Compliance and Competency Management (CCMS)

Specially brought to you by:

MSTS ASIA

360° HSE AND DX SOLUTIONS
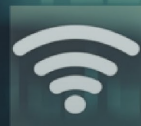
COMPLIANCE & COMPETENCY MANAGEMENT SYSTEM (CCMS)

WHAT & WHY?

WHAT IS CCMS ?

Training compliance & competency management system – RIDER
The easiest way to be compliant while saving money on administration and training

Three functional modules

COMPLIANCE MANAGEMENT

COMPETENCE MANAGEMENT

DIGITAL PROCEDURE

WHY RIDER ?

Full Visibility

Real time tracking of your employees' training compliance & competence levels according to your internal or external regulations.

Identified Skill Gaps

Training requirements can be efficiently managed preventing or resolving training gaps.

Optimizing Training ROI

Financial tracking of your training expenditure and forecasting of future spend are also all available on demand.

RIDER Value Propositions

How it Works?

- Digitalization
- Paperless
- Transparent

What Benefit it Brings?

- Reduction of Operating Cost
- Improve Productivity Hours
- Improve Safety

- Efficient management of training with less resources.

- Fully digitised, the assessment and verification time can be reduced by up to 40% especially audit time.

- Ensures all training is relevant for the role and ensures the training matrix requirements are accurate

- Identified & resolved the skill gaps issue by standardization of TNA requirement against position and sites.

- Meets accreditation requirements of all major accreditation bodies

- Easy in retrieve of records and promote transparency in career advancement process.

- Management to identified essential employees and improve employee retention.

OUR RIDER PLATFORM
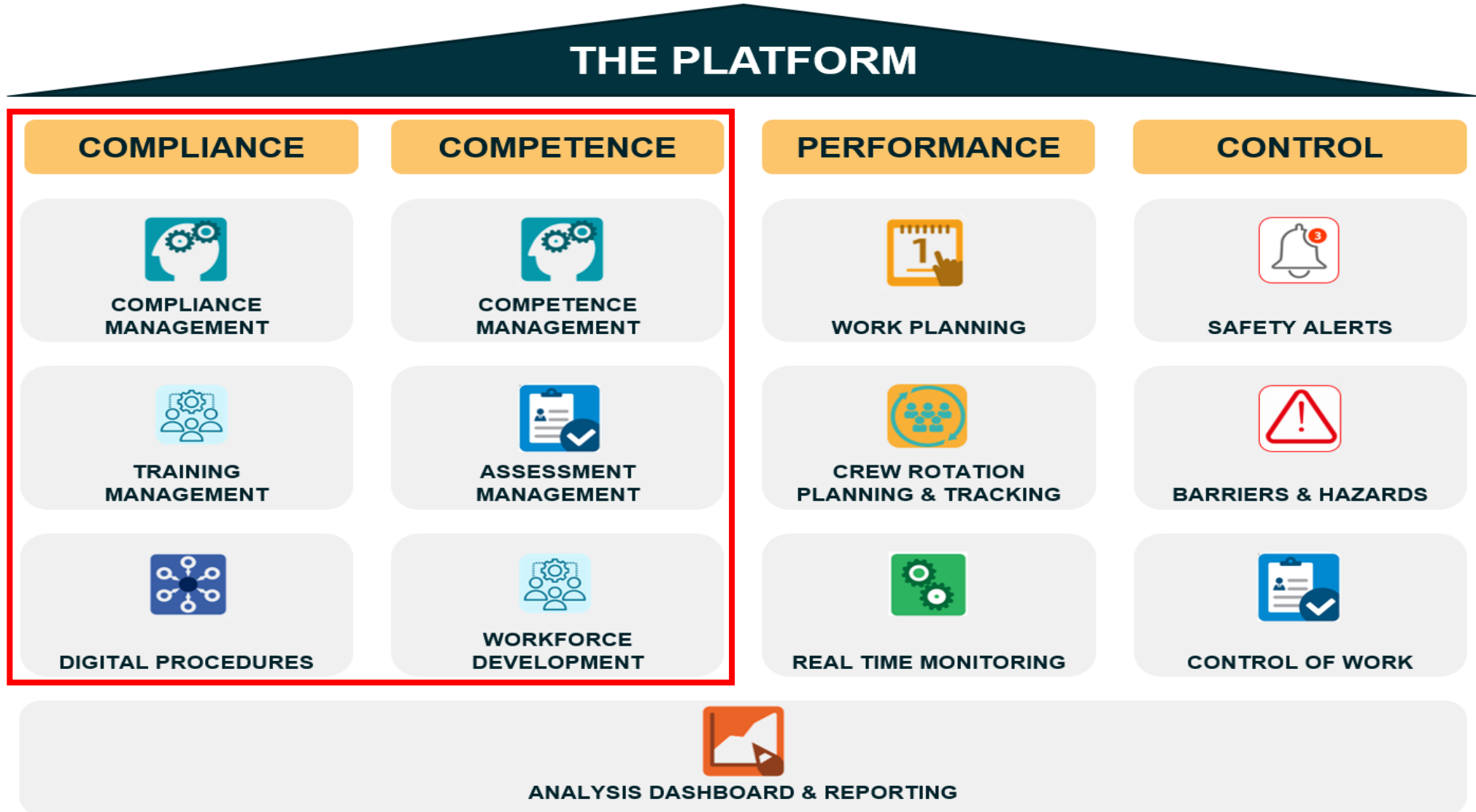
Compliance Management

Better Processes

We help you manage your compliance in an effective way, saving you money and resources on administration and training.

Challenges

- Administration workload gets too heavy, manual and too resource dependent

- Employees requirements are hard to manage and assure

- Training costs are unknown and no transparency of future costs

With our help

- Efficient management of training, with less resources and higher compliance and accuracy

- Ensures all training is relevant for the role. Optimises and streamlines the required training identification

- Full transparency of your costs and shows total cost reduction

Competency Management

Digitised Process

The competence management system enables the digital and real-time tracking for your employees towards their competence requirements as set by your competence framework.

Challenges

- Manual paper routines and excel based models are frustrating and takes up time

- A range of accreditation bodies complicates the requirements to competence management

- Multidimensional competence profiles are difficult to manage

With our help

- With our fully digitised model, the assessment and verification time can be reduced by up to 40%

- Meets accreditation requirements of all major accreditation bodies

- Easily configured to meet your company competence framework (profiles, proficiency levels, criticality)

MS

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HOW OUR MANAGEMENT MODULE WORK?
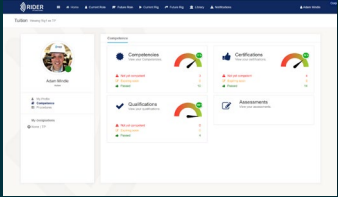
	Compliance Management System	Competence Management System
Employee Portal	• Records of all certification requirements • Analyse compliance gaps • Self manage training bookings or view existing status and communications	• Access to the competence requirements for the current and future position • Conduct self-assessments and upload relevant documentation and evidence towards building their competence portfolio
Supervisor Portal	• Strategic track, plan and managed the workforce development by Position, by site and by level • Identified compliance with relevant internal or external requirements.	• To review and verification of assessments and actively tracked and managed to make sure the teams are in compliance with the required standards.
The App/ The Portal	• Creation, tracking and management of training requests in real time. • Specific functionality in identifying compliance gaps with pre-configured escalation levels. • Multi-level financial reporting to support forecasting and expenditure for account, asset, project and all the way to individual training costs.	• Running on Android or iOS, and operating on- or offline. • Add evidence in the form of pictures, videos or documentations and automatically upload the assessment back to the central system.
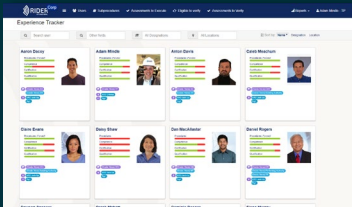
Digitize your procedures

How Digital Procedure can help

Our digital procedures application allows you to take control over the procedures.

Simply implement your own site specific procedures or access our benchmarked set of procedures

Challenges

Procedures and processes are analog and documentation is paper based and stored on bookshhelves

Safety critical risk exists and mistakes occur in operation

Systems often break down and productivity is low

With our help

Fully digitised manuals, documentation, procedures and processes

Reduced risk and improved safety by helping teams prevent mistakes

Reduced downtime by making the process transparent, predictable and plannable

KEY FEATURES IN THE DIGITAL PROCEDURE

Create and maintain an up-to-date digital procedural library that is readily available across the organisation

CCMS + Real-time tracking verifying procedures

Read | Acknowledged

ONE STOP SOLUTION FOR DIGITALIZATION
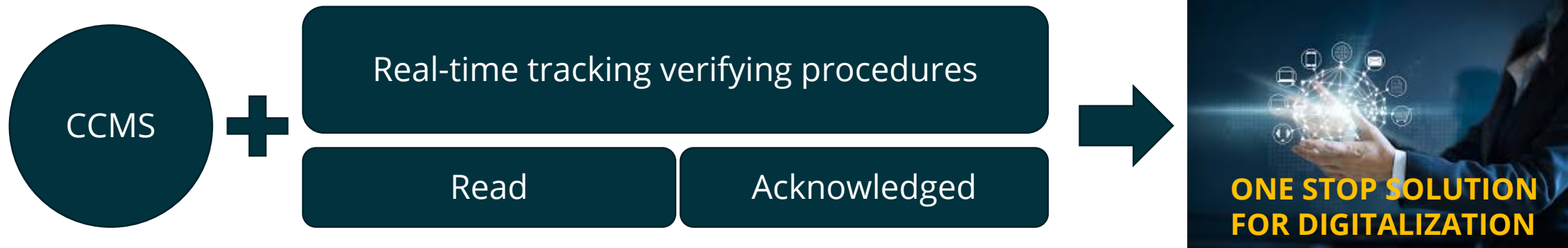
A look at the key features of our CCMS
How does it work?

Roles and responsibilities

Clearly defined roles and responsibilities per procedural step for everyone involved

Detailed and readily available

All tasks and sub-tasks detailed and readily available during training or execution

Smart use of sub-procedures

Filters capabilities to ensure the same sub-procedure can be applied to different situations and circumstances

Real time tracking

Able to track execution of procedures in real time and analyses and optimises performance

Roll-out best practice

Identifies best practices and makes sure they are rolled out across the organisation

Comprehensive reference material

Includes relevant additional reference material (pictures, docs, PDFs, videos, e-learning) for each procedure or procedure step

E-learning and Q&A verification

Links e-learning and Q&As to verify the procedure was understood

Reporting and dashboarding

Customisable reporting and dashboarding tools

Access at the right time & place

Makes sure your employees have access to relevant procedures at their fingertips at the right time at the right place

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IMPLEMENTATION FLOW

1 Setup / update competence framework

- Audit existing framework or create new
- Support accreditation process
- Develop / update all documentation

2 Develop / update competence profiles

- Access international experts to update profiles
- Access existing standard

3 Train or provide assessors and verifiers

- Accredited basic and refresher training for both assessors and verifiers
- Tailored training
- Ongoing supervision and support services

4 Assess workforce

- Support internal assessors
- Provide assessors from the international pool of experts

5 Track & verify performance of framework

- Provide verification services on assessments
- Audit process and provide improvement plan advice

6 Continuous improvement

- Provide services around all aspects of the framework
- Ongoing support with keeping profiles up to date

RoN
SELECT MODULE TO START

🎓 Tuition	📖 Competence	✏️ Content Management
🕐 Planning	📊 Experience Tracker	👥 Human Resources
🎓 Training	📅 Crew Logistics	$ Finance
</> Maintenance	🔑 Change Password	

Dwi bin Edy
Active

👤 My Profile
📘 **Competence**
▤ Procedures

My designations

Ⓟ None | Associate Trainer
None | Fit Testing
None | Boat assistant
None | Onstie

Competence

Competencies
View your Competencies.

95 %

⚠ Not yet competent   1
✎ Expiring soon   2
👍 Passed   17

Certifications
View your certifications.

52 %

⚠ Not yet competent   11
✎ Expiring soon   0
👍 Passed   12

Qualifications
View your qualifications.

69 %

⚠ Not yet competent   5
✎ Expiring soon   0
👍 Passed   11

Assessments
View your assessments.

Training Requests
View your training requests.

Experience Tracker

| 🔍 | Search user | | 🔍 | Other fields | | 🎓 | All Designations | | 📍 | All Locations | ☑ Active only |

Adam Jeffery Bada

Competence

Certification

Qualification

🎓 (Grade: None) Trainer - Skill Development
(Grade: None) Onstie
(Grade: None) Trainer Basic
📍 Johor

Adam Law Kong Gin

Competence

Certification

Qualification
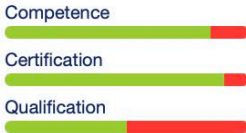
🎓 (Grade: None) Trainer
+1 (Grade: None) Onstie
(Grade: None) Trainer HSE
📍 Johor

Ahmad Basyir Bin Azahari

Competence

Certification

Qualification
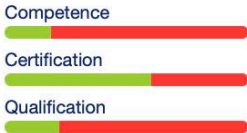
🎓 (Grade: None) Associate Trainer
📍 Johor

Ahmad Brodie bin Abdullah

Competence

Certification

Qualification
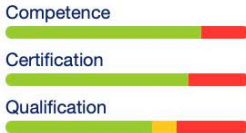
🎓 (Grade: None) Trainer - Skill Development
+1 (Grade: None) Onstie
(Grade: None) Trainer - lifeboats
📍 Johor

Ahmad Kassim Bin Md Muslim

Competence

Certification

Qualification
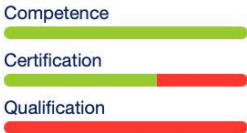
🎓 (Grade: None) Trainer Assistant - Fire
(Grade: None) Support Roles
📍 Johor

Andy Paterson

Competence

Certification

Qualification

🎓 (Grade: None) Director
(Grade: None) All BOSIET/FOET/HUET related
📍 Johor

Andy Peel

Competence

Certification
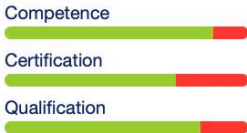
Qualification

🎓 (Grade: None) Manager
📍 RelyOn Nutec Thailand

Anwar Bin Arshad

Competence

Certification

Qualification

🎓 (Grade: None) External Diver
📍 Singapore

‹ Go Back   # Ahmad Brodie bin Abdullah

🎓
None) Trainer - Skill Development
Johor 📍

| Competencies | Certifications | **Qualifications** | Assessments | Training Requests |

▼ Show: Only relevant▾ for All Designations▾ and All Locations▾   **Required - Acquired**   **Training Request**

Attribute Type   Type▾   Completion: 70%

▲ Onsite

BH2S OPITO Cert

                 Expired
         📎 Manual, Acquired: 2015-09-01,
             Expires: 2017-08-31   -   ▼

BOSIET + TSBB Certificate

                 Acquired
         📎 Manual, Acquired: 2019-05-23,
             Expires: 2023-05-22   -   ▼

CA EBS Certificate

                 Acquired
         📎 Manual, Acquired: 2015-04-20,
             No expiry date   -   ▼

Medical Report

                 Due to expire
         📎 Manual, Acquired: 2020-12-08,
             Expires: 2021-12-06   -   ▼

Passport

                 Acquired
         📎 Manual, Acquired: 2021-01-19,
             Expires: 2025-11-21   -   ▼

Petronas card

                 Not Yet Acquired   -   ▼

Asia Staff Qualification

Attribute Type: Type

MATRIX AREA(S)

Asia requirements, MSTS Cherating, MSTS Singapore

PROFILE MATRIX

Qualification | Designation

| Qualifications	CH Associate Trainer - Bc	CH Associate Trainer - Fi	CH Associate Trainer - RI	CH Associate Trainer - Sk	CH Manager	CH Trainer - Basic	CH Trainer - Boat	CH Trainer - Fire	CH Trainer - RMAF	CH Trainer - Skills	CH Trainer Assistant - Ba	CH Trainer Assistant - Bo	CH Trainer Assistant - Fir	CH Trainer Assistant - RN	CH Trainer Assistant - Sk	Director	External Diver	Fit Testing	Onstie	RSAF	Senior Trainer	Trainer	Trainer - Fire	Trainer - Skill Developme	Trainer - STCW	Trainer Assistant	Trainer Assistant - Fire	Trainer Basic
Banksman Slinger Training Stage 1 (... / Banksman Training Stage 3	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	M	+	+	+	+
Onsite / BH2S OPITO Cert	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	M	+	+	+	+	+	+	+	+	+
Onsite / BOSIET + TSBB Certificate	+	+	+	+	M	M	+	+	M	+	+	+	+	+	+	+	+	+	M	+	M	+	+	+	+	+	+	+
Onsite / CA EBS Certificate	+	+	+	+	M	M	+	M	M	+	+	+	+	+	+	+	+	+	M	+	M	+	+	+	+	+	+	+
Onsite / Medical Report	+	+	+	+	M	M	+	+	+	+	+	+	+	+	+	+	+	+	M	+	M	+	+	+	+	+	+	+
Onsite / Passport	+	+	+	+	M	M	+	+	+	+	+	+	+	+	+	+	+	+	M	+	M	+	+	+	+	+	+	+
Onsite / Petronas card	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	O	+	+	+	+	+	+	+	+	+
Competency verification / Annual competency verification	M	M	M	M	+	M	M	M	M	M	M	M	M	M	M	+	M	M	M	M	M	M	M	M	+	M	M	M
RMAF / BOSIET + CAEBS Cert	+	+	+	+	M	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+
RMAF / OPITO Competence assessor	+	+	+	+	M	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+	+

Key Consideration

PROPOSAL

Business Pain Points
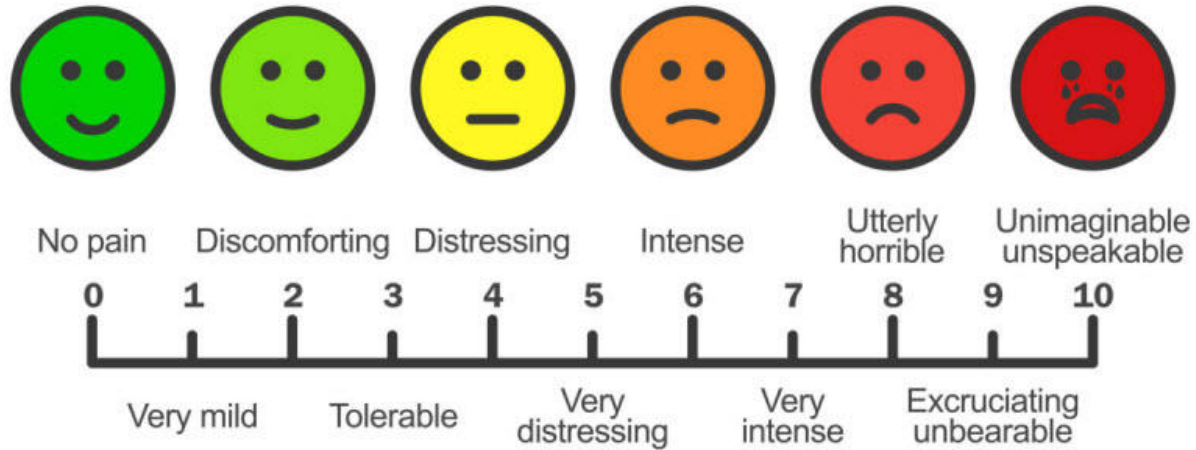
A business pain point is an issue or problem causing "pain" in an organization and requiring a solution. True business pain isn't a problem where the solution is a nice-to-have. It's a budgeted, pull-your-hair-out, have-to-get-it-solved, discussed-at-the-board-level kind of problem. Because they affect the bottom line, they must be solved in order for the organization to grow and function successfully.
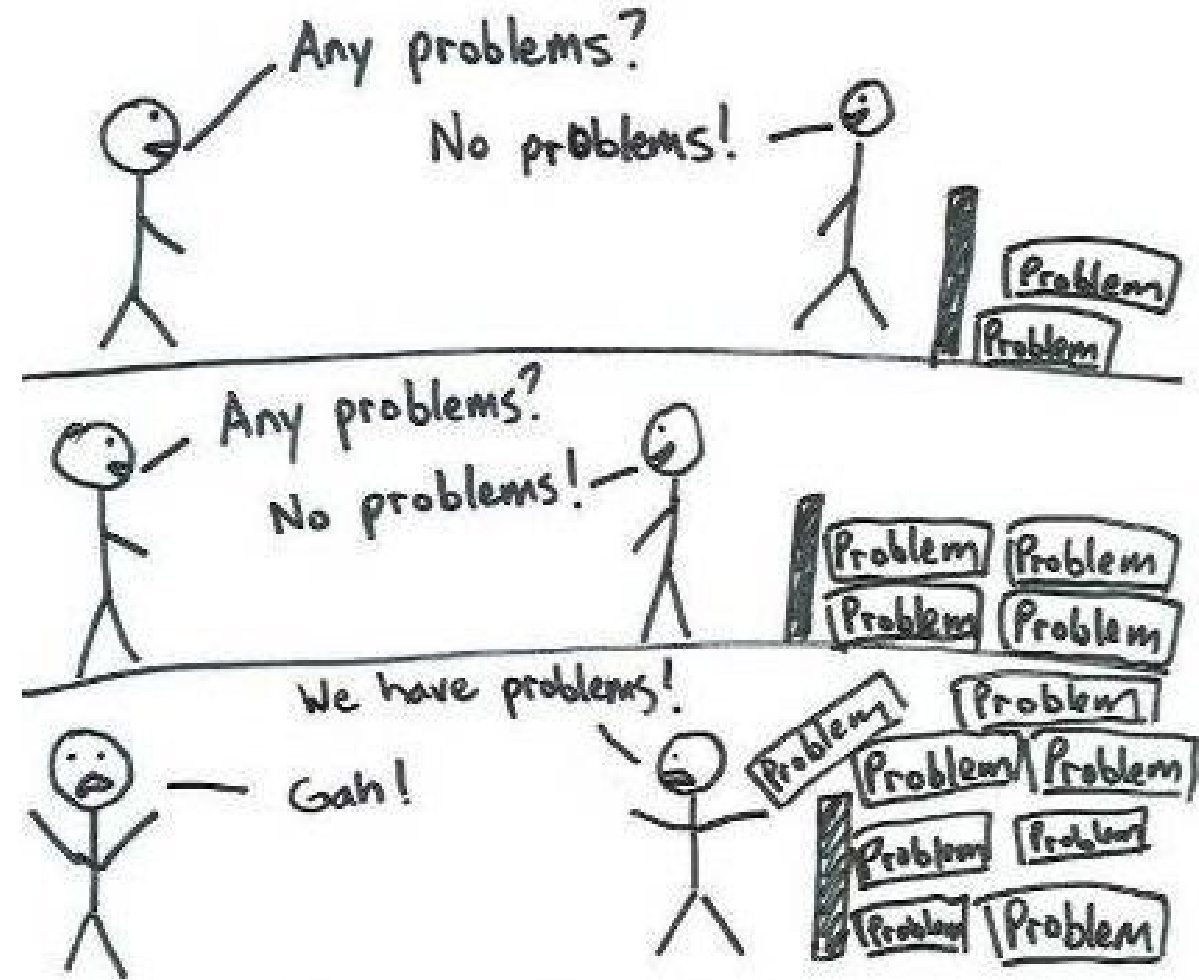
Financial Pain Points

Productivity Pain Points

People Pain Points

Process Pain Points

Support Pain Points

PEOPLE MANAGEMENT

COMPETENCY
- Training (Online, Hybrid, E-Learning)
- Certification
- Hard and soft skills
- Talent development
    - Problem solving (6 sigma, Kaizen, design thinking)
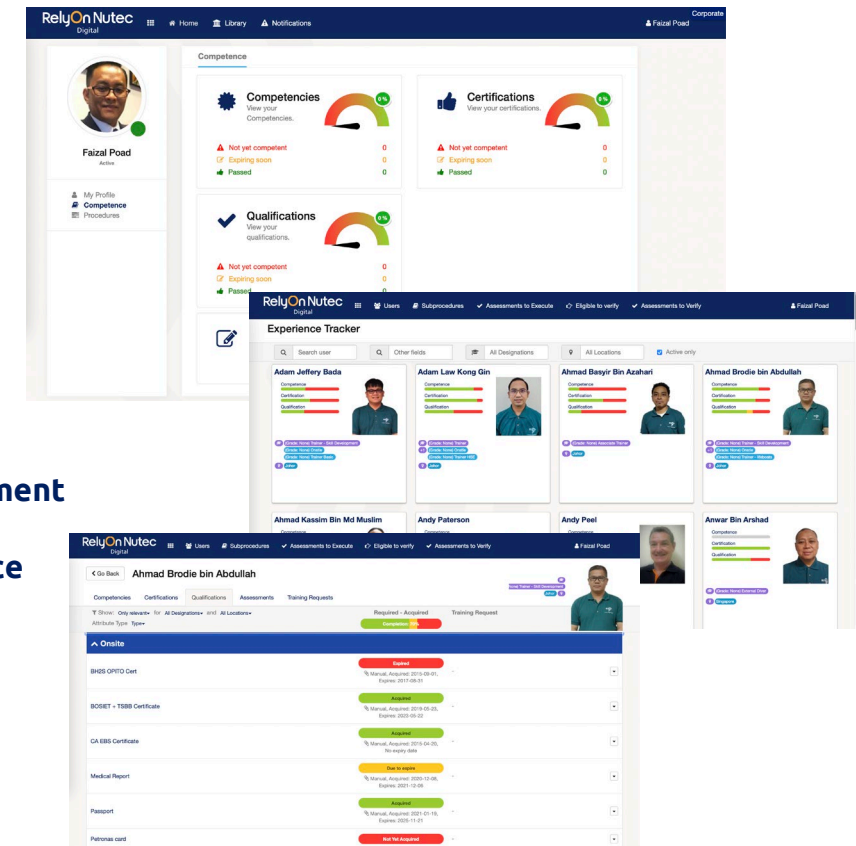   - Digital skills

COMPLIANCE
- Digital CCMS
- Digital HSE audit system
- Deep Learning AI vision system

COMPANY ABC SDN BHD
GROUP/HQ

Project Sites / Dept/ Countries

D-HSE Management System
- Digital PtW
- Digital Incident management
- Digital HIRA
- Digital audit & compliance

People Management

Digital HSE Management System
- Fully digital
- Fully mobile
- No more paperwork
- No more manual work
- Real-Time connected

We will assist you to achieve more;

Long term sustainability with digitalization	**Improve Corporate governance (SDG/ESG/CSR)**	**Fast track ROI (we will assist)**	**Digital risk management/factors system**
Improve Corporate branding	**Improve Customer trust & loyalty**	**Improve Compliance (OHSAS, ISO (45K,18K,9K), DOSH)**	**Improve EBITDA**

Solution Approach

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Identify
- Identify the pain point
- Identify business challenges
- Identify area of improvement
- Identify risk management
- Identify Industrial Safety Operation
- Identify short term and long term goal
- **MSTS Asia** team would be glad to assist.

Analyze
- Arrange demo/trial **to experience the features of the system.**
- Post the trial, identified area of customization or enhancement to meet individual organization needs,

Execute
- Appoint **MSTS Asia** as a partner to assist in the solution deliverables/implementation.
- Continue the journey of **Digitizing for Safety, Productivity and Compliance** with **MSTS Asia**

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Thank you

Key Contact
Diana Teoh
+60 12 669 3069 | Diana.Teoh@msts-my.org
Faizal Poad
+60 19 340 8213 | Faizal.Poad@msts-my.org

For more info visit:

www.msts-my.org

BOOK FOR FREE TRIAL AND TEAM DEMO

https://forms.office.com/r/cH1ccDqH21