

MEETING WITH GS CLUB MODERATORS

SEPTEMBER 7, 2023 | 3:30 PM
PADRE PIO CONFERENCE ROOM





OPENING PRAYER

MR. JOHN MICHAEL C. UBAY



ENERGIZER

MRS. MAY D. EARNSHAW





GRADE SCHOOL CLUBS

ACADEMIC YEAR 2023-2024



SCOUTING



KINDER LANGKAY LEADERS KID SCOUTS



LANGKAY Joy
Teacher Kaye



LANGKAY Love
Teacher May



SCOUTING



GRADE 1 KAWAN LEADERS



**Kawan Humility
Teacher Me-ann**



**Kawan Service
Teacher Dannah**



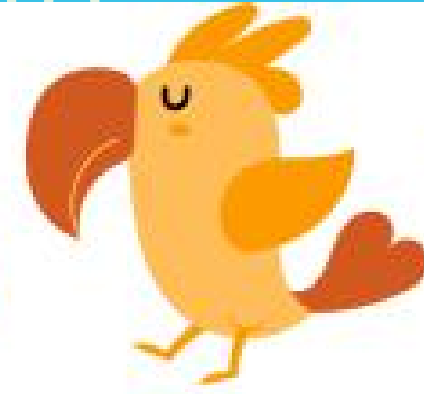
**Kawan Simplicity
Teacher Juliet**



SCOUTING



GRADE 2 KAWAN LEADERS



**Kawan Counsel
Teacher Marilaine**



**Kawan Knowledge
Sir Victor**



**Kawan Piety
Teacher Jezzel**



SCOUTING



GRADE 3 KAWAN LEADERS



Kawan Compassion
Teacher Gina



Kawan Forgiveness
Sir Esh



Kawan Patience
Teacher Aven



SCOUTING



Sir Erwin

**BSP Moderator/ Overall
Chairman of the LSM
Scouting Movement**



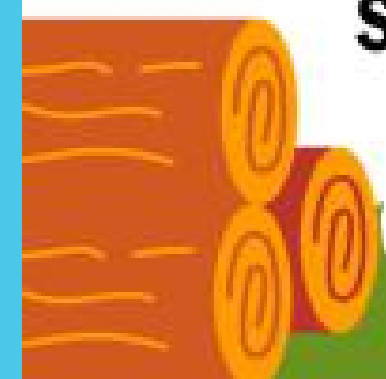
Teacher Marian

**Institutional Scouting
Coordinator**



Mr. Ariz

**Institutional Scouting
Head**



ADVOCATES CLUSTER



○○○



SIR ERWIN



TEACHER JANETH



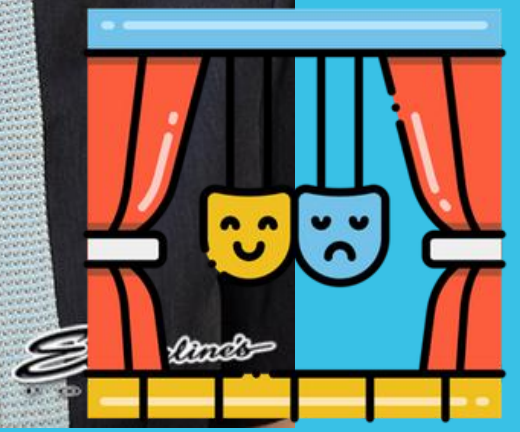
SIR MARK



ARTISTS CLUSTER



ooo



TEACHER ELLA



SIR JM

SPORTSMEN CLUSTER



○○○



SIR JARDIN



SIR RICHARD

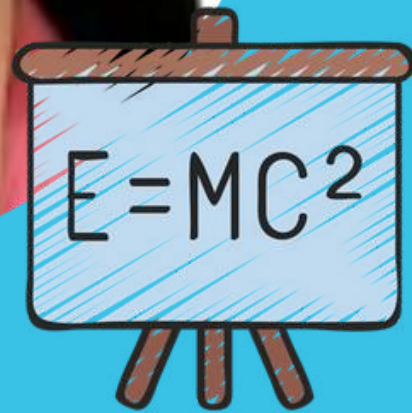


SIR LUIS

WIZARDS CLUSTER



○○○



TEACHER JANINE

SIR JIMWELL

TEACHER SIENA



LSM CLUB CLUSTERS



SCA MOTTO

Four Club Clusters

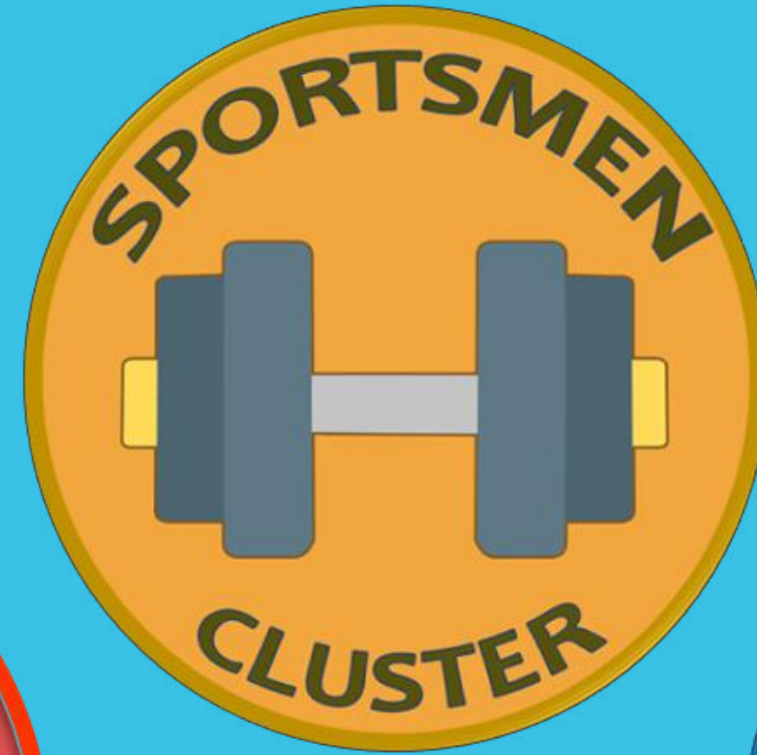


LSM CLUB CLUSTERS



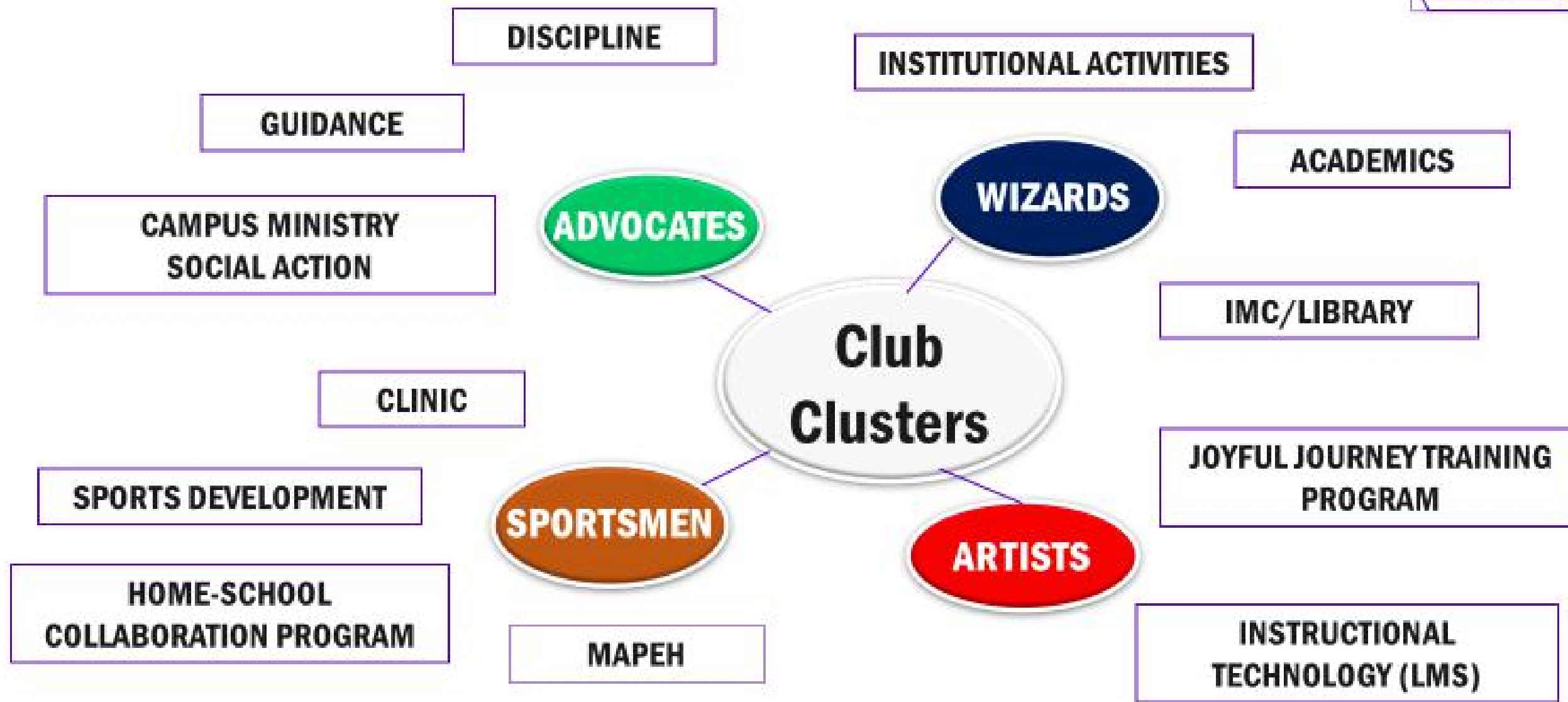
Empowering the Youth Today
to Become Authentic Christian Leaders

ARTISTS | ADVOCATES | SPORTSMEN | WIZARDS





THE STUDENT CLUB INTEGRATION WEB



STRATEGIES TO ENRICH AND REINFORCE INTEGRATION IN CLUBS AND ORGANIZATIONS THROUGH INVOLVEMENT OF COMMUNITY RESOURCES AND OTHER SCHOOL PROGRAMS

- **ELEVATE THE LEVEL OF COLLABORATION WITH A MINIMUM OF ONE SCHOOL PROGRAM/UNIT/OFFICE.**
- **FOSTER A DYNAMIC PARENT/ALUMNUS MENTORING ACTIVITY .**
- **MAXIMIZE THE UTILIZATION OF OUR COMMUNITY'S HUMAN AND MATERIAL RESOURCES.**
- **COLLABORATE WITH ANOTHER CLUB OR CLUSTER WITHIN THE SCHOOL TO CREATE A CLUSTER MENTORING ACTIVITY.**
- **ORGANIZE A MEANINGFUL SOLIDARITY ACTIVITY THAT CENTERS ON ACTS OF SERVICE, PARTICULARLY BENEFITING OUR PARTNER COMMUNITIES.**
- **PROMOTE STUDENT EMPOWERMENT THROUGH STUDENT-LED ACTIVITIES, WITH THE AIM OF HAVING A MAJORITY, IF NOT ALL, INITIATIVES INITIATED AND MANAGED BY STUDENTS THEMSELVES.**
- **EXPAND ON THE USE OF COMMUNITY RESOURCES BY ACTIVELY INVOLVING PARENTS, ALUMNI, LOCAL EXPERTS, ARTISTS, PROFESSIONALS, AND VOLUNTEERS IN THE CLUB PROGRAMS.**
- **ESTABLISH A PEER-TO-PEER MENTORSHIP PROGRAM WHERE OLDER CLUB MEMBERS MENTOR YOUNGER ONES.**



On CONDUCT OF ACTIVITIES



- a. **On Club Routine:** Start and end the session promptly, maintaining a clean and organized environment. Ensure technical setup is functional and create a positive atmosphere. Keep track of attendance effectively.
- b. **On Integration of Christian Leadership/Values:** Design activities that foster a connection to Christian values, including prayer before and after the meeting. Incorporate discussions on Gospel Brotherhood, Marian Spirituality, and Christian Leadership, allowing members to exemplify these values through your activities.
- c. **On Student Empowerment:** Encourage members to take on leadership roles and responsibilities. Foster an environment where their ideas and suggestions are valued.
- d. **On Involvement of School Resources and Integration:** Integrate resources from the school and collaborate with other programs. Show a connection between club activities and other school initiatives.
- e. **On Scheduled Activity:** Ensure well-executed and engaging student-centered activities.
- f. **On Moderator's Role:** Demonstrate expertise in handling the club, maintain a respectful demeanor, manage member behavior effectively, and exhibit enthusiasm.



SCHEDULE OF ACTIVITIES



GRADE SCHOOL

MONTH	DATE
FIRST QUARTER	
AUGUST	11 (Club Orientation) 25 FTC (FIBA)
SEPTEMBER	8 (Election of Officers) 22- EXAM DAY 29* Special Club Day (Advocates Mentoring Day)
SECOND QUARTER	
OCTOBER	13 (Artists Mentoring Day) TBA- Scouting Investiture 27 - NO CLASSES
NOVEMBER	10 Club Observation 24 (Sportsmen Mentoring Day)
THIRD QUARTER	
DECEMBER	8-CLUSTER SOLIDARITY (SPORTSMEN and WIZARDS) 22- CHRISTMAS BREAK
JANUARY	12 15-16 PAASCU* 26 (Wizards Mentoring Day)
FEBRUARY	23 CLUSTER SOLIDARITY (ARTISTS and ADVOCATES)
FOURTH QUARTER	
MARCH	8 22 CHRISTIAN LEADER'S DAY

ON MAKING THE OPERATIONAL PLAN



1st Quarter: I AM A CATHOLIC CHRISTIAN LEADER.

In everything I do, I put God first. (Love for Prayer/Holiness)

Objective/ Goal (Purpose)	Activities/Strategies (Process and Experience)	Linkage/ Integration	Expected Output/ Acquired Skill	Evaluation Scheme/ Success Indicator (Significance)
<p>At the end of the club session, the members are expected to:</p> <ol style="list-style-type: none"> 1. 2. 3. 	<p>A. Preliminary Activities</p> <ol style="list-style-type: none"> 1. Checking of Attendance 2. Opening Prayer 3. Motivation/ Icebreaker <p>B. Activity Proper (Provide an outline of your strategies with brief explanation. Include guidelines and instructions for materials, transferring of venues,</p>	<p>1st Formative Period Core Value</p> <ul style="list-style-type: none"> • Gospel Brotherhood <p>Franciscan Value/s</p> <ul style="list-style-type: none"> • <p>21st-Century Skills</p> <ul style="list-style-type: none"> • <p>SGD/ Laudato Si Goals</p> <ul style="list-style-type: none"> • 		



on CLEARANCE Requirements

- MODERATOR'S PROFILE SHEET
- LIST OF CLUB MEMBERS (FINAL LIST) & OFFICERS
- 2023-2024 ACCOMPLISHMENTS AND DOCUMENTATION OF ACTIVITIES
- *KINDLY UPLOAD THE FOLLOWING TO YOUR CLUB GOOGLE DRIVE QUARTERLY:
DOCUMENTATION OF ACTIVITIES-DETAILS AND PHOTOS OF TRAINING, INVOLVEMENT OF COMMUNITY RESOURCES, CULMINATING ACTIVITY, INSIGHTS, REFLECTION FROM MEMBERS AND/OR MODERATOR, ETC.)
- GENERAL INFORMATION ABOUT THE CLUB AND ACCOMPLISHED OPERATIONAL PLAN/ CLUB PROGRAM -DESCRIPTION, OBJECTIVES, GOALS ACTIVITIES
- -HIGHLIGHT HOW THE CLUB PROMOTED CHRISTIAN LEADERSHIP AND STUDENT EMPOWERMENT, FRANCISCAN VALUES, LINKAGES TO RESOURCES (HUMAN/ MATERIAL), CURRENT EVENTS, 21ST-CENTURY SKILLS, LAUDATO SI GOALS, SUSTAINABLE DEVELOPMENT GOALS
- CLUSTER MENTORING DAY FOLDER- CERTIFICATE, DOCUMENTATION, REFLECTION OF MEMBERS
- STUDENTS' AND MODERATOR'S EVALUATION OF ACTIVITIES
- ATTENDANCE RECORD OF MEMBERS
- CLUB GRADES
- E-PORTFOLIO OF CLUB ACTIVITIES
- BSP MANUALS AND BORROWED MATERIALS



E-PORTFOLIO



- **TABLE OF CONTENTS**
- **GENERAL INFORMATION ABOUT THE CLUB**
- **MODERATOR'S PROFILE**
- **SPECIAL TRAINING/ INTERESTS RELATED TO CLUB HANDLED / PROFESSIONAL DEVELOPMENT OPPORTUNITIES YOU PURSUED DURING THE YEAR TO ENHANCE YOUR SKILLS AS A MODERATOR**
- **PERSONAL MISSION STATEMENT**
- **LIST OF CLUB OFFICERS**

- **2023–2024 ACCOMPLISHMENTS- DOCUMENTATION AND NARRATIVE OF THE BEST ACTIVITIES / INCLUDE TESTIMONIALS OR QUOTES FROM CLUB MEMBERS REGARDING THEIR EXPERIENCES AND THE IMPACT OF THE CLUB ON THEIR PERSONAL GROWTH AND DEVELOPMENT/ EVIDENCE OF COLLABORATION, INITIATIVES, TIE-UP PROJECTS / COMMUNITY OUTREACH AND IMPACTS, CLUSTER MENTORING ACTIVITY**

- **COMMUNITY ENGAGEMENT-DETAIL ANY EFFORTS TO ENGAGE WITH PARENTS, ALUMNI, OR OTHER COMMUNITY MEMBERS IN SUPPORT OF THE CLUB'S ACTIVITIES**
- **INNOVATIVE PRACTICES AND SUSTAINABILITY INITIATIVES**
- **CLUB EVALUATION-INCLUDE FEEDBACK FROM CLUB MEMBERS AS WELL AS YOUR OWN EVALUATION OF THE CLUB'S PERFORMANCE, HIGHLIGHTING AREAS FOR IMPROVEMENT**
- **PRESIDENT'S REFLECTION**
- **MODERATOR'S REFLECTION**



ON CLUB GRADES



Submission of First Quarter Club Grades-
September 11-19, 2023

	A	B	C	D	E	F	G	H	I	J	K	L
1	LOURDES SCHOOL OF MANDALUYONG											
2	GRADE SCHOOL STUDENT ACTIVITIES											
3	<i>"Empowering the Youth to Become Authentic Christian Leaders"</i>											
4												
5	OFFICIAL CLUB GRADE TEMPLATE											
6												
7	(Note: Please e-mail this template using the filename: Club Grades_Quarter_ClubName at studentactivities@lsm.edu.ph)											
8												
9	Club Name:		Term	FIRST								
10	Moderator:		SY	2023-2024								
11					Criteria							
12	Count	Name	Grade	Section	Participation (50%)	WS	Attendance (30%)	WS	Conduct (20%)	WS	Final Grade	Letter Equivalent
13	1					0.00		0.00		0.00	0.00	NI
14	2					0.00		0.00		0.00	0.00	NI
15	3					0.00		0.00		0.00	0.00	NI
16	4					0.00		0.00		0.00	0.00	NI
17	5					0.00		0.00		0.00	0.00	NI
18	6					0.00		0.00		0.00	0.00	NI
19	7					0.00		0.00		0.00	0.00	NI
20	8					0.00		0.00		0.00	0.00	NI
21	9					0.00		0.00		0.00	0.00	NI
22	10					0.00		0.00		0.00	0.00	NI
23	11					0.00		0.00		0.00	0.00	NI
24	12					0.00		0.00		0.00	0.00	NI
25	13					0.00		0.00		0.00	0.00	NI
26	14					0.00		0.00		0.00	0.00	NI
27	15					0.00		0.00		0.00	0.00	NI
28	16					0.00		0.00		0.00	0.00	NI



Club grades will be encoded
by the CLASS ADVISER in
Data Mobility.





KINDLY ACCOMPLISH THE MODERATOR'S PROFILE SHEET AND OPERATIONAL PLAN FOR THE FIRST QUARTER BETWEEN SEPTEMBER 8 TO 15, 2023.



PLEASE ACCOMPLISH THE 2ND QUARTER PLANS BEFORE IMPLEMENTATION.

Election of Gr. 4-6

Club Officers

2nd Club Session

September 8, 2023 |
Friday



Empowering the Youth Today
to Become Authentic Christian Leaders

ARTISTS | ADVOCATES | SPORTSMEN | WIZARDS

POSITIONS

The club shall elect the following positions:

- ✓ President
- ✓ Vice-President
- ✓ Secretary
- ✓ Treasurer
- ✓ Public Information Officer (PIO)
- ✓ 1 Peace Officer

Tasks and Responsibilities of Club Officers

☑ **President**

Over-all in-charge of planning, implementing and facilitating the activities; assists the moderator in accomplishing the Operational Plan, assigns member who will make the documentation of the day

☑ **Vice-President**

Assists the Moderator and club president in managing the club; checks and maintains the orderliness of the venue; collects reply slips, borrows and returns materials, assumes the role of the president when he is absent



Tasks and Responsibilities of Club Officers

☑ **Secretary**

Checks the attendance of the members; assists the Moderator in keeping the record of attendance; , record keeper of circular letters

☑ **Treasurer**

Handles financial matters related to the programs and events of the club; collects fees, dues, etc. and submits a financial report to the moderator; in charge of compiling all documented events and activities

***No Auditor**



Tasks and Responsibilities of Club Officers

☑ **Public Information Officer**

Prepares a directory of the club members; in-charge of updating the members of their respective assignments for the next meeting; in charge of securing the venue, prepares letters, requests and meets with the Principal and or OSA if needed; prepares a short description and summary of each club activity; updates the club e-portfolio

☑ **Peace Officer**

Ensures discipline during club meetings; checks who leaves the venue during meetings; in-charge of turning off the lights, the cleanliness of the venue after each club meeting; secures materials; serves as baggage custodian



Mechanics

- 1. Students will nominate at least three (3) candidates for each position.**
- 2. Students will vote for the candidate who they believe is the most fitting for the position.**
- 3. The candidate who receives the most votes will become the officer for the position they were nominated for.**
- 4. Moderators must ensure that all club members who are present will vote.**
- 5. Encode the names of the elected officers in the form.**



Get the complete name and section of club officers and encode in the document.

Inform them that they will join the oath-taking of officers in October.



LIST OF CLUB OFFICERS



		List of Club Officers							
CLUSTERS	CLUBS	President		Vice President		Secretary		Treasurer	
		Name	Grade and Section	Name	Grade and Section	Name	Grade and Section	Name	Grade and Section
ADVOCATES	Boy Scouts								
	Cucina di Francesco								
	Fun Lover of Jesus								
ARTISTS	Poverello Playhouse								
	St. Francis Artists								
SPORTSMEN	Aqua Francesco								
	Basketball								
	Dodgeball								
WIZARDS	Junior Einstein								
	LSM Digital Explorers								
	Woodpushers (Chess)								





ON ATTENDANCE

- **Kindly dismiss your members on time.**
- **Synchronize with the official time.**
- **Monitor your members' attendance and use the Attendance Record.**
- **Empower the secretary to record the attendance of the members.**





on venue

In anticipation of potential rain, ensure your club's venue is prepared. If weather conditions require, be ready to relocate to indoor venues and have an alternative activity planned that will effectively showcase your club's program.



Please inform the OSAC ahead if you wish to transfer to a different venue that is most suitable for your activity.

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on **PLANNED AND UNPLANNED** **ABSENCES**

Please ensure you notify the OSA Coordinator (OSAC) of your intended absence from the scheduled club session at least one day in advance. Additionally, kindly prepare the necessary materials and activities for your substitute.





ON SUBSTITUTION FEE

Compensation for a substitute moderator will come from the Accounting Office, not from the club moderator.





on CLUB MODERATOR'S Fee

1,000.00/ month -LSM Employee

1,300/ month-Guest Moderator



**August and September Club Fees
to be released on October 15, 2023**





TOP 5 MOST PREFERRED CLUBS

1. **BASKETBALL**
2. **DODGEBALL**
3. **MIND MASTERS**
4. **DIGITAL EXPLORERS**
5. **BSP SCOUTING**



SPECIAL ASSIGNMENTS

CLUSTER HEADS

ADVOCATES- SIR MARK

ARTISTS- SIR JM

SPORTSMEN- SIR LUIS

WIZARDS- MS. SIENA

LANGKAY HEADS

LANGKAY- TEACHER MAY

KAWAN HEADS

KAWAN 1- TEACHER JULIET

KAWAN 2- SIR VIC

KAWAN 3- SIR ESH



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BSP SECRETARY

TEACHER MARILAINE

BSP TREASURER

TEACHER DANNAH

OSA SECRETARIES

FIRST AND SECOND QUARTER- SIR MARK

THIRD AND FOURTH QUARTER- SIR JIMWELL





SPECIAL AWARDING/ COMMENDATION

MODERATOR'S PROFILE SHEET

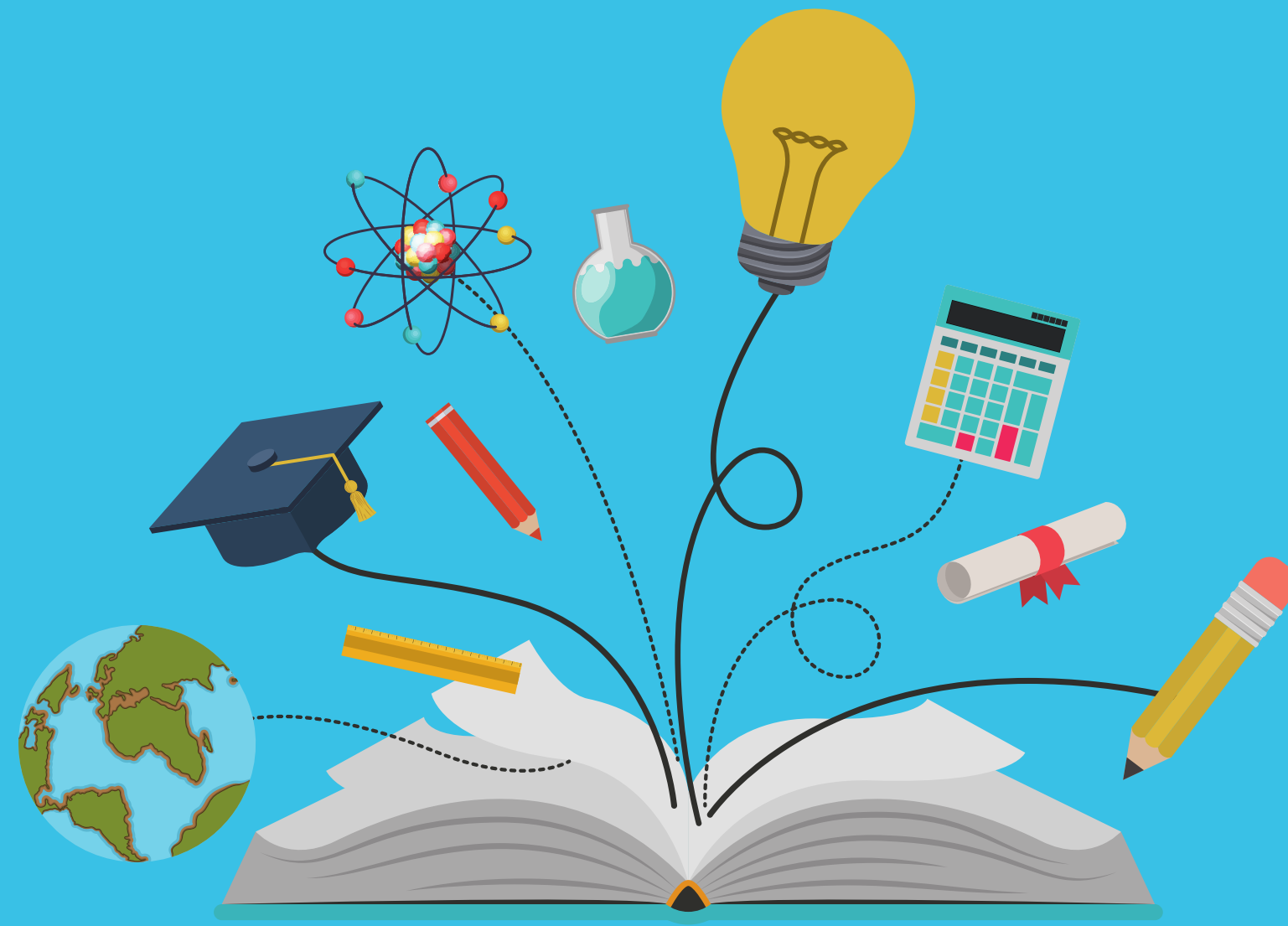
SIR MARK, MS. ELLA, MS. SIENA AND SIR JIMWELL



OPERATIONAL PLAN

FIRST QUARTER-MS. JANETH

PLEASE EMPOWER OUR MEMBERS BY PROVIDING OPPORTUNITIES
TO PLAN AND IMPLEMENT ACTIVITIES, DISPLAY THEIR
COLLABORATIVE SPIRIT AND CREATIVITY, AND MANIFEST GOSPEL
BROTHERHOOD IN ALL THEIR UNDERTAKINGS.
ALWAYS BEGIN AND END YOUR SESSION WITH A PRAYER.





CLOSING PRAYER

MS. SIENA JIMENEZ