NDEC
WIKIMEDIA
BOOTCAMP 2024

Handbook
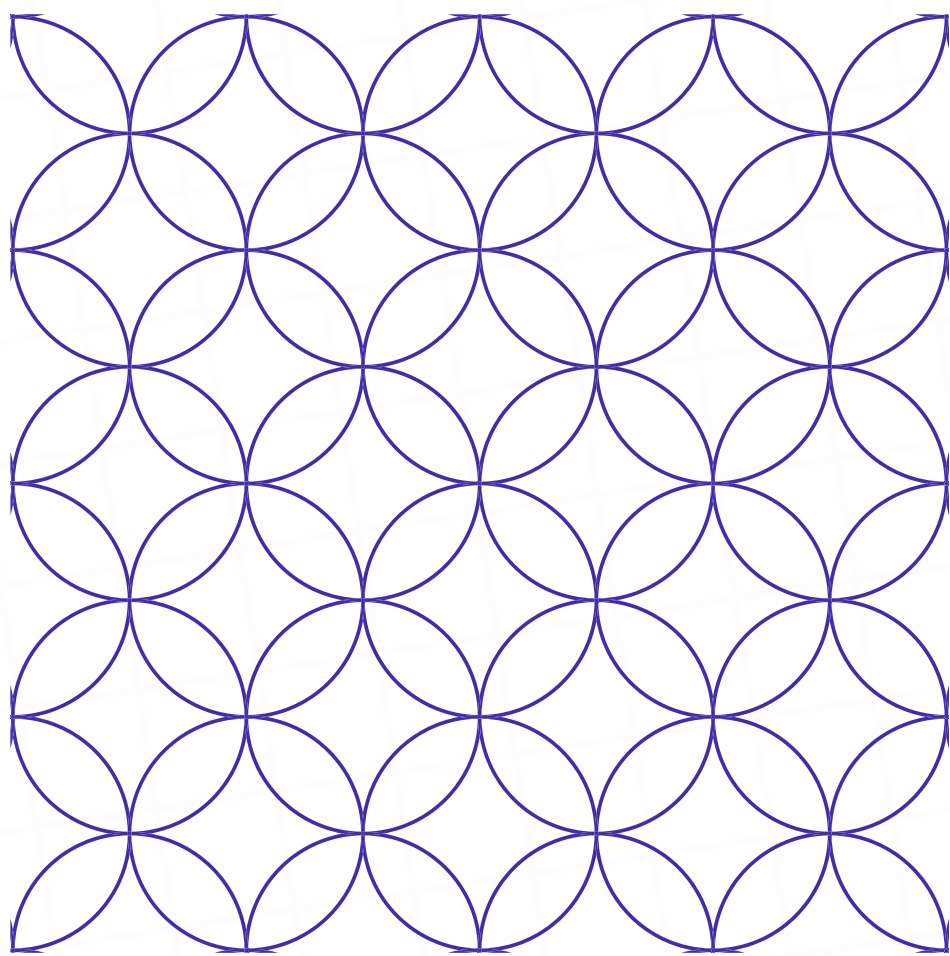
Contents

NDEC Wikimedia Bootcamp 2024 is the 2024 edition of the annual Wikimedia Bootcamp of **Notre Dame English Club**.

This two weeks long bootcamp serves as the outreach and recruitment campaign of NDEC Wikipedia Editorial and Research Team – the specialized Wikimedia team of Notre Dame English Club. Participants get familiar with Wikipedia, it's sister projects and the vibrant global community behind the Wikimedia movement.

This bootcamp includes two major parts – series workshops and hands-on activities. We have an Edit Challenge as the hands-on activity this year.

This handbook is intended to be a complete guideline for the participants of this event.

Important Dates *

Registration Starts   April 15, 2024

Registration Ends   April 22, 2024

First Workshop (In Person)   April 24, 2024

Second Workshop (Online)   April 27, 2024

Third Workshop (Online)   April 30, 2024

Edit Challenge Starts   May 1, 2024

Edit Challenge Ends   May 7, 2024

*Dates can be changed due to unavoidable situations and all the participants will be notified via email if any such situation arises

Eligibility

You must be a student of **HSC 2025 batch** of Notre Dame College, Dhaka, Bangladesh to join this bootcamp.

If you don't fulfill this criteria, and want to join the bootcamp, you can reach out to the Executive Committee members of NDEC WERT to let us know about your interest. Send an email to **ndec_research@googlegroups.com**

Registration

There is a registration fee of **50 Bangladeshi Taka**.

NDEC will set up payment booths at the Notre Dame College campus for registration purposes. Registration will commence on April 15, 2024, and conclude on April 22, 2024.

Follow the process depicted in the following pages to ensure your registration for the bootcamp.

Step-1: Payment

Visit the payment booth of **NDEC Wikimedia Bootcamp 2024** at the college campus. The booth will be setup in front of Fr. Ganguli Building and Fr. Timm Building, and may change place according to the needs.

Provide necessary information at the payment booth. Double check your entry to make sure that every information is correct.

Pay the registration fee. The payment booth representative will give you a payment confirmation slip. Make sure that the representative signs the slip and tick the "Paid" checkbox. Preserve this slip carefully for the program.

Step-1: Payment

The Payment Confirmation Slip should look like the following with your details filled. It should also contain the signature the payment booth representative and the "Paid" checkbox should be ticked.

Step - 2 : Online Registration

Once the payment is done, you can start the online registration process.

For online registration, kindly visit the following link and ensure to fill out the form accurately.

https://forms.gle/WvSXrtwvHNWgmaj19

Please ensure to enter your email address correctly in the form. You will receive all updates and notifications regarding this bootcamp via email.

Please check your email regularly during the bootcamp, you'll receive all updates in your email.

Step - 2 : Online Registration

After you submit the registration form online, our team will take a few hours to verify your payment and confirm your registration.

You'll receive an email with the subject "*You have been added to NDEC Wikimedia Bootcamp*". The body of the email should contain the following text:

"*Welcome to NDEC Wikimedia Bootcamp. If you are receiving this message, your registration has been successfully completed for the 2024 edition of the Bootcamp.*

If you have any question about the bootcamp, send it to "ndec_bootcamp@googlegroups.com" or keep this email address in cc."

Step - 2 : Online Registration

If you receive the email, then Congratulations!

Your registration has been completed successfully.

If you don't receive the email within two days after submitting the online registration form, contact us using the phone numbers listed on your payment confirmation slip.

Series Workshops

The First Workshop

The first workshop is scheduled for **April 24, 2024, starting at 12:05 pm Bangladesh Standard Time** and lasting approximately two and a half hours.

The workshop will be held in person at Notre Dame College, Dhaka, Bangladesh. The exact room number will be shared with participants via email prior to the workshop.

The First Workshop

There is a contingency time for the first workshop. It is at **8:00 pm on April 24, 2024 Bangladesh Standard Time, online**.

Participants with lab schedules overlapping the in person workshop timing can leave before their lab. The first workshop will be repeated online during the contingency time for these participants; link will be shared via email. Those who attended the first workshop in person need not join the repeat session, but if they want to go through the content again, they are most welcome!

The First Workshop - Materials

The slide deck for the first workshop can be found here:

https://www.canva.com/design/DAGA9aUc9XE/4tIAia2SROhTTANCyfIWTg/view

Homework

The Wikipedia Adventure

The First Workshop - Materials

Some more reading materials

- <u>What is a Wiki?</u>
- <u>Meet Steven!</u>
- <u>What Forbes says about the Wikimedia Movement</u>
- <u>How a ragtag band created Wikipedia</u>
- <u>How the Wikimedia Foundation makes money</u>

The Second Workshop

The second workshop is scheduled for **April 27, 2024, at 7:30 pm Bangladesh Standard Time**, and will last for two and a half hours.

In case the second workshop cannot be conducted at the scheduled time, we have a contingency plan for **April 28, 2024, at 7:30 pm Bangladesh Standard Time**. Participants will be notified via email beforehand if there are any changes.

The Second Workshop - Materials

The slide deck for the second workshop can be found here:

https://www.canva.com/design/DAGA-mdDQcg/CZE90t-Yhalvr6kcGl0XRw/view

The Second Workshop - Materials

Some more reading materials

- NASA using Mediawiki!
- What Wikipedia is not!
- Basic syntaxes to edit Wikipedia or any other wikimedia wiki

The Third Workshop

The third workshop is scheduled for **April 30, 2024, at 7:30 pm Bangladesh Standard Time**, and will last for two hours.

In case the third workshop cannot be conducted at the scheduled time, we have a contingency plan for **May 1, 2024, at 7:30 pm Bangladesh Standard Time**. Participants will be notified via email beforehand if there are any changes.

The Third Workshop - Materials

The slide deck for the third workshop can be found here:

https://www.canva.com/design/DAGBLXikrtI/2qZOKZ4-i5uiYBlH4D8A2Q/view

The Edit Challenge

The Edit Challenge is set to start on **May 1, 2024**, and conclude on **May 7, 2024**. Any alterations to this timeline will be communicated to participants via email.

Participants have to make at least 150 edits to win the edit challenge. Every participant completing the edit challenge will receive a printed certificate.

Contact the organizers!

- If you need to ask any questions related to the bootcamp contents or stuck with anything, ask at *ndec_bootcamp@googlegroups.com*
- If you want to reach out to the Executive Members of NDEC WERT with any question, send a quick mail to *ndec_research@googlegroups.com*
- There is a facebook group just for your questions! Join now: *https://www.facebook.com/groups/936171920243454*
- You can also make phone calls to the numbers mentioned in the payment confirmation slip.

Trust and Safety

- Ensuring the safety of our participants is our foremost concern at NDEC WERT. If at any point you feel unsafe, please reach out to us using any of the contact methods listed on the "Contact" page of this handbook. The "Legal and Advocacy" wing of NDEC WERT will take care of the trust and safety aspects of this bootcamp.

- If you find any interaction with a Wikimedia community member uncomfortable, please don't hesitate to reach out to us. You can directly email the NDEC WERT Director of Legal and Advocacy at *i.h.iftee71@gmail.com*.

Trust and Safety

- If you sense imminent physical harm from any Wikimedia community member and NDEC WERT officials are not available to provide real time support, immediately reach out to the Wikimedia Foundation Trust and Safety team via *emergency@wikimedia.org*

NDEC WERT

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