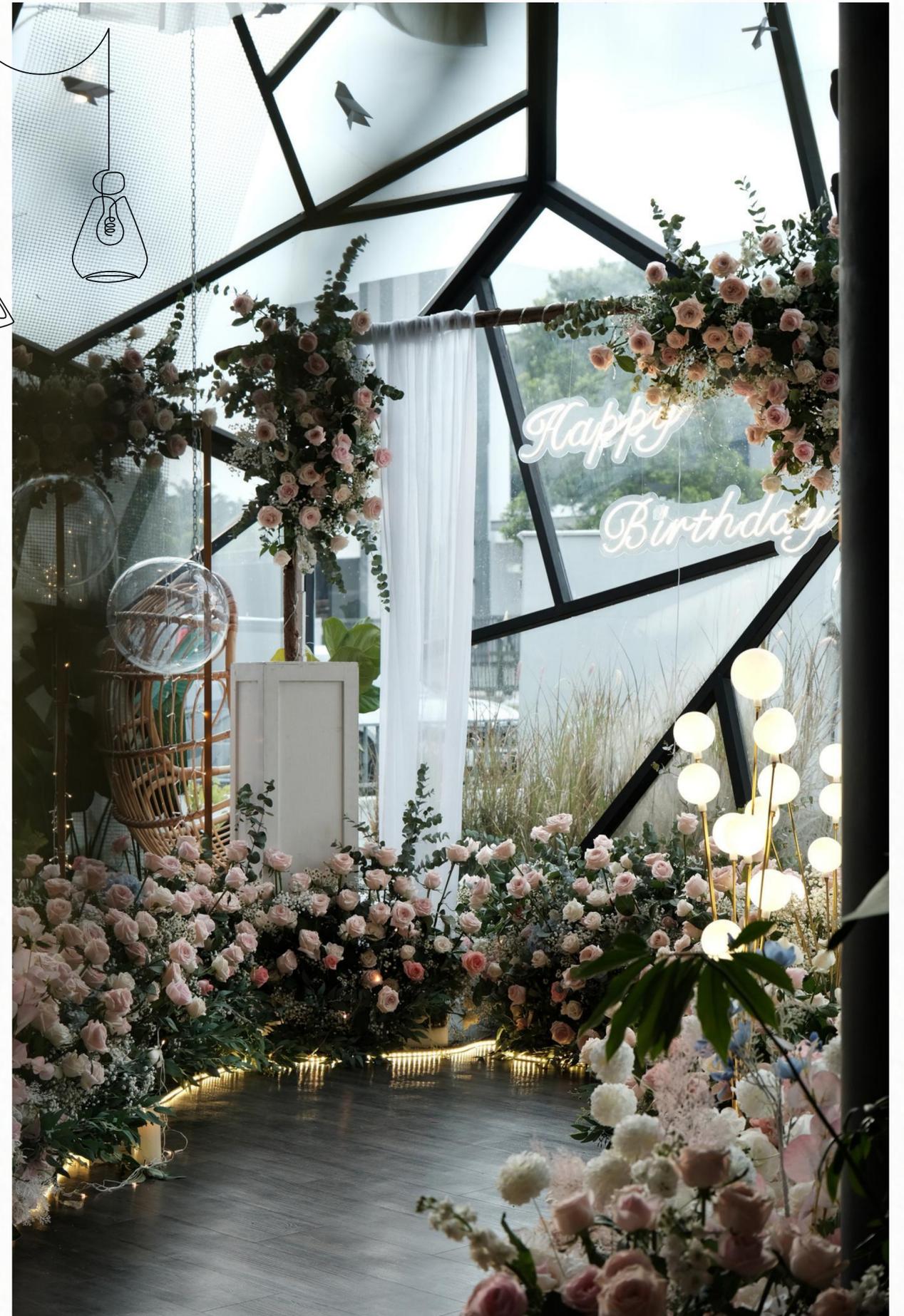


**SPACE HAUS**  
探索自己 · 探索生活

*Lifestyle*  
EVENT SPACE



# Package 1

PRIVATE EVENT

## ✦ Package Fee: RM1500 ✦

- Duration: Total 5 hours usage (3-hour event + 2-hour setup time)
- Capacity: Up to 45 pax (depending on setup)
- Air-conditioned space with a cozy lounge atmosphere
- Cleaning Service: RM500 (Mandatory, refer to cleaning fee policy)
- Exclusive Use: The venue will be reserved for your event, and the public will not be allowed to enter.

### Optional Add-ons (Additional fees apply)

- Extra Time: RM300 for the first hour, RM500 for each subsequent hour.
- Lifestyle Gallery's Living Room Area Usage – RM500.  
Enjoy full access to our stylish Lifestyle Gallery's living room area for the duration of your event. Ideal for creating a more spacious and dynamic event experience.
- Equipment Rentals:
  - Sound system – RM150
  - Projector – RM100

### Additional Services Available (Additional fees apply)

Need extra services to enhance your event? We can arrange:

- Venue Decoration – Transform the space with custom décor tailored to your theme.
- Food & Beverage – Catering options include snacks, full meals, and beverages.
- Live Band – Elevate the ambiance with professional live music.
- Photographer & Videographer – Capture your special moments professionally.
- Beer Truck – Enjoy fresh draft beer served on-site for a lively gathering.

♥ Terms & Conditions: Kindly refer to the Disclaimer on the last page for full details on booking policies, cancellation & refund terms, venue rules, and liability disclaimers.



# Package 2

## WORKSHOP

Looking for the perfect spot to run your workshop? Our beautifully designed, air-conditioned venue offers a welcoming atmosphere, whether you're hosting a small, intimate session or a full-day event. Plus, we help you attract more participants by promoting your event on our social media!

### ✨ What's Included?

- Comfortable space for up to 15 participants (flexible setup)
- Herbal Tea Self-Service Station (for 15 pax, extra RM10/pax)
- Choice of venue: Café area, Workshop Area or our Lifestyle Gallery's Living Room Area
- Workshop essentials – Projector, Sound System, Whiteboard (available upon request)
- Extra exposure – We'll promote your workshop on our social media & lifestyle gallery
- Open for public walk-ins – A chance to welcome new participants and grow your audience!

### 🕒 Package Options

- 3-Hour Workshop – RM600
- 6-Hour (Half-Day) – RM1000
- 9-Hour (Full-Day) – RM1500

### 🌿 More than just a venue – it's an experience!

Our space is designed to feel warm, inviting, and inspiring, so you and your participants can connect, create, and share ideas effortlessly.

✉️ Ready to host your workshop? Let's make it happen!



This venue rental agreement is provided by Spazehaus ("we," "our," or "us"). By booking and using our venue, the client ("you","your") agrees to the following terms and conditions:

1. Booking & Payment Policy

- To secure your booking, a RM500 non-refundable booking fee is required.
- The remaining balance RM2000, including the venue fee (RM1500) + cleaning fee (RM500) + RM500 refundable security deposit, must be fully settled at least 14 days before the event date.
- If payment is not completed by the deadline, we reserve the right to cancel the booking without refunding the booking fee.

2. Security Deposit (RM500)

- A RM500 refundable security deposit is required along with the final balance payment.
- After the event, we will refund the security deposit within 7-14 business days via bank transfer, provided no damages occur, no policy violations are made, and the venue is left clean and in its original condition.
- If any damages exceed RM500, the client is responsible for additional costs.

3. Venue Usage & Setup Options

- Package Fee: RM2000 (RM1500 venue rental + RM500 cleaning fee) for 5 hours usage.
- Maximum capacity: Up to 45 pax (depending on setup arrangement). If large-scale decorations or installations restrict movement, we recommend limiting guest count to 20-30pax for seating arrangements.
- Additional Charges:
  - Extra Time: RM300 for the first hour, RM500 for each subsequent hour.
  - Lifestyle Gallery's Living Room Area Usage: RM500 (Full access for 5 hours). It's perfect if you need a more private or separate space for additional activities or a different ambiance. It is also ideal for events that require a secondary space beyond the café/lounge area.
  - Equipment Rentals: Sound System: RM150 ; Projector: RM100

4. Cleaning Fee & Responsibilities

- The RM500 mandatory cleaning fee included in the total booking fee covers standard post-event cleaning.
- Clients must ensure basic cleanliness. Any excessive cleaning required beyond standard maintenance (e.g., heavy stains, decoration trash left behind) may result in additional charges deducted from the security deposit.

5. Cancellation & Refund Policy

- 14 days or more before the event → Full refund of any amount paid, except for the RM500 non-refundable booking fee.
- 14 days or less before the event → No refund of any payments made, except for the RM500 refundable security deposit.
- Refunds (if applicable) will be processed within 7-14 working days via bank transfer.

6. Venue Rules & Restrictions

- No smoking inside the venue.
- Outside food & beverages are allowed but must be cleaned up properly.
- No excessive noise, or disturbance to surrounding businesses.
- Open flames, fireworks, hazardous materials or illegal activities are strictly not allowed inside the venue.
- The client is responsible for any damages caused by attendees.

7. Third-Party Decorators, Caterers & Event Planners

- We does not provide in-house decoration, catering, or event planning services. However, we can recommend third-party vendors upon request.
- We are not responsible for the quality of services provided by third-party vendors
- Clients may engage their own decorators, caterers, or event planners, but they must inform us in advance, as pre-event coordination may be required.
- Clients are fully responsible for ensuring their vendors comply with our venue rules and policies..
- All decorations must be installed and removed without causing damage to walls, floors, or furniture. Only removable adhesives are allowed.

8. Liability Disclaimer

- We are not responsible for any accidents, injuries, lost/stolen belongings, or damages caused by guests during the event.
- Clients must ensure all attendees adhere to safety guidelines and event policies.

9. Force Majeure & Final Authority

- We are not liable for cancellations or disruptions caused by unforeseen circumstances such as natural disasters, government restrictions, or emergencies.
- The venue reserves the right to amend these terms or cancel bookings due to violations of policy or unexpected issues.

**SPAZEHAUS**  
*Disclaimer*