

# RentCafe Resident App Guide

The convenient way to interact and connect with your community. With this app you can manage:

## Payments

- Review lease charges
- Pay balances
- Schedule automatic payments

## Maintenance

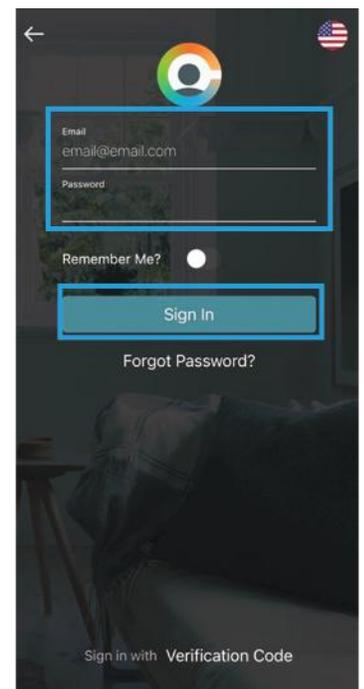
- Submit requests
- See request history
- Access move-in and move-out inspections

## Connect With Us

- Renew your lease
- Reserve amenities
- Stay up to date on community happenings
- Receive notifications

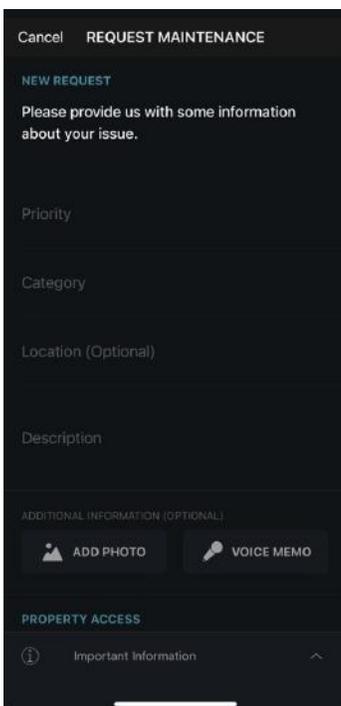
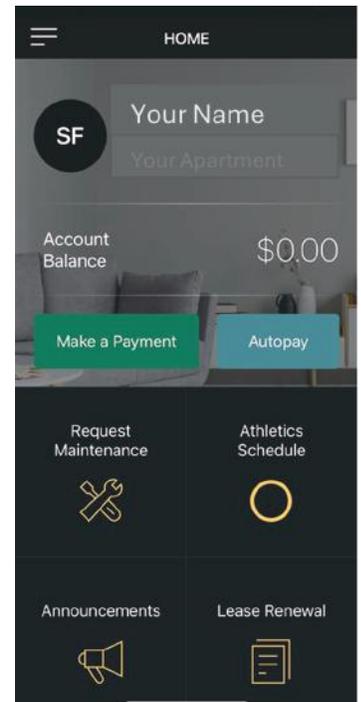
## How to Download and Log In

1. Download the RentCafe Resident app from the Apple Store or Google Play on your smart phone or tablet by [clicking here](#) or scanning the QR code.
2. If you have already created a RentCafe account, log in and explore the app features.
3. If you do not have a RentCafe account, click Sign Up and enter your email address, phone number and property name. You will receive a verification code. Set up your password to finish creating your account.



# Setting Up Autopay

1. Click the Autopay button.
2. Click the blue + button to set up Auto Pay.
3. Choose Pay in Full or Share with Roommates.
4. Click the Setup button next to Setup Autopay.
5. Enter your Payment Account Information (if entering a new payment method, instructions open in a new browser), Start Date, and Pay on Date information.
6. Click the Confirm Setup button.
7. Click the Setup Autopay button.
8. After the success message displays, click the Done button.
9. A confirmation email will be sent to your email address.



## Submitting Maintenance Requests

1. Click the Request Maintenance button on the app home screen.
2. Choose the Priority, Category, and Location.
3. Enter a description and attach photos if needed.
4. Review the default selections in the Property Access and Additional Info sections.
5. Submit your request.

If you have any questions or feedback, please contact your Property Manager through the app, by phone, or by email. Thank you for residing with us.