

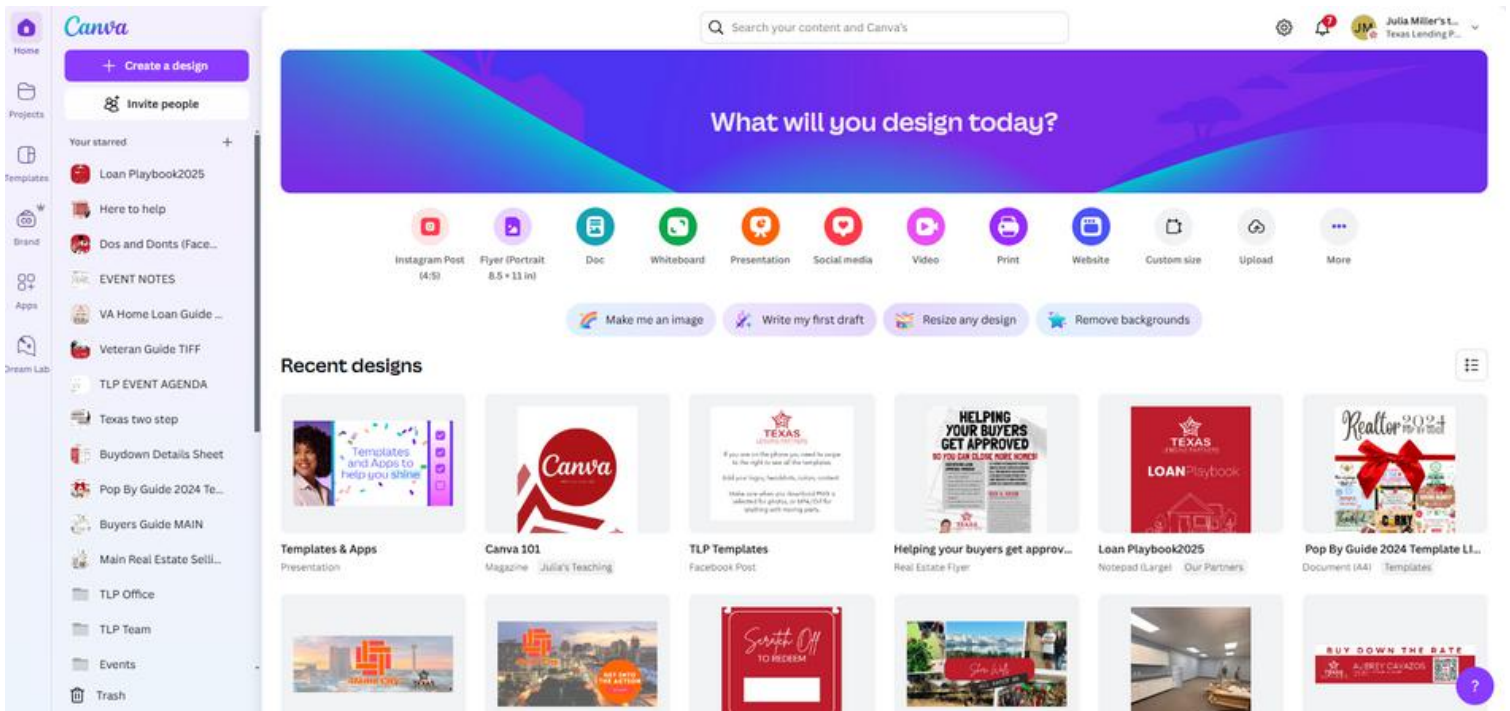


Canva

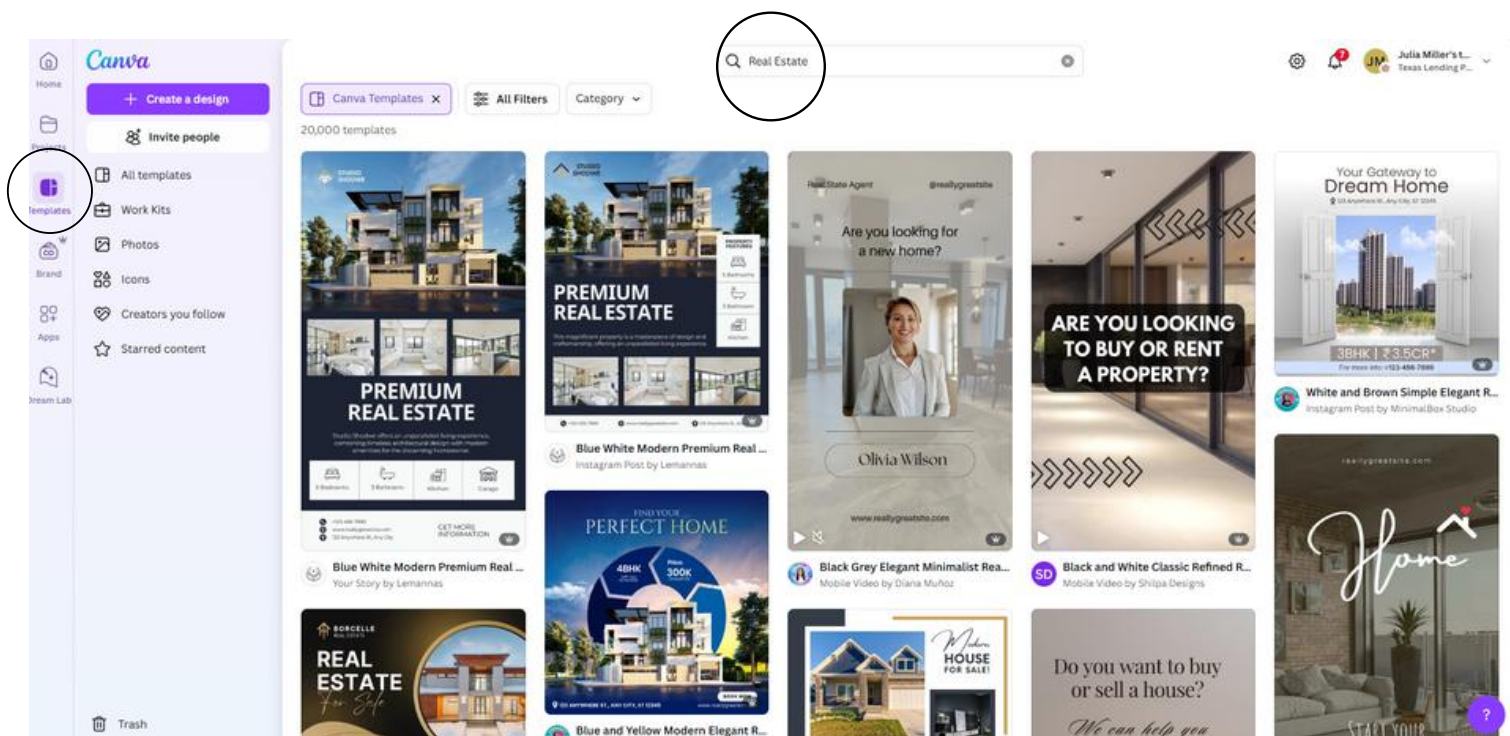
WITH JULIA MILLER



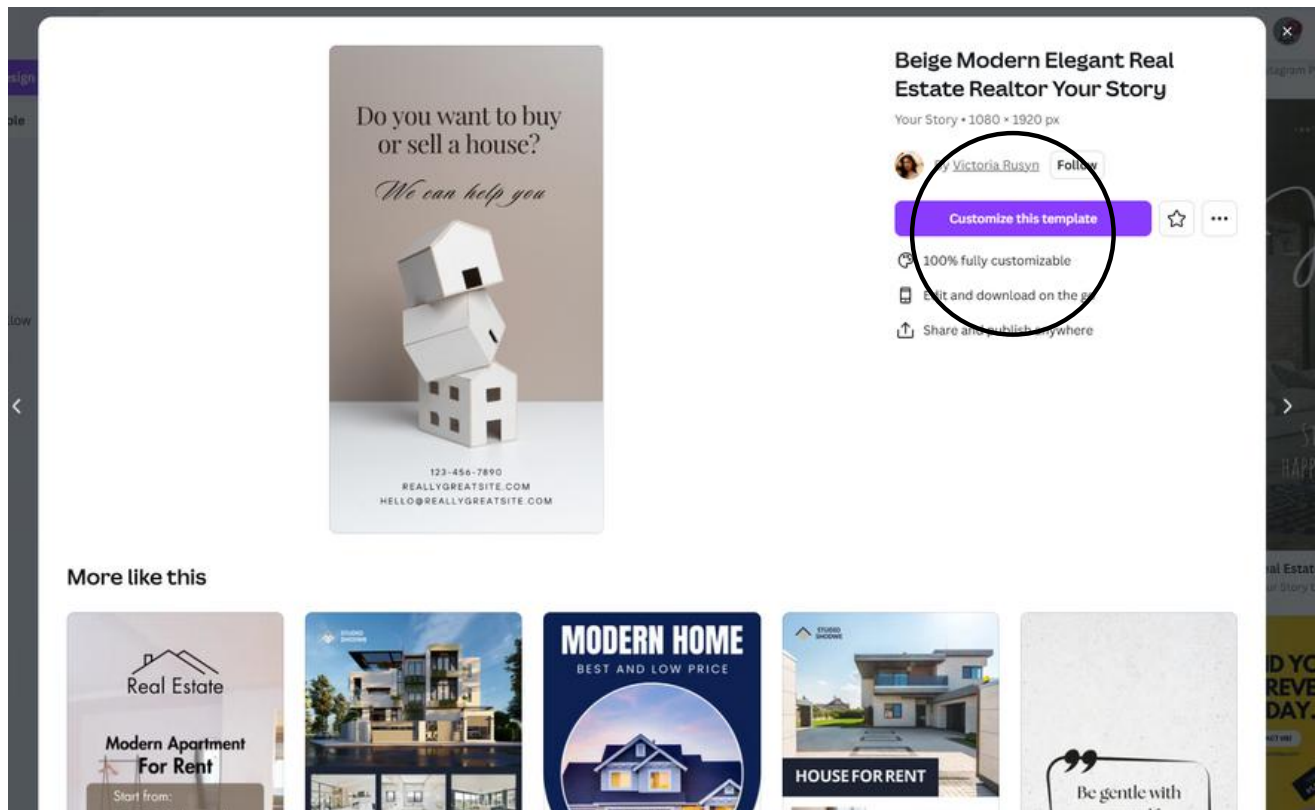
TEXAS
LENDING PARTNERS
*a Division of American Pacific Mortgage
Corporation NMLS #1850*



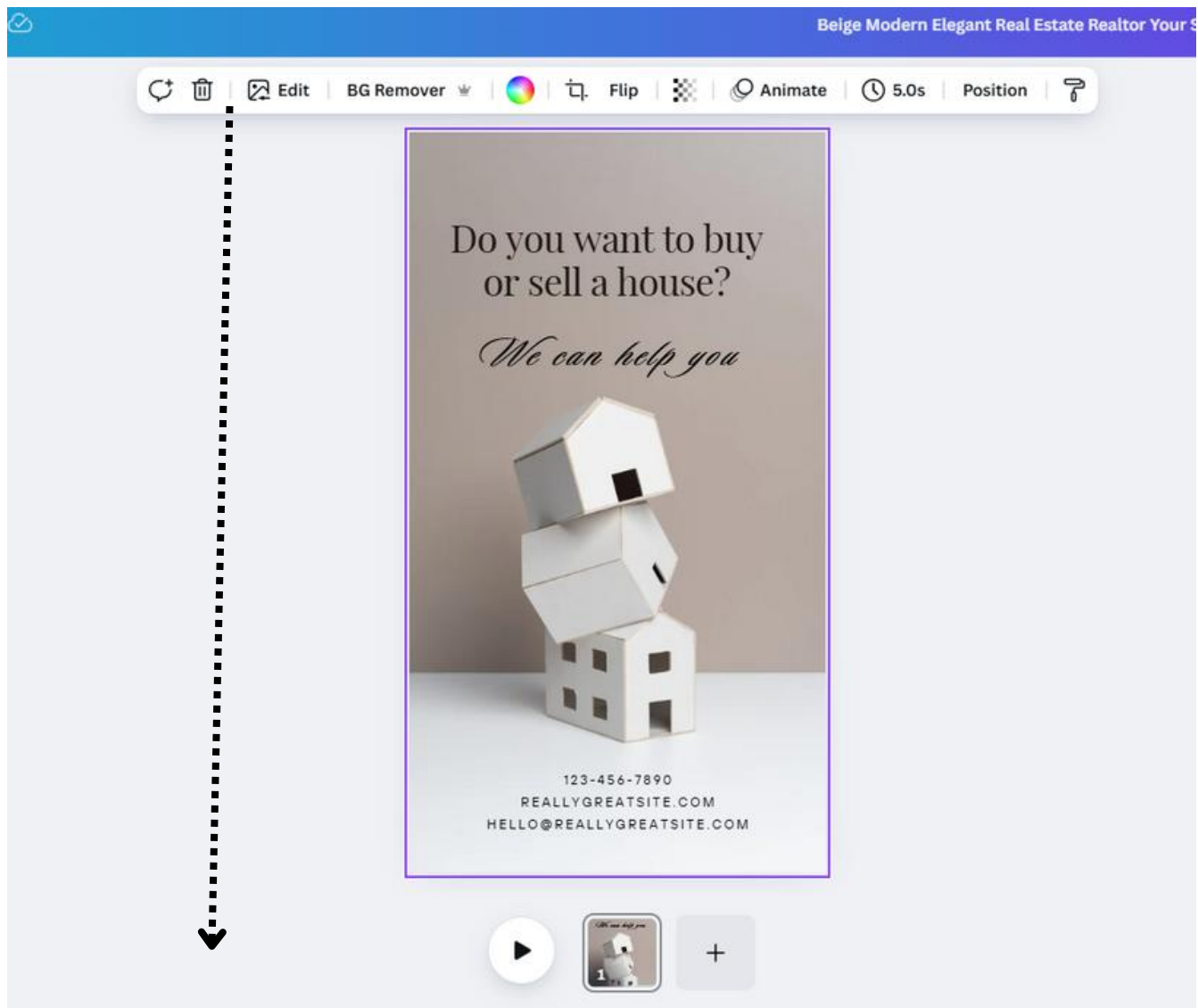
FROM THE HOME SCREEN CLICK TEMPLATES
 AT THE TOP SEARCH BAR TYPE WHAT YOU ARE LOOKING FOR
 CLICK ON THE TEMPLATE YOU WANT TO EDIT
 SELECT CUSTOMIZE THIS TEMPLATE





CLICK ON THE TEMPLATE YOU WANT TO EDIT
SELECT CUSTOMIZE THIS TEMPLATE





THE TEMPLATE WILL BE IN THE ART BOARD CLICK THE BACKGROUND



 Leave a Comment

 Delete the selected item

 **Edit** Edit the selected item with effects, filters, Ai edits


BG Remover  Remove the background from an image. You need PRO for this feature.


 Change the color of the selected item

 Cropping Tool


Flip Flip the selected horizontal or vertical

 Transparency

 **Animate** Instantly Animate one element or entire design

 **5.0s** If it's a video you can adjust timing

Position Arrange elements, or see layers and adjust

 This will copy a style and add to what you click.

CLICK THE TEXT AND AT THE TOP THESE ARE THE
EDITS YOU CAN MAKE
DOUBLE-CLICK TO CHANGE WHAT THE TEXT SAYS

Roboto



FONT SELECTION

CHOOSE YOUR FONT FROM HERE

-

27

+

FONT SIZE

CHOOSE YOUR FONT SIZE FROM HERE

A

FONT COLOR

CHOOSE YOUR FONT COLOR FROM HERE

B

I

U

FONT STYLE

BOLD, ITALICIZE OR UNDERLINE YOUR TEXT

aA

CASE SETTING

TURN ON UPPER CASE TO AUTO CAPITALIZE ALL SELECTED TEXT



FONT ALIGNMENT

CHOOSE FROM LEFT, MIDDLE, RIGHT OR JUSTIFIED ALIGNMENT



BULLETIN POINTS

CHOOSE FROM NONE, DOTS OR NUMBERS



LETTER SPACING + LINE HEIGHT

ADJUST THE SPACE BETWEEN LETTERS AND LINES

Effects

FONT EFFECTS

SPECIAL EFFECTS LIKE CURVED TEXT



Animate

ANIMATE

MAKE YOUR TEXT MOVE

Position

POSITION

ARRANGE TEXT



ADJUST TRANSPARENCY | COPY STYLE | LOCK



CROWN MEANS FONTS ARE
ONLY WITH THE PAID VERSION
OF CANVA

- ✎ Custom prompt...
- ✎ Rewrite
- ABC Fix spelling
- ✎ Continue writing
- ✎ Shorten
- 😊 More fun
- Ab More formal
- ✧ Sprinkle fairy dust
- T+ Change voice

DUPLICATE

DELETE

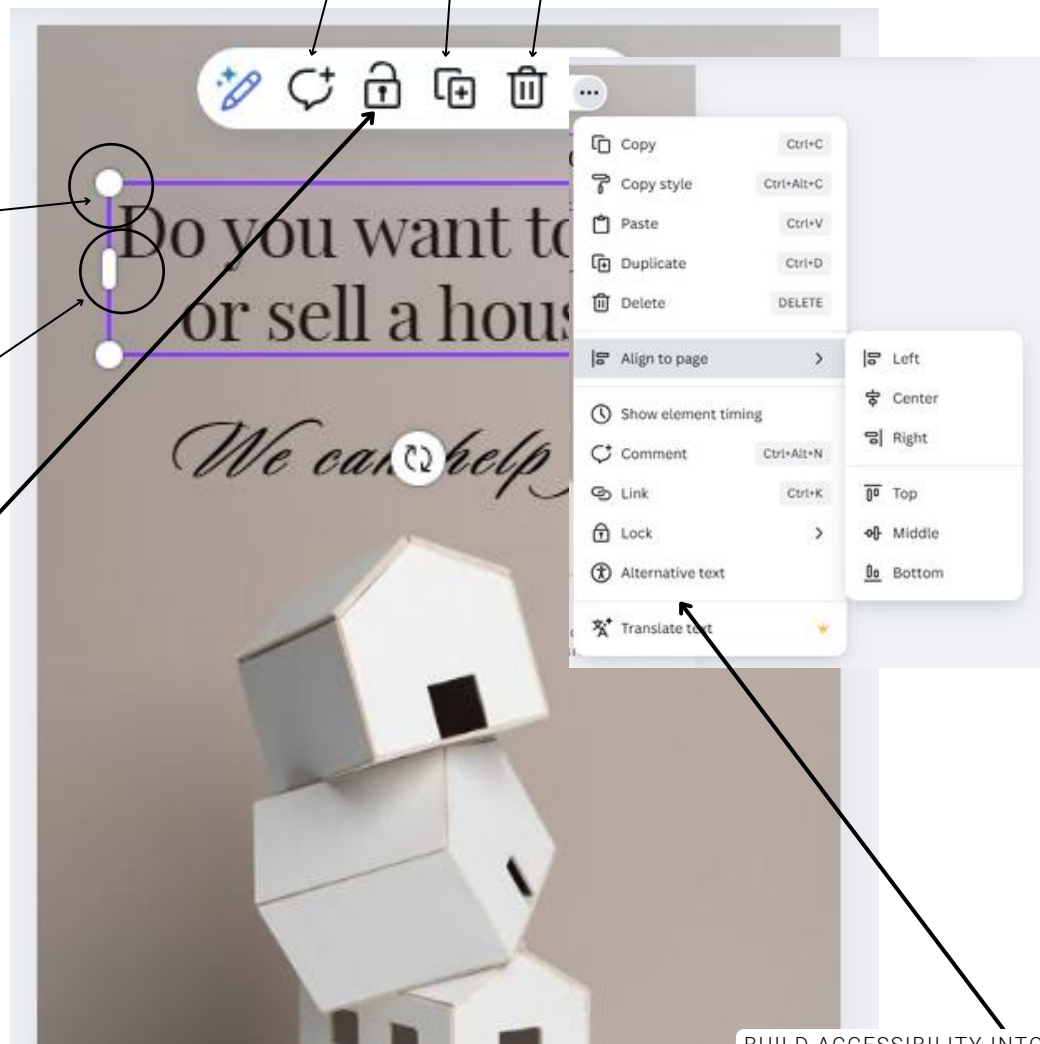
COMMENT

CLICK THE TEXT

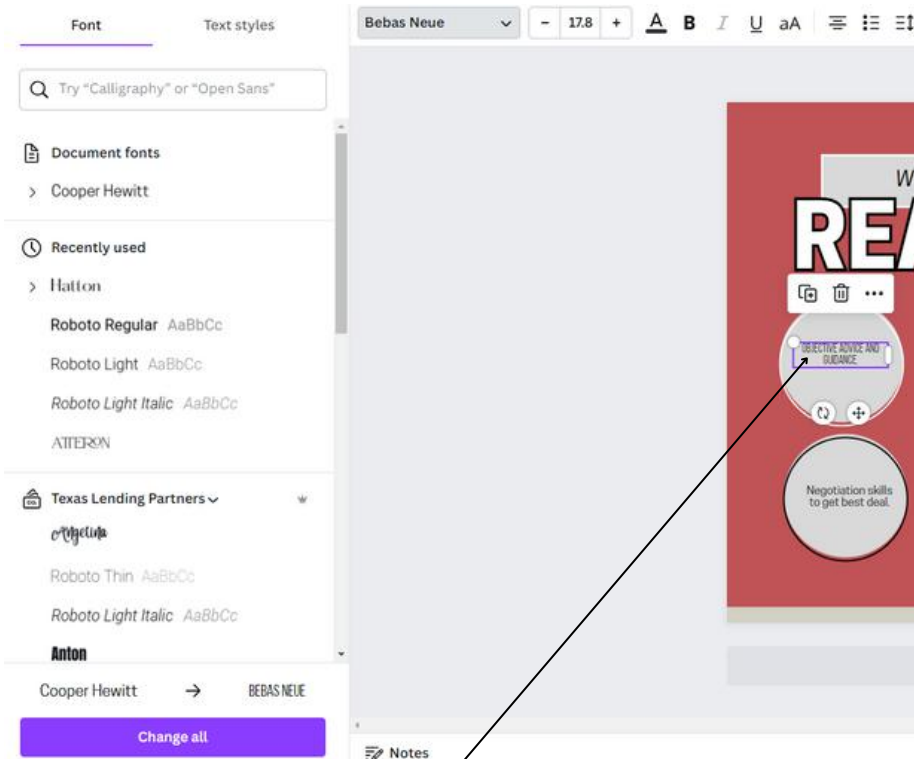
YOU CAN
CLICK & DRAG
DOTS TO
ADJUST SIZE
MANUALLY

CROPPING

LOCK POSITION

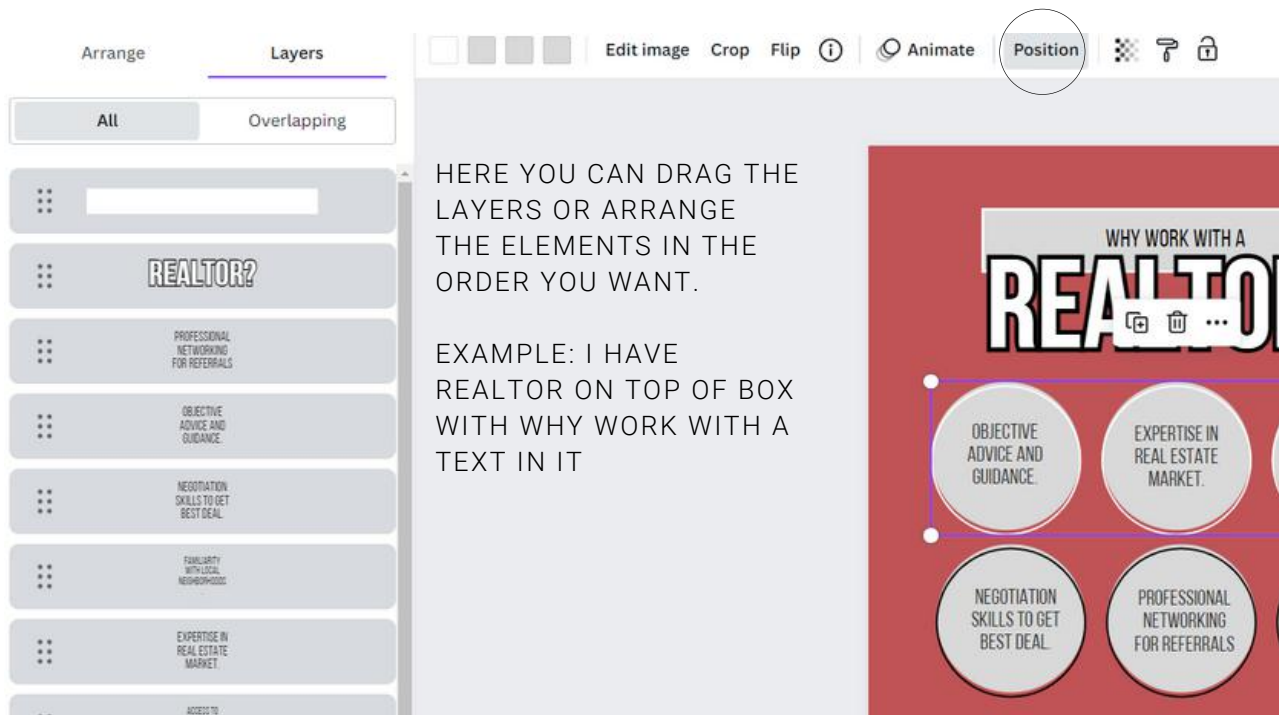
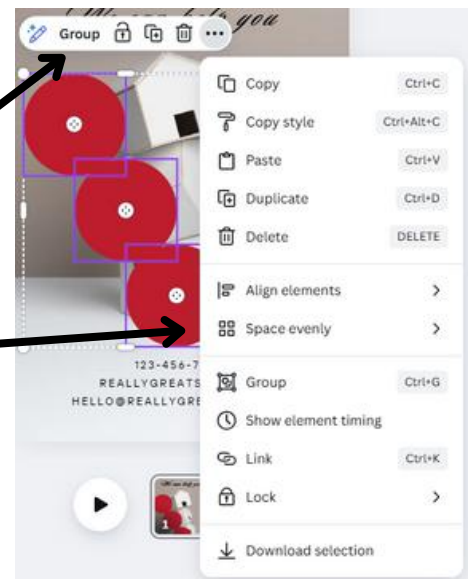


BUILD ACCESSIBILITY INTO YOUR
DESIGNS USING ALTERNATIVE
TEXT (ALT TEXT) TO ENABLE
SCREEN READERS AND ASSISTIVE
TECHNOLOGY TO DESCRIBE
WHAT IS CONVEYED IN IMAGES
OR ELEMENTS. THIS HELPS
USERS WITH COGNITIVE OR
VISUAL IMPAIRMENTS PERCEIVE
THE IMAGE'S CONTENT AND
FUNCTION.



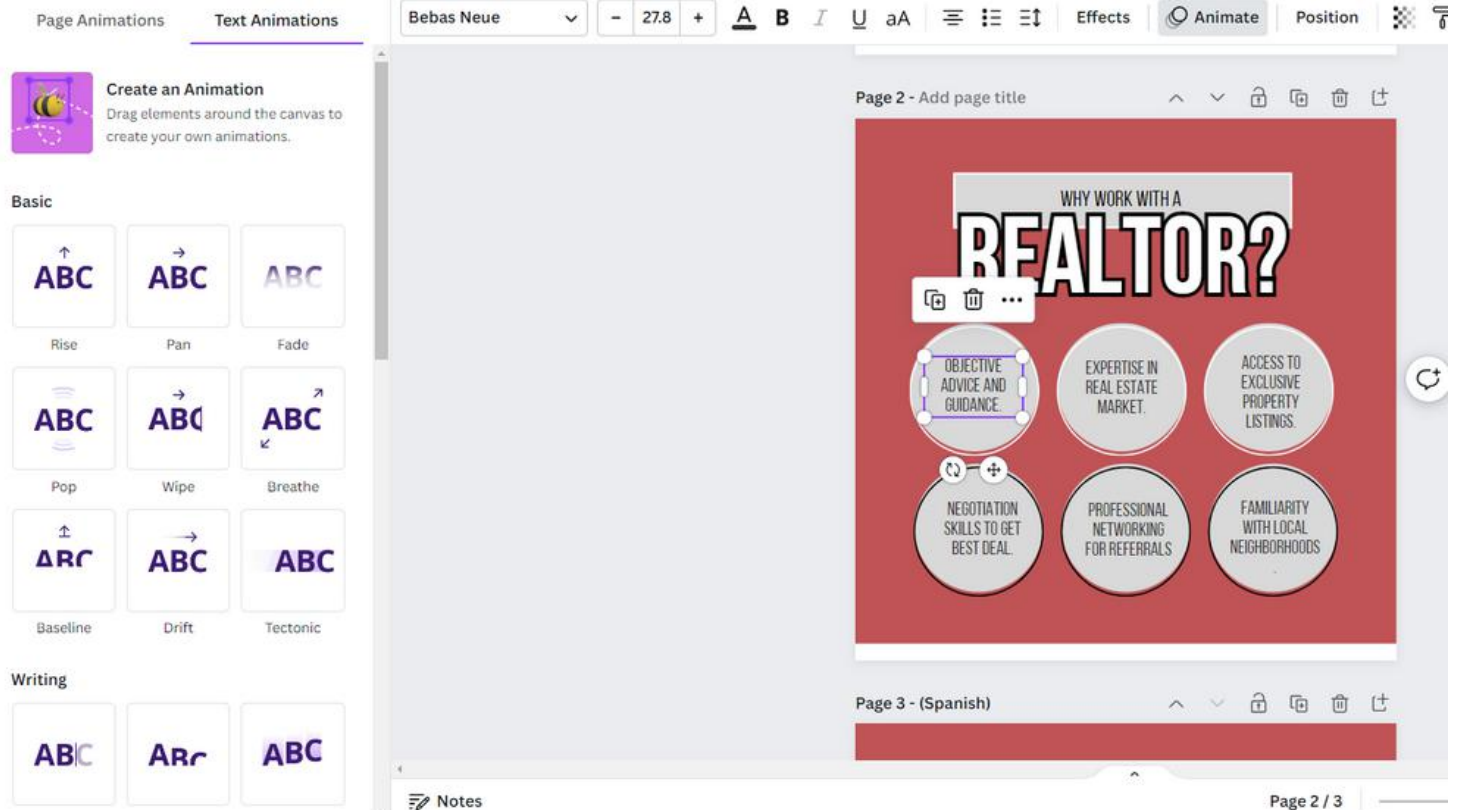
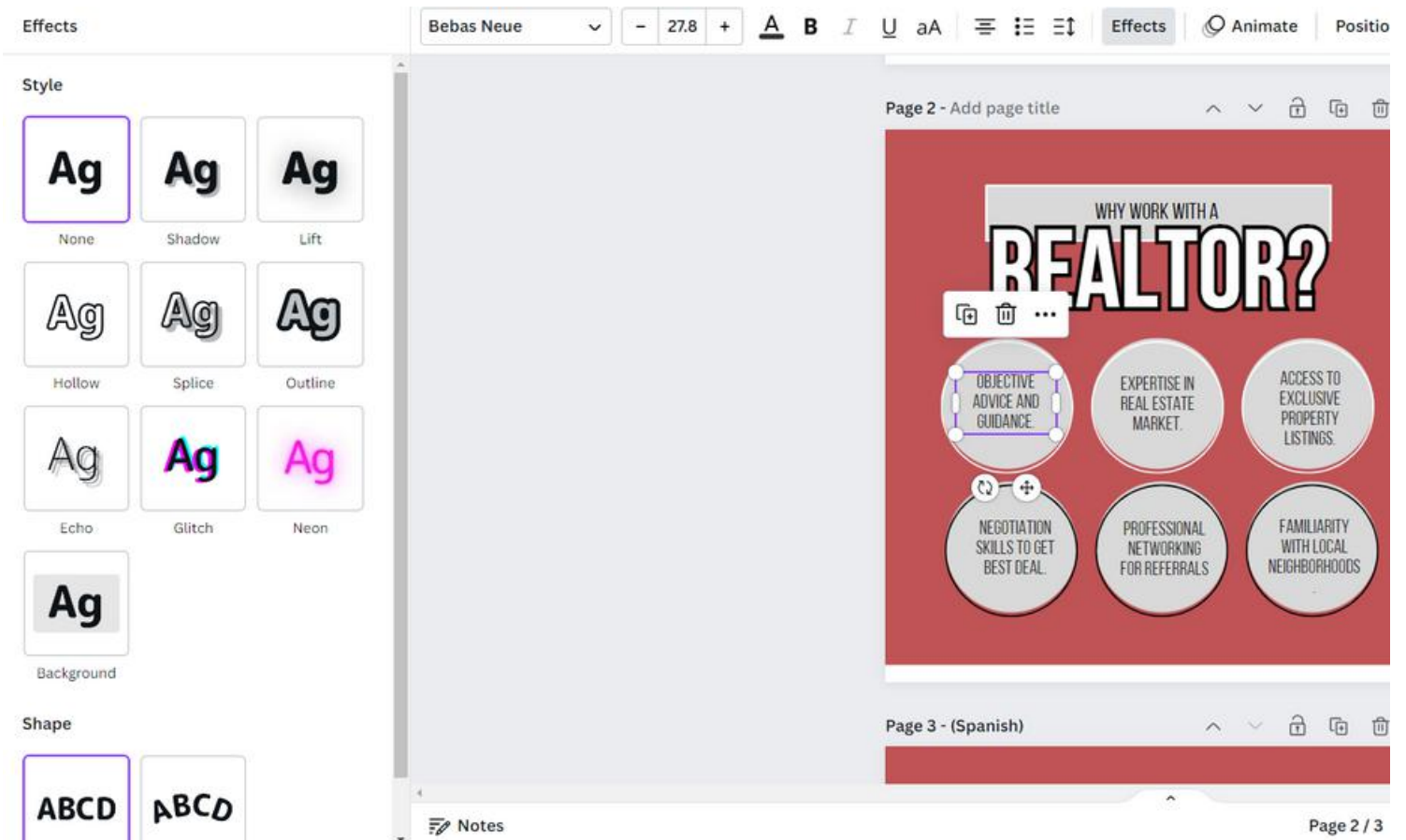
WHEN YOU CLICK THE TEXT TO CHANGE THE FONT YOU HAVE THE OPTION TO CHANGE ALL AT THE SAME TIME BY SCROLLING DOWN UNTIL YOU SEE THE CHANGE ALL OPTION.

WHEN YOU SELECT MULTIPLE ITEMS, YOU CAN SELECT THE 3 DOTS AND CLICK SPACE EVENLY & GROUP THEM

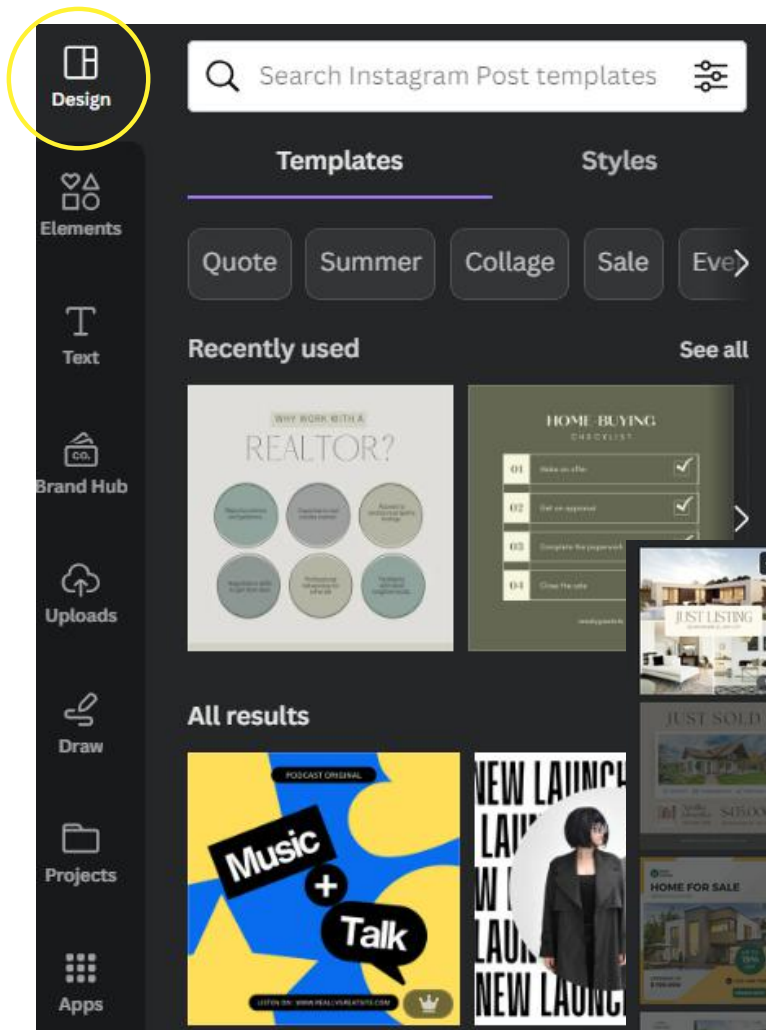


HERE YOU CAN DRAG THE LAYERS OR ARRANGE THE ELEMENTS IN THE ORDER YOU WANT.

EXAMPLE: I HAVE REALTOR ON TOP OF BOX WITH WHY WORK WITH A TEXT IN IT

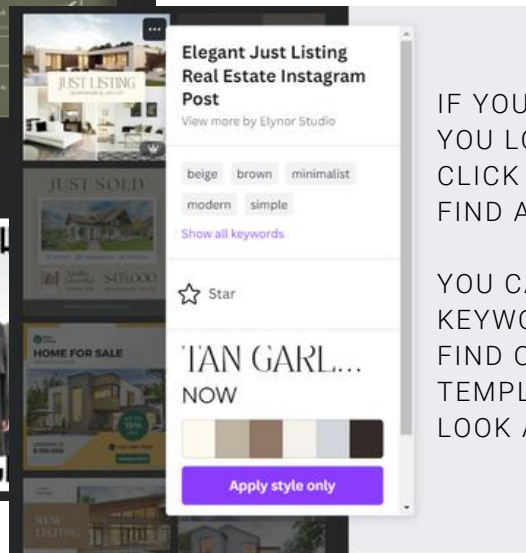


DASHBOARD ON THE LEFT



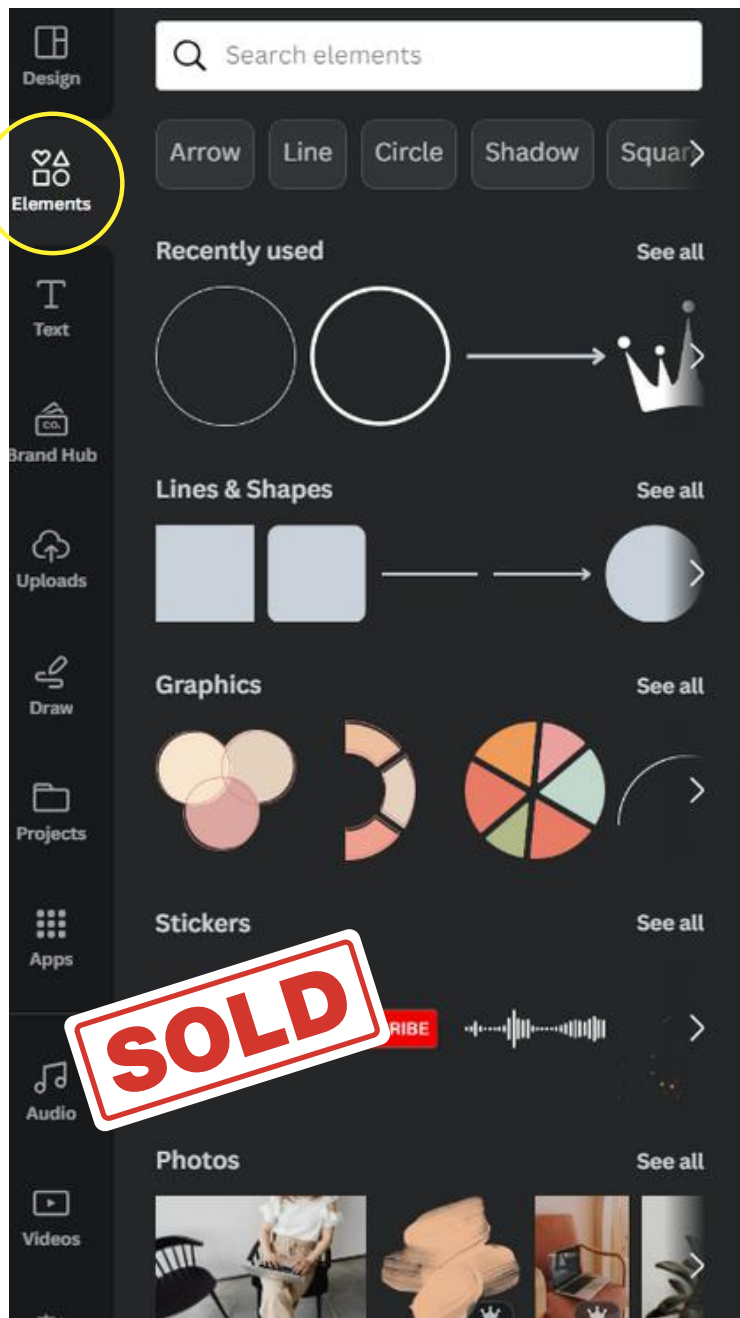
HERE YOU WILL FIND ALL KINDS OF TEMPLATES THAT MATCH THE SIZE OF THE DESIGN YOU ARE WORKING IN. THIS EXAMPLE IS A IG POST

YOU CAN TYPE IN THE SEARCH BAR WHAT YOU ARE LOOKING FOR. ADD NEW PAGE TO PROJECT AND SELECT NEW TEMPLATE



IF YOU FIND A STYLE YOU LOVE
CLICK THE STAR TO
FIND AGAIN FASTER

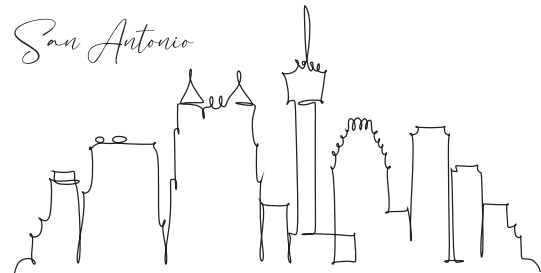
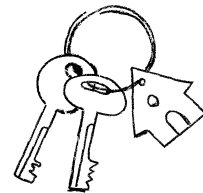
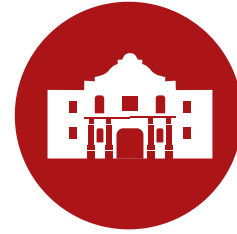
YOU CAN SEE
KEYWORDS TO HELP
FIND OTHER
TEMPLATES THAT
LOOK ALIKE



USE THE SEARCH BAR TO FIND ELEMENTS RELATED TO WHAT YOU ARE LOOKING FOR. ELEMENTS ARE GRAPHICS, PHOTOS, VIDEOS, SHAPES, FRAMES, AUDIOS, CHARTS, AND MORE

KEYWORDS FOR REAL ESTATE:

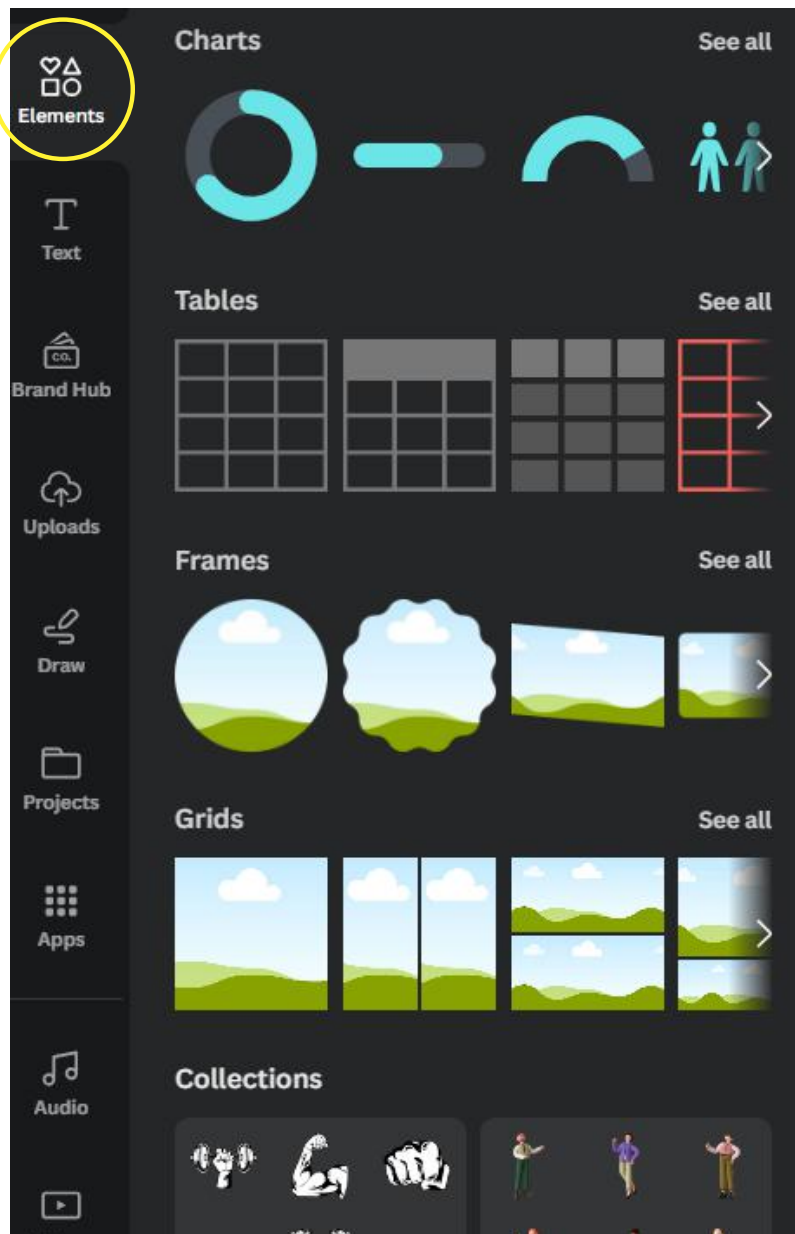
- REAL ESTATE
- REAL ESTATE AGENT
- REALTOR
- FOR SALE
- HOMES
- KEYS
- SOLD
- PROPERTY
- OPEN HOUSE
- HOUSE
- APARTMENT
- MORTGAGE
- CONDO
- MODERN HOUSE
- HOME SWEET HOME
- SAN ANTONIO
- PHONE
- PHONE FRAME



**FAMILY
makes
THIS HOUSE A
HOME**

home
sweet
home

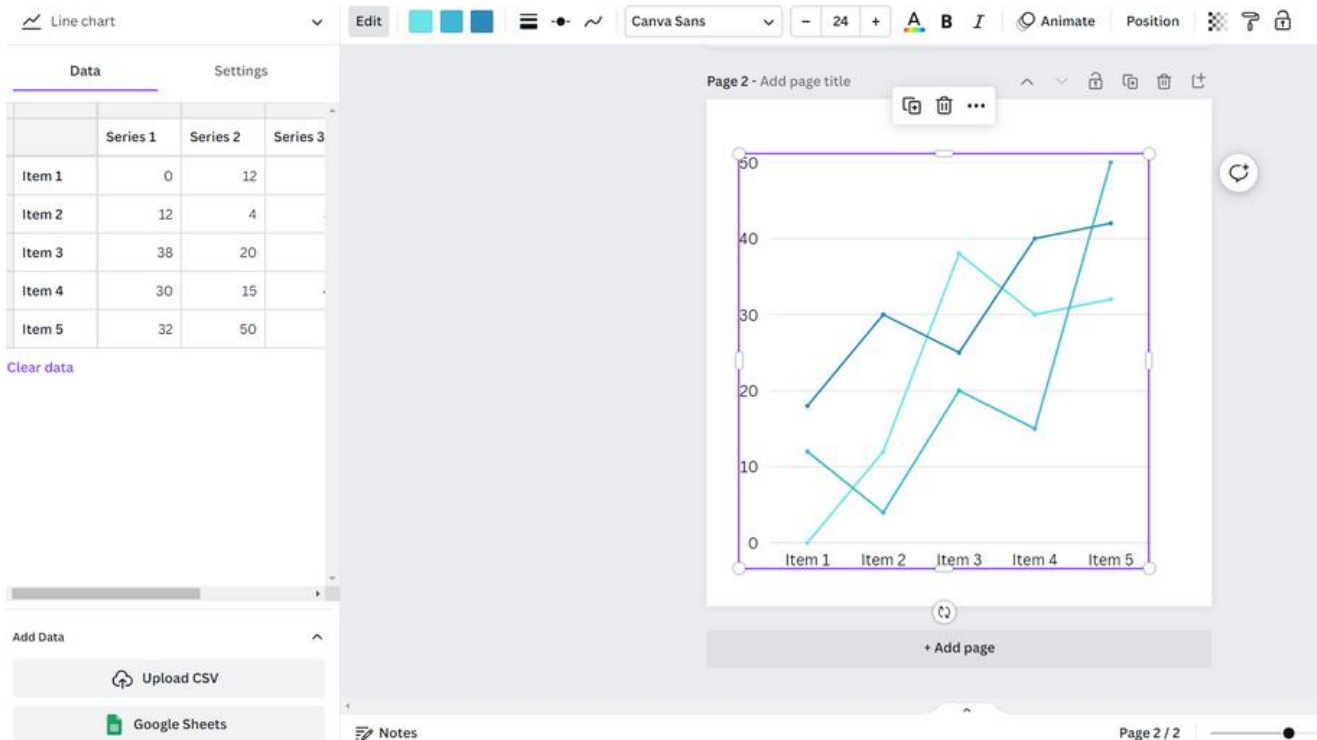


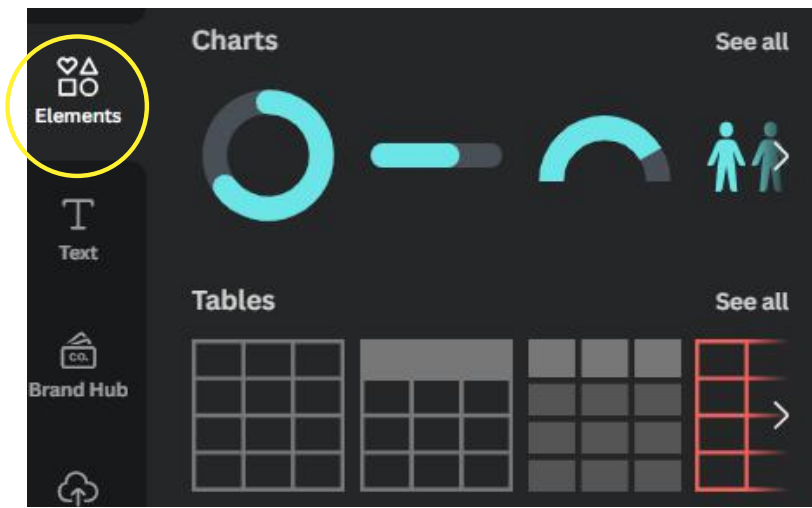


CHARTS:
YOU CAN ADD NUMBERS AND CHARTS WILL
ADJUST ON ITS OWN

YOU CAN UPLOAD CSV FILE OR GOOGLE SHEETS
FILE

YOU CAN EDIT COLORS AND SIZES





TABLES

Double	Click	Box
to	add	your
Text		

COLOR SPACING

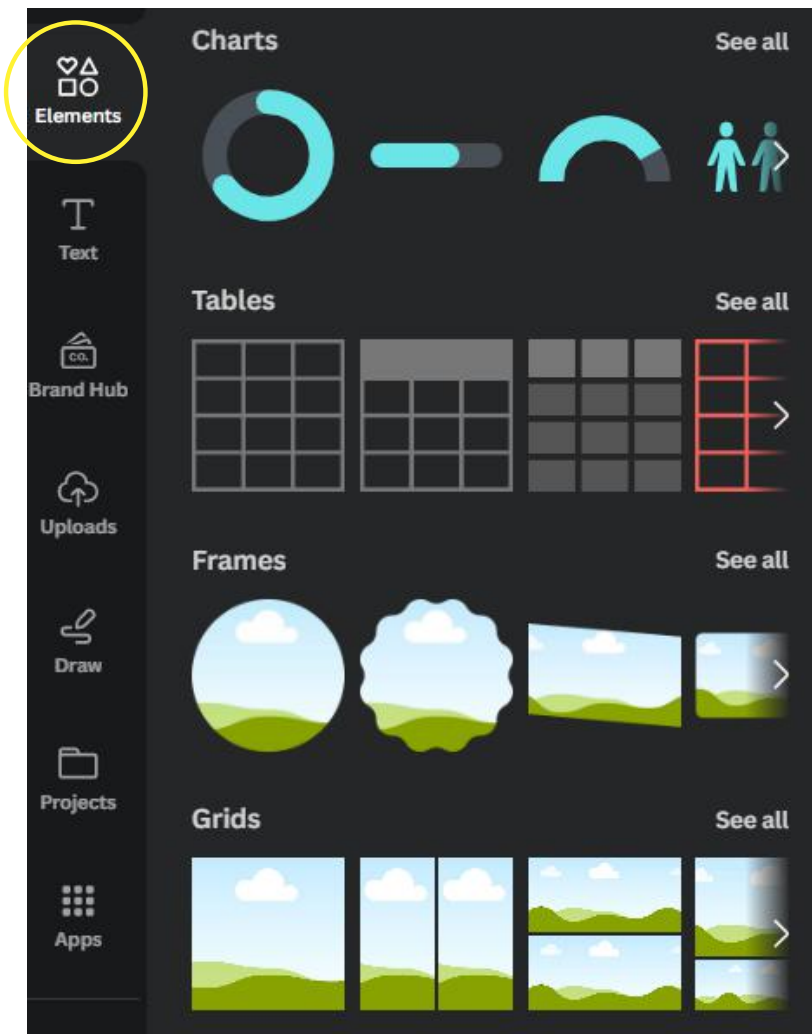
← Tables

Bebas Neue 14

Page 2 - Add page title

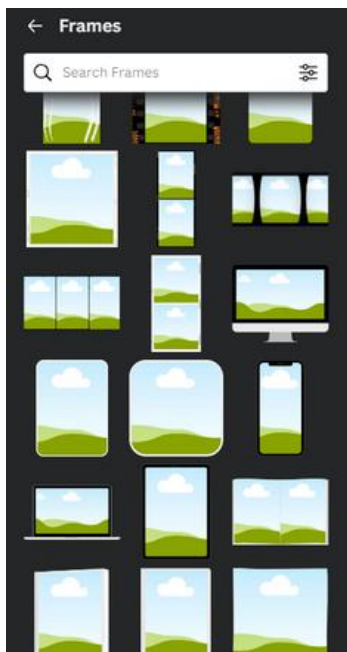
- Copy (Ctrl+C)
- Copy style (Ctrl+Alt+C)
- Paste (Ctrl+V)
- Duplicate (Ctrl+D)
- Merge cells
- + Add column
- Delete column
- > Move column right
- Size rows equally
- Size rows to content
- Size column to content
- Align to page >
- Lock >
- Alternative text

Notes

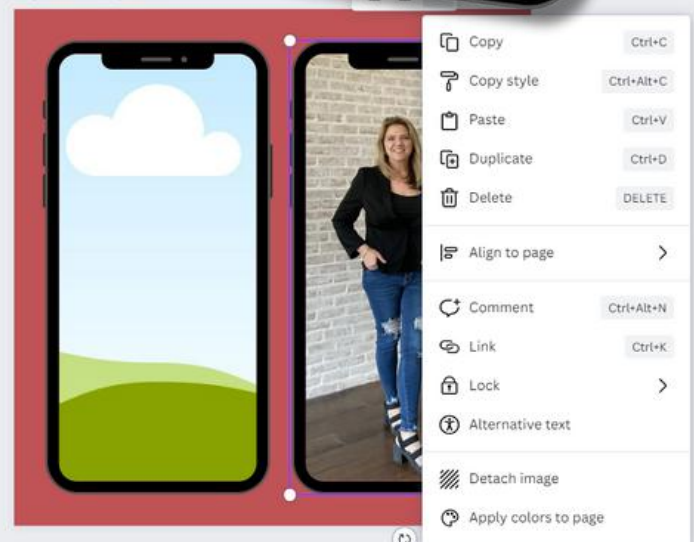


FRAMES & GRIDS:

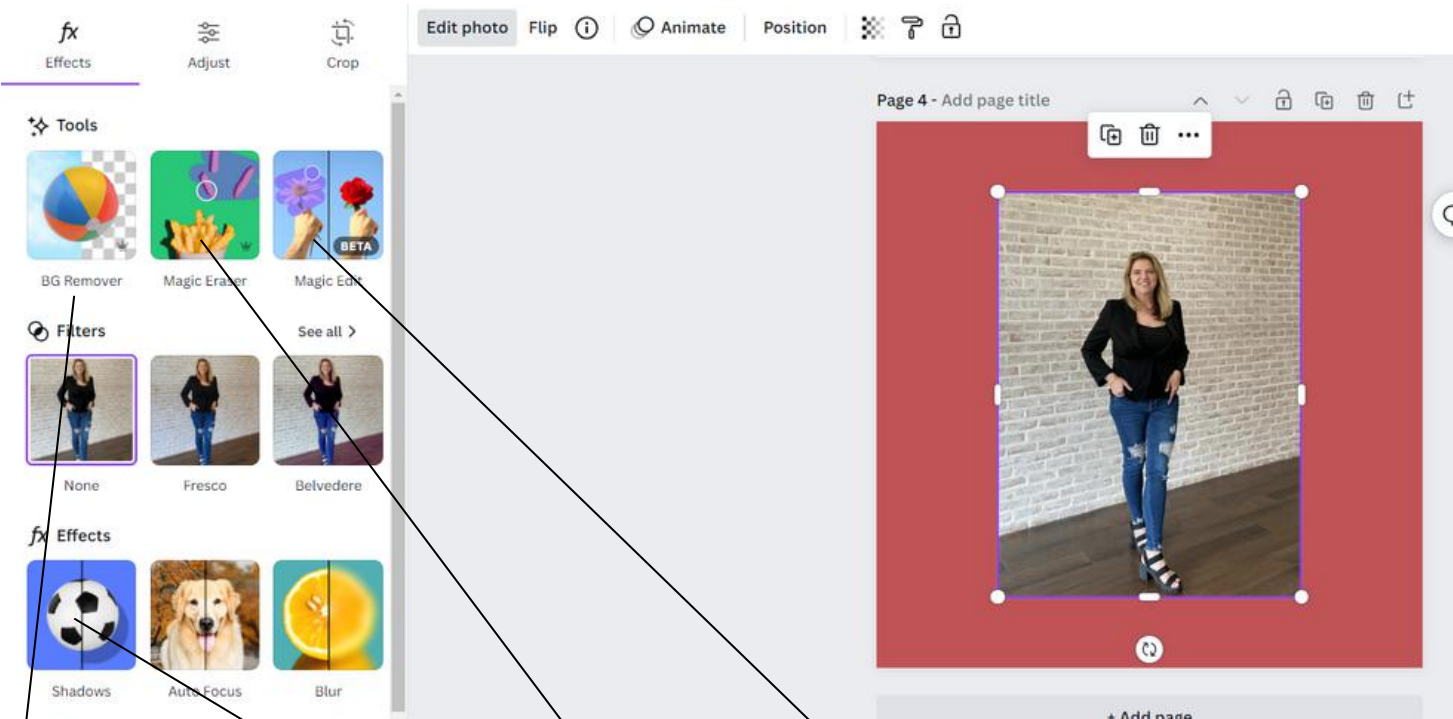
THIS WONDERFUL TOOL ACTS LIKE A FRAME FOR YOU TO DROP IMAGES INTO. IN TERMS OF COMPOSITION, IT CAN BE USED TO STRETCH IMAGES ACROSS YOUR ENTIRE DESIGN, PLACE MULTIPLE IMAGES TOGETHER OR CROP IMAGES. GRIDS ARE ALSO INCREDIBLY USEFUL FOR ENHANCING IMAGES AND APPLYING UNIQUE FILTERS CONSISTENTLY.

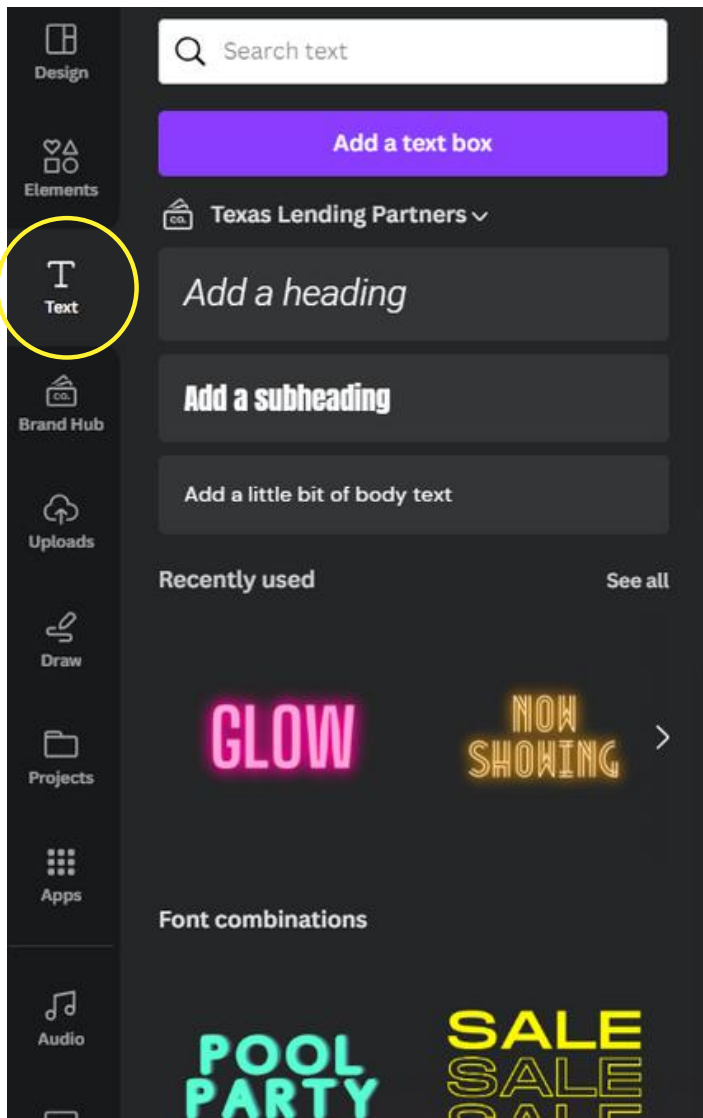


Page 2 - Add page title



EDIT PHOTOS IN DESIGN:





Animate | Position

TEXT:

ADD TEXT TO YOUR DESIGNS OR USE PRESETS

SEE EXAMPLES:



Subscribe

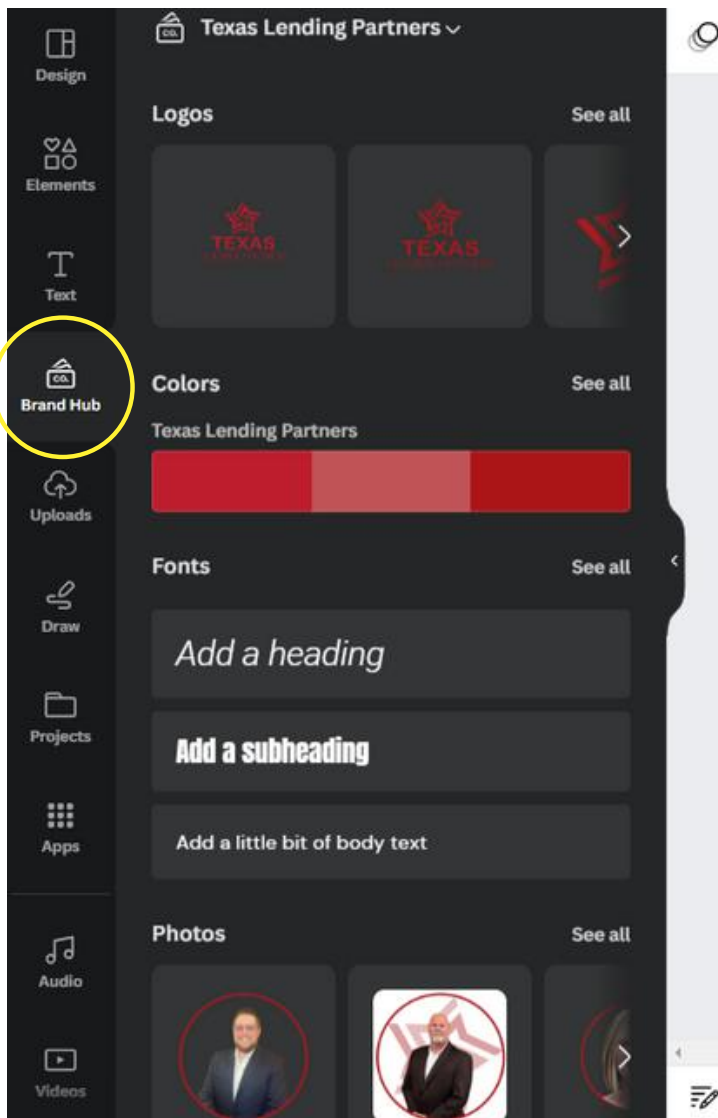
Subscribe

Subscribe

OPEN
HOUSE

All you need is love.
But a little chocolate
now and then
doesn't hurt.

CHARLES M. SCHULZ

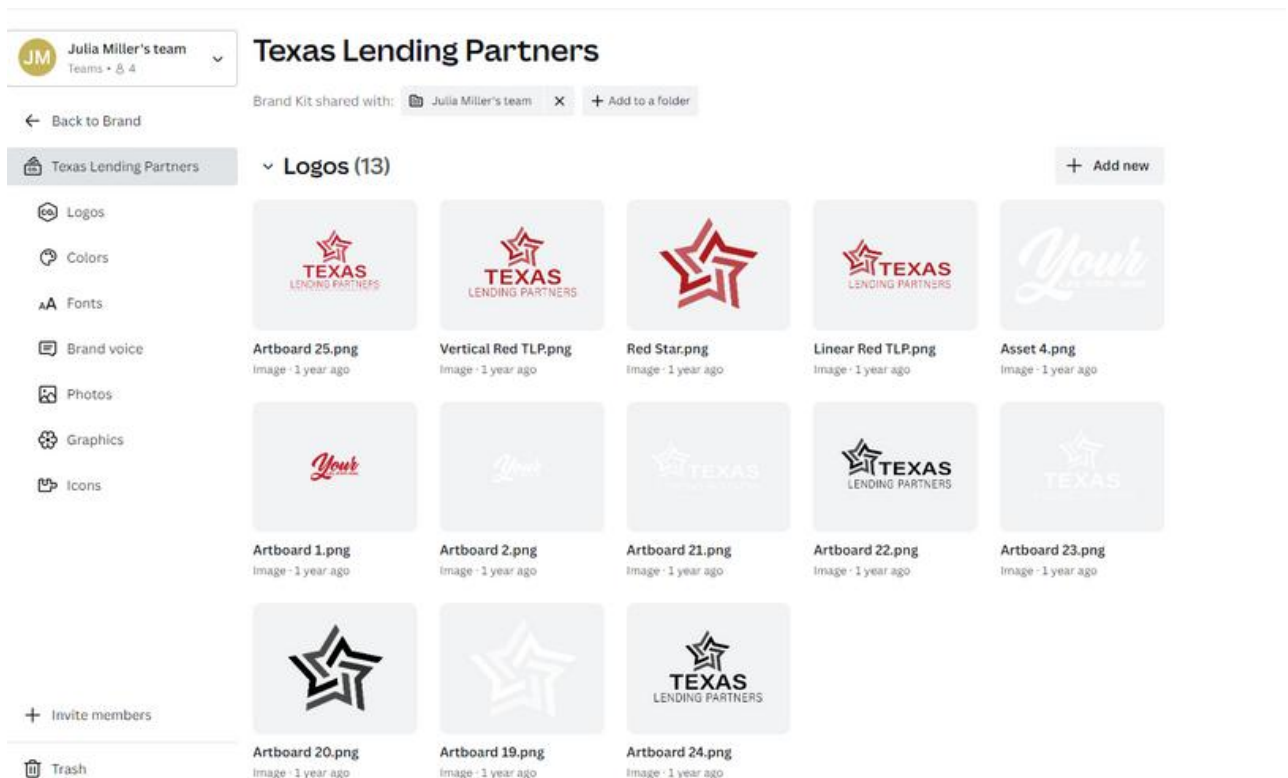
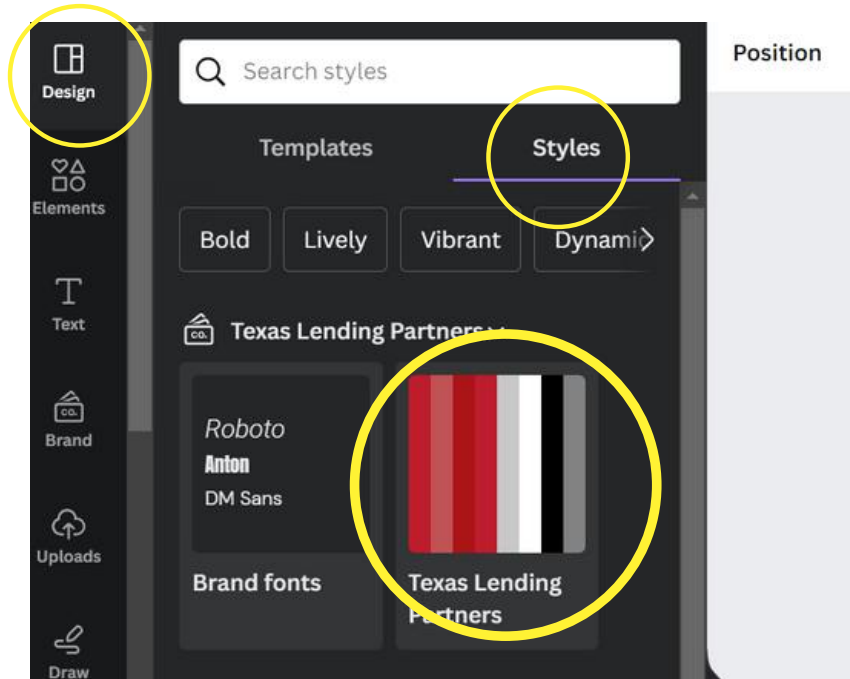


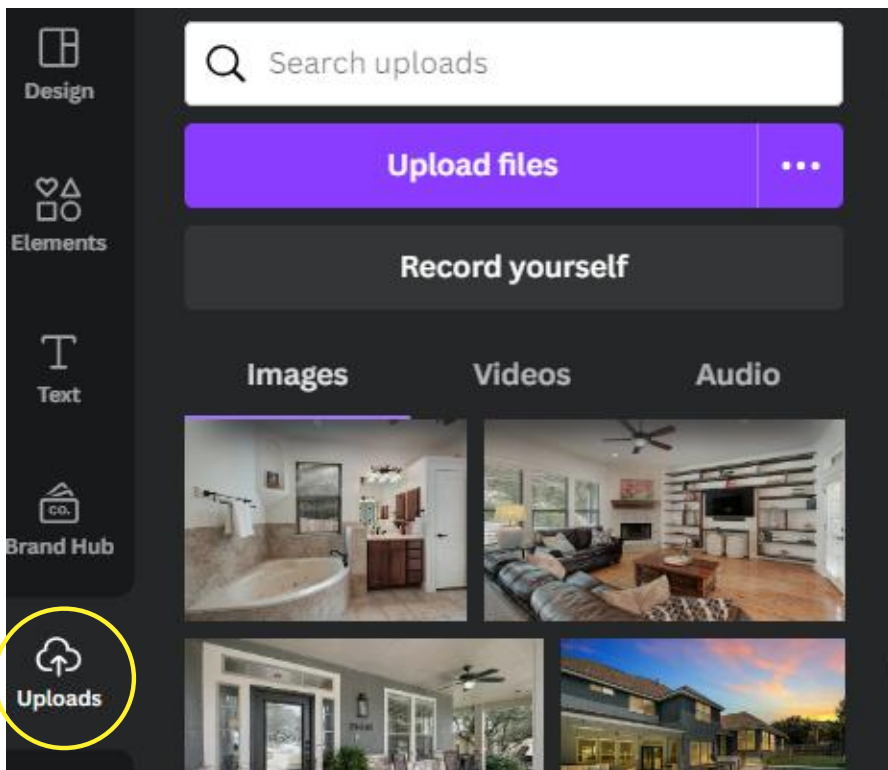
BRAND HUB:

CENTRALIZE YOUR BRAND AND KEEP YOUR LOGOS, COLORS, FONTS, ICONS, IMAGERY, GRAPHICS, AND BRAND GUIDELINES ALL IN ONE PLACE FOR EVERYONE TO USE.

YOU CAN EDIT THIS FROM THE HOME SCREEN!

WHEN IN A DESIGN YOU CAN SWITCH TEMPLATE INTO YOUR BRAND BY SELECTING STYLES. SEE BELOW.





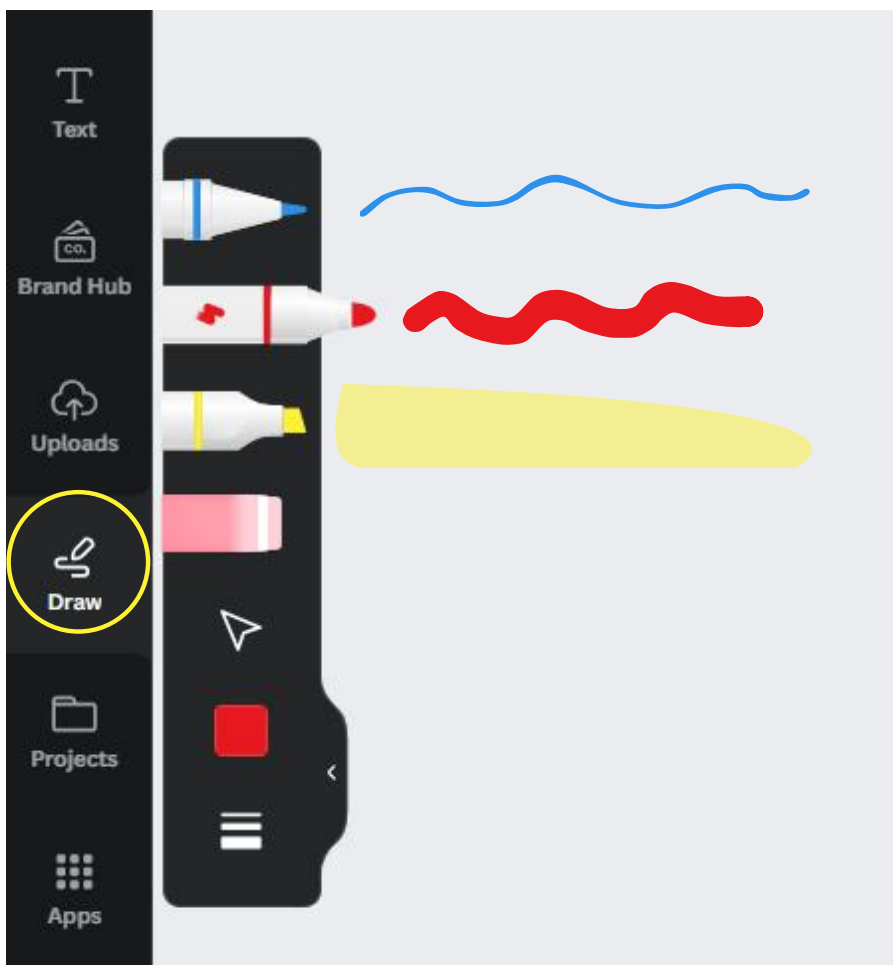
UPLOADS:

EVERYTHING YOU ADD TO CANVA THAT ARE NOT IN FOLDERS CAN BE FOUND IN UPLOADS

YOU CAN UPLOAD FROM YOUR COMPUTER AND PHONE

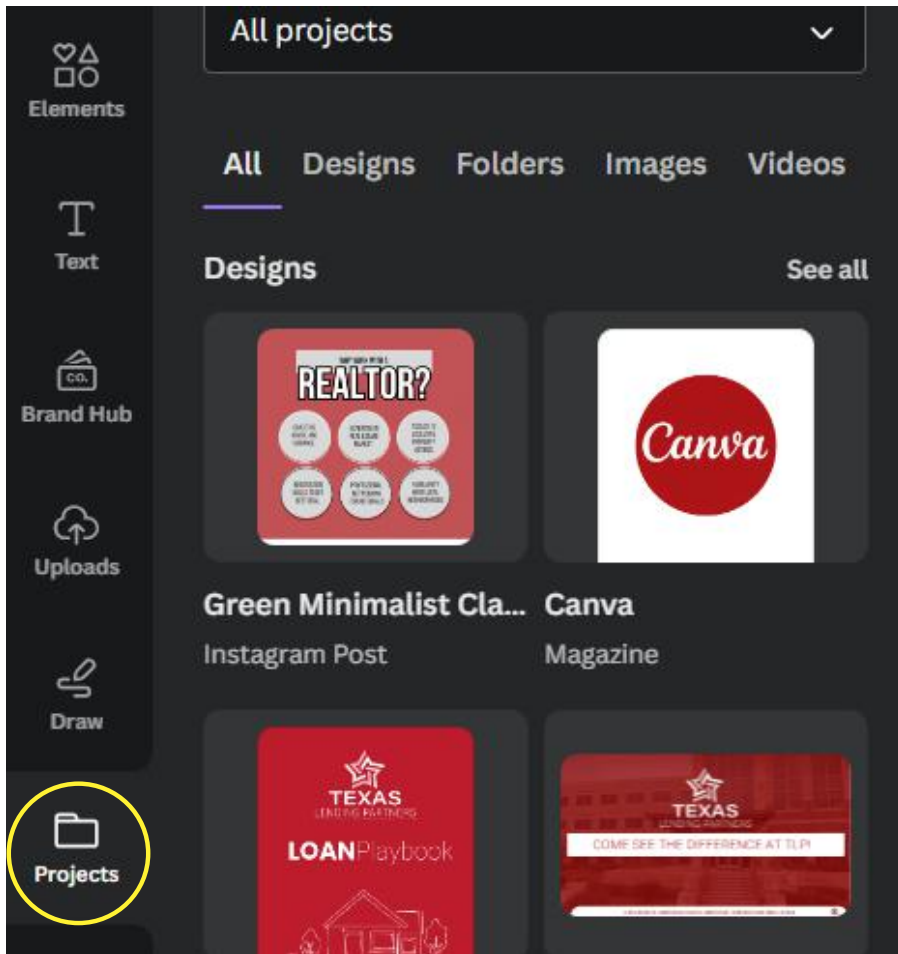
ANYTHING YOU COPY AND PASTE (IMAGES) WILL ALSO BE ADDED TO UPLOADS

YOU CAN SELECT RECORD YOURSELF TO CREATE VIDEOS, TUTORIALS ARE PERFECT FOR USING THIS TOOL!



DRAW:

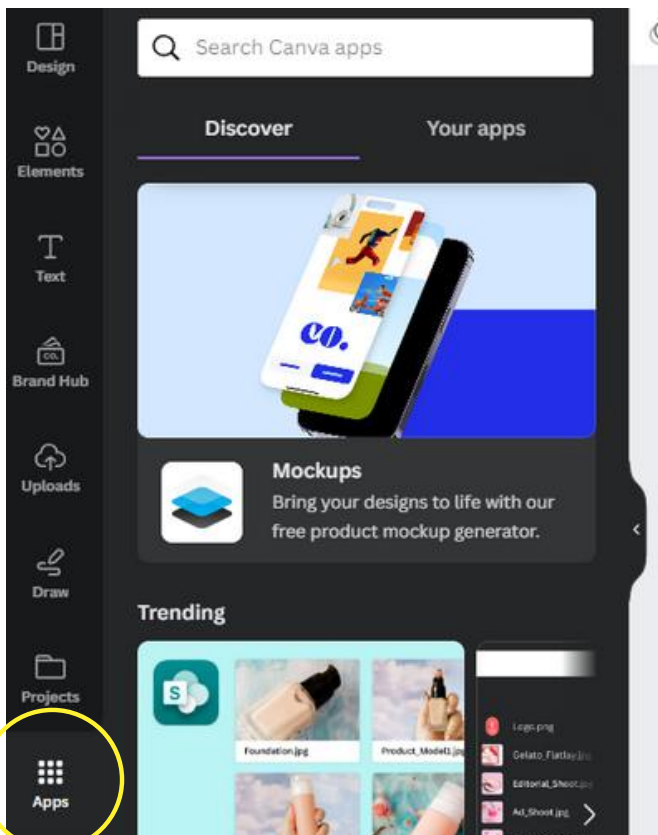
SELECT DRAW TO DRAW ON YOUR DESIGN



PROJECTS:

HERE YOU CAN FIND ALL YOUR DESIGNS

IF YOU ARE IN A DESIGN BUT NEED CONTENT FROM ANOTHER, THIS IS WHEN THIS COMES HANDY. YOU CAN FIND DESIGN ADD NEW PAGE, ADD DESIGN AND COPY AND PASTE THE CONTENT NEEDED OR DRAG TO DESIGN YOU ARE WORKING ON.



APPS:

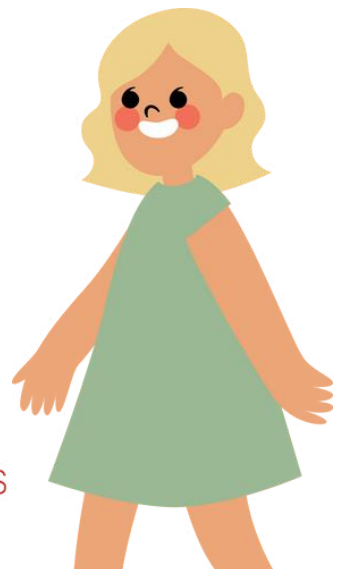
VARIETY OF APPS AVAILABLE WITHIN CANVA THAT CAN HELP YOU TAKE YOUR DESIGNS TO THE NEXT LEVEL? FROM IMAGE BACKGROUND REMOVERS TO APPS FOR COLLABORATING WITH YOUR TEAM, THERE'S NO SHORTAGE OF OPTIONS. IN THIS BLOG POST, WE'LL TAKE A LOOK AT SOME OF THE BEST CANVA APPS TO HELP YOU SUPERCHARGE YOUR DESIGN EXPERIENCE

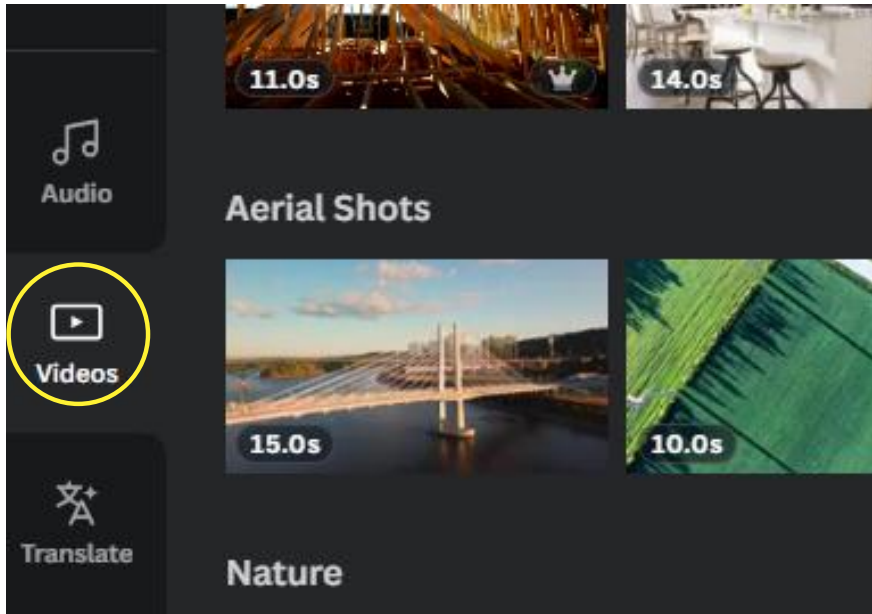
TOP APPS:

BULK CREATE
QR CODE
LOTTIEFILES
GOOGLE MAPS
CHARACTER BUILDER APP
SMART MOCK UPS
FLIPPING BOOK/HEYZINE
TEXT TO IMAGE
BRANDFETCH
INSTAGRAM

amazon

TEXAS
LENDING PARTNERS
a Division of American Pacific Mortgage
Corporation NMLS #1850





AUDIO:

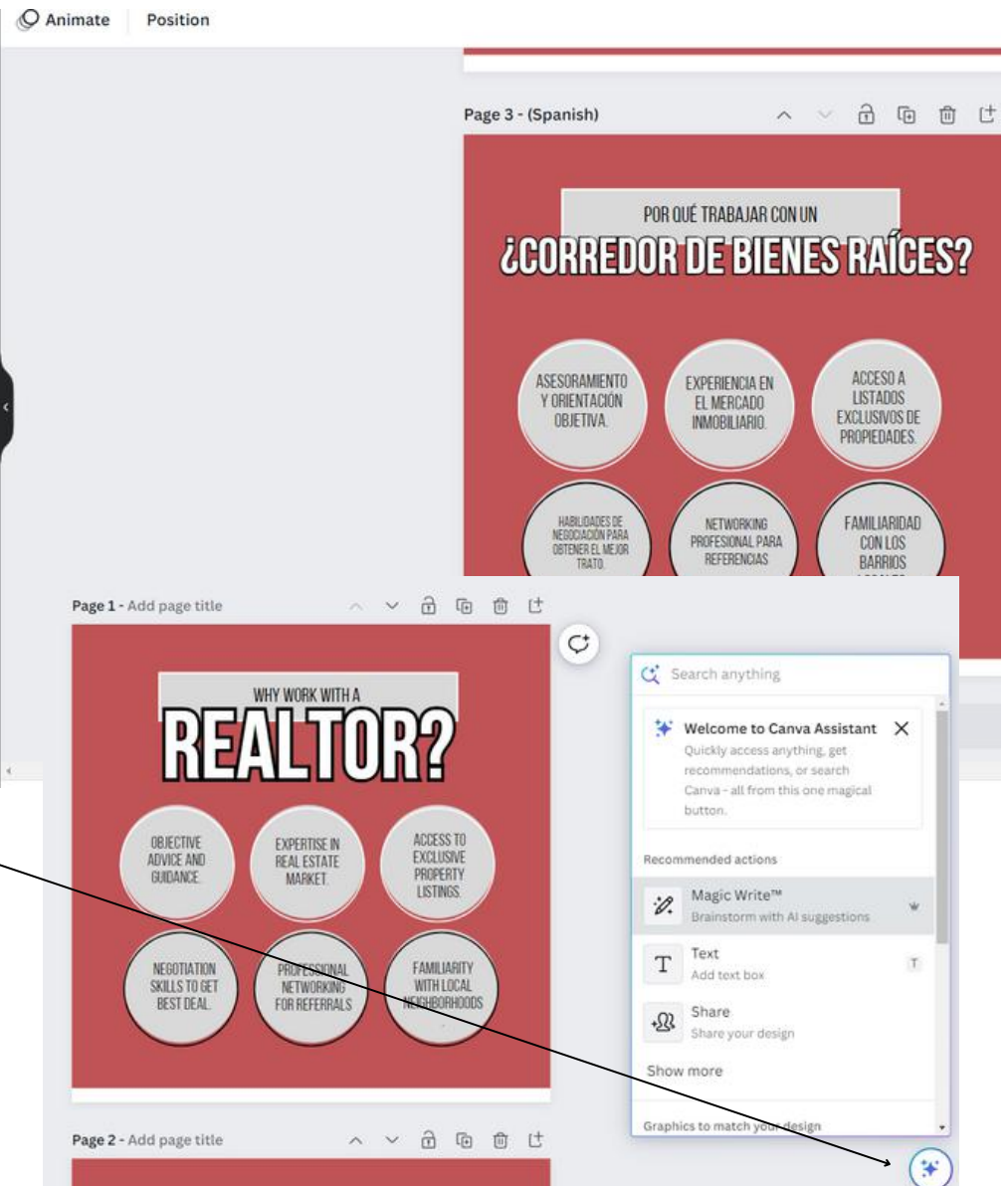
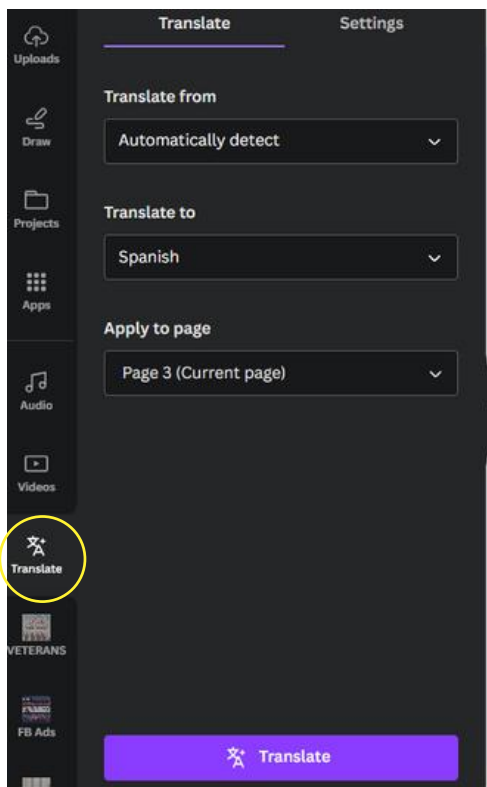
ADDING AUDIO TRACKS AND SOUND EFFECTS

PICK AUDIO TRACKS OR SOUND EFFECTS FROM THE AUDIO TAB, AND ADD THEM TO YOUR DESIGNS. YOU CAN ALSO UPLOAD AND USE YOUR OWN FILES.

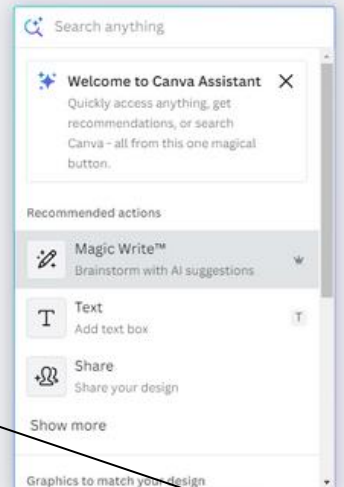
YOU CAN ADD AND LAYER UP TO 50 AUDIO TRACKS TO YOUR DESIGN. IF YOUR DESIGN HAS MORE THAN 50 TRACKS, PLEASE SPLIT YOUR DESIGN BY DUPLICATING IT AND DELETING OTHER PAGES.

VIDEO:

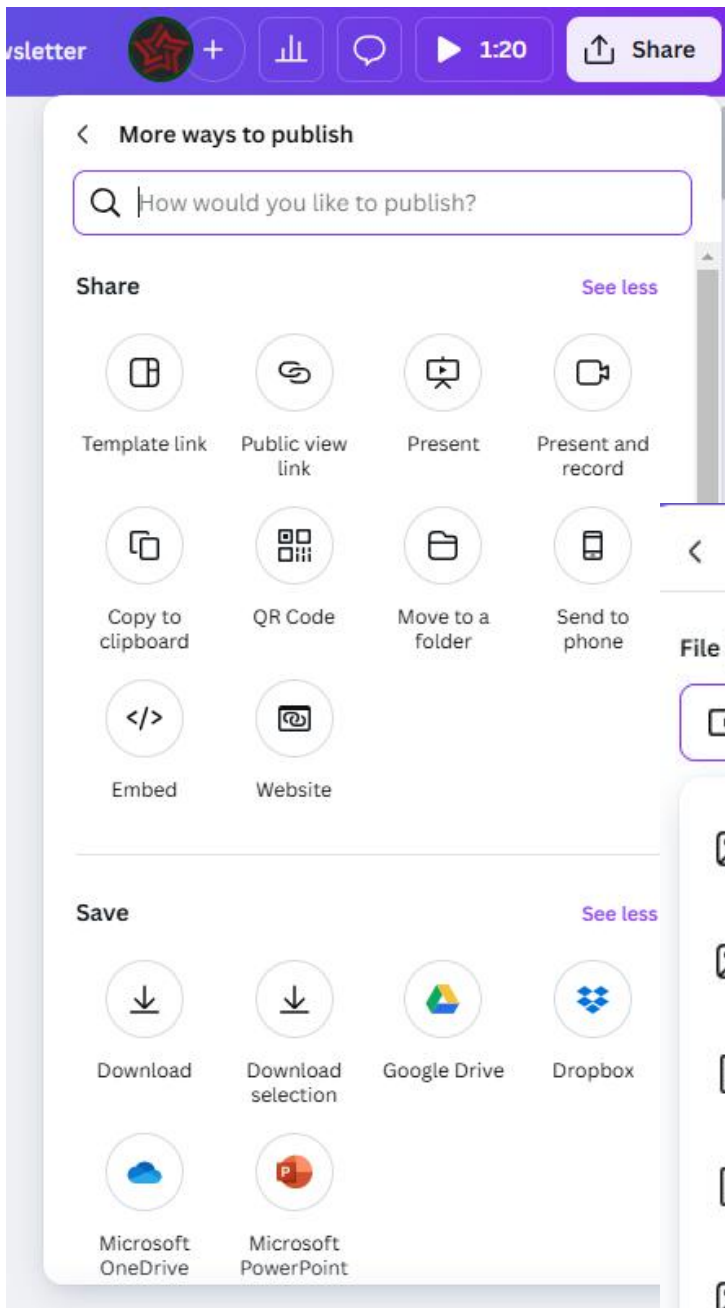
SEARCH ALREADY DONE VIDEO, UPLOAD YOUR OWN OR RECORD.



BONUS: CANVA ASSISTANT
QUICKLY ACCESS ANYTHING HERE.
MAGIC WRITE IS CANVAS CHAT GPT!!

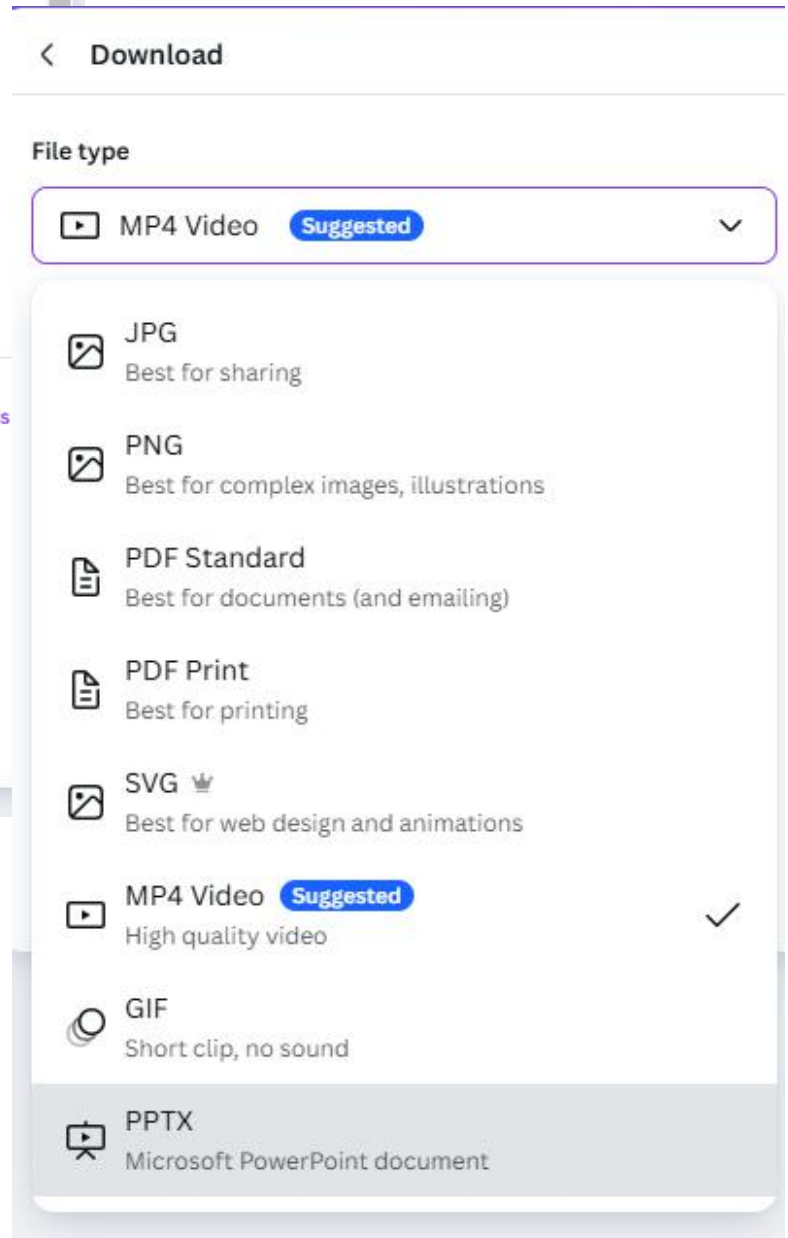


SHARING YOUR WORK:

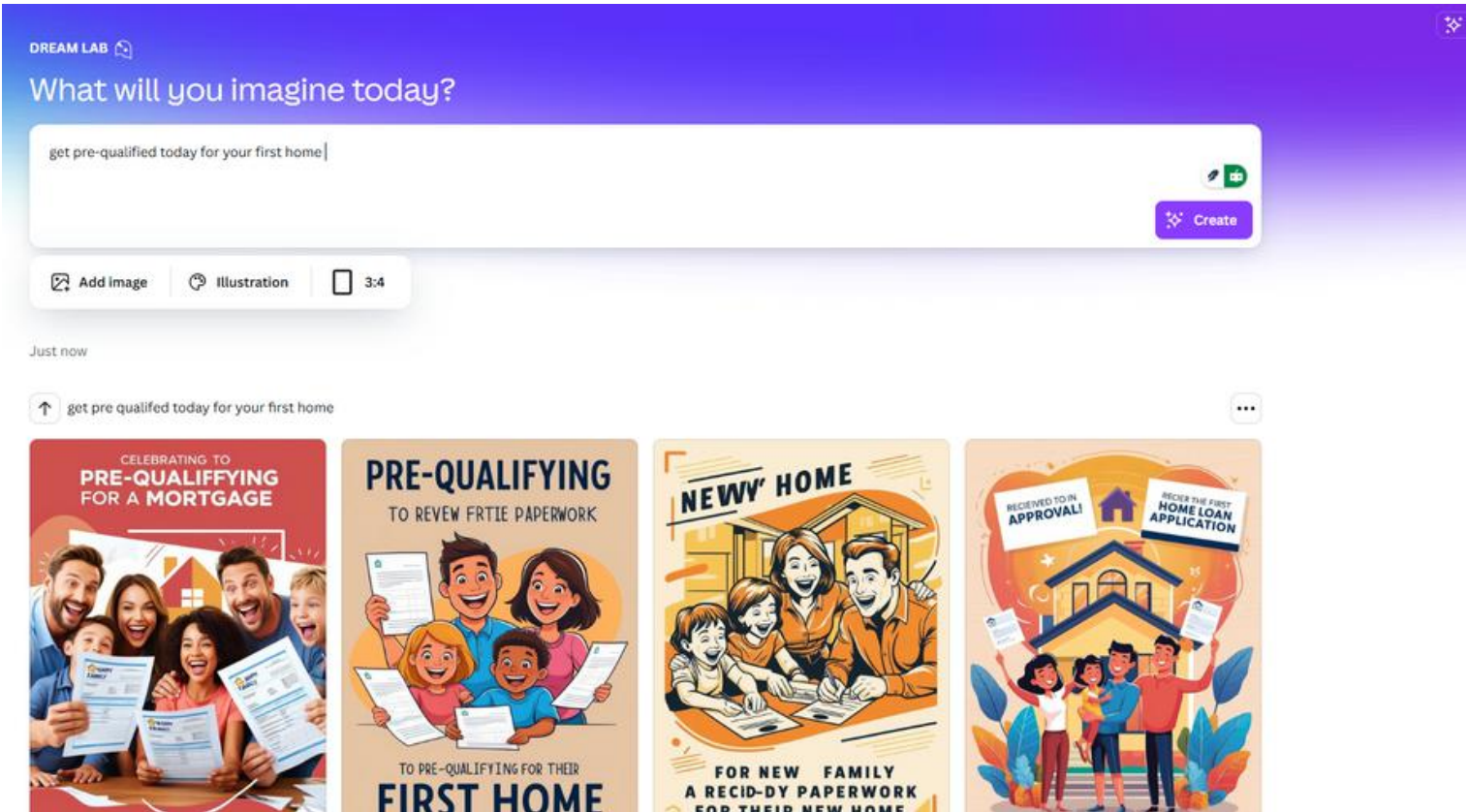
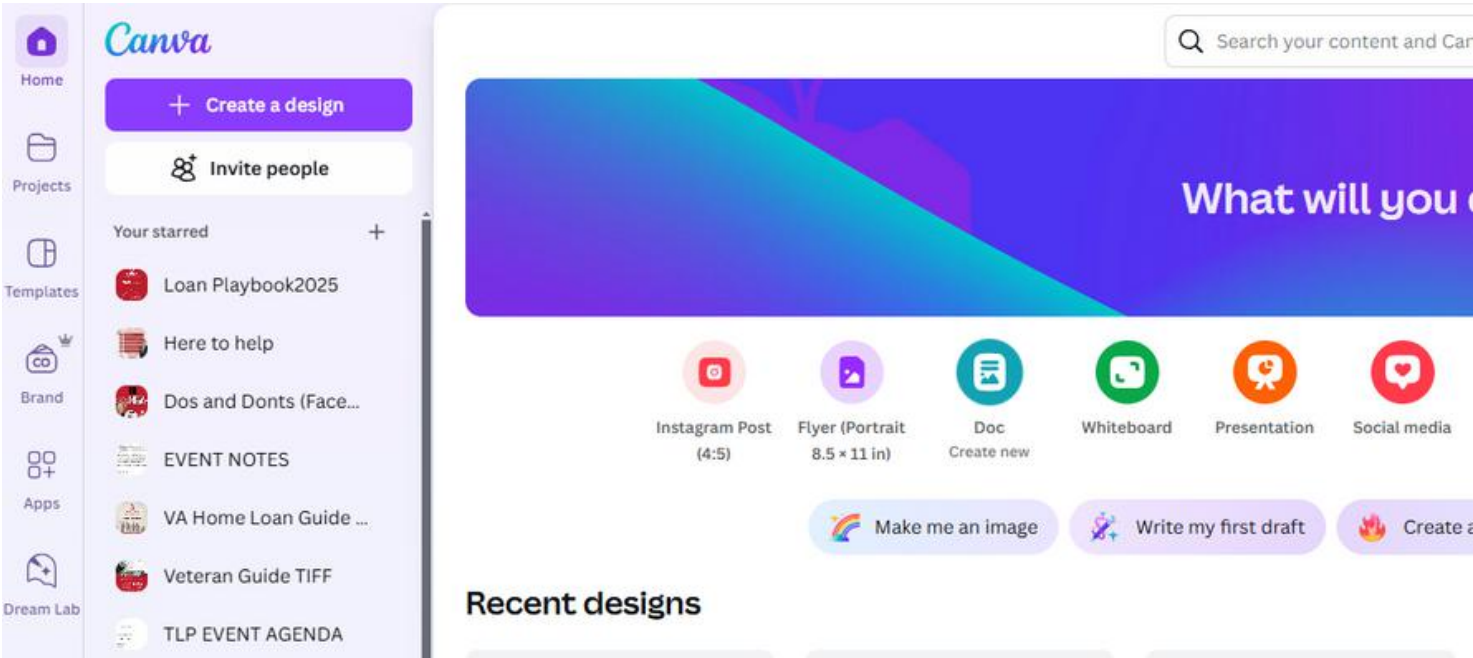


DOWNLOAD:

- MAKE SURE RIGHT FILE TYPE IS SELECTED
- SELECT WHICH PAGES TO DOWNLOAD IF NOT DOWNLOADING ALL OF THEM



DREAM LAB



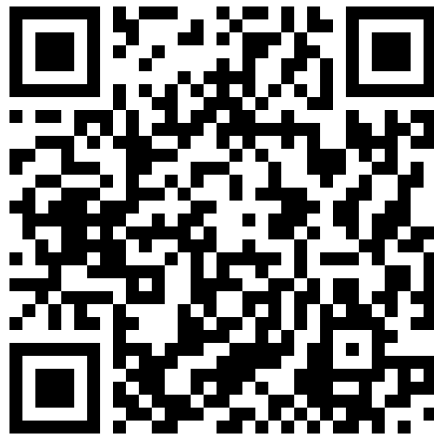


KEYBOARD SHORTCUTS

UNDO	CTRL+Z
REDO	CTRL+Y
SAVE	CTRL+S
SELECT ALL	CTRL + A
ADD TEXT	T
ADD RECTANGLE	R
ADD LINE	L
ADD CIRCLE	C
ADD LINK	CTRL + K
ADD EMPTY PAGE	CTRL + ENTER
DELETE EMPTY PAGE	CTRL + BACKSPACE
NAVIGATE TOOLBAR	CTRL +F1
MAGIC ASSISTANT	?
GROUP ELEMENTS	CTRL + G

UNGROUP ELEMENTS	CTRL + SHIFT + G
LOCK ELEMENT	ALT + SHIFT+ L
ARRANGE FORWARD	CTRL+]
ARRANGE BACKWARD	CTRL + [
ARRANGE TO FRONT	CTRL + ALT +]
ARRANGE TO BACK	CTRL + ALT + [
ZOOM IN	CTRL +
ZOOM OUT	CTRL -
ZOOM TO ACTUAL SIZE	CTRL + 0
FIND & REPLACE	CTRL + F
BOLD TEXT	CTRL + ALT+]
<i>ITALICIZE TEXT</i>	CTRL + I
<u>UNDERLINE</u>	CTRL + U
LEFT ALIGN	CTRL+SHIFT+L

RIGHT ALIGN	CTRL+SHIFT+R
CENTER ALIGN	CTRL+SHIFT+ C
JUSTIFY TEXT	CTRL+SHIFT+ J
NUMBERED LIST	CTRL+SHIFT+ 7
BULLETED LIST	CTRL+SHIFT+8
COPY TEXT STYLE	CTRL+ALT+C
PASTE TEXT STYLE	CTRL+ALT+V
TOGGLE RULERS	SHIFT + R
TOGGLE SIDEBAR	CTRL + /
VIDEOS	
PLAY/ PAUSE	SPACE
MUTE/UNMUTE	M
LOOP VIDEO	CTRL + ALT + L



FOLLOW

CLICK LINK IN BIO

CLICK JULIA'S MARKETING TIPS

Julia Miller



