

# EL Faculty Lead Guide



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# Introduction

Are you excited about shaping the future of education at St. Johns River State College? Interested in actively participating in the College's Quality Enhancement Plan (QEP) as an Experiential Learning (EL) Faculty Lead? Wondering how to do it effectively and efficiently? Look no further. The EL Faculty Lead Guide is specifically crafted to provide resources that will empower you to be a catalyst for positive change within our academic community.

## What are the Key Responsibilities of an EL Faculty Lead?

An EL Faculty Lead is a dedicated faculty member who plays a pivotal role in the success of our QEP, ***The Viking Experience: Core to Career***. Selected annually, these individuals commit to a **two-year term** and actively support the QEP's mission by engaging in various essential tasks:



- **Attending the Experiential Learning Academy (ELA):** EL Faculty Leads participate in a specialized Experiential Learning Academy (ELA), where they acquire comprehensive knowledge and skills essential for their roles as effective EL Faculty Leads.
- **Reviewing Experiential Learning Applications:** EL Faculty Leads assess proposals submitted by other faculty members, ensuring the proposed experiential learning activities align with the QEP's standards and objectives.
- **Evaluating Experiential Learning Student Self-Reflections:** EL Faculty Leads evaluate reflections completed by students engaged in experiential learning activities.
- **Implementing Experiential Learning Activities:** EL Faculty Leads serve as role models, incorporating experiential learning activities into their own courses, thereby inspiring both students and fellow faculty members through practical demonstration.
  - Review the **Experiential Learning Faculty Toolkit** found on the [QEP Faculty Resource Hub](#) for full details on how to implement Experiential Learning activities in your course(s).
- **Facilitate Training:** EL Faculty Leads play a dual role in training. They conduct workshops and peer mentorship sessions designed to instruct faculty on building and implementing effective Experiential Learning activities. Additionally, they facilitate the ELA, a specialized program tailored for EL Faculty Leads to train their successors, ensuring a seamless transition for the role.

# Time Commitment for EL Faculty Leads

The time commitment for EL Faculty Leads will vary depending on the specific tasks involved. Here's an estimate to give you an idea, but please note that these times are approximate and may vary based on individual circumstances and task intricacies:

- **Attending the Experiential Learning Academy (ELA):** Requires a one-time commitment of 4-6 hours.
- **Reviewing Experiential Learning Applications:** Typically takes 15-30 minutes per application, depending on complexity.
- **Evaluating Experiential Learning Student Self-Reflections:** Usually takes around 15 minutes, or less, per reflection.
- **Implementing Experiential Learning Activities:** Time varies based on the complexity of the activity and its integration into your course curriculum.
- **Facilitating Workshops and Training Sessions:** Each workshop or training session can take 30-60 minutes, depending on the content and interaction level.

## Why apply to become an EL Faculty Lead?

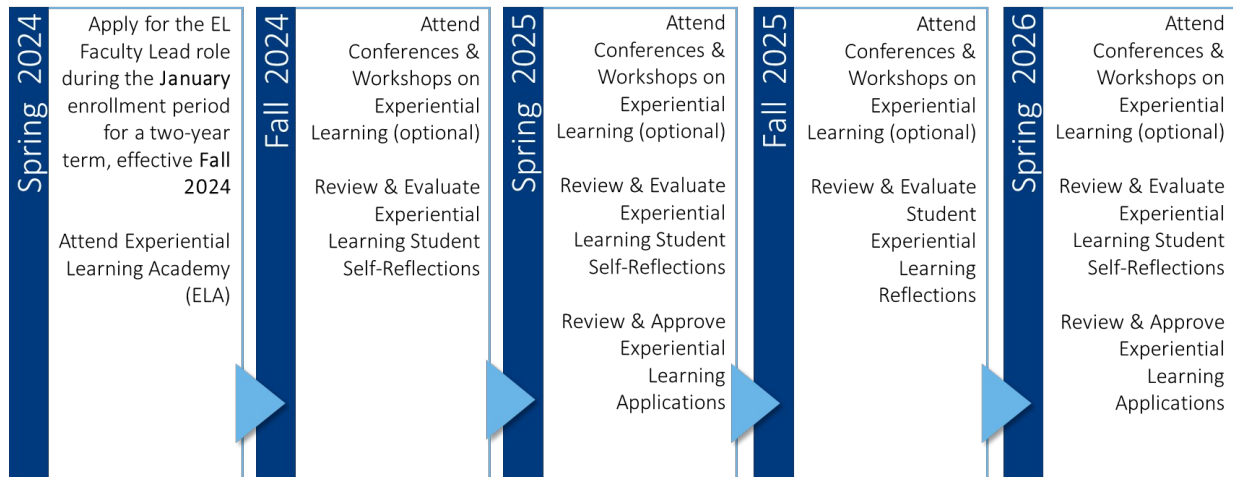
- **Champion Experiential Learning:** Lead the promotion of experiential learning within our institution, making a significant impact on student education.
- **Gain Professional Development Opportunities:** Access valuable avenues for professional growth, enhancing your skills and expertise as an educator.
- **Engage in Cross-Discipline Collaboration:** Foster collaboration with colleagues across disciplines, enriching your teaching methods and expanding your horizons in the academic community.
- **Enhance Leadership Skills:** Hone valuable leadership skills applicable both within and beyond academia.
- **Earn Stipends:** As an EL Faculty Lead, you not only contribute to advancing education but also receive financial recognition for your dedication.

# When and how do I apply to become an EL Faculty Lead?

- Application Window (January):** Any full-time faculty member at St. Johns River State College can apply for the EL Faculty Lead position during the annual application window in January by completing and submitting the [EL Faculty Lead Application](#) form.
 

**NOTE:** Make sure to inform your department dean or director of your intent to apply to be an EL Faculty Lead so that they are aware.
- Approval and ELA Completion (Spring semester):** Once your application is approved (please note that selection is competitive and the review process may take up to 4 weeks), you will be required to complete the Experiential Learning Academy (ELA).
- Active Participation (2-year term):** You will assume your role as an active EL Faculty Lead during the Fall semester following the Spring semester in which you signed up to become an EL Faculty Lead and successfully completed the ELA. Your commitment as an EL Faculty Lead will extend for the subsequent two years.

## Example EL Faculty Lead Timeline



# What are the stipends for EL Faculty Leads?

How	Amount
Become a EL Faculty Lead (10 new a year)	\$1000 (for each year of service)
Review Experiential Learning Applications	\$100 per application reviewed

## When will I receive my stipend?

Stipends will be distributed at the conclusion of each Fall and Spring semester throughout your 2-year commitment. Each disbursement will consist of half of the annual EL Faculty Lead Stipend (\$500) and, when applicable, additional stipends earned from reviewing Experiential Learning Applications.

**NOTE:** Please be aware that fulfilling the key responsibilities of the EL Faculty Lead role is necessary to receive the stipend.

## Additional Resources

Explore the [QEP Faculty Resource Hub](#), a dedicated space that serves as a central repository for faculty to access all essential links, documents, and resources related to our institution's QEP, *The Viking Experience: Core to Career*.

## Have questions or need assistance?

Please send an email to [QEPteam@SJRstate.edu](mailto:QEPteam@SJRstate.edu) if you have any questions or need assistance.