



RUGBY SCHOOL
THAILAND

Visa Services

GUARDIAN VISAS

For Parents of Students at Rugby School Thailand

The Guardian Visa (Non-O) is for parents or legal guardians of foreign students under 20 years old who are studying in Thailand on an Education Visa (Non-ED).

This visa allows a parent to legally reside in Thailand while their child studies at Rugby School Thailand.



REQUIRED DOCUMENTS

From the Parent/Guardian:

- ~~Passport (valid for at least 6 months)~~
- Copy of the child's passport and current visa
- Student's birth certificate (translated into English/Thai and legalised, showing parent-child relationship)
- Marriage certificate (if applicable)
- Visa application form (TM.87 for applications outside Thailand or a TM.7 for applications within Thailand). These forms can be **downloaded from the immigration website**.
- Two recent passport-size photos (4x6 cm)
- Proof of financial situation;
 - *Initial applications require a 30-day bank statement showing a minimum balance of 500,000THB for each day prior to the application date.*
 - *Renewals require a 90-day bank statement showing a minimum balance of 500,000THB for each day prior to the application date.*
- Copy of your Thai bank account book (every page)
- Bank guarantee letter from your Thai bank
- Copy of the parents' house registration or rental agreement in Thailand
- TM.30 form (residence notification from landlord or hotel)
- Copy of Thai ID card or passport of your landlord
- House owners must provide a copy of;
 - House Title Deed (Cha-Node)
 - If company owned, company registration from the Department of Business Development (DBD).

ELIGIBILITY

- Must be a parent or legal guardian of a student holding a valid Non-ED Visa.
- The student must be under 20 years old.
- Only one parent is typically granted a Guardian Visa.
- If both parents wish to reside in Thailand, special permission with justification must be requested.

From the School:

- Official letter confirming the student's full-time enrolment.
- Copy of Rugby School Thailand's licence and School registration documents.

WHERE TO APPLY

- **Outside Thailand:** Apply at a Thai Embassy or Consulate (recommended for first-time applications).
- **Inside Thailand:** Enter on a tourist visa or visa exemption and apply to convert to a Guardian Visa at the Thai immigration offices. The Chonburi Immigration Office will be used by Rugby School Thailand.
- Your child must have a valid one-year education visa before you can submit the application.
- You will need to have a Thai bank account in Thailand. Once this is arranged, you may proceed to change your visa type inside Thailand.

VISA VALIDITY

- The initial Guardian Visa is valid for 90 days.
- ~~This can be extended for 1 year at the Immigration Office.~~
- Renewable annually as long as the student remains enrolled at Rugby School Thailand.

EXTENSIONS

- Submit all documents to the Immigration Office.
- One year visa extension will be granted after approval.

IMPORTANT NOTES

- You must report your address to Immigration every 90 days (TM.47).
- You must notify Immigration if your residence changes (TM.30).
- Guardian Visas are **linked to your child's Non-ED Visa**. Any change in the student's visa status will affect the Guardian Visa.
- After submitting your visa application, you will need to wait approximately 3–4 weeks for processing.
- During this period, you must remain in Thailand until the new visa sticker is placed in your passport.
- The appointment date for affixing the visa sticker will be written on your visa application receipt and attached to the back of your passport.
- After receiving the 3-month visa sticker, you must apply for a re-entry permit before leaving Thailand to maintain the visa's validity. Without a re-entry permit, the visa will expire and you will need to reapply upon your next entry.

VISA SERVICE FEES

The School provides visa support services for students and their guardians. The following service fees apply:

- New Education Visa: 15,000 THB
- Education Visa (Transfer or Renewal): 10,000 THB
- Guardian Visa: 10,000 THB
- School Document Pack Only: 1,000 THB

These fees cover the preparation and processing of visa-related documentation, liaison with Immigration, and guidance through the application process.



www.rugbyschool.ac.th/admissions/visa

Contact & Support

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