water Management - Dosing, Sampling, Cleaning and Maintenance
- ☐ Water Management - Hazard and Risk Mitigation
- ☐ Water Management - Monitoring, Troubleshooting, Reporting and Docs
- ☐ Pressure and Leak Testing
- ☐ Process Isolations



### Advanced (HSE Managers)

- ☐ Risk Management
- ☐ Storage and Handling of Gases in Cylinders
- ☐ Task Risk Assessment



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## COURSE

# INTRODUCTION TO PETRO-CHEMICAL MIDSTREAM & DOWNSTREAM

## ACCREDITATION



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## COURSE AIM AND OBJECTIVES

At the end of the course, you will feel confident in how the petrochemical industry is established. You will know the most common petrochemicals as well as their distribution, production and importance in daily life. It will help in your future process simulations by knowing the common and economical chemical pathways...

## COURSE LEARNING OUTCOMES

By the end of the course, participants will:

- Understand the Petrochemical Industry
- Define the Upstream vs. Downstream Industries in Petroleum Industry
- Identify names, molecules, physical & chemical properties of most important Petrochemicals
- Understand the importance of the petrochemicals produced



## PRE-REQUISITES

No pre-requisites are required.

## COURSE OUTLINE

The course presentations will cover the following topics:

- Petrochemical Industry
- Difference between Petroleum Refining vs. Petrochemical Industry
- Paraffins, Olefins, Naphthene's & Aromatics
- Market insight (production, consumption, prices)
- Two main Petrochemical Processes: Naphtha Steam Cracking and Fluid Catalytic Cracking
- The most important grouping in petrochemical products
- Petrochemical physical & chemical properties. Chemical structure, naming, uses, production, etc.

## TARGET GROUP

The course is suitable to anyone related or willing to go to the Petrochemical Industry.

## DURATION

1 Day

## CERTIFICATE VALIDITY

There is no expiry for this training



**Range:** Environmental

# Atmospheric Emissions

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 11

**Price band :** A    **Language :** English

**Course outline:** This course provides an understanding of the types, composition, and sources of atmospheric emissions that can result from operational activities in the oil and gas industry.

You will learn about how emissions can impact on the environment, and how companies can manage, control and reduce emissions through compliance with industry legislation and regulation.

## Learning objectives:

LO1: Distinguish common operational activities and associated atmospheric emissions

LO2: Describe the potential impacts that emissions can have on the environment

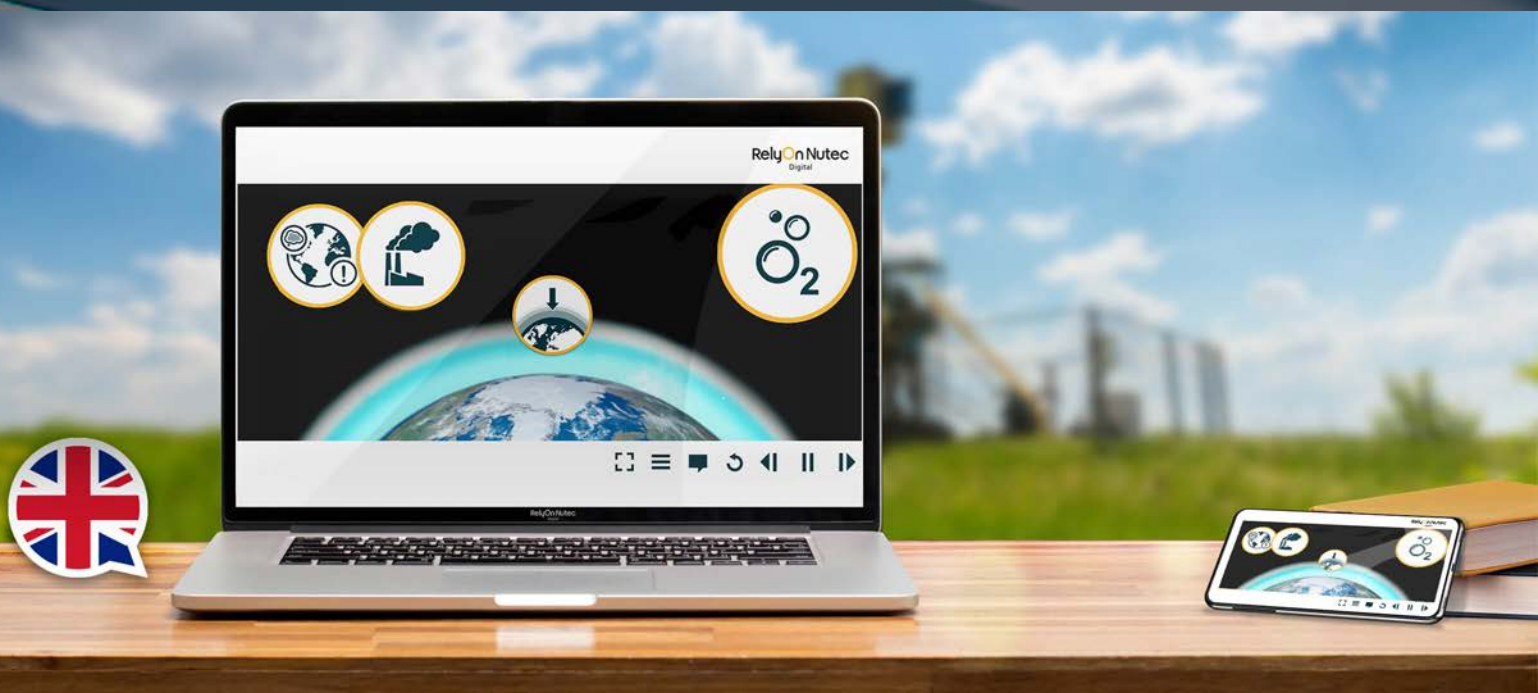
LO3: Identify recent trends and statistics of atmospheric emissions in the UK Oil and Gas industry

LO4: Recognise relevant national, European and international legislation

LO5: Describe the permit process for controlling atmospheric emissions

LO6: Explain requirements for reporting and monitoring atmospheric emissions

LO7: Describe roles and responsibilities associated with controlling and reducing emissions





**Range:** Safety Awareness

# Benzene Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 6

**Price band :** A    **Language :** English

**Course outline:** This course also advises on what might happen if you are exposed to benzene and the precautions you and your employer can take to stay safe. Finally, this course offers guidelines on how to respond if exposure does occur. Throughout this course your understanding of the information given will be tested and the results recorded. You need to answer 80 percent of the questions correctly to pass the course.

## Learning objectives:

LO1: Identify the characteristics of benzene

LO2: Explain where benzene is found

LO3: Describe the effects of exposure to benzene

LO4: List the safety equipment that should be used to protect against the effects of benzene

LO5: Describe the precautions to be taken to avoid exposure to benzene

LO6: Outline the actions to be taken if exposed to benzene





**Range:** Safety Awareness

# Corrosion Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 14

**Price band :** A    **Language :** English

**Course outline:** The aim of this course is to provide you with an awareness of corrosion, and how this specifically affects the oil and gas industry. Throughout this course your understanding of the information given will be tested and the results recorded. You need to answer 80 percent of the questions correctly to pass the course.

## Learning objectives:

LO1: Describe how and why corrosion occurs.

LO2: Explain how corrosion affects the industry as a whole (cost etc.)

LO3: Identify where corrosion is likely to occur off and onshore.

LO4: Define the different types of corrosion.

LO5: Explain how corrosion affects pipelines

LO6: Explain how corrosion affects wells

LO7: Explain how corrosion affects water systems

LO8: Explain how corrosion affects dead leg areas

LO9: Explain how to treat and prevent corrosion.



**Range:** Technical

# Explosives

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 20

**Price band :** A    **Language :** English

**Course outline:** The course explains what explosives are, what they are used for, why they are used and the controls in place to prevent unnecessary risk whilst working with them. The course also identifies the roles and responsibilities of those working with explosives.

## Learning objectives:

LO1: Identify what explosives are  
 LO2: Describe some of the uses for explosives offshore  
 LO3: Explain why explosives are used  
 LO4: Explain the authorisation process for using explosives  
 LO5: Describe how explosives are detonated and the dangers of other sources of induced currents

LO6: Identify typical strategies to prevent accidental detonations  
 LO7: Identify work to be ceased when explosives are to be used  
 LO8: Identify those authorised to handle explosives  
 LO9: Describe the measures taken to store explosives safely  
 LO10: Identify your responsibilities before and during the use of explosives





**Range:** Safety Awareness

# Hand-Arm Vibration Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 20

**Price band :** A    **Language :** English | Brazilian Portuguese | Spanish

**Course outline:** The course is available in the following languages: English; Brazilian Portuguese; Spanish.

You will learn about your employer's legal obligations to reduce risk and the measures that you can take to control your exposure to hand-arm vibration.

## Learning objectives:

LO1: Define hand-arm vibration

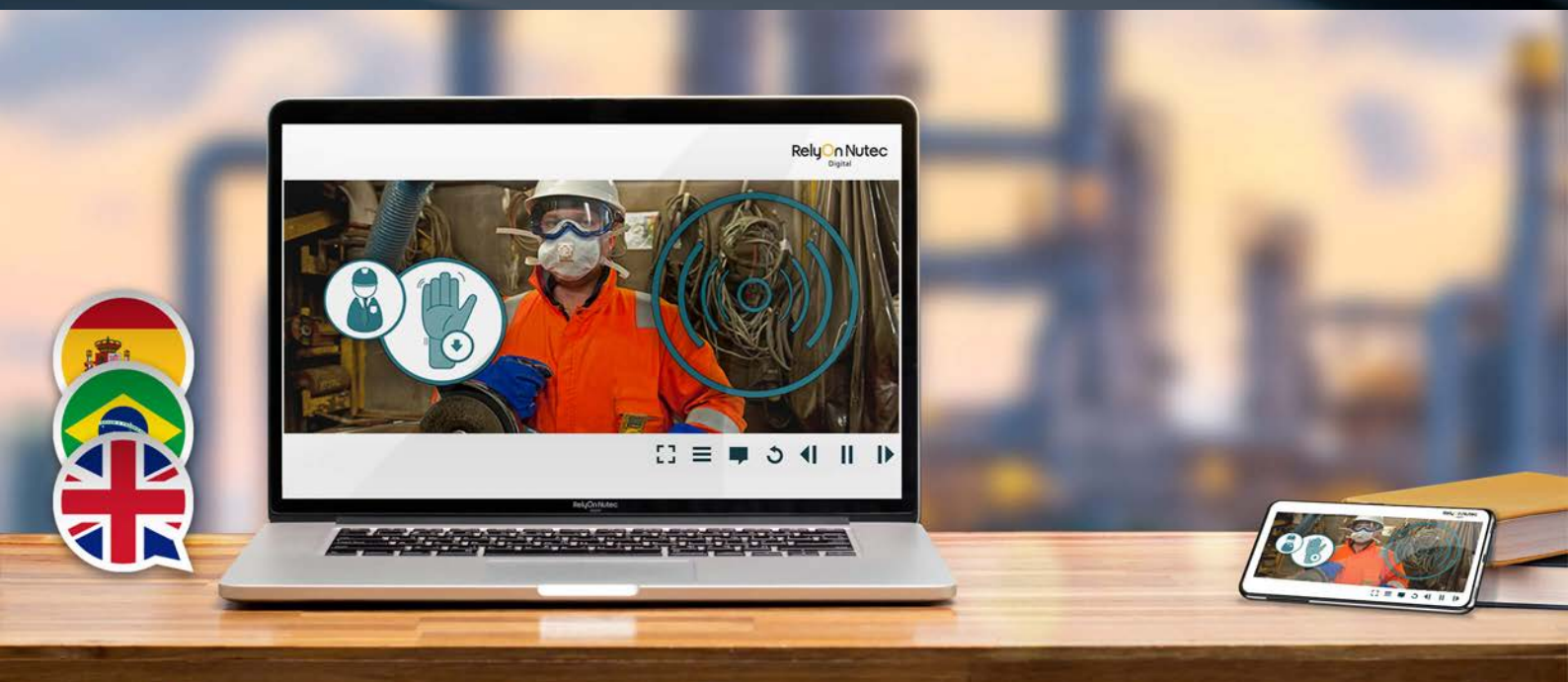
LO2: Outline the symptoms and effects of Hand-Arm Vibration Syndrome (HAVS) and carpal tunnel syndrome

LO3: Identify the legal duties of employers and manufacturers to control vibration

LO4: Recall vibration exposure values

LO5: Explain how the risks associated with vibration are assessed and controlled

LO6: Outline the measures you can take to protect yourself from harmful vibration





**Range:** Safety Awareness

# Nitrogen Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 7

**Price band :** A    **Language :** English

**Course outline:** This course is suitable for anyone working with nitrogen and the inerting process in the oil and gas industry. The course will give you an understanding of the dangers that nitrogen poses, and the measures and processes used to control it.

## Learning objectives:

LO1: Describe the properties of air and nitrogen

LO2: Explain why inert environments are dangerous

LO3: Explain the inerting process & when nitrogen is used

LO4: Describe draining, purging, venting

LO5: Explain who is at risk

LO6: Understand why multiple fatalities are more common

LO7: Identify typical control measures for inert environments



**Range:** Safety Awareness

# Scaffolding Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 60 minutes    **Questions :** 20

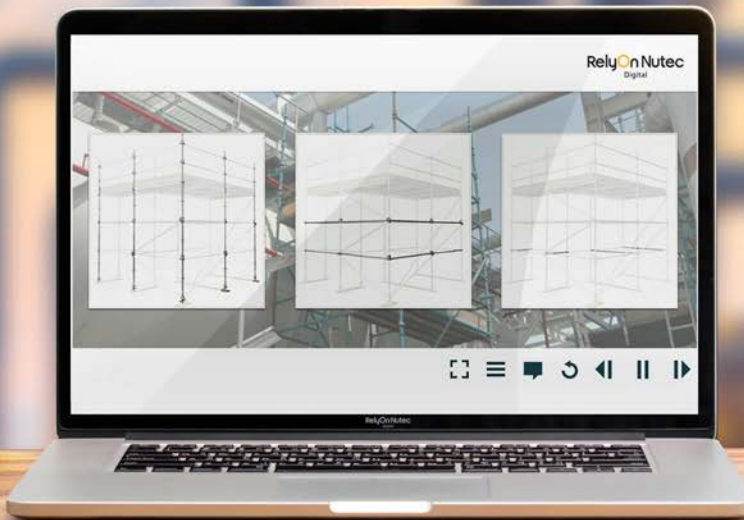
**Price band :** A    **Language :** English

**Course outline:** The course includes information on the basic tools used to construct scaffolds, the personal protective equipment required, the roles and responsibilities associated with scaffolding work, and the importance of inspections.

## Learning objectives:

LO1: Describe what a scaffold is and why it is used  
 LO2: Define the key terms used in the construction of scaffolds  
 LO3: Recognise the basic components of a scaffold  
 LO4: Describe the key elements of a scaffold  
 LO5: Identify the different types of scaffolding structures  
 LO6: Identify hazards associated with the use of scaffolding  
 LO7: List the basic tools used in the construction of a scaffold

LO8: Describe the PPE requirements for scaffolding  
 LO9: List the requirements for access to scaffolds  
 LO10: Identify the responsibilities of key personnel involved with scaffolding  
 LO11: Describe the use of the scafftags system  
 LO12: Describe the importance of scaffold inspections





**Range:** Environmental

# Waste Management Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes      **Questions :** 20

**Price band :** A      **Language :** English | Brazilian Portuguese | Spanish | Norwegian

**Course outline:** The course is available in the following languages: English; Brazilian Portuguese; Spanish; Norwegian

This course explains the legal requirements and the methods for managing waste produced by operations in the oil and gas industry. Minimising waste can deliver both business and environmental improvements. If our resources can be used more efficiently, then less waste will be produced, significantly reducing the harm to the environment.

## Learning objectives:

LO1: Describe the importance of waste management  
LO2: Identify the legislative controls relating to waste  
LO3: Explain the importance of a Waste Management Plan  
LO4: Explain the waste management hierarchy  
LO5: Identify the types of waste that are generated offshore  
LO6: Outline the alternatives to disposing of waste

LO7: Describe waste reduction techniques  
LO8: Describe the importance of waste segregation  
LO9: Explain the importance of recycling  
LO10: Outline the waste management considerations when planning a job



**Range:** Environmental

# Chemicals Management

**Focus :** Health and Safety | Oil and Gas

**Duration :** 45 minutes    **Questions :** 13

**Price band :** A    **Language :** English | Brazilian Portuguese

**Course outline:** The course is available in the following languages: English; Brazillian Portuguese

This aim of this course is to provide an awareness and understanding of the use of chemicals in the offshore oil and gas industry. You will learn about associated environmental, legislative and regulatory aspects, along with practical advice on permitting and management of chemicals.

## Learning objectives:

LO1: Identify the typical activities and operations utilising chemicals in the offshore oil and gas industry.

LO2: Give examples of the potential environmental issues associated with chemical use offshore.

LO3: Recognise the relevant legislative and regulatory bodies governing chemical use offshore. (1)

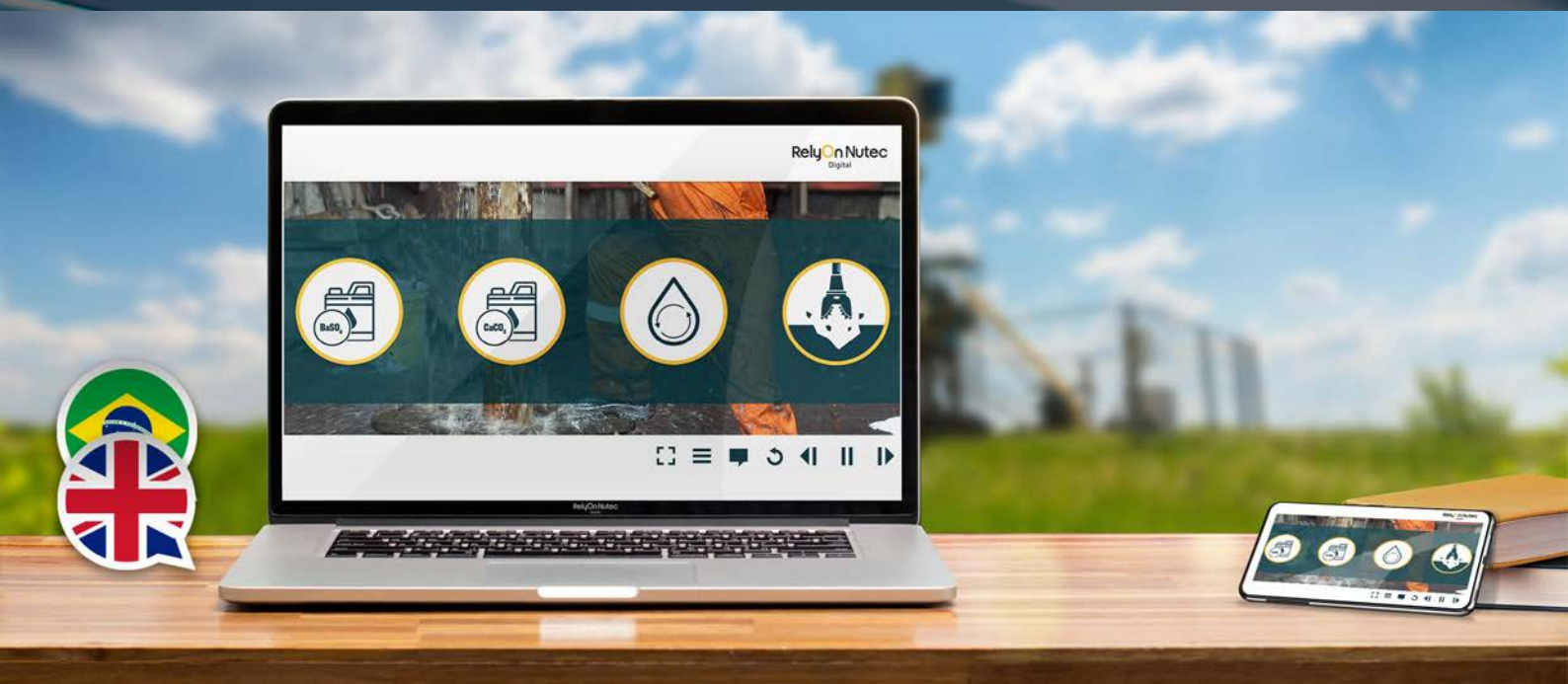
LO4: Describe the process for applying for a permit. (3)

LO5: Identify how the use of chemicals offshore are inspected, monitored and enforced.

LO6: Describe the associated roles, responsibilities and best practice for legislative compliance. (1)

LO7: Explain best practice for the storage and disposal of chemicals.

LO8 Detail the typical steps that should be taken in response to a chemical spill. (2)





**Range:** Safety Awareness

# Confined Space Entry

**Focus :** Health and Safety | Oil and Gas

**Duration :** 60 minutes    **Questions :** 20

**Price band :** A    **Language :** English

**Course outline:** This confined space entry course is suitable for all employees in hazardous industries required to work in confined spaces. On successful completion of this course, candidates will recognise the hazards associated with confined space entry and the precautions that need to be taken when working in a confined space. It provides candidates with the knowledge to perform their duties safely and responsibly.

## Learning objectives:

LO1: Describe a confined space  
 LO2: Identify examples of confined spaces  
 LO3: Identify and explain the hazards associated with a confined space  
 LO4: Identify the different roles and responsibilities for confined space entry  
 LO5: Describe the regulations associated with confined space entry

LO6: Describe the elements of a risk assessment for confined space entry  
 LO7: Identify the elements of a safe system of work  
 LO8: Describe good housekeeping practices for confined space work  
 LO9: Describe the emergency procedures for confined space work  
 LO10: Describe rules for entering/working in a confined space  
 LO11: Describe when and how to exit a confined space



**Range:** Technical

# Authorised Gas Tester

**Focus :** Health and Safety | Oil and Gas

**Duration :** 240 minutes    **Questions :** 96

**Price band :** S

**Language :** English | Brazilian Portuguese

**Course outline:** The course is available in the following languages: English; Brazilian Portuguese

This course has been designed to equip delegates with the knowledge to conduct gas testing within confined spaces and awareness of associated confined hazards. The authorised gas tester role is critical in testing for and ensuring safe working atmospheres, in particular: permit-controlled confined spaces, and prior to and during hot work.

Our course has been developed in bitesize learning chunks for each topic. At the end of each module, there will be an assessment. Delegates will need to pass each module at 80 percent or above.

The aim of this course is to teach you the requirements associated with gas detection. On successful completion, you will have the basic knowledge necessary to allow you to operate as an Authorised Gas Tester. You will be given two attempts at each module, and you must score 80 percent to pass. This course also aligns with NR33/34 standards.

## Learning objectives:

- LO1: Confined space criteria
- LO2: The type of operations being tested for flammable and toxic gases
- LO3: The potential cumulative hazards of operations within an oxygen-enriched, oxygen-deficient, toxic or flammable environment and habitats
- LO4: Carrying out a suitable and sufficient risk assessment before testing activities and confined space entry
- LO5: Understanding responsibilities within safe systems of work
- LO6: Nominating stand by person to raise the alarm and initiate emergency response
- LO7: The implications of statutory requirements with respect to gas testing
- LO8: How to interpret operational requirements
- LO9: How to select, use and care for PPE for different toxic and flammable gases and other contaminants through risk assessment
- LO10: Consideration of appropriate levels of respiratory protective equipment
- LO11: The strengths and weaknesses of the various types of atmospheric flammable and toxic gas detection equipment
- LO12: Determining the extent of the test boundaries
- LO13: Calibrating the instruments used in atmospheric testing
- LO14: Sources of assistance in the event of damaged or defective equipment
- LO15: How to access and interpret the relevant operational instructions
- LO16: The operating principles of atmosphere monitoring and measuring equipment
- LO17: Frequently observed failure modes
- LO18: How to correctly select between aspirating and non-aspirating detectors to obtain a representative sample of the atmosphere being tested
- LO19: Equipment required for testing for hydrocarbons in inert atmospheres
- LO20: Gas detector pre-start checks
- LO21: How to document the results and advise relevant personnel
- LO22: How to interpret the results, to include both normal and abnormal
- LO23: Hot work (any operation involving naked flames or producing heat and/or sparks or any operation that has spark potential)
- LO24: Vapour cloud movement
- LO25: The hazards and properties of flammable gases
- LO26: Carrying out a suitable and sufficient risk assessment before testing activities
- LO27: Understanding responsibilities within safe systems of work
- LO28: Nominating fire watcher(s) to raise the alarm and initiate emergency response
- LO29: The different types of detectors used for the flammable product
- LO30: The range and frequency of tests
- LO31: Monitoring and retesting requirements
- LO32: The principles of hot work gas testing as applied to the work area
- LO33: The acceptable levels of flammable gases
- LO34: The correct amount of oxygen
- LO35: How to set up the relevant detector for each gas testing application and confirm its correct functioning
- LO36: Where to site portable or transportable equipment that will be used to continuously monitor the atmosphere
- LO37: The hazards and properties of flammable and toxic gases



LO38: The behaviour of different gases  
 LO39: The range and frequency of tests and monitoring and retesting after the initial entry  
 LO40: Acceptable levels of flammable and toxic gases and the correct amount of oxygen  
 LO41: The implications of WEL for toxic gases  
 LO42: The implications of LEL for flammable gases  
 LO43: Performing gas tests in sequence  
 LO44: How to set up the relevant detector for each gas testing application, its potential failure modes and confirming its correct functioning  
 LO45: How to obtain a representative atmosphere sample from a range of confined spaces  
 LO46: Taking samples at the top, middle and bottom to locate varying concentrations of gases and vapours

LO47: Sampling confined spaces at a distance inside the opening because air intrusion near the entrance can give a false sense of adequate oxygen present  
 LO48: Testing flammable gases in inert atmospheres  
 LO49: Where to site portable or transportable equipment that will be used to continuously monitor the atmosphere  
 LO50: Responsibilities of the Fire Watch  
 LO51: Responsibilities of the Standby Person  
 LO52: Responsibilities of the Gas Monitor role  
 LO53: Impact of environmental changes on working conditions  
 LO54: Sources of assistance and specialist support  
 LO55: The importance of checking that the controls on the equipment are as specified



NR 33/34



**Range:** Safety Awareness

# Introduction to Control of Work (CoW)

**Focus :** Health and Safety | Oil and Gas

**Duration :** 60 minutes    **Questions :** 20

**Price band :** A    **Language :** English | Norwegian

**Course outline:** The course is available in the following languages: English; Norwegian

This course is suitable for all members of the work party. Real life examples of failures within Control of Work systems and their consequences will demonstrate why following procedures within Control of Work systems is essential. Candidates will also learn about Planning, Risk Assessment, Permit to Work, Lock Out Tag Out, Sub-Systems, Toolbox Talks and the responsibilities of every person under the Control of Work system.

## Learning objectives:

LO1: Describe the Control of Work system

LO2: State the purpose of the Control of Work system

LO3: Identify the responsibilities of every person within the Control of Work system

LO4: Identify the elements within the Control of Work system

LO5: List the five steps within the Control of Work system

LO6: Explain how to plan within the Control of Work system

LO7: Explain the Risk Assessment process within the Control of Work system

LO8: Explain how work is controlled under a Permit to Work

LO9: Explain the Life Cycle of the Permit to Work

LO10: Describe the Communication Processes within the Control of Work system

LO11: Summarise Lock Out Tag Out

LO12: Describe Sub-systems within the Control of Work system





**Range:** Safety Awareness

# Control of Work (CoW)

**Focus :** Health and Safety | Oil and Gas

**Duration :** 25 minutes    **Questions :** 10

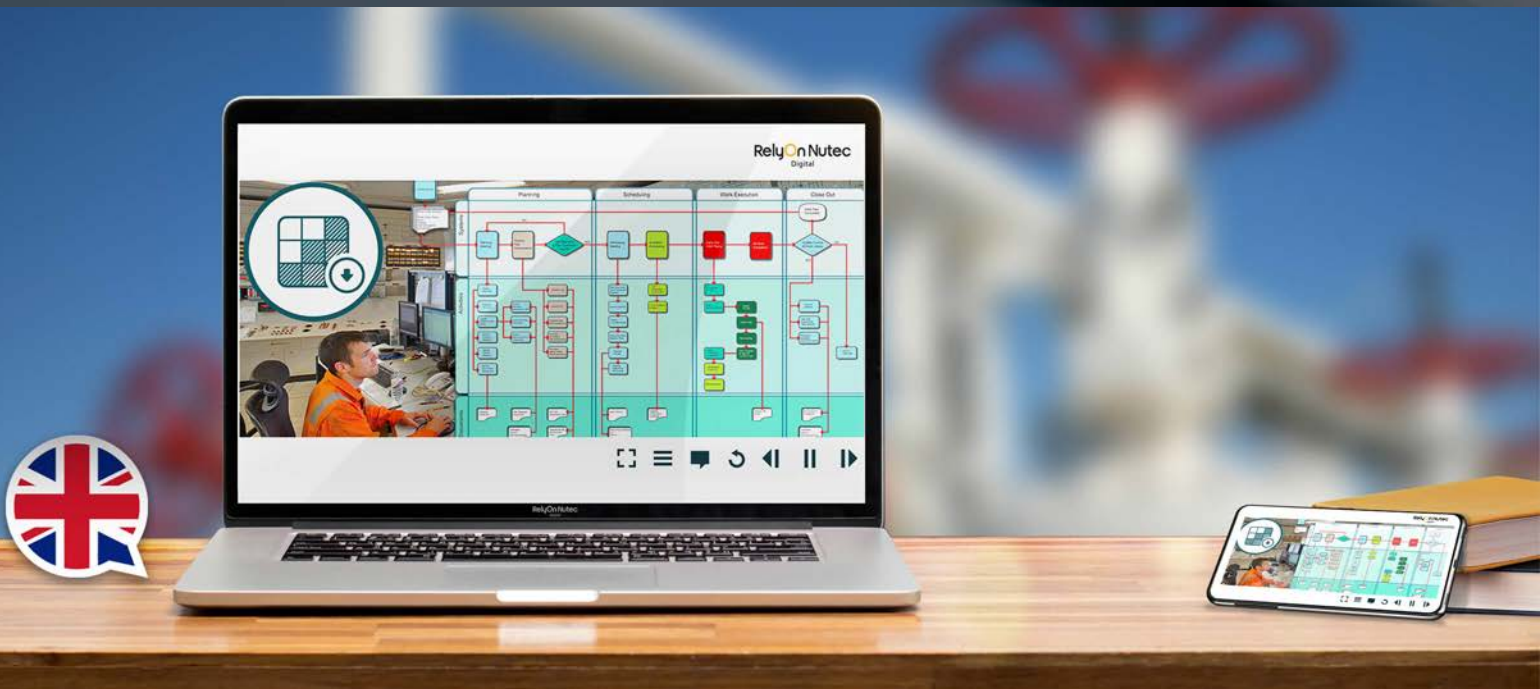
**Price band :** A    **Language :** English

**Course outline:** The purpose of this Control of Work course is to help explain the principles of a safety management system. Additionally, the course will cover the principles and objectives of the permit to work (PTW) system.

## Learning objectives:

LO1: Explain the principles of a safety management system

LO2: Explain the principles and objectives of the permit to work (PTW) system



**Range:** Technical

# Gas Monitor

**Focus :** Health and Safety | Oil and Gas

**Duration :** 60 minutes    **Questions :** 28

**Price band :** S    **Language :** English

**Course outline:** The course will ensure that personnel preparing to provide safety watch duties through the ongoing monitoring of hot-work sites are equipped with the relevant knowledge to safely carry out the role.

Our course has been developed in bitesize learning chunks for each topic. At the end of each module, there will be an assessment. Delegates will need to pass each module at 80 percent or above. When you pass the course, you will be issued with a certificate which is valid for 3 years. The aim of this course is to teach you the requirements associated with providing safety watch duties for hot-work sites. On successful completion, you will have the basic knowledge necessary to allow you to carry out the role. You may however be asked to complete further workplace training before being formally appointed.

## Learning objectives:

LO1: Hot work (any operation involving naked flames or producing heat and/or sparks or any operation that has spark potential)  
 LO2: Confined space criteria  
 LO3: The type of operations being tested for flammable and toxic gases  
 LO4: Roles and Responsibilities of the Fire Watch  
 LO5: Roles and Responsibilities of the Standby Person  
 LO6: Responsibilities of the Gas Monitor role  
 LO7: How to select, use and care for PPE

LO8: How to work within the Safe System of Work  
 LO9: The hazards and properties of flammable and toxic gases  
 LO10: The behaviour of gases  
 LO11: Impact of environmental changes on working conditions  
 LO12: The importance of checking that the controls on the equipment are as specified  
 LO13: Sources of assistance and specialist support  
 LO14: Completion of relevant documentation





**Range:** Environmental

# Naturally Occurring Radioactive Material (NORM)

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes      **Questions :** 20

**Price band :** A      **Language :** English

**Course outline:** This course has been designed to give candidates an understanding of the legal requirements, methods and responsibilities for managing NORM waste from operations in the oil industry, both on and offshore.

## Learning objectives:

LO1: Give an overview of radioactivity

LO2: Describe NORM

LO3: Give an overview of the health and safety issues relating to NORM

LO4: Explain where NORM is found

LO5: Give an overview of legislation and employer responsibilities with regard to NORM

LO6: Explain how NORM is detected

LO7: Outline the precautions that should be taken when working in an environment where NORM may be found



**Range:** Environmental

# Water Management - Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 10

**Price band :** A    **Language :** English

**Course outline:** This awareness course is aimed at Medics, 2nd Engineers, Chief Officers or similar. Candidates will be able to identify basic components of water management systems. Significantly reducing the harm to the environment.

## Learning objectives:

LO1: Explain what wholesome water and potable water is  
 LO2: Receiving water alongside (ex-pipe, road tankers)  
 LO3: Receiving water from other vessels or barges  
 LO4: Reverse Osmosis  
 LO5: Evaporation

LO6: Explain the various water treatment options (disinfection) available, including Chlorination, UV filtration, Silver Ionisation, Ultra-filtration  
 LO7: Identify legislation applicable to water management  
 LO8: Describe water management responsibilities for key job roles





**Range:** Environmental

# Water Management - Dosing, Sampling, Cleaning and Maintenance

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes      **Questions :** 10

**Price band :** A      **Language :** English

**Course outline:** This course is aimed at 2nd Engineers, Chief Officers, Medics or similar.

This module – Sample, Dosing, Cleaning and Maintenance – is part of a comprehensive Water Management programme. There are four modules in total which can also be completed separately by job role. This module will guide candidates through how to correctly dose potable water, conducting sampling of potable water through various methods and the cleaning and maintenance methods required to reduce hazards.

## Learning objectives:

LO1: Describe how to correctly dose potable water with disinfectant

LO2: Describe how to conduct potable water sampling to reduce potable water hazards

LO3: Describe the cleaning and maintenance of a potable water system to reduce potable water hazards

LO4: Describe the additional control measures employed to reduce potable water hazards



**Range:** Environmental

# Water Management - Hazard and Risk Mitigation

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 10

**Price band :** A    **Language :** English

**Course outline:** This awareness course is aimed at 2nd Engineers, Chief Officers, Medics or similar.

This module – Hazards and Risk Mitigation – is part of a comprehensive Water Management programme. There are four modules in total which can also be completed separately by job role. This module describes key hazards affecting potable water, the potential health risks as a result of these hazards and additional risk mitigations to prevent illness.

## Learning objectives:

LO1: Identify the key hazards that can affect potable water

LO2: Explain the health risks that can arise from the poor management of water and why they happen

LO3: Additional Risk Mitigation





**Range:** Environmental

# Water Management - Monitoring, Troubleshooting, Reporting and Docs

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 10

**Price band :** A    **Language :** English

**Course outline:** This course is aimed at Chief Engineers, Masters, 2nd Engineers, Chief Officers or similar.

This module – Monitoring, Troubleshooting, Reporting & Documentation – is part of a comprehensive Water Management programme. There are four modules in total which

can also be completed separately by job role. This module provides candidates with a clear understanding of the monitoring regimes and troubleshooting methods relevant to potable water, reporting requirements and an understanding of the necessary documents.

## Learning objectives:

LO1: Describe the trouble shooting methods for testing potable water

LO2: Identify the documentation used, the reporting requirements and the process to follow for recording information



**Range:** Technical

# Pressure and Leak Testing

**Focus :** Health and Safety | Oil and Gas

**Duration :** 60 minutes    **Questions :** 26

**Price band :** A    **Language :** English

**Course outline:** The aim of this course is to explain the dangers posed by pressurised systems and the essential safety considerations for planning pressure-testing and leak-testing operations.

## Learning objectives:

LO1: Explain the term 'pressure' and how it is measured  
 LO2: Explain why pressure testing is conducted on plant and equipment exposed to high pressure  
 LO3: Explain the relationship between operating pressure and test pressure  
 LO4: List the legislation applicable to pressure testing  
 LO5: Describe the potential hazards of pressure testing  
 LO6: Explain why planning a pressure test is essential  
 LO7: Explain the pressure test procedure document  
 LO8: Identify the different pressure test methods  
 LO9: Explain the difference between pressure testing and leak testing  
 LO10: Explain how risks are controlled  
 LO11: Identify the requirement for a permit to work  
 LO12: Identify the competency requirements for personnel involved with pressure and leak testing  
 LO13: Explain how to inspect the test equipment  
 LO14: Describe the use of pressure gauges and their position in pressure testing

LO15: Explain the purpose of isolation in pressure testing  
 LO16: Identify the need for pressure safety valves and the importance of their positioning  
 LO17: Explain how to assemble the test equipment correctly  
 LO18: Explain why venting during hydrostatic tests is carried out  
 LO19: Describe the safety measures implemented before pressure testing begins  
 LO20: Describe the selection of the test medium  
 LO21: Identify the precautions and the monitoring requirements during pressure build-up  
 LO22: Describe the leak testing process  
 LO23: Provide an understanding of the depressurisation techniques required after pressure testing  
 LO24: Describe the disassembly of the test assembly  
 LO25: Identify the hazards involved with using nitrogen  
 LO26: Understand the hazards and precautions when working with compressed gas cylinders





**Range:** Technical

# Process Isolations

**Focus :** Health and Safety | Oil and Gas

**Duration :** 90 minutes      **Questions :** 30

**Price band :** A      **Language :** English

**Course outline:** This course emphasises that the purpose of Process Isolations is to prevent harm to personnel, plant and the environment from the unintended or unplanned release of energy and/or hazardous products from systems during service or maintenance activities.

## Learning objectives:

LO1: Explain the purpose of a process isolation

LO2: Identify the main reasons for isolating

LO3: Describe what a process isolation is

LO4: Describe key terminology used in the isolation process

LO5: Identify the central roles and responsibilities involved in isolations

LO6: Identify the fundamental stages of process isolation

LO7: Describe the different process isolation methods

LO8: Identify the different types of isolation security

LO9: Describe isolation monitoring

LO10: Identify examples of human errors in the isolation process

LO11: Identify examples of isolation controls

LO12: Describe the training requirements for workers involved in isolations

LO13: Describe the compliance and auditing required for the isolation process



**Range:** Safety Awareness

# Risk Management

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes    **Questions :** 10

**Price band :** A    **Language :** English

**Course outline:** A hazard is anything that has the potential to cause harm. This could mean harm to you or others, damage to property or harm to the environment. Risk is the likelihood of that harm occurring.

## Learning objectives:

LO1: Define risk assessment, hazards, controls and risks  
 LO2: Explain and describe the hierarchy of controls  
 LO3: Describe the concepts and techniques of risk assessment  
 LO4: Describe the steps of a typical risk assessment  
 LO5: Explain how to use a risk matrix  
 LO6: Describe additional elements of the risk assessment process

LO7: Explain how management of change can cause and prevent injury in the industry  
 LO8: Understand the purpose of risk intervention systems  
 LO9: Explain how to safely carry out an intervention  
 LO10: Explain the importance of reporting and lessons learned





**Range:** Technical

# Storage and Handling of Gases in Cylinders

**Focus :** Health and Safety | Oil and Gas

**Duration :** 30 minutes      **Questions :** 12

**Price band :** A      **Language :** English

**Course outline:** The aim of this course is to introduce you to the health and safety risks and controls that you need to be aware of when handling and storing gas cylinders.

## Learning objectives:

LO1: Describe key relevant legislation and regulations  
LO2: Explain how a gas cylinder is constructed  
LO3: Detail the safety features of gas cylinders  
LO4: Explain how to identify the contents of gas cylinders  
LO5: Explain the hazard symbols associated with gas cylinders  
LO6: Explain the storage and handling hazards of gas cylinders  
LO7: Describe best practice for gas cylinder handling

LO8: Explain the general principles for gas cylinder storage  
LO9: Explain the relevant precautions for when gas cylinders are in use  
LO10: Describe the routine checks for gas cylinders  
LO11: Explain what emergency plans are in place for gas cylinder incidents



**Range:** Safety Awareness

# Task Risk Assessment (TRA)

**Focus :** Health and Safety | Oil and Gas

**Duration :** 60 minutes    **Questions :** 20

**Price band :** A    **Language :** English

**Course outline:** This task risk assessment course is suitable for all current or potential members of task risk assessment teams. The course includes information identification of all hazards associated with the work, what a TRA is, how and when it should be carried out and the responsibilities of each person within the process.

## Learning objectives:

LO1: Define key terminology associated with task risk assessment  
 LO2: Define the purpose of a task risk assessment  
 LO3: Describe hazard identification  
 LO4: Describe the terms hazard and risk  
 LO5: Recall when a task risk assessment should be carried out and what work categories need to be covered  
 LO6: Describe what makes an effective task risk assessment  
 LO7: Identify the roles and responsibilities of a task risk assessment team member  
 LO8: Describe the steps of a task risk assessment

LO9: Describe the identification of control measures  
 LO10: Explain the importance of lessons learned  
 LO11: Identify the general requirements for training in task risk assessment  
 LO12: Recall what data/findings from task risk assessments should be recorded  
 LO13: Describe the purpose of a toolbox talk  
 LO14: Explain the importance of communication for the success of a task risk assessment





# EMERGENCY RESPONSE



**360° HSE AND  
DX SOLUTIONS**



**MSTS Asia**

# EMERGENCY RESPONSE PROGRAM



## E-LEARNING

- ✓ **Basic (All Levels)**
  - ☐ Fire Warden Awareness
  - ☐ Fire Warden and Fire Safety Awareness
  - ☐ Introduction to First Aid
- ✓ **Intermediate (Supervisors & above)**
  - ☐ Bespoke available on request
- ✓ **Advanced (HSE Managers / Specialist)**
  - ☐ Bespoke available on request



## FACE TO FACE / HYBRID

- 🎯 **Basic (Entry Level / Operators)**
  - ☐ Basic first aid
  - ☐ Designated first aider
  - ☐ Advanced first aid
  - ☐ Basic firefighting
- 🎯 **Intermediate ER**
  - ☐ Fire team leader
  - ☐ Lead fire warden
  - ☐ Fire team member
  - ☐ Fire warden
- 🎯 **Advanced ER (HSE / Specialist ER)**
  - ☐ Crisis management
  - ☐ Plant manager / MEM
  - ☐ Control Room Operator
  - ☐ Confined space rescue
  - ☐ Height rescue
  - ☐ Water rescue
  - ☐ HAZMAT
  - ☐ LNG awareness
- 🎯 **SPECIALIST WORKSHOPS**
  - ☐ Storage tank fire fighting
  - ☐ Foam workshops
  - ☐ Incident command System (ICS various levels)





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## COURSE

# BASIC EMERGENCY FIRST AID



## ACCREDITATION



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## COURSE AIMS AND OBJECTIVES

During the course delegates will gain a basic level of understanding and demonstrate to a level of competence all aspects of basic emergency first aid.

## COURSE LEARNING OUTCOMES

During the training programme, delegates will be required to demonstrate their skills and understanding of the following key areas.

To successfully complete this training delegates must be able to demonstrate:

1. How to assess for danger, own safety and others
2. How to conduct a quick triage
3. How to conduct a primary assessment
4. How to conduct a secondary assessment
5. How to use an AED and Oxygen Resuscitator
6. How to utilize the First-Aid box to treat various injuries
7. How to recognize Shock
8. How to affect the transport of casualties

## PRE-REQUISITES

All delegates must be in possession of a valid medical certificate.

## COURSE OUTLINE

1. Principles of First Aid
2. Assessment of casualties and threats to own Safety
3. Body Structure and Functions
4. Cardiopulmonary Resuscitation (CPR)
5. Bleeding and Wounds
6. Management of Shock
7. Burns and Scalds
8. Fractures and Dislocations
9. Transport of Casualties
10. Bandages and use of Emergency First aid Kit
11. Use of Oxygen Resuscitator

## TARGET GROUP

This course is designed for personnel designated as emergency First Aiders on facilities located onshore and offshore.

## DURATION

1 Day

## CERTIFICATE VALIDITY

The validity of the certificate is 3 years







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## COURSE

# DESIGNATED FIRST AIDER



## ACCREDITATION



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## COURSE AIMS AND OBJECTIVES

During the course delegates will gain an advanced level of understanding and demonstrate to a level of competence all aspects of emergency first aid.

## COURSE LEARNING OUTCOMES

During the training programme, delegates will be required to demonstrate their skills and understanding of the following key areas.

To successfully complete this training delegates must be able to demonstrate:

1. How to assess for danger, own safety and others
2. How to conduct a quick triage
3. How to conduct a primary assessment
4. How to conduct a secondary assessment
5. How to use an AED and Oxygen Resuscitator
6. How to utilize the First-Aid box to treat various injuries
7. How to recognized and treat Shock
8. How to recognized and treat various other medical conditions
9. How to affect the transport of casualties



Designated First Aider

### PRE-REQUISITES

All delegates must be in possession of a valid medical certificate.

### COURSE OUTLINE

The training programme will cover the following topics:

- Principle of First Aid
- Provision of Basic Life Support (BLS)
- Automated External Defibrillator (AED)
- Vital Sign
- Specific Emergencies
- Dressings, Bandages and Slings
- Patient Transfer
- Workplace First Aid

### TARGET GROUP

This course is designed for personnel designated as emergency First Aiders on facilities located onshore and offshore.

### DURATION

5 Days

### CERTIFICATE VALIDITY

The validity of the certificate is 3 years







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## COURSE

# ADVANCED EMERGENCY FIRST AID



## ACCREDITATION



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**MSTS ASIA**

## COURSE AIMS AND OBJECTIVES

During the course delegates will gain a basic level of understanding and demonstrate to a level of competence all aspects of advanced emergency first aid.

## COURSE LEARNING OUTCOMES

During the training programme, delegates will be required to demonstrate their skills and understanding of the following key areas.

To successfully complete this training delegates must be able to demonstrate:

1. How to assess for danger, own safety and others
2. How to conduct a quick triage
3. How to conduct a primary assessment
4. How to conduct a secondary assessment
5. How to use an AED and Oxygen Resuscitator
6. How to utilize the First-Aid box to treat various injuries
7. How to recognized and treat Shock
8. How to recognized and treat various other medical conditions
9. How to affect the transport of casualties

## PRE-REQUISITES

All delegates must be in possession of a valid medical certificate.

## COURSE OUTLINE

The training programme will cover the following topics:

Principles of first aid  
Infectious diseases  
Basic Human anatomy  
Examination of a casualty  
Cardiopulmonary Resuscitation - CPR  
Airway obstructions  
Bleeding  
Shock  
Burns  
Fractures and soft tissues  
Head injuries  
Eyes and ear injuries

Chest and pelvic injuries  
Common medical emergencies  
Heart conditions  
Environmental exposure  
Poisons and stings  
Casualty handling  
Use of oxygen resuscitator  
Drugs and infectious diseases  
Automated External Defibrillator - AED

## TARGET GROUP

This course is designed for personnel designated as emergency First Aiders on facilities located onshore and offshore.

## DURATION

2.5 Days

## CERTIFICATE VALIDITY

The validity of the certificate is 3 years





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## COURSE

# ONSHORE FIRE/EMERGENCY RESPONSE TEAM LEADER TRAINING STANDARD - INITIAL

## ACCREDITATION



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## COURSE AIMS AND OBJECTIVES

The aim and objectives of the OFERTL Initial Training Programme are to equip the learner with the necessary knowledge, understanding and skills to perform the role of Onshore Fire/Emergency Response Team Leader effectively.

## LEARNING OUTCOMES

The learning outcomes are specified out below:

To successfully complete this training, learners must be able to: -

- (1) Define the role and explain the key responsibilities of the Fire/Emergency Response Team Leader.
- (2) State the main priorities of the Fire/Emergency Response Team Leader.
- (3) Explain the purpose of site ER arrangements and procedures.
- (4) Identify the typical elements of emergency response planning.
- (5) Identify the emergency response PPE requirements for the OFERTL and the OFERTM.
- (6) Explain the purpose of setting priorities and objectives in response to an incident.
- (7) Explain the importance of monitoring environmental conditions during an incident.
- (8) Explain the importance of monitoring human factors during an incident.
- (9) Explain the reason for dynamic risk assessment during an emergency response
- (10) Learner tasks to the OFERT members effectively.



## LEARNING OUTCOMES

The learning outcomes are specified out below:

To successfully complete this training, learners must be able to: -

- (11) Communicate effectively with relevant emergency response personnel.
  - (12) Give clear and concise instructions to the OFERT members during the emergency.
  - (13) Lead the OFERT in a clear and confident manner.
  - (14) When safe to do so, direct the OFERT members into the incident area – continually assessing how the changes in the emergency could impact on the safety of the OFERT members.
  - (15) Conduct dynamic risk assessments throughout the incident.
  - (16) Look for and respond accordingly to signs of stress in individual OFERT members during the emergency.
  - (17) Effectively monitor breathing apparatus (BA) control.
  - (18) Lead the OFER team during non-fire incidents effectively.
  - (19) Lead the OFER team during firefighting operations effectively.
  - (20) Conduct missing persons and casualty management effectively during the emergency.
- Learning Outcomes (10) through (20) are to be assessed during practical exercises

## TARGET GROUP

The target group for the OFERTL Initial Training Programme is personnel who are appointed to, or to be appointed to, the role of an Onshore Emergency Response Team Leader.

## PRE-REQUISITES

Delegate attending this programme must possess a valid Onshore Fire/Emergency Response Team Member Training (OFERTM) certificate

## DURATION

3 Days

## CERTIFICATE VALIDITY

The OFERTL Initial Training Certificate expiry is **2 years**







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## COURSE

# LEAD FIRE WARDEN COMPETENCE ASSESSMENT STANDARD

## ACCREDITATION



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## COURSE AIMS AND OBJECTIVES

The aims and objectives of the Lead Fire Warden Competence Assessment are to formally assess the candidate in the role of the Lead Fire Warden during an emergency situation in a simulated environment.

## LEARNING OUTCOMES

### Lead Fire Warden Competence Assessment Programme

The Lead Fire Warden Competence units and elements are detailed below:

#### Unit 1: Maintain readiness for muster and evacuation

Element 1.1: Control muster and evacuation during drills and exercises

Element 1.2: Contribute to debriefing following response to an emergency, drills and exercises

#### Unit 2: Control muster and co-ordinate evacuation

Element 2.1: Control muster activities

Element 2.2: Co-ordinate evacuation and escape

#### Unit 3: Maintain effective communications

Element 3.1: Receive and process incoming communications

Element 3.2: Communicate information and instructions



## TARGET GROUP

The target group for the Lead Fire Warden Competence Assessment is personnel who have been nominated by their employer to be formally assessed in the role of a Lead Fire Warden during an emergency situation.

## PRE-REQUISITES

There are no pre-requisites for the Lead Fire Warden Competence Assessment

## DURATION

1 Day

## CERTIFICATE VALIDITY

The Lead Fire Warden Competence Assessment Standard is valid for **2 years**.





**COURSE**

# ONSHORE FIRE/EMERGENCY RESPONSE TEAM MEMBER TRAINING STANDARD - INITIAL

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## COURSE AIMS AND OBJECTIVES

The aim and objectives of the OFERTM Initial Training Programme are to equip the learner with the necessary knowledge, understanding and skills to perform the role of Onshore Fire/Emergency Response Team Member effectively.

## LEARNING OUTCOMES

The learning outcomes are specified out below:

To successfully complete this training, learners must be able to: -

- (1) Define the role and explain the key responsibilities of the Fire/Emergency Response Team Member.
- (2) Explain the purpose of site emergency response arrangements
- (3) Explain the purpose of site emergency response procedures.
- (4) Identify hazards and risk mitigation associated with typical site fire and non-fire incidents.
- (5) Explain the purpose of fixed fire systems onshore.
- (6) Understand the performance capability and limitations of typical fixed systems onshore.
- (7) Identify the emergency response PPE requirements for the OFERTM.
- (8) Under directions from the OFERTL: approach the incident area in a controlled manner – continually assessing how the changes in the emergency could impact on the safety of other OFERT members.
- (9) Communicate effectively with the OFERTL and team members
- (10) Respond appropriately to OFERTL direction in emergencies



### LEARNING OUTCOMES

The learning outcomes are specified out below:

To successfully complete this training, learners must be able to: -

- (11) Use safe working practices and site-specific procedures
- (12) Select and use portable firefighting equipment.
- (13) Select, operate, and flush foam firefighting equipment.
- (14) Extinguish a fire and secure an area.
- (15) Conduct breathing apparatus operations in accordance with OFERTL directions and safe practices.
- (16) Conduct effective search and rescue for missing persons and casualties during the emergency
- (17) Demonstrate correct casualty handling and recovery techniques.

Learning Outcomes (8) through (17) are to be assessed during practical exercises.

### TARGET GROUP

The target group for the OFERTM Initial Training Programme is personnel who are appointed to, or to be appointed to, the role of an Onshore Fire/Emergency Response Team Member.

### PRE-REQUISITES

There are no pre-requisites required.

### DURATION

4 Days

### CERTIFICATE VALIDITY

The OFERTM Initial Training Certificate expiry is **2 years**







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## COURSE

# FIRE WARDEN COMPETENCE ASSESSMENT STANDARD

## ACCREDITATION



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## COURSE AIMS AND OBJECTIVES

The aims and objectives of the Fire Warden Competence Assessment are to formally assess the candidate in the role of the Fire Warden during an emergency situation in a simulated environment.

## LEARNING OUTCOMES

### Fire Warden Competence Assessment Programme

The Fire Warden Competence units and elements are detailed below:

#### Unit 1 Maintain readiness for muster, evacuation and respond to emergency

Element 1.1 Prepare for response to emergency

Element 1.2 Respond to emergency

#### Unit 2 Conduct physical headcount, maintain control and respond to instructions

Element 2.1 Conduct physical headcount and maintain control at muster point

Element 2.2 Respond to instructions



## Fire Warden Competence Assessment Standard

### TARGET GROUP

The target group for Fire Warden Competence Assessment is personnel who have been nominated by their employer to be formally assessed in the role of a Fire Warden during an emergency situation.

### PRE-REQUISITES

There are no pre-requisites required.

### DURATION

1 Day

### CERTIFICATE VALIDITY

The Fire Warden Competence Assessment Standard is valid for **2 years**.



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## COURSE

# EMERGENCY PLANNING & CRISIS MANAGEMENT

## ACCREDITATION



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## COURSE AIMS AND OBJECTIVES

The aims and objectives of the training are to ensure that the delegate gains the required knowledge and understanding the importance of planning for emergency situations and of properly managing activities in crisis situations. Crisis management is the application of strategies designed to help an organization deal with a sudden and significant negative event.

A crisis can occur as a result of an unpredictable event or an unforeseeable consequence of some event that had been considered as a potential risk. In either case, crises almost invariably require that decisions be made quickly to limit damage to the organization.

The nature of the potential damage varies based on the nature of the crisis. In most cases though, a crisis can affect health or safety, the organization's finances, the organization's reputation, or some combination of these. A devastating fire could be a crisis that puts the organization's finances in jeopardy. However, if the fire occurs during business hours, then the fire might also jeopardize health and safety since employees may find themselves in harm's way..

## COURSE LEARNING OUTCOMES

During the training programme, delegates will be required to demonstrate their skills and understanding of the following key areas.

1. Explain the key role of emergency planning.
2. Describe best practices in crisis management.
3. Apply relevant tools and advice to implement emergency plans and procedures.



**PRE-REQUISITES**

There are no prerequisites required for this training.

**COURSE OUTLINE**

- What is a crisis?
- Crisis assessment
- Understanding of CM Strategies
- Facilities layout for CM Teams
- Awareness of Individual Role and Responsibilities
- Learn from other people’s mistakes
- Procedures and Check lists
- Crisis communications

**TARGET GROUP**

The Target group are Managers, Officers and Staff or anyone involved in emergency planning and crisis management.

**DURATION**

2 Days

**CERTIFICATE VALIDITY**

The validity of the certificate is 3 years.







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## COURSE

# PLANT MANAGER / INCIDENT COMMANDER INITIAL RESPONSE TRAINING

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## COURSE AIM & OBJECTIVE

To equip personnel with formal training in command, control, communications and stress-related factors in the management of major emergencies. In addition, this programme also provides initial emergency incident management training for personnel who are undertaking a training and competence programme to progress to the role of a Plant Manager/Incident Commander.

## COURSE LEARNING OUTCOMES

The objectives of the Plant Manager / Incident Commander Initial Response Training are that delegates will be able to:

- Understand the key factors of preparing for, responding to, and maintaining control throughout the development or escalation of an emergency situation.
- Learn how to manage communication, emergency-related information and put into place predetermined plans at the point when the emergency alarm has been raised, to the point when the emergency manager is assured that the emergency is over.
- Understand how stress can impact on individuals and team performance during emergencies.
- Have the opportunity to role-play as the emergency manager in a minimum of two specific types of emergency scenarios. This is a key element of the training programme and is backed up by constructive feedback from the course instructional team.

## PRE-REQUISITES

Delegates should hold the position of Plant Manager, Incident Commander or designated to hold these positions dependent on assessment outcome and prior learning achievements. Sufficient additional personnel need to attend to facilitate the make-up of the other key members of the control room. Proficiency in written and spoken English is a must

## COURSE OUTLINE

**The training modules will cover the following topics:**

- 1) Review, manage and assess the information available in an emergency situation in a timely manner.
- 2) Establish priorities and take effective action.
- 3) Implement predetermined emergency plans and procedures in the context of the current emergency.
- 4) Efficiently communicate information and instructions.
- 5) Keeping appropriate agencies informed through the support Incident Management Team.
- 6) Monitor and control resources.
- 7) Evaluate progress and communicate changes in plans and priorities.
- 8) Effectively delegate authority and manage individuals and teams.
- 9) Recognize and deal with stress in themselves and others.

## TARGET GROUP

The target group for Plant Manager / Incident Commander Initial Response is personnel who are either designated as being in charge of , are members of , or provide support to an incident management team in an emergency.

## DURATION

4 Days

## CERTIFICATE VALIDITY

No Expiry







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## COURSE

# CONTROL ROOM OPERATOR EMERGENCY RESPONSE

## ACCREDITATION



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## COURSE AIM & OBJECTIVE

The aim and objective of the CRO Emergency Response Competence Assessment are to formally assess the candidate in the role of the CRO during an emergency situation in a simulated environment.

## PRE-REQUISITES

Candidate pre-requisites for CRO Emergency Response Competence Assessment

The following pre-requisites are required:

The following pre-requisites are required:

1. A formal declaration from the candidate's employer confirming that the candidate has achieved the performance criteria in Unit 1, Element 1.1 in the workplace, and that the candidate has been deemed ready for formal assessment against Elements 1.2 to 1.3.



## LEARNING OUTCOMES

The CRO Emergency Response Competence units and elements are detailed below:

### Module 1 Control Emergencies and Critical Situations

The candidate must demonstrate the following that they know and understand:

Element 1.1 Maintain a State of Readiness

Element 1.2 Control Critical Situations

Element 1.3 Respond to Emergencies

The candidate will be assessed against the performance criteria specified in Elements 1.2 and 1.3 under simulated conditions using a minimum of 2 and a maximum of 3 emergency scenarios based on the type of asset where the candidate is normally required to fulfil the CRO role as agreed and confirmed by the Duty Holder.

## TARGET GROUP

The target group for CRO Emergency Response Competence Assessment are personnel who have been deemed ready by their employer to be formally assessed in the role of a CRO during an emergency situation

## DURATION

1 - 3 days (2 CRO assessed per day)

## CERTIFICATE VALIDITY

The CRO Emergency Response Competence Standard has no formal expiry date. However, it is recommended that candidates are re-assessed, as a minimum, every 3 years.







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## COURSE

# CONFINED SPACE RESCUE

## ACCREDITATION



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## COURSE AIM

During the course delegates will gain a basic level of understanding on the legislative, company requirements, recognizing hazards and gases, pre-entry requirements, safe working code of practices, use of breathing apparatus and gas testing devices, emergency evacuation procedures and rescue techniques.

## PRE-REQUISITES

All delegates must be in possession of a valid medical and Confined Space Entry certificates.

## LEARNING OUTCOMES

To successfully complete this training delegates must be able to explain and demonstrate:

- 1) Initial response strategy
- 2) Search and rescue
- 3) USE of SCBA
- 4) Rescue techniques
- 5) USE of Tripod
- 6) Use of oxygen resuscitator
- 7) Practical CPR

## PRE-REQUISITES

All delegates must be in possession of a valid medical and Confined Space Entry certificates.

## TARGET GROUP

This course is designed for all personnel who are involved in entering or supervising the entry of confined space activities and Emergency Response Teams.

## DURATION

1 day

## CERTIFICATE VALIDITY

The validity of the certificate is three (3) years





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# WORKING AT HEIGHT LEVEL 3 - RESCUE

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During the course delegates will learn and demonstrate an understanding of the activities and hazards related to Working at Height. Delegates will also demonstrate to a level of competence self rescue techniques and apply the various methods of Rescue from Height.

**LEARNING OUTCOMES**

To successfully complete this training delegates must be able to explain and demonstrate the following:

- 1) Principles of Working at Heights
- 2) Activities relating to Working at Height
- 3) Legislation – Acts, Regulations, Guidelines relating to Working at Height
- 4) Hazards relating to Working at Height
- 5) Hazard Management & Control
- 6) Equipment used for Rescue from Height
- 7) Application of equipment used for Rescue from Height
- 8) PPE required for Rescue from Height
- 9) Self-Rescue Techniques in an emergency situation
- 10) Rescue from Height – Response Methodology

## PREREQUISITES

All delegates must be in possession of a valid medical certificate and Working at Height Level 1 & 2.

## TARGET GROUP

This course is designed for personnel designated as Emergency Response Team members in organization where personnel are exposed to working at height operations .

## DURATION

1 day

## VALIDITY

3 years







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## COURSE

# BASIC WATER RESCUE (BWR)

## ACCREDITATION



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## COURSE AIMS AND OBJECTIVES

The programme is designed to provide participant with knowledge to act at an awareness level when encountering water emergencies. Provide participant with the skills needed to develop safe strategies to remove victims from a wide variety of water emergencies.

## COURSE LEARNING OUTCOMES

To successfully complete this training, delegates are required to demonstrate competency and proficiency on the following:

- 1) Explain foundation knowledge
- 2) Demonstrate basic water swimming techniques
- 3) Demonstrate Shallow water techniques
- 4) Demonstrate tethered rescue techniques
- 5) Demonstrate various knots



## PRE-REQUISITES

All delegates must be in possession of a valid medical and must be a confident swimmer.

## COURSE OUTLINE

Delegates will be briefed on the following key areas.

- |   |  |
|---|--|
| 1. Rescue 3 philosophy                                  | 16. Water entry and exit                     |
| 2. Training standards                                   | 17. Shallow water techniques                 |
| 3. Hydrology and water hazards                          | 18. Swimming techniques and self rescue      |
| 4. Personal equipment                                   | 19. Conditional rescues - talk, reach, throw |
| 5. Technical and team equipment                         | 20. True rescues - tethered, untethered      |
| 6. Pre-planning   | 21. Rescue platforms, sleds and boards       |
| 7. Risk assessments                                     | 22. Masks, fins and floating rescue devices  |
| 8. Incident size-up                                     | 23. Casualty management                      |
| 9. Incident management and site control                 | 24. People and equipment entrapments         |
| 10. Medical and decontamination considerations          | 25. Knots                                    |
| 11. Considerations for night/poor visibility operations | 26. Inflated fire hose (if used)             |
| 12. Mud, ice and unstable surface considerations        |  |
| 13. Communications                                      |  |
| 14. Accidental immersions considerations                |  |
| 15. Search considerations                               |  |

## TARGET GROUP

This programme specially designed for personnel who may be deployed to a basic (still) water environment, such as lakes, ponds and canals, where they may be required to undertake rescues.

## DURATION

2 Days

## CERTIFICATE VALIDITY

The validity of the certificate is 3 years



# BASIC WATER RESCUE



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**COURSE****HAZMAT****ACCREDITATION**

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During the course participants will gain knowledge and skills necessary to effectively and safely respond to and take an active combatant role at an emergency incident involving hazardous material.

**COURSE LEARNING OUTCOMES**

During the training programme, delegates will be required to demonstrate their skills and understanding of the following key areas.

To successfully complete this training delegates must be able to demonstrate:

1. Identify chemical hazards and handle chemicals safely during emergency spillage.
2. Manage and reduce chemical risks at the workplace during spillage
3. Understand the chemical safety datasheet and chemical labels during emergency spillage.
4. Identify appropriate personal protective equipment during emergency situation.
5. Estimating where the spill will travel and how quickly that will happen;
6. Analyzing biological and human-use resources that may be impacted;
7. Considering tradeoffs of spill response techniques.
8. Assisting with the response, cleanup, sampling, and post-spill damage assessment and restoration



**PRE-REQUISITES**

All delegates must be in possession of a valid medical and basic fire fighting certificates

**COURSE OUTLINE**

Delegates will be briefed on the following key areas.

- 1. Definition of HAZMAT
- 2. Hazards of Hazardous Materials
- 3. Identifying Hazardous Materials
- 4. Personal Protective Equipment
- 5. Breathing Apparatus applicable to HAZMAT PPE
- 6. HAZMAT Test Kits
- 7. Protection Levels
- 8. Communication
- 9. Assessing Various Situations
- 10. HAZMAT Sign Recognition
- 11. Responding to and controlling at a HAZMAT emergency incident
- 12. Decontamination Procedures and Equipment

**TARGET GROUP**

This course is designed for all personnel working with hazardous materials

**DURATION**

3 Days

**CERTIFICATE VALIDITY**

The validity of the certificate is 3 years







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## COURSE

# LNG AWARENESS

## ACCREDITATION



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## COURSE AIM AND OBJECTIVES

The course was developed to explain and examine the history, properties, distribution, dangers and needs when dealing with Liquefied Natural Gas (LNG). As the use, need, production and worldwide transportation of LNG grows, a more thorough understanding of the product becomes essential for emergency responders on all levels. The course will explain the production process, transportation methods and potential emergency response scenarios of LNG. At the completion of the course, the student will have a better understanding and awareness of Liquefied Natural Gas..

## COURSE LEARNING OUTCOMES

**By the end of the course, participants will:**

- Understand the oil and gas industry structure
- Understand the LNG project lifecycle
- Discover contemporary issues and industry trends
- Discover technical aspects of oil and gas creation and development
- Understand the gas liquefaction process
- Discover how LNG is stored, loaded and shipped
- Review the structure of LNG receiving terminals
- Appreciate LNG hazards and safety considerations including knowledge and understanding of process safety management.

## PRE-REQUISITES

No pre-requisites are required.

## COURSE OUTLINE

The course presentations will cover the following topics:

- Hazards associated with LNG
- Dense phase gas dispersion
- LNG transportation by land and sea, including ship to shore transfer
- Rapid Phase Transition (RPT)
- LNG jet and pool fire characteristics
- Introduction to BLEVE's.

## TARGET GROUP

The course is suitable for all those involved in the production or handling of LNG.

## DURATION

1 Day

## CERTIFICATE VALIDITY

There is no expiry for this training





**Range:** Safety Awareness

# Fire Warden Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 15 minutes    **Questions :** 12

**Price band :** A    **Language :** English

**Course outline:** This course has been designed to provide an awareness of the Fire Warden role. You will learn about the associated proactive and reactive duties, and the responsibilities that you may have during emergency situations. The course provides a suitable general introduction for all employees, including those who may be interested in taking up a Fire Warden role in future.

## Learning objectives:

LO1: Summarise the relevant legislation and requirements associated with the Fire Warden role

LO2: Describe the key responsibilities of the Fire Warden role

LO3: Explain the purpose and structure of a Fire Risk Assessment

LO4: Summarise the core proactive duties associated with the Fire Warden role

LO5: Explain the Fire Wardens role and duties upon discovery of a fire

LO6: Describe the Fire Wardens responsibilities regarding emergency evacuation procedures

LO7: Describe the Fire Wardens role in liaising effectively with the emergency services



**Range:** Safety Awareness

# Fire Warden and Fire Safety Awareness

**Focus :** Health and Safety | Oil and Gas

**Duration :** 60 minutes      **Questions :** 22

**Price band :** B      **Language :** English

**Course outline:** This course has been designed to provide staff at all levels of the organisation with a solid understanding of fire safety in the workplace, from both employer and employee perspectives. You will learn about the specific role, responsibilities, and duties of the Fire Warden. Following this, you will build your knowledge and understanding on the theory of fire, how it starts, and how it can spread in different situations. You will also gain valuable practical guidance on fire prevention, workplace firefighting equipment, and the correct procedures to follow in an emergency situation.

## Learning objectives:

LO1: Summarise the relevant legislation and requirements associated with the Fire Warden role  
 LO2: Describe the key responsibilities of the Fire Warden role  
 LO3: Explain the purpose and structure of a Fire Risk Assessment  
 LO4: Summarise the core proactive duties associated with the Fire Warden role  
 LO5: Explain the Fire Wardens role and duties upon discovery of a fire  
 LO6: Describe the Fire Wardens responsibilities regarding emergency evacuation procedures  
 LO7: Describe the Fire Wardens role in liaising effectively with the emergency services

LO8: Identify relevant legislative requirements for fire safety in the workplace  
 LO9: Explain how the Fire Tetrahedron works  
 LO10: Explain the contributing factors of fire spread and intensity  
 LO11: Identify the various types of fire gases  
 LO12: Recognise relevant fire signage used in the workplace  
 LO13: Identify potential fire hazards within the workplace  
 LO14: Explain good practice for workplace fire prevention  
 LO15: Describe the actions you should take in an emergency  
 LO16: Identify the various classes of fire and associated means of suppression  
 LO17: Explain how to safely use different extinguisher types





**Range:** Personal Effective Skills

# Introduction to First Aid

**Focus :** Health and Safety | Oil and Gas | Maritime | Aviation | Defence | HMS | Industry  
| Security | Wind | Construction

**Duration :** 45 minutes      **Questions :** 32

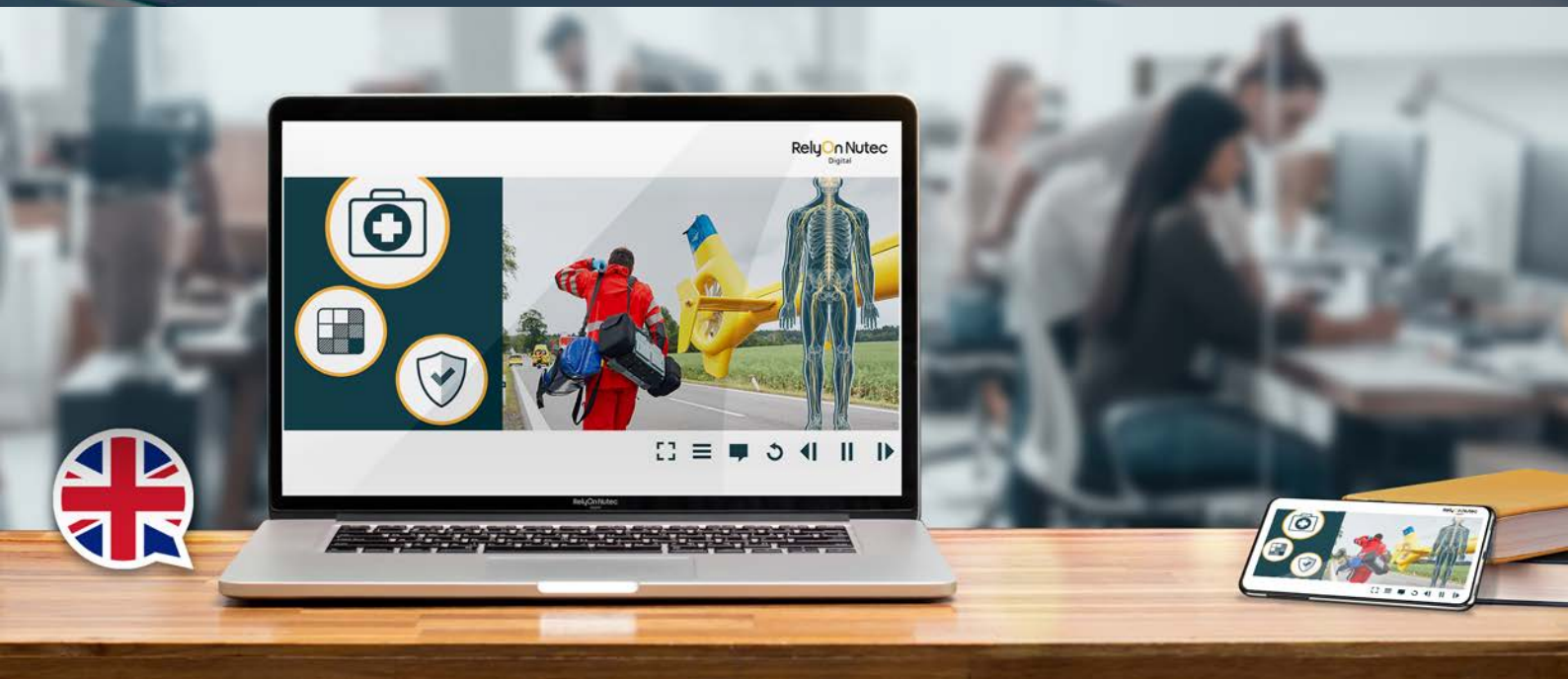
**Price band :** A      **Language :** English

**Course outline:** The aim of this course is to provide the delegate with an awareness of key first aid basics. You will learn about the associated legislation, human anatomy, how to manage a first aid incident and lifesaving using primary and secondary survey methods.

## Learning objectives:

LO1: Explain different Basic Life Support guidelines  
LO2: Explain the relevant national and global legislation  
LO3: Explain the normal life conditions for the human body  
LO4: Explain the vital systems of the human body  
LO5: Explain safety in an emergency situation  
LO6: Explain how to manage an incident  
LO7: Explain the 'C'-A-B-C Principle  
LO8: Explain haemostasis of critical/catastrophic external haemorrhage

LO9: Explain first aid for obstruction of airways  
LO10: Explain first aid for an unresponsive casualty  
LO11: Explain the theory and practice of AEDs  
LO12: Explain first aid for external and internal bleeding  
LO13: Explain shock  
LO14: Explain secondary survey  
LO15: Explain different incident types  
LO16: Explain minor to serious incidents  
LO17: Explain psychological First Aid





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