

**BOARD OF EDUCATION OF THE
VOCATIONAL SCHOOL IN THE
COUNTY OF PASSAIC**

AGENDA

**REGULAR MEETING
BOARD ROOM**

**NOVEMBER 28, 2023
TUESDAY**

I. Call to Order: President Coscia to call the meeting to order
Pledge of Allegiance

II. Sunshine Statement

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which time any business affecting their interests is discussed or acted upon. In accordance with this Act, the Board of Education of the Vocational School in the County of Passaic has caused notice of this meeting to be published by having the date, time, and place thereof posted. The notice was emailed to the Herald News and the Record with a copy posted in the school lobby.

III. Roll-call: Commissioner Michael Coscia
Commissioner Damaris M. Solomon
Commissioner Glenn L. Brown
Commissioner Aleksandra Tasic
Commissioner Kesha Drakeford

Administrators: John Maiello, Superintendent
Joseph Sabbath, Assistant Superintendent
Leonard T Szczawinski, Assistant Superintendent
Richard Giglio, Business Administrator/Board Secretary
Christine Kahwaty, Assistant Business Administrator/Board Secretary
Theresa Curreri, Administrative Assistant to the Board of Education
Antonio Garcia, Principal – PCTI
Joaquim Johnson, Principal - DCL STEM Academy
Sandra Woods, Director of Communications/Special Projects
Albert C. Buglione, Board Counsel

IV. Petitions and Requests of the Public

V. Superintendent’s Report – Mr. Maiello

A moment of Silence is requested in memory of:

- Biagio “Gino” Varone, a current Custodian who passed away on November 4, 2023

Business Administrator’s Report – Mr. Giglio

Athletics’ Report – Mr. Nese

Communications Report – Mrs. Woods

- Students of the Month
 - PCTI:
 - Zahra Awad – School of Education
 - Brooke Reed – School of Performing Arts: Dance
 - STEM:
 - Eric Sadowski – Computer Science Program

DCL STEM Academy Principal’s Report – Mr. Johnson

PCTI Principal’s Report – Mr. Garcia

VI. Board Secretary’s Report

A. **Board Minutes** - motion to receive, approve, and file the following minutes:

- Regular Meeting of November 1, 2023
- Organization Meeting of November 1, 2023

B. **Financial Reports** – motion to receive, approve, and file the financial reports of the Secretary and Treasurer for month ending October 31, 2023.

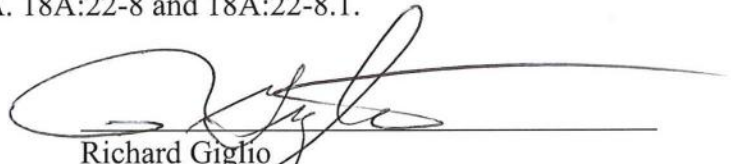
Board of Education’s Monthly Certification

Pursuant to N.J.A.C.6:20-2.212(e), we certify that as of October 31, 2023, and upon consulting with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6:20-2.13(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Board Secretary’s Monthly Certification

Pursuant to N.J.A.C. 6:20-2.12(d), I certify that as of October 31, 2023, no budgetary line-item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Date: November 28, 2023


Richard Giglio
Business Administrator/Board Secretary

Board Policies / Regulations

C. Motion to approve, upon the recommendation of the Superintendent and per Strauss Esmay Policy Alert 231, the abolishment of the following new or revised Board policies and/or regulations:

<u>Number</u>	<u>Title</u>
Policy 8540	School Nutrition Program
Policy 8550	Meal Charges
Policy 5460.2	Bridge Year Pilot Program

D. Motion to approve, upon the recommendation of the Superintendent and per Strauss Esmay Policy Alert 231, the first reading of the following new or revised Board policies and/or regulations:

<u>Number</u>	<u>Title</u>
Policy 2270	Religion in the Schools
Policy 3161	Examination for Cause
Policy 3212	Attendance (M)
Regulation 3212	Professional Staff Attendance Review and Improvement Plan (M)
Policy 3324	Teaching Staff Member’s Right of Privacy
Policy 4161	Examination for Cause
Policy 4212	Attendance (M)
Regulation 4212	Attendance (M)
Policy 4324	Support Staff Member’s Right to Privacy

VI. Board Secretary’s Report

<u>Number</u>	<u>Title</u>
Policy 5111	Eligibility of Resident/Non-Resident Students (M)
Regulation 5111	Eligibility of Resident/Non-Resident Students (M)
Policy 5116	Education of Homeless Children and Youths
Regulation 5116	Education of Homeless Children and Youths
Policy 8130	School Organization (M)
Policy 8500	Food Services (M)

E. Motion to approve, upon the recommendation of the Superintendent and per Strauss Esmay Policy Alert 231, the second reading of the following new or revised Board policies and/or regulations:

<u>Number</u>	<u>Title</u>
Policy 1510	Americans With Disabilities Act (M)
Regulation 1510	Americans With Disabilities Act (M)

SUPERINTENDENT'S REPORT

Tuesday, November 28, 2023

John F. Maiello, Chief School Administrator

◆ Enrollment....

The following is a comparative analysis of the day school program enrollment for September 2023 and the enrollment for November 2023:

	Grade	September 2023	November 2023
Regular:	9	900	889
	10	742	735
	11	732	730
	12	<u>703</u>	<u>702</u>
Total:		3,077	3,056

	Grade	September 2023	November 2023
Special Needs:	9	130	131
	10	115	113
	11	108	107
	12	<u>84</u>	<u>84</u>
Total:		437	435

	Grade	September 2023	November 2023
STEM:	9	264	260
	10	258	256
	11	257	257
	12	<u>252</u>	<u>252</u>
Total:		1,031	1,025

	Grade	September 2023	November 2023
STEM Special Needs:	9	5	5
	10	5	5
	11	6	6
	12	<u>5</u>	<u>5</u>
Total:		21	21

Shared Time:	0
Total Day School:	4,537
Plus Adult Programs (Apprentice, PCLC, LPN, Trade Extension)	488
Grand Total:	5,351

◆ **Adult Education.....**

Attached is the Adult Division Enrollment Report for the Month of October 2023.

EXHIBIT #1

Adult Education Highlights:

- *Licensed Practical Nursing Day Program* – The 2024 Licensed Practical Nursing Day Program currently has 34 students. The evening class in 2024 has 11 students and the evening 2025 has 22. Pickleball is currently running outside on the tennis courts and will move inside in November. We have 82 signed up for November. The learning center is running with a “hybrid” model. Four classes in person and four virtually, 118 students and growing each week.
- *Career and Continuing Education* – The Career and Continuing Education Program classes started the week of October 2nd. Currently we have 347 students signed up for Adult classes, 195 for apprenticeship classes including welding.

◆ **Drill Reports**

The following drills were conducted during the month of October:

- PCTI Drills
- Diana C. Lobosco STEM Academy Drills

EXHIBIT #2

◆ **Suspensions**

- **PCTI Discipline and Diana C. Lobosco STEM Academy Log Reports** from the regular and special education departments for the month of October 2023.

EXHIBIT #3

◆ **Harassment Intimidation & Bullying**

For the Month of October 2023

PCTI Harassment, Intimidation & Bullying			
4	Confirmed	Year to Date Confirmed	5
1	Unsubstantiated	Year to Date Unsubstantiated	1

DCL STEM Harassment, Intimidation & Bullying			
0	Confirmed	Year to Date Confirmed	0
1	Unsubstantiated	Year to Date Unsubstantiated	1

◆ **PCTVS Focus.....**

➤➤ **Congratulations to our "Students of the Month"**

November:

PCTI

Zahra Awad – School of Education

Brooke Reed – School of Performing Arts: Dance

DCL STEM Academy

Eric Sadowski - Computer Science Program

➤➤ **Congratulations to our "Athletes of the Month"**

November:

Nathan Elony - Football

Owen Juskiewicz - Football

Jacob Blunt - Football

Ahmire Foster - Football

Damian Rosario - Football

➤➤ **PCTVS Annual Car Show**

The PCTVS Annual Car Show took place on Tuesday, October 31, 2023, on the district Campus. It was a fantastic event with a great turnout. More than a dozen automotive students came out to judge our 7th Annual Car Show. The choir also did a great job of serenading the crowd. We hosted 160 cars and were able to complete the day by 2:00pm. Culinary students worked alongside their instructors and Food Service Staff. A special thank you to all our volunteers, the Automotive instructors, Culinary instructors, Welding Technology, Applies Engineering, STC Staff, Food Service, Maintenance and Administration that assisted in making the day possible.

➤➤ **Trunk or Treat Events**

Future Educators Association

Congratulations to PCTI's Future Educators Association on its first Trunk or Treat event which took place on Thursday, October 26, 2023. Students and staff donated candy and decorated cars for this special event which put smiles on the children of Head Start and of our PCTVS families. Congratulations to FEA advisors Dina Benacquista and Javier Nicasio. We are looking forward to next year's event.

PCTVEA

The PCTVEA announced their super fun Trunk or Treat event that was held Saturday, October 28th from 5:00pm - 7:00pm.

➤➤ **Ti@Ti**

Ti@Ti had a successful Halloween Costume Drive during the month. Staff and students were asked to donate new or slightly used costumes. Over 50 costumes and accessories were collected and donated to Jersey Cares who distributed them to local schools, shelters, churches, and charities in need. Many thanks to Ti members and advisor Ms. Ramirez.

➤➤ **Marching Band**

The Marching Band received a Gold Rating at the annual NJMEA Ratings Festival. The festival is sponsored by the New Jersey Association of Music Educators. The event was held on Saturday, October 21, 2023, at Wayne Hills High School. The Gold Rating is the 5th consecutive year the marching band has earned this recognition.

➤➤ **Communication Arts Portfolio Review**

Another successful *PCTI Portfolio Day for our Communication Arts* students! As part of the admissions process for Art colleges and programs, student digital portfolios are an essential component in acquiring acceptance into these schools.

Supervisor Mr. Petrocelli organized a Portfolio for the students in the School of Communication Arts on Wednesday, October 11, 2023. Colleges and businesses from around the country visited campus, interviewed our students, and observed their work. Special thanks to School Counselors Katrina Najem and Jill Diaz along with the Communication Arts teachers! A total of 19 schools participated in evaluating our senior student portfolios!

➤➤ **Criminal Justice**

On Thursday, October 12th instructor Mr. Donato's 9th grade Criminal Justice shops performed a physical exercise which gave them a feeling of driving while intoxicated/impaired. The exercise called for students to wear "Impairment Googles" while "driving" which distorted their vision and perception. The goal was to demonstrate how driving under the influence of alcohol or drugs can lead to negative outcomes.

➤➤ **Quest Bridge Finalists**

The following students were selected as Quest Bridge finalists!

PCTI

Luz Muniz, Health and Medical Sciences

DCL STEM

Jakiah Choudhury

Kenny Frias

George Oshiro

Brahin Uddin

➤➤ **New Jersey Governor's School of Engineering and Technology**

Congratulations to student Kaitlyn Amanullah who was selected, and her research paper will be published at MIT!!

➤➤ **Addressing Substance Abuse and Decision Making**

On October 23rd, John Morello presented to the students and then to parents in the evening his one-man show call **DIRT**. The show addresses substance abuse and decision-making through a touching and memorable performance!

➤➤ **PCTVS Open House/Campus Tours**

The first two **PCTVS Open House/Campus tours** took place on Saturday October 7th and 21st. The highlighted areas on October 7th were the Life Science, Computer Science and Engineering programs. The Performing Arts, Communication, Criminal Justice and Business/Finance programs were highlighted on October 21st. On both occasions, there was a very impressive turnout!

➤➤ **Club Fair**

The annual Club Fair was held on Friday, October 6, 2023, in the main gym. The Club Fair is an opportunity for students in grades 9-11 to see all the clubs up close and personal. Students are able to sign up and/or speak with a current officer to gain information regarding the club. The only clubs not present at the fair are the honor societies since there is a selection and application process.

Class representatives and advisors gladly represented the Class of 2026 at this year's Club's Fair. This was an opportunity to also push class fundraisers be held in October.

➤➤ **Homecoming and Pep Rally Celebration**

On Friday, October 13th, our Homecoming and Pep Rally celebration was held. The chilly weather didn't stop us from enjoying the Pep Rally where the seniors and freshmen filled the stands to capacity. Our senior fall athletes were recognized, and the band and cheerleaders provided some entertainment for attendees.

The winners from our Penny wars were awarded the Pep Rally, which were grades 9 and 12. The Pep Rally was held during periods 8-9 where DJ Justyn played music, marching band and color guard displayed a sample of their season performance and our senior and fall athletes were honored.

We were all geared up to salute our Homecoming Royal Court. Our homecoming court consisted of 20 students within the district representing grades 9-12 during the halftime show. Congratulations to all Homecoming winners, including our football team who squashed East Orange High School.

➤➤ **Class of 2026**

The Class of 2026 raised over a \$23,000 profit from the Goodies Popcorn fundraiser. The challenge was issued to top sellers to receive a free prom bid and students rallied to win. We had over 10 top sellers to receive free prom bids. Many thanks to the advisors and students who helped to make this fundraiser a success. Way to go Class of 2026!

➤➤ **Hispanic Heritage Assembly**

Hispanic Heritage month is a time of celebration and culture of the Latin community. This year's assembly and celebration was held on Thursday, October 26, 2023. A daytime assembly was held where over 200 performers celebrated with the theme of Esperanza "Hope". At the end of the day a celebration was held where students fellowshiped over Latin cuisine and a party in the main gym. A sold out parent show was held the same night at 7:00pm.

In honor of Hispanic Heritage Month, the World Language Department decorated the H-wing bridge with pictures of notable Latin Americans and a colorful ceiling décor. It really added to the occasion. Many thanks to the World Language instructors for their efforts and creativity. The display will remain up for the rest of the school year.

➤➤ **Week of Respect and School Violence Prevention Week**

In October, PCTVS celebrated the Week of Respect and School Violence Prevention Week. During the Week of Respect, student announcements were made daily to encourage positive thinking and attitudes, a "*SEE Me Campaign*" video was shown during period one classes, an anti-bullying pledge was signed by students to stand up against bullying, counselors conducted an "*Think Before You Speak*" activity to identify words that include instead of exclude others, a day of "*Self-Care*" was encouraged and a virtual calm room was made available for students.

During School Violence Awareness Week, student announcements were made daily, students participated in "*Chalk Talk*" where students and staff were welcomed to school with positive messages, statistics and visuals on the concrete, students hung peace signs with words of kindness in the cafeterias, students were asked to share a list of tips on how to stay cool when things heat up, students participated in a school violence prevention digital poster contest to show their creative artwork with specific topics, and a video entitled "*Keep Your Cool*" was shown during CTE classes. We also welcomed motivational speaker and former professional athlete; Duane West (D. West) who provided an inspirational message to our students. Duane West encouraged students to do the right thing and to never give up on their hopes and dreams. He shared his story and struggles of being a student athlete, and how he overcame these challenges to be a successful professional football player and then motivational speaker. Many thanks to David Inigo, Jennifer Presing, Katrina Najem, Jillian Diaz, Ken McDaniel and Tenaya Bascomb for planning these activities for our school community. We also want to thank teachers who participation in these activities with their classes.

➤➤ **Pillars of Success Initiative**

Win a Jets Football Autographed by All-Time Jet Team Player #40, Bob Jackson and PCTVS Recent Guest Speaker, Former Pro Football Player, D. West!
Teachers and Education Specialists are asked to nominate students who embody the Pillars of Success. Nominees will be entered for a chance to win an autographed Jets football. Nominations will be accepted starting Tuesday, November 14th.
There will be one winner drawn from each school. Good Luck!

➤➤ **Annual Dance Concert**

The annual Winter Dance Concert will be held on December 14th and 15th. This year's theme is "*Time Flies*". We look forward to putting forth another fantastic show.

◆ **PCTI Focus.....**

➤➤ **Principal's Report**

EXHIBIT #4

◆ **Diana C. Lobosco STEM Academy Focus.....**

➤➤ **STEM Principal's Report**

EXHIBIT #5

◆ **PCTVS Sports**

Football Team

Our Bulldog Varsity Football team is again North 1 Group 5 State Sectional Champions, the team is undefeated at 12-0. The Bulldogs have held the #1 public school spot for much of the season as per NorthJersey.com and the #8 spot in the NJ.com state poll (public and non-public). PCTI easily dispatched their first three playoff opponents with a 42-0 round-one win over the Bees of Bayonne High School. In Round 2 the Bulldogs faced off against the Farmers of Union High School defeating them by a score of 35-8. On Friday, November 10, 2023, the Bulldogs hosted the Mounties of Montclair High School in a North 1 Group 5 sectional finals, the contest was a back-and-forth track meet, with a lead changing every quarter but the Bulldogs emerged victorious in a 34-27 to notch their 2nd consecutive Sectional Championship again on their home field- Back-to-Back, baby! PCTI will host the Soaring Eagles of Union City on Friday, November 17, 2023, at 6:00 PM at Bulldog Stadium in the North 1 vs. North 2 - Group semifinal, the winner earns a trip to Rutgers SHI Stadium on either November 26, 2023, or November 29, 2023.

Boys' Soccer Team

Boys Soccer finished a solid season with a 13-6 record, they qualified for the NJSIAA playoffs but were eliminated in the first round by Morristown. The Bulldogs also advanced to the NJTAC Tech Tournament finals where they defeated Camden Tech to defend their Tech Tournament Crown.

The Girls' Soccer Team

Girls Soccer finished the season with a 11-7-1 record and the BNC Liberty Divisional Championship (league record of 8-1-1). The lady bulldogs also had an up-set first round NJSIAA Tournament win over Fair Lawn in a 1-0 thriller in overtime. The team was eliminated in the NJISAA Tournament by Livingston in Round-Two. The Lady Bulldogs also advanced to the NJTAC finals, unfortunately they fell short of a tech tournament championship in a 0-3 loss to GCIT.

Volleyball Team

The volleyball team had a tremendous season with a 17-6 final record, this historic season saw them advancing to the PCCA finals and taking a 1-0 lead over Wayne Valley - unfortunately the team could not keep the magic flowing and fell short 1-2 to Wayne Valley in their quest for the program's first county championship. The Team would go onto to win the NJTAC Tech Tournament over GCIT and would advance in the NJSIAA Tournament past Bloomfield, but they were eliminated by the #2 Seed Livingston Lancers.

Girls Field Hockey Team

Girls Field Hockey (second year program) finished the season with a 5-13-1 record besting their efforts in the win column from a year ago.

◆ **Upcoming Events....**

- | | |
|----------------------------------------|----------------------------------------------------------------------------------------|
| ◆ December 6, 2023 | PCTI & STEM PTSO Virtual Meeting
(6:30pm-7:30pm) |
| ◆ December 14 and 15, 2023 | Dance Concert 7:00 pm |
| ◆ December 16, 2023 | Wreaths Across America Wreath Laying
Day at Holy Sepulcher Cemetery/11:00am |
| ◆ December 25 – January 1, 2024 | Holiday Recess (School Closed) |
| ◆ January 10, 2024 | PCTI PTSO Meeting in Café 1
(6:30pm-7:30pm) |
| ◆ January 15, 2024 | Martin Luther King Jr's Birthday
(School Closed) |

◆ **Business Administrator's Report....**

EXHIBIT #6

Passaic County Technical Institute EXHIBIT #1
ADULT EDUCATION DIVISION
ENROLLMENT REPORT

Month Ending:	Oct. 2023
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	<u>Active</u>	<u>Cumulative</u>
1. CAREER AND CONTINUING EDUCATION AND APPRENTICESHIP:	303	347
2. LICENSED PRACTICAL NURSING:		
Day: <u>34</u>		
Evening: <u>33</u>	67	76
3. ADULT LEARNING CENTER:		
ESL: <u>82</u>		
Civics: <u>36</u>	118	118

TOTAL...	488	541
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Respectfully submitted,

John DePalma
 Director of Adult & Continuing Education

DISTRICT: Passaic County Technical-Vocational Schools

SCHOOL	Fire Drill		School Security Drill				DURATION OF DRILL	WEATHER CONDITIONS	PARTICIPANTS OF DRILL	BRIEF DESCRIPTION OF WHAT WAS DRILLED
	DATE	TIME	DATE	TIME	TYPE OF DRILL					
PCTVS			10/4/23	2:18 PM	Shelter in Place	9 minutes	Warm, dry	ALL students and staff of entire campus	Announcement made to Shelter in Place, all hallways checked - clear	
PCTVS			10/3-10/17	7AM-8AM	Emergency Bus Evacuation Drills	1 hour each day	warm, dry	All students taking bus transportation an staff	Each bus stopped, students advised of evacuation procedures. 103 buses	
PCTI	10/24/23	1:35 PM			Fire	5 minutes	cool, dry	Students and staff of the Athletic Center	Alarm activated, building evacuated	
DCL STEM	10/25/23	1:30 PM			Fire	14 minutes	warm, dry	Students and staff of DCL STEM Academy	Alarm activated, building evacuated. Trained on Emergency Evacuation chair	

EXHIBIT # 2

PCTI
Student Success Office
Monthly Report
October 2023
ISS-OSS

EXHIBIT # 3

Assaults – 0
Fights – 1

Tier
0 – Regular
1 - Special Needs

Date	Tier	ID #	Incident	Consequence
10/16/2023	1	261255	Conversion ASD to ISS	ISS-1 DAY
10/30/2023	1	261410	Disruption-Class, Disrespect & Unauthorized Behavior	ISS-1 DAY
10/5/2023	0	260577	Failure To Comply-ASD	ISS-1 DAY
10/30/2023	1	261410	ID Badge Violation	ISS-1 DAY
10/13/2023	1	261255	ID Badge Violation-3 Temps	ISS-1 DAY
10/24/2023	0	271272	Severe Disruption & Disrespect	ISS-1 DAY
			ISS-1 DAY Count	6
10/25/2023	1	261310	Cell Phone Violation	ISS-2 DAYS
10/26/2023	1	261310	Conversion ASD to ISS & Failure to Comply-ASD	ISS-2 DAYS
10/31/2023	0	260873	Disrptn Hall,Severe Disrptn,Not In Assign Area,Harass,Comp Misuse,Instigate	ISS-2 DAYS
10/16/2023	0	241109	Disrspt, Impropr Lang, Disrpt-Class, Cellphone, Repeat Misbehav, Severe Disrpt	ISS-2 DAYS
10/5/2023	1	260923	Disrspt,Horsplay,Insubrd,Repeat Misbeh,Safy Haz,Severe Disrpt,Unauth Behav-Bus	ISS-2 DAYS
10/25/2023	1	261117	Disruption-Class	ISS-2 DAYS
10/24/2023	1	261219	Disruption-Class & Harassment	ISS-2 DAYS
10/12/2023	0	271272	Disruption-Hall, Insubordination, Disrespect & Unauthorized Behavior	ISS-2 DAYS
10/12/2023	1	261310	Dress Code Violation	ISS-2 DAYS
10/4/2023	1	261196	Fail To Comply-ASD,Repeat Misbeh,Cell Phone,Dress Code,Disrspt & Disrupt-Class	ISS-2 DAYS
10/24/2023	1	261354	Instigation, Harassment, Disrespect, Unauthorized Behavior & Repeated Misbehav	ISS-2 DAYS
10/30/2023	1	261117	Insubordination, Dress Code Violation, ID Badge Violation & Disrespect	ISS-2 DAYS
10/17/2023	0	271178	Insubordination, Severe Disruption, Disrespect, Improper Language & Unauth Behav	ISS-2 DAYS
10/24/2023	0	270492	Sever Disruption, Unauthorized Behavior, Safety Hazard, Horseplay & Insubordinat	ISS-2 DAYS
10/13/2023	1	271297	Unauth Behav, Harassment, Safety Hazd, Horseplay, Threat Stud, Repeat Misbehav	ISS-2 DAYS
10/3/2023	1	250851	Unauth Behavior-Bus, Horseplay, Harassment, Repeat Misbehav & Severe Disruption	ISS-2 DAYS
10/3/2023	0	251077	Unauth Behavior-Bus, Horseplay, Harassment, Repeat Misbehav & Severe Disruption	ISS-2 DAYS
10/3/2023	1	250857	Unauth Behavior-Bus, Horseplay, Harassment, Repeat Misbehav & Severe Disruption	ISS-2 DAYS
			ISS-2 DAYS Count	18
10/5/2023	0	260897	HIB	ISS-6 DAYS
			ISS-6 DAYS Count	1
10/30/2023	0	261338	Fight	OSS-10 DAYS
10/30/2023	0	261718	Fight & Vaping/Vaping Paraphernalia	OSS-10 DAYS
10/30/2023	0	261718	Substance Abuse-2nd Offense	OSS-10 DAYS
10/24/2023	1	261218	Substance Abuse-2nd Offense	OSS-10 DAYS
10/23/2023	1	261218	Vaping/Vaping Paraphernalia-2nd Offense	OSS-10 DAYS
			OSS-10 DAYS Count	5
10/12/2023	1	261196	Disrpt-Class, Cell Phone, Severe Disrpt, Repeat Misbeh, Instigate, Unauth Behav	OSS-3 DAYS
			OSS-3 DAYS Count	1
10/19/2023	1	260247	Dangerous Horseplay	OSS-4 DAYS
10/31/2023	0	261387	Disrptn-Hall,Severe Disrptn,Disrspt,Not In Assign Area,Threat Stud,Harras,Insti	OSS-4 DAYS
10/5/2023	0	260897	HIB	OSS-4 DAYS
10/25/2023	1	271135	HIB	OSS-4 DAYS
10/12/2023	1	241140	Substance Abuse-1st Offense	OSS-4 DAYS
10/3/2023	0	260357	Substance Abuse-1st Offense	OSS-4 DAYS
10/13/2023	1	271297	Unauth Behav, Harassment, Safety Hazd, Horseplay, Threat Stud, Repeat Misbehav	OSS-4 DAYS
10/27/2023	0	271485	Unauthorized Behavior & Harassment	OSS-4 DAYS

10/12/2023	1	241140	Vaping/Vaping Paraphernalia	OSS-4 DAYS
10/26/2023	0	270764	Vaping/Vaping Paraphernalia	OSS-4 DAYS
10/2/2023	0	260357	Vaping/Vaping Paraphernalia	OSS-4 DAYS
			OSS-4 DAYS Count	11
			ISS	25
			OSS	17
			TOTAL	42

**PCTI
PARTIAL ISS**

	Date	Tier	ID #	Incident	Consequence
1	10/6/2023	1	261354	Disrespect, Disruption-Class	PARTIAL ISS-PD 7
2	10/18/2023	0	270339	Horseplay & Safety Hazard	PARTIAL ISS-PD 7-9
3	10/23/2023	1	261310	Dress Code Violation	PARTIAL ISS-PD 1-3
4	10/23/2023	0	271320	Disruption-Class, Insubordination & Disrespect	PARTIAL ISS-PD 5B-7
5	10/24/2023	0	271479	Unauthorized Behavior & Horseplay	PARTIAL ISS-PD 4-6A
6	10/24/2023	0	271611	Unauthorized Behavior & Horseplay	PARTIAL ISS-PD 4-6A
7	10/24/2023	1	261354	Unauthorized Behavior, Insubordination, Disrespect & Severe Disruption	PARTIAL ISS-PD 7

**DCL STEM
Student Success Office
Monthly Report
October 2023
ISS-OSS**

Assaults – 0	Tier
Fights – 0	0 – Regular
	1 - Special Needs

Date	Tier	ID #	Incident	Consequence
10/24/2023	0	250988	Dress Code Violation, Insubordination, Disrespect, Disruption - Hall	ISS-1 Day
			ISS-1 Day Count	1
10/4/2023	0	250633	Horseplay, Improper Language, Disrespect	ISS-1 Days
			ISS-1 Days Count	1
10/19/2023	0	271508	Disrespect, Unauthorized Behavior, Improper Language, Severe Disruption	ISS-2 Days
10/25/2023	0	270531	Horseplay, Cafe Disruption, Unauthorized Behavior, Safety Hazard/Violation	ISS-2 Days
10/25/2023	0	270817	Horseplay, Unauthorized Behavior, Cafe Disruption, Safety Hazard	ISS-2 Days
10/19/2023	0	240884	Insubordination, Severe Disruption, Disrespect, Repeated Misbehavior	ISS-2 Days
			ISS-2 Days Count	4
10/10/2023	0	250628	Weapon - Possession	OSS-10 Days
			OSS-10 Days Count	1
10/6/2023	0	241102	Insubordination, Disrespect, Severe Disruption, Threatening Staff	OSS-4 Days
			OSS-4 Days Count	1
			ISS	6
			OSS	2
			TOTAL	8

**DCL STEM
PARTIAL ISS**

	Date	Tier	ID #	Incident	Consequence
1	10/16/2023	1	260160	Disruption - Class, Insubordination, Severe Disruption	PARTIAL ISS-PD 4



John F. Maiello
Chief School Administrator

Antonio L. Garcia
Principal



EXHIBIT # 4

TO: John Maiello, Chief School Administrator
FROM: Antonio L. Garcia, Principal
RE: [October 2023 Monthly Report](#)
DATE: November 3, 2023

[Monthly Overview / General Accomplishments](#)

Back-to-School Night, Thursday, October 5

All Grade 9 parents will be welcomed on campus for Back-to-School Night, while parents in grades 10 – 12 will be hosted via WebEx. Teachers are required to be back in the school by 6 pm. Mrs. Rodriguez, ITC, and her team will provide needed support to those that need it.

PCTI Back-to-School Night Schedule			
<u>Period</u>	<u>Start</u>	<u>End</u>	<u>Transition Time</u>
1	6:30 pm	6:40 pm	5 minutes
2	6:45 pm	6:55 pm	5 minutes
3	7:00 pm	7:10 pm	5 minutes
4	7:15 pm	7:25 pm	5 minutes
5	7:30 pm	7:40 pm	5 minutes
6	7:45 pm	7:55 pm	5 minutes
7	8:00 pm	8:10 pm	5 minutes
8	8:15 pm	8:25 pm	5 minutes
9	8:30 pm	8:40 pm	THANK YOU!

Discipline Summary

- 1 Fights
- 0 Assaults
- 0 Weapons

HIB

- 4 Confirmed
- 1 Unsubstantiated

Personal Accomplishments

- 📅 10/2 - Golf Outing
- 📅 10/3 - District Leadership Team Meeting
- 📅 10/3 - Social Studies Department Meeting
- 📅 10/4 - Interview: School Social Worker
- 📅 10/4 - HIB Update Meeting
- 📅 10/4 - Cosmetology Department Meeting
- 📅 10/4 - Math Department Meeting
- 📅 10/5 - Biotech Weekly Meeting
- 📅 10/5 - HIB Update
- 📅 10/6 - Phone Conference: Teacher Wellness Day
- 📅 10/7 - Campus Tour
- 📅 10/10 - Parent Meeting
- 📅 10/10 - Mastery Team Data Meeting
- 📅 10/11 - Portfolio Day
- 📅 10/12 - NJPSA Conference
- 📅 10/13 - NJPSA Conference
- 📅 10/16 - Agenda Meeting
- 📅 10/16 - Interview: Instructional Aide
- 📅 10/16 - Saturday Tour Meeting
- 📅 10/16 - ESMHS Project Check-In
- 📅 10/17 - Parent Meeting
- 📅 10/18 - Catholic Charities Step Down Meeting
- 📅 10/18 - Math Department Meeting
- 📅 10/19 - ESMHS Project Upcoming Key Informant Interview
- 📅 10/19 - Biotech Weekly Meeting
- 📅 10/19 - 504 Meeting
- 📅 10/19 - AP Meeting
- 📅 10/20 - Mike Petruccelli – PCC Bio Teacher Meeting
- 📅 10/20 - Luncheon – Hispanic Law Day
- 📅 10/21 - Open House
- 📅 10/23 - PTSO Monthly Highlight
- 📅 10/23 - John Morello Red Ribbon Week Show
- 📅 10/24 - Professional Portal Update
- 📅 10/24 - Administrative Meeting
- 📅 10/24 - Social Studies Department Meeting
- 📅 10/25 - PCTI Computer Science and Computer Repair Meeting
- 📅 10/25 - Leadership Meeting
- 📅 10/25 - Cosmetology Department Meeting
- 📅 10/26 - Mastery Team Meeting
- 📅 10/26 - Biotech Weekly Meeting
- 📅 10/26 - Hispanic Heritage Celebration
- 📅 10/26 - World Language Department Meeting
- 📅 10/26 - Hispanic Heritage Parent Assembly
- 📅 10/27 - AP Presentation
- 📅 10/28 - 7th Annual Bulldog Car Show
- 📅 10/30 - 504 Accommodations Meeting
- 📅 10/30 - PCTI Presentation
- 📅 10/31 - District Leadership Meeting

- 🕒 10/31 - AP Meeting
- 🕒 10/31 - SN Accommodations for ISS and OSS Meeting
- 🕒 10/31 - I&RS Presentation Review

Facilities / Buildings & Grounds

- Emergency Bus Evacuation Drills was conducted on:
 - Tuesday, October 3 @ 7:00 am for 1 hour. This was for all students who take the bus. Each bus was stopped, and students were advised of evacuation procedures. There were 103 buses that participated.
- Shelter in Place was conducted on:
 - Wednesday October 4 @ 2:18 pm for 9 minutes. An announcement was made to Shelter in Place and all hallways checked and cleared. The entire campus participated.
- Fire Drill was conducted on:
 - Tuesday, October 24 @ 1:30 pm for 5 minutes for PCTI students, faculty, and staff of the Athletic Center. The alarm was activated, and the building was evacuated.

Spirit Day

- The PCTVS Spirit Days were held on Friday, October 27. Staff enjoyed wearing jeans!

Budgetary Items

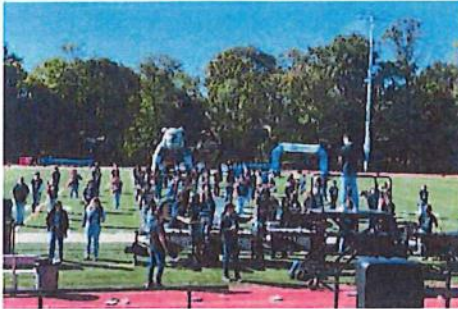
- None at this time.

Upcoming Department Events / Activities / Contests

- Student Activities kicked off the month of October with their annual Club Fair, which was held on October 6th in the main gym. The Club Fair is an opportunity for students in grades 9-11 to see all the clubs up close and personal. Students were able to sign up and/or speak with a current officer to gain information regarding the club. The only clubs not in attendance at the fair are the honor societies since there is a selection and application process.



- On October 13th, our Homecoming celebration and pep rally was held. The winners from our Penny wars were awarded the pep rally, which were grades 9 and 12. The pep rally was held during periods 8-9 where DJ Justyn played music, marching band and color guard displayed a sample of their season performance and our senior and fall athletes were honored. Our homecoming court consisted of 20 students within the district representing grades 9-12 during the halftime show. Faculty and students showed up in support of our Bulldog Football team who are having an amazing season.



- Hispanic Heritage month is a time of celebration and culture of the Latin community. This year's assembly and celebration was held on October 26th. A daytime assembly was held where over 200 performers celebrated with the theme of Esperanza "Hope". At the end of the day a celebration was held where students fellowshiped over Latin cuisine and a party in the main gym. A sold-out parent show was held the same night at 7pm.

DELICIOUS LATIN FOOD AND MUSIC BY DJ!

GRADE PRESENTS

Hispanic Heritage Month Celebration

Thursday, October 27
 6:00 PM - 10:00 PM

Tickets to attend are available for \$5.00
 Scan the QR code or visit Pcti.booktix.com
 TRANSPORTATION PROVIDED
 IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT Ms. DIAZ OR Ms. KARISMA'S IZABE ADVISOR!! VIA EMAIL
 ALL STUDENTS SHOULD REPORT FIRST TO CAFETERIA @ 1 WITH THEIR TICKETS. AFTER DINNER STUDENTS WILL GO TO THE MAIN PCTI GYM FOR THE PARTY.



- On October 26th FEA hosted its first ever Trunk or Treat. The FEA students created different themes for the various trunks that were displayed, and it was open to staff's children or anyone who wanted to attend. The students were very creative in their themed-out trunks and games they created for all who attended.



Marching Band

- The Marching Band received a Gold Rating at the annual NJMEA Ratings Festival. The festival is sponsored by the New Jersey Association of Music Educators. The event was held on Saturday, October 21 at Wayne Hills High School. The Gold Rating is the 5th consecutive year the marching band has earned this recognition.
- The week of October 2nd was the **Week of Respect**. Activities were devised by our School Counseling department members and were designed to enhance the school climate to provide a safe space for all students to grow.
- Progress Report comments were due by Monday, October 23rd.
- School Violence Awareness Week was held the week of October 16th with different activities taking place throughout the week.
 - 9th Grade Assembly – Tuesday, October 17th
 - Group 1: All Freshmen Scheduled for CTE Starting Periods 1 - Time: 8:20 a.m. – 8:55 a.m.
 - Group 2: Freshmen - Last Names A through L - Time: 9:00 a.m. – 9:35 a.m.
 - Group 3: Freshmen - Last Names M through Z - Time: 9:40 a.m. – 10:15 a.m.
 - Group 4: Sophomore, Junior, and Senior Athletes, 9th Period - Time: 2:15 p.m.
- The Annual PCTVS College Fair was held on Monday, October 16th in the main gym at 6:00 pm. Faculty and staff participated by wearing their college gear. Thanks to everyone who represented their school. This was great for our students to see!
- PCTI celebrated our annual **RED RIBBON WEEK** from October 23 to 31. Red Ribbon Week highlights the importance of living a drug-free life. It presents an opportunity for parents, educators, and communities to reinforce the drug-free messages they share with their children throughout the year. This year's theme is: "Be Kind to Your Mind. Live Drug Free"

SGOs & PDPs Due 10/31

- SGOs & PDPs must be submitted by 10/31/2023. SGOs can be adjusted following benchmark assessments up until 2/15/2023, but this can only be done following consultation with your supervisor.
- The SES after school program started on October 12. Students who need help in Math, English, Science, History, or Foreign Language may apply through the school website under the “students” tab.
- The College Application Student Workshops were held on Mondays/Thursdays 3:15 to 4:30.
- Back to School Night, October 5th. In-person for 9th grade, virtual for 10-12.
- Communication Arts Portfolio Day, October 11. A total of 18 schools are participating.
- PSAT testing for 11th grade PCTVS students, Saturday, October 14th at PCTI.
- Fall College Fair at PCTVS, Monday, October 16th, Main Gym 6-8:30pm.
- The following PCTI student was selected as **Quest Bridge finalists!**
 - **PCTI:** Luz Muniz, Health and Medical Sciences
- **New Jersey Governor’s School of Engineering and Technology** - Kaitlyn Amanullah was selected, and her research paper will be published at MIT!!
- On October 23rd, John Morello presented to the students and then to parents in the evening his one-man show call **DIRT**. The show addresses substance abuse and decision-making through a touching and memorable performance!
- The first two **PCTVS Open House/Campus tours** took place on Saturday October 7th and 21st. The highlighted areas on October 7th were the Life Science, Computer Science and Engineering programs. The Performing Arts, Communication, Criminal Justice and Business/Finance programs were highlighted on October 21st. On both occasions, there was a very impressive turnout!
- Another successful **PCTI Portfolio Day for our Communication Arts** students! Special thanks to School Counselors Katrina Najem and Jill Diaz along with the CA teachers! A total of 19 schools participated in evaluating our senior student portfolios!
- Our invitation to **College Representatives** continued through the month of October to meet with selective students:

College Name	Rep Name	Date & Time	Location
Fairleigh Dickinson University - Metro	Shatiek Billups	10/6 @ 1:45pm	FX-135
Stony Brook University	Alyssa Bergman	10/10 @ 2:15 pm	STEM Lecture Hall
New York University	Hillary Le	10/11 @ 10:00 am	STEM Lecture Hall
Rider University	Angel Sanches	10/13 @ 1:45 pm	STEM Lecture Hall

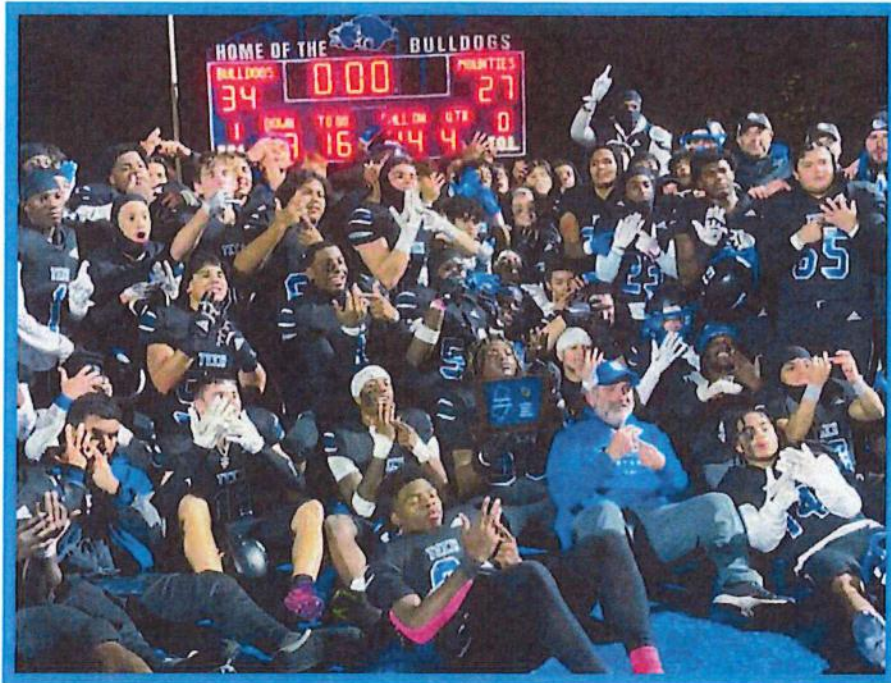
2023 PCTVS Fall College Fair	48+ colleges	10/16 @ 6:00 pm	PCTI Main Gym
Harvey Mudd College	Kevin Arifin	10/19 @ 1:45 pm	STEM Lecture Hall
Lehigh University	Katy Mitton	10/25 @ 1:45 pm	STEM Lecture Hall
New Jersey Institute of Technology	Lauren Kawakami	10/27 @ 1:45 pm	STEM Lecture Hall

Athletic/Sports News

- Congratulations to Matthew Demarest who was nominated as the 2023 - PCCA Coach of the Year, a formal ceremony will be held on November 7, 2023, at the Brownstone in Paterson.
- The month of October was a busy one, featuring county and state tournaments with some very successful athletic performances.

	<u>NO. OF PARTICIPANTS</u>	<u>WINS</u>	<u>LOSSES</u>	<u>TIES</u>
<u>FOOTBALL</u>				
Varsity (12)	30	12	0	
JV (11)	35	3	1	
Sophomore (10)	48	0	0	
Freshman (9)	62	7	1	
<u>SOCCER</u>				
<i>Boys:</i>				
Varsity	21	13	6	
JV	20	8	2	2
Freshmen	22	4	7	
<i>Girls:</i>				
Varsity	20	11	7	1
JV	22	7	3	
Freshmen	21	7	4	
<u>FIELD HOCKEY</u>				
Varsity	26	5	13	1
JV	20	1	4	2
<u>TENNIS</u>				
Varsity	10	13	5	
JV	15	6	2	
<u>VOLLEYBALL</u>				
Varsity	18	17	6	
JV	15	9	4	
Freshmen	19	7	2	
<u>CROSS COUNTRY</u>				
Boys	25	3	2	
Girls	23	2	3	
<u>CHEERLEADERS</u>				
Varsity	25			
JV	22			
Freshmen	28			

- Bulldog Football is State Sectional Champions (Back-to-Back) ...ranked #8 overall in the Top 20 in New Jersey according to NJ.com- #1 Public school in New Jersey (NorthJersey.com)! The team is currently 12-0...best season ever...Roll Tech!



- October Athletes of the month were selected... congrats to **Jill Tovar** (Field Hockey) and **Gia Stipo** (Girls Volleyball)!



Recommendations

Capital Improvements Project Recommendations:

- Update all restrooms faucets to touchless setup.
- Update all restrooms toilets to automatically flush.
- Update paper towels and soap dispensers to touchless system.
- Update boys and girls restroom in the upper lobby.

Future Plans

- On-Site College Application Review, Friday, November 3, 2023
- Apprenticeship Week Activities November 15th.
- Open House/Campus Tour, Saturday, November 18th, 2023
- College Application Student Workshops, Mondays/Thursdays 3:15 to 4:30

Highlight of the Month

- Successful 7th Annual Car Show was held on Saturday, October 28th.



- **PCTI Car Show Trophy Created by Carpentry and Advertising Art 2023-24 SY!**



- **Culinary Students and Staff Volunteer For the 7th Annual Car Show!**

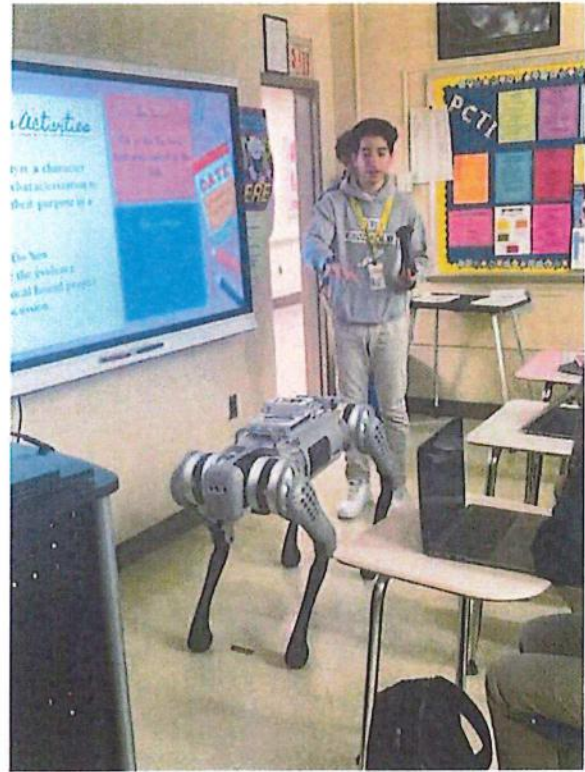


• NRA Expo Meadowlands



• Carpentry Assists with Welding Rennovations

- The PCTVS Portal is now open and accepting incoming 9th grade applications for the Class of 2028.
- Students in our Freshmen ELA classes were visited by our Computer Science students to demonstrate their “mechanical Hound.” This was a cross-curricular activity arranged by one of our new ELA instructors, Bianca Hernandez. Bianca is a PCTI alum – she designed lessons that connected the mechanical hounds in the Dystopian fiction novel *Fahrenheit 451* to our real-world mechanical hound that our Computer Science students are learning to program. This was an innovative lesson that brought life to the text for our ELA students and allowed our Computer Science students to shine and showcase what they are achieving in their CTE program!



Student(s) of the Month

Praanjal Gajera

Praanjal Gajera is a driven student at PCTI's Academy of Health and Medical Sciences. With a profound interest in the fields of mathematics and sciences, Praanjal found a fitting path in her CTE program, choosing it for the abundant resources and opportunities that PCTI provides for her academic and professional growth. Notably, PCTI has allowed Praanjal to train as an Emergency Medical Technician (EMT) at the Public Safety Academy. Praanjal's impressive academic journey is reflected in her GPA, which stands at an outstanding 4.56.

Noshin Ahmed

Noshin Ahmed's interest in Criminal Justice led her to choose it as her CTE at PCTI. Noshin is an outstanding student with a remarkable GPA of 4.56. She has demonstrated her commitment not only to academics but also to extracurricular activities. She is a proud member of the Astronomy club, Environmental club, Sign Language club, and the National Honor Society. Outside of her school commitments, Noshin enjoys engaging in creative activities. She is passionate about journaling and drawing, choosing a new theme to draw every month. Additionally, she has actively contributed to the community by volunteering at NJCDC and serving as a coding instructor for the BLM Paterson Coding club.



MEMORANDUM

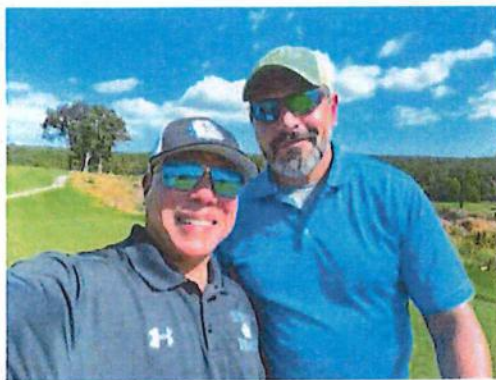
Joaquim Johnson
Principal

To: John Maiello, Chief School Administrator
From: Joaquim W. Johnson, Principal *JWJ*
Date: November 13, 2023

Re: October 2023 Monthly Report

Monthly Overview / General Comments

The month of October featured a number of great events, and great accomplishments.



We would like to sincerely thank the Education Foundation for all of their support and their efforts for enhancing the educational experiences for our students. These efforts are always apparent in the month of October, as they hosted not only a wonderfully successful golf event that raised a lot of money for student scholarships and faculty grants. But they also hosted a great Car Show event which raised money for these



causes and provided outlets for student talents to be displayed.



DCL STEM junior, Muhammad Haseeb (Engineering) was able to setup a vendors table at the Education Foundation's Car Show. Here, he presented his patent-pending invention, HydroDefrost system, which innovatively utilizes warm water to address a common nuisance here in the northeast, a frosted windshield. Muhammad has truly learned how to apply the

Engineering Design Thinking process through his studies at DCL STEM. Now he is exploring his own "independent study" in advanced entrepreneurship as he successfully navigates through the patent process and online marketplaces like Amazon.

JJ/jj

Cc:



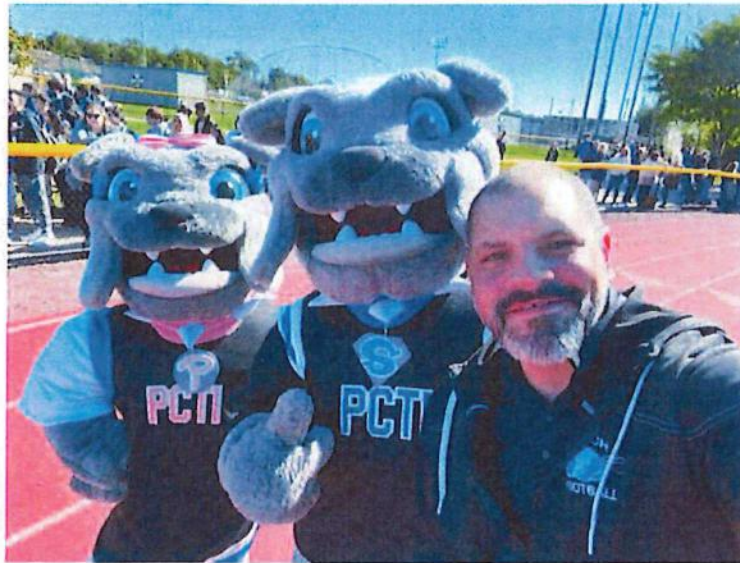
Joaquim Johnson
Principal

The school is very pleased to continue its participation in the NASA Hunch



Challenge again this year! Representatives from NASA, led by Dr. Florence Gold, visited our campus over the course of two days to present the challenges to students and answer questions they might have. They also brought with them some panels headed for the International Space Station, which we were able to “autograph” for whatever lifeforms might pay it a visit.

The district also hosted a great Pep Rally, as organized by Athletic Director, Mr. Nic Nese. The event celebrated all of our outstanding Fall athletes and provided our Penny Wars winners, the Classes of 2024 and 2027 with an opportunity to cheer on their classmates on a beautiful October afternoon. Spike and Princess were on-hand to make sure the event had that extra special feel.



JJ/JJ

Cc:

The National Honor Society, under the leadership of their dedicated advisors, Ms. Syed and Mr. Sanchez, made Principal’s Appreciation Month extra-special through the organization’s surprise door decorations which were left to greet me following a long workshop event I attended.

DCL STEM Junior, Jason Lazoff, used the month of October to accomplish something no other PCTVS Bulldog had ever accomplished... Jason earned a perfect 1600 on the October SAT exam. Fewer than 1% of all students accomplish that feat, so we are extremely proud of Jason and his tremendous academic acumen.



Joaquim Johnson
Principal

Meetings & Events

- 10/2 – Golf Outing
- 10/3 – District Leadership Meeting
- 10/4 – NASA Hunch Kick-off – Visit from Dr. Gold
- 10/4 – STEM Counseling Meeting
- 10/4 – Principal's Agenda Review Meeting
- 10/5 – Back-to-School Night
- 10/5 – Ignite & NASSP Leadership Seminar
- 10/6 - Club Fair
- 10/7 – Open House
- 10/7 – SAT Testing
- 10/7 – Saturday Academy
- 10/9 – Indigenous Peoples Day – School Closed
- 10/10 – CANVAS Mastery Team Data Meeting
- 10/11 – Peer Mentoring Site Visit (Planning & Discussion)
- 10/11 – STEM Admins. Meeting
- 10/12 – World Language Honor Society Meeting
- 10/13 – Pep-Rally/Homecoming Event Meeting
- 10/13 – Homecoming Pep-Rally and Football Game
- 10/13 – HIB Closeout Meeting
- 10/16 – STEM Admins. Meeting
- 10/16 – 9th Grade Assembly
- 10/16 – School Violence Awareness Week
- 10/16 – District Leadership Team Meeting
- 10/16 – Agenda Meeting
- 10/17 – District Leadership Team Meeting
- 10/17 – School Violence Awareness Assembly
- 10/18 – Cumberland Regional High School Visit
- 10/18 – PCTVS – Biomedical Advisory Board Meeting
- 10/18 – STEM Admin. Team Meeting
- 10/19 – Peer Tutoring Discussions
- 10/20 – School Violence Awareness Week
- 10/20 – Jean's Day
- 10/20 – Principal's Meeting
- 10/21 – Open House
- 10/21 – Saturday Academy
- 10 /23 – STEM Admins. Meeting
- 10/23 – Red Ribbon Assembly – 10th grade
- 10/24 – Red Ribbon Week
- 10/24 – Teems Symposium
- 10/25 – Red Ribbon Week
- 10/25 – Advisory Week
- 10/25 – PCTVS (DCL STEM Academy) Computer Science Adv. Board Meeting
- 10/25 – STEM Admin. Team Meetings
- 10/26 – Red Ribbon Week
- 10/26 – Advisory Meeting
- 10/26 – Hispanic Heritage Assembly
- 10/26 – Freshmen Seminar Curriculum Discussion
- 10/26 – PCTVS (DCL STEM Academy) Engineering Advisory Board Meeting
- 10/28 – ACT Testing
- 10/28 – PCTVS Bulldog Car Show
- 10/28 – Saturday Academy
- 10/30 – STEM Admins. Meeting
- 10/31 – District Leadership Team Meeting

JJ/jj

Cc:



Joaquim Johnson
Principal

Curriculum Enhancing Activities

- **NASA Hunch Kick-Off and Classroom Visits: 10/4/23**
Dr. Florence Gold, NASA Hunch Implementation Program Manager and Dr. Thomas Roskop, Professor of Engineering, launches the Nasa Hunch Challenge at PCTVS with DCL STEM Academy and PCTI students in the PCTI Auditorium. The Kick-Off covered the overview of this year's HUNCH challenges and the context to why each challenge is an issue for NASA. Following the Kick-Off, Drs. Gold and Roskop visited participating classrooms and answered students' specific questions.

- **Becton Dickinson STEM Debate Challenge Kick-off 10/16/23**
Biomedical Science Juniors and Public Speaking classes attend the introduction of this year's STEM Debate Challenge Topic regarding public medical mistrust, as presented by Mrs. Kim Lehman, Senior Legal Consult for BD.

- **Computer Science Dual Credit Partnership with Passaic County Community College Update:**
 - Alignment of STEM CASE with PCCCs 108 Programming Fundamentals
 - CSE Students register online during Lunch-Lecture.

- **Biomedical Science Pre-Apprenticeship Program Virtual Meeting:**
Partnership planning discussions with NJ Department of Labor, Biomedical Industry sector, NJIT, and NetAmerica on a high school pre-apprenticeship program for the STEM Biomedical Science Program as a pathway to the NJIT apprenticeship program.

- **NJ Industry Partnerships Life Sciences Career Panel Event: 10/20/23, Caldwell University.**
 - A panel of Biomedical/Biotechnology professionals speak to students about their career pathways, entry points into the career field, and key skills for entry-level employees.

- **Verizon Presentation for Computer Science and Engineering students: 10/31/23**
 - STEM Engineering Juniors and Computer Science Seniors from the AR/VR class attend a live interactive presentation with the Verizon Innovation Labs in San Francisco, California, where Verizon engineers introduced developing technology using augmented reality and robotics for medical and manufacturing applications.

JJ/jj

Cc:



Joaquim Johnson
Principal

➤ **NJCTL Certification Cohort**

- Supervisor, Kim Salma worked collaboratively with Mr. Petrucelli, Mr. Frederick, and Mr. Coscia to establish a second cohort of instructors for participation in the NJCTL Science certification program. This program will provide additional science certifications to our current science teachers, which not only provides increased scheduling flexibility but also supports our current staff in growing their knowledge of additional sciences.

➤ **Poetry Out Loud**

- STEM English instructor Ms. Shale is expanding access to participation in Poetry Out Loud, a national arts education program that encourages the study of great poetry by offering free educational materials and a dynamic recitation competition for high school students across the country, by inviting American Sign Language students from PCTI. This program helps students master public speaking skills, build self-confidence, and learn about literary history and contemporary life. This year, as we are preparing our students, we have over 500 students who have opted to participate through their individual English classes and through the PCTI American Sign Language classes. This number is more than double the number of students we had last year, which tells us that the program is growing by leaps and bounds.

➤ **Day of the Dead Recognition**

- AP Spanish instructor, Diana Sandoval did a marvelous job of introducing Dia De Los Muertos to our students. Day of the Dead combines the ancient Aztec custom of celebrating ancestors with All Souls' Day, a holiday that Spanish invaders brought to Mexico starting in the early 1500s. This day, like a family reunion, is still a part of Mexican custom, honoring the family members who have passed as the guests of honor. Kudos, Professor Sandoval!

Highlight(s) of the Month

- Math instructor Geena Taite presented at the PMA-NA conference. She reported that her team's work was well-received and that she joined the Mathematical Modeling Working Group, which was comprised of researchers across North America interested in talking about mathematical modeling. Ms. Taite is serving as a role model to her AP research students. Sharing her first-hand experiences adds another layer to her curriculum. We look forward to her contributions to her colleagues at the department level as well. The North American chapter of the International Group for the Psychology of Mathematics Education (PME-NA) is an organization whose major goals include promoting the exchange of scientific information in the psychology of mathematics education, stimulating interdisciplinary research in the field, and furthering a deeper and better understanding of the psychological aspects of teaching and learning mathematics.

JJ/jj

Cc:



Joaquim Johnson
Principal

➤ DCL STEM Speech and Debate Team

More than 30 students auditioned and were selected to attend an inaugural meeting of the Speech and Debate team with Mr. Justin Hockaday. The students have expressed a zeal for participation in competitions that challenge their research abilities and their public speaking skills. They will partake in various speech and debate competitions after working with Mr. Hockaday to further develop their skills in these areas.

- The Diana C. Lobosco STEM Academy is now ranked the best public high school in Passaic County, according to [NICHE](#).

Future Plans

- Veterans Day assembly on November 8, 2023
- December Open House – 12/9/23
- NASA Hunch Preliminary Design Review 12/12/23
- Biomedical Career Panel 1/11/24 (proposed date)
- US History II and African American History trip to The Met, NYC – February 2024
- AI Workshop Series at WPUNJ – April 2024

JJ/jj

Cc:

Richard Giglio
Business Administrator/Board Secretary

REPORT TO THE BOARD OF EDUCATION

TO: John Maiello, Chief School Administrator
FROM: Richard J. Giglio, Business Administrator/Board Secretary
DATE: November 3, 2023



The following events and activities took place during the month of September 2023.

FINANCE

- Completed financial reports:
 - ABE Civics
 - SEMI Annual Cost Report
- Prepared monthly financials
- Continue assistance to auditors for Annual Audit
- Entered, reviewed and monitored lunch applications. Performed verification of applications
- Began preparation of 2024-2025 Budget
- Met regarding Capital Projects
- Prepared for NJQSAC (attended trainings)

FOOD SERVICES

- Furnished refreshments and snacks for various meetings, clubs and athletic activities
- Prepared meals for Football team, crew and officials
- Provided lunch for various groups and guest speakers
- Provided breakfast for Saturday Academy, School Counseling Department, Campus Tours, Portfolio Day and Principals' Breakfast Club
- Catered hot buffet for STEM STC Computer Science/Biomedical/Engineering, various Advisory Board Meetings, Hispanic Law Day,
- Provided sandwiches, chicken tenders, pizza, desserts, beverages, etc. for various events and athletic teams
- Catered PCTVEA "Trunk or Treat" event

PROJECTS

Coppa-Montalbano Architects/A&A Construction Management - Status of Projects

Water Meters:

- All meters were tested & certified & documents were submitted to/and acknowledged by Karl Miller WT water Dept. (Meters Division) on 9-16-2023.



Status of Projects (continued)

Indian Cultural Center Walkway& parking lot:

- The district is contemplating a plan for possible roadway between the two properties.
- The said walkway and parking lot are currently utilized by the contractors.

Auditorium Lighting Project:

- JCT Solutions completed the lighting project last month.
- Additional work to be finalized; date to be determined.

Storage and work area in the boiler room at Main Building:

- The gained space to be converted & shared storage area with Food Services; architect is developing the plan.
- The space is currently used to store CST contents

Biotech Innovation Center:

- HVAC roughing is underway.
- Subdivision and metal studs installation are completed.
- Connecting Bridge steel work is completed.
- Plumbing rough Sewer connection is completed.
- Staircase & elevator shaft masonry & brick works are completed.
- Roof membrane are installed
- Roof top units are installed

HVAC New Projects A&A:

- To install High efficiency 4 module system ARECO water heater for domestic hot water in the main building.
- To install four ductless system for the boardroom and Mailroom/ID office, Student Success office and STC

Roof Leaks:

- VMG roofing company is awarded roofing maintenance contract, necessary repairs are underway.

STEM Plaza Turf:

- Waiting for the new bid to be released. Previous bid was rescinded on November 2022.

HX Addition:

- Waiting for the switchgear to arrive.
- First floor is currently occupied.

Welding Shop Renovation:

- Waiting on the welding machines plugs 6+ to be shipped and installed by MTC.

Barbering shop:

- HVAC& plumbing and carpentry and electric roughing works are completed.

Child Study Team Expansion:

- HVAC and plumbing and carpentry & electric roughing works are completed.

Status of Projects (continued)

Chez Tech & Teacher's Café Renovation:

- HVAC and plumbing and carpentry and electric works are completed.
- LVT tiles are installed in both spaces & walls are painted.

Rail Guards Administrators' Parking and The STEM:

- Road Safety System is in the process of scheduling; expected date is teacher convention week.

Bathroom Renovation;

- United Welding is to submit a quote to renovate the bathrooms in the upper lobby and Rocco boys and girl's bathrooms.

Air Quality Testing:

- RAMM conducted air sample testing for F wing, Rocco and T building; no evidence of toxic mold was found.

Water Intrusion @ Rocco:

- A1 American Water Proofing submitted a quote for \$19,899 to address and resolve the ongoing issue.
- Healthy Way Water Proofing submitted a quote for \$16,608 to address and resolve the ongoing issue.

Sidewalks & Concrete Pads:

- Precision Concrete will execute the necessary repairs for the sidewalks campus wide and install 2 concrete pads for the athletic fields for \$31, 300.00.

Athletic Center Entrance:

- New LED lights were installed.
- Steel columns and beam are to painted.

RGJ/rg

VII. Administration and Finance

- A. Motion to approve, upon the recommendation of the Superintendent, the bills and claims list attached, having been found in order by the Business Administrator, be and they are ordered to be released for payment when funds are available; and

Further those claims are entered in the Board’s official minutes and be opened to further inspection by Board Members and others entitled to inspect it:

\$2,293,214.68	Bills & Claims/November 28, 2023 - Columbia Bank (Master)
\$ 66,499.42	Bills & Claims/November 28, 2023 - Columbia Bank (Café)
\$9,566,861.58	Electronic Payments – Columbia Bank (Master)
\$ 10,258.80	Electronic Payments – NJ Dept. of Labor & Workforce Development
	Payroll paid for November 15, 2023 - \$3,201,247.53

Transfers and Modifications

- B. Motion to approve, upon the recommendation of the Superintendent, the attached Transfers and Modifications for the 2023/2024 Budget and implemented by the individual responsible.

State Contracts

- C. Motion to approve, upon the recommendation of the Superintendent, the award of the purchase of good and services through State Contract vendors, per the appended list, in accordance with N.J.S.A. 18A:18A-10.

PCTVS 2024-2025 Budget Calendar

- D. Motion to approve, upon the recommendation of the Superintendent and the Business Administrator, the PCTVS 2024-2025 Budget Calendar:
- **November 6, 2023**-budget package with instructions, forms, and other pertinent information sent to all Administrators.
 - **January 8, 2024**-all budget requests are due to the Assistant Business Administrator and all information must be entered into budget software by Administrators
 - **January 15, 2024 through February 21, 2024**-various meetings with Administrators, including Business Administrator/Board Secretary and Superintendent for discussion regarding staffing, purchasing, anticipated projects, etc.. Enrollment figures are established and reviewed/approved by sending districts.
 - **February 29, 2024**-projected state aid figures released by NJDOE. PCTVS Board meeting to adopt 2024-2025 Budget
 - **March 4, 2024**-submit adopted Budget to the Executive County Superintendent and Business Administrator
 - **March 18, 2024**-anticipated approval by Executive County Superintendent.
 - **March 19, 2024**-budget sent to Passaic County Administrator, Director of Finance, Counsel and Board of School Estimate
 - **March 26, 2024**-Passaic County Board of School Estimate to approve 2024/2025 Budget.
 - **March 27, 2024**-post the adopted budget on PCTVS website

VII. Administration and Finance

Public Agency Compliance Officer (P.A.C.O.)

- E. Motion to approve, upon the recommendation of the Superintendent and in accordance with NJAC 17:27-3.3, the designation of Richard Giglio, Business Administrator/Board Secretary as the District’s Public Agency Compliance Officer (P.A.C.O.) for all matters concerning implementation and administration of the legal requirements of the Equal Employment Opportunity Monitoring Program.

NRESC Members

- F. Motion to approve, upon the recommendation of the Superintendent, the appointment of the following Passaic County Technical Vocational Schools district administrators as voting members of the Northern Region Educational Services Commission for the 2023/2024 school year:

John Maiello, Superintendent
Joseph Sabbath, Assistant Superintendent
Leonard “Ted” Szczawinski, Assistant Superintendent

Quality Single Accountability Continuum (QSAC) Committee

- GG. Motion to approve, upon the recommendation of the Superintendent, the following individuals to serve as members of the Quality Single Accountability Continuum (QSAC) Committee:

Fiscal

Richard Giglio
Christine Kahwaty
Chaz Wozney Rivera

Operations

Joseph Sabbath
Leonard “Ted” Szczawinski

Governance

John Maiello
Richard Giglio
Theresa Curreri
Marilu Schiavone

Personnel

Joseph Sabbath
Marinelly Tavarez
Edelmy Rivera

Instruction

Leonard “Ted” Szczawinski
Julissa Rodriguez
Mary Ann Montalbano

Quality Single Accountability Continuum (QSAC) District Performance Review (DPR)

- HH. Motion to approve, upon the recommendation of the Superintendent and in compliance with N.J.A.C. 6A:30-3.2(f), the submission of the Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) to the New Jersey Department of Education on or before December 15, 2023. Following is the list of participants for the QSAC District Performance Review (DPR) Declaration Page:

Participant

CSA-John Maiello
District Administrative Staff-Joseph Sabbath
Teacher-Julissa Rodriguez
Business Administrator-Richard Giglio
C & I Representative-Leonard Szczawinski
Local Collective Bargaining Representative-Michael Pettineo
District Board of Education Member-Michael Coscia

Sign to Affirm Accuracy

CSA-John Maiello
Board President-Michael Coscia

VII. Administration and Finance

Administrative Workshops

- I. Motion to approve, upon the recommendation of the Superintendent, the following Administration the authorization in advance as required by statute, attendance at the following professional conferences, meetings, and workshops:

Staff Attending

Mohamed Khairullah, Assistant Principal-STEM
Michele Rizzo, Director of Special Education

Workshop / Conference

NJDOE School Safety Speaker Series
“Behavioral Threat Assessment & Management
Best Practices for a Defensible Process” and
“Special Education Considerations”
County College of Morris, Randolph, NJ
November 17, 2023; Cost: \$0

John DePalma, Director of Adult &
Continuing Education

Adult Education Meeting
Monmouth County Vocational School, Neptune, NJ
December 1, 2023; Cost: \$45.00

John Maiello, Superintendent
Joseph Sabbath, Assistant Superintendent
Michael J. Coscia, Director of Research,
Planning & Evaluation
Roberto Rubino, Chief Information Officer
Jerry Castaneda, Assistant Principal-PCTI
Jennifer Turi, Assistant Principal-PCTI
Catiana Valik, Assistant Principal-STEM
Maha Hamdeh, Math Instructor
Kevin Kensicki, Senior Systems Administrator
Julissa Rodriguez, Instructional Technology Coach

New Jersey Association of School Administrators
Techspo 2024 Conference
Tropicana Resort Hotel and Harrah’s Resort Hotel
January 24 – 26, 2023; Atlantic City, NJ
Cost: \$10,150.00

Transportation Evacuation Drills and Safety Education

- J. Motion to approve, upon the recommendation of the Superintendent and in accordance with N.J.A.C. 6A:27-11.2, the precise recording of the emergency exit and evacuation drills organized and conducted on the PCTVS campus on October 3, 2023 and October 27, 2023 at 7:10 a.m. and 8:10 a.m. including all PCTI and DCL STEM Academy students and under the supervision of Kenneth McDaniel, Director of School Services.

STATE CONTRACT PURCHASE ORDERS

November 28, 2023

DATE	VENDOR NAME	STATE CONTRACT #	PO #	AMOUNT
10/20/2023	Dell Marketing LP	C000000005003/19TELE00656	403212	\$299.00
10/23/2023	Dell Marketing LP	C000000005003/19TELE00656	403218	\$2,084.14
10/19/2023	Grainger	19 #FLEET 00566	403205	\$259.46
11/1/2023	CDW Gov.	ESCNJ/AEPA-22G	403334	\$5,376.54
10/31/2023	CDW Gov.	RSCNJ/AEPA-22G	403359	\$15,116.14
10/13/2023	Dynamic Security	T2424-17-TELE-00230 EXT Yr3	403389	\$15,469.72

VIII. Curriculum and Instruction

Curriculum Development and Revision

- A. Motion to approve, upon the recommendation of the Superintendent, the development or revision of the following curricula:

<u>Course</u>	<u>Type</u>	<u>Hours</u>
Engineering 3	Revision	10
Engineering 4	Revision	10
MultiMedia CAD	Revision	10

Stronge Model Evaluation 2023/2024 School Year

- BB. Motion to approve, upon the recommendation of the Superintendent and in accordance with District policy 3221, the adoption of the Stronge Model for the 2023/2024 school year, which will be used as the evaluation tool for all faculty and staff members; further approval of the submission to the New Jersey Commissioner of Education.

Safe Return Plan

- CC. Motion to approve, upon the recommendation of the Superintendent. Submission of the Safe Return Plan to the New Jersey Department of Education on or before December 22, 2023.

9th Annual Youth Services Conference

- D. Motion to approve, upon the recommendation of the Superintendent, the Culinary and Baking School to Careers students and staff to attend the 9th Annual Youth Services Conference scheduled to be held on December 1, 2023 at Passaic County Community College, Wanaque campus; STC field trip for service and desserts; cost of \$1,290.00.

Teacher Appreciation Day – December 18, 2023

- E. Motion to approve, upon the recommendation of the Superintendent, a Teacher Appreciation Day event to be hosted by Alliance Orthopedics on Monday, December 18, 2023 from 10:30 a.m.-2:30 p.m.

School Based Youth Services Program (SBYSP)

- F. Motion to approve, upon the recommendation of the Superintendent, the School Based Youth Services Program (SBYSP) contract effective January 3, 2024 through June 1, 2024, as attached.

Motivational Speaker-Donovan Tolbert

- G. Motion to approve, upon the recommendation of the Superintendent, the following motivational speaker to present to 5 class meetings and 1 faculty meeting:

<u>Presenter</u>	<u>Dates</u>	<u>Cost</u>
Donovan Tolbert	January 9, 10, & 11, 2024	\$7,500
Immaculate Impact LLC		(not to exceed)

VIII. Curriculum and Instruction

Stronge Administration Training

- H. Motion to approve, upon the recommendation of the Superintendent, the following new administrator to virtually attend Stronge and Associates Educational Consulting LLC’s online “New Administrator Orientation Training” on January 10, 10, and 24, 2024 at a cost not to exceed \$675.00:

<u>Name</u>	<u>Position</u>
Tenaya Bascomb	Supervisor of Instruction

PCTVS Professional Development Conferences/Workshops

- I. Motion to approve, upon the recommendation of the Superintendent, the authorization in advance as required by statute, attendance at the following professional conferences, meetings, and workshops:

<u>Faculty Member</u>	<u>Conference Title/Description</u>	<u>Dates</u>	<u>Cost</u>
Michael Pettineo Mackenzie Porch	NJSIAA Bowling Coaches’ Clinic Howell Lanes, Howell, NJ	10/04/2023	\$420
Jillian Diaz Katrina Najem Stacey Pinto Alima Pudup Laura Vacca	Montclair State University Counselor Workshop Montclair State University, Montclair, NJ 8:00 a.m.-3:00 p.m.	12/01/2023	\$0
Nicole Shema	SUPA Program Meeting Updates on Program and Regulations Online; 9:00 a.m.-1:00 p.m.	12/01/2023	\$150
Kirsten Huze Hector Maleike Nancy Sue Moore Melissa Silva Phyllis Stepien	Teaching the Rise of the Nazis in Germany New York Historical Society New York, NY	12/05/2023	\$325
Nicole Shema	Artificial Intelligence, Schools and the Law - Are You Prepared? Online; 9:00 a.m.-1:00 p.m.	12/07/2023	\$275
Emily Sturtz Stephanie Tapia Nunez	Legal One Gifted and Talented Education Institute Virtual Series	12/07/2023 02/08/2024 03/14/2024 04/12/2024	\$400
Andrew Rusin	Live Session for NJ Safe Schools Program Virtual live sessions; 12:00 p.m.-5:00 p.m. Three mandatory sessions must be taken on the same day	12/13/2023	\$202
Jayne O’Neill	SUPA Psychology Conference Syracuse University, virtual; 8:00 a.m.-3:00 p.m.	12/14/2023	\$150

VIII. Curriculum and Instruction

<u>I. Faculty Member</u>	<u>Conference Title/Description</u>	<u>Dates</u>	<u>Cost</u>
James O'Connor	2023/2024 NJ Electrical Contractor License Renewal; mandatory 34 hours Online & Totowa, NJ; 8:00 a.m.-5:00 p.m.	12/20/2023 01/10/2024 01/24/2024 02/07/2024 02/28/2024	\$750
Christi Alper Yanina Figuereo Anthony Mannino Courtney Toronto	POGIL Project-Practicum for Facilitating Effective Communication in Active-Learning Classrooms Online zoom meetings	02/19/2024 03/04/2024 03/18/2024	\$1,108
Brielle Mulvihill Geena Taite	Association of Mathematics Teachers of NJ Spring Content Conference Rutgers University, New Brunswick, NJ	03/15/2024	\$205
Caitlin Kiernan Matthew Perkins	Project Adventure Advanced Skills & Standards Beverly, MA	04/08/2024- 04/11/2024	\$1,855
Angela Pelosi	National Academy Foundation Next Conference Orlando, FL	07/07/2024- 07/12/2024	\$3,885

PCTVS Field Trips/Competitions

Host Site for NASA HUNCH Preliminary Design Review

- J. Motion to approve, upon the recommendation of the Superintendent, PCTVS hosting a NASA HUNCH Preliminary Design Review on December 12, 2023 from 8:00 a.m.-3:00 p.m. and to be held in the PCTI Main Gym. Participating schools are Somerset County Vo-Tech, The Academy of Mt. St. Mary's, PCTI, and DCL STEM Academy. The guest judges are Dr. Florence Gold (NASA), Dr. Stephen D. Tse (Rutgers University), and Professor Thomas Roskop (County College of Morris).

Jazz Band Festivals

- K. Motion to approve, upon the recommendation of the superintendent, the following High School Jazz Band Festivals that benefit students; all field trips are dependent upon the availability of busing; Nelson Mendez is the faculty member attending all festivals listed:

<u>Festival</u>	<u>Location and Time</u>	<u>Dates</u>	<u>Cost</u>
Annual HS Jazz Band Festival	Montclair State University 3:00 p.m.-7:00 p.m.	01/11/2024	\$585
New Jersey Youth Symphony	Plainfield High School Plainfield, NJ; 1:00 p.m.-6:00 p.m.	01/28/2024	\$700
Annual HS Jazz Band Festival	Edison High School Edison, NJ; 3:00 p.m.-10:00 p.m.	02/09/2024	\$1,105
Annual HS Jazz Band Festival	Rowan University Glassboro, NJ; 8:00 a.m.-5:00 p.m.	02/15/2024	\$1,560

VIII. Curriculum and Instruction

- L. Motion to approve, upon the recommendation of the Superintendent, the following field trips and competitions that benefit students; all field trips are dependent upon the availability of busing:

<u>Faculty Member</u>	<u>Activity Title/Description</u>	<u>Dates</u>	<u>Cost</u>
Laura Bania Lauretta Cregar	Rutgers EOF Open House Rutgers, New Brunswick, NJ	11/30/2023	\$690
Hajar Lakhouili Ronaldo Watley	Annual Team Roc United Justice Coalition (UJC) Summit, Javits Center New York, NY; 8:00 a.m.-3:00 p.m.	12/01/2023	\$1,450
Melissa Andriac Ana Baker Patrick Bennett Nelson Mendez	Hawthorne Santa’s Parade-Marching Band Hawthorne, NJ 4:00 p.m.-9:00 p.m.	12/01/2023	\$2,150
Nelson Mendez	Instrumental Music Partnership Recital William Paterson University, Wayne, NJ 8:00 a.m.-3:00 p.m.	12/07/2023	\$955
Maiko Sato	Cultural Exchange with Keio Academy Keio Academy students tour PCTVS PCTVS; 9:00 a.m.-2:00 p.m.	12/07/2023	\$570
Arcangelo Cassilli Naphysah Duncan	VEX Robotics Competitions Cherry Hill High School	12/09/2023- 12/10/2023	\$1,555
Sarah Baldino Claire Houghton-Kiel Laura Martin Jayne O’Neill	Wrapathon-Community Service Field Trip NJ Community Development Center Paterson, NJ; 10:00 a.m.-5:00 p.m.	12/13/2023	\$1,105
Tenaya Bascomb Jody Lazarski Christie Lotz	Thespian Free Broadway Trip “Purlie Victorious”, Music Box Theater New York, NY; 11:00 a.m.-5:00 p.m.	12/06/2023	\$1,490
Marianne Albarez Robert Kiener Nurse if needed	NJIT Career Day Newark, NJ; 8:00 a.m.-3:00 p.m.	12/08/2023	\$955
Robert Nutile	Mock Trial Virtual Seminar Presented by Princeton University PCTI - F126; 8:30 a.m.-5:00 p.m.	12/09/2023	\$640
Christie Lotz Lynn Quinn	Speech and Theater Association State Theatre Competition Montclair State University; 7:00 a.m.-7:00 p.m.	01/06/2024	\$2,705
Dina Benacquista Javier Nicasio	Infant and Adult CPR Course Child Development IV Students PCTVS Athletic Center; 8:00 a.m.-2:00 p.m.	01/09/2024	\$4,480

VIII. Curriculum and Instruction

<u>L. Faculty Member</u>	<u>Activity Title/Description</u>	<u>Dates</u>	<u>Cost</u>
Dina Benacquista Javier Nicasio	NJ Future Educators Association Winter Conference; Drew University Madison, NJ; 8:00 a.m.-3:00 p.m.	01/11/2024	\$1,105
Christie Lotz Lynn Quinn	New Jersey Annual Thespian Festival Robbinsville High School Robbinsville, NJ; 8:00 a.m.-6:00 p.m.	01/13/2024	\$2,570
Taylor Michel Robert Nutile	Mock Trial Competition Passaic County Courthouse, Paterson, NJ New Jersey Bar Foundation, New Brunswick, NJ	01/23/2024 01/24/2024 02/28/2024 03/12/2024	\$4,875
Jennifer Ackermann Tenaya Bascomb James Dalton Cassandra Rossi	Carolyn Dorfman Dance: The Legacy Project A Dance of Hope Kean University; 8:00 a.m.-2:00 p.m.	01/29/2024	\$3,320
Jennifer Ackermann James Dalton Lauren Imperio Christie Lotz Jose Martinez Nelson Mendez Lynn Quinn Cassandra Rossi	School of Performing Arts-“After Midnight” Papermill Playhouse, Millburn, NJ 12:00 p.m.-5:00 p.m.	02/08/2024	\$8,830
Alyssa Shale TBD	Poetry Out Loud-NJ Region 6 Competition Passaic County Community College	02/09/2024	\$230
Rachel Dewey Lynley Tineo	Living Voices – A Right to Dream PCTI Auditorium; 8:00 a.m.-3:00 p.m.	02/12/2024	\$1,225
Tenaya Bascomb Sandi Cancro Elizabeth Chang Khadijah Davies MaryAnn De Stefano Heather Grella Christian Pineda Shawanna Whidbee Erica Williams	International Beauty Show Jacob Javits Center New York, NY; 9:00 a.m.-3:00 p.m.	03/05/2024	\$6,326
Lawrence Boden Nakeisha Hills	Passaic High School Drill Competition Passaic High School, 6:30 a.m.-6:30 p.m.	03/09/2024	\$2,960
Andrew Jones Jody Lazarski Gino Patti Evelyn Samtak	Garden State Film Festival Exploring Cinema Careers: Animation Asbury Park, NJ; 8:00 a.m.-3:00 p.m.	03/21/2024	\$1,730

VIII. Curriculum and Instruction

<u>Faculty Member</u>	<u>Activity Title/Description</u>	<u>Dates</u>	<u>Cost</u>
Rachel Dewey	Living Voices-Hear My Voice	04/24/2024	\$1,225
Lynley Tineo	The Women’s Suffrage Movement PCTI Auditorium; 8:00 a.m.-3:00 p.m.		

PCTVS School Events: Fundraisers

M. Motion to approve, upon the recommendation of the Superintendent, the following fundraisers that would benefit the various student organizations referenced below:

<u>Sponsor/Advisor</u>	<u>Organization</u>	<u>Description</u>	<u>Dates</u>
Michelle Contini	PCTVS Class of 2025	Concession Stand Sales Home basketball games Anticipated profit: \$1,000	12/01/2023- 03/01/2024
Jennine LaCorte	PCTVS Class of 2024	Krispy Kreme Donut Sale Anticipated profit: \$1,000	12/04/2023- 12/15/2023
Mastora Syed	National Honor Society	Crayon & Stuffed Animal Drive Donations to St. Joseph’s, Paterson	01/02/2024- 03/11/2024
Hajar Lakhouili	Skills USA	Candy and Drink Sales Home wrestling meets Anticipated profit: \$300/meet	01/03/2024- 01/27/2024
Dina Benacquista	PCTVS Class of 2026	Fruit Snack/Health Snack Box Sale Sale price: \$2 per item Anticipated profit: \$6,000	01/08/2024- 03/31/2024
Lynley Tineo	PCTVS Class of 2027	Gertrude Hawk Chocolate Sale Anticipated profit: \$1,000	01/16/2024- 01/29/2024
Regina Bastante	PCTVS Class of 2025	Concession Stand Sales During school musical Anticipated profit: \$1,000	03/22/2024- 03/23/2024

PCTI Education Foundation Mini Grants

N. Motion to approve, upon the recommendation of the Superintendent, the attendance at the following programs to be funded by PCTI Education Foundation mini-grants:

<u>Faculty Member</u>	<u>Activity Title & Description</u>	<u>Dates</u>	<u>Cost</u>
Lourdes Lopez	Student Matinee Series	12/19/2023	\$0*
Kebra Rettenberg	Shakespeare Theatre of New Jersey		
Gustavo Vasquez-Mendez	Madison, NJ; 8:00 a.m.-2:00 p.m.		
*cost to district, \$1,560 funded by PCTVS Education Foundation min-grant			
Jonathan Buglione	Dey Mansion Trip	01/11/2024	\$0*
Victoria Scarpa	Wayne, NJ; 9:30 am.-1:00 p.m.		
*cost to district, \$790.00 funded by PCTVS Education Foundation min-grant			

VIII. Curriculum and Instruction

<u>N. Faculty Member</u>	<u>Activity Title & Description</u>	<u>Dates</u>	<u>Cost</u>
Michael Baker	Museum of the Moving Image	04/05/2024	\$300*
Marybel Hernandez	Astoria, NY; 8:00 a.m.-3:00 p.m.		
Jody Lazarski			
*cost to district, \$1,325.00 funded by PCTVS Education Foundation min-grant			

Revisions

PCTVS Professional Development Conferences/Workshops REVISIONS

- O. Motion to approve, upon the recommendation of the Superintendent, the revision of the following professional conferences, meetings, and workshops as indicated:

<u>Activity Title/Description</u>	<u>Dates</u>	<u>Original Cost</u>	<u>Revised Cost</u>
NJ Association School Librarians Conference 2023	12/03/23-	\$770	\$1,538
Atlantic City, NJ	12/05/23		
*previously approved at the 11/01/2023 public BOE meeting			

PCTVS Field Trips/Competitions REVISIONS

- P. Motion to approve, upon the recommendation of the Superintendent, the revision of the following field trips or competitions as indicated:

<u>Field Trip Title/Description</u>	<u>Original Date & Time</u>	<u>Revised Date & Time</u>
Tech Tone Choir Tree Lighting	12/01/2023*	12/11/2023
St. Joseph's, Wayne	1:00 p.m.-4:00 p.m.	12:00 p.m.-3:00 p.m.
*previously approved at the 11/01/2023 public BOE meeting		

IX. Operations/Capital Improvements

Bid Progress Payments

A. Motion to approve, upon the recommendation of the Superintendent and as certified by the Construction Manager and Architect, the following progress payments as detailed, subject to the availability of funds:

<u>Bid No.</u>	<u>Bid Title</u>	<u>Payment</u>	<u>Vendor</u>	<u>Amount</u>
21/22-35	HX Wing 3-Story Addition	#15	Bismark Construction Corp.	\$202,208.87
22/23-17	PCTVS-Biotech	#12	Epic Management, Inc.	\$1,405,822.68
22/23-31	Child Study Team Office Renovations	#3	Accurate Construction	\$37,926.00
22/23-32	Chez Tech Renovations	#5	Javier Construction Corp.	\$43,258.84
22/23-33	Barbering Renovations	#5	Javier Construction Corp.	\$91,435.03

Disposal and Sale of Personal Property – Surplus – Accounts Payable Equipment

B. Motion to approve, upon the recommendation of the Superintendent and the Business Administrator, the authorization of the sale or disposal of the following Board of Education equipment that has been determined to be no longer needed for school district purposes. The School Business Administrator will attempt to sell or dispose of the equipment pursuant to Board Policy #7300-Disposition of Property and in accordance with N.J.S.A. 18A:18A-45.

<u>ITEM #</u>	<u>ARTICLE & DESCRIPTION</u>	<u>QUANTITY</u>
1	Royal Sovereign FS-44P, J070379, 4 Row Coin Counter	1
2	Royal Sovereign RBC-660 K1911WE21257, High Speed Electric Bill Counter	1

Bid Awards / Rejections / Cancellations

C. Motion to award, upon the recommendation of the Superintendent, the following bid to the highest responsible bidder(s) meeting the bid requirements, as per the appended:

<u>Bid No.</u>	<u>Bid Title</u>	<u>Vendor</u>	<u>Amount</u>
23/24-18	Surplus-1999 Ford Expedition	Jersey One Auto Sales Inc. Jersey City, NJ	\$412.00

D. Motion to reject, upon the recommendation of the Superintendent and pursuant to N.J.S.A. 18A:18A-45(e), the following bid as the bid price was significantly lower than the fair market value of the items; the items will be rebid at a later date:

<u>Bid No.</u>	<u>Bid Title</u>	<u>Vendor</u>	<u>Date Opened</u>
23/24-19	Surplus Cisco & Oberon Technology	David Saaman Gov Deals Purchaser	11/06/2023

IX. Operations/Capital Improvements

Contract Renewals

E. Motion to approve, upon the recommendation of the Superintendent, the renewal contract that extends beyond the fiscal year, in accordance with N.J.S.A. 18A:18A-42, for the 2023/2024 and 2025/2026 school years with the indicated price increase:

Original Bid No.	Two YEAR RENEWAL	Original Award Date	% Price Increase	Awarded Vendor	Renewal Term
CC RFP 22/23-01	School Uniform concession	03/24/2022	2%	Flynn O’Hara Uniforms	07/01/2024 through 06/30/2026

F. Motion to approve, upon the recommendation of the Superintendent, the renewal contract that extends beyond the fiscal year, in accordance with N.J.S.A. 18A:18A-42, for the term February 1, 2024 through June 30, 2026, with the indicated price increase:

Original Bid No.	2.5 YEAR RENEWAL	Original Award Date	% Price Increase	Awarded Vendor	Renewal Term
Bid 21/22-27A	Financial Data Terminals Subscription	12/16/2021	9.2%	Bloomberg Finance LP	07/01/2024 through 06/30/2026

School Safety and Security Plan Annual Review Statement of Assurance

GG. Motion to approve, upon the recommendation of the Superintendent and in accordance with N.J.A.C. 6A:16-5.1, the submission of the School Safety and Security Plan Annual Review Statement of Assurance to the New Jersey Department of Education

Use of Facilities

H. Motion to approve, upon the recommendation of the Superintendent, use of facilities in accordance with the terms and conditions of the Board Policy, subject to the availability:

<u>Location</u>	<u>Group, Dates and Times</u>
Outdoor Track & Field, Indoor Track Tiered Parking Levels	Passaic County Police Academy-recruit physical training 12/01/2023-02/16/2024; 7:00 a.m.-8:00 a.m. When school is not in session
Café 1 – Main Building	Sheet Metal Workers Local Union #25 Apprentice entrance exam 12/09/2023; 8:00 a.m.-1:00 p.m.
Athletic Center Gymnasium	Special Olympics Passaic County Basketball & Bocce practices and scrimmages 01/08/2024-04/29/2024; 7:00 p.m.-9:00 p.m., Mondays only
Football Field, Track, Press Box, And Gym (rain plan)	Special Olympics New Jersey Passaic County Track & Field Competition 05/04/2024; 7:00 a.m.-2:30 p.m.



AIA Document G732 - 2019

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: Passaic County Technical Institute
 45 Reinhardt Rd Wayne NJ 07470
 PROJECT: HX Wing 3-Story Addition
 45 Reinhardt Rd Wayne NJ 07470
 APPLICATION NO: 15
 PERIOD TO: November 30, 2023

FROM CONTRACTOR: Bismark Construction Corp
 207-209 Berkeley Avenue
 Newark NJ 07107
 VIA CONSTRUCTION MANAGER: A&A Construction Management
 CONTRACT DATE: May 27, 2022
 PROJECT NOS: 21/22 / 35 / PCTI

CONTRACT FOR: General Construction
 VIA ARCHITECT: Coppa Montalbano Architects

Distribution to:
 OWNER:
 CONSTRUCTION MANAGER:
 ARCHITECT:
 CONTRACTOR:
 FIELD:
 OTHER:

CONTRACTOR'S APPLICATION FOR PAYMENT
 Application is made for payment, as shown below, in connection with the Contract, AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$13,814,047.85
2. NET CHANGES IN THE WORK \$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$13,814,047.85
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) \$13,223,458.21
5. RETAINAGE:
 - a. 2% of Completed Work (Column D + E on G703) \$264,469.16
 - b. 2% of Stored Material (Column F on G703) \$0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$264,469.16
 6. TOTAL EARNED LESS RETAINAGE \$12,958,989.05
 (Line 4 minus Line 5 Total)
 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$12,756,780.18
 (Line 6 from prior Certificate)
 8. CURRENT PAYMENT DUE \$202,208.87
 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$855,058.80
 (Line 3 minus Line 6)

AMOUNT CERTIFIED \$202,208.87
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
 CONSTRUCTION MANAGER: _____

By: _____ Date: 11-17-23
 ARCHITECT (NOTE: If multiple Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)
 By: _____ Date: 11-17-23

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this month including Construction Change Directives	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES IN THE WORK	\$0.00	\$0.00

Date: November 16, 2023

MEENA SEERAM
 NOTARY PUBLIC OF NEW JERSEY
 COMM. # 2382991
 MY COMMISSION EXPIRES 3/3/2024

STATE OF NEW JERSEY
 NOTARY PUBLIC

County of: Essex
 State of: New Jersey
 Subscribed and sworn to before me this 16th day of Nov 2023
 Notary Public
 My Commission Expires 3/3/2024

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.



AIA Document G732[®] - 2019

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: Passaic County Vocational School PROJECT: PCTVS - Biotech APPLICATION NO: 012 Distribution to:

FROM CONTRACTOR: Epic Management, Inc. 136 11th St. Piscataway, NJ 08854
 VIA CONSTRUCTION MANAGER: A&A Construction Management & Consultants, Inc.
 VIA ARCHITECT: Coppa Montalbano Architects
 PERIOD TO: October 31, 2023
 CONSTRUCTION DATE: August 15, 2022
 PROJECT NOS: 22 23 17 BH
 OWNER: CONSTRUCTION MANAGER:
 ARCHITECT: ARCHITECT:
 CONTRACTOR: CONTRACTOR:
 FIELD: FIELD:
 OTHER: OTHER:

CONTRACTOR'S APPLICATION FOR PAYMENT
 Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$0.00
 2. NET CHANGES IN THE WORK \$0.00
 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$21,948,000.00 By: *Valerie Harding*
 4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) \$10,412,831.99 State of: *New Jersey*
 5. RETAINAGE:
 a. 2.00 % of Completed Work (Column D + E on G703) \$208,256.64
 b. 0 % of Stored Material (Column F on G703) \$0.00
 Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$208,256.64
 6. TOTAL EARNED LESS RETAINAGE \$10,204,575.35
 (Line 4 minus Line 5 Total)
 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$8,798,752.67
 (Line 6 from prior Certificate)
 8. CURRENT PAYMENT DUE \$1,405,822.68
 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$11,743,424.65
 (Line 3 minus Line 6)

AMOUNT CERTIFIED \$1,405,822.68
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and of the Continuation Sheet that are changed to conform with the amount certified.)
 CONSTRUCTION MANAGER: _____
 By: _____ Date: *11-17-23*
 ARCHITECT: _____ Date: *11-17-23*
 the Architect's Certification is not required.)
 By: _____ Date: *11-17-23*
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this month including Construction Change Directives	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES IN THE WORK	\$0.00	\$0.00

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 User Notes: (389ADA52)



AIA Document G732™ - 2019

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: Passaic County Vo Tech Schools PROJECT: PCTI Child Study Team Office renovations APPLICATION NO: 03
 45 Reinhardt Road Wayne NJ 07470

FROM Accurate Construction Inc VIA CONSTRUCTION
 149 Alps Road Wayne A&A Construction Managers

CONTRACTOR: General Construction VIA ARCHITECT: Coppa Montalbano Architects

DISTRIBUTION TO:
 OWNER
 CONSTRUCTION MANAGER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

PERIOD TO: 10/31/23
 CONTRACT DATE: 5/24/23
 PROJECT NOS: 22 / 23 / -31

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 837,700.00
2. NET CHANGES IN THE WORK.....	\$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2).....	\$ 837,700.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703).....	\$ 375,132.00
5. RETAINAGE:	

- a. 2 % of Completed Work
(Column D + E on G703) \$ 7,502.64
- b. 2 % of Stored Material
(Column F on G703) \$

Total Retainage (Lines 5a + 5b, or Total in Column I on G703).....	\$ 7,502.64
6. TOTAL EARNED LESS RETAINAGE.....	\$ 367,629.36
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	295,403.36
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 37,926.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 minus Line 6)	\$ 504,370.64

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Accurate Construction INC
 By: [Signature]
 State of: New Jersey CARMEN A. GOMEZ Date: 11/6/23
 County of: Passaic
 NOTARY PUBLIC OF NEW JERSEY
 Subscribed and sworn to before my Commission Expires
 me this 13 day of November 2023
 Notary Public: Carmen A Gomez
 My Commission expires: [Signature]

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 37,926.00
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER: [Signature]
 By: [Signature] Date: 11-14-23
 ARCHITECT: [Signature]
 Project (the Architect's Certification is Not Required): 11-15-23
 By: [Signature] Date: 11-15-23
 This Certificate is non-negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this month, including Construction Change Directives	\$ 0.00	\$ 0.00
TOTALS	\$	\$
NET CHANGES IN THE WORK	\$	\$

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Document G732™ - 2009

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: PROJECT: Passiaci County Technical Vocational School APPLICATION NO: 5 Distribution to: OWNER:
45 Reinhardt Road B-Wing Second Floor Chez Tech Renovations 10/31/2023 CONSTRUCTION MANAGER:
Wayne, NJ 07470 Wayne, NJ 07470 PERIOD TO: 10/31/2023 ARCHITECT:
FROM VIA CONSTRUCTION CONTRACT DATE: 6/28/2023 CONTRACTOR:
CONTRACTOR: Javier Construction Corp. MANAGER: A&A Construction Manager & Consultants, Inc PROJECT NOS: #22/23-232006 - / #22/232323-61 FIELD:
CONTRACT FOR: General Construction VIA ARCHITECT: Oppa Montalbano Architects OTHER:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$813,802.00
2. NET CHANGE BY CHANGE ORDERS \$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$813,802.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$573,413.80

5. RETAINAGE:

- a. 2 % of Completed Work (Column D + E on G703) \$0.00
- b. 0 % of Stored Material (Column F on G703) \$11,448.28

6. TOTAL EARNED LESS RETAINAGE \$11,448.28
 (Line 4 Less Line 5 Total) \$561,965.52
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$518,706.69
 (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$43,258.84

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$251,836.48

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this month including Construction Change Directives	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES IN THE WORK	\$0.00	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: 10/31/2023
State of: NEW JERSEY

County of:

Passaic
Subscribed and sworn to before me this 31st day of October, 2023
Notary Public: [Signature]
My Commission expires: October 17, 2026

Carlos Javier
 Notary Public
 State of New Jersey
 My Commission Expires 03-17-2026
 No. 2405776

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$43,258.84
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: [Signature] Date: 11-07-23
 ARCHITECT: [Signature] Date: 11-15-23
 By: [Signature]
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA Document G732™ - 2009

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: Passaic County Technical Vocational School
45 Reinhardt Road
Wayne, NJ 07470

PROJECT: DB-Wing Second Floor Barbering Lab Renovations
45 Reinhardt Road
Wayne, NJ 07470

APPLICATION NO: 5
PERIOD TO: 10/31/2023

Distribution to:
 OWNER
 CONSTRUCTION MANAGER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

FROM: VIA CONSTRUCTION
CONTRACTOR: Javier Construction Corp.
MANAGER: A&A Construction Manager & Consultants, Inc
CONTRACT DATE: 6/28/2023
PROJECT NOS: 22/23-33 2023-62
VIA ARCHITECT: Oppa Montalbano Architects

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$859,000.00
 2. NET CHANGE BY CHANGE ORDERS \$0.00
 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$859,000.00
 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$532,783.85
 5. RETAINAGE:
 a. 2 % of Completed Work (Column D + E on G703) \$0.00
 b. 0 % of Stored Material (Column F on G703) \$10,555.68

CONTRACTOR: NEW JERSEY
 State of: NEW JERSEY
 County of: Passaic
 Subscribed and sworn to before me this 31st day of October, 2023
 Notary Public: [Signature]
 My Commission expires: No. 2405776

Date: 10/31/2023

Carlos Javier
 Notary Public
 State of New Jersey
 My Commission Expires 03-17-2026
 No. 2405776

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$91,435.03
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

8. CURRENT PAYMENT DUE \$91,435.03
 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$336,771.83
 (Line 3 less Line 6)

By: [Signature] Date: 11-17-23
 ARCHITECT: [Signature] Date: 11-15-23

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this month including Construction Change Directives	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES IN THE WORK	\$0.00	\$0.00

This Certificate is not assignable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. In addition, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

BOARD ACTION: November 28, 2023

Bid No: 23/24-18

Bid Title: Surplus – Ford Expedition

Pursuant to N.J.S.A. 18A:18A-45, specifications were prepared and advertised for bidders to submit bids for the sale of Surplus- Ford Expedition, no longer needed by the Board of Education. On November 15, 2023, the Board received one (1) bid to purchase the surplus equipment as follows:

Item #	Description	Fixed Asset No.	Condition	Bid Price
1	1999 Ford Expedition VIN -1FMPU18L2XLC32952	90729	Poor	\$412.00

The vendor will assume all pick-up, trucking, and labor costs to remove and provide a certificate of destruction and recycling of all technology surplus equipment, if applicable.

RESOLVED that Bid No. 23/24-18 Surplus- Ford Expedition, is recommended by the Superintendent to be awarded to the vendor listed below based upon highest responsible purchase amount.

**Jersey One Auto Sales Inc.
Jersey City, NJ
Purchase Amount: \$412.00**

FURTHER RESOLVED that authorization is granted to notify awarded bidder and receive written confirmation thereof.

*The Board approved disposal of the above item at its February 16, 2023, Board meeting.



School Safety and Security Plan Annual Review Statement of Assurance

In accordance with *N.J.A.C. 6A:16-5.1 School Safety and Security Plans*, each school district is required to have comprehensive plans, procedures and mechanisms that provide for safety and security in the school district's public schools. The School Safety and Security Plan (SSSP) must meet the minimum state requirements and clearly define plans, policies and procedures for prevention of, response to and recovery from emergencies and crises. The SSSP is developed and reviewed with key stakeholders such as law enforcement agencies, public health agencies, social services providers, emergency management planners, district, school and other community resources. By the third week of October, districts together with key stakeholders, are required to review and update their district's SSSP.

School districts are required to annually submit this Statement of Assurance to their County Office of Education by November 30 of each year.

Certification

I, John F. Maiello, being the Chief School Administrator of PCTVS, in Passaic County, do hereby certify that, pursuant to *N.J.A.C. 6A:-5.1*, the plans, policies and procedures of the School Safety and Security Plan have met the minimum requirements and were reviewed and updated as appropriate.

Signed:  Date: 11/14/23

X. Personnel – Resignations/Terminations/Leaves

Retirements and Resignations

- A. Motion to accept, with regret, upon the recommendation of the Superintendent, the resignation of the following staff member(s) who have given notification of their retirement under the Teachers’ Pension and Annuity Fund:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Elizabeth D’Emic	Reading Instructor-PCTI	02/29/2024

- B. Motion to accept, upon the recommendation of the Superintendent, the resignation of the following staff members:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Aylin Acikgoz	School Nurse	01/14/2024
Salena Justice	School Psychologist-STEM	01/12/2024

Leaves of Absence

- C. Motion to approve, upon the recommendation of the Superintendent, a medical/maternity leave of absence to the following staff member in accordance with Article X.C.8a of the Board/Education Association Agreement, with salary and benefits using accumulated entitlement days as appropriate and without salary but with benefits, in accordance with FMLA, after the use of appropriate entitlement days:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Susan Huamanchumo	Mathematics Instructor-PCTI	12/04/2023-04/12/2024

- D. Motion to approve, upon the recommendation of the Superintendent, a medical/maternity leave of absence to the following staff member in accordance with Article X.C.8a of the Board/Education Association Agreement, with salary and benefits using accumulated entitlement days as appropriate and without salary but with benefits, in accordance with FMLA, after the use of appropriate entitlement days and a leave of absence without pay after the use of FMLA:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Mastora Syed	Chemistry Instructor-STEM	02/26/2024-10/31/2024

- E. Motion to approve, upon the recommendation of the Superintendent, a medical leave of absence to the following Administrator in accordance with Article C of her employment contract with salary and benefits using accumulated entitlement days as appropriate:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Christine Kahwaty	Assistant Business Administrator/ Board Secretary	12/06/2023-12/22/2023

- F. Motion to approve, upon the recommendation of the Superintendent, a medical leave of absence to the following staff member(s) in accordance with Article IX of the Board /Maintenance and Custodial Association Agreement with salary and benefits using accumulated entitlement days:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Steven Koole	Custodian	10/18/2023-11/03/2023

X. Personnel – Resignations/Terminations/Leaves

G. Motion to approve, upon the recommendation of the Superintendent, a medical leave of absence to the following part-time staff member(s) with salary and benefits using accumulated entitlement days:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
David Dennis	Security Guard-PT	11/15/2023-11/29/2023
Kadrie Mustafoski	Cafeteria Worker-PT	11/20/2023-12/22/2023

Leaves of Absence – REVISIONS

H. Motion to approve, upon the recommendation of the Superintendent, the revision of the medical/maternity leave of absence to the following staff members in accordance with Article X.C.8a of the Board/Education Association Agreement, with salary and benefits using accumulated entitlement days as appropriate and without salary but with benefits, in accordance with FMLA, after the use of appropriate entitlement days, and a Leave of Absence without pay after the use of FMLA:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Maria Donohue	School Psychologist	12/14/2022-06/30/2024*
*approved at the 11/01/22 BOE meeting for 12/14/22-06/30/23		
*approved at the 08/24/23 BOE meeting for 12/14/22-09/29/23		
*approved at the 09/28/23 BOE meeting for 12/14/22-11/30/23		

Victoria Eli	Culinary Arts Instructor-PCTI	11/14/2023-04/30/2024*
*approved at the 11/01/23 BOE meeting for 11/16/23-04/30/24		

I. Motion to approve, upon the recommendation of the Superintendent, the revision of the medical leave of absence to the following staff member in accordance with Article X.C.8a of the Board/Education Association Agreement, with salary and benefits using accumulated entitlement days as appropriate and without salary but with benefits, in accordance with FMLA, after the use of appropriate entitlement days:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Maria Oliveri	Instructional Aide-PT	09/18/2023-11/22/2023*
*approved at the 09/28/23 BOE meeting for 09/18/23-11/07/23		

J. Motion to approve, upon the recommendation of the Superintendent, the revision of the medical leave of absence to the following part-time staff member, with salary using accumulated entitlement days as appropriate:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Bertha Wilkins-Hamilton	Cafeteria Worker-PT	10/02/2023-11/30/2023*
*approved at the 11/01/23 BOE meeting for 10/02/23-10/31/23		

K. Motion to approve, upon the recommendation of the Superintendent, the revision of the leave of absence without pay to the following staff member:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Mahmoud Hajmaf	Security Guard-PT	10/16/2023-11/03/2023*
*approved at the 11/01/23 BOE meeting for 10/16/23-11/06/23		

X. Personnel – Resignations/Terminations/Leaves

Appointments Rescinded

- L. Motion to rescind, upon the recommendation of the Superintendent, the appointment of the following individuals previously approved at the referenced public meeting:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Christopher Gibbs *previously approved at the 11/01/2023 BOE public meeting	Security Guard, part-time	11/16/2023*

X. Personnel – Appointments/Reappointments/Revisions

AA. Motion to approve, upon the recommendation of the Superintendent, the appointment of the following individuals requiring application to the State Department of Education for approval and pending completion of the criminal history records check, pursuant to Public Law 2021, c.408, NJSA 18A: 6-7.1 et. seq. and Board Policy #1613 Disclosure and Review of Applicant’s Employment History, effective date as indicated through June 30, 2024, or as otherwise indicated; if necessary, application will be submitted on an emergent basis for a period not to exceed three months:

10 Month Part-Time Security, without benefits

<u>Name</u>	<u>Position</u>	<u>Step/Hourly Rate</u>	<u>Effective</u>
Crystal Castillo	Security Guard, part-time	1 / \$18.00	12/18/2023

2023 Saturday CTE Open Houses

B. Motion to approve, upon the recommendation of the Superintendent, the appointment of the following staff members for the 2023 Saturday CTE Open House events on December 9, 2023, 9:00 a.m.-1:00 p.m., not to exceed 4 hours each, at the hourly rate of \$46.62:

<u>Name</u>	<u>Program</u>
Ganna Osetska	Biotechnology-PCTI
Dana Bascietto	Child Study Team-PCTI
Anjali Wahi	Computer Science-PCTI
Natalie Franco	Drafting-PCTI
Yarissa Williams	Health Sciences-PCTI
Angelo Valdez	Information Technology-PCTI
Andrew Rusin	Prototype & Machinery-PCTI
Tiffani Greene	Biomedical Science-STEM
Sophia Spadavecchia	Biomedical Science-STEM
David Lakind	Computer Science-STEM
David Banovic	Engineering-STEM

C. Motion to approve, upon the recommendation of the Superintendent, the appointment of the following staff member for the 2023 Saturday CTE Open House events on December 9, 2023, 9:00 a.m.-1:00 p.m., not to exceed 4 hours, at the hourly rate of \$41.67:

<u>Name</u>	<u>Position</u>
Ann-Marie Imbriano	Technical Assistant for Admissions

X. Personnel – Appointments/Reappointments/Revisions

Movement on the Guide

D. Motion to approve, upon the recommendation of the Superintendent, a salary adjustment in accordance with the Board/Education Association Agreement, Article XVII.B, advanced Degrees, for the following educational staff members, lateral movement on the salary guide, retroactive to September 1, 2023:

Name	Position or Department	Present Degree	Present Step	Present Salary	New Step Credits/Degree	New Step	New Salary
Bargiel, Jeffrey	School to Careers	BA	14C	\$102,445	BA+35	14E	\$107,570
Begum, Parul	Mathematics	BA	6A	\$77,725	BA+18	6B	\$79,775
Bemke, Julia	Mathematics	MA	6C	\$81,825	MA+18	6D	\$83,875
Benneth, Patrick	English Language Arts	MA+18	9D	\$94,175	MA+35	9E	\$97,250
Campan, Kenneth	Mathematics	BA+35	2C	\$73,480	MA+18	2D	\$75,530
Donato, Amber	Mathematics	MA+35	11E	\$100,690	MA+65	11F	\$104,280
Flores, Norma	Social Studies	MA	7C	\$85,255	MA+18	7D	\$87,305
Gaccione, Brittany	English Language Arts	BA+18	7B	\$83,205	MA	7C	\$85,255
Getrajdman, Gina	English Language Arts	MA+18	9D	\$94,175	MA+65	9F	\$100,840
Hallacker, Lyzbet	Spanish	BA	15A	\$101,645	BA+18	15B	\$103,695
Hooper, Bahiyyah	English Language Arts	BA+18	6B	\$79,775	MA	6C	\$81,825
Klaus, Toniann	Social Studies	BA	8A	\$84,590	BA+18	8B	\$86,640
Kolankowski, Nicole	English Language Arts	MA	7C	\$85,255	MA+18	7D	\$87,305
Liberty, Denise	Biology	MA	5C	\$78,405	MA+18	5D	\$80,455
Martinez, Veronica	Social Studies	BA	9A	\$88,025	MA	9C	\$92,125
Masoud, Dema	Mathematics	BA	7A	\$81,155	BA+18	7B	\$83,205
Messina, Stephanie	English Language Arts	MA	10C	\$95,565	MA+18	10D	\$97,615
Palacio, Luis	Mathematics	MA	3C	\$74,980	MA+18	3D	\$77,030
Porch, Mackenzie	Mathematics	BA+18	7B	\$83,205	MA	7C	\$85,255
Ritchie, David	English Language Arts	MA	14C	\$102,445	MA+18	14D	\$104,495
Van Landingham, Mariel	English Language Arts	MA	7A	\$81,155	MA	7C	\$85,255
Vargas, Thais	English Language Arts	MA+35	10D	\$97,615	MA+35	10E	\$100,690
Wardrop, Danielle	Health & Physical Education	MA+18	7D	\$87,305	MA+35	7E	\$90,380

Extra Teaching Assignments

E. Motion to approve, upon the recommendation of the Superintendent, the following teachers be compensated in accordance with the Passaic County Technical and Vocational Education Agreement, (\$13,000 academic or \$9,000 CTE) due to an extra teaching period assignment, pro-rated for part of the 2023/2024 school year; further if a teacher takes an extended leave of absence due to medical or personal reasons during this assignment, he/she will not receive the additional compensation:

Extra Teaching Assignment 12/04/2023-04/12/2024 (replacing S. Huamanchumo)

<u>Name</u>	<u>Subject</u>
Heba Abdelatif	Algebra 1C
Lisa Fasciano	Algebra 1C
Amy Sickles	Algebra 1CP
Nicholas Willis	Algebra 1C
Livingston Wilson	Algebra 1C

X. Personnel – Appointments/Reappointments/Revisions

E. Extra Teaching Assignment 12/11/2023-05/15/2024 (replacing T. Klaus)

<u>Name</u>	<u>Subject</u>
Ernesto Diaz	US History 2 (ICS)
Veronica Martinez	US History 2 (ICS)
Larry Owens	US History 2 (ICS)
Victoria Scarpa	World History (ICS)
Mark Vogel	US History 2 (ICS)

Extra Teaching Assignment 01/01/2024-03/22/2024 (replacing P. Errico)

<u>Name</u>	<u>Subject</u>
John Kearney	US History 1 (SN)
Danielle Krehel	US History 2 (SN)
James Muir	US History 1 (SN)
Amanda Siessel	US History 1 (SN)
Andrea Vanderstarre	US History 1 (SN)

Appointment Revisions

Employment Effective Dates – Revisions

- F. Motion to approve, upon the recommendation of the Superintendent, the revision of the start date of the following staff members appointed at the November 1, 2023 public meeting:

<u>Name</u>	<u>Position</u>	<u>Original Effective Date</u>	<u>Revised Effective Date</u>
Rosemarie Nutile	Instructional Aide-Full Time	12/01/2023 (or sooner)	11/20/2023
Joshua Wells	Substitute Custodian	10/01/2023	11/15/2023

XI. Legal Report

XII. Meeting Open to the Public

XIII. Executive Session

XIV. Board Members Comments

The December Board meeting is scheduled for Thursday, December 21, 2023 at 4:30 p.m.

XV. Meeting Adjourned

V. Superintendent’s Report – Mr. Maiello

HIB School Self-Assessment Report for the 2022/2023 School Year – Mr. Kenneth McDaniel

VII. Administration and Finance

Administrative Workshops

I. <u>Staff Attending</u> Ala Abdelaziz, Assistant Principal-PCTI (added to the original list of attendees on the agenda)	<u>Workshop / Conference</u> New Jersey Association of School Administrators Techspo 2024 Conference Revised Cost: \$11,976.00
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HIB School Self-Assessment 2022/2023 School Year

KK. Motion to approve, upon the recommendation of the Superintendent, the submission and certification of the HIB School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2022/2023 school year to the New Jersey Department of Education.

IX. Operations/Capital Improvements

Bid Progress Payments

A. <u>Bid No.</u> 21/22-33	<u>Bid Title</u> F-Wing Roof Replacement	<u>Payment</u> #1	<u>Vendor</u> Leowke Brill Consulting Group (Sky General Construction LLC)	<u>Amount</u> \$359,385.00*
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*pending receipt of BRC and W9

Bid Award

I. Motion to approve, upon the recommendation of the Superintendent, the following bid to the lowest responsible bidder meeting the specifications and as appended detail subject to availability of funds. Project funding is through the Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Act.

<u>Bid No.</u> 23/24-17	<u>Bid Title</u> Laser Cleaner for Automotive	<u>Vendor</u> P-Laser, USA	<u>Total Bid Amount</u> \$76,321.00
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X. Personnel – Resignations/Terminations/Leaves

Leaves of Absence – REVISIONS

M. Motion to approve, upon the recommendation of the Superintendent, the revision of the medical leave of absence to the following staff member with salary and benefits using accumulated entitlement days as appropriate:

<u>Name</u> Amber Donato	<u>Position</u> Mathematics Instructor-PCTI	<u>Effective</u> 10/16/2023-11/28/2023*
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*approved at the 11/01/23 BOE meeting for 10/16/23-11/22/23

X. Personnel – Resignations/Terminations/Leaves

Leaves of Absence – REVISIONS

- N. Motion to approve, upon the recommendation of the Superintendent, the revision of the medical leave of absence to the following part-time staff member, with salary using accumulated entitlement days as appropriate and without salary, in accordance with FMLA, after the use of appropriate entitlement days:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Etta Adams	Security Guard-PT	09/27/2023-11/24/2023*

*approved at the 11/01/23 BOE meeting for 09/27/23-11/03/23

- O. Motion to approve, upon the recommendation of the Superintendent, the revision of the paternity leave of absence to the following staff member with salary and benefits using accumulated entitlement days as appropriate:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Daniel Bellet	Social Studies Instructor-PCTI	11/27/2023-12/08/2023*

*approved at the 11/01/23 BOE meeting for 12/05/23-12/18/23

- P. Motion to approve, upon the recommendation of the Superintendent, the revision of the paternity leave of absence to the following staff member without salary but with benefits using in accordance with FMLA:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Schuyler Fannell	Health/Physical Education Instructor-STEM	01/02/2024-02/29/2024*

*approved at the 08/24/23 BOE meeting for 01/02/24-01/31/24

X. Personnel – Appointments/Reappointments/Revisions

- AA. Substitute Custodian, without benefits

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Effective</u>
Jacques McGuire	Substitute Custodian	\$18.00	12/18/2023

2023 Saturday CTE Open Houses

<u>Name</u>	<u>Program</u>
Erika Rios	Biotechnology-PCTI
Amy Eusebio	Health Sciences-PCTI
Annette Juskiewicz	Health Sciences-PCTI

- E. Extra Teaching Assignment 10/20/23-11/28/23* (replacing A. Donato)

<u>Name</u>	<u>Subject</u>
Samantha Baietti	Geometry (Honors)-PCTI
Natalie Diaz	Geometry (Honors)-PCTI
Lisa Marie Festa	Geometry-PCTI
Lauren McGorty	Geometry (Honors)-PCTI
Timothy Valik	Geometry (Honors)-PCTI

*previously approved at the 11/01/23 BOE public meeting for 10/20/23-11/22/23

X. Personnel – Appointments/Reappointments/Revisions

G. Motion to approve, upon the recommendation of the Superintendent, the transfer and appointment of the following Instructional Substitute to the 10-month non-bargaining position as indicated, effective date as indicated through June 30, 2024:

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Step / Salary</u>	<u>Effective</u>
Zaire Weaver (replacing M. Nicholas)	Instructional Substitute	Instructional Aide Full-time, with benefits	4C / \$36,354 (pro-rated)	12/01/2023

BOARD ACTION: November 28, 2023

Bid No. 23/24-17 Bid Title: Laser Cleaner for Automotive

INFORMATION:

Bids were prepared, advertised, and invited from vendors for Bid No. 23/24-17 **Laser Cleaner for Automotive**. The bid was received on November 21, 2023, with the following results:

<u>VENDOR</u>	<u>TOTAL BID</u>
P-Laser, USA	<u>\$ 76,321.00</u>

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	<u>P-Laser QFC-LP Cleaning Laser QFC-50</u>	\$72,989.00
4	Laser Goggles oversized Anthracite PC	\$ 932.00
1	Day of Training	\$ 2,000.00
1	Fume Extractor for Low Power Machines as per specs	\$ 6,500.00
1	Cleansweep Software Pro (3yr License & Support)	\$ 3,900.00
1	Discounts	\$-10,000.00

Recommends the Board of Education award the contract for **Laser Cleaner for Automotive Laser Cleaner for Automotive** to:

P-Laser USA
102 Miller Street
New Haven, MO 63068

RECOMMENDATION

RESOLVED that **Bid No.23/24-17 Laser Cleaner for Automotive** and the same is recommended by the Superintendent, to be awarded to **P-Laser USA**, in the total bid amount of **\$76,321.00**. This project is funded through the Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Act.

FURTHER RESOLVED that authorization is granted to notify the awarded bidder and receive written confirmation thereof.



AIA®

Document G732® - 2019

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: Passaic County Technical Vocational School
PROJECT: F-Wing Roof Replacement
APPLICATION NO: 001
Distribution to:

47 Reinhardt Road, Wayne, NJ

PERIOD TO: August 31, 2023

FROM: Sky General Construction LLC
CONTRACTOR: 74 1st Ave Paterson NJ 07514

VIA CONSTRUCTION MANAGER: A&A Construction Management Consultants 6 Gardner Rd Fairfield NJ 07004

CONTRACT DATE: December 02, 2022
PROJECT NOS: ~~22-34701~~ 2122-33 C.S.

CONTRACT FOR: F-Wing Roof Replacement
VIA ARCHITECT: Coppa Montalbano Architects 97 Lackawanna Ave Totowa NJ 07512

OWNER:
CONSTRUCTION MANAGER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$567,000.00
2. NET CHANGES IN THE WORK \$0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$567,000.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703) \$378,300.00

Date: 9/7/2023

5. RETAINAGE:

a. 5.00 % of Completed Work (Column D + E on G703) \$18,915.00
b. 0 % of Stored Material (Column F on G703) \$0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$18,915.00


6. TOTAL EARNED LESS RETAINAGE \$359,385.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$0.00

(Line 6 minus Line 5 Total) \$359,385.00
(Line 6 from prior Certificate)

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Notary Public: 
GREGORY KOCH
Subscribed and sworn to before me this 7 day of SEPTEMBER 2023
Notary Public: NY Commission Expires AUG.18.2026
My Commission expires:

8. CURRENT PAYMENT DUE \$359,385.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$359,385.00

(Line 3 minus Line 6) \$207,615.00

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this month including Construction Change Directives	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES IN THE WORK		\$0.00

AMOUNT CERTIFIED \$359,385.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER: _____

By: _____

ARCHITECT: (NOTE: Multiple Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: _____

Date: 11-20-23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

ADAM R. SCHWARTZ, ESQ.
Direct dial: (973) 425-8837
aschwartz@mdmc-law.com

September 28, 2023

Via E-Mail (SKeppler@tesseract.com):

Steven T. Keppler, Esq.
Tesser & Cohen, P.C.
946 Main Street
Hackensack, New Jersey 07601

Re: Surety: Colonial Surety Company
Contractor: Sky General Construction LLC
Owner: Passaic County Vocational Technical School District
Contract: F-Wing Roof Project

Dear Mr. Keppler:

We represent Colonial Surety Company (“Colonial”) in the referenced matter in which you represent Passaic County Vocational Technical School District (“Passaic”) in connection with the F-WING Roof Project (the “Contract”).

We write to advise that all future payments by Passaic to Sky General Construction, LLC (“Sky”) (including pending Pay Applications Nos. 1 and 2) in connection with this contract should be made to Colonial’s consultant, Loewke Brill Consulting Group, Inc. (“Loewke”). Sky consents to this arrangement and is copied on this letter. Colonial requests that Pay Applications Nos. 1 and 2 be paid to Loewke at the following address:

Loewke Brill Consulting Group, Inc.
491 Elmgrove Road
Rochester, New York 14606

We also understand that Sky will be providing Passaic with a proposed schedule for the completion of the Contract. Colonial has no objection to Passaic and Sky agreeing to a mutually acceptable schedule for the completion of the Contract, subject to review of the proposed schedule by Loewke. Colonial will continue to monitor the completion of the Contract through its consultant, Loewke.

McElroy Deutsch

Page 2

Colonial, specifically reserves all of its rights, remedies and defenses, at equity and in law, in connection with this matter. Thank you for your attention to this matter.

Very truly yours,

McELROY, DEUTSCH, MULVANEY & CARPENTER, LLP

/s/ Adam R. Schwartz

Adam R. Schwartz, Esq.

cc: Sky General Construction, LLC via E-Mail (jcastillo.sky@genconstructions.com)