

Open Call European Action Week 2026

List of questions to prepare for registration

1. About you

We would first like to get to know you a little better. Tell us a bit about your background, your work, and the context you are coming from.

Name of person / group / organisation*

Type of applicant*

- Individual
- Group / collective / initiative
- Association / non-profit organisation
- Office / planning office
- Company
- University / educational institution
- Research institution
- Municipality / public institution
- Cultural institution
- Artistic / design practice
- Other: _____

Where are you based or active?*

Max. 300 characters

(i) City, region, country, or digital field of activity.

Short description of you / your group*

Max. 300 characters

(i) Who are you, what do you work on, how are you organised, and what defines your work?

Website / Social Media / Other Links

(i) Please share any relevant links to your website, social media profiles, or other pages.

2. About your proposed action

Now we would like to hear about your idea. Your action does not need to be fully developed or planned in every detail yet — what matters most at this stage is that the core idea, your motivation, and the general direction of the action become clear. There will be room for it to take shape and develop further along the way.

Working title of the action*

Max. 100 characters

(i) Please give your action a short provisional title that describes its content or aim.

Format of the action*

(i) Which formats best describe your action? Multiple selections are possible.

- Workshop / seminar
- Exhibition
- Walk / tour / guided walk
- Talk / presentation / panel
- Hands-on / building / making
- Participatory format / game / interactive format
- Performance / artistic intervention
- Film / screening
- Conversation / exchange
- Networking / community event
- Intervention / action in public space
- Other: _____

Short description of the action*

Max. 300 characters

(i) Summarise your action in a few engaging sentences: What is it about, what is planned, and what makes it special? The description should spark curiosity and encourage people to read more.

3. Location and timing

This section is about the planned setting of your action: where it will take place and when during the European Action Week you expect it to happen. Even if not everything is fixed yet, some initial information will help us with the overall planning and coordination.

Planned location / city / region*

Max. 300 characters

(i) Please describe where your action is planned to take place — for example in which city, region, or specific location. If it is planned as an online or hybrid format, please let us know here as well. All formats are welcome, with a particular interest in in-person actions.

When do you expect the action to take place within the European Action Week (5–13 September 2026)?*

Max. 300 characters

(i) Please indicate when your action is likely to take place — for example a date, a time frame, or a preferred slot. Information such as daytime, evening, weekend, or recurring is also helpful.

4. Audience, accessibility, and participation

This section is about who you would like to reach with your action and how you plan to make participation possible.

Who is your action aimed at?*

Max. 300 characters

(i) Please describe briefly who you would like to address with your action — for example local residents, professional audiences, students, public administration, young people, children, older people, or the broader public.

How do you take accessibility and participation into account?*

Max. 500 characters

(i) Please describe how you plan to make your action as accessible and inclusive as possible. You are welcome to address aspects such as reduced barriers or accessibility, plain language, multilingualism, child-friendliness and childcare, awareness, financial accessibility, or how you aim to reach groups that have so far been underrepresented.

5. Relevance and impact

This section is about why your action matters in your context and what it could help bring about.

Why does this action matter in your context, and what do you hope it will set in motion?*

Max. 500 characters

(i) Please tell us why your action is relevant for you, your place, or your community, and what impact you hope it will have. You are welcome to share which local issues, needs, or potentials it responds to, why taking part in the Action Week matters to you, and what you would ideally like to spark through it.

7. Contact details and optional additional context

Please share the contact details of one person we can reach easily with follow-up questions and further communication.

Name of contact person*

Email address*

Phone number / Telegram handle

Optional, but appreciated

Are you a for-profit organisation or a larger established institution?*

Yes

No

Is there any context you would like us to be aware of in order to better understand your submission and support needs – especially regarding structural barriers, discrimination, or underrepresentation?

Max. 300 characters

8. Final notes and staying in touch

To wrap up, we have a few final questions.

I agree to being contacted and to the processing of my / our information as part of the open call*

How did you hear about the open call?

Is there anything else you would like to share with us?

Max. 300 characters
