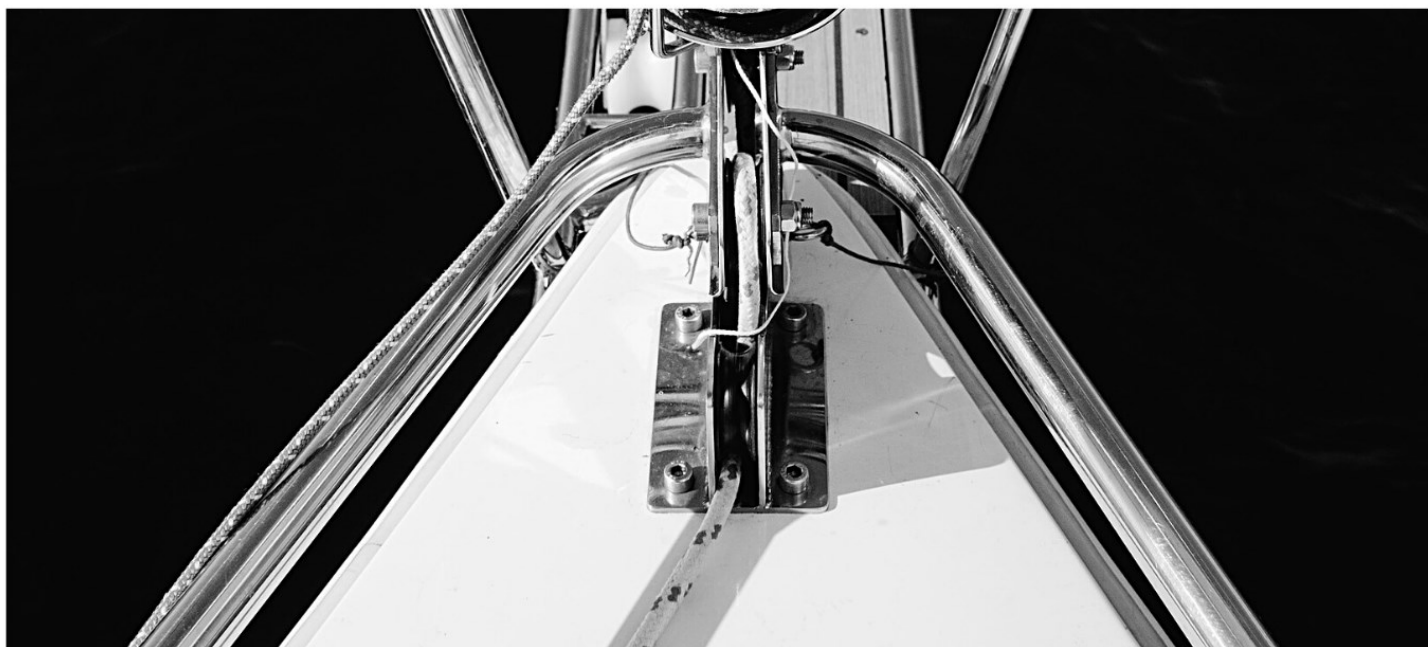


KEEP ON MOVING



YOU ARE YOUR ONLY LIMIT





Keep On Moving

we're here to support | we're here to connect | we're here to collaborate

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About Us!

WomenBizSENSE is a registered women entrepreneur organization based in Penang, Malaysia.

We are a non-profit organization, run by a team of committed volunteers who comprise women in businesses and we've been helping women entrepreneurs since 2006.

Our aim is to connect women entrepreneurs to the right people, right education and right resources they need to grow and prosper in business.





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How WomenBizSENSE Started

16 June 2006 will forever be a momentous date.

On this day, two women in business thought of an idea that would bring many women who are in business together and create a ripple in Penang.

Josephine and Krista decided to create an informal group of women in business because they wanted to meet other business women. That was all they aspired to. That's how they started WomenBizSENSE, a women entrepreneur organization.

It operated as an informal group until everyone felt it was finally time to formalize the group and become a more impactful NGO in Penang.

WomenBizSENSE was formally registered with the Registrar of Societies as Pertubuhan Usahawan Wanita Timur Laut & Barat Daya Pulau Pinang on

19 October 2012.



Krista Goon & Datin Josephine Yoong



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Why WomenBizSENSE?

Many business women are also wives, mothers and caregivers with busy lives. Women shouldn't come to WomenBizSENSE meetings stressed out. Instead, it should be fun and engaging and at the same time, allow women to grow and support each other. It should work like a sisterhood. Friendships matter. People matter.

Truth be told, Jo and Krista started WomenBizSENSE because they could not find such a group in Penang. They wanted a group for women entrepreneurs to meet, share resources and pass referrals/business to each other without strict rules or restrictions which characterized certain groups.

Objectives

Entrepreneurship & Education

- a) Provide Business Education
- b) Mentoring Program
- c) ROCK (Resources, Opportunities, Connections & Knowledges)

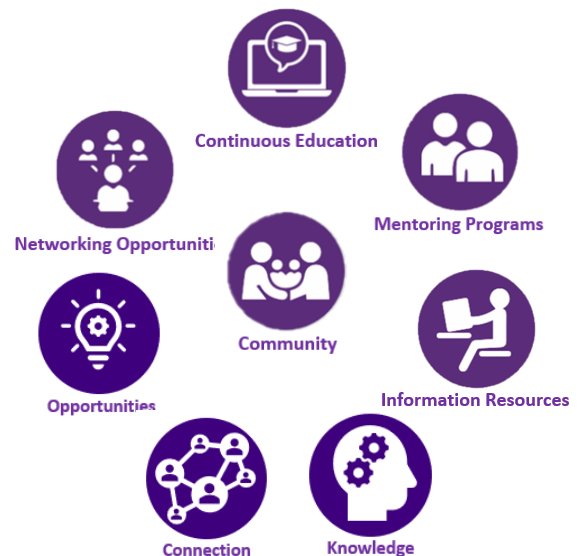
Support & Networking

- a) Opportunities for members to collaborate

Social Responsibility

- a) Women empowering women in need

SENSE in our name (WomenBizSENSE) is the acronym for Support, Education, Networking, Social Responsibility and Entrepreneurship. Each of these areas is the responsibility of our Key Area Directors in the WomenBizSENSE Committee.





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WomenBizSENSE

Vision

The women entrepreneur organisation dedicated to **nurturing and growing** a community of successful business leaders who impact society.

Mission

We share **resources, opportunities, connections and knowledge** with established women entrepreneurs. We bring awareness to women to be part of the economy and provide business knowledge to those interested to start their business.

Values



Trust &
Respect



Teamwork &
Integrity



Nurturing



Commitment
& Passion



Progressive



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Membership Benefits



Networking Opportunities



Leadership Opportunities



Continuous Education



Support & Friendship



Mentoring Programs



Information & Resources



Increase Visibility



Discount from members



Strategic Partnership
Opportunities



Community

STAY CONNECTED

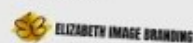


& COLLABORATE

Women Who Support Women Are More Successful
Successful Women Don't Compete. They Collaborate



Organized by:



In collaboration with:



WOMEN IMPACT MAKERS CONFERENCE

12th - 22nd July 2022
Hybrid

3 MORE DAYS TO GO!!



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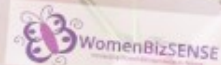


SCAN ME

RM188
(until 20th June 2022)
Normal: RM388



For info, please contact Conference Secretariat,
Ms Mily Goh @ +60 16-723 8278



WomenBizSENSE x Soroptimist Intl Penang
x NAWEM Penang are celebrating women
with a special collaboration this May:

Mother's Day Hi-Tea

14 May 2022, Saturday, 2.30pm
at Suffolk House

Includes Doublewoot fashion show,
"Secrets To Style" talk by Elizabeth Hor,
networking, lucky draw & hi-tea.
RM75/pax. Very limited seats.

Exclusive Sponsors



ELIZABETH IMAGE BRANDING

Get your seat: tinyurl.com/...

WBS Synergy Group



TOGETHER WE'RE STRONGER

The purpose of the new SG, is to bring together members with different experiences, knowledge and skills, in order to accomplish common goals and mission, that will help you work in collaboration to further your business

Advisors

Josephine Yoong

Project Leader

Mily Goh



**Sharing is
Caring**



SCOLIOSIS

by Teh Wen Hui, Physiotherapist from Global Circle Physio + Rehab

"Curved Spine" is a common term of Scoliosis due to sideways curvature of backbone. It always happened during growth in childhood or adolescent. Some of them are come with birth (congenital), or developed during puberty with unknown reason (idiopathic).



“

4 signs of scoliosis

- Uneven shoulder level
- Prominent hip to side
- A rib hump
- Imbalanced musculature

”



Many kids with scoliosis have one shoulder blade that's higher than the other or an uneven waist with a tendency to lean to one side.

These problems may be noticed when a kid is trying on new clothes. If one pant leg is shorter than the other, a kid might have scoliosis.



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Manipulation • Mobilization • Movement

For more info: 016-8833672

Complications of scoliosis



1. Height loss
2. bad appearance
3. breathing problems
3. Back & chest pain



How to determine the severity ? Cobb's Angle of scoliosis



<10 degree	Not scoliosis	caused by back muscles spasm
11-40 degree	Scoliosis	Conservative management with brace and specialised exercise
>45-50 degree	Severe	Surgery intervention

3 TREATMENT OPTIONS

1. Physiotherapy (Scroth method)
2. Bracing
3. Spinal fusion surgery



Patient testimonial

27 Jan 2022 23 Feb 2022



Reduced hump prominent over back

Improved spine alignment

Reduced hip prominence

Increased hand-hip distance

HOW TO SYSTEMIZE YOUR BUSINESS

You're a smart, savvy business owner running and growing a profitable online business. You have a reliable team of employees who are as passionate as you are about going to work and a work culture that breeds positivity. When you're available, your business runs like a well-oiled machine. Your employees know what's expected of them and perform at a standard you worked diligently to instill.

But when you're away...

It's never the quite the same. Invoices aren't filed correctly, client requests aren't completed, and orders don't arrive on time.

Let's be clear: The problem isn't your employees. As mentioned, they're as equally committed to achieving your company's goal as you.

The problem is you don't have systems in place—documented Standard Operating Procedures (SOPs) that outline exactly what to do, and when and how to do it. And without them, you're unlikely to scale your company in a predictable and repeatable way.



<https://keap.com/business-success-blog/growth/apps-tools/how-to-systemize-your-business-using-google-docs>

In this post, you'll learn how to systemize your business using Google Docs while increasing employee efficiency in the process.

Step 1: Make a list of your most recurring tasks

Before you dive in to your business systemization, take a step back to look at all your daily and weekly tasks and obligations.

Here's how to do that: First, create a new Google Doc and write down every activity or effort you're responsible for. Then, write how long it takes to complete each task (if you don't know, estimate for now).

Next, organize your list by duration (e.g. 30-minutes, 60-minutes, etc.).

Finally, go through each point and ask yourself, "Can I delegate this task?"

If, for example, content marketing is an integral part of your marketing strategy and you're responsible for writing content, you might write down: research blog posts, write blog posts, upload blog posts to Wordpress, and more.

In doing so, you might realize, though important, uploading a blog post to Wordpress isn't a productive use of your time, and therefore can be handed over to another colleague.

Once you have a list of tasks you can delegate, you're ready for step two.



DIRECTORY STRUCTURE & PROCESSES

Step 2: Decide on a directory structure

Ideally, before documenting each of your processes, you need a well-organized hierarchy of folders in Google Drive.

Doing so allows each employee to know where to look if they're ever unsure how to perform a task.

While organization is a matter of preference, a good rule of thumb is to organize by department.

If we return to our previous example of documenting how to publish a blog post, your folder hierarchy might look like this:

My Drive > Systems > SOPs > Content Marketing > How to Publish a Blog Post ▾

Step 3: Document your processes

Once you've identified which tasks you can delegate and you've chosen an organizational hierarchy, you're ready to begin documenting your methods. This is arguably the most time-consuming part of the process, but it's relative compared to how much time you'll save in the future when onboarding new employees.

Like before, create a new Google Doc and outline how the given task is completed, step-by-step, in as much detail as possible.

The curse of knowledge prevents us from remembering what it was like to be a beginner, so it's crucial you put yourself in the shoes of someone who's never performed the task before.

With each step, include a screenshot using a tool like Awesome Screenshot, and if need be, annotated to highlight key areas of importance.





● **Step 4: Ask a colleague to perform a task**

Once you have documented a process, it's time to test its effectiveness.

If you're delegating the task (rather than automating it), ask the person who will be performing the task to go through it.

Here's the important part:

If they have any questions, it means the SOP wasn't thorough enough and needs further explanation.

Rather than explain to them, go back to the SOP, make any necessary improvements and ask them to try again.

You're not being aloof here; you're ensuring your SOP is airtight and devoid of any guesswork.

Maybe a screenshot needs further clarification. Maybe another step needs to be added. Whatever it is, go back and make the necessary modifications.

Afterwards, it's useful to add a comment and tag the assignee so they're updated on the changes you've made.

Step 5: Continue to improve over time

Your SOPs will never be right-first-time but that's OK—they're not meant to be.

Once you have a good working draft of a procedure, the heavy lifting is over. All that's required from now on is to incrementally improve each SOP.

Over time, employees will notice room for improvement and "work the system" until each draft is better than the one that preceded it.

For example, if you have a 48-step process for one procedure, an employee might discover there's a way to shave off a few steps by automating or eliminating them entirely, thus, increasing their own efficiency.

What was once a system for saving you time, becomes a system your employees can profit from, too.

Giving employees permission to make suggestions for improvements using "Suggesting" in Google Docs provides them the flexibility to make changes while giving you final approval over whether it's necessary.

BUSINESS SYSTEMIZATION IS AN ESSENTIAL PART OF ANY BUSINESS, REGARDLESS OF AGE, SIZE, OR INDUSTRY.

WITHOUT HAVING DOCUMENTED PROCESSES IN PLACE, YOUR BUSINESS PROCEDURES AND OBLIGATIONS WILL ONLY REMAIN IN THE MIND OF THE INDIVIDUAL WHO ACTUALLY KNOWS HOW TO DO IT.



WHAT IS GOOGLE FORM?

Google Forms is a survey administration software included as part of the free, web-based Google Docs Editors suite offered by Google.

With Google Forms, you can create and analyze surveys right in your mobile or web browser—no special software required. You get instant results as they come in. And, you can summarize survey results at a glance with charts and graphs.

What you can do with Google Form?

Manage event registrations, create a quick opinion poll, and much more. With Google Forms, you can create and analyze surveys right in your mobile or web browser—no special software required. You get instant results as they come in. And, you can summarize survey results at a glance with charts and graphs.



Why Google Form?

- With Google Forms, you can create and analyze surveys right in your mobile or web browser—no special software required. You get instant results as they come in
- You can summarize survey results at a glance with charts and graphs
- Manage event registrations, create a quick opinion poll, and much more
- To start using this tool, you only need a Google account, the same one you need to access Gmail, YouTube or Google Drive

Advantages of Google Form

- Convenient & a 100% free
- The interface is very easy to use
- The What-You-See-Is-What-You-Get interface makes it easy to drag and drop form elements and organize them based on actions or events
- The forms are integrated with Google Spreadsheets for view of the collected data
- Create unlimited Google Form
- Easily collaborate with colleagues with Google Accounts to build form

Disadvantages of Google Form

- It is necessary to have internet to be able to use this tool.
- The design customization is very limited.
- Only capable of building surveys and questionnaires: not versatile



GET STARTED WITH GOOGLE FORM

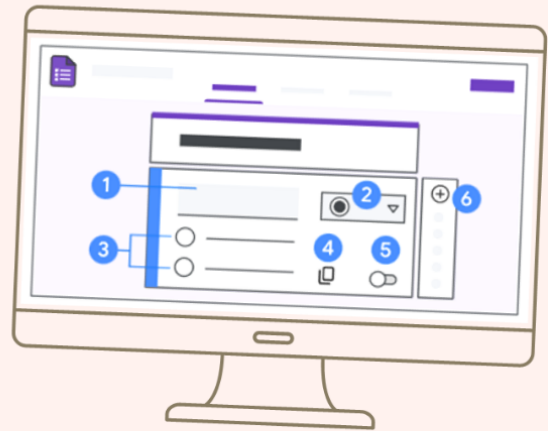


Create A Form

1. Choose an option:
 - From forms.google.com
 - From drive.google.com
2. Name your form.
3. Option actions:
 - Add a description
 - Add a header, change the theme and background color or font style

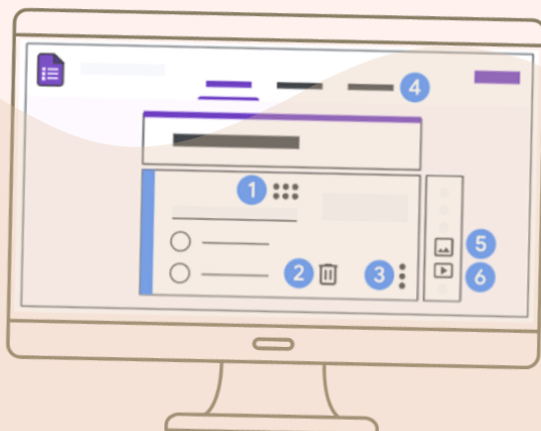
Add A Question

- 1 Click Untitled Question and enter your question.
- 2 To change the question type, click the Down arrow ▼ and choose an option.
- 3 Add response options (if applicable)
- 4 To add a copy of the existing question, click Duplicate 📄
- 5 (Optional) To specify if people must answer the question, click Required.
- 6 To add a new question, click Add question +



Edit A Question

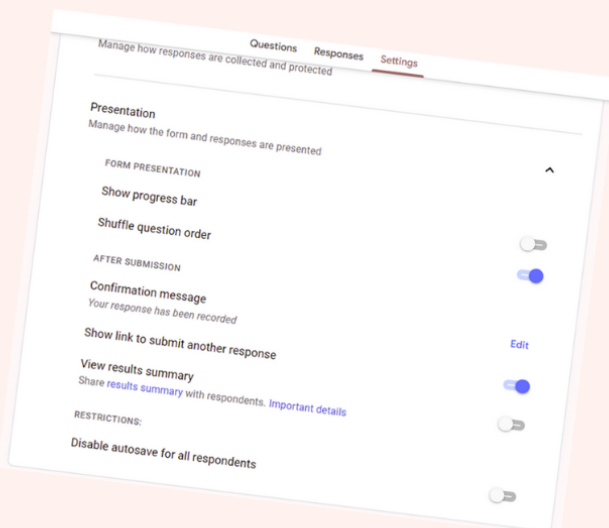
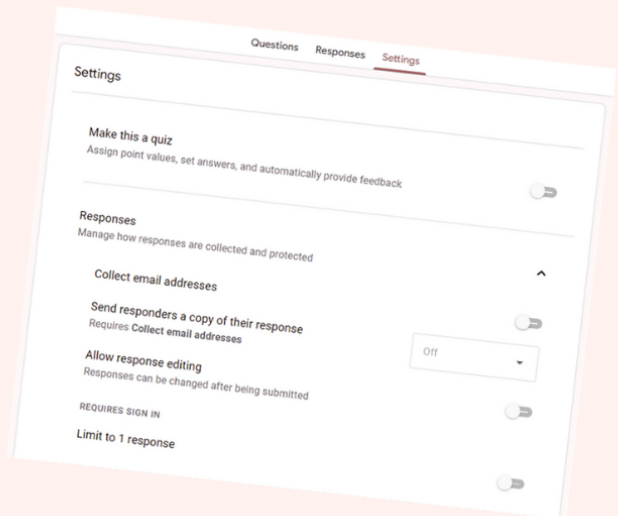
- 1 Drag to reorder a question. You can also drag and reorder answers.
- 2 Delete a question.
- 3 Click More ⋮ to :
 - Add a description or hint.
 - Shuffle the answer order.
- 4 To shuffle the question order, click **Settings**. Next to **Presentation**, click the Down arrow ▼ turn on **Shuffle question order**.
- 5 Add an image to a question. You can also add images to answers or forms.
- 6 Add a YouTube video.



SETTING

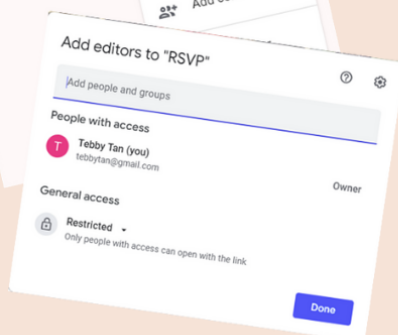
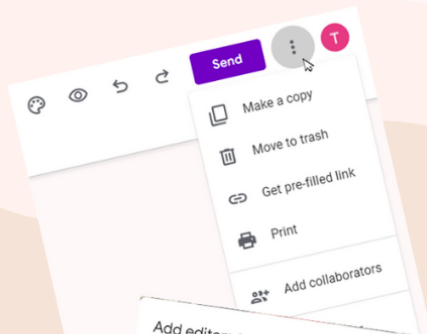
Setting Responses

- Collect respondents' email addresses.
- Send copies of responses on request or automatically.
- Let people change their answers after submitting them.
- Limit your form's audience to your organization. Turn this setting off to distribute your form externally.
- Allow people to complete your form only once.



Manage Responses

- You can customize the message people get after they submit the form.
- Allow people to submit as many form responses as they like.
- Let people see a summary of everyone's answers.
- You can turn this setting off if you don't want respondents' drafts to automatically autosave. Drafts remain for 30 days from their last edit or until the form is complete.



Add Collaborators


Whoever you invite can edit any part of your form, including responses and where they are saved.

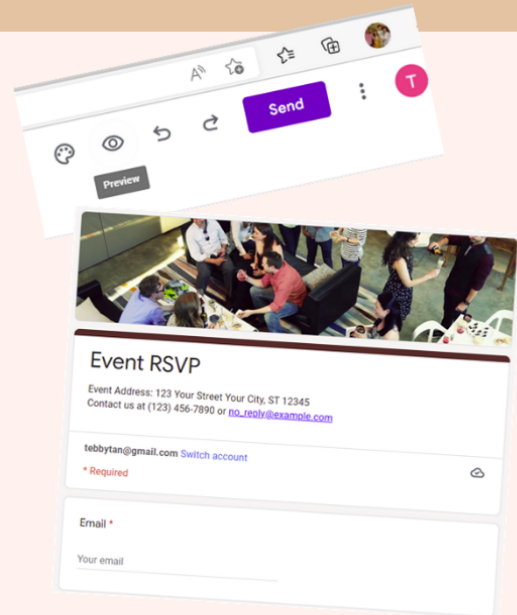
1. Under **Add editors**, enter the email addresses of the people you want to share with.
2. Click **Send**.

SEND AND ANALYZE

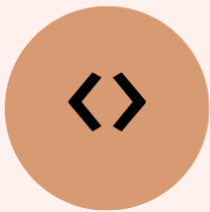
Preview

While you're changing your form's settings, you can preview it to see what the changes look like. You'll also want to preview it when you're done.

To edit the form, click Edit  or go back to your editing window.



Send Form



Website Content



Email



Link



Social Media

Pause or Stop Response Collection



When you create a new form, response collection is automatically turned on. You can pause or stop it

Analyze Responses

See responses in google form, google sheet or export to CSV file



What is a business continuity plan?

A business continuity plan refers to an organization's system of procedures to restore critical business functions in the event of an unplanned disaster. These disasters could include natural disasters, cyberattacks, service outages, or other potential threats. Business continuity planning (BCP) enables organizations to resume business operations with minimal downtime.



What is the purpose of a business continuity plan?

An optimized business continuity plan encompasses three main components.

First, a company needs to be resilient. That means key business functions are designed within the context of potential disasters. The business continuity team runs a risk assessment against each function for weaknesses and susceptibilities, then establishes protections against them. This supports ongoing risk management policies.

Second, stakeholders prioritize functions and determine which need to be brought online first. Disaster recovery is a key factor, and the faster functions can return to an operational state, the less likely the organization is to sustain lasting damage. IT stakeholders set disaster recovery time goals and develop an actionable disaster recovery plan. After mission-critical functions return to working order, team members work down the list of priority functions, utilizing third-party support to implement recovery strategies as needed.

Third, organizations require a contingency plan with branching paths that describe chains of command, stakeholder responsibilities, and any necessary technical knowledge necessary for emergency management within established disaster scenarios. Finally, an optimized business continuity plan includes a recovery time objective (RTO) to establish the speed at which business operations must be recovered, and a business impact analysis (BIA) to determine how successful recovery efforts were. Likewise, a disaster report shows stakeholders how the disaster recovery planning process can improve in the future.

With these three elements, an organization can weather crises, assess damage quickly, and recover as soon as possible. It's also important to understand that a business continuity plan is a living document that must be updated regularly as the organization adopts new technologies and processes. As organizations grow to scale, they adopt new solutions and infrastructures; these must be accounted for in the plan, or disaster recovery challenges could become augmented by unexpected bottlenecks.

Five elements of a successful business continuity plan

Although each business disruption is unique and many decisions will have to be made as situations unfold, a business continuity plan provides a framework and preparation to guide these decisions, as well as a clear indication of who will make them. A successful business continuity plan includes the following elements.

1

Define a team structure

Develop a clear decision-making hierarchy, so that in an emergency, people don't wonder who has the responsibility or authority to make a given decision

Create a core business continuity team with personnel from throughout the organization, including executive leaders, information technology, facilities, and real estate, as well as physical security, communications, human resources, finance, and other service departments

Create supporting teams devoted to related functions such as emergency response, communications, campus response, and business readiness

2

Establish a plan

Identify potential disruptions to your business process that can affect any of your organization's locations, such as power outages, epidemics, and fires

Base your plan on worst-case scenarios rather than multiple graduated versions of each incident, to keep the number of scenarios manageable

Prioritize the most essential operations as well as who will perform them and how work will be redirected if key people are unavailable

Determine how employees will work from home in the event of a prolonged outage

Update your plan annually to reflect changes in the criticality and dependency of applications, business priorities, risk management, business locations, operations, and other considerations

Five elements of a successful business continuity plan

Although each business disruption is unique and many decisions will have to be made as situations unfold, a business continuity plan provides a framework and preparation to guide these decisions, as well as a clear indication of who will make them. A successful business continuity plan includes the following elements.

3

Test your plan

Conduct full emergency simulations annually, including crisis communications, safety drills, and workplace recovery processes

Measure your test results and strive for continuous improvements, whether they're application availability goals or personnel safety assurances

4

Create a crisis communication strategy

Establish emergency notification procedures, incorporating both push and pull systems to communicate quickly

Identify all stakeholders for emergency communications, including employees, contractors, clients, vendors, media, and executive management—and collect all contact information

Prepare scripted communications that can be easily updated and ready to transmit immediately

5

Educate people on safety procedures

Train your workforce so they're aware of the processes they should follow in the event of an emergency and so they know where to find resources for help

Consult with local and federal agencies for emergency response training and other guidance for your program

Conduct employee drills to help personnel become familiar with procedures, such as finding emergency exits



WE'RE OPEN

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MEMBERS FROM BEAUTY INDUSTRY

MODERN ACTIONLOGY



八字

JOAN FONG

时尚咨询师consultant

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Fragrance



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FOR ALL SKIN TYPES**
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Leaves Skin Feeling Soft & Invigorated



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Juanna is a makeup artist, and she offers makeup services for photo shoots, events, weddings, and graduations.

Juanna, The Makeup Artist

Get in touch!

Phone: 012-4382676



ALLY BAY

ORGANIC SKINCARE

Ally Bay's goal is to produce cleaner alternative, completely natural skincare products using pure, natural, organic that are free from harmful chemicals and toxins which is safe to use and gentle to your skin



Our Logo

Our tree heart shape symbolises healthy skin start with natural ingredients from mother nature

Holistic Approach

Organic Essential Oil provide us on-going wellness. Aromatherapy blends from essential oil provide us vital energy with uplifting scent

Relaxing Oil Blend

♥
Lavender Essential Oil
+
Nylang Nylang Essential Oil



Treat yourself to a peaceful night's sleep with our calming aromatic premium quality organic essential oils blend formulated to promote relaxation to help you to unwind for a good night sleep or can be use it as stress relief during the day.

KEY INGREDIENTS

We use organic ingredients as they are kinder to the earth and our skin.

Using ethically sourced herbs, botanicals and essential oils that is free from harmful chemical, our formulator handcraft effective blends of love, science and nature. We combine with ayurvedic from ancient indian medicine with natural, organic ingredients and cutting-edge innovation.

Small Scale Production

We make our products in small batches to ensure they are as fresh and effective as possible.

Our Production Team

Carefully fill in products into jar and bottle by hand, labels and packages to ensure quality and consistency.



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SOAP CART

4 HANDCRAFTED 4



Natural wellness at your fingertips

Quality oils, handmade soaps,
soap making classes & supplies

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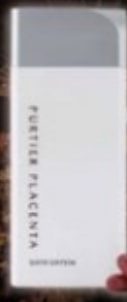
The Ultimate Perfect Innovative Breakthrough



Deer Placenta Live cell extracts
incubated to 100:1 - 100mg



Addition of Apple Polyphenol
extracted from 100 Apples - 20mg



Enhanced Marine Collagen
to Nano sized Molecules - 100mg



Addition of Fucoidan, a world-recognized
top health supplement - 50mg

Unique and Integrated Formulation



Blueberry Extract



Blackberry Extract



Goji Berry



Apple Polyphenol



Blueberry Extract



Blackberry Extract



Blueberry Extract



Blackberry Extract



Goji Berry



Apple Polyphenol



Blueberry Extract



Blackberry Extract

- Supplement, Prevention, Recovery, Lower the Risk, Substitution, Protect, Repair and Renew your body!
- The only way to achieve an all-rounded health supplement model **Reversing the Aging Process**

The Ultimate Perfect Innovative Breakthrough



- Medical computer-aided drug design
- Nano biotechnology based molecular-specific targeting approach
- Aseptic low temperature vacuum extraction
- Close to 10 million research trials
- Specially extracted precious nutrients from white strawberries of Awaji Island, Japan
- Effectively regulates the NK-kB activation which relates to inflammation in the body

NucleiClavem™

Effects: Anti-inflammatory, anti-oxidative, anti-tumour, nourishing effect on blood vessels and lymphatic system, reduce heatness and detox, promote blood circulation, enhance autonomic nervous system, regulate hormones, release and increase stress-resistance. Long-term use can strengthen the body's immune system, reduce blood pressure, replace the need for western medicine (the non-steroidal and inflammatory drugs), protect the liver (improve SOD, CAT enzyme activity), protect the pancreas.

Reliable Certifications of Safety



International Food Safety



New Zealand Food Safety



New Zealand Food Safety



New Zealand Food Safety



New Zealand Food Safety




New Zealand Food Safety



New Zealand Food Safety

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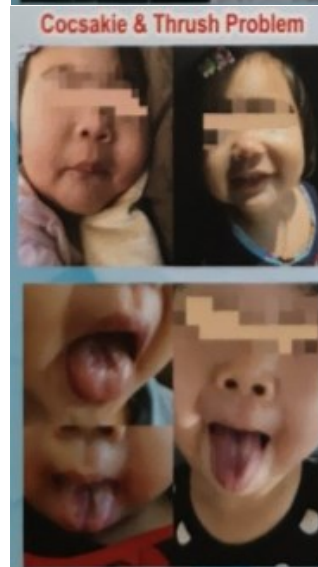
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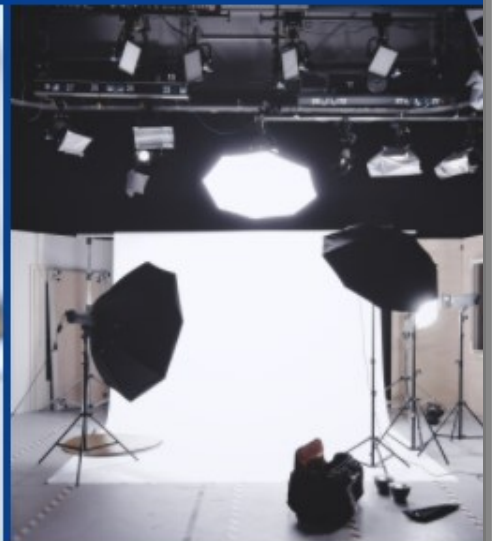
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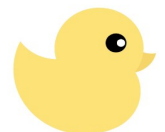
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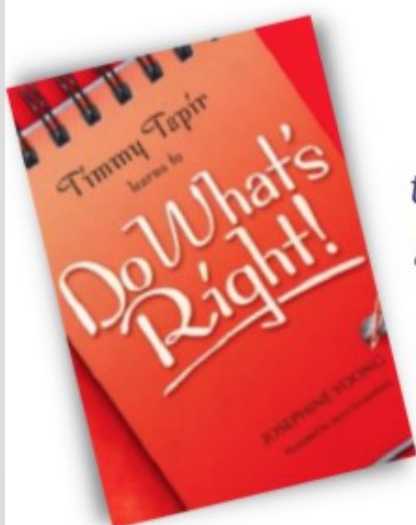
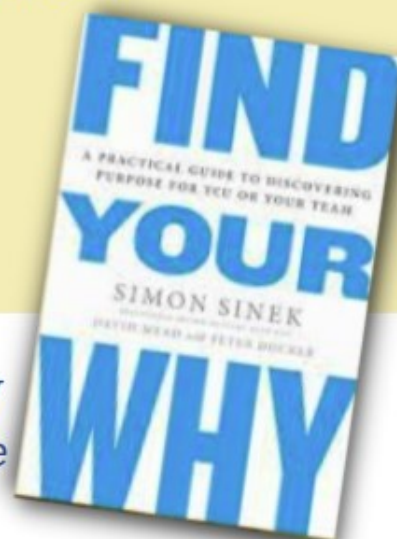


30-DAY WEBSITE IMPROVEMENT PLANNER

DAY 1 GOOGLE YOUR WEBSITE. LIKE WHAT YOU SEE?	DAY 2 REFRESH YOUR KEYWORDS FOR ALL YOUR WEB PAGES.	DAY 3 GET A CUSTOMER TO REVIEW YOUR WEBSITE CONTENT.	DAY 4 REMOVE OLD IMAGES FROM YOUR WEBSITE.	DAY 5 CHECK YOUR CONTACT PAGE.	DAY 6 FOCUS YOUR CONTENT ON BENEFITS, NOT FEATURES.	DAY 7 CHECK THE HEADLINES ON YOUR WEBSITE. DO THEY MAKE SENSE?
DAY 8 REFRESH YOUR CALL-TO-ACTION.	DAY 9 RE-WRITE YOUR ABOUT PAGE. IT'S THE MOST VISITED PAGE AFTER HOME.	DAY 10 CHECK YOUR OPT-IN BOX. IS IT STILL WORKING?	DAY 11 REVIEW YOUR FAQ. ANYTHING TO ADD OR REMOVE?	DAY 12 ADD SOCIAL MEDIA ICONS AND LINKS TO YOUR WEBSITE.	DAY 13 REVIEW YOUR PRODUCTS & SOLUTIONS PAGE.	DAY 14 REVIEW PAGE TITLES & DESCRIPTIONS.
DAY 15 SEND A TEST EMAIL FROM YOUR CONTACT PAGE.	DAY 16 REMOVE BLOG CONTENT THAT IS OUTDATED.	DAY 17 BRAINSTORM 12 BLOG POSTS THAT YOU CAN WRITE FOR THE YEAR.	DAY 18 CALL OUT THE IDEAL CLIENT FOR YOUR SOLUTIONS ON YOUR WEBSITE.	DAY 19 ADD YOUR SSM NUMBER TO YOUR FOOTER.	DAY 20 ADD A PAGE TO FEATURE YOUR BEST VIDEOS.	DAY 21 CHECK IF YOUR WEBSITE LOOKS GOOD IN MOBILE.
DAY 22 OFFER A CHECKLIST OR PLANNER LIKE THIS ON YOUR WEBSITE.	DAY 23 CREATE A LANDING PAGE FOR YOUR WEBSITE.	DAY 24 REVIEW IF YOUR IMAGES ARE OPTIMIZED FOR THE WEB.	DAY 25 ADD A LIVE CHAT TO YOUR WEBSITE IF YOU HAVE THE RESOURCES	DAY 26 CREATE A QUIZ FOR YOUR WEBSITE VISITORS.	DAY 27 REVIEW IF THE BRAND AND IMAGE ARE STILL RELEVANT.	DAY 28 CREATE A WAY TO ACCEPT PAYMENT ON YOUR WEBSITE.
DAY 29 ADD LINKS TO YOUR FAVOURITE RESOURCES TO OFFER EVEN MORE VALUE.	DAY 30 ASK FOR REVIEWS TO ADD TO YOUR WEBSITE.	<p>FOR MORE WEB & MARKETING STRATEGIES, GET WEB WISDOM, A BOOK WRITTEN BY NIC SIM & KRISTA GOON OF REDBOX STUDIO.</p> <p>DOWNLOAD 2 FREE CHAPTERS AT: WEBWISDOMBOOK.COM</p>				



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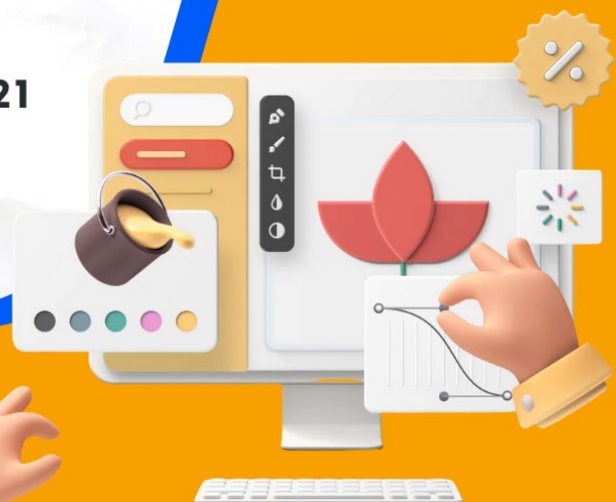
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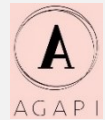
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