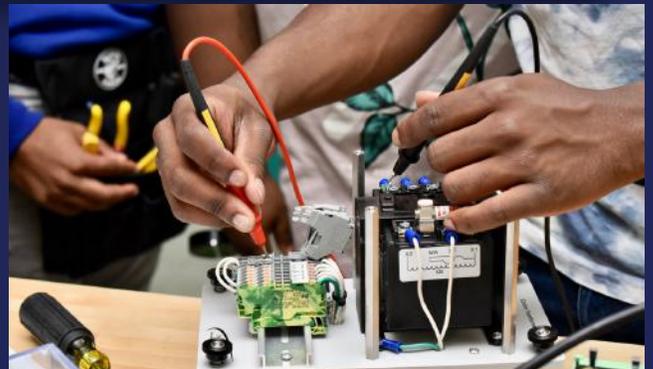


CONTINUING EDUCATION & WORKFORCE DEVELOPMENT



COURSE
CATALOG

FALL 2023



PROGRAM CATEGORIES:

Allied Health
Business and Industry
College & Career Readiness
Human Resources Development
Manufacturing
Public Safety
Small Business Center
Transportation

CONTACT US:

Phone: (252) 862-1307
Student Services Building, Room 221

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

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CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Scholarships

A variety of scholarships are available to eligible Continuing Education students. Examples include Short-Term Workforce Development grants, State Employees Credit Union Grants, Golden LEAF grants, and more.

Interested students should contact the Continuing Education Registrar at 252-862-1309 or tgwalton6396@roanokechowan.edu for scholarship forms.

Registration

Students may register using the following form linked [HERE](#).

Payment

Students may pay in person at our Business Office located in the Jernigan Building, or online using the following link [HERE](#).

Take a Virtual Tour of the newly renovated
Universal Technical Training Center!



CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Customized Training:

Customized Training (NC Edge- Customized Training)'s mission is to help businesses maintain their competitive edge through awareness, education, and training. We give businesses that come to North Carolina a unique advantage. By helping companies tap into our Community College System's deep knowledge base, we create custom programming that can help workers adapt to shifts in new technologies and emerging workplace trends. An impressive bench of resources and highly trained employees that can help you get ahead of rapidly changing industry skill needs.

Classes includes: Reliability/Productivity, Leadership/Management, Operator/Mechanic Skills Training, and Safety.



CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Advanced Manufacturing Institute

Jobs are available in Advanced Manufacturing in northeastern North Carolina. The Advanced Manufacturing Institute will prepare students for a career in the manufacturing sector. Participants will be exposed to typical problems and challenges encountered in a modern manufacturing environment and gain first-hand experience in addressing them. The following courses are offered:

Introduction to Manufacturing

Start Dates	End Dates	Time	Day(s)	Location
8/21/2023	8/24/2023	6PM - 10PM	M-TH	UTTC

General OSHA 10 Safety

Start Dates	End Dates	Time	Day(s)	Location
8/28/2023	8/30/2023	6PM - 10PM	M-W	UTTC

Lean Six Sigma Yellow Belt

Start Dates	End Dates	Time	Day(s)	Location
9/4/2023	9/6/2023	6PM - 10PM	M-W	UTTC

Math for Manufacturing

Start Dates	End Dates	Time	Day(s)	Location
9/11/2023	9/13/2023	6PM - 10PM	M-W	UTTC

Problem Solving

Start Dates	End Dates	Time	Day(s)	Location
9/18/2023	9/20/2023	6PM - 10PM	M-W	UTTC

CPR

Start Dates	End Dates	Time	Day(s)	Location
9/21/2023	9/21/2023	6PM - 10PM	Thursday	TBD

Forklift

Start Dates	End Dates	Time	Day(s)	Location
9/23/2023	9/23/2023	8AM - 10PM	Saturday	UTTC

Working Smart

Start Dates	End Dates	Time	Day(s)	Location
9/25/2023	9/27/2023	6PM - 10PM	M-W	Community Room
10/2/2023	10/4/2023	6PM - 10PM	M-W	Community Room

Tuition: \$180 – 108 Credit Hours

CRC Test: \$36.00

To register for the AMI, please visit the Continuing Education Department at the Student Services Building, Room 221, or contact Mr. William Nelson at (252) 862-1319.

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Allied Health:

Nurse Aide I

This course prepares graduates to provide personal care and perform basic nursing skills for the elderly and other adults. Topics include communication, safety, patient's rights, personal care, vital signs, elimination, nutrition, restorative care, and rehabilitation in the long-term care setting. Upon successful course completion, a student can take the National Nurse Aide Assessment Test. Course cost is \$218.

Start Dates	End Dates	Time	Day(s)	Location
8/22/2023	10/10/2023	9AM-3PM	Online, T &W	Freeland 112
10/12/2023	12/10/2023	9AM-3PM	Online, T &W	Freeland 112
8/30/2023	10/10/2023	5:30 PM-9PM	Online, T &W	Freeland 112

Nurse Aide II

This course prepares the graduate to perform more complex skills for patients and residents. A skills and written competency evaluation is required for documenting a student's competency. The course includes class, lab, and clinical. Upon successful completion, the student is eligible to apply for listing as a Nurse Aide II by the North Carolina Board of Nursing of the Nurse Aide II Registry. Course cost is \$218.

Start Dates	End Dates	Time	Day(s)	Location
8/30/2023	11/21/2023	5PM - 9PM	Online, T &W	Jernigan 149A

Phlebotomy

This course provides theory and clinical experiences needed for proper collection of blood and other specimens used in diagnostic testing. Topics include ethics, legalities, medical terminology, safety, infection control, patient relations, anatomy and physiology, and specimen collection. Upon completion, the student should be able to safely perform procedures necessary for specimen collection on patients in various health care settings. Upon successful completion of the theory and clinical experience, the student is eligible for the National Certification test (ASCP). The course cost is \$180, plus fees.

Start Dates	End Dates	Time	Day(s)	Location
8/24/2023	11/16/2023	5PM - 9PM	Online, TH	Freeland 106

Medical Billing and Coding

This course prepares the individual for an entry level healthcare billing and coding position. Course topics include managed health care, life cycle of insurance claim, legal and regulatory considerations, reimbursement issues, claim instructions, insurance plans (Medicare, Medicaid, and Worker's Compensation). The course cost is \$180, plus fees.

Start Dates	End Dates	Time	Day(s)	Location
8/21/2023	11/13/2023	Online	Online	Online

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Allied Health (cont.):

EKG Technician

This course is designed to assist the student with basic knowledge of cardiac terminology, understand the structure and function of the heart, understand the anatomy and physiology of the heart, basic understanding of the conduction system. The student will be able to demonstrate basic prep for EKG and lead placement and operation of equipment. The course cost is \$180, plus fees.

Start Dates	End Dates	Time	Day(s)	Location
8/28/2023	10/16/2023	Online	Online	Online

Pharmacy Technician

This course provides instruction in the technical procedures for preparing and dispensing drugs in the hospital and retail settings under supervision of a registered pharmacist. Topics include drug packaging and labeling, out-patient dispensing, hospital dispensing procedures, controlled substance procedures, inventory control, and non-sterile compounding. Upon completion, students should be able to perform basic supervised dispensing techniques in a variety of pharmacy settings. The course cost is \$180, plus fees.

Start Dates	End Dates	Time	Day(s)	Location
8/28/2023	10/16/2023	Online	Online	Online

Dietary Management

Two semester course, both semesters must be successfully completed to be eligible for the National Certified Dietary Management test. The two semesters include Food Safety Management and Nutrition and Medical Therapy. A variety of topics are covered in each semester including food safety, meal preparation, supplemental feedings nourishment, management techniques, implementing dietary orders, and reviewing the medical records. The course cost is \$180, plus fees.

Start Dates	End Dates	Time	Day(s)	Location
9/7/2023	12/4/2023	Online	Online	Online

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Business, Entrepreneurship, & Personal Services

Accounting

This course provides an introduction to the principles and practice of accounting. Emphasis is placed on the fundamentals of recording, adjusting, analyzing, and reporting financial information in accordance with Generally Accepted Accounting Principles.

Start Dates	End Dates	Time	Day(s)	Location
8/21/2023	10/17/2023	TBD	M - F	Community Room

Barbering

This course provides instruction in classroom and clinical education necessary to sit for the NC Barber Licensing examination. Per the NC Board of Barbers curriculum, this training requires 1528 hours of training, plus successful completion of practical skills. After successful completion of the program, students are eligible to apply to the NC Board of Barbers and schedule a licensing exam. The course cost is \$180, plus fees.

Start Dates	End Dates	Time	Day(s)	Location
8/28/2023	12/14/2023	8AM - 1PM	Online, M-Th	Freeman 119



Commercial Driver's License (CDL)

R-CCC and TransTech have partnered to offer a superior commercial driver's license program on an automatic transmission vehicle. Taking advice from the nation's TOP trucking companies, we guarantee this course is up to date with information you'll need to start a career in driving. The course cost is \$3,182.00.

Start Dates	End Dates	Time	Day(s)	Location
8/14/2023	9/15/2023	7AM - 6PM	Monday - Friday	UTTC
9/18/2023	10/20/2023	7AM - 6PM	Monday - Friday	UTTC
10/23/2023	11/24/2023	7AM - 6PM	Monday - Friday	UTTC
11/27/2023	12/22/2023	7AM - 6PM	Monday - Friday	UTTC

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Business, Entrepreneurship, & Personal Services (cont.)

Essentials of Human Resources Management

A course designed to integrate and apply the human resources, psychology, and business courses required to address issues for Human Resources Managers. The student will synthesize their knowledge of human resources principles and practice by applying their knowledge to issues of current concern to HRM professionals. The course cost is \$70 plus fees.

Start Dates	End Dates	Time	Day(s)	Location
8/21/2023	9/4/2023	M - F	TBD	TBD

Video Production 101

This course provides students with the understanding of the 3 stages of filmmaking (preproduction, production, & post production). Students will have working knowledge of the roles and titles associated with the film business (producer, writer, director, assistant director, gaffer, grip, etc.)

Start Dates	End Dates	Time	Day(s)	Location
11/7/2023	11/28/2023	5:30PM - 8:30PM	Tuesday	Freeland 105

Leadership Development

This leadership development course will: Provide participants with an understanding of leadership and how it differs from management. Explore the benefits of becoming a learning organization. Assess participants' leadership styles. Explain how to put multiple models and theories into practice. The course cost is \$180.

Start Dates	End Dates	Time	Day(s)	Location
8/21/2023	10/2/2023	TBD	M-F	TBD

Notary Public

This course provides instruction to individuals who want to become commissioned as a Notary Public. Topics include legal, ethical, and procedural requirements of the Notary Act. NC requires a minimum of: successful completion of final exam at 80% or higher, submission of application and fee to NCSOS, and taking the oath at the Register of Deeds office. Successful candidates must purchase their seal and stamp. Upon completion of all, the individuals are then commissioned to perform notarial acts. Must have high school diploma or GED. The course cost is \$70.

Start Dates	Time	Day(s)	Location
8/26/2023	9AM - 5PM	Saturday	Community Room
9/23/2023	9AM - 5PM	Saturday	Community Room
10/28/2023	9AM - 5PM	Saturday	Community Room

Spanish Language Skills

This class introduces active conversation and everyday aspects of the contemporary Spanish-speaking world. Four basic language skills are taught and practiced: understanding, speaking, reading, and writing. The course cost is \$70.

Start Dates	End Dates	Time	Day(s)	Location
8/15/2023	8/26/2023	6PM - 9PM	M-F	Young 105

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Business, Entrepreneurship, & Personal Services (cont.)

Forklift Operator

This course will combine classroom instruction and hands-on driving practice to provide you with the knowledge and skills to operate a forklift safely and professionally. Course topics include: Basic forklift operating instructions, controls and instrumentation, and vehicle stability and capacity. The course cost is \$70.

Start Dates	End Dates	Time	Day(s)	Location
8/28/2023	8/29/2023	9AM - 3PM	M & T	UTTC

ELC Basic Electrical

The class will teach you the basic knowledge of electrical safety, how electricity is made, how to read voltage, amps, AC/DC, and how to recognize electrical safety issues. The course cost is \$70.

Start Dates	End Dates	Time	Day(s)	Location
8/16/2023	10/11/2023	6PM - 9PM	M, W	UTTC
10/16/2023	12/13/2023	6PM - 9PM	M, W	UTTC

Conceal Carry Handgun

This class is required by the state of North Carolina to obtain your Concealed Carry Permit. Upon completion, students will be issued the certificate required by the sheriff's department to apply for your concealed carry. The course cost is \$70.

Start Dates	End Dates	Time	Day(s)	Location
8/19/2023	8/19/2023	8AM - 5PM	Wednesday	Young 105

Small Engine Repair

The course will provide the basic knowledge and skills for entry-level employment in a power equipment dealership or repair. Through hands-on experiences, you learn the basic mechanical skills to repair and rebuild small engines. This course focuses on the maintenance of systems for equipment performance. The course cost is \$180.

Start Dates	End Dates	Time	Day(s)	Location
8/21/2023	10/17/2023	8AM - 3PM	M - F	Young 105

Defensive Driving

This course is made available through Roanoke-Chowan Community College and the Safety and Health Council of North Carolina to train motorists in the principles of defensive driving. This course is also designed to help participants identify and implement successful techniques they can use to become better drivers. Teen drivers ages 16–19 are four times more likely to crash a car than older drivers. These proven strategies can improve the safety of young drivers. The course cost is \$70.

Start Dates	Time	Day(s)	Location
8/12/2023	9AM - 1PM	Saturday	TBD
9/23/2023	9AM - 1PM	Saturday	TBD
10/21/2023	9AM - 1PM	Saturday	TBD

For more information on class registration, please contact our Continuing Education Department at (252) 862-1307, or visit the Student Services, Room 221.

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

College & Career Readiness

Our College and Career Readiness programs provides adult learners (16 or older) with a wide range of student-centered learning experiences tailored to meet their unique needs. Our program prepares, encourages, and empowers adult learners to continue their post-secondary education, productively take part in society and ultimately reach their full potential as parents, community members, and employees.

ABE/Basic Skills Classes

Start Dates	End Dates	Time	Day(s)	Location
8/1/2023	12/22/2023	8AM - 5PM	M - F	Young 108

High School Equivalency Classes (GED)

Start Dates	End Dates	Time	Day(s)	Location
8/1/2023	12/22/2023	8AM - 5PM	M - F	Young 107

English as a Second Language

Start Dates	End Dates	Time	Day(s)	Location
8/1/2023	12/22/2023	5:30PM - 8PM	M - F	Murfreesboro United Methodist Church

Start Dates	End Dates	Time	Day(s)	Location
8/14/2023 TBD	12/22/2023 TBD	1PM - 5PM TBD	M - F TBD	Rich Square Center Lewiston-Woodville Center

High School Equivalency Classes (GED) Orientation

Start Dates	End Dates	Time	Day(s)	Location
8/7/2023	12/4/2023	9AM - 1PM	2nd & 4th Monday	TBD

GED Testing (Visit [GED.com](https://www.ged.com))

Start Dates	End Dates	Time	Day(s)	Location
8/7/2023	12/15/2023	9AM - 5PM	Th, F	SSC, Testing Center

Please note: GED Testing is \$20 per test.

All classes that are offered through the College & Career Readiness department are **FREE!** For more information, please contact the Continuing Education department at (252) 862-1307, or visit the Student Services Building, Room 221.

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Emergency Medical Services and Fire Training

EMS/Fire Training courses provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care and training as a firefighter paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce. Students will gain complex knowledge, competency, and experience while employing evidence-based practice under medical oversight and serve as a link from the scene into the healthcare system.

24 Hour Paramedic ConEd Block

Start Dates	End Dates	Time	Day(s)	Location
October (TBD)	October (TBD)	TBD	F, Sat, Sun	Hertford County EMS
October (TBD)	October (TBD)	TBD	F, Sat, Sun	Bertie Ambulance

ALS Cardiology Class

Start Dates	End Dates	Time	Day(s)	Location
10/1/2023	10/31/2023	Online	Online	Online

ALS Trauma (and Medical)

Start Dates	End Dates	Time	Day(s)	Location
11/1/2023	11/30/2023	Online	Online	Online

ACLS & PALS Re-Certification

Start Dates	End Dates	Time	Day(s)	Location
10/26/2023	10/26/2023	TBD	Thursday	Northampton EMS
10/27/2023	10/27/2023	TBD	Friday	Northampton EMS

Airway & Ventilation

Start Dates	End Dates	Time	Day(s)	Location
8/22/2023	8/22/2023	6PM - 10PM	Tuesday	Hertford County EMS

Ambulance Operations & Safety

Start Dates	End Dates	Time	Day(s)	Location
11/28/2023	11/28/2023	6PM - 10PM	Tuesday	Hertford County EMS

Behavioral/Psychiatric Emergencies

Start Dates	End Dates	Time	Day(s)	Location
11/8/2023	11/8/2023	9AM - 1PM	Wednesday	Nucor Steel Hertford County
11/20/2023	11/20/2023	9AM - 1PM	Monday	Nucor Steel Hertford County
11/21/2023	11/21/2023	9AM - 1PM	Tuesday	Nucor Steel Hertford County

BLS Trauma (and Medical)

Start Dates	End Dates	Time	Day(s)	Location
11/1/2023	11/30/2023	Online	Online	Online

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Emergency Medical Services and Fire Training (cont.)

EMS/Fire Training courses provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care and training as a firefighter paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce. Students will gain complex knowledge, competency, and experience while employing evidence-based practice under medical oversight and serve as a link from the scene into the healthcare system.

BLS Provider CPR

Start Dates	End Dates	Time	Day(s)	Location
8/18/2023	8/18/2023	9AM - 1PM	Friday	Nucor Steel Hertford County
10/13/2023	10/13/2023	9AM - 1PM	Friday	Nucor Steel Hertford County
12/8/2023	12/8/2023	9AM - 1PM	Friday	Nucor Steel Hertford County

Bob Page 12 Lead, Capno & Stethoscopy

Start Dates	End Dates	Time	Day(s)	Location
11/27/2023	11/28/2023	8AM - 5PM	M & T	Northampton County Wellness Center

Bob Page High Performance Ventilation

Start Dates	End Dates	Time	Day(s)	Location
11/29/2023	11/29/2023	8AM - 5PM	Wednesday	Northampton County Wellness Center

Burn Care & Management

Start Dates	End Dates	Time	Day(s)	Location
10/24/2023	10/24/2023	6PM - 10PM	Tuesday	Hertford County EMS

Cardiac Emergencies

Start Dates	End Dates	Time	Day(s)	Location
8/9/2023	8/9/2023	8AM - 12PM	Wednesday	Bertie Board of Education
8/23/2023	8/23/2023	6PM - 10PM	Wednesday	Bertie Board of Education

CPR

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	Rich Square
TBD	TBD	TBD	TBD	Lewiston-Woodville

Documentation

Start Dates	End Dates	Time	Day(s)	Location
8/23/2023	8/23/2023	9AM - 1PM	Wednesday	Northampton EMS

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Emergency Medical Services and Fire Training (cont.)

EMS/Fire Training courses provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care and training as a firefighter paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce. Students will gain complex knowledge, competency, and experience while employing evidence-based practice under medical oversight and serve as a link from the scene into the healthcare system.

EMT Initial

Start Dates	End Dates	Time	Day(s)	Location
8/15/2023 TBD	12/16/2023 TBD	TBD 9AM - 1PM	T, TH, Sat M, TH, Sat	Jernigan Building Old Bertie High School

Endocrine & Metabolic Emergencies

Start Dates	End Dates	Time	Day(s)	Location
10/11/2023 10/25/2023	10/11/2023 10/25/2023	8AM - 12PM 6PM - 10PM	Wednesday Wednesday	Bertie Board of Education Bertie Board of Education

EVD

Start Dates	End Dates	Time	Day(s)	Location
9/20/2023	9/21/2023	9AM - 1PM	W - TH	Northampton EMS

Geriatric Emergencies

Start Dates	End Dates	Time	Day(s)	Location
12/19/2023	12/19/2023	6PM - 10PM	Tuesday	Hertford County EMS

GI/GU Emergencies

Start Dates	End Dates	Time	Day(s)	Location
10/11/2023	10/11/2023	9AM - 1PM	Wednesday	Nucor Steel Hertford County
10/23/2023	10/23/2023	9AM - 1PM	Monday	Nucor Steel Hertford County
10/25/2023	10/25/2023	9AM - 1PM	Wednesday	Nucor Steel Hertford County

Initial Paramedic

Start Dates	End Dates	Time	Day(s)	Location
8/10/2023	8/1/2024	9AM - 5PM	TH, Online	Jernigan Building

Mental Health & Provider Wellness

Start Dates	End Dates	Time	Day(s)	Location
9/26/2023	9/26/2023	6PM - 10PM	Tuesday	Hertford County EMS

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Emergency Medical Services and Fire Training (cont.)

EMS/Fire Training courses provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care and training as a firefighter paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce. Students will gain complex knowledge, competency, and experience while employing evidence-based practice under medical oversight and serve as a link from the scene into the healthcare system.

Pediatric Medical & Trauma

Start Dates	End Dates	Time	Day(s)	Location
9/13/2023	9/13/2023	9AM - 1PM	Wednesday	Nucor Steel Hertford County
9/22/2023	9/22/2023	9AM - 1PM	Friday	Nucor Steel Hertford County
9/27/2023	9/27/2023	9AM - 1PM	Wednesday	Nucor Steel Hertford County

Peds Scare Me: ALS ConEd Block

Start Dates	End Dates	Time	Day(s)	Location
9/1/2023	9/30/2023	Online	Online	Online

Peds Scare Me: BLS ConEd Block

Start Dates	End Dates	Time	Day(s)	Location
9/1/2023	9/30/2023	Online	Online	Online

Prehospital Preceptor Course

Start Dates	End Dates	Time	Day(s)	Location
8/1/2023	8/31/2023	Online	Online	Online

PHTLS Re-Certification

Start Dates	End Dates	Time	Day(s)	Location
12/12/2023	12/13/2023	8AM - 5PM	T - W	Northampton EMS

Rescue Scene Operations

Start Dates	End Dates	Time	Day(s)	Location
11/15/2023	11/15/2023	9AM - 1PM	Wednesday	Northampton EMS

Respiratory Emergencies

Start Dates	End Dates	Time	Day(s)	Location
9/27/2023	9/27/2023	9AM - 1PM	Wednesday	Northampton EMS

TSOP's

Start Dates	End Dates	Time	Day(s)	Location
8/2/2023	8/2/2023	9AM - 1PM	Wednesday	Nucor Steel Hertford County
8/16/2023	8/16/2023	9AM - 1PM	Wednesday	Nucor Steel Hertford County
8/30/2023	8/30/2023	9AM - 1PM	Wednesday	Nucor Steel Hertford County

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Emergency Medical Services and Fire Training (cont.)

EMS/Fire Training courses provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care and training as a firefighter paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce. Students will gain complex knowledge, competency, and experience while employing evidence-based practice under medical oversight and serve as a link from the scene into the healthcare system.

Shadetree Cardiology presents STEMI/OMI & Imposters

Start Dates	End Dates	Time	Day(s)	Location
9/12/2023	9/13/2023	8AM - 5PM	T - W	Jernigan Building

Fire Training Courses:

Auto Aid

Start Dates	End Dates	Time	Day(s)	Location
August (TBD)	August (TBD)	6PM - 10PM	Thursday	St. John Fire Department
10/26/2023	10/26/2023	6PM - 10PM	Thursday	St. John Fire Department

EVD

Start Dates	End Dates	Time	Day(s)	Location
9/6/2023	9/9/2023	TBD	W, TH, F, S	Harrellsville VFD

Fire Instructor I

Start Dates	End Dates	Time	Day(s)	Location
Sept (TBD)	TBD	TBD	TBD	Jernigan Building

Fire Instructor II

Start Dates	End Dates	Time	Day(s)	Location
Sept (TBD)	TBD	TBD	TBD	Jernigan Building

Fireground Ops 5

Start Dates	End Dates	Time	Day(s)	Location
Sept (TBD)	TBD	TBD	TBD	Murfreesboro VFD

FF/TR Emergency Medical Care

Start Dates	End Dates	Time	Day(s)	Location
Oct (TBD)	TBD	TBD	TBD	Murfreesboro VFD

FF Rescue Ops I

Start Dates	End Dates	Time	Day(s)	Location
August (TBD)	August (TBD)	6PM - 10PM	M - F	Murfreesboro VFD

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Emergency Medical Services and Fire Training (cont.)

EMS/Fire Training courses provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care and training as a firefighter paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce. Students will gain complex knowledge, competency, and experience while employing evidence-based practice under medical oversight and serve as a link from the scene into the healthcare system.

Fire Training Courses (cont.):

Hazmat Review

Start Dates	End Dates	Time	Day(s)	Location
12/19/2023	12/19/2023	6PM - 10PM	Tuesday	Union Rural Fire Department

NC D/O EVD

Start Dates	End Dates	Time	Day(s)	Location
August (TBD)	August (TBD)	TBD	T, TH, Sat, Sun	Union Rural Fire Department

NC TR Rescue Ops/Vehicle Rescue

Start Dates	End Dates	Time	Day(s)	Location
9/26/2023	9/28/2023	6:30PM - 10PM	T, TH	Union Rural Fire Department

SCBA Training

Start Dates	End Dates	Time	Day(s)	Location
9/26/2023	9/26/2023	6PM - 10PM	Thursday	Union Rural Fire Department

TR Ropes

Start Dates	End Dates	Time	Day(s)	Location
8/17/2023	8/19/2023	6PM - 10PM	TH, F, Sat	Harrellsville VFD

Ventilation

Start Dates	End Dates	Time	Day(s)	Location
10/24/2023	10/24/2023	6PM - 10PM	Tuesday	Union Rural Fire Department

Water Supply

Start Dates	End Dates	Time	Day(s)	Location
8/29/2023	8/29/2023	6PM - 10PM	Tuesday	Union Rural Fire Department

For more information about our course offerings, please contact our Public Safety department at (252) 862-1266, or visit the Jernigan Building, Room 122.

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Human Resources Development

Professional Resume Writing for Office Professionals

Start Dates	End Dates	Time	Day(s)	Location
8/16/2023	8/30/2023	9AM - 12PM	Wednesday	Online

Indeed Job Search Techniques

Start Dates	End Dates	Time	Day(s)	Location
8/17/2023	9/7/2023	1 PM - 4 PM	Thursday	Online

Financial Literacy: Basic Budgeting

Start Dates	End Dates	Time	Day(s)	Location
8/28/2023	8/30/2023	9AM - 12PM	M - W	Online

NCRC Testing

Start Dates	End Dates	Time	Day(s)	Location
9/1/2023	9/1/2023	9AM - 1PM	Friday	Freeland 100
9/8/2023	9/8/2023	9AM - 1PM	Friday	Freeland 100

Human Services Exploration: DSS Caseworker

Start Dates	End Dates	Time	Day(s)	Location
9/11/2023	11/1/2023	6PM - 9PM	M - W	Freeland 100

Working Smart

Start Dates	End Dates	Time	Day(s)	Location
9/8/2023	9/8/2023	2PM - 5PM	Friday	Community Room
9/11/2023	11/1/2023	2PM - 5PM	Friday	Community Room
9/26/2023	10/13/2023	2PM - 5PM	T, TH, & F	Community Room

New You, New Vision (Vision Board Class)

Start Dates	End Dates	Time	Day(s)	Location
9/19/2023	9/19/2023	5PM - 8PM	Thursday	Community Room

Resume Writing

Start Dates	End Dates	Time	Day(s)	Location
9/20/2023	9/20/2023	12PM - 3PM	Wednesday	Online

Dress for Success

Start Dates	End Dates	Time	Day(s)	Location
10/17/2023	10/17/2023	5PM - 8PM	Tuesday	Community Room

Financial Literacy: Bucks to Bargains (Couponing)

Start Dates	End Dates	Time	Day(s)	Location
10/24/2023	10/24/2023	5PM - 8PM	Tuesday	Community Room

All classes and seminars that are offered are **FREE!** For more information, please visit the HRD office located in the Freeland Building, Room 114 or by phone (252) 862-1235.

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Small Business Center

QuickBooks, Part I & II

Dates	Facilitator	Time	Day(s)	Location
9/14/2023	Daphne Lee	6PM-8PM	Thursday	Community Room
9/28/2023	Daphne Lee	6PM-8PM	Thursday	Community Room

Grant Writing with Access Grant-ED

Dates	Facilitator	Time	Day(s)	Location
10/7/2023	Guy Holley	10AM-2:30PM	Saturday	Community Room

Business 101 - Boot Camp

This course will cover the basics of owning a small business to include: Business Plans, Accounting Basics, Customer Discovery Crash Course, Financing the Business, Elevator Pitches, Business Types, etc.

Dates	Facilitator	Time	Day(s)	Location
11/1/2023	Daphne Lee	6PM-8PM	Wednesday	Community Room
11/8/2023	Daphne Lee	6PM-8PM	Wednesday	Community Room
11/15/2023	Daphne Lee	6PM-8PM	Wednesday	Community Room
11/29/2023	Daphne Lee	6PM-8PM	Wednesday	Community Room

All classes and seminars that are offered through the Small Business Center are **FREE!** For more information, please visit the Small Business Center located in the Freeland Building, Room 126 or contact Ms. RayNita Morrison at (252) 862-1279.



CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Weld to Work

Certified welders are trained according to procedures and standards established by the American Welding Society (AWS) and work in the industrial, welding or agricultural industries. AWS certified welders are in high demand in these industries and are trained in shielded metal arc welding (SMAW), metal inert gas welding (MIG), plasma cutting and oxy-acetylene or oxy-fuel cutting. The welding program at Roanoke-Chowan Community College prepares students with core skills needed to receive AWS certification. Students are trained and receive hands-on and real world experience through available courses. R-CCC welding students learn skills such as advanced SMAW, gas metal arc welding (GMAW), flux cored arc welding (FCAW), welding plates and pipes and receive instruction in beads, joint fit-up and alignment. The program begins with the basics and transitions into more advanced skills students need to become job ready. Welding tech students also learn metallurgy, weld symbols and how to read welding detail drawings.

Evenings and Weekends

Start Dates	End Dates	Time	Day(s)	Location
8/17/2023	9/21/2023	TH & F: 5PM-10PM, Sat: 8AM - 5PM	TH, F, Sat, Sun	Young 111
9/28/2023	11/2/2023	Sun: 12:30PM - 4:30PM	TH, F, Sat, Sun	Young 111
11/9/2023	12/14/2023	(All Classes)	TH, F, Sat, Sun	Young 111

*Short-Term Workforce (STWD) Scholarships are available to eligible students on a first-come; first-serve basis that includes registration costs. Funds are limited.

Employment opportunities await you! Qualify for employment with manufacturing and welding companies throughout the region.

For more information, contact the Department of Continuing Education at 252-862-1307 or visit the Student Services Building, Office 221.



CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Staff Directory:

Stephanie Benson - Executive Vice President, Workforce Development & Institutional Effectiveness/Executive Director of the Foundation

Phone: (252) 862-1255 Email: sbenson2905@roanokechowan.edu

Ja'Queta Gatling - Executive Director for Workforce Development & Continuing Education

Phone: (252) 862-1234 Email: jcpugh5068@roanokechowan.edu

RayNita Morrison - Director, Small Business Center

Phone: (252) 862-1279 Email: rmmorrison4130@roanokechowan.edu

Will Blanchard - Interim Director, Public Safety Training Programs

Phone: (252) 862-1201 Email: weblachard7038@roanokechowan.edu

Tishadda Walton - Continuing Education Coordinator/Registrar

Phone: (252) 862-1307 Email: tgwalton6396@roanokechowan.edu

Lisa Newsome - Grant Coordinator

Phone: (252) 862-1277 Email: lsnewsome@roanokechowan.edu

Diamond Smith - Marketing Coordinator

Phone: (252) 862-1243 Email: dgsmith@roanokechowan.edu

Megan Perreault - Fire Coordinator for Public Safety Programs

Phone: (252) 862-1251 Email: mahunnicut2556@roanokechowan.edu

Michael Barnes - EMS/Clinical Coordinator for Public Safety Programs

Phone: (252) 862-1389 Email: mtbarnes9127@roanokechowan.edu

Amanda Bolton - Administrative Assistant, Public Safety Training Programs

Phone: (252) 862-1266 Email: ambolton2941@roanokechowan.edu

Bradford Watford - Administrative Assistant, Small Business Center

Phone: (252) 862-1238 Email: blwatford0844@roanokechowan.edu

Cheryl Holloman - Administrative Assistant, Small Business Center

Phone: (252) 862-1269 Email: crholloman3837@roanokechowan.edu

William Nelson - Instructor, Advanced Manufacturing

Phone: (252) 862-1319 Email: wnelson@roanokechowan.edu

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT



COURSE CATALOG - FALL 2023

PO Box 1248
Ahoskie, NC 27910

(252) 862-1307

Student Services Building, Room 221