

Empowering Futures with Free, Flexible & Affordable Learning



MONTEBELLO COMMUNITY ADULT SCHOOL

MCAS

PREPARING, EMPOWERING, AND SERVING
OUR COMMUNITY SINCE 1936



Spring
2026

Registration begins
January 5, 2026

Career Pathways
English as a Second Language
Citizenship Preparation
High School Diploma
Adults with Disabilities
Community Education



Director's *Message*

Welcome to the Spring Semester at
Montebello Community Adult School!



As we welcome the arrival of spring, a season of renewal and growth, we at **MCAS** are excited to introduce new opportunities for adult learners to rise, thrive, and transform their futures. Just like the **Rising Phoenix**, our students rise above challenges, renew their goals, and ignite the power within themselves to create lasting change.

This semester, we're proud to offer **new course offerings**, including **Welding, Medical Billing and Terminology**, and **QuickBooks and Accounting**. These classes are designed to open doors to in-demand careers and help students build the skills needed to succeed in today's workforce.



At MCAS, we are committed to supporting every adult learner through a comprehensive network of academic, personal, and career services. Our goal is to provide a **positive, engaging, and empowering educational experience**. By addressing academic, technological, social, and career needs, we help reduce barriers, increase student retention, and ensure that every learner has access to the opportunities they deserve.

This spring, take the first step in your learning journey. Let MCAS be the place where **you rise, rebuild, and reclaim your future**.

With gratitude,
Deanna Plascencia, Director

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The Montebello Unified School District does not discriminate on the basis of sex, race, national origin, color, religion, age or disability in the educational programs and activities it operates. It is the intent of the District to ensure that students, who are disabled within the meaning of Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act, are provided with an educational program and related aids and services that are designed to meet their individual needs as adequately as the needs of non-disabled students.

Due to budget constraints, classes and instructors may be subject to change based on funding, class size and attendance.

MCAS *Student Highlight*



*"With determination
and faith, you
can always
begin again."*

– Brenda Emiliano

I'm writing to share my excitement about beginning my journey in the CNA program.

Returning to school is a big step for me, but it's one filled with purpose. I am the mother of three boys, and for many years, I put my own goals on pause to raise them. Now, as I continue to raise them, I'm also choosing to invest in myself and my future through education.

My goal is to serve others with compassion and dedication, and to show my children that life doesn't stop when you become a parent it may pause, but it never ends. With determination and faith, you can always begin again.

Through it all, I've learned to keep my faith above everything and to trust in God's timing. I believe He opens doors when we're ready to walk through them, and this opportunity is truly one of those blessings.

This journey is proof that it's never too late to develop new skills, chase your dreams, and set an example of perseverance. I'm deeply grateful for the chance to learn, grow, and contribute to the healthcare field.

Thank you for welcoming me into this program and for supporting students like me who are determined to make a difference.

Together We Rise. Together We Triumph.

Join the MCAS Family. Enroll today!

Founded in 1936, Montebello Community Adult School (MCAS) has a long-standing tradition of serving adult learners with high-quality, accessible education.

For decades, MCAS has offered a wide range of programs tailored to meet the needs of a diverse community — including High School Diploma completion, English as a Second Language (ESL), Career Technical Education, Citizenship Preparation, and an Adults with Disabilities program.

Our supportive learning environment and flexible scheduling help students achieve their personal, academic, and professional goals.

We also partner with local employers, community organizations, and post-secondary institutions to ensure our students are well-prepared for both the workforce and continued education.

At MCAS, we believe it's never too late to learn, grow, and succeed.



MISSION STATEMENT

The mission of the Montebello Community Adult School Program (MCAS) is to prepare, empower, and serve our diverse student population with advancement opportunities needed to achieve their utmost potential. In an ever-evolving world, MCAS provides programs that build skill sets that support academic growth, industry-specific career preparation and personal wellness. MCAS prepares students for civic involvement that contributes to the enrichment of parents, family, and the community.

SCHOOLWIDE LEARNER OUTCOMES

MCAS will prepare and empower students to be:

Effective Communicators who...

- Demonstrate progress in language and life skills.
- Develop and demonstrate a thorough understanding of our diverse community.
- Acquire and develop technological skills to access and utilize information effectively.

Productive, Involved Citizens, Parents and Workers who...

- Demonstrate understanding of the importance of civic duties and active participation in a democratic society.
- Work together to create solutions to everyday challenges.
- Develop and strengthen individual skills and knowledge that contribute to the well-being of society.

Lifelong Learners who...

- Develop goals and strategies for personal growth and success.
- Can access and use information to adapt to a rapidly changing world.
- Are prepared to pursue higher education and/or technical careers.

MCAS is WASC-Accredited (Western Association of Schools and Colleges). As a WASC-Accredited School, your diploma and certificates of completion are reputable and will satisfy the requirements for your goals.

GENERAL INFORMATION

HOW TO REGISTER

Please visit our website at www.aemusd.com or call one of our Main Campuses for registration information. (See phone numbers on page 30.)

Spring registration opens January 5, 2026.

High School Diploma Program, please contact the academic counselor.

CALWORKS / GAIN OFFICE

MONTEBELLO ADULT CAREER TECHNICAL INSTITUTE (MACTI Campus)

(562) 927-7759 ext. 6283

5840 E. Florence Avenue,
Bell Gardens, CA 90201

Office Phone Hours:

Monday - Friday, 8:00 am - 4:30 pm

Staff: Blanca Ramirez

ATTENDANCE

Each student should assume his/her share of responsibility for keeping a class active by being regular in attendance and encouraging fellow classmates and others to attend the class. Courses may be discontinued if attendance drops below an acceptable minimum of students. Adult students are encouraged to attend 90% of the class time.

INSURANCE

Montebello Adult Education does not carry student accident insurance.

TEXTBOOKS

Textbooks are required in some classes. Please check with the instructor to determine whether or not you need to purchase a textbook for your class. The Adult School does not sell books.

STUDENT IDENTIFICATION CARDS

Student identification cards are available to all students free of charge. Student identification cards are mandatory for all in-person high school students. If a student's identification card is lost, there is a \$5.00 fee to replace it. The cards may be purchased at the main/front office. We accept credit cards, cash, and money orders.

CLASS FEES

The Board of Education is pleased to provide an adult education program where costs to students are maintained at a minimum.

A class fee is listed where necessary to help defray instructional costs, including, but not limited to, supplies, rental costs of facilities, equipment, etc.

All class fees are non-refundable.

Montebello Community Adult School offers open enrollment all year and is divided into two semesters. Late entries during a semester pay the full fee for that remaining semester.

REFUND POLICY

Material fees are not refundable once the course begins. The only exception to this policy is when the Montebello Community Adult School cancels the class. In this instance, the fees charged for the canceled class will be refunded.

GENERAL INFORMATION

PROCESS TO ACCESS STUDENT RECORDS

Montebello Community Adult School (MCAS) is committed to protecting student privacy. MCAS provides students with academic and attendance information for a variety of purposes. Students may access their records by requesting the information from the Counseling Office.

The Montebello Unified School District is committed to providing a safe and inclusive school environment where all students have equal access to academic and educational opportunities. Discrimination, harassment, intimidation, or bullying—whether physical, verbal, written, or nonverbal—based on race, gender, disability, religion, or other protected characteristics is strictly prohibited. Such conduct is not allowed in any school-related setting and includes creating a hostile environment or denying access to educational benefits. Retaliation against individuals who report or participate in investigations of discrimination is also prohibited and subject to the same complaint procedures. The district's nondiscrimination policies are regularly reviewed, publicized, and enforced, with designated compliance officers available to handle related concerns.

A Montebello Community Adult School Administrator may be contacted at the school site in person or by telephone at (323) 887-7844.

New CLASSES AVAILABLE THIS SPRING

Medical Terminology
(page 8)

Medical Billing & Coding
(page 9)

**Personal Care Aide
Home Healthcare
Aide**
(page 10)

Welding (page 14)

HiSET/GED in Spanish
(page 24)

**Parent Leadership and
Learning Academy
Workshops** (page 21)

Coming SOON

Pharmacy Technician

CAREER TRAINING PROGRAMS

HEALTHCARE CAREER PATHWAYS

MEDICAL OFFICE ASSISTANT PROGRAM (3 courses)



Medical Terminology (Introductory)

This course introduces students to the language of medicine through the study of word structure, prefixes, suffixes, and root words used in health care. Students will learn to define, pronounce, and spell medical terms related to the body systems, diagnostic procedures, and treatments. Emphasis is placed on building a working vocabulary for use in various medical and allied health settings.

This course is offered online using a blended learning format through Canvas and Google Meet, combining independent online study with live instructor-led sessions.

Successful completion of this course is a prerequisite for enrollment in the Medical Billing and Coding program.

Medical Terminology T, Th 9:00am-12:00pm Hybrid Online (Lec & Lab)

CAREER TRAINING PROGRAMS

HEALTHCARE CAREER PATHWAYS

Medical Billing and Coding

This course introduces students to the essential skills needed to process medical claims and manage patient billing in health care settings. Students will explore how to assign and apply ICD-10, CPT, and HCPCS codes to medical diagnoses and procedures, and practice completing standard claim forms used for insurance billing. Through hands-on activities with medical practice management and billing software, students will develop a working understanding of billing workflows, reimbursement procedures, and health care documentation standards.

The class is delivered online in a blended learning format using Canvas and Google Meet, combining interactive online lessons with live instructor-led sessions.

This class requires textbook(s) purchase.

Prerequisite or corequisite: Completion of Medical Terminology (Introductory).

Medical Billing & Coding M, W, F 9:00am-12:00pm Hybrid Online (Lec & Lab)

New

Medical Office Assistant

This course prepares students for entry-level employment in the administrative areas of a medical clinic, doctor's office, or other health care facility. Students will develop essential front office and communication skills including appointment scheduling, telephone etiquette, record management, payment posting, collections, and professional correspondence. Hands-on computer practice is included to simulate real-world medical office tasks and workflows.

The course is offered online in a blended learning format using Canvas and Google Meet, combining guided online instruction with live instructor-led sessions.



Medical Office Assistant M, W 12:15pm-3:45pm Hybrid Online (Lec & Lab)

CAREER TRAINING PROGRAMS

HEALTHCARE CAREER PATHWAYS



Personal Care Aide (PCA)

The adult education personal care aide program is an 80-hour module course preparing students for entry level employment as a personal health care aide in either a home setting, convalescent facility, or for social services placement. This course is designed for in-home and assisted living caregivers, includes training in ethics, client's rights, and elder abuse as well as training in emergency first aid, personal care and assistance with daily living tasks like mobility, bathing and toileting.

Throughout the course students are taught to respect the individual's rights to privacy and dignity and provide care in such a way that the person's independence is enhanced and supported.

Cohort 1* 1/21/26-3/11/26

Wed. 6:00pm-8:00pm Online

Cohort 2* 3/25/26-5/20/26

Wed. 6:00pm-8:00pm Online

**Includes two in-person Saturdays for clinical practice*

Career Prospect:

Indeed.com

The average PCA salary in California is \$39,731 per year.



Electrocardiogram Technician (EKG)

The EKG Technician Certificate Program equips graduates with the skills required to work as an EKG Technician, Monitor Technician or Telemetry Technician. Upon completion of this course, the student will be issued a certificate of completion with which they will be able to utilize for a job search. In addition, it qualifies them to sit for the Certified Electrocardiogram Technician (CET) certification, offered by the National Healthcareer Association (NHA).

Requirements:

- High School Diploma, GED or HiSET
- Valid government issued ID

Class Fee: \$50.00

(Does not include cost for National Exam)

Cohort 1 2/12/26-3/26/26

M, Th 12:00pm-5:30pm MACTI Campus

Cohort 2 4/13/26-5/28/26

M, Th 12:00pm-5:30pm MACTI Campus

Cohort 1 1/15/26-03/19/26

M, Th 9:00am-12:00pm MACTI Campus

Cohort 2 3/23/26-06/01/26

M, Th 9:00am-12:00pm MACTI Campus

Interested students
MUST complete the
INTEREST SIGN-UP FORM
below to receive
enrollment instructions,
forms, and class details.



CAREER TRAINING PROGRAMS

HEALTHCARE CAREER PATHWAYS

Certified Nursing Assistant (CNA)

This is a 9-week program (160 hours) approved by the California Department of Public Health. Includes class lectures and clinical practice.



Requirements:

- Proficiency in 5th grade level English and Math (high school diploma or GED/HiSET not required to register for this class)
- Complete a Placement Assessment
- Livescan fingerprinting
- Complete CNA initial application
- Valid government issued ID
- Proof of vaccination status

Class Fee: \$140.00

(State testing fee is not included)

Cohort 1 1/20/26-3/20/26

T, W, F 12:00pm-5:30pm

Sat. Clinicals MACTI Campus

Cohort 2 4/14/26-6/1/26

T, W, F 12:00pm-5:30pm

Sat. Clinicals MACTI Campus

Career Prospect:

indeed.com

The average EKG Technician salary in California is \$46,252 per year.

The average CNA salary in California is \$42,555 per year.



Interested students
MUST complete the
INTEREST SIGN-UP FORM
below to receive
enrollment instructions,
forms, and class details.



CAREER TRAINING PROGRAMS

HOSPITALITY FOOD SERVICES



Hospitality/Food Services Program

Providing students with the knowledge of the necessary skills to work in Food Services.

Learn to use commercial equipment, knife skills, food preparation, safety and sanitation regulations.

Food Handler/ServSafe

T, Th 6:00pm-9:00pm
BGA - International Cafe

Adults with Disabilities/Food Services

M-F 8:30am-3:00pm
BGA - International Cafe

Career Prospect:

Indeed.com

The average Food Preparation worker wage in California is \$20/hour.



CAREER TRAINING PROGRAMS

SECURITY



Guard Card Preparation

California law requires all security guards to be licensed through the California Department of Consumer Affairs, Bureau of Security and Investigative Services. The license is called a Guard Registration Card, or "Guard Card" for short. This course is designed to help you prepare for your Guard Card certification.

Each cohort includes the following training modules:

- Guard Card Certification
- Public Relations
- Observation and Documentation
- Communication and its Significance
- Liability / Legal Aspects

Must complete all modules in a cohort.

Cohort 1 Jan. 24, 28, 29, Feb. 4, 5
MOA Campus

Cohort 2 Mar. 7, 10, 12, 17, 19
MOA Campus

Cohort 3 May 16, 19, 21, 26, 28
MOA Campus

Career Prospect:

Indeed.com

The average Security Guard salary in California is \$46,252 per year.



CAREER TRAINING PROGRAMS

WELDING AND FABRICATION



Welding & Fabrication

This intensive, hands-on course provides adult students with the core skills needed for entry-level careers in welding, metal fabrication, and construction. Students will train in fundamental shop safety, blueprint reading, and precision measurement. The program focuses on practical mastery of industry-standard welding processes, including SMAW (Stick), GMAW (MIG), and an introduction to GTAW (TIG). Prepare for industry certifications and gain the skills to cut, fit, and join metal components to fabricate professional-grade projects.

Key Skills Covered:

- SMAW (Stick) & GMAW (MIG) Welding
- Blueprint Reading & Layout
- Shop Safety & Equipment Operation
- Metal Cutting and Fitting
- Preparation for AWS Certification

Materials fee: \$200. Class fee \$300

Cohort 1

Tue 5:30pm-9:30pm Schurr High School

Cohort 2

Wed 5:30pm-9:30pm Schurr High School

Cohort 3

Sat 8:30am-12:30pm Schurr High School

Open Lab

Thurs 5:30pm-8:30pm Schurr High School

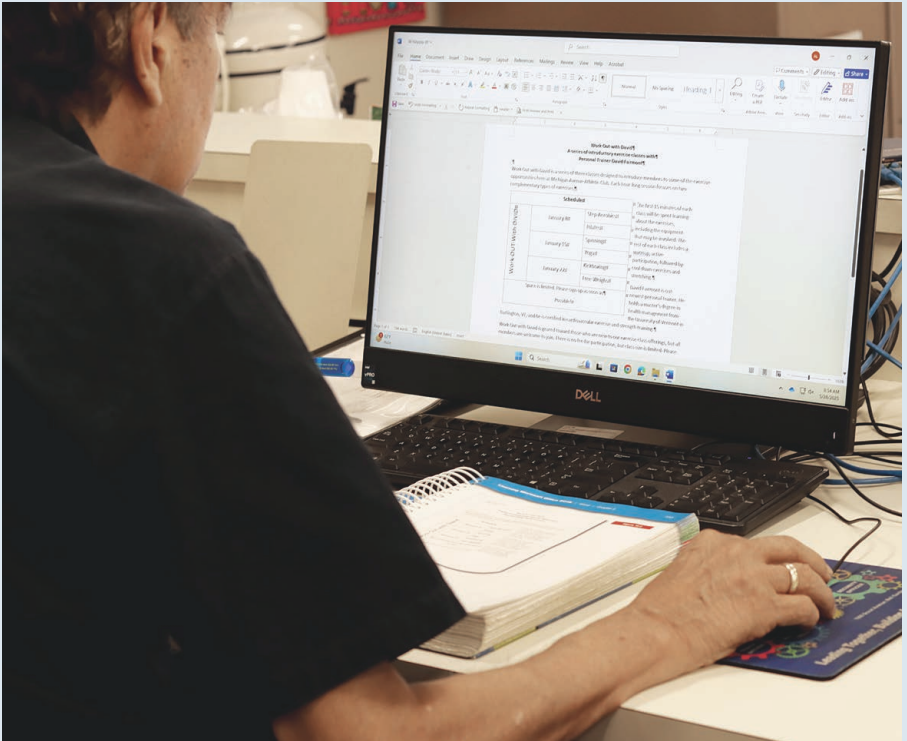
Tentative Start Date: January 26, 2026.

Attend Orientation.

Call for more information.

CAREER TRAINING PROGRAMS

BUSINESS EDUCATION OFFICE OCCUPATIONS



Keyboarding/Typing Levels 1-3

Learn the fundamentals of touch typing.
Advance to improve your typing speed and accuracy.

Typing proficiency will improve your productivity that you can use at home and at work. Most clerical/office jobs require typing proficiency.

Typing Test (Service fee: \$10.00)

(Available during Keyboarding class hours)

Take a standardized 5-minute typing certification test to prove your typing speed and accuracy.

Career Prospect:

Indeed.com

The average Typist Clerk salary in California is \$47,418 per year.



CAREER TRAINING PROGRAMS

BUSINESS EDUCATION OFFICE OCCUPATIONS



Microsoft Office is widely used all over the world, across many industries, by businesses, schools and for personal use. Office tools are used for everything from writing letters, managing data, meeting presentations, organizing finances and even creating flyers.



Introduction to Computers

Learn and navigate the basic features of a computer and Microsoft Office.

Introduction to Computers for English Language Learners

Learn and navigate the basic features of a computer while learning English at the same time. (See page 20 for more information.)

CAREER TRAINING PROGRAMS

BUSINESS EDUCATION OFFICE OCCUPATIONS

Microsoft Word Introduction

Prerequisites:

Introduction to Computers,
Keyboarding I (recommended)

- Word is a word processor for creating and editing documents
- Learn the fundamentals of Word
- Edit documents and create tables
- Create reports and share documents

Microsoft Excel Introduction

Prerequisites:

Introduction to Computers,
Keyboarding I (recommended),
MS Word (recommended)

- Excel is a spreadsheet program for organizing data and creating charts and graphs
- Learn the fundamentals of Excel
- Work with formulas and functions
- Charting data
- Advanced features, PivotTables and PivotCharts

Microsoft PowerPoint Introduction

Prerequisites:

Introduction to Computers,
Keyboarding I (recommended)

- PowerPoint is a presentation program for creating professional presentations
- Learn the fundamentals of PowerPoint
- Work with Lists and graphics
- Enhancing a presentation

All Subjects

M-F 8:30am-12:30pm MACTI Campus

All Subjects

M-F 8:30am-12:30pm MOA Campus

Intro to Computers/Basic/ESL

M-Th 8:30am-11:00am Bella Vista
Elementary

All Subjects

T, Th 1:00pm-3:30pm MOA Campus

All Subjects

M-Th 6:00pm-9:00pm MOA Campus

Intro to Computers/Basic/ESL

M-Th 1:00pm-3:30pm MACTI Campus

Career Prospect:

Indeed.com



The average Clerical Assistant salary in California is \$48,930 per year.

The average Receptionist salary in California is \$50,896 per year.

The average Administrative Assistant salary in California is \$62,550 per year.

The average Executive Assistant salary in California is \$80,107 per year.

CAREER TRAINING PROGRAMS

ADOBE CLASSES



Adobe is a software company that creates applications for photo editing, video editing, graphic design and more. Adobe offers document management and digital marketing tools.

Photoshop Introduction - Photoshop Advanced

Adobe Photoshop is software that is used for image editing, photo retouching, image creation, creating image compositions, website mockups, and adding effects and drawing. It is a critical tool used by designers, web developers, graphic artists, photographers, and creative professionals.

Prerequisites: Introduction to Computers, Photoshop Introduction (For Adv Only)

Some things Photoshop Introduction students will learn are:

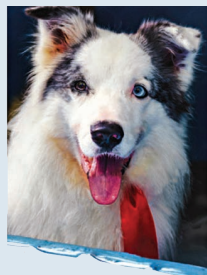
- Basic Editing Tools
- Layer Usage
- Photo Restoration
- Image Composition
- Image Adjustments

Some things Photoshop Advanced students will learn are:

- Advanced Editing Tools
- Blending Tools
- Advanced Photoshop Retouching
- Advanced Color Adjustments
- Adding Effects



Before



After

Illustrator Introduction - Illustrator Advanced

Adobe Illustrator is a graphics program that lets users create illustrations/drawings, logos, icons, book illustrations, product packaging, billboards, posters and other graphics. It is used by artists and designers to create graphics for print, web, and mobile interfaces.

Prerequisites: Introduction to Computer, Illustrator Introduction (For Adv Only)

Some things Illustrator Introduction students will learn:

- Basic Drawing Tools
- Layer Organization
- Simple Illustrations
- Basic Gradients and Shading Techniques
- Design simple projects such as a logo and greeting card

Some things Illustrator Advanced students will learn:

- Advanced Drawing Tools
- Advanced Shading, Gradient and Pattern Techniques
- Brush/Symbol/Assets Making
- 3D Vector Illustration
- Design advanced projects such as promotional products and T-shirts
- Adding effects

CAREER TRAINING PROGRAMS

ADOBE CLASSES



InDesign Introduction - InDesign Advanced

Adobe InDesign is a program that allows users to create print and digital media. It is used by graphic designers, artists and marketers to create projects like magazines, brochures, flyers, menus and books. Students should take Adobe Photoshop and Adobe Illustrator prior to taking InDesign.

Prerequisites: Introduction to Computers, InDesign Introduction (For Adv Only)

Some things InDesign Introduction students will learn:

- Typography/Color Theory
- Layout
- Making Templates/Using Templates (when appropriate)
- Single and multi-page layout
- Design simple projects such as a business card, menu, flyer, and more

All Adobe classes are held ONLINE.

Student must have a PC or MAC

InDesign Introduction/Advanced

Mon. 8:30am-12:00pm* ONLINE course

Photoshop Introduction

Tue. 8:30am-12:00pm* ONLINE course

Illustrator Introduction

Wed. 8:30am-12:00pm* ONLINE course

Photoshop Advanced

Thurs. 8:30am-12:00pm* ONLINE course

Illustrator Advanced

Fri. 8:30am-12:00pm* ONLINE course

**Includes additionally weekly lab hours
(Independent Studies)*

Career Prospect:

Indeed.com

The average Graphics Designer salary in California is \$73,475 per year.

The average Graphics Coordinator salary in California is \$95,446 per year.



CAREER TRAINING PROGRAMS

COMPUTERS FOR ENGLISH LANGUAGE LEARNERS

COMPUTADORAS PARA ESTUDIANTES DE INGLÉS

適合英語學習者的電腦

FREE
GRATIS
免費

This class is designed for students who are learning English and want to improve their computer skills at the same time. You will learn basic computer vocabulary in English and step-by-step instructions to help you become more confident in using technology in everyday life. **No previous computer experience is needed.**

Esta clase está diseñada para estudiantes que están aprendiendo inglés y desean mejorar sus habilidades informáticas. Aprenderás vocabulario básico de informática en inglés e instrucciones paso a paso para que te sientas más seguro al usar la tecnología en tu vida diaria. **No se requiere experiencia previa en informática.**

本課程專為正在學習英語並希望同時提高電腦技能的學生而設計。您將學習英語的基本電腦詞彙和逐步說明，以幫助您更自信地在日常生活中使用科技。無需任何計算機經驗。

New 新的
Nuevo



INTRODUCTION TO GOOGLE WORKSPACE

Gain computer literacy skills. Students will learn the basics of Google Workspace (Gmail, Google Drive, Docs, Sheets, Slides, Calendar and Meet) all of which are demanded by the entry-level computer job market. **Prerequisite: Introduction to Computers**

Google Workspace



PARENT EDUCATION

PARENT LEADERSHIP AND LEARNING ACADEMY WORKSHOPS

TALLERES DE LA ACADEMIA DE LIDERAZGO Y APRENDIZAJE PARA PADRES

家長領導與學習學院研討會 新的

FREE
GRATIS
免費

You're invited
to our FREE
Parent Workshops

- a series designed to
support and empower parents and
caregivers in the MUSD community!

These workshops are open to all
MUSD parents and caregivers,
offering practical tools, helpful
resources, and a chance to
connect with fellow families.
Each session focuses on real-world
parenting challenges and literacy
strategies to support your child's
academic success and well-being.

What You'll Gain:

- **Relevant Insights:** Explore key parenting topics that matter most today.
- **Hands-On Resources:** Take home useful tools to strengthen your parenting approach.
- **Connection & Community:** Build relationships with other engaged parents in MUSD.
- **Empowerment:** Discover and apply your parenting strengths every day.

Come learn, share, and grow with us - we're better together!

Call one of our main sites for enrollment information.

New Nuevo



Estás invitado a nuestros talleres GRATUITOS para padres: ¡una serie diseñada para apoyar y empoderar a los padres y proveedores de cuidado en la comunidad de MUSD!

Estos talleres están abiertos a todos los padres y proveedores de MUSD y ofrecen herramientas prácticas, recursos útiles y la oportunidad de conectar con otras familias. Cada sesión se centra en desafíos reales de la crianza y estrategias de alfabetización para apoyar el éxito académico y el bienestar de su hijo.

Llame a uno de nuestros sitios principales para obtener información de inscripción.

誠摯邀請您參加我們免費的家長研討會—這一系列研討會旨在支持和賦能 MUSD 社群的家長和監護人！

這些研討會對所有 MUSD 的家長和監護人開放，提供實用工具、實用資源以及與其他家庭交流的機會。每節課都專注於現實生活中的育兒挑戰和讀寫策略，以支持您孩子的學業成功和身心健康。

請致電我們的一個主要網站以獲取註冊資訊。

COMMUNITY EDUCATION



Upholstery Fundamentals

- Design your own furniture
- Repair car upholstery
- Gain skills to start your own business

Class Fee: \$50.00

M-Th 3:00pm-9:00pm MOI Campus



@montebelloadulted



@MCAS

ADULTS WITH DISABILITIES



Adults with Disabilities Program

Independent Living
Leisure Time Skills
Creative Living
Food Service/Hospitality

Designed to meet the needs of students, offering academic tutoring and an environment that builds self-esteem and encourages access to and participation in specialized courses for students to become self-reliant, productive, and effective community members. They will learn personal care and hygiene as well as gain an education foundation, basic functional academics, and skills to participate in the workforce.

- Reading
- Math
- Writing
- Social Skills
- Money
- Sign Language
- Computers
- Arts and crafts
- Time Management

FREE
GRATIS
免费

*Celebration
Inclusion
Engagement
Academics
Creativity*

Adults with Disabilities

M-F 8:30am-12:30pm Schurr High School

Adults with Disabilities

M-Th 1:00pm-3:30pm Schurr High School

Hours are subject to change according to instructor's schedule.

Join the MCAS Family Today



HIGH SCHOOL DIPLOMA PROGRAM

FREE
GRATIS
免费

*Advance your career by getting a
High School Diploma!*

Are you an adult who wants to earn a California High School Diploma but cannot attend a regularly scheduled class and can study independently?

Enroll in Montebello Adult School's High School Diploma Individualized Study Program. The Program is designed for the flexible schedule of individual study.

In-Person or Online instruction available.

Scan for more info and to get started:



Registration

Classes are for adults 18 years and older.

Students working toward a high school diploma must meet with an Adult School Counselor prior to enrollment in classes. (See page 25.)

Please visit aemusd.com for more information.

Adult High School Diploma Program/Requirements:

A High School Diploma is awarded for completion of 180 semester credits in appropriate subjects.

HIGH SCHOOL DIPLOMA REQUIREMENTS

English	40 credits
Social Studies	30 credits
Mathematics	20 credits
Science	20 credits
Fine Arts/ Foreign Language	10 credits
Electives	60 credits

Total credits required 180

**10 credits of the Math requirement must be in Algebra.*

In-Person

M-F	8:30am-12:30pm	MOA Campus
M-Th	1:00pm-9:00pm	MOA Campus
Sat	8:30am-12:30pm	MOA Campus
M-F	8:30am-12:30pm	MACTI Campus
M-Th	1:00pm-9:00pm	MACTI Campus
Sat	8:30am-12:30pm	MACTI Campus

Independent Studies - Online

M-F	8:30am-5:00pm	Office Hours
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High School Equivalency Test Preparation

In-Person (HiSET & GED)

M, W	6:00pm-9:00pm	MOA Campus
T, Th	6:00pm-9:00pm	MACTI Campus



You must contact a counselor to enroll in the Adult High School Diploma Program.

Contact a counselor today:

MICHELLE DUEÑAS

Email:

duenas_michelle@montebello.k12.ca.us

Location:

Montebello Adult School (MOA Campus)

Monday, Wednesday 5:00pm-9:00pm

Montebello Adult Career Technical Institute (MACTI Campus)

Tuesday, Thursday 5:00pm-9:00pm

ADRIANA VIERA

Email:

viera_adriana@montebello.k12.ca.us

Location:

Montebello Adult Career Technical Institute (MACTI Campus)

Monday, Wednesday 8:00am - 4:30pm

Montebello Adult School (MOA Campus)

Tuesday, Thursday 8:00am - 4:30pm

Friday 7:30am - 4:00pm

Take the HiSET or GED for FREE! Contact a counselor for more information.

High School Equivalency (HSE)

California has approved the use of two high school equivalency tests (HiSET and GED) for students 18 years old and older for the purpose of receiving a California High School Equivalency Certificate.



Most frequently asked questions

- What is an HSE credential?
An alternative to a high school diploma.
- Who can take an HSE exam?
Adults without a high school diploma.
- Where is an HSE credential accepted?
At colleges, military, and any workplace requiring a HSD.
- How long does it take to earn an HSE exam?
Go at your own pace.

ENGLISH AS A SECOND LANGUAGE



FREE
GRATIS
免費

The ESL program is for people interested in learning or developing how to speak, read and write English. The classes are in all levels of English that focus on speaking, listening, reading and writing. As you progress, you can continue to develop your fluency in English. You will have the opportunity to practice reading, writing, and your conversational skills in routine social situations with other students in the class. This course will help prepare you to understand and speak everyday English with confidence.

Students must ENROLL IN PERSON



El programa de ESL está dirigido a personas interesadas en aprender o perfeccionar su inglés hablado, leído y escrito. Las clases se imparten en todos los niveles y se centran en la expresión oral, la comprensión auditiva, la lectura y la escritura. A medida que avances, podrás seguir desarrollando tu fluidez en inglés. Tendrás la oportunidad de practicar la lectura, la escritura y tus habilidades de conversación en situaciones sociales cotidianas con otros estudiantes de la clase. Este curso te ayudará a prepararte para comprender y hablar inglés cotidiano con confianza.

Los estudiantes deben INSCRIBIRSE EN PERSONA

ESL 課程適合對學習或提高英語口語、閱讀和寫作能力感興趣的人。課程涵蓋各個級別的英語，重點是口語、聽力、閱讀和寫作。隨著您的進步，您可以繼續提高您的英語流利程度。您將有機會與班上的其他學生在日常社交場合練習閱讀、寫作和會話技巧。本課程將幫助您自信地理解和說日常英語。

學生必須 親自報名

323.887.7844

Montebello Adult School (MOA Campus)

149 N. 21st Street, Montebello, CA 90640

Montebello Adult Career Technical Institute (MACTI Campus)

5840 E. Florence, Bell Gardens, CA 90201

ENGLISH AS A SECOND LANGUAGE

ESL CLASSES AVAILABLE IN-PERSON OR ONLINE

ESL ESTÁ DISPONIBLE EN PERSONA O EN LÍNEA

ESL 課程可在現場或線上進行

ESL 1

M-F 8:30am-12:30pm MOA Campus

ESL 2

M-F 8:30am-12:30pm MOA Campus

ESL 3

M-F 8:30am-12:30pm MOA Campus

ESL 4

M-F 8:30am-12:30pm MOA Campus

ESL Advanced

M-F 8:30am-12:30pm MOA Campus

ESL 1

M-F 8:30am-12:30pm Online

ESL 2

M-F 8:30am-12:30pm Online

ESL Multi-level

Sat. 8:30am-12:30pm MOA Campus

ESL Conversation

Sat. 8:30am-12:30pm MOA Campus

ESL 1

M-Th 6:00pm-9:00pm MOA Campus
Hyflex (In-person & Online)

ESL 2

M-Th 6:00pm-9:00pm MOA Campus

ESL 3

M-Th 6:00pm-9:00pm MOA Campus

ESL 4

M-Th 6:00pm-9:00pm MOA Campus

ESL Advanced

M-Th 6:00pm-9:00pm MOA Campus

ESL 1

M-F 8:30am-12:30pm MACTI Campus

ESL 2

M-F 8:30am-12:30pm MACTI Campus

ESL 3

M-F 8:30am-12:30pm MACTI Campus

ESL 4

M-F 8:30am-12:30pm MACTI Campus

ESL Advanced

M-F 8:30am-12:30pm MACTI Campus

ESL Multi-level

Sat. 8:30am-12:30pm MOA Campus

ESL 1

M-Th 6:00pm-9:00pm MACTI Campus

ESL 2

M-Th 6:00pm-9:00pm MACTI Campus

ESL 3

M-Th 6:00pm-9:00pm MACTI Campus

ESL 4

M-Th 6:00pm-9:00pm MACTI Campus

ESL Advanced

M-Th 6:00pm-9:00pm MACTI Campus

ESL Multi-level

M-Th 8:30am-12:30pm Joseph Gascon
Elementary

ESL Multi-level

M-Th 1:00pm-4:00pm Joseph Gascon
Elementary

ESL Multi-level

M-Th 8:45am-12:00pm Potrero Heights
Elementary

ESL Multi-level

M-Th 8:45am-12:00pm Bella Vista
Elementary

ESL Multi-level

M-Th 8:45am-12:00pm Winter Garden
Elementary

ESL Multi-level

M-W 6:00pm-9:00pm Schurr High
School

U.S. CITIZENSHIP PREPARATION



FREE
GRATIS
免費

The decision to become a U.S. citizen is an important and personal one. MCAS will help educate and prepare you for the English and Civics tests needed for the interview and the U.S. Citizenship exam.

Students must ENROLL IN PERSON

La decisión de convertirse en ciudadano estadounidense es importante y personal. El MCAS le ayudará a prepararse para los exámenes de inglés y educación cívica necesarios para la entrevista y el examen de ciudadanía estadounidense.

Los estudiantes deben INSCRIBIRSE EN PERSONA



成為美國公民的決定是一個重要且個人化的決定。MCAS 將幫助您學習和準備面試和美國公民考試所需的英語和公民測試。

學生必須 親自報名

In-Person

Sat.	8:30am-12:30pm	MOA Campus
Sat.	8:30am-12:30pm	MACTI Campus
M-F	8:30am-12:30pm	SUVA Elementary
M-F	12:45pm-1:45pm	SUVA Elementary
T,W,Th	6:00pm-9:00pm	MACTI Campus
M-Th	8:30am-12:30pm	Joseph Gascon Elementary
M-Th	1:00pm-4:00pm	Joseph Gascon Elementary

Hyflex (In-Person & Online)

T,Th	6:00pm-9:00pm	MOA Campus
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MCAS *Student Highlight*



"My experience with MCAS has been excellent"

– Eva Gaspar

My name is Eva Gaspar. I am 60 years old, and I was born in Oaxaca Mexico. I am a mother of five adult boys.

I am currently attending Montebello Community Adult School because I have a dream to speak and read English fluently.

I first attended MCAS in 2016 and graduated/ earned my High School Diploma in 2018. I completed English, Algebra, U.S. Government, U.S. History and Economics.

I enrolled again in early 2025, to learn computers. I have already completed Google Workspace and now I am taking Microsoft Word Introduction. My goal is to complete all the Microsoft Office courses with MCAS.

My experience with MCAS has been excellent. I am grateful to be studying here because I have better opportunities for employment. Communicating in English and learning technology is also helping me in my daily life.

The teachers at MCAS are very patient, professional, and knowledgeable. All the people who work in this school are nice and respectful and the facilities are clean and safe.

Together We Rise. Together We Triumph.

Join the MCAS Family. Enroll today!

CAMPUSES

Bell Gardens Adult (BGA) Campus

(323) 887-7955

6119 Agra Street, Bell Gardens, CA 90201

Office Phone Hours:

Monday - Thursday, 8:00am - 4:30pm

Friday, 8:00am - 4:30pm

Administrator: Elvis Carias

carias_elvis@montebello.k12.ca.us

Montebello Adult Career Technical Institute (MACTI Campus)

(562) 927-7759

5840 E. Florence Avenue

Bell Gardens, CA 90201

Office Phone Hours:

Monday - Thursday, 8:00am - 9:00pm

Friday, 8:00am - 3:30pm

Administrator: Elvis Carias

carias_elvis@montebello.k12.ca.us

Site Counselors:

Adriana Viera

viera_adriana@montebello.k12.ca.us

Michelle Duenas

duenas_michelle@montebello.k12.ca.us

Counseling Hours:

Monday / Wednesday / Friday

8:30am - 12:30pm, 1:00pm - 4:30pm

Tuesday / Thursday

5:00pm - 9:00pm

Montebello Adult School (MOA Campus)

(323) 887-7844

149 N. 21st Street, Montebello, CA 90640

Office Phone Hours:

Monday - Thursday, 8:00am - 9:00pm

Friday, 8:00am - 3:00pm

Administrator: Elvis Carias

carias_elvis@montebello.k12.ca.us

Site Counselors:

Adriana Viera

viera_adriana@montebello.k12.ca.us

Michelle Duenas

duenas_michelle@montebello.k12.ca.us

Counseling Hours:

Tuesday / Thursday

8:30am - 12:30pm; 1:00pm - 4:30pm

Monday / Wednesday

5:00pm - 9:00pm

Ford Park Adult School

Currently Closed for Renovation

SATELLITE SITES

Montebello Intermediate School (MOI)

1600 Whittier Boulevard

Montebello 90640

Montebello High School (MHS)

2100 Cleveland Avenue

Montebello 90640

Washington Elementary School (WAE)

1400 W Madison Avenue

Montebello, CA 90640

Winter Gardens Elementary Adult Center (WGE)

1277 S. Clela Avenue

Los Angeles 90022

Schurr Adult School (SHA)

937 Westmoreland Drive

Montebello 90640

Bell Gardens High School (BGHS)

6119 Agra Street, Bell Gardens 90201

Suva Elementary School (SUE)

6740 W. Suva Street, Bell Gardens 90201

Potrero Heights Elementary (PHE)

8026 Hill Dr, Rosemead 91770

GENERAL INFORMATION

SPRING SEMESTER CALENDAR

January 12, 2026 - June 1, 2026

School Holidays and Recess (campus closed)

Martin Luther King Jr. Day	January 19, 2026
Lincoln's Birthday	February 9, 2026
Washington's Birthday	February 16, 2026
Spring Recess	March 27 - April 10, 2026
Cesar Chavez Recognized	March 31, 2026
Local Board Holiday	April 3, 2026
Armenian Genocide Recognized	April 24, 2026
Memorial Day	May 25, 2026
Last Day of School	June 1, 2026
Juneteenth Day	June 19, 2026

SEMESTRE DE PRIMAVERA CALENDARIO

12 de Enero del 2026 - 1 de Junio del 2026

Días feriados, vacaciones y días conmemorativos (Escuela cerrado)

Día feriado - Martin Luther King Jr. Day	19 de Enero del 2026
Día feriado - Lincoln's Birthday	9 de Febrero del 2026
Día feriado - Washington's Birthday	16 de Febrero del 2026
Vacaciones de Primavera	27 de Marzo al 10 de Abril del 2026
Día conmemorativo-Cesar Chavez	31 de Marzo del 2026
Día feriado - Local Board Holiday	3 de Abril del 2026
Día conmemorativo - Armenian Genocide	24 de Abril del 2026
Día feriado - Memorial Day	25 de Mayo del 2026
Ultimo día de clases	1 de Junio del 2026
Día conmemorativo - Juneteenth Day	19 de Junio del 2026

BOARD OF EDUCATION

Montebello Community Adult Schools provide an educational program sponsored by the Montebello Unified School District under the direction of the Board of Education.

Liliana Magaña, President
Jennifer Gutierrez, Vice President
Elizabeth Cabrera, Clerk
Marisol Madrigal Uribe, Member
Carlos Cerdan, Member



Montebello Unified School District

MONTEBELLO COMMUNITY ADULT SCHOOL

149 N. 21st Street
Montebello, CA 90640

(323) 887-784
www.aemusd.com



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