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Mr. Ashford Tamby PCTT General Secretary

# MODERATOR SPEAKS

PCTT MODERATOR, THE RIGHT REVEREND DANIEL CHANCE



# "The Gracious Act of Giving"

We have inherited, as a people of faith, the biblical practice of 'giving,' Undoubtedly, we all love to be on the receiving end of gifts and other forms of charitable acts. However, all that is known to us about 'giving,' comes from the God who has created and sustains us in the world. We are all aware of the nature of the gifts that will bring honour and glory to God. It is with this in mind, that I seek to direct our readers' attention to an exceptional act of love, kindness and generosity which have been poured out upon the members of the Biche Presbyterian Church and by extension, the Biche community.

It is, therefore, with deep gratitude that we reflect upon the journey of a church being rebuilt to allow the members of a congregation to once again join together in worship in the comfort of a new church building as they have been gathering for worship in the nearby primary school and Community Centre for several years now. We have been experiencing a definite decline in what we have grown to know and identify as the abundance which has marked Presbyterian presence in our various communities. With that being said, I have witnessed the generous contribution of many, who were willing to support the vision of a congregation, to construct a new church building which would once again become home to the worshippers of the Biche congregation.

The existing church building was demolished several years ago. The Workers who have been assigned to the Nariva/Mayaro Pastoral Region over the years, the members of the Biche Presbyterian Church along with a committee appointed by the Session of the Region embarked upon the project to "Rebuild the Biche Presbyterian Church Building." A clarion call was issued to the wider Presbyterian Community, as well as to corporate Trinidad and Tobago. In the initial stage a loan was secured to begin construction without delay. Upon recognizing that work had commenced at the site, there was an outpouring of financial support as donors whose parents and grandparents had benefited from the Mission of the Presbyterian Church and who are eternally grateful for the Church's intervention in their lives, felt moved to contribute toward the ongoing construction. As it stands today, the generous donations have assisted tremendously in having the structure 94% completed. No doubt, much more work has to be done in order to bring this building to completion.

Special thanks must be extended to all those who worked tirelessly toward realizing the vision of having the Biche Presbyterian Church building constructed. To the many individuals who have given freely toward this cause; the congregations and Sessions which were willing to extend themselves to assist the Biche congregation; the business community and neighbouring Hardware Stores who were willing to extend their credit facilities more often than we can count, we express our heartfelt thanks. Special mention must be made of the builders for their patience and fortitude with the many challenges faced during the process of construction. Indeed, it is because of their benevolence that we have arrived at this stage of construction.

I use this column to draw our attention to the many buildings held in the name of the Presbyterian Church of Trinidad and Tobago which have slipped into disrepair because of our continued neglect. Friends, as a result of God's goodness and bounty toward us, we have received much over the years. My challenge to all of us as corporate PCTT is for us to extend our love and care to all who may need it at this time. I speak not only of our buildings and other properties and assets, but more so our greatest capital as a church, "The People of God, Our Brothers and Sisters." Thanks to all.

# EDITORIAL

## I FNT IS A TIME OF TRANSFORMATION!

Lent is a time of transformation. The forty days of Lent begins on Ash Wednesday and gives us the opportunity to develop and deepen our faith. Transformation begins with each of us renewing our faith and our walk with the Master. Lent offers the invitation to draw close to the Holy Spirit and to have a positive transformation during the forty days. Lent is a time to take away so that God may add his own wisdom to our outlook. It is a call to repentance. Our reflection and repentance as we journey through Lent should serve to draw us closer to God. The prophet, Joel, called on the people to repent with sincerity turning to God truly with their heart, and not just externally. He reminds us to "and rend your heart, and not your garments, and turn unto Jehovah your God" (Joel 2:13 NRSV).

Lent is a time when we fast and pray for God's intervention in our lives to guide and give us the strength to overcome our weakness and grow in devotion to God and to help our brothers and sisters in need.

We are not to practice our piety for the purpose of impressing people, so we can boast about what we have given up during Lent. We 'fast', that is we stay away from certain foods and drinks: cake, candy, meat, sugary drinks are some common ones. Some of us cut the time we spend on social media or cut it out altogether. Ask yourself, "Why do I do this? How do I benefit from staying away from things I enjoy? How will depriving myself draw me closer to God? Will I stick to my determination so my will power can be strengthened? At the end of Lent, will I revert to my old ways?"

The measures in which we engage during Lent should transform us long term. Cutting out certain foods and drinks encourage us to be healthy. The time we spend on social media can be better spent reading the Bible and meditating on God's Word. We can increase our prayer time and the frequency with which we communicate with God. True fasting is directed toward God, not toward impressing others. Jesus proclaimed that true fasting is an indication of the heart's inclination toward God.

Adopt the act of giving. It's easy to do right for recognition and praise. Rather, we should give discreetly with the motive of pleasing the Father. This giving should not cease on Easter Sunday. We should continue our giving long after the forty day observance of Lent 2024 is completed.

Our acts should not be self-centered. Integral to our transformation is opening our hearts and minds to the world around us, see the plight of those in need, hear their call.



# MR. ASHFORD TAMBY IS GENERAL SECRETARY OF SYNOD

Communications Unit

Mr. Ashford Tamby is the new General Secretary of the Synod of The Presbyterian Church of Trinidad and Tobago. On Saturday February 24th, 2024, on Day 7 of the 63rd AGM of the Synod of The Presbyterian Church of Trinidad and Tobago (PCTT), Mr. Ashford Tamby was elected as the next General Secretary, becoming the youngest ever General Secretary of the PCTT.

Mr. Ashford Tamby, who has been in the Education sector for over twenty (20) years, brings with him significant experience as he holds Bachelor's Degrees in Educational Administration well as as **Proiect** Management, a Master's in education with a focus curriculum design on development, and is in his final year as a Ph.D. student at the University of the West Indies, where he is focusing on Teaching and Learning with Emerging Technologies. In September 2024, he will begin an LLB from the University of London.

He has been employed by the Ministry of Education as a primary school teacher, a lecturer in Project Management, Human Resource Management, Supervisory Management, and Curriculum Design and Development but has worked most recently with The Living Water Community as the Education Manager for a UNICEF & UNHCR education project in Trinidad & Tobago.

He attends the New Century Presbyterian Church, where he has served as an elder and the immediate past Chairman of the Local Board. He is also the immediate past Chairman of the South-Eastern Presbytery, Nominations Committee and the Presbyterian Secondary Schools' Board of Education. He is also the former Clerk of Session of the Tableland Pastoral Region. Mr. Tamby has served on the Board of Youth Affairs, Board of Theological Education, Judicial Committee, Synod and the Synodical Council. At present, Mr. Tamby is an intern Presiding Elder attached to the Tableland Pastoral Region.





Mr. Tamby is the son of Mr. Ramnaris Monty Tamby (dec.) and Mrs. Charlotte Tara Tamby. He has two (2) sisters (Alyne & Angeline, both living in the UK) and one (1) brother (Alex). Mr. Tamby is married to Ria Tamby, and they have two (2) children, Reneta and Liam (attending Naparima Girls' High School and Naparima College, respectively). He seeks God's guidance in all that he does, and one of his favourite bible verses is Jeremiah 29:11, "For I know the plans that I have for you,' declares the LORD, 'plans to bring you prosperity and, not disaster, in order to give you a future and a hope."

Outgoing General Secretary Mr. Terrence Warde asked all members to offer support to the incoming General Secretary and keep him in their prayers. He thanked all Clerks of Sessions, Church Workers and Presbyteries for their constant support and unreserved co-operation during the past 4 ½ years especially throughout the challenging pandemic years. He expressed his appreciation for the many well wishes and messages received as he moves on to serve as God's servant as directed by the Lord.

Mr. Ashford Tamby's appointment is effective 1st March, 2024.

To God be the Glory!



Welcome readers, and greetings for the New Year. In this series we will be unraveling "Worship in Presbyterianism." We shall begin by seeking a definition for worship.

- 1. The Westminster Dictionary of Theological Terms defines Worship as: The service of praise, adoration, thanksgiving, and petition directed toward God through actions and attitudes. Christian worship is Trinitarian in form as praise is offered to God through Jesus Christ by the power of the Holy Spirit.[1]
- 2. The Directory of Worship says: "Christian worship is... a corporate response by the church to God's mighty act of redemption in Jesus Christ."
- 3. Donald Macleod concludes that "our worship then is the outcome of belief in a God who has done something for us and our salvation, and the shape of the liturgical act is determined by the nature of the divine work and of our response to it. What we say and what we do, therefore, on these high occasions will not be whole, nor ever have unity and meaning, if our basic beliefs are biased, shortsighted, or fragmentary. Moreover, the efficacy and quality of our response depends upon the activity in us of the Holy Spirit; for this reason, the preparation for worship as individuals in private and as a congregation gathered to hear and receive God's Word will always be of singular importance."[2]

# 4. William Temple Archbishop of Canterbury from 1942-1944

"Worship is the submission of all our nature to God.

It is the quickening of the conscience by His holiness;

the nourishment of mind with His truth;

the purifying of the imagination by His beauty;

the opening of the heart to His love; the surrender of will to His purpose and all of this gathered up in adoration,

the most selfless emotion of which our nature is capable,

and,, therefore, the chief remedy of that self-centeredness

which is our original sin and the source of all actual sin."

5. "Worship is literally 'ascribing worth' to God. What we do in worship, represents an awareness of the relationship between ourselves and God. We are creatures and God is the Creator of us and our world. We exist at the will of God, and we are confident that God's will is for our good. So, we worship God, affirming our faith in God as the ultimate value in life. Worship is our encounter with God in response to God's promised presence in Jesus Christ."[3]



6. Christian worship joyfully ascribes all praise and honor, glory and power to the triune God. In worship the people of God acknowledge God present in the world and in their lives. As they respond to God's claim and redemptive action in Jesus Christ, believers are transformed and renewed. In worship the faithful offer themselves to God and are equipped for God's service in the world. (Directory for Worship, W-1.1001)

Carefully analyze the above statements. How do they fit into or enhance your understanding of worship? In our April edition of The Trinidad Presbyterian, we dig deep into them to coin our definition of Worship.

## RECOMMENDED READING

Macleod, Donald. *Presbyterian Worship:* Its Meaning and Method. Atlanta, Georgia: John Knox Press, 1965.

White, James F. Introduction to Christian Worship. Nashville, Tennessee: Abingdon Press, 1985

Burkhart, John E. Worship: A Searching Examination of the Liturgical Experience. Philadelphia, Pennsylvania: Westminster Press. 1982.

Rice, Howard L. Reform Spirituality: An Introduction for Believers. Louisville, Kentucky: John Knox Press. 1991.

- [1] Donald K. McKim, The Westminster: Dictionary of Theological Terms (Louisville, KY: Westminster John Knox Press, 2014), 348
- [2] Donald Macleod, Presbyterian Worship: Its Meaning and Method (Atlanta Georgia: John Knox Press, 1965), p.1,2
- [3] Donald Wilson Stake, The ABC of Worship: A Concise Dictionary (Louisville Ky: Westminster/Knox Press 1992) p. 187-188

## A LIFETIME OF JOY IN THE PCTT

Submitted by Immediate Past General Secretary of Synod Mr. Terrence Warde

Reverend Joy Abdul-Mohan retired from active service in the Presbyterian Church of Trinidad and Tobago (PCTT) on 31st December 2023. Reverend Abdul-Mohan took an early retirement having served the church for 35 years as an Ordained Minister; four of those years as the Moderator of the PCTT.

Reverend Joy is one of three children of James and Eva Abdul and attended the St. Andrew's Presbyterian Church in Princes Town. She has served six (6) Pastoral Regions during her tenure as an Ordained Minister at the PCTT.

Reverend Joy was baptized by the Reverend Dr. J.C. Mc Donald and has become synonymous with the pioneering spirit of the Bible Women of our Church's history with many first-time appointments -

- The first local woman to graduate from the Ministerial program from the St. Andrew's Theological College with a Licentiate in Theology in 1987;
- The first locally-trained woman to be Ordained in the PCTT in 1989;
- The first woman to serve as the Principal of the St. Andrew's Theological College in 2002;
- The first female Clergy to serve as an Independent Senator in the 10th Republic Parliament of Trinidad and Tobago in 2014.

From a student of the Princes Town Presbyterian #2 Primary, the Princes Town Comprehensive and Barrackpore Senior Secondary Schools, Rev. Joy also attended the St. Andrew's Theological College and the Ivy-League Princeton University Theological Seminary in New Jersey, USA reading for a Master of Arts (Christian Education major; curriculum development), graduating in 1993.

She has pursued higher education in Law at the University of London; in Mediation through the Dispute Resolution Foundation accredited by the Mediation Board of Trinidad and Tobago and is pursuing a BA in Childhood Education/Family Law.

She is an author of 12 publications and has pursued further professional training at the Bossey Institute, Geneva, Switzerland, the University of the West Indies and the Accreditation Council of Trinidad and Tobago.

Family support and, especially the steadfast and commitment of her husband, Darryl Joseph Mohan-Seenath, has been a major factor in Rev. Joy's



journey of faith and servant-leadership. Her role in shaping the Pastoral Regions of Chaguanas/Freeport, La Romaine/Debe, Susamachar, Barrackpore, Oropouche and Point Fortin/Cedros over her lifetime of service has been rewarding for those regions and the PCTT in general.

Reverend Joy's tenure as Moderator was punctuated with the global pandemic and that period of service will always define her as an astute leader who navigated the PCTT through the waters of adversity and uncertainty. She had the fortitude to do so through consensus, with integrity, humility, and commitment. The Migrant support thrust, the Beth-Rapha Counselling Centre, the digitization of the Trinidad Presbyterian Newsletter and the concept of "Church Without Walls" with live-streaming of services during lockdown of churches, and Health webinars were synonymous with that period of her service.

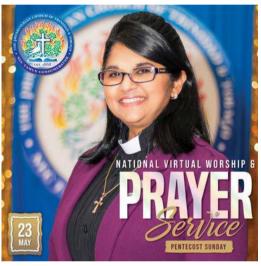
Her focus on community service and mission and outreach have guided Reverend Joy through a fulfilling career of Christ-like service locally and internationally. Children and women have always been the focus of her activism and social work.

In 2022, Reverend Joy's lifetime of social work was recognized with a National Award for the Development of Women – Gold, in this country's Republic Day awards at the President's House.

Her response to this award was "I don't deserve this award but I accept it with the deepest humility not as a symbol of any personal achievement, but as a tribute to all women who labor sacrificially and magnanimously in the Church and Community."

Local organizations which would've benefitted from the community service of Reverend Joy would be the Naparima Scouts





Association, the South Aids Support, the Halfway House for Abused Women, the Hope Centre for Abandoned Children, the J.C. McDonald Home for the Aged, the Prison Service of Trinidad and Tobago, the Ethics Committee of the Faculty of Medical Sciences (UWI), the Inter-Religious Organization, the River Flows Foundation, the Call To Action for Social Change Foundation, the Rapid-Fire Kidz Foundation and quite recently the Women Parliamentarians of Trinidad and Tobago (WPTT).

The role of Chaplain is an important one in the life of any organisation, be it schools or secular entities. Reverend Joy would've served as Chaplain at St. Augustine Girls' High School, Naparima Girls' High School, Corinth Teachers' College, The Prisons Chaplaincy, Naparima College and the University of Trinidad and Tobago (UTT).

The St. Andrew's Theological College was fortunate to have the services of Reverend Joy as a Director on the Board of Directors, as Assistant Principal and then as Principal (for two terms from 2002 to 2010).

Reverend Joy's sphere of influence also extended beyond the shores of Trinidad. She became one of the most influential leaders the PCTT has ever had. She has managed to craft her own style and respectful flair that defined her reverence. Her representation of the PCTT at international forums made her a most sought-after speaker by affiliate organisations. Her contributions at the Presbyterian Church USA (PC-USA), Caribbean and North American Area Council (CANAAC), the World Alliance of Reformed Churches (WARC) and the World Council of Churches (WCC) have been marked with distinction, elegance and commitment.

Reverend Joy's speaking and preaching at international events representing the PCTT have included Seminars, Conferences and Global Forums throughout the Caribbean, Brazil, Canada, USA, Germany, Switzerland, Thailand, England, Kenya and India. The journey of Reverend Joy has been blessed to have influenced and touched many lives in the Presbyterian community here and abroad and the other communities in which she served. The PCTT recognises and celebrates her exceptional service to the Church and her representation of the PCTT in various forum. Especially for young girls and women, Reverend Joy is an exemplar of selfless commitment in a life-long vocation of love.

The humble legacy of Reverend Joy's work is one to be respected. The PCTT will be well served in harnessing and tapping into the institutional knowledge and intellectual capacity of this servant leader even after her active service is over. God bless Reverend Joy Evelyn Abdul-Mohan and God bless the PCTT.

## **Community Service:**

1991-1997 - Second Vice President of Naparima Scouts' Association - Southern District

2004-2009 - South AIDS Support (SAS) -

1993-1997 - Half -Way House for Abused Women - Counselling

1997-2000 - Hope Centre for Abandoned Children - Counselling

1997-2002 - J.C. McDonald Home for the Aged - Counselling

2003-2008 - Prison Reform and Restorative Justice with the Prison Service of T&T

2009-2011 - Ethics Committee - Faculty of Medical Sciences, University of the West Indies

2012 - Present - Vice President - Rapid Fire Kidz Foundation

2014-2015 - Independent Senator - 10th Republic Parliament of T&T

2021 - Second Vice-President of the Inter-Religious Organization of Trinidad and Tobago

2021 - Cabinet and Ministry of Education - SEA Committee

2021- Present - Director - Office of Procurement Regulation (OPR)

2022- Present - Co-Founder/PRO - Call To Action for Social Change Foundation

2022 - Present - Activist - River Flows Foundation

#### International Experience:

1988 - Ecumenical Associate in the Presbyterian Church, USA.

2000-2003 - Moderator of the Caribbean and North America Area Council (CANAAC) of the World Alliance of Reformed Churches (WARC).

- Served as Resource Personnel for the World Alliance of Reformed Churches

(WARC) and for the World Council of Churches (WCC)

- Spoken at Seminars, Conferences and Global Forums throughout the Caribbean, Brazil, Canada, USA, Germany, Switzerland, Thailand, England, Kenya and India.

### Career Appointments at PCTT:

1989 - Ordained as a Minister of Word and Sacrament of the Presbyterian Church of T&T

1989 - 1991 - Minister of the Chaguanas/Freeport Pastoral Region

1991-1997 - Minister of the La Romain/Debe Pastoral Region

1997-2002 - Minister of the Susamachar Pastoral Region

2001-2002 - Assistant Principal of St. Andrew's Theological College (SATC)

2002-2010 - Principal of St. Andrew's Theological College (SATC)

2005 - 2006 - Minister of the Barrackpore Pastoral Region

2010-2015 - Minister of the Oropouche Pastoral Region

2015-2019 - Minister of the Point Fortin/Cedros Pastoral Region

2019 -2023 - Moderator of the Synod of the Presbyterian Church of T&T

## Chaplaincy Appointments from PCTT:

1989- 1991 - Chaplain of St. Augustine Girls' High School

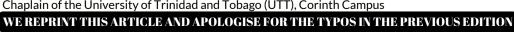
1991-2002 - Chaplain of Naparima Girls' High School

1998 - 2003 - Chaplain of Corinth Teacher's College

2003-2009 - Prison Chaplain

2006-2009 - Chaplain of Naparima College/Religious Instructions

2011- 2015 - Chaplain of the University of Trinidad and Tobago (UTT), Corinth Campus



## THE FAMILY CAN

## THE PILGRIMAGE OF PARENTING - 'PARENTING IS A RELATIONSHIP'

A MONTHLY THOUGHT TO HELP IMPROVE THE FAMILY - HILTON R SIBOO: CONTACT: 788-2685)

Dear Reader, this month, Part 2 considers a different construct to understanding parenting as this promises to be a series of thoughts that attempt to unravel the difficulties and tighten the bonds within the family. We also keep in mind the PCTT's theme for 2024: 'Pilgrimage of Justice, Reconciliation and Unity'.

As we prepare to proceed together on the journey, THE PILGRIMAGE OF PARENTING, I share with you a conclusion that I have reached after much time of contemplations, challenges, interventions, encounters and experiences in the context of parenting. For those of you who may desire to pursue scholarship and research, keep in mind that it is on the TFC TP, PCTT that you read my synthesis – 'PARENTING IS A RELATIONSHIP'.

Parenting has always been considered as an 'adult-child' thing, dictated, manipulated, and controlled by the adult mainly based on age and the questionable factors of experience and maturity. Parents of today now include 'teenage parents' who demand and enforce verbally, physically, psychologically and even at times sexually their domination, power and control on the child. Over recent years, the adult-child model has become confusing, chaotic, and obsolete. Yet, we insist and persist with it as historically, culturally, religiously, and legally, this is what it has been and what we know and accept as 'gospel', no other. The time has come to reconsider 'parenting' as we know it, its usefulness and relevance to today's needs.

Therefore, leaving the 'adult-child' focus of parenting awhile, let us consider new terminologies. As we consider my model/construct, of 'Parenting is a Relationship' which identifies two major person's positions, I introduce the new terminologies – 1. 'The Parenter' and 2. 'The Parentee' as the parties or persons in the parenting relationship. These positions of 'parenter' and 'parentee' are not interchangeable. A person - you, cannot be both at the same time. However, you can be either based on circumstances and situations. Be reminded that parenting is a basic 'person to person relationship' between two persons regardless of age, experiences, exposures, or maturity. However, parenting can include several persons if these two positions are clearly separated. This means that the roles, responsibilities, and boundaries of both are to be clearly defined and understood to avoid conflict, resentment, anger, abuse, violence or death.

Here, then, in preparation for our "Pilgrimage of Parenting' I am presenting a different perspective and new lenses to enable us to see the way forward more clearly and objectively so that when we consider the issues, challenges, and the perpetuating dilemma of parenting, we can have an alternative approach to resolving. In other words, I am introducing a construct in an attempt to change and adjust the narrative and approach to parenting with a perspective that can improve our parenting relationships and skills and improve intra- and inter-family relationships.

Remember, the family is not just a group or gathering without a common purpose. Never let it ever be that the family can NOT adjust and adapt as changes occur.

Don't loose faith. Hold strong. Believe, The Family Can

# Encountering .... the Archives of the Presbyterian Church of trinidad and Tobago

On January 9, 2024, two assistant librarians from Naparima College visited the Central Archives of the PCTT (CAPCTT). Mr Julien Trevino who was accompanied by Ms Sardonyx Ruben came with separate projects to coincide with the Founder's Day observation on February 1, 2024, and the celebration of the 130th Anniversary of the founding of Naparima College. Julien's project was to construct a timeline of the 130 years and Sardonyx's was to identify 130 facts for a Quiz competition.

On his encounter with the CAPCTT, Julien Trevino writes:

"For the first time in my young career working in Naparima College's library I was given a task requiring research that went deeper than what I had immediately available to me. The task was to put together a historical timeline of Naparima College including as many pictures of the College's evolution as can be found. A daunting task at first, as admittedly, the vast history of Naparima was alien to me. I was advised to make an appointment with the Archivist at CAPCTT for further research. The following Tuesday I found myself at the door of S.A.T.C. and the Archives.

"I was greeted by a nice lady at the desk of the SATC's library and I was ushered to the back of the library where I would meet Mr. Bill Siboo, the Assistant Archivist. A warm smile and a soft, "Good morning, Sir," greeted me as I sat and began to explain my research needs. He also had my colleague sit and had us explain our respective projects and then suggested that doing these together would benefit both of us, since we both had little knowledge nor had we been associated with Naparima in any personal way.

"Right off the bat, he helped me to understand how broad a question with which I was asking him to begin. He began the process of firstly giving us an overview of the history of the College since its inception so I could get my bearings and then for myself to further narrow down what I didn't even know I was looking for. In our first of several sessions, he laid out a general storyline of how and who formed the College as well as began to show how deeply tied the College's history is with Trinidad and Tobago as a nation. The conversation took several hours and was dense with information. However, Mr. Siboo understood how to keep things interesting and light, making it feel more like an informative conversation rather than a history lesson. I walked out of the Archives with a foundation to stand on and to begin my own research, knowing more of what I was looking for and where to look.

"With each session with the Archivist, the timeline slowly came together and I, along with my co-worker, gained a solid understanding of the history of the College, as well as how to be more precise with our research and to process information a bit better as well... (to be continued)."

An encounter with the Archives is an encounter with ... yourself. Hoping to be there for your Encounter with the Archives of the Presbyterian Church of Trinidad and Tobago... Archivist: Reverend Ken K Kalloo, Asst Archivist: Hilton R Bill Siboo 788-2685

Contact: 652-4829 [Synod Office] and 653-4166 [SATC Library], or Visit in person on Tuesdays and Thursdays, 9 a.m. to 12 noon.

# FOR THE LOVE OF C SUBMITTED BY RAYANNA BOODRA ravannaboodram@hotmail.com

We are in the middle of the 2024 dry season and the sun has been in all its glory. It's the perfect time to not only generously water and maintain your garden but also to plant trees. One of the best types of trees that is most suited to the dry weather are citrus trees. Citrus grows well in the tropics. Oranges flourish in the tropical region whilst grapefruits and limes are largely restricted to the tropics. In Trinidad and Tobago, having any type of citrus tree in your back yard is a norm and if you are yet to acquire one, this article is for you!

The first step before planting your Citrus tree is selecting a healthy plant. Choose a reputable nursery or garden centre that specialises in citrus trees. They will likely have a wide range of healthy and well-cared-for trees to choose from. Look for trees with glossy, deep green foliage. This indicates a strong and healthy plant. Avoid trees with pale or yellowing leaves, as they may suffer from nutrient deficiencies. It is important to inspect the stems and bark for any signs of rotting or decay. View the leaves, both front and back to check for signs of insect or pest attack, as well as any discolouration caused by fungal diseases. You should also choose a tree with a straight and sturdy trunk, well-balanced branches, and a healthy root system. By selecting a healthy tree from the start, this leads to successful citrus tree growth.

Once you've selected your tree, you then need to choose your planting site. Trees should be planted 15 feet apart and 15 feet away from house or other large trees. Citrus trees do not like standing water as they thrive in sandy soils. A site that receives full sun is ideal, but at least 50% sun is needed. Prepare the area by clearing away weeds and grass. Dig a hole 8 - 10 inches larger than the root ball of the tree. Fill hole with water. Remove the tree from pot and place in water filled hole. Plant at the level it was grown in the nursery (the same level as the top of the root ball). Procced to add soil back to the hole filling all air pockets under and around the root ball.

Newly planted trees should be watered regularly for the first three months, if rains are inadequate. The soil should dry down between watering. Do not fertilize the hole before planting but aim to fertilize the tree every 3 to 4 months by using a citrus fertilizer at a rate of 1 - 2 lbs. You can consult your Agri shop for fertilizer brands and suggestions. Fertilizer should be applied around drip line of tree but never next to the trunk. A slow-release fertilizer works efficiently as well once the instructions on the pack are followed.

If using a container, a grafted Cirtus tree is more suited. Choose a container that is 5-to-15-gallon size. Select a soil mix which should be a well-drained soil, not heavy topsoil. Place soil in bottom of pot so that the tree is placed in the pot with the existing soil level at the top of the new soil level. Finish filling pot with soil, taking care to pack well so all air is removed. Water thoroughly and fertilize every 3 - 4 months. Citrus trees grown from seed can take around 5 to 7 years to mature and fruit, while grafted citrus trees can take 1 to 3 years.

## FOR THE YOUNG AND YOUNG AT HEART

Submitted by Elijah Motieram

In the chaos of youth, we find ourselves lost, Caught between pressures, at such a high cost. Technology, peers, and society's demand, We struggle to fit in, to meet each command.

Our parents' ideals, a weight on our shoulders, Their expectations, making us feel smaller. We long to rebel, to break free and roam, To explore, to experiment, to find our own home. In your love and grace, may we confide.

But in the midst of this tumultuous dance, We seek your guidance, a divine chance. Oh God, in this Lenten season of reflection, We turn to you for direction and protection.

Your word promises, "Ask and you shall receive," So we come to you, with hearts that believe. Help us navigate this turbulent tide,

Grant us wisdom, strength, and peace, In your presence, may our fears cease. Guide us through this journey of youth, In your light, may we find our truth.

As we walk this path, uncertain and new, We trust in you, our God so true. Lead us, protect us, show us the way, In your hands, we place our today.



# VICTORIA AVIAN RAJKUMAR (B.ED., M.ED., CERT. GUIDANCE AND COUNSELLING) COPING WITH TEST ANXIETY.

Mark 4:39 "Then He arose and rebuked the wind, and said to the sea, "Peace, be still!" And the wind ceased and there was a great calm."

For parents of primary school aged children, STD 5 students and their teachers, this month signals final preparations in the lead up to the Secondary Entrance Assessment (S.E.A.) exam. For many there's an eagerness to get it over with. For others there's an anxiousness within because there's so much pressure, both externally and within, to perform well. While a certain level of anxiety is normal when it comes to exams of any kind, sometimes our anxious emotions threaten to overwhelm us. Here are some tips to aid in handling the onslaught of exam anxiety. However, these can also be applied to anyone, whether preparing for an exam or not.

Deep Breathing Exercises;

There are many different deep breathing techniques to help calm our nerves and reduce anxiety. One effective method is the 4-7-8 breathing technique:

- Inhale deeply through your nose for a count of 4.
- Then, hold your breath for a count of 7.
- Finally, exhale slowly through your mouth for a count of 8.

It is best to practice this technique regularly, both in class and at home.

#### Mindfulness and Meditation;

Mindfulness is simply... noticing what is happening right now. It is about noticing what your mind is doing. Mindfulness practices such as meditation or guided imagery can aid in calming one's nerves. Set aside time for short mindfulness sessions where students can focus on sensations in their body, or positive affirmations. There are a variety of apps or online resources that are designed for children which can be helpful in making these practices accessible and engaging.

## Visualizations and Positive Affirmations;

Scripture tells us, 'Therefore, I tell you, whatever you ask for in prayer, believe that you have received it, and it will be yours' (Mark 11:24). Holding fast to these words of encouragement, you can visualize yourself succeeding (through faith) in the test while feeling confident and calm. Create positive affirmations or prayers that can be repeated before and during the test. Examples include: 'I am prepared and capable'; 'I can stay calm and focused under pressure'; 'God is my helper, I will not fear'; and 'Christ in me, the hope of Glory.'

We must also remember the importance of physical activity and leisure breaks. These can help release tension, boost concentration and mood. Getting sufficient sleep, eating nutritious meals, staying hydrated and engaging in activities that will keep your stress levels low are also very important.

You are encouraged to practice effective test-taking strategies such as time management, reading instructions carefully, and answering easy questions first. Feeling prepared and confident in your test-taking abilities can help alleviate anxiety.

Parents, guardians and teachers are encouraged to foster a supportive environment at home and at school where students feel comfortable expressing their concerns about testing anxiety. Encourage open communication and offer reassurance and encouragement. Remember to celebrate students' efforts and progress in managing their anxiety. Recognize their resilience and perseverance, regardless of the test outcomes.

While this S.E.A. exam does have an impact on the secondary school one attends, it does not signal the end of one's life. Please do not put unnecessary pressure on students. We have God's Word as a constant reminder that He will give us the rewards we deserve. Obviously, we are required to do some work as well, but let us not be too hard on the future generations.

Remember the words of the Psalmist, "I sought the Lord, and he answered me; He delivered me from all my fears. This poor man called, and the Lord heard him; He saved him out of all his troubles. The angel of the Lord encamps around those who fear Him, and He delivers them. Taste and see that the Lord is good; blessed is the one who takes refuge in him."

## **BROTHERS' PRESBYTERIAN CHURCH CELEBRATES SERVICE OF ELEVATION**

Submitted by Barry Balliram

Congratulations to Mrs. Jocelyn Balliram on her elevation to the position of Honorary Elder at the Brothers' Presbyterian Church, Williamsville, on Sunday 21st January 2024. The Student Minister, Mr. Dave Jitta, did an excellent job delivering the sermon. Others who assisted include Reverend Radica Samuel- Moonoo, Presiding Elder Rawle Ramlogan, James and Genevieve Sammy, and members of the Brothers' Presbyterian Church.

Jocelyn, wife of retired minister; Reverend Paul Balliram, served the Brothers Presbyterian Church from January 1967 to the present in various positions. Jocelyn is grateful to the Brothers' Presbyterian Church, the present Minister Reverend Radica Samuel-Moonoo, and the wider church for accepting her as an Honorary Elder.

As she continues her journey of faith, we pray that Almighty God will bless her life with peace, love, health, and happiness in abundance.





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# HUMMINGBIRD SILVER MEDAL FOR MR CARL BIRJAH

Submitted by Mrs. Angie Beharry



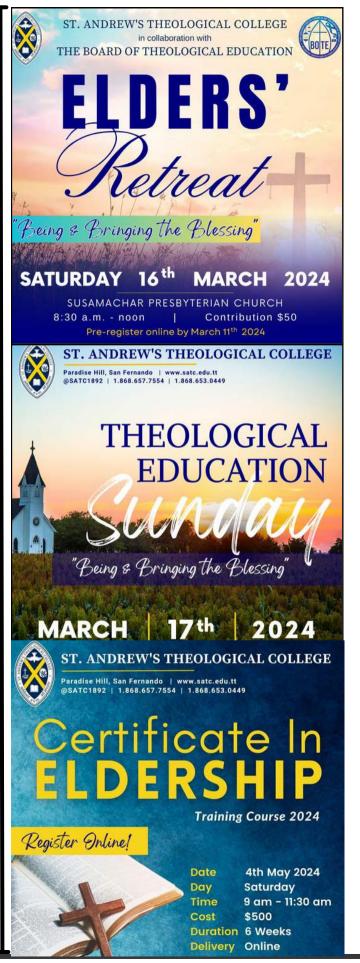
WE REPRINT THIS ARTICLE AND APOLOGISE FOR THE TYPOS IN THE PREVIOUS EDITION (

It is with pleasure that we congratulate another Presbyterian member who has achieved a significant milestone, Mr. Carl Birjah was presented with a National Award, the Hummingbird Silver Medal for Sports Administration and Loyalty to the Country

Carl has followed in the footsteps of his grandparents and parents in being a member of the Presbyterian Church. He has served in the Penal Presbyterian Church as a Sunday School Teacher, member and President of the Christian Endeavour Group and even as Secretary of the Local Board from 1973 to 1977.

In sports Administration, he was a member of the Trinidad and Tobago Cricket Board. He reached the level of being Secretary of the International Matches Committee. He was also in charge of Test Matches and One Day International Matches at the Queen's Park Oval. He continues to serve the National Cricket and is presently the Vice-Chairman of the South Zone. Carl was also a founding member of the National Primary Schools' Cricket League 1992.

His service to the church is not over as yet. He also was a member of the Local Board of the Canaan Presbyterian Church. At Present, he attends the Esperance Presbyterian Church.



MARCH 2024 www.pctt.org.tt |

12

# THEOLOGICAL EDUCATION SUNDAY

SUNDAY 17th MARCH 2024

## PREACHING SCHEDULE

THEME: "Bringing and Being a Blessing"

1 SAN JUAN/WOODBROOK			OODBROOK	
	San Juan	7.30 a.m.	Rev. Emmanuel Ramdeen	
	Santa Cruz	9.00 a.m.	P.E. Martin Sahadath	
	Woodbrook	10.30 a.m.	P.E. Martin Sahadath	
2	ARAMALAYA			
	Tacarigua	7.00 a.m.	Rev. Damien Sieunarine	
	Aramalaya	7.45 a.m.	Rev. Sanya Beharry	
	Warrenville	9.00 a.m.	Rev. Sanya Beharry	
	Kelly	10.30 a.m.	Rev. Damien Sieunarine	
_				
3		ARI		
	Arima	7.00 a.m.	Student Stephanie Baldeosingh	
	Valencia	8.30 a.m.	Student Jesslyn Ramlal	
	San Carlos	9.00 a.m.	Deaconess Anupa Nanan	
	St. Helena	10.30 a.m.	Deaconess Amber Seesahai-Payne	
4		GUA	Victoria del Constitución de la	
	Caratal	6.30 a.m.	P.E. Dr. George Sammy	
	Cumuto	6.45 a.m.	P.E. Charles Mahabir	
	Cunaripo	8.00 a.m.	Elder Andre Thompson	
	Guaico	10.00 a.m.	Elder Andre Thompson	
	Jubille	8.30 a.m.	P.E. Dr. George Sammy	
5		SANGRE (	CHIOLIITO	
9	Sangre Chiquito	7.00 a.m.	Rev. Shirvan Siloch	
	Plum Road	8.30 a.m.	Elder Daniel Haradan	
	Grosvenor	7.00 a.m.	Rev. Cynara Dube-Khan	
	Fishing Pond	9.00 a.m.	Rev. Cynara Dube-Khan	
	Plum Mitan	10.00 a.m.	Elder Daniel Haradan	
	1 Mill Wildin	10.00 0.111.	Elder Barner Flaradari	
6	CUREPE/ST. JOSEPH			
	Maracas	7.00 a.m.	Elder Jason Ogree	
	St. Joseph	8.30 a.m.	Elder Jason Ogree	
	Curepe	10.00 a.m.	P.E. Gita Dattoo	
	Caroni	7.00 a.m.	Elder Daniel Jacob	
	Latchu Memorial (Bamboo)	8.30 a.m.	P.E. William Gokool	

7		CHAGI	JANAS	
	Robinson Memorial	7.00 a.m.	Elder Dr Reynold Baldeosingh	
	St. Charles	9.30 a.m.	Elder Dr Reynold Baldeosingh	
	Las Lomas	7:00 a.m.	Elder Stefan Wilson	
	Cunupia	9.00 a.m.	Elder Stefan Wilson	
	Felicity	8.00 a.m.	P.E. Mikey Bedasie	
8	CHASE VILLAGE			
	Waterloo	7.30 a.m.	Lay Pastor Ivan Paul	
	St. John (Bank Village)	8:30 a.m.	Lay Pastor Ivan Paul	
	Anugrah (Calcutta)	8.30 a.m.	Rev. Satnarine Ramnath	
	Nistar	10.00a.m.	Rev. Satnarine Ramnath	
9		COL	JVA	
	Mc Bean	7.00 a.m.	Student Minister Jessica Mahadeo	
	Balmain	8.30 a.m.	Student Minister Jessica Mahadeo	
	Knox	8.00 a.m.	Rev. Peter Arjoon	
	Indian Trail	10.00 a.m.	Student Minister Dave Jitta	
10	CLAXTON BAY			
	Ebenezer	7.30 a.m.	Elder Roy Umraw	
	Mizpah	9.00 a.m.	Elder Roy Umraw	
	Carolina	7.00 a.m.	P.E. Ralph Ramjattan	
	Green Memorial California	8.30 a.m.	Rev. Brenda Bullock	
	Esperanza	10.00 a.m.	P.E. Ralph Ramjattan	
44		MARARELLANDO	NINE AVENTURE	
11	Messhalla	THE RESERVE OF THE PARTY OF THE	ONNE AVENTURE	
	Marabella	7.00 a.m.	Elder Amitabh Boodram	
	Gasparillo Bonne Aventure	8.30 a.m.	Rev. Letra Jacob	
		7.00 a.m. 8.30 a.m.	P.E. Rawle Ramlogan Elder Carlyle Mulchan	
	Mayo Reform	7.30 a.m.	P.E. Dianne Phillip-Ramjattan	
	Ben Lomond	9.00 a.m.	Elder Amitabh Boodram	
	Ben Lomond	9.00 a.m.	Eider Amilabii Boodram	
12	SUSAMACHAR			
	Susamachar	7.00 a.m.	Rev. Stephen Harripersad	
	Vistabella	8.30 a.m.	Rev. Stephen Harripersad	
	Susamachar	5.00 p.m.	Elder Carlyle Mulchan /Rev. Sammah	
	Corinth	8.30 a.m.	P.E. Emmanuel Ramkaran	
	Golconda	10.00 a.m.	P.E. Emmanuel Ramkaran	

13	LA ROMAINE/DEBE			
	La Romaine	7.00 a.m.	Rev. Randall Sammah	
	Canaan	8.30 a.m.	Rev. Randall Sammah	
	Debe	7.30 a.m.	Elders Alex Tamby/Joel John	
	Esperance	8.30 a.m.	IM Namelia Lutchman-Pulwarty	
	Hermitage	10.30 a.m.	P.E. Aasha Mahabir	
14	PENAL			
	Penal	7.00 a.m.	Rev. Keron Khellawan	
	Penal Rock	8.30 a.m.	Rev. Keron Khellawan	
	Divine Rock	9.30 a.m.	P.E. Krishna Persad	
	Mendez	8.30 a.m.	Elder Louella Ramsingh	
45		01	IDA DIA	
15	E . D . I	550	IPARIA	
	Erin Road	7.00 a.m.	Deaconess Marlene Seenathsingh	
	Siparia	8.00 a.m.	I.P.E. Ashford Tamby	
	San Francique	10.00 a.m.	Mr. Nickolas Coolman	
16		ORC	POUCHE	
	Morning Star	6.30 a.m.	Rev. Indra Kokaram	
	Eternal Light	8.00 a.m.	Rev. Indra Kokaram	
	Rousillac	9.30 a.m.	Elders Alex Tamby/Joel John	
17	POINT FORTIN/CEDROS			
	Guapo	700. a.m.	Rev. Ria Jimdar-Thompson	
	Salazar Trace	8.30 a.m.	Rev. Ria Jimdar-Thompson	
	Point Fortin	10.00 a.m.	Rev. Errol Ragunath	
	Cedros	7.00 a.m.	Mr. Lyndon Boodoo	
	Coromandel	8.00 a.m.	Student Minister Brandon Paul	
	Point Coco	10.00 a.m.	Student Minister Brandon Paul	
18		DI.	AMOND	
. •	Diamond	7.15 a.m.	Rev. Manan Deo	
	Krist Mandli	9.00 a.m.	Rev. Manan Deo	
	Lower Barrackpore	7.00 a.m.	Rev. Radica Moonoo	
	Transfer	8.30 a.m.	Rev. Radica Moonoo	
	Transici	0.00 a.m.	TXCV. TXadica Wildonido	
19	BARRACKPORE			
	Barrackpore Union	7.30 a.m.	P.E. Dianna Sookdeo	
	Lengua	9.00 a.m.	Deaconess Calpurnia G-Chance	
	Borde Narve	7.00 a.m.	Asst. Lay Pastor Reginald Amman	
	Clarke Road	7.00 a.m.	Rt. Rev. Daniel Chance	
	Rochard Douglas	9.00 a.m.	Rt. Rev. Daniel Chance	

20 RIVERSDALE			ERSDALE		
	Morichal	7:00 a.m.	Ms. Teesha Dass Gordon		
	Brothers	8.30 a.m.	P.E. Indra Debysingh		
	Riversdale	9.45 a.m.	P.E. Roy Ramlogan		
	Poonah	8.00 a.m.	P.E. Roy Ramlogan		
21		TA	BAQUITE		
	Piparo	6.30 a.m.	Student Rafael Mohammed		
	Jeffers {24 mile}	8.00 a.m.	Elder Christopher John		
	Torrib Trace	9.30 a.m.	Elder Christopher John		
	Tabaquite	9.30 a.m.	Rev. Clifton Mathura		
	Flanagin Town	8.00 a.m.	Rev. Clifton Mathura		
	, ianagin (omi	5,55 5,000	Trevi Simen manara		
22	PRINCES TOWN				
	St. Andrew's	7.00 a.m.	Rev. Robert Dinnoo		
	lere Village	8.30 a.m.	Deaconess Jenifa Sinanan		
	Jordan Hill	7.30 a.m.	Student Nickcolas Mitchell		
	St. Mary's	9.30 a.m.	Student Nickcolas Mitchell		
23		TAI	BLELAND		
	St. James	7.30 a.m.	Ms. Dianne Samaroo		
	St. Julien	9.00 a.m.	Elder Michael Cooper-Ochiengh		
	Poole	7.00 a.m.	Elder Michael Cooper-Ochiengh		
	New Century	8.30 a.m.	Rev. Robert Dinnoo		
	Ivew Century	0.00 a.m.	Nev. Nesert Billios		
24	NARIVA/ MAYARO				
	RIO CLARO	7.00 a.m.	Ms. Victoria Rajkumar		
	Mafeking	9.00 a.m.	Ms. Victoria Rajkumar		
	Ecclesville	7.00 a.m.	Elder Christian Dookhoo		
	Biche	7.00 a.m.	Elder Alisa Sookeah Boochoon		
	Navet	8.45 a.m.	Elders Roderrick & Beulah Pariag		





# ST. ANDREW'S THEOLOGICAL COLLEGE

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# **ANNUAL FAMILY DAY IN TABAQUITE**

Submitted by Sheena Ramoutar-Villafana

On Monday 12th February 2024, the Tabaquite Pastoral Region engaged in its Annual Family Day of fellowship and fun. As families gathered, the joyful laughter of children mingled with the gentle hum of conversation, setting the scene for a day filled with fun and fellowship.

The day began with a sense of reverence as Reverend Robert Dinnoo in a heartfelt worship session. We are many members, but one body, as stated in Romans 12: 4-10. We were reminded that 'We are one in the spirit, We are one in the Lord!' Our day showcased that we should walk in love next to one another and as the song states: 'Yes, they'll know we are Christians by our love!'

As the day progressed, the spirit of camaraderie enveloped the gathering and the air was filled with excitement. Some of the more athletically inclined members of the Region gathered for a friendly game of cricket, the sounds of bat striking ball were punctuated by cheers and applause. From seasoned players to eager newcomers, all were encouraged to participate. Meanwhile, the children dashed about, their laughter ringing out as they eagerly explored the various activities available to them. The ring toss proved to be a favourite as little ones giggled with delight each time they successfully landed a ring on the target.





Amidst the festivities, the array of savoury treats and sweet delights ensured that no one went hungry. From tasty buss up shut, curry-stew chicken, Channa, curried coconut and not forgetting mango. Deserts included cakes, ice-cream and snow cone. The taste of tangerine and pineapple chow was appealing! There was something to satisfy every palate.

As the day ended, the sense of contentment and camaraderie lingered in the air. We came as strangers and left as one family with hearts full of memories of the laughter and love shared throughout the day. Our day ended in song and prayer. We look forward to next year!



## 2023 REVIEW OF THE WORK OF THE BOSR

Submitted by Linda Sammy, Secretary, BOSR

The Board of Social Responsibility (BOSR) takes this opportunity to wish all families within our churches and surrounding communities a peaceful and blessed 2024. The Board extends sincere thanks to all Pastoral Regions and their respective Sessions and churches, as well as individuals and the business community for their generous support and encouragement during 2023 for the projects which were executed on behalf of the PCTT. The work of the BOSR is funded by Synod supplemented with the generous contributions of congregations and well-wishers.

Three major projects were executed in 2023 by the BOSR which touched the lives of many families within our communities. These included:

Ø Flood relief in June 2023 was spearheaded by the Hampers Committee. Members from affected Pastoral Regions were provided with food, cleaning supplies, personal care products, clothes and linens.

Ø Back to school assistance in July 2023 was spearheaded by the Education Supply Committee. Five children in each of our 72 primary schools were provided with stationery supplies just in time for the start of the new school year.

Ø Distribution of 300 Christmas food hampers amongst the 24 Pastoral Regions was an initiative of the Synod.

The financial support from the Synod must be graciously acknowledged in bringing these projects to fruition, however, we also note that although it is substantial, it is still not sufficient to cover the cost of the goods, school items, and other items that are distributed according to the needs identified. As such, the Board must from time to time make special appeals to Pastoral Regions to help cover the cost of these purchases. The Board is grateful for the sacrifice by many toward these initiatives. As we look to 2024, the BOSR anticipates undertaking similar projects and look forward to the continued support as extended previously.

In the past, the BOSR has tried to maintain a stock of essential items of food, clothing, bedding, etc., to be able to respond promptly as a need arises. However, the Board has had to temporarily halt this stockpiling because of the lack of a suitable storage space. As such, we are on the lookout for an available secure space which can be used as a point for collection, handling, storage, and distribution of relief items. Suggested spaces may be a school, a church hall, a manse, etc., we welcome your assistance in locating such a space.

The Board will continue to provide updates on its work and looks forward to your usual ready and kind response when an appeal is made for assistance in executing a project. Meanwhile we welcome your suggestions and ideas and encourage you to continue to be your brother and sister's keeper. Get to know your BOSR representative, remain on the alert to identify the needs of persons in your congregations and communities and direct these to the BOSR via your representative so that we can try and assist.

May God continue to bless us all, knowing that he will provide all that is sufficient for our needs.



### HOW DOES PCTT ONLINE GIVING WORK?

Giving via our website is as simple as any online purchase using your Credit or Visa Debit Card.

### Steps:

- 1. Visit our Giving Portal (https://www.pctt.org.tt/shop)
- 2. Click **Give** under your selected ministry.
- 3. Enter donation amount and click Give.
- 4. From the Cart, you can either edit your donation, add multiple donations to a single order, or Proceed to Checkout.

When you are ready click Checkout which will take you to the secure WiPay Payment Portal to finish your transaction.

# 2023 REVIEW OF THE WORK OF THE BOSR

Submitted by Linda Sammy, Secretary, BOSR









# CUREPE PRESBYTERIAN CHURCH CELEBRATING A NEW YEAR

Submitted By: Avinash and Nesha Maharajh

The Hall of the Curepe Presbyterian Church (CPC) was a vibrant symphony of fellowship and joy that echoed at the church's inaugural New Year's Dinner and Dance on January 6, 2024. Implicit undertones of the instrumental piano music by Sean Sadaphal on that momentous night bore witness to a night that transcended the ordinary.

Attendees graced the occasion with their exquisite attire, a testament to their anticipation and excitement for the night's festivities. Guests were seated at beautifully adorned tables draped in impeccably white tablecloths with eyecatching, gold centrepieces.

While guests waited for the sumptuous feast, the air resonated with the melodious musical voices of the church's talented members: Clyde Baldeosingh, Megan Aleong and Alicia Mc Comie-Andrews. After guests dined on the array of dishes and imbibed the ginger beer and sorrel drinks, they feasted on a choice of three decadent desserts. Several guests celebrated from the generosity of a few philanthropic sponsors who donated nine door prizes presented throughout the night.

The pulse of the night quickened after dinner. The energetic performances from the talented James Seecharan, and virtuoso, Rawle Burke, wove a musical tapestry of pop, jazz, soca, Indian songs and love songs. Abandoning their seats, married couples, family and friends flooded the dance floor, even doing the coordinated the electric slide dance. Laughter and merriment intertwined, creating a whimsical atmosphere that echoed through the hall.

In the aftermath of this enchanting soirée, the CPC's New Year's Dinner and Dance was a testament to the power of community and celebration. The magic of the night, painted with the strokes of elegance and filled with good, clean fun, will resonate in the hearts of all who attended.



# **IMPACT OF POOR LEADERSHIP**

Submitted by Elijah Motieram MBA

The Devastating Impact of Poor Leadership on Organizations, Schools, Countries, and Churches or any place where you have people.

#### Introduction:

Leadership plays a crucial role in shaping the success and growth of any entity, be it an organization, school, country, or church. A strong and effective leader can inspire, motivate, and guide their followers towards achieving common goals. However, poor leadership can have devastating consequences, leading to disarray, inefficiency, and a lack of direction. In this article, we will explore the farreaching impacts of poor leadership on various domains and why it is essential to address this issue.

## 1. Organizations:

In the corporate world, poor leadership can result in a decline in productivity. emplovee dissatisfaction, and a toxic work environment. When leaders lack vision, fail to communicate effectively. or make questionable decisions, it creates a sense of uncertainty among employees. This can lead to a decrease in morale, motivation, and ultimately, productivity. Additionally. leadership can foster a culture of favouritism, lack of accountability, and limited opportunities for growth. which can hinder an organization's long-term success.

#### 2. Schools:

In educational institutions, poor leadership can negatively impact students, teachers, and the overall learning environment. school leaders fail to provide clear goals, support, and resources, it can result in a lack of motivation among students and teachers alike. Moreover, ineffective leadership can lead to a lack of discipline, poor communication, and a disorganized curriculum, hindering the quality of education provided. A strong leader in a school setting is crucial for fostering a positive learning environment and ensuring the success of both students and educators.

#### 3. Countries:

Poor leadership at the national level have can severe consequences for a country's development, stability, and overall well-being. Incompetent leaders may prioritize personal interests over the needs of the nation, leading to corruption, economic decline, and social unrest. Lack of transparency, ineffective governance, and failure to address pressing issues can erode public trust and hinder progress. On the other hand, effective leadership can inspire citizens, promote unity. and drive positive change, leading to a prosperous and harmonious society.

#### 4. Churches:

In religious institutions, poor leadership can undermine the spiritual growth and well-being of its members. When leaders lack integrity, fail to lead by example, or misuse their authority, it can lead to a loss of faith and trust among congregants. Additionally, ineffective leadership can result in a lack οf inclusivity. limited community engagement, and a failure to address the evolving needs of the congregation. A strong and empathetic leader is vital for fostering a sense of belonging, guiding spiritual growth, and promoting positive values within a church community.

#### Conclusion:

The impact of poor leadership is far-reaching. affecting organizations, schools, countries, and churches alike. It is essential to recognize the detrimental effects of ineffective leadership and take proactive steps to address this issue. By promoting transparency, accountability. and providing opportunities for leadership development, we can foster a culture of strong and effective Only leadership. through competent and ethical leadership can we ensure the growth, success, and well-being of our organizations, schools, countries, and churches.



# ST ANDREW'S THEOLOGICAL COLLEGE LIBRARY LENT DISHES

Submitted by Mrs Judy Kowlessar (librarian) (Recipes taken from Library Information Files.)

According to the Christian calendar, dishes are different around Lent. Lent is the 40 days following Ash Wednesday and it's a time for fasting, prayer, and reflection. The 40 days is a time to prepare for Easter and represents the time Jesus spent in the desert praying and fasting. Easter is called the, "The Feast of All Feasts" and it is meaningful to us if we prepare ourselves.

Here are a few easy and quick Lenten and Easter recipes you can enjoy!

## 1. Recipe: Vegetable Seasoned Rice

Ingredients:

1tbsp vegetable oil

1 small onion, diced

1 clove garlic, minced

2 stalks chive, chopped

2 sprigs thyme, chopped

3 cups dasheen leaves, chopped

2 cups water

2 pks Maggi Flavour D'Pot (optional)

¼ cup Maggi coconut milk powder,

(dissolved in 1 cup water)

2 cups rice

1 tin Whole kennel corn

1 hot pepper

## **Directions:**

- 1.Heat oil in pot.
- 2. Sauté onions, garlic, chive, chopped dasheen leaves and thyme for 1 min. Reduce heat and cook for 5 mins.
- 3. Add water, coconut milk, rice, corn, pepper to taste, and seasonings and bring to boil.
- 4. Cover pot, reduce heat and simmer until rice is cooked. Remove from heat and serve.

### 3. Pink Salmon or Tuna Cakes

## Ingredients:

1 can Pink Salmon or Tuna (drain, mashed)

½ cup breadcrumbs (seasoned)

Breadcrumbs (extra for coating)

1 large egg

2 Tbsps. chopped seasoning (celery, shadow beni, pimento, onion)

#### Method:

1.Mix salmon or tuna, egg, seasonings, breadcrumbs until mixture can hold firm in shape of a ball.

2.Coat in breadcrumbs and flatten in a cake shape.

3.Bake until golden brown

4.Serve with cream of tartar sauce

## 2. Crispy Fried Fish Sandwiches

## Ingredients:

1 lb frozen fish fillets (cut into half pieces)

1 egg, slightly beaten

1 cup breadcrumbs (seasoned)

Oil for frying

Slices of cheese

Sandwich buns (cut in half, buttered)

Mayonnaise or cream of tartar sauce, lettuce

#### Method:

1.Seasoned fish fillets

2.Dip into egg and then in breadcrumbs. Fry fish until golden brown.

3. Place cheese in bun, top with fried fish.

4. Top with white sauce and serve with lettuce.

## 4. Baked Plantains with orange and chili

#### Ingredients:

Two ripe firm plantains (boiled, cut lengthwise

2 tsps. orange juice (or more)

1/2 tsp. chili flakes

## Method:

Boil plantains (about 2 plantains)

Peel and cut plantains lengthwise. Sprinkle with orange juice and chili.

Arrange on buttered baking sheet and bake in oven 375 degrees for five minutes 5 minsutes

Served as a side dish serving.

You can sprinkle more chili as garnish.

# **KIDS CORNER** "JESUS, LIGHT OF THE WORLD." JOHN 8:12

Submitted by by the Marabella/Bonne Aventure Pastoral Region

Hi kids! This month we will be focusing on: 'Jesus, Light of The World.' It is the theme of our National Sunday School Rally this year. When you walk into a room with no windows and the lights are turned off, can you see anything? No! It is dark. However, when you turn on the lights, the darkness goes away. In John 8:12, Jesus says, 'I am the light of the world. Whoever follows me will not walk in darkness, but will have the light of life.' So Jesus is the Light! The darkness that Jesus speaks about is sin.

When people like to sin and do bad things, they do not want to be near Jesus and be in the light. When they sin and they come near to Jesus, they will see how bad their sin is. If we are followers of Jesus and we believe in what He did for us on the cross, then we will not live in darkness and sin. We should always try to stay in the light close to Jesus.

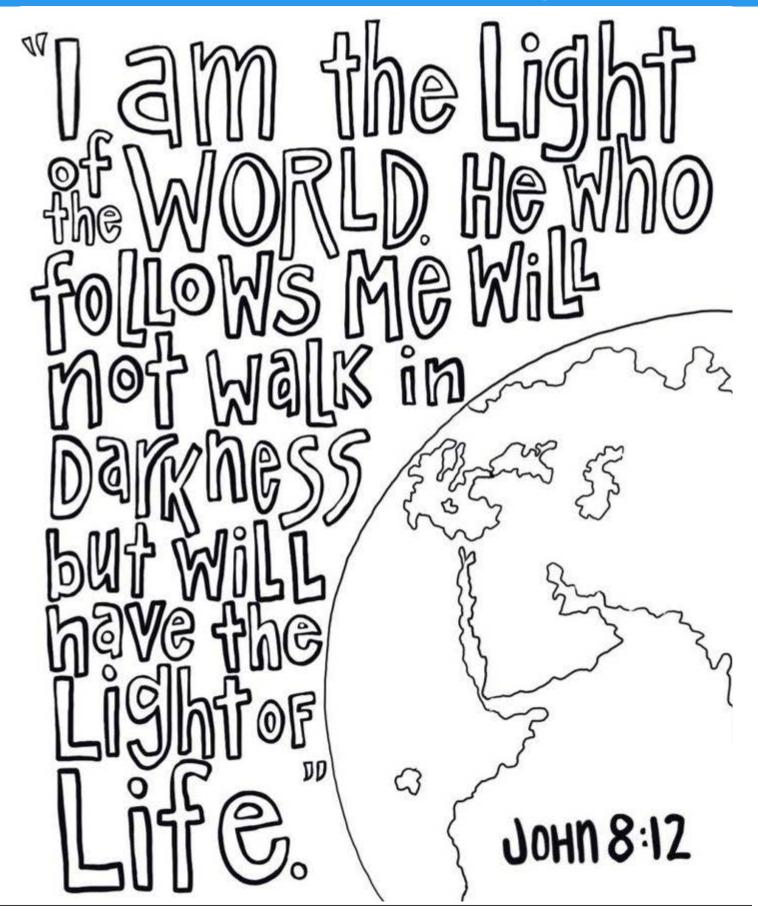
# Jesus - The Light of the World

D Z Z 0 Z Z T 0 S D D Z U J C C G Z C R E Z E U D Т E Y T T D Q C Q R Q Υ 0 D Q Q В Z Z S D S E Z Z Z S Y Ε S S S E Q

David Life **Nicodemus** Thirst Scripture **Darkness** Bethlehem Light Pharisees Jesus Galilee

# **KIDS CORNER**

Submitted by by the Marabella/Bonne Aventure Pastoral Region



# KIDS CORNER Submitted by by the Marabella/Bonne Aventure Pastoral Region

## **LIGHT OF THE WORLD**

John 8:12

JESUS said:
Matt 5:13-16
GLITH OWRDL
You are the of the
TCYI ILLH
A on a cannot be hidden
AMLP
Neither do people light a
LOBW
and put it under a Instead they
SANTD
put it on a, and it gives light
VEREYNOE
to in the house.
HSNIE
In the same way, let your light
ENM
before, that they may see your
DOOG EDEDS
and
Unscramble the letters in the circles and see what he said this would do for God.
your Father in heaven.

## IN LOVING MEMORY

Forever In Our Hearts

Fill not our hearts with pain and sorrow, but remember me in every tomorrow.

Remember the joy, the laughter, the smiles, I've only gone to rest a while.

Although my leaving causes pain and grief, my going has eased my hurt and given me relief.

> So dry your eyes and remember me, not as I am but as I used to be.

I will remember you all and look on with a smile, understand in your hearts I've only gone to rest a while.

As long as I have the love of each of you, I can live my life in the hearts of all of you



## In Loving Memory of our brother, Shaun S. S. Soogrim

Sunrise August 5th, 1980. Sunset March 24th, 2022 Lovingly remembered by his siblings, Angie, Terry, Chaddy, Kim, Nikki, and Kirsten. Nieces and Nephews

Andre, Nicholas, Arianna, Nicholai, Chloe, grand neice Lily-Anne. Freinds and relatives.

He was a member of Emmanuel Presbyterian Church.

Rest in eternal peace, little brother,

until we meet again in God's glory.



# Evelyn Noreen Ramoutar-Boodram Sunrise 8th May, 1955



CELEBRATING THE PRECIOUS LIFE OF

Josephine Juliana Persadie

Sunrise: 25th May, 1933

Sunset: 21st February, 2019









Sunrise 8th May, 1955 Sunset 16th March, 2014 Ten years ago, we shared our last goodbye. You've become

the wind that whispers in our ears, the sun that warms us,

and the moon that watches over our dreams, the  $$\operatorname{\it tapestry}$$ 

of our life bears your vibrant threads. Even after all these

years, your legacy lives on in every decision we make and

every dream we pursue We miss you, always. Lovingly Remembered by your two sons Amitabh and Rodney

Many Relatives and Friends Rest in Peace Angel.



Lot #19 Endevour Industrial Estate, Chaguanas, Trinidad W.I. TELEPHONE: 1 868 665 6955

143B, Maraj Avenue, Marabella, Trinidad W.I. TELEPHONE: 1 868 352 0625 Serving All Religious Denominations Caring in a Real and Practical Way Just being there for you in your time of NEED

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#### PRESBYTERIAN PRIMARY SCHOOLS' BOARD OF EDUCATION VACANCY

#### JOB TITLE: CLERICAL ASSISTANT

POSITION OVERVIEW: The PPSBE is seeking a motivated and disciplined individual to join its team. The successful candidate will be responsible for general clerical functions and support, to facilitate the efficient operations of the day-to-day activities.

#### KEY RESPONSIBILITIES

- Type and modify forms, correspondence, memos, and other materials.
- Data Entry
- General clerical duties as follows: photocopying, faxing, mailing and emailing
- Open, sort, log and distribute incoming correspondence.
- Maintain filing systems electronic and hard copy for efficient record-keeping and easy retrieval.
- Answer, screen and transfer inbound telephone calls.
- Screen visitors.
- Other related duties

#### QUALIFICATIONS AN EXPERIENCE

- · Five (5) GCE 'O' Level/CXC passes including Mathematics and English Language, General Proficiency Grades 1 or 2. Other subjects General Proficiency Grades 1, 2, or 3. Five (5) GCE 'O' Level/CXC passes including Mathematics and English Language, General Proficiency Grades 1 or 2. Other subjects General Proficiency Grades 1, 2, or 3.
- Previous experience will be an asset but is not mandatory.

#### KNOWLEDGE, SKILLS AND ABILITIES:

- Be able to handle confidential information and documents appropriately.
- Knowledge of principles and practices of basic office procedures.
- Knowledge of clerical and administrative procedures filing and record keeping.
- · Knowledge of standard office equipment operation.

#### COMPETENCY REQUIREMENTS:

- Must possess excellent communication, mathematical, typing and interpersonal skills.
- Be able to provide quality service to internal and external stakeholders.
- Proficiency in Microsoft Office Suite.
- Committed and dedicated to the operations of the organization with a significant level of trust and

APPLICATIONS MUST BE ADDRESSED TO: The General Secretary

Presbyterian Primary Schools' Board of Education Rushworth Street Extension San Fernando

DEADLINE FOR APPLICATIONS: 20th March, 2024. Unsuitable applications will not be acknowledged.

## SAMMY'S PRIVATE CAPE TUTORING ONGOING REGISTRATION FOR MAY/JUNE EXAMS

## THE FOLLOWING SUBJECTS WILL BE OFFERED ONLINE

**CARIBBEAN STUDIES** 

**SOCIOLOGY UNITS 1 & 2** 

**COMMUNICATION STUDIES** 

**ECONOMICS UNITS 1 & 2** 

**MANAGEMENT OF BUSINESS UNITS 1 & 2** 

**ENTREPRENEURSHIP UNITS 1 & 2** 

PHYSICAL EDUCATION AND SPORTS UNITS 1 & 2

#### SERVICES PROVIDED

Essay writing tips and corrections Extensive past papers reviews Detailed notes and handouts Marked assignments



S.B.A guidance

Every year, students benefit from these classes by earning a scholarship, or ranking on the C.A.P.E. regional merit list for various subjects









jason sammy jason\_samsam jasonsammy88

CONTACT: 794-8865/707-0967/772-5467

#### SAMMY'S PRIVATE C.A.P.E. TUTORING

## PRESIDENT'S MEDAL AWARDEES (2)

RYKER HARRICHARAN AND NISHKA MAHARAJ HILLVIEW COLLEGE

HILLVIEW COLLEGE
BRANDON MOHAMMED LIAM KITSINGH SHREYA RAMPERSAD SAMIR MAHABIR

SANDEEP RAMLOCHAN MALIQUE AUGUSTE JONATHAN RAMNARACE

> DIVAIO RAMSAMOOL ZAYDEN RAMKISSOON

#### NAPARIMA GIRLS' HIGH SCHOOL

KELSEY DE GANNES

DAYANARA RAGHUNANAN ALISHA RAMPERSAD

ARYANA SOOKDEO

VAREANN ROOPNARINE

AALIYAH BULARAM

SHIVANI SINGH FAITH SYLVAN BRADLEY POORAN

ALEXIA RAJKUMAR

RENITA BHARATSINGH DANEA DIAL

**GABRIELLA SINGH** 

TIAN RAMDATH DANIEL COX AVINASH BALROOP

KURT THOMAS BHAVESH BASDEO

ST.AUGUSTINE GIRLS' HIGH SCHOOL

SHIAYN HARRINARINE

JEROME ABHIRAM

MARISSA-ANN WILLIAMS

CIARA FLETCHER

ARANA RILEY ANUPRIYA PERSADIE

ALISHA LAKHAN









SAMMY'S PRIVATE C.A.P.E TUTORING

CONGRATULATIONS TO OUR 2023 C.A.P.E. REGIONAL MERIT LIST STUDENTS

1st: TEDDY JR. MOHAMMED-HILL VIEW COLLEGE 7th: HAYLEI GAYADEEN- NAPARIMA GIRLS' HIGH SCHOOL

7th: KIERA BASSIE- BISHOP ANSTEY & TRINITY COLLEGE EAST

## **MANAGEMENT OF BUSINESS - UNIT: 1**

8th: SANJANA BHAGWANDEEN-SARASWATIE GIRL'S HINDU COLLEGE

#### SOCIOLOGY-UNIT 1

1st: ARYANA SOOKDEO-NAPARIMA GIRLS' HIGH SCHOOL 2nd: AMANDA E.BOBB- NAPARIMA GIRLS' HIGH SCHOOL #TeamSammy 3rd: AVEESHA F. RASSUL-A.S.J.A GIRL' COLLEGE SAN'DO 3rd: NASHAWN BROWN-SHIVA BOYS' HINDU COLLEGE 8th: PRECIOUS SANDY-MILLS- HOLY FAITH CONVENT COUVA

3rd: ALYSSA BALGOBIN- NAPARIMA GIRLS' HIGH SCHOOL

5th: VANDANA KISSOONDATHSINGH- NAPARIMA GIRLS' HIGH SCHOOL



5th: NISHKA MAHARAJ- HILL VIEW COLLEGE 6th: SHREYA RAMPERSAD- HILL VIEW COLLEGE

3rd: NARESH JAGNANAN: QUEEN'S COLLEGE GUYANA

7th: MARISSA-ANN WILLIAMS- ST. FRANCOIS GIRLS' COLLEGE

#10 ALYSSA BALGOBIN: NAPARIMA GIRLS' HIGH SCHOOL #15 EMILY S RAMBHAJAN: SHIVA BOYS' HINDU COLLEGE #17 MALIQUE AUGUSTE: NAPARIMA COLLEGE

#### CONTACT # 794-8865/707-0967/772-5467







#1 TEDDY MOHAMMED: HILLVIEW COLLEGE

#13 KURT ISHWAR: PRESENTATION COLLEGE CHAGUANAS

#16 ALISHA LAKHAN: ST. JOSEPH CONVENT-ST. JOSEPH #16 CHRISTINE PANCHOO: ST JOSEPH CONVENT-SOUTH

#16 KARISA KANCHAN: SHIVA BOYS' HINDU COLLEGE

#18 ANZARA KHAN: LAKSHMI GIRLS' HINDU COLLEGE #20 ARIANNA SOHAN: SARASWATIE GIRLS' HINDU COLLEGE

#6 SANJANA BHAGWANDEEN: SARASWATIE GIRLS' HINDU COLLEGE

#20 SHARAD HATAI: VISHNU BOYS HINDU COLLEGE



#4 ALEXIA RAJKUMAR: SHIVA BOYS' HINDU COLLEGE

#16 CELESTE MOHAMMED: SHIVA BOYS' HINDU COLLEGE

#20 EMILY RAJARAM: A.S.J.A. GIRLS' COLLEGE, SAN FERNANDO

#7 SHALINI MAHARAJ: NAPARIMA GIRLS' HIGH SCHOOL

#10 DARIANNE SANKAR: NAPARIMA GIRLS' HIGH SCHOOL #18 FELYSE DASS: NAPARIMA GIRLS' HIGH SCHOOL

#18 NISHELLE RENNIE: NAPARIMA GIRLS' HIGH SCHOOL

#24 TINESHA WARD: LAKSHMI GIRLS' HINDU COLLEGE

#2 AMANDA BOBB: NAPARIMA GIRLS' HIGH SCHOOL #3 AVEESH RASSUL: A.S.J.A. GIRLS' COLLEGE, SAN FERNANDO #6 PRECIOUS SANDY-MILLS: HOLY FAITH CONVENT, COUVA

#8 RICARDO JHILMIT: SHIVA BOYS' HINDU COLLEGE #14 ALLISON RAMNATH: SHIVA BOYS' HINDU COLLEGE

#19 AALIYAH BIJARAM: NAPARIMA GIRLS' HIGH SCHOOL #21 ALYSA MILLER: NAPARIMA GIRLS' HIGH SCHOOL

STEPHEN SAMIAL: SHIVA BOYS' HINDU COLLEGE

CONTACT #

794-8865/707-0967/772-5467

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#1 KELISSIA NEPTUNE:SHIVA BOYS' HINDU COLLEGE #2 ARI PARRIS: TRINIDAD & TOSA SHINDU COLLEGE

#1 KELISSIA NEPTIONE:SHIVA BOYS HINDU COLLEGE #2 ARI PARRIS: TRINIDAD & TOBAGO PRIVATE #3 KEIRA PARIAGH: SHIVA BOYS' HINDU COLLEGE #4 ANANDA RAMPERSAD: SHIVA BOYS' HINDU COLLEGE #5 NIALÉA BAPTISTE: SHIVA BOYS' HINDU COLLEGE

KRISSI ALI: SHIVA BOYS' HINDU COLLEGE
JESSICA JONAS: SHIVA BOYS' HINDU COLLEGE

MAYA SMALL: SHIVA BOYS' HINDU COLLEGE AARON AZIZ:TRINIDAD & TOBAGO PRIVATE

#10 AARON AZIZ:TRINIDAD & TOBAGO PRIVATE
#12 ADRIAN DEOSARAN: SHIVA BOYS' HINDU COLLEGE
#14 MALIYA YORKE:SHIVA BOYS' HINDU COLLEGE
#15 REANNA RAMSARAN:SHIVA BOYS' HINDU COLLEGE
#16 KAMEA GEORGE: TRINIDAD & TOBAGO PRIVATE
#17 KIRA GAYADEEN: TRINIDAD & TOBAGO PRIVATE
#18 GAYADEEN: TRINIDAD & TOBAGO PRIVATE
#19 DEAN RAMKISSOON: SHIVA BOYS' HINDU COLLEGE
#11 BRANDON SEETH: SHIVA BOYS' HINDU COLLEGE
#12 WERSOOD SOOKLAL: SHIVA BOYS' HINDU COLLEGE
#14 WERSONA BIDAH: SHIVA BOYS' HINDU COLLEGE



#2 SHIVANI SINGH: SHIVA BOYS' HINDU COLLEGE

#3 ALEXIA RAJKUMAR: SHIVA BOYS' HINDU COLLEGE

#4 FAITH SYLVAN: SHIVA BOYS' HINDU COLLEGE

#5 SHIVANI GANGAPERSAD: SHIVA BOYS' HINDU COLLEGE

#9 CELESTE MOHAMMED: SHIVA BOYS' HINDU COLLEGE #12 DARRIAN TEELUCK: SHIVA BOYS' HINDU COLLEGE #13 AARON AZIZ: TRINIDAD & TOBAGO PRIVATE #14 AVINASH SINGH: SHIVA BOYS' HINDU COLLEGE #16 STEPHEN JAGDIPSINGH: SHIVA BOYS' HINDU COLLEGE

#17 ARIANNE R BHADAI: TRINIDAD & TOBAGO PRIVATE #20 KARISHMA RAMCHARITAR: SHIVA BOYS' HINDU COLLEGE

#4 NIALA MAHABIR: ST JOSEPH'S CONVENT - SAN FERNANDO #7 ALYSSA BALGOBIN: NAPARIMA GIRLS' HIGH SCHOOL #10 JADE LEE:NAPARIMA GIRLS' HIGH SCHOOL

#24 NICHOLAS GOPAUL: COUVA EAST SECONDARY SCHOOL

MANAGEMENT OF BUSINESS UNIT 2
#3 ARANA RILEY: ST JOSEPH'S CONVENT - SAN FERNANDO
#15 ARI PARRIS: COWEN HAMILTON SECONDARY SCHOOL #15 SAPPHIRE MENDOZA: ST JOSEPH'S CONVENT - SAN FERNANDO

#1 VANDANA KISSOONDATHSINGH: NAPARIMA GIRLS' HIGH SCHOOL

#5 KELSEY DE GANNES:NAPARIMA GIRLS' HIGH SCHOOL #5 SADHANA ROOPCHAN: NAPARIMA GIRLS' HIGH SCHOOL

#8 JEROME ABHIRAM: ST BENEDICT'S COLLEGE #22 RASHMI LALOO: NAPARIMA GIRLS' HIGH SCHOOL

#3 MARISSA-ANN WILLIAMS: ST FRANCOIS GIRLS' COLLEGE #5 ARANA RILEY: ST JOSEPH'S CONVENT - SAN FERNANDO

#5 TRISHELLE SEEPERSAD: PARVATIE GIRLS' HIGH SCHOOL

#8 ANUSHKA BOODOO: PARVATIE GIRLS' HIGH SCHOOL #21 NALINI THAKURDYAL: HOLY FAITH CONVENT, PENAL

#1 BRANDON MOHAMMED: HILLVIEW COLLEGE #2 TEDDY JR. MOHAMMED: HILLVIEW COLLEGE #5 NISHKA MAHARAJ: HILLVIEW COLLEGE

#6 SHREYA RAMPERSAD:HILLVIEW COLLEGE #8 SHANICE AKALOO: HILLVIEW COLLEGE

#9 KARISHMA BOODOO: SHIVA BOYS' HINDU COLLEGE

#11 REUEL NILES:HILLVIEW COLLEGE

#17 TIAN RAMDATH: PRESENTATION COLLEGE, SAN FERNANDO #19 BRANDON DEONARINE: PRESENTATION COLLEGE, CHAGUANAS #22 SOURAV DEONARINE: SHIVA BOYS' HINDU COLLEGE

#### CONTACT# 794-8865/707-0967/772-5467









CARIBBEAN STUDIES SOCIOLOGY UNITS 1 & 2 PHYSICAL EDUCATION-UNITS 1 & 2 COMMUNICATION STUDIES ECONOMICS UNITS 1 & 2 ENTREPRENEURSHIP-UNITS 1 & 2

MANAGEMENT OF BUSINESS UNITS 1 & 2 LAW- UNITS 1 & 2

#### PRESBYTERIAN PRIMARY SCHOOLS' BOARD OF EDUCATION VACANCY

### JOB TITLE: ADMINISTRATIVE ASSISTANT

POSITION OVERVIEW: The PPSBE is seeking a motivated and disciplined individual to join its team. The successful candidate will be responsible for the ADMINISTRATIVE functions to ensure the effective and efficient operations of the day-to-day activities.

#### KEY RESPONSIBILITIES:

· Perform general clerical duties.

Assist in the preparation of regularly scheduled reports.

Review and upgrade as required the filing system electronic and hard copy for efficient record keeping and easy retrieval.

Co-ordinate and maintain office supplies and office furniture and equipment.

Organise, update and compile all files and correspondence.

Assist with the PPSBE Website Prepare receipts/invoices and balance cash received.

Co-ordinate and maintain petty cash float.

### Other related duties.

#### QUALIFICATIONS AND EXPERIENCE: Five (5) GCE 'O' Level/CXC passes including Mathematics/Principles of Accounts, and English Language, General Proficiency Grades 1 or 2. Other subjects General Proficiency Grades 1, 2, or 3.

Certification in Business Management will be an asset.

Previous experience will be an asset but is not mandatory

#### KNOWLEDGE, SKILLS AND ABILITIES:

Be able to handle confidential information and documents appropriately.

Knowledge of principles and practices of basic office procedures.

Knowledge of clerical and administrative procedures.

Working knowledge of standard office equipment operation.

#### COMPETENCY REQUIREMENTS:

Must possess excellent communication, mathematical, typing and interpersonal skills.

Be able to provide quality service to internal and external stakeholders.

Proficiency in Microsoft Office Suite.

Excellent time management skills and the ability to prioritise work.

Committed and dedicated to the operations of the organization with a significant level of trust and diplomacy.

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Presbyterian Primary Schools' Board of Education Rushworth Street Extension

San Fernando DEADLINE FOR APPLICATIONS: 20th March, 2024. Unsuitable applications will not be acknowledged.