



Severfield

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**LIFE
SAVING
RULES**



The Severfield Life Saving Rules have been developed after a review of the incidents in our business. They must be fully understood and complied with by everyone.

- The Life Saving Rules are a condition of employment and must be followed at all times
- The Rules apply to everybody; all employees, contractors, service suppliers and visitors
- Where you consider a task cannot be carried out safely, do not commence and STOP and ASK

Life Saving Rules are one component of an appropriate identification and sanction policy.

Appropriate investigations and steps will be taken in response to any breach of the rules.

Anyone:

- Knowingly violating a safety rule
- Working or driving under the influence of alcohol or drugs
- Refusing to obey an instruction in the event of imminent danger

May be subject to disciplinary action up to and including termination of employment



6 LIFE SAVING RULES

1 FUNDAMENTALS

Do not carry out a task unless you are trained and authorised to do it. Make sure you assess the risks involved and guard against them. Always wear your PPE and obtain a permit where required.

2 WORK AT HEIGHT

Protect yourself and others against a fall when working at height. Always use fall protection safety equipment when working at heights.

3 CONTROL OF LIFTING OPERATIONS

Ensure all lifting operations are planned and executed safely. Make sure the lifting device is capable of lifting the load. Never allow anyone to be in the drop zone of the load.

4 MACHINE SAFETY

Always make sure the machine is fit for purpose.

5 VEHICLE MOVEMENT

Always follow the traffic rules, wear your seatbelt, keep within speed limits, and do not use hand held phones while driving. Pedestrians must always use designated walkways.

6 MATERIAL STABILITY

Always ensure all material is stable.

FUNDAMENTALS

Do not carry out a task unless you are trained and authorised to do it. Make sure you assess the risks involved and guard against them. Always wear your PPE and obtain a permit where required.

You must:

- Be competent and authorised to perform the task
- Be fit for work and unaffected by drugs and alcohol
- Have assessed the risks associated with the task (SLAM)
- Have the right tools and equipment and ensure that these are in good condition
- Wear and use personal protective equipment (PPE) that is appropriate for the task and in good condition
- Understand whether a permit to work is required before commencing the task. If in doubt, ask your supervisor

If the task or circumstances in which you are working change:

- Stop what you are doing and re-assess the risks





WORK AT HEIGHT

Protect yourself and others against a fall when working at height. Always use fall protection safety equipment when working at height.

You must:

- Never work at any height where there is a risk of injury from falling unless you have fall prevention or protection measures in place
- Ensure there is a person who can instigate an emergency response should you encounter difficulties
- Tether tools when working at height to prevent causing injury to other persons
- Inspect fall protection systems before use and immediately remove damaged equipment from service
- Ensure exclusions zones are in place

CONTROL OF LIFTING OPERATIONS

Ensure all lifting operations are planned and executed safely. Make sure the lifting device is capable of lifting the load.

You must not operate or use any lifting equipment unless:

- You have inspected all lifting equipment prior to use
- The load and reach does not exceed the capacity of the lifting equipment
- All safety devices are working
- Exclusions zones are in place

You must:

- Use tag lines to control suspended loads on site





MACHINE SAFETY

Always make sure the machine is fit for purpose.

You must not operate machinery unless you:

- Perform all required pre-use checks

Never:

- Modify machinery
- Defeat a safety feature

Always:

- Isolate machinery when not in use

VEHICLE MOVEMENT

Always follow the traffic rules, wear your seatbelt, keep within speed limits, and do not use hand held phones while driving. Pedestrians must always use designated walkways.

You must not operate any vehicle or equipment unless you:

- Hold a current and valid license/certification
- Perform all required pre-operation inspections and check equipment is safe to operate
- Adhere to site traffic rules and speed limits
- Ensure all occupants wear seatbelts fitted
- Take appropriate steps to ensure the equipment cannot be operated by unauthorised persons
- Ensure persons and unsecured material and equipment are separated

Never:

- Overload a vehicle or equipment
- Modify a safety feature

Pedestrians:

- Must alert mobile equipment operators to their presence and do not approach without their approval



MATERIAL STABILITY

Always ensure all material is stable.

You must adhere to:

- The appropriate Red Tag/point of work Risk Assessment system in the factories
- Steel stability post procedure on construction sites
- Exclusion zones





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