



GOVERNMENT OF GOA

ANNUAL ADMINISTRATION REPORT

FOR THE YEAR

2017-2018

01. DIRECTORATE OF ACCOUNTS

1. Introduction

The Directorate of Accounts has its Headquarters at Panaji with a Branch Office at Margao and Treasury / Sub Treasury Offices at each of the 12 Taluka Headquarters except Dharbandora.

While the office at Panaji looks after the entire gamut of Government transactions pertaining to North Goa Districts comprising of 6 Talukas, the South Branch Office caters to the needs of the entire South Goa District comprising of 6 Talukas.

2. Organizational chart of the Department:

The organizational chart of the Department is enclosed.

3. Functions and duties carried out by the Department:

The office of the Directorate of Accounts, Panaji is functioning on the lines of P.A.O. and all the claims submitted by various Departments of Government of Goa are pre-audited. Thus it functions as Pay and Accounts Office for all Government Establishments of Goa Administration. The Director of Accounts also functions as Director of Treasuries and Statutory Auditor for Municipalities, Village Panchayats, Planning and Development Authorities.

The Director of Accounts has to carry out dual functions i.e. pre-audit of Accounts and post audit of Accounts. Though a system of pre-check of payments is prevalent in the State of Goa, it is virtually the Treasury/Accountant General System of Accounts Administration that is followed with the formation of the State. The Director of Accounts is also responsible for authorization of pensions to Government servants and to the employees of aided educational institutions in the State.

Following are the main functions and duties carried out by the Directorate of Accounts.

1. Pre-audit and Budget Control.
2. Cheque Printing.
3. Electronic Clearance of all Payments.
4. Compilation of Accounts.
5. Accounting of Receipts through e-challans.
6. Reconciliation of Receipts & Payments.
7. Finance and Appropriation Accounts.
8. Loans and Advances.
9. Works Audit.
10. Pension Settlement.
11. General Provident Fund.
12. New Pension System.
13. Inspection of the Accounts of Municipal Councils/Village Panchayats/Planning and Development Authorities.

District & Sub-Treasuries

1. Sale of Stamps etc.
2. Pension Payments.
3. Compilation of Treasury Accounts.
4. Maintenance of PLA/PDA Accounts.
5. Accounting of Government Receipts through e-challan.

As the main function of the Director of Accounts is the pre-audit of Government payments, it is being done both at Headquarters and at its Branch Office at Margao. Besides, the Branch Office is rendering compiled Accounts and Treasury Accounts. Rest of the functions such as consolidation of Accounts, finalisation of pension cases maintenance of General Provident Fund/Contributory Provident Fund Accounts, processing of loans and advances cases, check of works accounts, Inter Governmental transactions etc. are centralized at Head-quarters office, Panaji.

The work of carrying out pre-audit functions is done through **Nine** Pay Audit Sections at Panaji and **three** Pay Audit Sections at the Branch Office, Margao.

4. Acts and Rules implemented by the Department:

The Directorate of Accounts implements the Goa Receipts and Payments Rules.

5. Physical achievements of the Department:

The Directorate of Accounts does not undertake any welfare schemes. However, the Directorate of Accounts is making all possible efforts to become technically competent in the changing economic scenario and technological advancement. Directorate of Accounts, under the administrative control of the Finance Department has made large strides in providing e-services to the beneficiaries of Government schemes and others.

There are several functions which the Directorate of Accounts performs. However, all functions cannot be made electronic at a time, but the important ones have been given priority for the benefit of other departments and the public. A few e-initiatives undertaken by Directorate of Accounts are highlighted below:

(i) IBPS (Integrated Bills Processing System):

IBPS is designed by the National Informatics Centre (NIC) Goa. This is the internal bill processing system. The pay and allowance bills of gazetted & non-gazetted employees are processed for payments in IBPS.

(ii) E-ddo (electronic – drawing and disbursing officer):

The e-ddo portal launched by the Directorate of Accounts with the help of NIC is now used by all the 600 odd Drawing and Disbursing Officers (DDOs) in the entire State of Goa.

E-ddo has dispensed with the erstwhile practice of issuing PAO cheques to the beneficiaries of Government schemes and others and the pay & allowances bills of the non-gazetted employees are also uploaded by DDOs using the e-ddo portal and are directly credited in the bank accounts of the employees.

E-ddo also has an additional feature of online fund allocation system. The funds provided in the Budget under different demands are made available online. This ensures a check on the allocation and expenditure by the DDOs.

The E-ddo has further simplified the work of DDOs by providing the facility of feeding tax deducted at source (TDS) of employees and generation of Book Identification Number (BIN) for income tax return filing.

(iii) E-challan:

The Directorate of Accounts launched another e-service in the form of e-challan. This service has also been designed by NIC. E-challan is launched to ensure that the receipts of the State are accounted properly – Department wise and service wise.

(iv) CINB (Corporate Internet Banking):

The Directorate of Accounts has also introduced CINB facility for all Works Payments through State Bank of India which is tailored to meet the needs of the State Government. All payments as regards execution of works by the Public Works Department, Water Resources Department, Electricity Department, Soil Conservation Division of Agriculture Department & Forest Department are now directly created to the beneficiary accounts.

6. Financial aspects of plan and non plan schemes

₹ in lakhs

		2017-18					
		Capital Outlay			Revenue		
Major Head	Name of the Scheme	B.E.	R.E.	Actual Expn.	B.E.	R.E.	Actual Expn
<u>DEMAND NO.08</u> 2030-Stamps and Registration					413.31	413.31	251.76
2054-Treasury and Accounts Administration					1448.45	1950.29	1819.44
2054-Treasury and Accounts Administration					93.97	103.97	86.98

2054-Treasury and Accounts Administration (ACA) (Grants)					30.37	30.37	3.33
2071-Pensions and other Retirement Benefits					98050.00	98050.00	116358.54
2075-Miscellaneous General services					3251.51	3871.51	3857.42
2235-Social Security and welfare					1520.00	1520.00	917.79
4059-Capital Outlay on Public Works (P)		300.00	300.00	0.00			
7610-Loans to Govt. Servants					351.00	351.00	169.53
Total		300.00	300.00	0.00	105158.61	106290.45	123464.79
<u>DEMAND NO.09</u>							
2054-Treasury and Accounts Administration (South)					438.89	473.89	469.78
Total					438.89	473.89	469.78
<u>DEMAND A-2</u>							
2048-Appropriation for reduction or avoidance of Debt (Charged)					3000.00	3000.00	3000.00
2049-Interest Payments (Charged)					127606.67	130706.67	124428.48
6003-Internal Debt of the State Govt.					81557.30	151557.30	185718.03

6004-Loans and advances from Govt. of India.					6160.93	9160.93	8798.15
Total					218324.90	294424.90	321944.66

7. Vision for future:

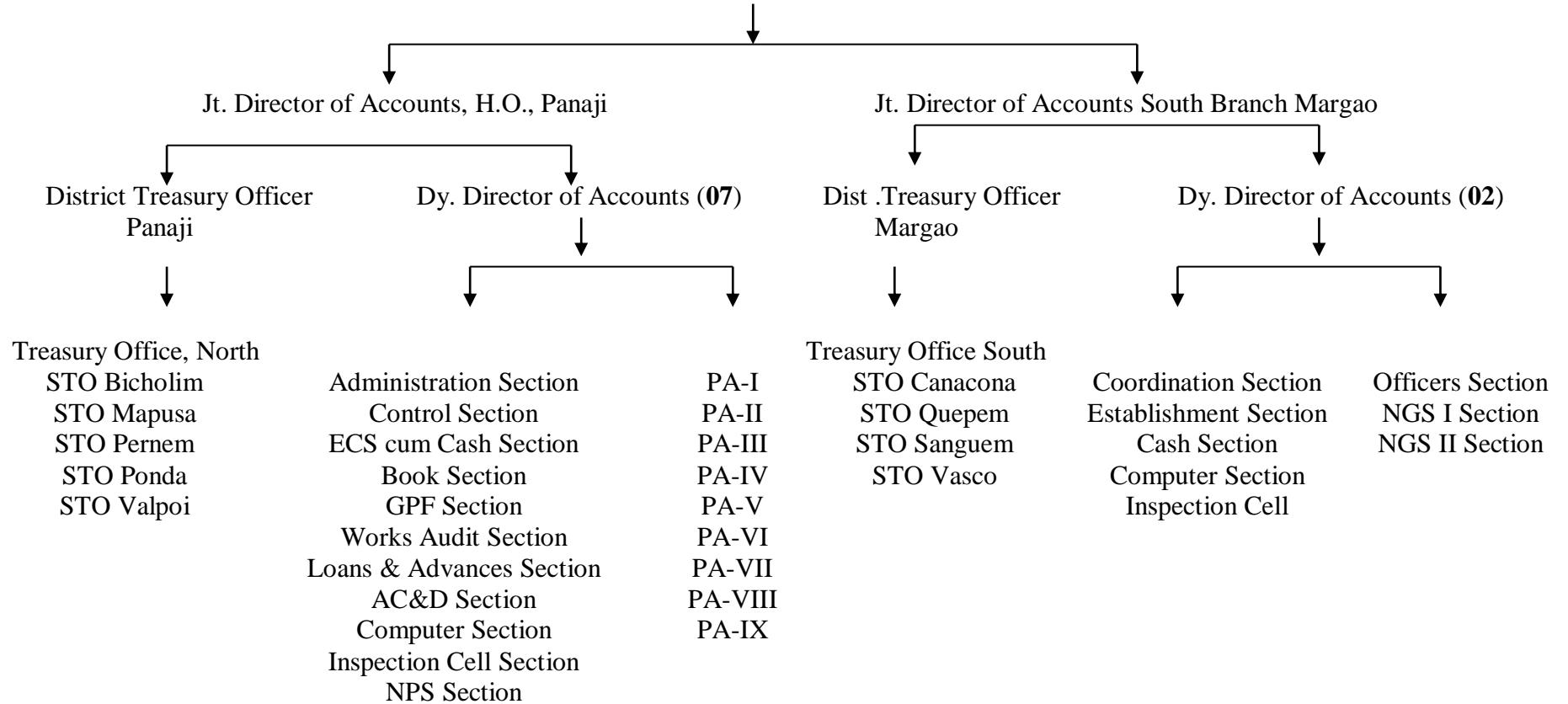
The Directorate of Accounts is making all efforts with the help of NIC to achieve total computerization to make the entire working of the Department and its attached offices paperless in the near future. Further, it is also proposed to have a system in place for complete online acceptance and process of payments and claims of all the stake holders which in turn would greatly benefit the public as well as the staff of Directorate of Accounts. There are several other projects of Directorate of Accounts in the pipeline like Accounts online, Treasury Integration, e-pagaar etc.

The Directorate of Accounts is presently housed in a heritage building called Fazenda since its inception. The Directorate has now planned to construct its own new office premises with modernized facilities for which Government has allotted suitable land of 5300 Sq.mtrs in survey 170/0 in Penha de Franca village, Porvorim. The GSIDC has appointed a Consultant and the work of plans/drawings and estimation is in process.

Consequent upon formation of the Dharbandora Taluka, the new Sub- Treasury Office will be established in the Taluka to facilitate the general public. The pre-audit and other service matters for Departments/Offices under the jurisdiction of Ponda Taluka which until now was being handled at the Headquarters has been brought under the purview of Directorate of Accounts, South Branch office, Margao.

ORGANIZATIONAL CHART

DIRECTOR OF ACCOUNTS



Sanctioned Strength of Staff in each section is as per chart enclosed.

SANCTIONED STAFF STRENGTH OF DIRECTORATE OF ACCOUNTS

Sr. No.	Section	A.A.O.	Acctt.	Head Clerk	Accounts Clerk	Tr.Gr.-II	Tr.Gr.-III	Jr. Steno	L.D.C	Record Sorter	Binder	Driver	Daftary	Peon	Sweepers	Night Watchmen	Total
1	P.A – I	2	8	1	4	0	0	0	2	0	0	0	0	2	0	0	19
2	P.A. – II	1	1	0	6	0	0	0	1	0	0	0	0	1	0	0	10
3	P.A – III	1	5	0	0	0	0	0	1	0	0	0	0	1	0	0	8
4	P.A – IV	1	0	0	7	0	0	0	1	0	0	0	0	0	0	0	9
5	P.A – V	1	1	1	5	0	0	0	1	0	0	0	0	1	0	0	10
6	P.A. – VI	1	2	1	4	0	0	0	1	0	0	0	0	1	0	0	10
7	P.A. – VII	1	5	1	0	0	0	0	1	0	0	0	0	1	0	0	9
8	P.A – VIII	1	1	1	6	0	0	0	1	0	0	0	0	1	0	0	11
9	P.A.IX	1	2	0	3	0	0	0	1	0	0	0	0	0	0	0	7
10	CASH	2	0	1	14	0	0	0	2	0	0	0	1	2	0	0	22
11	TREASURY	1	1	2	10	1	3	0	1	0	0	0	0	1	0	0	20
12	INSPECTION	3	0	0	6	0	0	0	0	0	0	0	0	0	0	0	9
13	G.P.F.	2	3	0	7	0	0	0	1	0	0	0	1	1	0	0	15
14	BROADSHEET	1	0	0	6	0	0	0	1	0	0	0	0	1	0	0	9
15	LOANS & ADVANCES	1	4	1	6	0	0	0	1	0	0	0	0	1	0	0	14
16	WORKS AUDIT	2	5	0	4	0	0	0	1	0	0	0	0	1	0	0	13
17	BOOK	2	6	0	9	0	0	0	2	0	1	0	1	1	0	0	22
18	A.C & D	1	1	1	3	0	0	0	1	0	0	0	0	1	0	0	8
19	CONTROL	1	1	0	2	0	0	0	1	0	0	0	1	0	0	0	6

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20	COMPUTER	0	1	0	1	0	0	0	1	0	0	0	0	1	0	0	4
21	N.P.S.SECTION	1	0	0	2	0	0	0	1	0	0	0	0	0	0	0	4
22	ADMN. I & II.	2	2	1	18	0	0	1	4	2	2	1	1	6	2	1	43
23	D.A. & JT.D.A.	0	0	0	0	0	0	1	0	0	0	1	1	1	0	0	4
24	STO(North)	0	0	0	7	0	5	0	0	0	0	0	0	0	0	0	12
		29	49	11	130	1	8	2	27	2	3	2	6	25	2	1	298
	SOUTH BRANCH	8	5	4	36	1	2	1	3			1	1	2	2	2	68
	STO(South)	-	-	-	5	1	3										9
	TOTAL:-	8	5	4	41	2	5	1	3			1	1	2	2	2	77
GRAND TOTAL:-		37	54	15	171	3	13	3	30	2	3	3	7	27	4	3	375
	D.D.A(N&S) 8 + 3																11
	JT. D.A. 1 + 1																2
	D.A. 1																1
		37	54	15	171	3	13	3	30	2	3	3	7	27	4	3	389

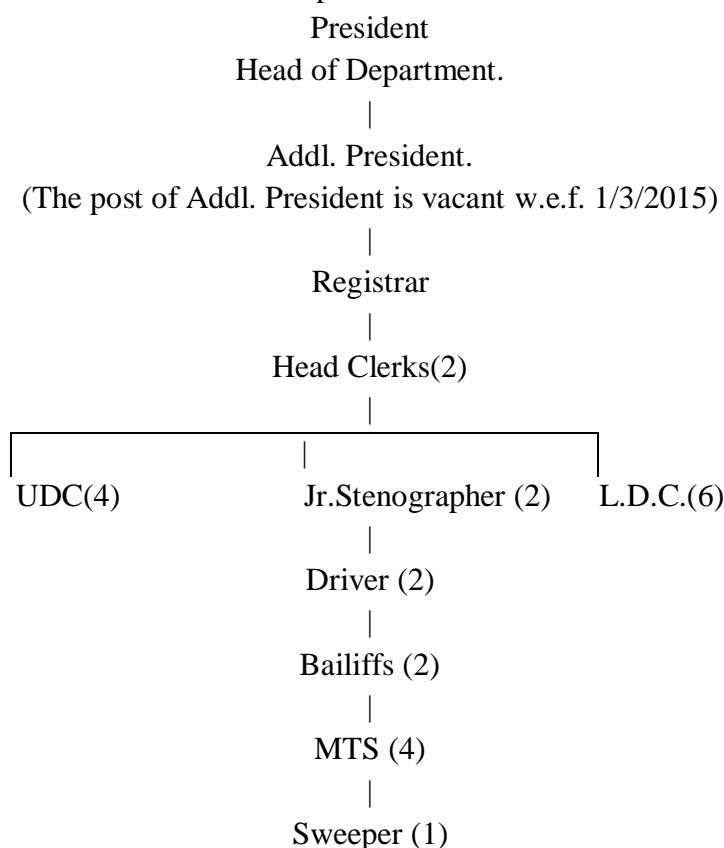
02. ADMINISTRATIVE TRIBUNAL OF GOA AT PANAJI

1. Introduction

The Administrative Tribunal is constituted with President and Addl. President and is functioning from Panaji, Goa, exercising jurisdiction over the State of Goa and headed by President. Presently the Tribunal is functioning with President and the post of Addl. President is vacant. President is also Head of Department under the Goa Delegation of Financial Powers Rules, 2008 as well as Fundamental Rules and Supplementary Rules. In both, the President and Addl. President have co-extensive powers and concurrent jurisdiction to deal with the cases filed before the Administrative Tribunal, except in the matters filed under Pollution Control Act which has to be placed only before President of Administrative Tribunal. The President Administrative Tribunal is also functioning as President of the Cooperative Tribunal and Presiding Officer of Goa Municipalities Appellate Tribunal.

2. Organizational Chart:-

The Staff strength of the Administrative Tribunal at present is of 25 (twenty five) members. The organizational chart of the Department is shown below.



3. Functions and duties carried out by the Department:-

The Administrative Tribunal has been vested with original/Appellate and Revisional Jurisdiction under the different and new local Acts and Rules, such as Reform Administrative Ultramarine, Devasthan Regulation (Regulamento das Mazanias) Code of Comunidades (Legislative Diploma No. 2070 dated 15-4-1961), Municipalities Act, Sales Tax Act (Now Value Added Tax Act) Municipalities Act, Goa Land Revenue Code, 1968, Mundkar Act, Goa School Education Act & Rules 1984, etc.

The Administrative Tribunal functions and discharges the duties entrusted to it by or under these Acts and Rules or any other Law of the time being in force.

The Tribunal in exercising its original, appellate or revisional jurisdiction in the Application, Petition, Appeal or other proceedings filed before it and has all the powers which are vested in a Civil Court under the Code of Civil Procedure 1908 (Central Act 5 of 1908).

4. Act and Rules under which cases are filed before the Tribunal.

Sr No.	Title of Act/Rules
1.	The Goa Administrative Tribunal Act & Rules
2.	The Goa Mundkar Act, 1975.
3.	The Goa Agricultural Tenancy Act, 1964.
4.	The Goa Land Revenue Code 1968.
5.	The Goa Value Added Tax Act, 2005. (Sales Tax Act)
6.	The Goa Administration of Evacuee Property Act, 1964.
7.	The Goa Municipalities Act, 1968
8.	The Goa Tax on Luxuries (Hotels and Lodging Houses) Act, 1988
9	The Goa Public Gambling Act, 1976.
10.	The Appeals under Code of Comunidades 1961 including electoral appeals.
11.	The Devasthan Regulations 1933 including Electoral Appeals
12.	The Goa Barge Tax Act, 1973.
13.	The Goa Irrigation Act, 1973.
14.	The Goa (Brackish Water) Fish Farming Regulation Act, 1991
15.	The Goa Panchayat Raj Act, 1993.
16.	The AIR (Prevention and Control of Pollution) Act, 1981.
17.	The Water (Prevention and Control of Pollution) Act, 1974.
18.	The Goa School Education Act, 1984.
19	The Goa Tax of Entry of Goods Act and Rules 2000.
20	The Goa Public Money (Recovery of Dues)Act 1986
21	The Goa (Abolition of Proprietorships, Titles and Grants of Lands) Act 2014

Besides the above mentioned Acts, President/Addl. President also functioning as Presiding Officer of Coop. Tribunal/Municipal Appellate Tribunal as additional duties entrusted to them. However, it may be noted that as the post of Addl. President is not filled all the matters are being dealt by President only.

5. Physical achievement of the Department-

Statement showing institution, disposal and pendency of cases before Administrative Tribunal under various Acts as on date given below:-

Sr. No	Name of Act/Rules	Cases before Tribunal as on 01.04.2017	Instituted From 01.04.2017 to 31.03.2018	Total	Disposed From 01.04.2017 to 31.03.2018	Pending as on 31.03.2018
1	2	3	4	5	6	7
1	Goa Mundkar Act, 1975.	41	28	69	43	26
2	Goa Land Revenue Code 1968.	81	78	159	106	53
3	Goa Agricultural Tenancy Act, 1964	--	143	143	19	124
4	Goa Value Added Tax Act 2005. (Sales Tax Act)	15	20	35	19	16
5	Goa Administration of Evacuee	--	07	07	02	05

	Property Act, 1964.					
6	Goa Municipalities Act, 1968 including election disputes u/s 52	02	01	03	03	--
7	Goa Tax on Luxuries (Hotels and Lodging Houses) Act, 1988.	07	12	19	07	12
8	Goa Public Gambling Act, 1976.	01	02	03	03	--
9	Appeal under code of Comunidades 1961 including electoral appeals.	04	52	56	53	03
10	Devasthan Regulations 1933 including Electoral Appeal	14	21	35	22	13
11	Goa Barge Tax Act, 1973.	--	--	--	--	--
12	Goa Irrigation Act, 1973.	--	--	--	--	--
13	Goa (Brackish Water) Fish Farming Regulation Act, 1991.	--	--	--	--	--
14	Goa Panchayat Raj Act, 1993	04	30	34	14	20
15	AIR (Prevention and Control of Pollution) Act, 1981.	04	15	19	19	--
16	Water (Prevention and Control of Pollution) Act, 1974.	05	08	13	13	--
17	Goa School Education Act, 1984.	20	10	30	12	18
	The Goa Tax of Entry of Goods Act and Rules 2000	34	07	41	37	04
18	Goa Public Money (Recovery of Dues Act, 1986)	--	--	--	--	--
19	Entertainment Tax	--	02	02	--	02
20	The Goa (Abolition of Proprietorships, Titles and Grants of Lands) Act 2014	--	--	--	--	--
	Grand Total	232	436	668	370	296

Statement showing cases before Municipal Appellate Tribunal (under Section 13 of Goa Municipalities Act 1968) As Presiding Officer by the President Administrative Tribunal

Sr. No.	Names of Tribunal	Cases pending as on 31.03.2017	Instituted from 01.04.2017 to 31.03.2018	Total	Disposal from 01.04.2017 to 31.03.2018	Pending as on 31.03.2018
1	2	3	4	5	6	7
1.	Municipal Appellate Tribunal	97	139	236	152	84

**STATEMENT OF CASES BEFORE THE COOPERATIVE TRIBUNAL
(Under Goa Cooperative Societies Act & Rules)**

Sr. No.	Name of Act/Rules	Cases before Tribunal as on 31/3/2017	Instituted from 1/4/2017 to 31/3/2018	Total	Disposed from 1/4/2017 to 31/3/2018	Pending as on 31/3/2018
1	2	3	4	5	6	7
1	Appeal	24	17	41	20	21
2	Miscellaneous	35	30	65	38	27
3	Revision	16	4	20	3	17

	Grand Total	75	51	126	61	65
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6. Financial aspects of plan and non plan Schemes:

Name of Scheme	Budget Estimates				2017-2018			
	Capital Expenditure				Revenue Expenditure			
	Budget Estimates 2017-18	Revised Estimates 2017-18	Total after Revised Estimates 2017-18 (2+3)	Actual Exp. 2017-18	Budget Estimates 2017-18	Revised Estimates 2017-18	Total after Revised Estimates 2017-18 (6+7)	Actual Exp. 2017-18
1	2	3	4	5	6	7	8	9
01-Salaries	0	0	0	0	147.97	0	147.97	147.86
02- Wages	0	0	0	0	03.23	0	03.23	03.22
11- Travel Expenses	0	0	0	0	0	0	0	0
13- Office Expense	0	0	0	0	04.01	0	04.01	04.01
14- Rent rates & Taxes	0	0	0	0	22.00	0	22.00	21.06
28- Professional & Services	0	0	0	0	0	0	0	0
Total	0	0	0	0	177.21	0	177.21	176.15

Vision for future:-

1. Computerization of records and functioning with the same and launching the website of the Tribunal.
2. Zero pendency of cases.

03. DIRECTORATE OF AGRICULTURE

1. Introduction:

Agriculture is one of the major economic activities of the people of the State of Goa. Agriculture is gaining momentum in the State of Goa because farmers who neglected their profession are shifting over to the Sector. However, this vital sector is confronted with various setbacks and limitations and is passing through the difficult phase. The process of development initiated by the Government to facilitate industrialization, housing & tourism has brought tremendous pressure on agricultural land. Tourism which is viewed as main source of foreign exchange for the State has urbanized our rural areas particularly in coastal talukas giving rise among farmers for a tendency for keeping land fallow and pursue various activities other than agriculture.

Production and productivity of most of the crops has remained static over the years. There is no significant increase in area coverage of most of the crops. Young generation is found to have no much respect for agriculture leading to steep rise in wages of farm labourers. Nevertheless, adequate scope exists for diversification of agriculture that would not only make agriculture a commercially viable activity but also generate additional employment opportunities and provide raw materials for growing Agro Processing Industries and improving foreign exchange earning through export.

2. Organizational Chart of the Department:

The Directorate of Agriculture is headed by the Director who is also Ex-Officio Joint Secretary to the Government. He is the budget controlling Authority and exercises all the financial powers as provided under the delegation of financial Power Rules 2008, Govt. of Goa. At the headquarters at present he is assisted by Seven Deputy Directors of Agriculture alongwith one Dy. Director (Administration), twelve Assistant Directors of Agriculture, twenty Agricultural Officers, one Accounts Officer and one Research Assistant.

District Agriculture Officer (North) is posted at North Goa Agriculture Office which is functioning from Head Quarter, Krishi Bhavan Tonca – Caranzalem and the District Agriculture Officer (South) is posted at South Goa District Agriculture Office and is functioning from Old Collectorate Building, Margao Goa.

At taluka level, the Zonal Agricultural Offices are managed by a Zonal Agricultural Officer who is responsible to oversee all the duties of the Directorate in the Zone. He exercises financial powers as delegated under DFPR 2008, Government of Goa. He is also responsible to implement the developmental programme of the Directorate for the welfare of the farmers. There are 12 Zonal Agricultural Offices at Pernem, Valpoi, Bicholim, Mapusa, Tiswadi, Ponda, Margao, Sanguem, Dharbandora, Quepem, Canacona and Sakhali.

The two Farms of the Department at Kalay (Sanguem) and Codar (Ponda) are managed by the Farms Superintendent who is responsible to plan and execute programmes. He is also required to produce the agricultural/horticultural planting material and seed for sale or supply to the farmers. He has to organize crop demonstration, trials and commercial production of crops of the farm.

The Farmers Training Centre at Ela, Old Goa also conducts institutional trainings and off campus training programmes besides soil analysis.

This Directorate has four Mechanical Cultivation Offices stationed at Tonca-Caranzalem, Mapusa, Curchorem & Margao. The Officer in charge has to monitor the working, repairs and hiring of all agriculture machinery of the Directorate. The custom service for mechanisation is provided at source and agriculture mechanisation is promoted in private and co-operative sector.

The other sub-offices of the Directorate are:

- 1) Soil Conservation Division at Tonca Caranzalem Goa is headed by Executive Engineer. This division is entrusted with the works of maintenance of protective bunds along the river to safeguard agricultural activities in these areas and the desiltation of ponds and lakes.
- 2) Krishi Vigyan Kendra, South Goa is part of an All India Programme which has been established to provide technical support to the farmers. It conducts training programmes to farmers and rural people on new agriculture production systems. Its activities are monitored by Indian Council of Agricultural Research, Government of India.
- 3) State Agriculture Management and Extension Training Institute (SAMETI), Agriculture Technology Management Agency (ATMA, North) Ela, Old Goa, Agriculture Technology Management Agency (ATMA, South) Margao, Goa: These offices will strengthen the existing extension system in the State/Develop and promote the application management tools for improving the effective of Agriculture Extension services through better management of human and material resource. Organization of need based training programmes for middle level, grass-root level agriculture extension functionaries and for farmers of North Goa and South Goa District respectively.

Sr. No.	Name of the Post	No. of Posts
Non Ministerial (Non Lapsable) posts		
1	Director of Agriculture	1
2	Programme coordinator (KVK)	1
3	Executive Engineer	1
4	Deputy Director of Agriculture	7
5	Assistant Director of Agriculture	13
6	Subject Matter Specialist (Agronomy)	1
7	Subject Matter specialist (Horticulture)	1
8	Subject Matter specialist (Plant Protection)	1
9	Subject Matter Specialist (Fisheries)	1
10	Subject Matter Specialist (Animal Science)	1
11	Subject Matter Specialist (Home Science)	1
12	Assistant Director (Agriculture Engineering)	1
13	Deputy Director (Administration)	1
14	Accounts Officer	1
15	Agriculture Officer	34

16	Assistant Engineer	3
17	Assistant Chemist	2
18	Mechanical Cultivation Officer	4
19	Assistant Accounts Officer	1
20	Chemist (Fertilizer)	1
21	Assistant Agriculture Officer	45
22	Farm Manager (KVK)	1
23	Research Assistant	1
24	Programme Assistant (Computer)	1
25	Programme Assistant	1
26	Chemist Grade I	3
27	Accountant	4
28	Extension Officer	16
29	Analyst (Fertilizer)	1
30	Junior Engineer (Civil)	7
31	Technical Assistant	3
32	Statistical Assistant	4
33	Foreman Supervisor	3
34	Foreman Supervisor (Fab.)	1
35	Sample Collector	3
36	Analytical Assistant	3
37	Junior Research Assistant	3
38	Senior Mechanic	9
39	Investigator	25
40	Agriculture Assistant	28
Ministerial (Lapsable) posts		
41	Office Superintendent	1
42	Office Supdt cum Accountant	1
43	Head Clerk	9
44	Laboratory Assistant	2
45	Upper Division Clerk	40
46	Junior Stenographer	3
47	Overseer	1
48	Tractor Driver	46
49	Driver (Heavy)	6
50	Carpenter	1
51	Junior Mechanic	18
52	Driver (Light)	31
53	Field Assistant	36
54	Draughtsman	1
55	Lower Division Clerk	91
56	Multi Tasking Staff (MTS)	285
1	Demonstrator (Female)	1

2	Bulldozer Driver	1
3	Welder	2
4	Auto Electrician	3
5	Turner	1
6	Bulldozer Assistant	2
7	Workshop Helper	1
8	Blacksmith Helper	2
9	Lasker	1
10	Gatekeeper	1
11	Sweeper	1
12	Watchman	3
		830

3. Functions and duties of the Directorate:

- i) To monitor, coordinate all the agricultural activities in the State through its sub offices located in the various talukas.
- ii) To advice the Government in the formation of agriculture development Policies, Acts and Rules etc.
- iii) To provide advisory services to the farmers.
- iv) To implement the schemes for the welfare of farmers.
- v) To help the farmers in carrying out various mechanical farming to overcome labour shortage.
- vi) To promote and motivate farmers for organic farming.
- vii) To educate and demonstrate various new technologies that have lab to field approach.

4. Acts and Rules implemented by the Department

The Directorate implements the following Acts and Rules

1. The Goa Oil Palm (regulation of production and processing) Act 1998 (Goa Act 23 of 1998). i) It takes into account the problems faced by the oil palm processing industry and ii) helps in implementation of State and Central sector schemes iii) decides on the revision of Fresh Fruit Bunches rates to oil palm growers.
2. The Seeds Act 1966 and Seeds Rules 1968 are in force since 1969. The Act alongwith the rules as well as Seed Control Order 1983 and its amendments seek to regulate the quality of all notified seeds.
3. The Goa Fruit and Ornamental Plant Nurseries (Regulation) Act 1995. (Goa Act 13 of 1997) to provide for the regulation of fruit and ornamental plant nurseries in the State of Goa.
4. The Fertilizer Control Order 1985 read with Essential Commodities Act 1955 as amended from time to time.
5. The Insecticides Act, 1968/Insecticides (Amended) Act, 2000 and Insecticide Rules 1972

5) Physical achievement of the Department

Major Achievements of different schemes during 2017-18:

Crop Production and Input Management:

- a) Assistance for high yielding/quality seed: An estimated 10729 farmers were provided assistance of Rs. 61.66 lakhs towards the purchase of 520 MT of seeds with subsidy provided at source.
- b) Assistance for fencing: Around 168.09 running kilometers fence has been erected with a subsidy of Rs. 213.89 lakhs benefiting 275 farmers.

Mechanization in Agriculture:

During the year 2017-18, 2108 Nos of different modern Agricultural machineries and implements have been made available to the farmers on subsidy incurring an expenditure of Rs. 606.96 lakhs.

Assured price for Agriculture Produce:-

An Assured Price of Rs. 1340.97 lakhs has been provided to 25192 farmers growing Paddy, Sugarcane, Alsando, Oil Palm, Cashew, Coconut and Arecanut.

Development of Horticulture/National Horticulture Mission (NHM):-

344.39 ha of area under Cashew, Mango, Banana, Pineapple, Papaya, Coconut and Spices has been brought under cultivation incurring an expenditure of Rs. 40.82 lakhs benefiting 3563 farmers.

Assistance for Promotion of Vegetables with assured markets:

During the year 2017-18, 590.40 MT of vegetables and fruits cultivated by Goan farmers amounting to Rs. 208.85 lakhs from 843 farmers were procured through Goa State Horticultural Corporation Limited (GSHCL) to promote their cultivation.

Pradhan Mantri Fasal Bima Yojana (PMFBY):

The scheme is being implemented in State of Goa for the notified crops namely Paddy, Pulses, Groundnut and Sugarcane. HDFC ERGO General Insurance Company Ltd., Mumbai was appointed as Implementing Agency for PMFBY for North Goa District and SBI General Insurance Company Ltd., Mumbai for South Goa District.

During Kharif season 2017-18, 537 No's of loanee farmers were covered, covering an area of 396.11 ha, Sum Insured was Rs. 446.11 lakhs, total premium was Rs.5.06 lakhs from which farmer share was Rs. 4.82 lakhs, and State share & Central Share was Rs.0.12 lakh each for the North-Goa & South Goa District whereas, 22 Nos of farmers benefitted under this scheme amounting to Rs. 0.50 lakhs.

During Rabi season 2017-18, No loanee farmers were covered under PMFBY.

To make it more techno- friendly, the Department has procured 28 smartphones for the field extension functionaries so that proper accountability can be checked at ground level.

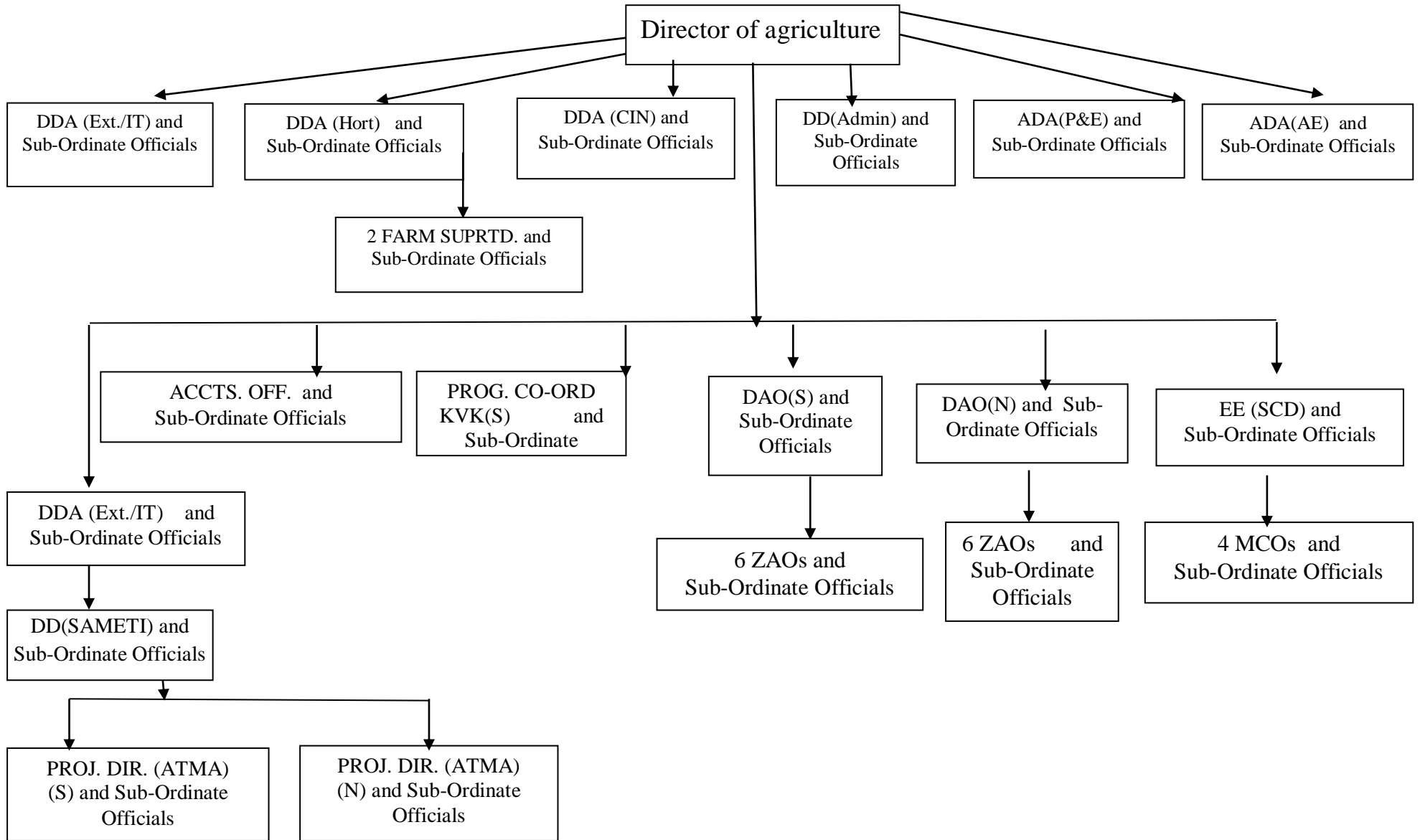
6) Financial aspects of Plan and Non-Plan schemes:

Major Head	2017-18		
	B. E.	R.E.	Actual Exp.
2401- Crop Husbandry	13411.92	13451.32	10830.57
2402 –Soil & Water Conservation	245.57	292.67	233.17
2415 – Agri Research & Education	239.32	302.82	282.78
2551 – Hill Areas	26.71	26.71	9.91
4401- Capital Outlay on Crop Husbandry	2595.11	2925.11	1619.91
4402- Capital Outlay on Soil & Water Conservation	700.00	670.00	160.84
6401-Loans and Crop Husbandry	0.15	0.15	0.00
6402 Loans for Soil and Water Conservation	0.01	0.01	0.00
TOTAL	17218.79	17668.79	13137.18

7) Vision for future:-

- ✓ Time to time replacement of old varieties of paddy, pulses, groundnut vegetable and Sugarcane with high yielding varieties and hybrids in order to increase production and productivity.
- ✓ Land reforms conducive for contract farming to be adopted.
- ✓ Cultivable lands kept fallow will be brought under cultivation and a Report “**Characterization and Mapping of Land Resources of Goa in Reference to Cultivated and Fallow Land Use Systems**” has been completed for implementation at ground level.
- ✓ Doubling of farmer income to be attained through value addition, reduction of post harvest losses, mechanization approach and educating farmers through extension activities.
- ✓ Educate farmers to go for organic farming and branding concept as it will fetch a premium price for their produce.
- ✓ e-markets to be established in the State wherein Goa State Horticultural Corporation Ltd (GSHCL) will be the main stakeholder to implement it. Farmer Producers Organization (FPO) will be formed for major Agriculture commodities through the active involvement of ATMAs in both District of the State.
- ✓ Agriculture Bazar to be developed for small growers through the various outlets as well as procurement centres which are managed by GSHCL in the State.
- ✓ To increase the farm power availability to atleast 2 kw/ha.
- ✓ More stress towards farm mechanisation by innovative approach such as Public Private Partnership (PPP Mode) for advance machines i.e. transplanting, harvesting etc.

ORGANIZATIONAL CHART OF AGRICULTURE DEPARTMENT



04. DIRECTORATE OF ANIMAL HUSBANDRY AND VETERINARY SERVICES

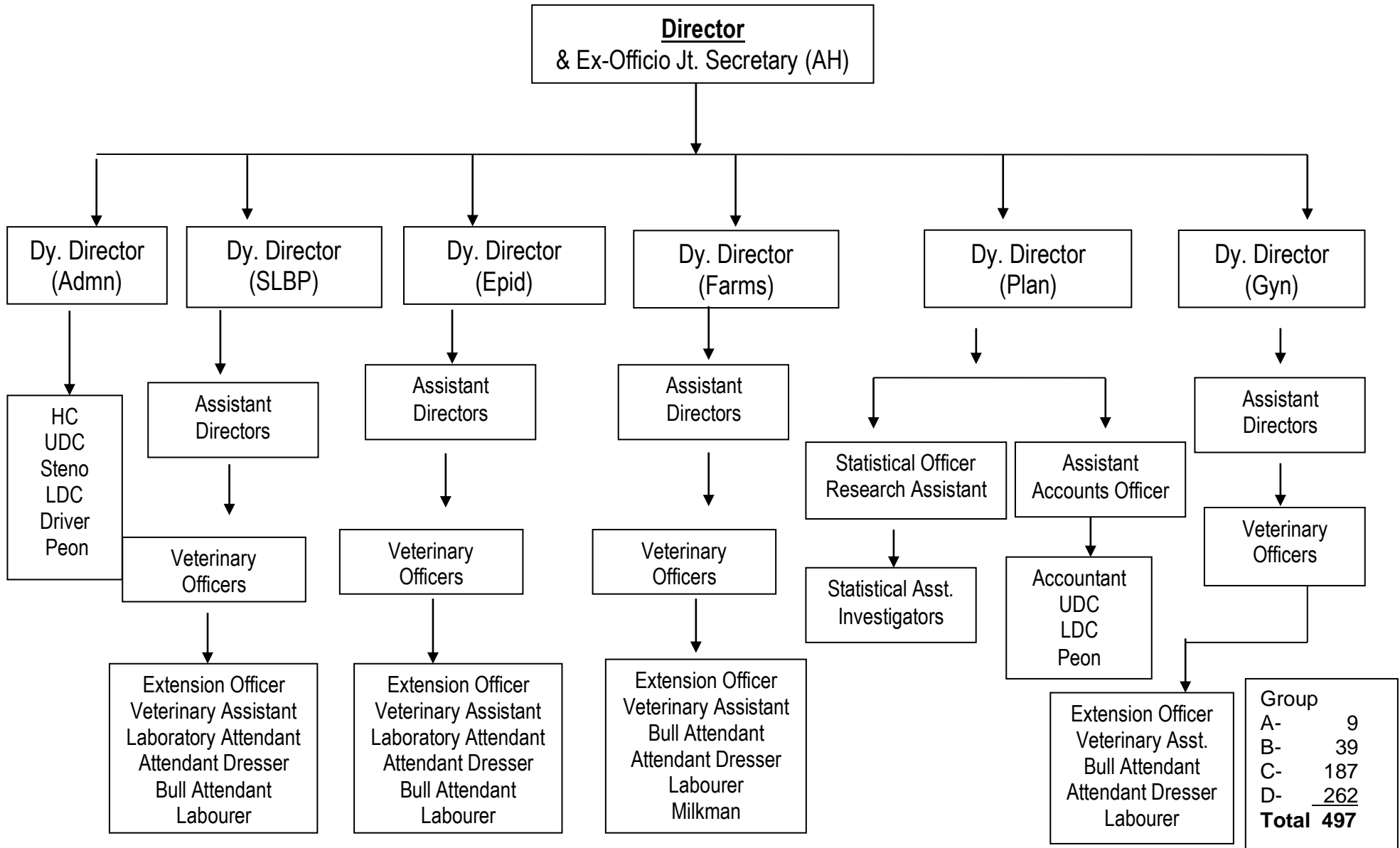
1. Introduction

This Department is committed to the welfare and economic upliftment of the farming community in general.

Animal Husbandry contributes significantly in supplementing the income of small, marginal farmers and landless labourers and in generating gainful employment opportunities, especially self-employment to a substantial number of rural and semi-urban populations, who play a major role in the care and management of livestock. It serves as a vital source for providing nutritious protein rich balanced food in the form of milk, egg, meat and value added products.

Animal Husbandry Department plays a major role in providing veterinary health care and improving the genetic production potentialities of livestock and poultry reared in the State. Apart from this, various beneficiary oriented schemes are also being implemented for the economic upliftment and welfare of the poor, downtrodden and weaker sections of the society. Various Veterinary Institutions spread throughout the State provide the above services. With the dedicated and sustained efforts of the Department in implementation of various beneficiary oriented programmes and judicious utilization of animals and the natural resources in an eco balanced way, the livestock sector of the State has been elevated to a prominent position.

2. ORGANISATION CHART 2017-2018



3. Functions and duties carried out by the Department.

➤ Service available at Hospitals/Dispensaries:

1. Treatment of sick animals – Large & Small
2. Implementation of various schemes of the Department including Animal Welfare Schemes and Centrally Sponsored schemes.
3. Immunization against contagious and infectious diseases like (i) H.S. (ii) B.Q. (iii) FMD (iv) Enterotoxaemia (v) Anthrax (vi) Swine fever (vii) Fowl Pox (viii) Ranikhet disease (ix) Anti rabies vaccines (pre and post-bite) & (x) others.
4. Artificial Insemination and Castration:
 - (i) Cattle (ii) Buffaloes
5. Health Certificate
 - (i) Insurance cover of livestock (ii) Insurance claim
 - (iii) Veterolegal Certificates
6. Information and guidance on
 - (i) Various Animal Husbandry Programmes/schemes
 - (ii) Application forms.
7. Technical guidance
 - (i) Livestock (ii) Poultry farms (iii) Piggery farms (iv) Fodder Development.
 - (v) Low Input Technology Birds (Vanaraja)
8. Meat Inspection, Cess on Milk
9. Veterolegal certificates
 - (i) Police Department (ii) Electricity Department
10. Post Mortem Investigations

➤ Other Functions of Department.

Training to farmers at Stockman Training Centre.

- (a) Training to farmers (i) Poultry Production (ii) Piggery Development (iii) Dairy Development for unemployed Youth (iv) Livestock Management.
- (b) Refreshers training is imparted to inservice staff and Para-veterinarians.
- (c) Organization of Dairy Farmer's Melavas and Exhibition at various places in the state.
- (d) Organising exposure visits to Farmers.

➤ Services available at Sub-Centres:

- (a) First Aid to ailing animals.
- (b) Vaccination against contagious disease of (i) Livestock (ii) Poultry.
- (c) Artificial Insemination to (i) Cattle (ii) Buffaloes
- (d) Publicity of Departmental Schemes.
- (e) Processing of cases of Pashupalan Scheme.

➤ Services available at Disease Investigation Unit:

- (a) Post Mortem Investigation
- (b) Examination of blood, stool, urine/milk etc
- (c) Parasitic and bacterial examinations.
- (d) Biological/Serological analysis.
- (e) Allergen/Aflatoxin tests.
- (f) Analysis of meat samples.

- (g) Testing of animals for zoonotic diseases viz Rabies, Leptospirosis, Brucellosis, T.B., Para T.B, Anthrax etc.

➤ **Online services of the Department.**

- (a) The Department has its own website- www.ahvs.goa.gov.in which provides all the information of the Department.
- (b) The Department has got its own e-mail id i.e. dir-ahvs.goa@nic.in for easy communication with the citizens.
- (c) e-services have been launched on the State portal wherein 6 departmental schemes can be applied online through Lokseva Kendra.
- (d) e-sms/mobile Governance portal to send alerts to farmers/ Citizens and maintain essential contact with professional peers in the profession.

4. Acts and Rules implemented by the Department.

• **Name of the Acts, Rules, Regulations etc.**

Central Acts:

1. The Prevention of Cruelty to Animals Act, 1960 (59 of 1960) as amended by Central Act 26 of 1982.
2. The Indian Veterinary Council Act, 1984 (Act No. 52 of 1984)
3. The Prevention and Control of Infectious and Contagious Diseases in Animals Act, 2009. (Act No.27 of 2009)

Central Rules:

1. The Prevention of Cruelty to Animals Act, 1960 and Rules there under.
 - a) Licensing of Farmers Rules, 1965.
 - b) Drought and Pack Animals Rules, 1965 (as amended upto 9th Dec,1968).
 - c) Performing Animals Rules, 1973.
 - d) Registration of Cattle Premises Rules, 1978.
 - e) Performing Animals Registration Amendment Rules, 2001.
 - f) Transport of Animals Rules, 1978.
 - g) Transport of Animals on foot Rules, 2001.
 - h) Slaughter House Rules, 2001.

State Acts:

1. Animal Prevention Act, 1995 (Act 7 of 1996)
2. Animal Prevention Act, 2003 (Act 20 of 2003)
3. Animal Prevention Act, 2010 (Act 7 of 2010)
4. The Goa Cess on Fluid Milk (Control) Act 2000.
5. The Goa Daman and Diu Livestock Improvement Act, 1972 (Act 5 of 1973)
6. The Goa, Daman and Diu Prevention of Cow Slaughter Act, 1978. (Act 13 of 1978)
7. The Goa Daman and Diu Diseases of Animal Act, 1974. (Act 9 of 1974)

State Rules:

1. The Goa Animal Preservation Rules, 1999.
2. The Goa Cess on Fluid Milk (Control) Rules, 2001.
3. The Goa Cess on Fluid Milk (Control) (Amendment) Rules, 2003.
4. The Goa Daman and Diu Diseases of Animal (Control) Rule, 1975.
5. The Goa State Veterinary Council Rules, 1990.

5. Physical Achievement of the Department.

The Department has implemented various welfare schemes to help in increasing the milk production in the State and provide employment to a large population of weaker section including rural women, unemployed youth, Schedule Caste & Tribal Communities etc.

➤ Physical Achievements during the Year 2017 - 2018.

- a) 2,91,694 Cases of animals were treated.
- b) 2,23,162 Animals Vaccinations are performed.
- c) Under Key Village Scheme:
 - (i) **Artificial Inseminations (AI) Performed for:**

Crossbred Cows (CBC) – 16,723	}	Total: 18,933
Non-Descript Cows (ND) – 670		
Indigenous Cows (IND) – 228		
Buffalo - 1312.		
 - (ii) **Calves Born after AI's are for:**

Crossbred Cows (CBC) – 5,397	}	Total: 6,209
Non-Descript Cows (ND) – 273		
Indigenous Cows (IND) – 105		
Buffalo - 434.		
- d) **Government Poultry Farm** – 41,403 chicks were born and 31,211 chicks were sold. Also 8,41,561 Eggs Produced and 7,67,804 Eggs Sold/Supplied to public/ Hospitals during the year.
- e) **Government Piggery Farm** – 201 piggings were supplied to 80 Beneficiaries.
- f) The Annual Milk produced from the **Government Livestock Farm, Dhat Mollem is 85,899 Ltrs** and **Cattle Breeding Farm, Copardem is 1,64,094 Ltrs.**
- g) **477 Beneficiaries/ Farmers** were assisted for purchase of milch animals under **Kamdhenu Scheme (Sudharit)** and **1,717 milch animals** were purchased. The total subsidy of **Rs. 9,10,23,726/-** has been released.
- h) **Under Pashupalan Scheme (Breeding and Rearing of Cows/ Buffaloes/ Calves Scheme)** Farmers of the 2,558 New born calves were encouraged and assisted financially for stall feeding the local animals and rearing of Cross Breed calves & improved buffalo calves from birth to 27 month. Total 3,494 farmers were benefited for the year 2017-18 and total subsidy of **Rs. 3,94,11,425/-** has been released.

- i) **21,349** No. of times Subsidy releases for Milk Poured by Beneficiaries /milk producers (Applicants) under the **Incentives to Milk Producers scheme** and total subsidy of **Rs. 33,21,61,051/-** has been released.
- j) Total 74 farmers were given assistance for **Cultivation of Green Fodder** and total subsidy of **Rs. 6,49,973/-** has been released.
- k) Under **Dairy Equipment Scheme** – **81** farmers were given Subsidies to purchase Dairy Equipments and total subsidy of **Rs. 47,66,126/-** has been released.
- l) Three beneficiaries for **Transport of Poultry Feed** have been processed for subsidy and total subsidy of **Rs. 1,66,020/-** has been released.
- m) **Under Interest Subsidy on Loans for Agriculture and Allied Activities - 724 farmers** were benefited and total subsidy of **Rs. 17,62,271/-** has been released.
- n) **Scheme for Rescue of Animal Welfare** – **Rs. 69.37 lakhs** grants-in aid released to 10 Panchayats and 1 Municipality in the State.
- o) Under **Extension and Training Scheme** - 19 Farmers training camps were held at various places wherein 773 farmers were given training in farming activities. Also 5 Exhibitions were held.
- p) Under **Professional Efficiency Development Programme** Eleven (11) candidates have been selected to undergo BVSc and AH graduation course.
- q) Under **Special Component Plan for Schedule Caste** – 16 milch animals were purchased under Kamdhenu, 13 Backyard Poultry units were established also farmers of the 26 new born cross bred calves were supplied with feed subsidy under Pashupalan.
- r) Under **Special Component Plan scheme for Schedule Tribes** - 227 milch animals were purchased under Kamdhenu, 253 Backyard Poultry units were established and also farmers of the 367 new born cross bred calves were supplied with feed subsidy under Pashupalan.

6. Financial aspects of Plan and Non-Plan schemes:-

(Rs. in Lakhs)

2017-18					
Major Head	Name of the Scheme	Plan & Non - Plan			
		B.E.	R.E.	Actual Exp.	Percentage %
2403	Animal Husbandry	4353.99	4718.84	3647.95	77.31 %
2404	Dairy Development	6596.10	6283.54	5763.76	91.73 %
2415	Agriculture Research & Education	11.96	24.18	20.33	84.08 %
2551	Hill Areas	91.85	217.09	109.59	50.48 %
4403	Capital Outlay on Animal Husbandry	540.00	540.00	108.65	20.12 %
	Total:	11593.90	11783.65	9650.28	81.90 %

7. Vision for Future:-

- a) At Government Cattle Breeding Farm, Copardem, 625 high milk producing heifers have been proposed to be purchase in 2 batches to be reared and make them adapt to the local environment, for being sold to the Dairy Farmers under the Scheme.

b) **Under State Varah Palan Piggery Scheme:-**

It is proposed to provide subsidy between 62.5% to 74% maximum of Rs. 9,000/- and Rs. 8,000/- for purchase of piglets/adult pigs to a maximum of 02 males and 20 females respectively.

The subsidy for shed construction will be provided maximum @ Rs. 2,000/- per piglet/adult pig.

Subsidy for gobar gas including accessories will be provided @75% for the maximum unit cost of Rs. 50,000/- to the tune of Rs. 37,500/-.

Subsidy for the other equipments will be provided @ 75% i.e. Rs. 31,575/- for maximum permissible cost of Rs. 42,100/-. This scheme has been sent for Government approval.

c) **Goatery Scheme:-**

Under this scheme the financial assistance will be provided for purchase and rearing of indigenous Goat breeds namely Konkan Kanyal and Osmanabadi which are suitable to the Goan climate. Subsidy @ 90% as well as incentives will be given for transportation of goats.

d) **Providing of Mobility:-**

Providing of 4 jeeps to Veterinary Dispensaries i.e. Varca, Mandrem, Vasco and also to one important Laboratory i.e. Disease Investigation Unit at Tonca.

e) **Assistance to Dairy Societies:-**

Assistance to 150 Milk Dairy Societies for Procurement and Installation of Automated Milk Collection System Machines.

- f) **Up-gradation of the existing Government farm at Ella, Old Goa** will be taken up so that Low Input Technology (LIT) Birds such as Vanaraja, Grampriya, etc will be reared and their off springs will be distributed to poultry farmers for rearing (funded by RKVY).

The project envisages following components: (i) Construction of Sheds. (ii) Purchase of Low Input Technology (LIT) Birds. (iii) Purchase of feed for the Birds. (iv) Construction of feed Godown. (v) Construction of water tank. (vi) Modification/ addition to existing Hatchery cum Office Building.

- g) **“Under Scheme for Incentive to Green Fodder Cultivation for Perennial and Seasonal Fodder Development in the State” (Amended) 2017-18:** It is proposed to add two new components (i) Incentive to Hydroponic Green Fodder Production (ii) Incentive for Silage Making.

- h) **Construction** of new Veterinary Hospital, Sonsodo at an estimated cost of Rs. 381.00 Lakhs, Construction of Veterinary Dispensary Building Mollem at an estimated cost of Rs.150.00 Lakhs. Proposed to construct Veterinary Dispensary – Quepem for which land acquisition process is in progress at an estimated cost of Rs. 135.00 Lakhs. One Regional Office of Animal Husbandry Department in ‘Matanhy Saldanha Administrative Complex’, Margao. Construction of Veterinary Dispensary at Shiroda at an estimated cost of Rs. 150.00 Lakhs. Completion of construction of Guest House at Curti at an estimated cost of Rs. 259.22 Lakhs. Construction of irrigation system with semicircular cement concrete pipes at Cattle Breeding Farm, Copardem, Government Livestock Farm, Dhat – Mollem and Fodder Seed Production

Farm, Kalay at an approximate cost of Rs. 25.50 lakhs. Installation and commissioning of Solar Power Fencing to protect the green fodder plots from wild animals at Government Livestock Farm, Dhat – Mollem and Fodder Seed Production Farm, Kalay at estimated cost of Rs. 20.00 Lakhs. Upgradation of Guest House at Cattle Breeding Farm, Copardem at an approximate cost of Rs. 15.00 Lakhs. Providing temporary shed for Scooter parking & Pavers for Animal Husbandry & Veterinary Services at Patto-Panaji, Goa Rs. 14.26 Lakhs. Construction of Veterinary Dispensary for AH & VS at Chicalim, Vasco – Goa at an estimated cost of Rs. 200.00 Lakhs.

At The Cattle Breeding Farm, Kopardem, Goa: Demolition of 10 Old Staff Quarters and construction of new quarters at an estimated cost of Rs. 250.00 Lakhs, and Repair of 7 staff quarters at an estimated cost of Rs. 19.00 Lakhs. At The Government Livestock Farm, Dhat-Mollem, Goa: Demolition of 29 Old Staff Quarters and construction of new quarters at an estimated cost of Rs. 625.00 Lakhs, and Repair of 14 staff quarters at an estimated cost of Rs. 44.00 Lakhs. At The Fodder Seed Production Farm, Kaley – Goa: Demolition of 4 Old Staff Quarters and construction of new quarters at an estimated cost of Rs. 100.00 Lakhs.

Proposed to have fully equipped Super Specialty Veterinary Hospital at District Head Quarters along with the Disease Investigation Unit, Goa State Veterinary Council Building and Government Residential Quarters all housed in the Govt. Veterinary Hospital Complex at Tonca, Caranzalem at an approximate cost of Rs. 9.00 crores.

Proposed to make Sal Village as Dudhgram Village:- construction of 25 Nos. of Cattle shed for rearing 20 cows each shed.

To start Cattle Hostel on pilot project basis at Copardem Farm and subsequently one cattle hostel in each Taluka.

05. DIRECTORATE OF ARCHIVES AND ARCHAEOLOGY

1. Introduction

The Goa Archives is one of the oldest Archives in South East Asia established on 25th February 1595. The Directorate of Archives and Archaeology, functions from the Head Office at Mala and a subordinate office at IPHB building, Altinho.

2. Organisation Chart:- Organisation chart is enclosed

3. Functions and duties carried out by the Department:

The Directorate deals with the acquisition maintenance, servicing, publication and preservation of the records centralized in the repositories of Goa Archives as well as restoration, conservation and maintenance of 51 archaeological sites/monuments in the State of Goa protected under the State Act.

4. Acts and Rules implemented by the Department:

The Archives is holding the records of permanent value and is responsible for the acquisition of records from various record creating agencies under the Archival Policy Resolution passed by the State Government in 1983. The State has declared as protected 51 archaeological sites/monuments under the Goa Ancient Monuments and Archaeological Sites and Remains Act, 1978 and Rules, 1980 and the Goa Ancient Monuments and Archaeological Sites and Remains (Amendment) Act, 2010 (Goa Act of 2010).

5. Physical Achievements of the Department:

Servicing of Records:

Research facilities were extended to 38 scholars including 20 foreign scholars and about 509 books were issued for their research work. Nearly 18,692 public visitors were attended to in connection with property documents, courts files/notarial deeds/village community records, birth, baptism, marriage, death records, etc. About 9639 certified documents comprising of around 30156 photocopies were issued to the public and 3578 digital images of records on CD ROMs were issued to the research scholars. Revenue receipts were to the tune of `17,37,313/-.

Computerization of Records:

E-Teor- The digitized data of Birth and Death records (1914-1970) was uploaded on the State Data Centre in coordination with the Department of Planning, Statistics and Evaluation, Registration Department, Department of Information Technology and Goa Electronics Ltd. to facilitate quick delivery of Birth and Death certificates to public. The online service was launched on 19th December 2017.

In-house scanning and data entry of 4,562 Modi Marathi manuscripts and 51 registers of Land Records of Ilhas comprising of 20,722 pages was accomplished.

Management and Acquisition of Records:

Nearly 15760 files of Courts of Quepem, Ilhas, Bardez and Ponda, and records of Directorate of Accounts, Military etc. were verified and sorted. Inspection of records in various records creating agencies as per Archival norms was carried out.

Research and Publication of Records

Transcribed 44 folios from the codices 'Autos de Juramentos dos Ranés' and Monsoon Correspondence. 495 Modi Marathi documents comprising of 1001 pages were transcribed and authenticated. Summaries of 160 Modi Marathi documents and 54 TMT files were prepared. A comprehensive index of Modi Marathi records consisting of 500 summaries of documents was completed.

Exhibitions -

5 days exhibition on 'Participation of Indians in Goa's Struggle for Freedom' was organized from 19th – 23rd June 2017. A one day special exhibition on 'Glimpse of Goa Archives' was organized on the visit of Ms. Nandini Singla, Ambassador of India to Portugal on 17th August 2017. The Directorate exhibited records of Shivaji and Portuguese at the exhibition 'Shiva Gomantgatha' organised by Goa Marathi Academy and Ravindra Bhavan, Sakhali to commemorate 350 years of Shivaji's visit to Goa on 18th-19th November 2017. Mobile exhibitions were also organized from 19th -24th February 2018 at various colleges.

Preservation of Documentary Heritage:

The Preservation Unit of the Directorate is engaged in scientific rehabilitation & repairs to old/antiquated records, preservation and upkeep of the Repositories, now housed at three different sites, i.e. Main Building, Daulat Building and Altinho. Some brass cleaning and polishing works at the Raj Bhavan were undertaken on request by the authorities. Nearly 28,050 folios were guarded, flattened, tissued/reinforced amounting to about 205 volumes/files/books etc. fully repaired, stitched and bound with suitable captioning etc. 1,411 infested books were fumigated.

Archaeology:

Vegetation and debris clearance of all the protected monuments/sites were completed and direction boards were installed at various traffic junctions to facilitate the movement of people to the nearest State protected monument.

Regular repairs, periodical conservation and restoration of the protected monuments / sites were pursued for their proper upkeep. One Hero stone and a Sati stone were salvaged.

Restoration work of Fort of Alorna was tendered and the file was submitted to Finance Department for expenditure sanction. Estimates and plans for restoration of Saptakoteshwar Temple, Naroa was submitted to PWD for technical sanction.

Painting of the Chapel of Monte, Old Goa, British Cemetery, Dona Paula, St. Estevam Fort and Frontispiece of Our lady of Health, Sancoale were accomplished. Structural consolidation of Jain Basti at Bandora was completed.

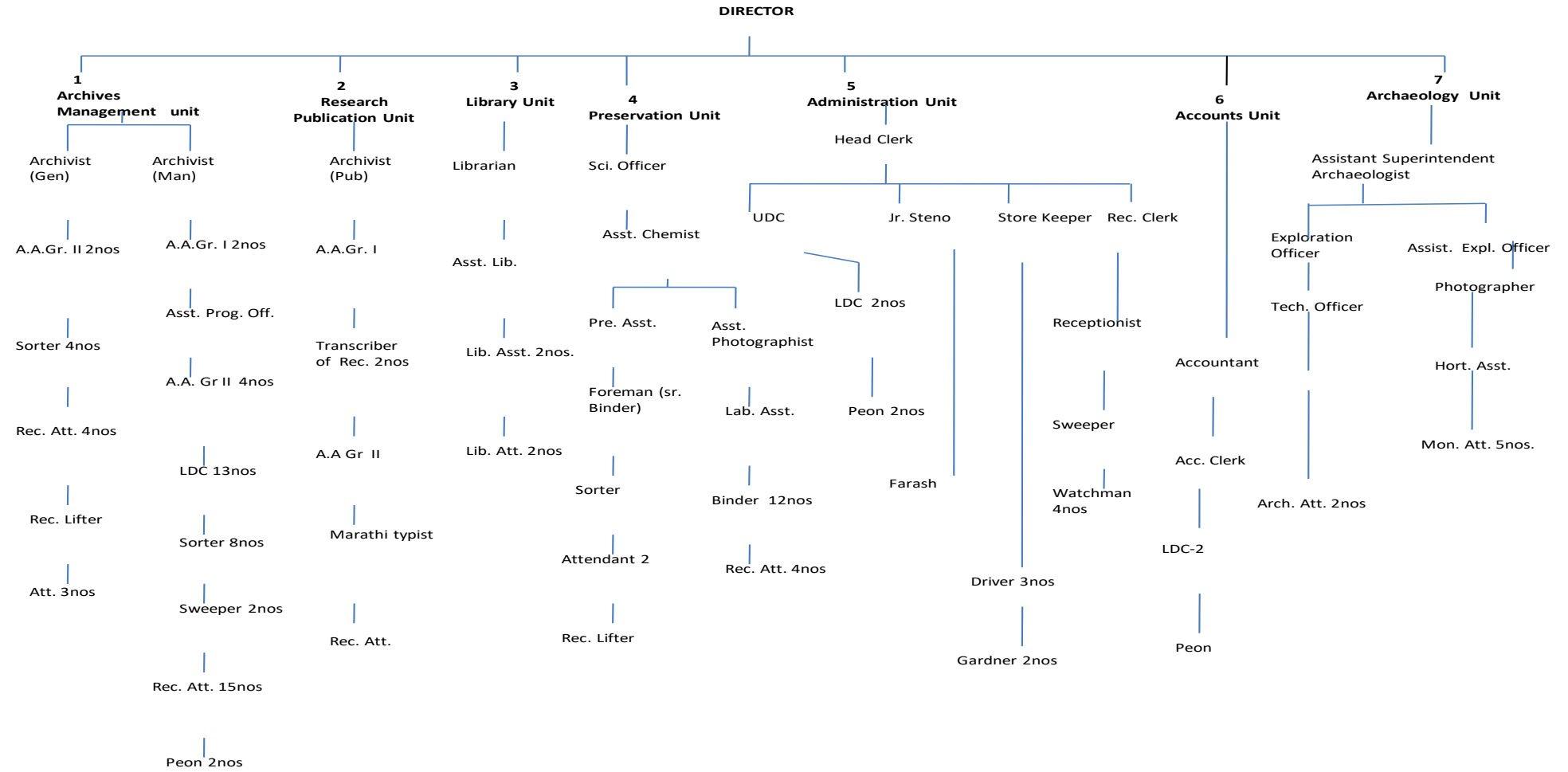
6. Financial Aspects of Plan and Non-Plan Schemes:-

(Rupees in lakhs)

Major Head	Name of the Scheme	2017-2018			
		B.E.	R.E.	Actual Exp,	
2205-Art & Culture ,00..	103-Archaeology				
	01-Re-org. of Archaeology	411.17	402.77	319.59	
	03-Re-org. of Archaeology	319.01	319.01	284.09	
	04-Reis Magoes Herit. Centre at Reis Magoes	53.50	53.50	15.00	
	104-Archives				
	01-Archives Department	87.07	93.67	90.22	
	02-Devl. & Re-org. of Archives	96.78	96.78	76.44	
	03- Archives Department	133.03	134.83	93.44	
		05-F.A. to Govt. Lib. & Museum	1.00	1.00	0.00
		911-Deduct Recoveries of over payment	---	---	-0.52
4202-Capital Outlay,04-Art & Culture, 106-Museum.	01-Building Archives	200.00	200.00	0.00	
	06-Maint./ Conservation of protected monuments / sites	1350.00	1350.00	548.06	
Total		2651.56	2651.56	1374.84	

7. Vision for Future:

1. Conservation of 30,000 archival folios will be undertaken for chemical cleaning, de-acidification and binding of Archival Volume.
2. Transliteration of 15,000 folios of Regidoria records of Pernem (1860-1913).
3. In-house scanning and data entry of archival records for the preservation of records and to facilitate access to scholars /public.
4. Restoration of the Fort of Alorna and Saptakoteshwar Temple, Narve.



The present staff strength is 125.

06. DIRECTORATE OF ART AND CULTURE

1. Introduction –

Department of Art and Culture is the only State Government department in the entire Country having “**Sevottam IS 15700:2005**” standard, a standard of excellence devised by the Department of Personnel and Training, Government of India. Besides, the Department has also achieved following certifications:-

1. **ISO 9001:2008 - ISO Certification**
2. **ISO 14001 - Environment Management System**
3. **OHSAS 18001 - Occupational Health & safety Assessment Series**
4. **EN 50001 - Energy Management System**
5. **SA 8001 - Social Accountability**

With the above certifications, the Department tries to contribute to the society and the environment by way of implementation of this standards & accountability towards society & it also help the employees of this department to increase their efficiency towards their work.

The Directorate endeavours to preserve, promote and perpetuate the traditional cultural forms and practices as well as artistic manifestations including folklore, literature, indigenous crafts and allied cultural expressions of the Goan Society. The Directorate also represents the State Governments growing engagements with the contemporary ethos and its desire to strike a balance with tradition and scientific temper in tune with the times. It functions through its wide network of institutions towards organizing various programmes and diverse activities. In addition to organizing programmes and initiating cultural activities, the Directorate visualizes and executes various programmes, schemes and facilities for the welfare of the artists including the provision of financial support.

Various Governmental/Non-Governmental agencies at National and State level collaborate with the Department in organising cultural activities. The Department also acts as a Nodal Department for implementation of schemes of Department of Culture, Government of India and National Institutions/Bodies working in the field of Art & Culture, such as Sangeet Natak Academy, Lalit Kala Academy, Centre for Cultural Resources & Training (CCRT)-New Delhi, Indian Centre for Cultural Relations (ICCR)-New Delhi, West Zone Cultural Centre-Udaipur, India International Rural Cultural Centre (IIRCEN) - New Delhi and other Zonal Cultural Centers including Ministry of Culture, Government of India.

2. Organizational Chart

The Directorate of Art & Culture is headed by the “Director of Art & Culture” who is also Ex-Officio Joint Secretary to the Government. The Director is assisted by the Deputy Director of Art & Culture, Deputy Director of Accounts & Administration. For e-governance matters the Department has System Analyst. The Cultural Section is headed by the Assistant Director (Culture) along with Assistant Cultural Officers, Cultural Organizers, Cultural Instructors, Cultural Assistants, Jr. Cultural Assistants and LDCs. In Administration & Accounts Section there are Assistant Accounts Officers, Accountant, Statistical Assistant, Head Clerks, Theatre Manager, Theatre Art Teacher, UDCs, Generator Operator, Sound Operators, Light Operators, A.C. Operators, Driver, Door Keepers, Stage Assistants, etc. Under Establishment Section there are Head Clerks, Jr. Steno, UDCs, LDCs, Drivers, and Peons. The works of Central Library is seen by Curator under the Director of Art & Culture and assisted by Assistant Accounts Officer, Accountant, Head clerks, Sr. Librarians, Librarian Grade-I, Librarian Gr.-II, Librarian Gr.-III, UDCs, Jr. Steno, LDCs, Book Binders. The common posts such as Driver, Library Attendants, Peons and Watchman are accommodated at different sections. The total staff strength of the department is 1092.

There are eight major Govt. established grantee institutions under the Directorate of Art and Culture such as: Kala Academy-Goa, Institute Menezes Braganza-Panaji, Rajiv Gandhi Kala Mandir-Ponda, Tiatr Academy-Goa, Ravindra Bhavan –Margao, Ravindra Bhavan, Curchorem, Ravindra Bhavan Sankhali and Ravindra Bhavan Baina, Vasco. The Public Libraries, Taluka Libraries and Village Libraries are also functioning under the Directorate of Art & Culture.

There is one Central Library, 1 District Library, 1 Town Library, 7 Taluka Libraries, 4 Government Village Libraries, 43 Village Panchayat Libraries and 81 NGO Libraries functioning in the State.

3. Functions and Duties carried out by the Department: -

The Department is committed to preserve, develop & sustain Art & Culture in the State of Goa by continually improving on the resources both in the Department & at the end users and strive to implement good work practices to provide the best towards development of Art & Culture. It promotes and develops the cultural traditions of the state through its network of institutions/cultural organizations and implementation of various old and new schemes/activities including promotion of literary and performing arts as well as development of library and Library movement. The Department in its nodal capacity formulates plans, policies, various schemes, organisation of various cultural programmes and coordinates efforts of both Government and Non-Government organizations working to improve the condition of artists, art organizations and give required inputs to the development of cultural field by creating infrastructural facilities, construction of Ravindra Bhavans, restoration of old Secretariat Building, Library building etc. In addition to the schemes of the Department various other activities are organized at various levels.

4. Acts and Rules implemented by the Department:-

The Goa Public Libraries Act, 1993: -

(Goa Act No. 14 of 1995) (29-7-1995)

This is an Act to provide for the establishment, maintenance and development of public libraries in the State of Goa and for matter ancillary thereto.

5. Physical Achievements of the Department: -

Physical Achievements under various schemes of the Department during 2017-18.

- (i) The regular Maintenance Grants has been released to **120** Cultural Institutions.
- (ii) Special Grants were released to **379** professional groups/ institutions towards organisation of cultural activities in the State.
- (iii) During the year 2017-18, **5** groups were deputed to other states under the scheme for Conduct of Cultural Exchange/ shows/ celebrations, etc.
- (iv) Grants were released for purchase of musical instruments to **218** Government aided High Schools and **47** Government High Schools under the Scheme “Establishment of Music Centres in Schools”.
- (v) Under Kala Sanman Scheme **2395** beneficiaries have received the financial assistance during the year 2017-18.
- (vi) To encourage the Goan writers under the scheme of Promotion of Literature on Art & Culture of local authors, **2** books were considered and published during 2017-18.

- (vii) Under West Zone Cultural Centre Scheme, Department has organized/participated in **9** programmes/workshops and **11** groups were deputed during the financial year 2017-18.
- (viii) **12** cultural courses/camps/festivals/competition/workshops were conducted during the year 2017-18.
- (ix) Financial Assistance in the form of scholarships was provided to **29** students seeking advanced education in the field of Art & Culture outside Goa.
- (x) **147** Publishers were provided financial assistance under the Scheme to provide Financial Assistance to the Publishers for publishing books of Goan Authors.
- (xi) To find out and give platform to the hidden talents at school level, Talent Search Competition was held under which **330** schools with over **3722** students had participated during the year 2017-18.
- (xii) Grants to **107** Libraries, voluntary Organisations/Panchayats were released during the year 2017-18.
- (xiii) To provide a platform and to encourage the traditional craft persons and folk artists from different parts of the country and the State of Goa “Lokotsav (Folk Festival) National level annual feature of Art and Crafts was organized in January, 2018. **800** Craftsmen and **30** Folk groups across the Country participated in the festival.
- (xiv) Under the D.D. Kosambi Festival of Ideas Scheme 4 eminent personalities were invited to deliver a talk/lecture on different topics in February 2018. This year’s speakers were 1. Shri. Makarand Sathe (Novelist, Playwright, Theatre historian, Theatre Director, Architect, Designer). 2. Ms. Jaya Ramchandani (Science educator, Entrepreneur and Curator). 3. Lord Karan Bilimoria (Founder of Cobra Beer, Chairman of Cobra Beer Partnership Ltd.). 4. Shri. Sudhir Patwardhan (Painter, Writer and Lecturer on Art).
- (xv) The Department presented various awards viz. **12** State Cultural Awards, **6** Yuva Surjan Puraskar, **30** Kala Gaurav Puraskar, **1** Goa State Best Cultural Institution Award, **1** Best Library and **2** Best Librarian Awards during the year 2017-18.
- (xvi) Under the D.D. Kosambi research fellowship **2** recipients were awarded the fellowship 2017-18 in junior and senior category.
- (xvii) Octave programme of North Eastern States was organized in the month of November 2017 at Ravindra Bhavan, Margao.
- (xviii) “Sur Jahan” World Peace Music Festival 2018 was organized at Kala Academy, Panjim in the month of February 2018. 26 Countries and 12 Indian States participated in the festival.
- (xix) During 2017-18, **3** competitions were conducted i.e. Matoli, Dekhava and Crib. **26** Groups participated in Dekhava competition and **16** Individual participated in Matoli competition and in Crib competition **32** entries for individual category and **27** entries for institution/Group category.
- (xx) Under the scheme for providing (Golden Jubilee) One time Grant-in-aid in memory of Blessed Mother Tereza 2011, **3** institutions have been released grants.
- (xxi) **Implementation of SC Sub Plan and Tribal Sub Plan:-**

Under the SC Sub Plan and Tribal Sub Plan Department is implementing various schemes/programmes for the benefit and upliftment of individual artists, groups, schools, Mandals of SC/ ST communities and provides financial assistance to groups, individuals accordingly.

6. Financial aspects of Schemes:-

(Rs. in Lakhs)

Major Head	Name of the Scheme	2017-2018		
		B.E	R.E	Actual Exp.
1	2	3	4	5
2205	001 – Direction and Administration	2078.36	2762.43	2745.94
	101 – Fine Arts Education	2084.79	2138.79	2122.99
	102 – Promotion of Art and Culture	4012.69	3210.72	2548.79
	01 – Grants to Cultural Organization	65.32	65.32	44.33
	02 – Setting up of Tiatr Academy	215.99	100.09	90.92
	17 – West Zone Cultural Centre	22.73	22.73	15.76
	19 – Conduct of Culture Courses/Camps/Festivals/ Competition	68.69	68.69	45.18
	21 – Promotion of Literature on Art and Culture of Local Authors/ Organisation	29.97	29.97	13.41
	22 – Grants to Cultural Organization	51.00	51.00	49.13
	23 – Conduct of Cultural Course/Show/Celebration	0.10	0.10	0.00
	24 – Kala Samman Scheme	200.00	200.00	186.10
	25 – Grants to Institution for Promoting Art and Culture	6.00	6.00	0.00
	26 – Grants to Cultural Organisations for Promotion of Cultural Activities	99.29	144.72	124.75
	27 – Kala Samman Scheme	500.00	500.00	500.00
	28 – Conduct of Cultural Exchange/Shows/Celebrations	345.12	345.12	298.79
	29 – Goa State Cultural Awards	30.00	30.00	19.66
	30 – Establishment of Ravindra Bhavan/Cultural Complexes	559.73	719.73	707.59
	31 – Kala Gaurav Scheme	25.00	25.00	9.62
	32 – Financial Assistance to Folk performing Groups for purchase of Costumes	15.00	0.00	0.00
	33 – Financial Assistance to the Institutions for long term Project	--	--	--
2205	34 – Scheme to provide Musical Instruments	18.06	0.06	0.00
	35 – State Reward to recipient of National Award	6.00	6.00	0.00
	36 – Celebration of Shigmotsav	5.00	0.00	0.00
	38 – Scheme to provide Scholarship to students	24.32	34.32	33.95
	39 – Best Cultural Institution Awards	6.00	6.00	0.00
	40 – Scheme to provide financial assistance to Goan Authors & Publishers	40.98	33.58	33.49
	42 – Development of Film Culture	11.18	11.18	1.60
	43 – Talent Search Programme/Competition	39.57	39.57	19.37
	45 – Development of Library & Reading Culture	13.17	13.17	0.10
	46 – Celebration of Centenaries/Day of National Importance/Anniversaries	5.00	1.00	0.03
	50 – Kalakar Kritadnyata Nidhi	1.00	1.00	0.80
51 – Yuva Srujan Puraskar	17.10	17.10	3.02	

1	2	3	4	5
	53 – Celebration of Birth Centenary of first C.M. of Goa Late Bhausaheb Bhandodkar	5.00	5.00	0.00
	54 – Gomant Vibushan Award	20.00	13.00	0.00
	56 – D.D. Kosambi Festival of Ideas	52.38	52.38	18.97
	57 – Celebration of Lokotsav	170.00	170.00	102.42
	58 – Establishment of Public Art	48.39	48.39	35.28
	60 – Benevolent Fund	--	--	--
	63 – Establishment of various Chairs at Goa University	110.00	47.00	45.68
	65 – Golden Jubilee Grants to Municipality	--	--	--
	66 – Golden Jubilee Grants to NGOs	150.00	54.40	53.98
	74 – Grants to Cultural Institutions/ Societies in existence for 100/ 75/ 50 years	100.00	20.00	8.36
	75 – Sant Soirabanath Ambiyetri Centenary of Birth Celebration	10.34	10.34	0.00
	76 – Organizing National & International level Festivals with Innovative Ideas	225.26	150.26	86.13
	77 –Development of Maand Culture	100.00	0.00	0.00
	78 – Development of Traditional Theatre	100.00	10.00	0.00
	79 – Repairs & Maintenance of Projects undertaken by GSIDC	300.00	142.07	0.00
	80 – Intangible Cultural Heritage of Goa	100.00	11.43	0.37
	81 – South Central Zone	100.00	5.00	0.00
	105 - Public Libraries	1839.67	1903.57	1759.84
	01 – State Library	82.89	109.29	105.90
	02 – Central Library	227.48	233.48	227.82
	03 – Mobile Library Services	9.41	17.21	16.94
	04 – Grants to Libraries of Private Initiative	21.00	21.00	15.00
	05 – Development of Central Library	394.62	416.35	407.96
	06 – Village Libraries	29.93	45.93	43.68
	07 – Development of Library Movement	174.28	174.28	134.65
	08 – Village Libraries	26.89	41.89	36.76
	09 – Development of Library Movement	44.36	47.36	41.75
	10 – Development of Taluka Libraries	169.41	214.51	203.05
	11 – Payment of Grants to Voluntary Org. Libraries	300.00	246.90	201.68
	12 – District Libraries	206.73	272.70	271.16
2205	13 – Best Library & Best Librarian Award	2.67	2.67	1.39
	14 – Digitization of Documents	50.00	10.00	6.42
	15 – Inculcating reading Culture among Children	100.00	50.00	45.68
	16 – Nagar Library	--	--	--
	789 – Special Component Plan for Scheduled Castes	80.25	80.25	18.90
	796 – Tribal Area Sub-Plan	184.73	184.73	142.14
	Total: 2205 - Arts and Culture	10280.49	10280.49	9338.60

1	2	3	4	5
	796 – Tribal Area Sub-Plan	--	--	--
	105 – Public Libraries	10.00	10.00	0.00
	106 – Museums	530.00	530.00	10.00
4202	Total: 4202: Capital Outlay Art and Culture	540.00	540.00	10.00
2205, 4202	Grand Total: 2205,4202	10820.49	10820.49	9348.60

7. Vision for future:-

Global recognition for the treasure of Intangible Cultural Heritage owned by the state of Goa.

- Directorate of Art & Culture is committed to preserve, promote and develop the cultural heritage of Goa by empowering the communities and assisting them in achieving a sustainable progress.
- To make Goa a unique State in the field of Art & Culture with common man as the focal point.
- To aim at achieving absolute excellence in the field of Art, Culture, Music, Dance, Drama, etc. with thrust on related infrastructure and encouraging atmosphere.
- The efforts of the Government are towards welfare and upliftment of the Society through its programmes/schemes and shall achieve the desired goals and will succeed in protecting the interest only when the public at large is made aware and alert. For this purpose the implementation of various schemes should necessarily make it clear to the incumbents the methods and procedures for acquiring the benefits under its programmes/schemes by proper publicity & awareness.

Public Libraries:-

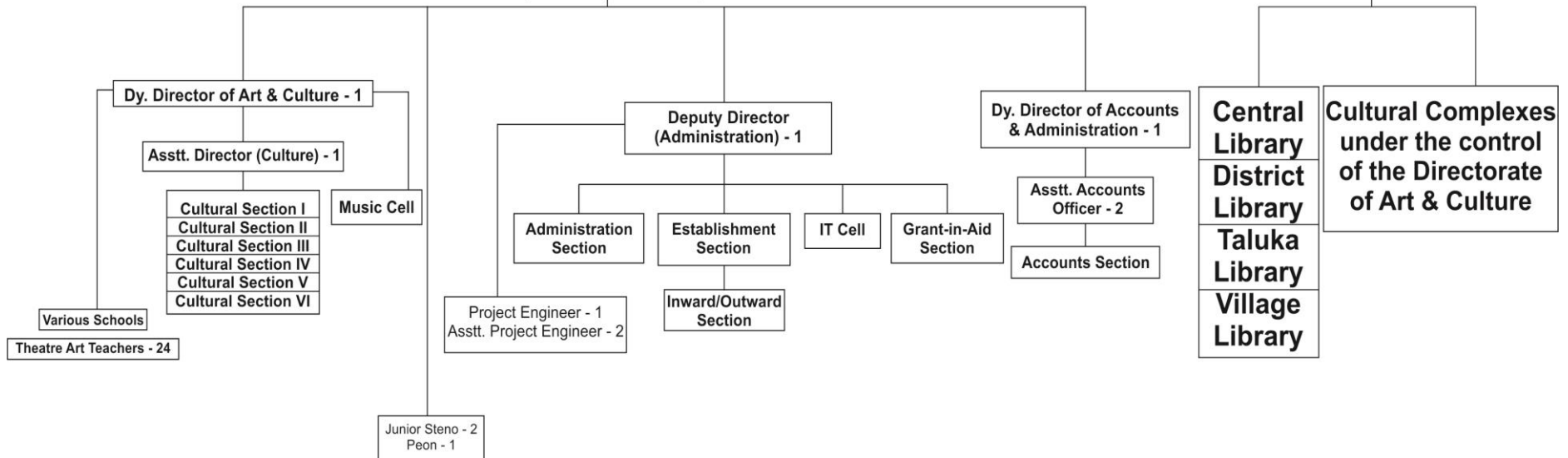
- State Central Library aspires to provide its clientele with facilities of learning, research, enlightenment, creativity and use of latest technology to enhance the information access and retrieval.
- It is proposed to establish more village libraries and develop existing libraries at village, talukas and State level by providing books and infrastructure facilities. A Committee has been set up by the Government to study the existing status of libraries in the State and indicate a plan for their development.
- It is proposed to strengthen the Central Library at Panaji with additional books, audio-visual material etc. Old rare documents/publications existing in the central library are proposed to be preserved by microfilming. Steps are being initiated to computerize all Government Libraries in the State & connect them through network so that the reader can assess through it and get the required information at finger tips.

ORGANISATIONAL CHART OF THE OFFICE OF DIRECTORATE OF ART & CULTURE, PANAJI - GOA.

Existing as on: 22nd December 2017

Director Art & Culture - 1

Head Office



The total strength of the staff of this department is 1092

07. DEPARTMENT OF CIVIL SUPPLIES AND CONSUMER AFFAIRS

1. Introduction:- This is a regulatory Department and implements various statutory provisions as contained in the Essential Commodities Act, 1955 and National Food Security Act, 2013 and the rules made there under regulating procurement and distribution of essential commodities namely Rice, Wheat, Sugar and Kerosene under the Targeted Public Distribution System (TPDS) and also regulation of the rules of Consumers as provided under the Consumer Protection Act, 1986 with a vision to formulate and implement foolproof arrangements for identification of the poor for delivery of foodgrains, to promote transparency and accountability in distribution of Essential Commodities to all eligible beneficiaries and to protect and safe guard interest of Consumers in Goa.

2. Organizational Chart:- Organizational Chart of the Department is enclosed as Annexure “A”

3. Functions and duties carried out by the Department :- Issue of new Ration Cards, Separate ration card, Name inclusion in ration card, deletion of name in ration card, name correction in ration card, duplicate ration card, cancellation certificate, change in address within the service area of the FPS, change in address including change if FPS within the Taluka, issue of foodstuff license retail/wholesale, issue of retail/wholesale kerosene license, issue of solvent, raffinate and slop license, issue of naphtha license. Department also deals with distribution of essential commodities such as rice, wheat, sugar etc to consumer under Targeted Public Distribution System (TPDS). Also Kerosene is distributed to the Non LPG ration card holders under Public Distribution System. The Commodities are distributed to the consumers under NFSA, 2013 as per the quota allotted by the Government of India under different categories through the network of 456 Fair Price Shops all over the State.

The Department is also committed to protect and safeguard the interest of the Consumers in Goa and to make available to them the means of assert their Consumer Rights and to redress their grievances through Goa State Consumer Dispute Redressal Commission, District Consumer Dispute Redressal Forum, North Goa, District Consumer Disputes Redressal Forum, South Goa and Consumer Conciliation Committee.

4. Act and Rules implemented by the Department :-

- The Essential Commodities Act, 1955
- The National Food Security Act, 2013
- The Consumer Protection Act, 1986 and Rules, 1987
- The Goa Food Security (Grievance Redressal Mechanism, Transparency and Accountability) Rules, 2017
- The Goa Daman and Diu Kerosene Oil (Export and Price) Control Order 1975
- The Goa, Daman and Diu Foodstuff Dealers Licensing Order, 1979
- The Direct Selling Business guidelines, 2016

The Essential Commodities Act, 1955 & the National Food Security Act, 2013 are Central Government Acts and the Goa Food Security (Grievance Redressal Mechanism, Transparency and Accountability) Rules, 2017 are Rules framed by the State Government as required under Section 40 of National Food Security Act, 2013.

5. Physical achievements of the Department :-

- As per the order of Hon'ble Supreme Court and guidelines of the Ministry of Consumer Affairs, Food and Public Distribution, Government of India, the Department of Civil Supplies and Consumer Affairs, Government of Goa has installed Aadhar enabled Point of Sale Devices in all the Fair Price Shops for distribution of entitled foodgrains quota to the eligible

beneficiaries through Aadhar Authentication to bring transparency and accountability in Public Distribution System.

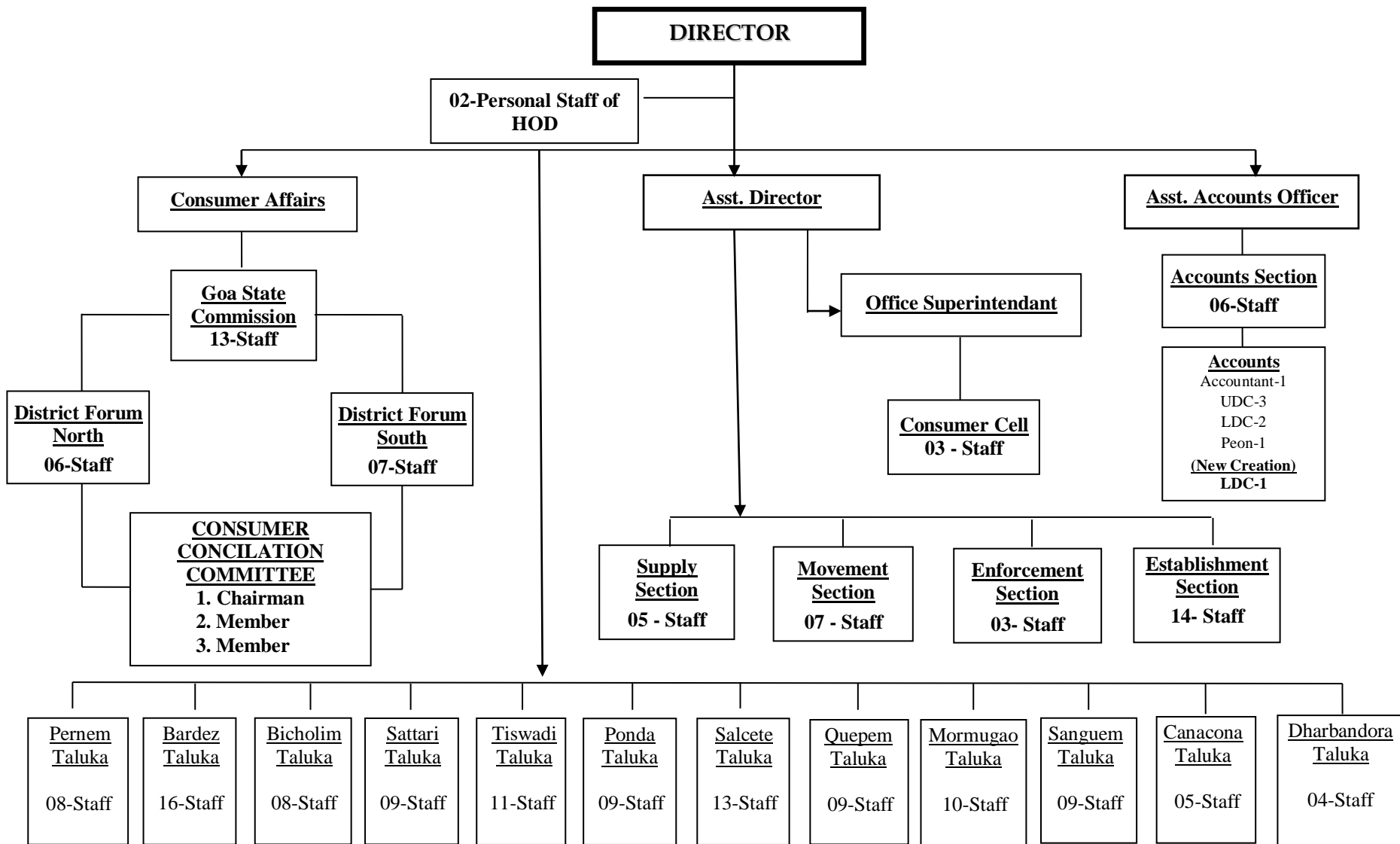
- Framed Goa State Food Commission Rules for Constitution of Independent Goa State Food Commission as per the directions of Hon'ble Supreme Court and submitted to Government for approval and accountability in Public Distribution System.
- Initiated steps towards going for cashless and installed POS machines in all Taluka Civil Supplies Offices for receiving digital payment from Fair Price Shops Owners towards Foodgrains.
- Constituted "Monitoring Committee" to assist the State Government as Monitoring Mechanism to monitor/supervise the activities of Direct Sellers of Direct Selling Entity in the State of Goa.
- Framed and Notified the guidelines for Direct Selling Entities in the State of Goa.
- Installed CCTV Cameras in Head Office, Taluka Civil Supplies Offices and 11 Taluka Civil Supplies Godowns.
- Digitized the data of all SKO Wholesale and Retail Licenses and implemented FKLS software developed by NIC, Goa for online issue/renewal/transfer/cancellation/refund of SKO Wholesale and retail licenses.
- Appointed the Members of both the District Consumer Disputes Redressal Forums on whole time basis for speedy disposal of Consumer Cases.
- The State of Goa has been awarded 2nd Place for Consumer Friendly State by Consumer Online Foundation, Confederation of Indian Industry on the occasion of World Consumer Rights Day 2018.

6. Financial aspects of plan and non-plan schemes:- Financial aspects of plan and non-plan schemes is enclosed as "Annexure-B"

7. Vision for Future :-

- As per section 24 of National Food Security Act, 2013 and directions of Hon'ble Supreme Court, Implement Door-Step Delivery of Foodgrains from Taluka Civil Supplies Godowns to door-step of Fair Price Shops in the State.
- Installation of GPS Tracking Devices to the Vehicles of Contractors Transporting PDS Foodgrains from FCI, Godown to various Taluka Civil Supplies Godowns in order to keep vigil and monitor the movement of vehicles, thereby reducing the chances of diversion, leakages if any during transportation of foodgrains.
- Strengthen the Consumer Cell of the Department for speedy redressal and disposal of Consumer Grievances/cases.
- Create Awareness about Consumer Rights to Consumers by adopting modern IT Technology and by organizing various activities/programs/competitions at School/College/village/taluka and State Level with the help of various active NGOs in the State.

**ANNEXURE - A
ORGANISATION CHART**



ANNEXURE 'B'

6. Financial aspect of Plan and Non Plan

Rs. in Lakhs

Major Head	Name of the Scheme	2017-18					
		Plan			Non Plan		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2408-Food Storage and Warehousing 01-Food 789- Special component Plan for Scheduled Caste 01-Scheduled Caste Development Scheme (P) 50-Other Charges	Special Component SC	0.25	0.25	0.04	--	--	--
796- Tribal Area Sub Plan 01-Scheduled Tribe Development Scheme (P) 50-Other Charges	Special ST	0.22	0.22	0.18	--	--	--
800- Other Expenditure 01-Implementation of Annapurna Scheme (Plan)(A) 50-Other Charges		2.92	2.92	--	--	--	--
02-Subsidy for supply of rice to APL Families (NP) 33-Subsides		--	--	--	0.02	0.02	--
04-Acton plan to control Price Rice (NP) 33-Subsides		--	--	--	0.02	0.02	--
05-subsidy to supply of Levy Sugar (NP) 33-Subsides		--	--	--	0.02	0.02	--
06-Food Security Scheme (P)		238.28	142.97	79.83	--	--	--
07-Subsidy for supply of Kerosene (P) 33-Subsides		0.10	0.10	--	--	--	--
08-Subsidy for supply of Edible oil (P) 33-Subsides		0.10	0.10	--	--	--	--
3456-Civil Supplies 00- 800-Other Expenditure 02-Strengthening and Modernization of consumer courts (P) (A) 50-Other Charges		200.00	200.00	--	--	--	--
03-Creation of awareness about Consumer Rights (P)(A) 50-Other Charges		13.38	11.38	4.40	--	--	--
05-End to End computerization of TPDS operations (P) (A)		415.00	258.94	35.00	--	--	--
Total		860.25	616.88	119.45	0.06	0.06	--

08. COLLECTORATE (NORTH)

1. Introduction:-

The State of Goa is comprising of two Districts viz North Goa and South Goa, each headed by a District Collector. The North Goa District is administratively divided into 5 Sub Division in each of the Talukawise. Pernem, Bardez, Bicholim, Sattari and Tiswadi. The Sub-Divisions are headed by Talukawise Dy. Collectors/SDOs and also there are Taluka Mamlatdar offices in each Taluka who are assisted by Joint Mamlatdars. At the Collectorate head- quarters, Collector is assisted by 3 Additional Collectors, Dy. Collector (LA), Dy. Collector (Rev.), Dy. Collector (DRO), Dy. Collector (Election), Mamlatdar-in-Collectorate & Assistant Accounts Officer.

2. Organisation Chart:- Organisation chart is enclosed

3. Functions and Duties carried out by the Department:-

The Collector and District Magistrate, The Additional Collector/ADM, SDM and Mamlatdars are vested with powers under the provisions of various acts as under

1. The Land Revenue Code
2. Criminal Procedure Code
3. Arms and Explosive Act
4. Land Acquisition Act
5. Indian Citizenship Act
6. Indian Stamp Act
7. Mundkar Act
8. Mamlatdars Court Act
9. Agricultural Tenancy Act
10. Public Recovery Act
11. The Arms Act 1959
12. Bonded Labour System (Abolition) Act 1976
13. Census Act 1948
14. Cinematography Act 1952
15. Citizenship Act 1955
16. Civil Procedure Code 1908
17. Commission of Inquiry Act 1952
18. Contempt of Courts Act 1971
19. Criminal Procedure Code 1973
20. Immoral Traffic (Prevention) Act 1956
21. Petroleum Act
22. Press and Registration of Books Act 1867
23. Public Premises (Eviction of Unauthorised occupant) Act 1971
24. Revenue Recovery Act 1890
25. Senior Citizen Act
26. Indian Motor Vehicle Act
27. Environment Protection Act
28. Code of Comunidades

29. Mazania Act (Devasthan Regulation)
30. Forest Rights Act
31. Juvenile Justice Act
32. POCSO Act

The Collectorate and its Subordinate Offices also play a Pivotal Role in conduct of various periodic elections such as Lok Sabha, Vidhan Sabha, Zilla Panchayat and Village Panchayats

4. Act & Rules Implemented by the Department

A. The Collector heads the Revenue Administration in the District. He/She scrutinizes and grants Government land for various purposes. The Collector/Additional Collector are also the Appellate/Revision Authorities under the various acts such as Land Revenue Code, Mamlatdar's Court Act, Agricultural Tenancy Act, Mundkar Act etc, Juvenile Justice Act, POCSO Act, SCST atrocities Act The powers have also been delegated to The Dy. Collector/SDOs in respect of Agricultural Tenancy Act and Mundkar Act to hear the appeals.

B. The Collectorate also handles following matters

1. Grant of Government Land under provisions of the Land Revenue Code 1968 as well as Portaria/Decree No. 3602 dated 24/11/1917, the implementation of 20 point programme,
2. Regularization of Cumeri Cases.
3. Regularization of Encroachment on Government Land
4. Recovery of arrears of Land Revenue
5. Regularization of encroachment on forest land by Tribals
6. Grant of Comunidade Land

5. Physical Achievements of the Department:-

Grant of Calamity Relief

During the Financial Year 2017-18 an amount of Rs. 10,66,876/-was released to the victims of the Natural Calamities from the Calamity Relief Fund as well as Disaster Management Scheme, as a part of Disaster Management preparedness.

The Character and Antecedent of candidates who are selected for the Government Jobs are also verified by this office in the Financial Year 2017-18, in all 59 numbers of candidates were verified.

During the period from 01/04/2017 to 31/03/2018 the major Revenues through fees collected towards issue and renewals of licenses/NOC's/permissions under different Acts and Rules are as under:

1. Conversion fees	Rs. 12,80,71,078/-
2. Under Arms Act and Rules	Rs. 2,140,755/-
3. Explosives Act and Rules	Rs. 44,180/-
4. Cinematograph Act and Rules	Rs. 40,000/-
5. Citizenship Act and Rules	Rs. 600/-
6. Sound Permission	Rs. 6,240/-
7. Renewal of Petroleum License	Rs. 1,350/-

During the period from 01/04/2017 to 31/03/2018 the major Revenues fees collected towards issue of conversion, Partition, Mutation, Mudkar fees :

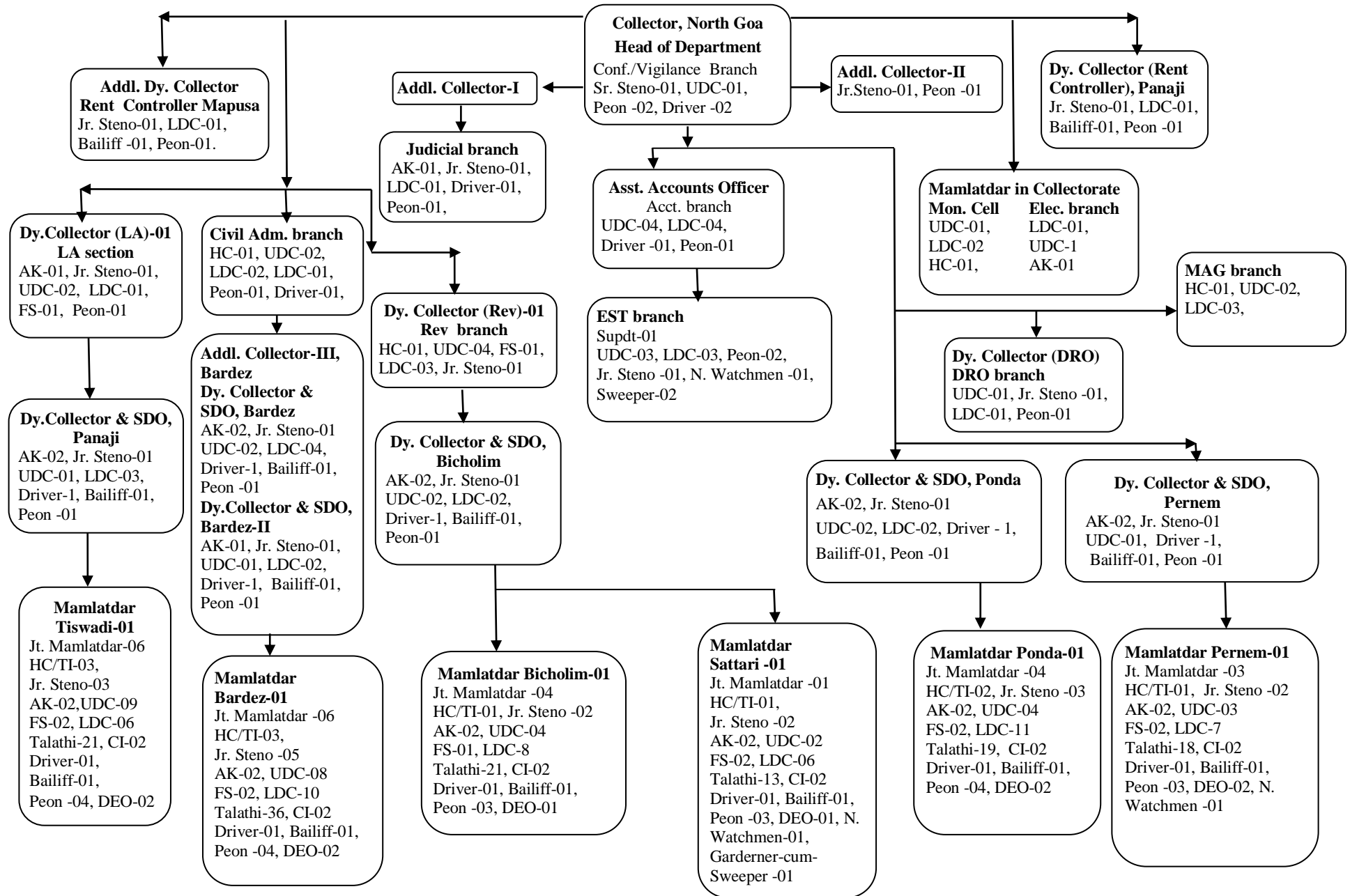
Sr. No.	Title/type of cases	No. of cases disposed
1	2	3
Collectorate North (HQ)		
1	Conversion	111 cases
Additional Collector-III, Bardez		
1	Conversion	182 cases
Dy.Collector & SDOs, Tiswadi		
1	Conversion	98 cases
2	Partition	201 cases
Dy.Collector & SDOs, Mapusa		
1	Conversion	259 cases
2	Partition	305 cases
Dy.Collector & SDOs, Bicholim		
1	Conversion	105 cases
2	Partition	203 cases
Dy.Collector & SDOs, Pernem		
1	Conversion	95 cases
2	Partition	211 cases
Mamlatdar Tiswadi		
1	Mundkar	58 cases
2	Mutation	1258 cases
Mamlatdar, Bardez		
1	Mundkar	98 cases
2	Mutation	2508 cases
Mamlatdar Bicholim		
1	Mundkar	58 cases
2	Mutation	1458 cases
Mamlatdar Pernem		
1	Mundkar	25 cases
2	Mutation	198 cases
Mamlatdar Sattari		
1	Mundkar	34 cases
2	Mutation	105 cases

Highlights of the Major Achievements by Collectorate North Goa District to the General Public for easy access.

The Revenue services for issuing of Residence, Caste, Income, Divergence, Matríz and Domicile Certificate, the application for Sound permission, Natural Calamity, partition of land and conversion of land has been integrated in the portal. The new services e-teor module has been launched on 19th December 2017 and, the services made available are Birth/Teor Certificate, Death Certificate, Correction in birth/Teor Certificate and correction in Death Certificate. The court management system for the efficient management of court cases of the Mamlatdar and deputy collector offices is being implemented.

- a) Village level on-line delivery of certificates** in all Talukas of North Goa District, Residence Certificates, Income Certificates, Divergence Certificates, Caste Certificates and OBC Certificates are delivered within 24 hours after applying. These services are available at the grass root for easy access by the rural population in all 107 village panchayats in North District with a population of over 7 lakh.
- b) Single Window System for Partition of Land:-** The applicant can apply and get the partition order through a single window at the Deputy Collector's office. The applicant files the application along with the documents at Dy. Collector of the respective taluka. An acknowledgement number is generated and the same is intimated to the applicant by SMS.
- c) Single Window for Conversion of Land:** - The North Goa District has implemented a Single Window for processing of conversion applications wherein the Public needs to visit only a single office to get the entire process of Conversion completed.
- d) SMS based Mutation Facilitation Service:** - The system is totally integrated with Dharni software. SMS is sent to the every applicant at each stage to keep them informed about the progress/status of their application.

ORGANISATION CHART OF COLLECTORATE NORTH



09. COLLECTORATE OF SOUTH GOA DISTRICT, MARGAO.

1. Introduction:

Goa State comprises of two Districts North Goa and South Goa, each headed by District Collector performing all the administrative functions. The South Goa District is divided into one Sub-District, 6 Sub-Divisions and 7 Talukas with its Headquarter at Margao. The Collector has the assistance of following Officers:-

Three Additional Collectors, 5 Deputy Collectors, one Mamlatdar in Collectorate. Besides there are 7 Deputy Collectors/S.D.O's , being 2 at Margao, and 1 each at Quepem, Mormugao, Canacona, Dharbandora, Sanguem and Ponda and 7 Mamlatdars and 19 Joint Mamlatdars, at Taluka level.

2. Organization Chart :

The Organization Chart of the Collectorate South is enclosed herewith in Annexure "A"

3. Functions and duties carried out by the Department:

The Collector and District Magistrate and the Additional Collectors are vested with the powers under various Legislations. Powers under various Statutes like Criminal Procedure Code, Arms and Explosive Act and Rules, Tenancy Act, Indian Citizenship Act, Indian Stamp Act and other statutes also are vested in the District Magistrate/Collector and also other Officers. At the head quarters, the three Deputy Collectors are looking after Revenue matters, Land Acquisition and Recovery matters. Also elections work to Parliament, Assembly, Zilla Panchayat, Panchayats, Municipalities, Census operation which is a time Bound work is entrusted to the District administration. The Officers are appointed as District Election officers, Returning Officers, Assistant Returning Officers, Census InCharge Officer etc. At the Sub-Division level, the Dy.Collectors are also vested with the powers of Sub-Divisional Magistrates. The Mamlatdars and Joint Mamlatdars are vested with the powers of Executive Magistrate. The Mamlatdar also functions as Taluka Revenue Officer under Sub-Treasury Officer.

Collector heads the Revenue Administration in the District. The application for grant of Government land for the various purposes are scrutinized, reports obtained from the concerned Department/Offices and submitted to the Government. The Collector is also the Appellate Authority under the enactments like Land Revenue Code including recoveries, Mamlatdar's Court Act, Agricultural Tenancy Act, Mundkar Act etc. Sometimes these powers are also delegated to the subordinate officers under delegation of powers, wherever provided under relevant Acts or Rules.

In order to facilitate the victims of natural calamities and to give immediate relief, the South Goa Collector has distributed emergency funds and amount of Rs. 50,000/- to each Dy. Collector & SDO., and Rs. 21,000/- each to the Taluka Mamlatdars within South Goa District. The Dy. Collectors and the Mamlatdars sanction immediate relief to victims of natural calamity as per the norms of SDRF in cases pertaining to compensation to be paid to various victims due to heavy rainfall, flooding, collapsing of houses, incidences of falling of trees due to heavy rain, etc.

4. Acts and Rules Implemented by the Department: The Major Acts and Rules implemented by this Department are as follows:

The Goa, Daman & Diu Land Revenue Code, 1968 and Rules, Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act 2006, Securitization and Reconstruction

of Financial Assets and Enforcement of Security Interest Act 2002, Code of Communitades (Legislative Diploma No. 2070 dated 15.04.1961), Devasthan Regulation Act, The Goa Government General Pool Residential Accommodation Allotment Rules 1995, The Goa Land (Prohibition on Construction) Act 1995, The Indian Citizenship Act, 1955, The National Trust for Welfare of Person with Autism Cerebral Palsy, Mental Retardation and Multiple Disability Act, 1999, Mining Act 1957, Mamlatdar Court Act 1966, The Indian Stamp Act 1899, The Goa Daman & Diu Building (Lease, Rent and Eviction) Control Act 1968 and Rules 1969, Cigarette and other Tobacco Product Act, 2003 (COTPA), Environmental Pollution Act, 1986, The Goa Daman & Diu Public Moneys (Recovery of Dues) Act 1986, Land Acquisition Act, 1894, Disaster Management Act, 2005, Indian Forest Act 1927, Essential Commodities Act, Child Labour Act & Goa Children's Act, Domestic Violence Act, Immoral Traffic Act, Smoking & Spitting Act, National Security Act, Gambling Act, Juvenile Justice Act, Prevention of Sexual Harassment Act 2005, Beggars Act, Cruelty to Animals Act, Petroleum Act and Rules, The Goa (Right to Citizen to Time Bound Delivery of Public Services) Act 2003 and PC- PNDT Act, Goa Public Health Act, Agricultural Tenancy Act & Rules, Right to Information Act 2005, Official Secret Act, Garbage Act/Bio Medical Waste (Management and Handling) Rules 2000, Non-Biodegradable Control Act 1996, Cable Operators Act, Cinematograph Act, Defacement of Public Property Act, Foreign Contribution Act, Food and Safety Act, Arms and Explosive Act & Rules and Motor Vehicles Act, The Goa (Abolition of proprietorships titles & grants of lands) Acts 2014.

5. Physical achievements of the Department:

This office have done verification of Character & antecedents of 1300 applications. Issued 18 new Arm Licences/359 Licences renewed.

1. Under Forest Rights Act, farmer's camp was conducted at Padi & Khedem at Quepem Taluka and 42 claims were approved.
2. Grant of Government Land U/s. 26 of LRC: Land admeasuring 77.41 sq.mts., bearing Chalta No. 2 (part) of P.T. Sheet No. 52 of City Survey Vasco is granted to Murgao High School, Sada.
3. The land under 20-Point Programme u/s 26 of LRC admeasuring an area of 100 sq.mts., is granted to Shri Anilo Pandurang Naik, r/o. Orgao, Ponda Goa.
4. 09-Nine numbers of grant Orders have been issued to the Project affected persons under Selaulim Irrigation projects from class-II to Class-I.
5. The Government lands in Mormugao Taluka i.e. land admeasuring 182. sq.mts. leased out to M/s V. S. Dempo & Co. Pvt. Ltd., (Sesa Resources Ltd.) bearing Chalta No. 7, land admeasuring 8800 Sq.mts. leased out to Nasurul Islam Society bearing Chalta No. 2 (part) of PTS No. 52 and land admeasuring 3964 sq.mts. which had been leased out to Shree Dev Damodar Charitable Trust have been reverted back to Government after cancelling and revoking of the leases and possession taken over recently.
6. The day 31/10/2017 is observed as Rashtriya Ekta Diwas and a "Run for Unity" rally was organised on this day to commemorate the birth anniversary of Sardar Vallabhbhai Patel.
7. Constitution Day programme at Taluka level was organised to bring out awareness about the Fundamental Rights Guarantee under the Constitution of India.
8. During Sweep activity, keeping in mind the local pulse of the voters, activities like wall painting competition, street play & rallies were organized for electoral awareness.

9. Various cases disposed from 01/04/2017 to 31/3/2018 is as follows:.

Sr.No.	Type of cases	No. of cases disposed
1	Conversion	1252
2	Partition	2546
3	Mutation	10812
4	Mundkar	594
5	Tenancy	100

10. The Coastal Security Exercise Sagar Kavach 20-4-2017 – 21-4-2017 and 8-11-2017 – 9-11-17 was conducted successfully.
11. The landslide Risk mitigation programme was held at Cotigao with stake holders and Mr. Rahul Chaurasiya, Geologist of Geographical Survey highlighted various landslide areas prone to landslides and also NDRF team were present and gave demonstration regarding the disaster Management Awareness and precaution measures.
12. All the village panchayats are connected with E-service, therefore issuance of certificates is made online at panchayat level.
13. A "Swachh Bharat and Nital Goem" mission with a sole object of making surrounding area clean and green was taken up.
14. The Department aims to implement Citizen Services Centre (CSC) for each sub-division in order to provide a platter of services facilitating public to visit only one place for any government services.
15. Orders u/s 144 of Cr.P.C. were issued prohibiting the entry of Shri Pramod Mutalik and any other person associated within the jurisdiction of South Goa District to maintain harmony, public peace and safety.
16. **Comunidade Matters:**
As regards to the Comunidades files pertaining to regularization of encroachment and/or files pertaining to lease allotment of Comunidade land by way of auction are scrutinized by the Collector and forwarded to the Govt. for necessary action/approval.
17. **Devasthans:**
In South Goa District there are altogether 53 registered Devasthans widely spread in various Taluka. The Taluka Mamlatdars are the Administrators of the Devalayas. All the administrative matters of these Devalayas relating to the constitution of Managing Committee of the bodies of members (mazanias) of Hindu Temples are dealt by these bodies. The Managing Committee is responsible in preparing the Budget and audit of accounts.
18. **Government Quarters:**
This Collectorate allots accommodation of Government Quarters A.B.C & D type situated at Margao and Vasco based on Basic Pay and Grade Pay of the Govt. employees.
19. **Attestation of Documents:**
Applications are received from applicant/Public to be sent to different Consulate. As per notification/order issued by the Home Department & after following the due procedure, and on payment of requisite fees, attestation of documents are done.
20. **Certificates:** Various types of certificates i.e Residence, Income, Divergence, Domicile, Guardianship, Caste and Mediclaim certificates were issued in South Goa District.

OTHER ADMINISTRATIVE ACHIEVEMENTS

Simplification of Procedures:

- i. Court Cases System: Court cases at sub-divisions and taluka level courts are computerized. Cases are registered regularly through the system and notices, daily case lists, orders are generated through the system.
- ii. Mobile App (Court cases): Mobile app is designed for Advocates, Presiding Officers of the court to view daily case list, case status and disposed cases.
- iii. Court cases Dashboard: A Dashboard is designed for higher authorities to access the court cases, status, daily case list, pendency, disposal of cases and monthly statements.

6. Financial aspects of Revenue and Capital schemes:

REVENUE EXPENDITURE

Demand No. 16

Major Head: 2053

(Rupees in Lakhs)

093-District Establishment	2017-18
01-Salaries	2562.66
02-Wages	9.92
03-Overtime Allowance	0.00
11-Domestic Travel Expenses	2.38
13-Office Expenses	316.49
14-Rent, Rates, Taxes	14.54
26-Advertising & Publicity	1.38
27-Minor Works	4.15
50-Other Charges	16.18
Total	2927.70

MAJOR HEAD: 2245

(Rupees in Lakhs)

01-Gratuitous Relief for affected Victims(Non Plan)	2017-18
31-Grant-in-aid	8.36
08-Conduct of Mock Exercise	
50-Other Charges	0.00

CAPITAL EXPENDITURE

Demand No. 16

MAJOR HEAD: 4059

4059-Capital Outlay on Public Works	2017-18
02-Public Works(P)	
53-Major Works	0.00
04-Construction of Admn. Building Complex at Dharbandora Taluka(P)	
53-Major Works	222.98
Total	222.98

MAJOR HEAD: 4059

4070-Capital Outlay on Other Administrative Services	2017-18
60-Other Capital expenditure	0.00
Total	0.00

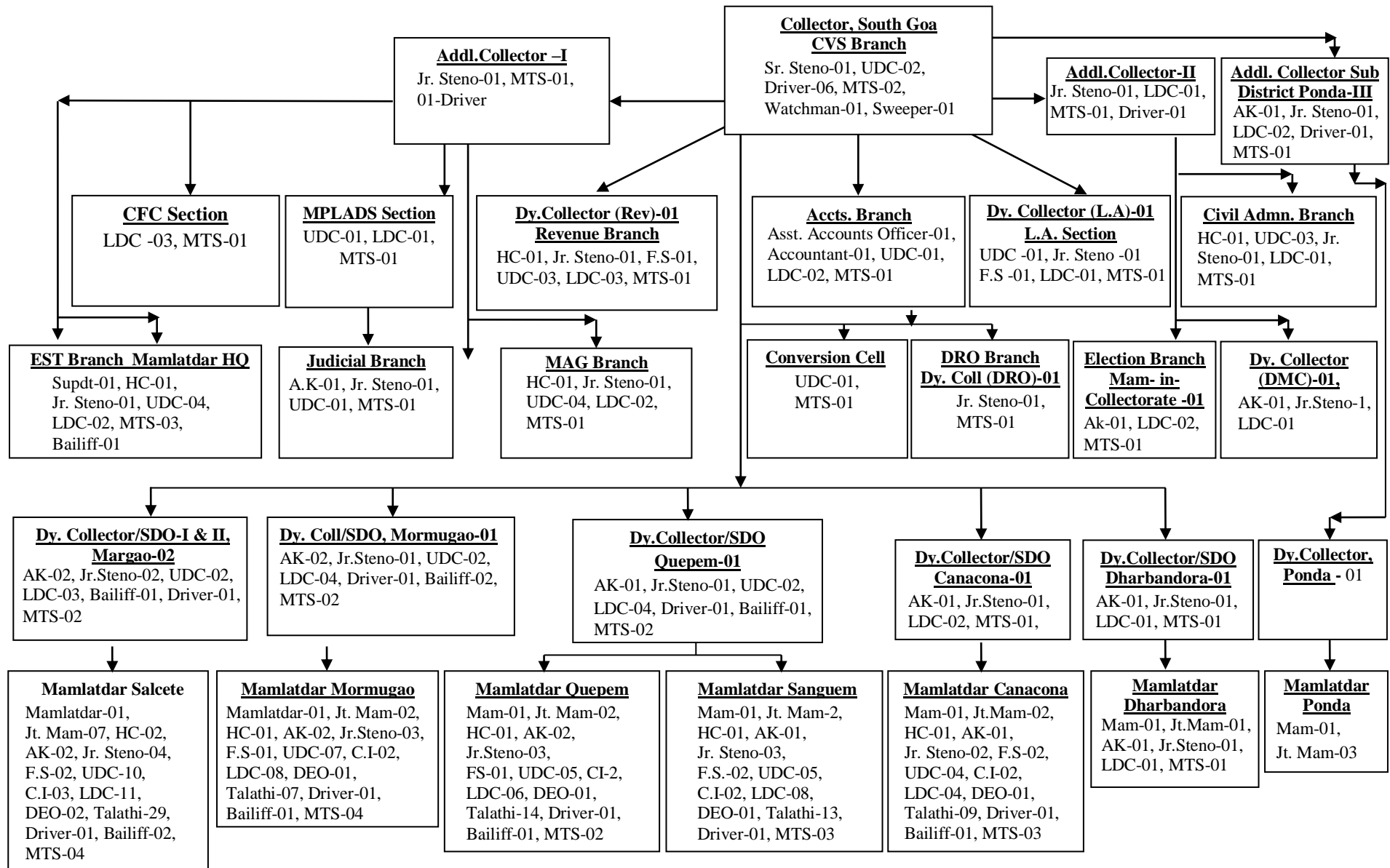
REVENUE COLLECTED**Demand No. 16**

Major Head	2017-18 (Rs in Lakhs)
0029 -Land Revenue	2149.36
0070-Other Administrative Services	272.92
0030-Stamps & Registration	837.77
Total	3260.05

7. Vision for Future:

- a. The construction of new government office building complex in Dharbandora Taluka is underway. The same is undertaken with view to house office of Deputy Collector, Mamlatdars, Sub-Register, ZAO, BDO, CDPO, Civil Supplies & Consumer Affairs and ISLR under one roof to facilitate public services. Deployment of lifeguards is in force to avoid death of person visiting Dudhsagar Water fall. Recognition of forest right is under process.
- b. To obtain more transparency in providing services to the General Public in a time bound manner and to ensure more efficiency and hassle free services to the public at large by adequate use of new technology and methods keeping in mind the policy of government to reach out to the citizens.

ORGANIZATIONAL CHART OF THE OFFICE OF COLLECTORATE SOUTH- Annexure "A"



10. COMMERCIAL TAX DEPARTMENT

1. Introduction:

The Commercial Tax Department is administering levy and collection of tax revenue under Goa Value Added Tax Act, 2005, The Goa Sales Tax Act, 1964 (Repealed), The Central Sales Tax Act, 1956, The Goa Tax on Luxuries Act, 1988, The Goa Tax on Entry of Goods Act, 2000 and the Goa Entertainment tax Act, 1964. Upon implementation of the Goods & Services Tax (GST) regime, the Central Govt. has enacted The Central Goods & Services Tax Act, 2017 and the state of Goa has passed The Goa Goods & Services Tax Act, 2017. Under the GST regime w.e.f. 01/07/2017, the GST is levied & collected by center & state in respect of all goods except, alcohol for human consumption, petrol, HSD, ATF, crude oil, & natural gas as well as on all services. The Finance Department in the Secretariat is the Administrative Department for the taxation and lays down the policy for tax administration.

2. Organizational Chart of the Department:

Organizational chart is enclosed.

3. Functions and Duties carried out by the Department:

The Commercial Tax Department Administers following Acts.

- 1) The Goa Sales Tax Act 1964. (Repealed w.e.f. 01-04-2005).
- 2) The Goa V.A.T. Act, 2005./The Central Sales Tax Act, 1956.
- 3) The Goa Tax on Entry of Goods Act, 2000.
- 4) The Goa Tax on Luxuries Act, 1988.
- 5) The Goa Entertainment Tax Act, 1964.
- 6) The Goa Goods & Services Tax Act, 2017.
- 7) The Central Goods & Services Tax Act, 2017.

A) Commissioner of Commercial Taxes

The Commissioner of Commercial Taxes is the Head of Department and overall incharge of the Department for its day to day administration and discharges following functions under all the Acts administered by the department.

- 1) Administration
- 2) Enforcement
- 3) Vigilance
- 4) Quasi judicial authority in the matter of deciding applications filed under all the Acts administered by the department.
- 5) Recovery
- 6) Public Grievances
- 7) Refunds above 1 crore in VAT
- 8) Selection of Audit Assessments
- 9) Planning and Monitoring collections

B) Addl. Commissioner of Commercial Taxes

There are 2 Addl. Commissioner of Commercial Taxes and each Commissioner of Commercial Taxes is discharging following functions in respect of districts of North Goa and South Goa. The Posts of Addl. CCTS are filled through Goa Civil Service Cadre.

- 1) Appellate Authority for cases involving amounts in excess of Rs. 25 lakhs.
- 2) Refund Sanctioning Authority for cases of refunds above Rs. 2 lakhs and upto Rs.1 crore.
- 3) Administration
- 4) Enforcement
- 5) Vigilance
- 6) All matters submitted to Commissioner are routed through Addl. Commissioner of Commercial Taxes.

C) Asst. Commissioners of Commercial Taxes

There are eight Asst. Commissioners posts in the Department which are filled through Goa Civil Service Cadre. They are assigned jurisdiction over the wards shown in the chart. They are responsible for all works related to their respective wards. They function as Appellate Authority for cases under Rs. 25 lakhs in dispute under The Goa V.A.T. Act, 2005 & The C.S.T. Act, 1956. They function as refund sanction Authority for refunds above Rs. 50,000/- and upto Rs.2 lakhs in each case. They discharge such other functions like enforcement, etc., allotted to them by Commissioner of Commercial Taxes.

4. Acts and Rules implemented by the Department:

a) The Goa Value Added Tax Act, 2005/Goa Sales Tax Act, 1964/ Central Sales Tax Act, 1956

The Commercial Tax Department contributes around 77% of the total State revenue. The Department collects tax under this Act on sale of goods made or manufacture goods as well as goods brought from outside the state (Imports). A larger part of revenue is earned from sale of petroleum products, automobiles, cement, steel, etc.

b) The Goa Tax on Luxuries Act, 1988.

Under this Act, the Department collects tax on luxuries provided by way of residential accommodation and other incidental services. In addition, the levy on receipt on halls and lawns used for marriages, commercial and other social purposes are also taxed under the Act.

c) The Goa Tax on Entry of Goods Act, 2000.

Under this Act, tax is collected on entry of goods in the local area, defined as such, in lieu of providing the basic infrastructure facilities for the business community. The major contributors towards entry tax are the manufacturing industries.

d) The Goa Entertainment Tax Act, 1964.

Under this Act, the department collects tax on providing entertainment by cinema theatres, casinos, boat cruises, river cruises, water sports, DISH Antennae and cable TV. Main areas of collection are casinos, multiplexes, DTH and Dish antennae. The collection on this front is showing excellent growth every year.

e) **The Goa Goods & Services Tax Act, 2017.**

Under this Act, the following taxes of Goa Government are subsumed w.e.f. 01/07/2017.

- 1) Value Added Tax under the Goa Value Added Tax Act, 2005, except in respect of goods included in the Entry 54 of the State List of the Seventh Schedule to the Constitution.
- 2) Entertainment Tax under the Goa Entertainment Tax Act, 1964.
- 3) Luxury Tax under the Goa Tax on Luxuries Act, 1988.
- 4) Entry Tax under the Goa Tax on Entry of Goods Act, 2000.

The GST is applicable for all supply of goods and services, except 6 goods namely, Petrol, HSD, ATF, Crude Petroleum, Natural Gas and Alcohol for human consumption. These six goods continue to be under the preview of the Goa V.A.T. Act, 2005 & The C.S.T. Act, 1956.

5. Physical Achievement of the Department:

A) The Achievements of the department are indicated in the below mentioned tables:

1. COLLECTION & EXPENDITURE 2017-18

1. COLLECTION & EXPENDITURE		(Figures in Crores)
	(A) REVENUE COLLECTION UNDER VARIOUS ACTS (Rs. in crs.)	2017-18
1.	The Goa Value Added Tax Act, 2005/Goa Sales Tax Act, 1964	1544.69
2.	The Central Sales Tax Act, 1956	76.99
3.	The Goa Entertainment Tax Act, 1964	58.24
4.	The Goa Tax on Entry of Goods Act, 2000	183.66
5.	The Goa Tax on Luxuries Act, 1988	72.53
6.	The Goa Goods and Services Tax Act, 2017	1715.74
	TOTAL	3651.85
	(B) ADMINISTRATIVE EXPENSES (Rs. Crs.)	2.30
	(C) EXPENDITURE AS % OF COLLECTION	0.06 %

2. REGISTRATIONS GRANTED BY DEPARTMENT UNDER VARIOUS ACTS FOR THE YEAR 2017-18

WARDS	VAT	CST	LUXURY	ENTRY OF GOODS	GOA ENTERTAINMENT	GST
PONDA WARD	65	61	1	NIL	NIL	8207
CURCHOREM WARD	39	18	NIL	1	NIL	
BICHOLIM-WARD	42	22	NIL	NIL	NIL	
MAPUSA-WARD	158	58	7	NIL	NIL	
PERNEM-WARD	19	7	1	NIL	NIL	
VASCO-DA-GAMA WARD	74	55	1	3	NIL	
MARGAO-WARD	196	141	4	1	1	
PANAJI-WARD	137	84	5	1	NIL	
PANAJI(H.Q)	NIL	NIL	NIL	NIL	11	
TOTAL	730	446	19	6	12	8207

*Registrations under GST Act are centralized at Headquarters.

3. MAJOR RECOVERIES EFFECTED DURING 2017-18

SR. NO.	WARDS	AMOUNT (in crores)
01	PONDA WARD	1.56
02	CURCHOREM WARD	2.19
03	BICHOLIM-WARD	0.55
04	MAPUSA-WARD	7.77
05	VASCO-DA-GAMA WARD	0.94
06	MARGAO-WARD	56.44
07	PAN AJI-WARD	1.36
08	PERNEM-WARD	0.30
09	PANAJI(H.Q)	1.24
TOTAL		72.35

4. ASSESSMENTS FINALISED UNDER VARIOUS ACTS DURING 2017-18

WARD	VAT	CST	LUXURY	ENTRY OF GOODS	GOA ENTERTAINMENT
PONDA WARD	2351	714	19	84	NIL
CURCHOREM WARD	1502	472	7	17	NIL
BICHOLIM-WARD	835	319	4	35	NIL
MAPUSA-WARD	2231	508	436	9	NIL
PERNEM-WARD	438	96	74	0	NIL
VASCO-DA-GAMA WARD	854	535	49	14	NIL
MARGAO-WARD	6310	1492	235	151	100
PANAJI-WARD	1222	591	143	9	NIL
PANAJI (H.Q)	NIL	NIL	NIL	NIL	393
TOTAL	15743	4727	967	319	493

5. LIVE DEALERS AS ON 31/03/2018.

WARD	VAT	CST	LUXURY	ENTRY OF GOODS	GOA ENTERTAINMENT	GST
PONDA WARD	4706	1811	28	42	NIL	33104
CURCHOREM WARD	1655	1146	06	218	NIL	
BICHOLIM-WARD	2105	1081	08	38	NIL	
MAPUSA-WARD	5481	3662	582	0	NIL	
PERNEM-WARD	146	07	0	02	NIL	
VASCO-DA-GAMA WARD	4760	4020	87	769	NIL	
MARGAO-WARD	10227	7986	287	1244	103	
PANAJI-WARD	8078	5629	206	13	NIL	
PANAJI (H.Q)	NIL	NIL	NIL	NIL	537	
TOTAL	37158	25342	1204	2326	640	33104

*Registrations under GST Act are centralized at Headquarters.

6. Financial aspects of plan and non-plan schemes:

(Rs. in lakhs)

Major Head	Name of the Scheme	2017-18					
		Plan			Non-Plan		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2040	Taxes on Sales Trade etc.	519.77	--	184.32	2056.36	--	2040.41
2043	Collection Charges under State Goods & Services Tax	--	--	--	--	--	--
2045	Other taxes and duties on commodities & services	--	--	--	152.45	--	133.89
4059	Capital outlay in public works	3035.00	--	--	--	--	--
	TOTAL	3554.77	--	184.32	2208.81	--	2174.30

7. Vision for Future:

This Department is on the fore front of computerization amongst the State Government Departments. The Department is fully computerized with leased line network to all its offices. The Department at present offers certain E-services through its portal, under The Goa V.A.T. Act, 2005.

The landmark service of only of its kind in the country is providing declaration forms online without intervention of the Department staff. The E-governance project has made the Department more transparent and efficient. The physical interaction/contact with public has been minimized. Thus the scope for public grievances and corruption has also been reduced. The Department w.e.f 01.02.2015 has introduced e-challan & e-payment facility through more than 50 banks.

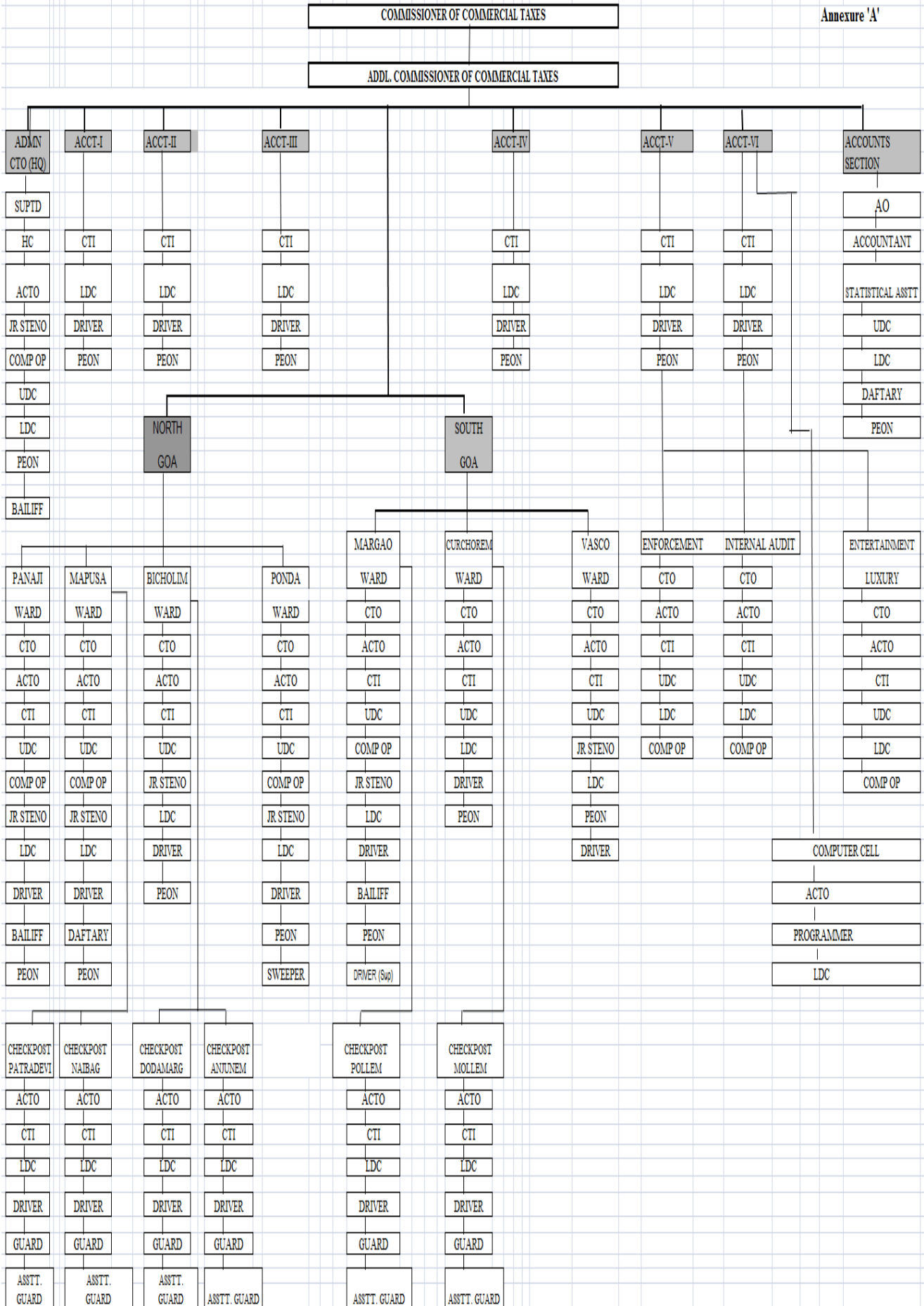
The vision for future is to have a complete paperless office even as regards to dealing with public. All services would be rendered online thus hardly a dealer would need to visit the Department for their work. The VAT regime has been replaced by a one nation-one tax, Goods and Services Tax regime w.e.f. 01/07/2017. The Department has procured additional IT equipments and the work of developing Goods and Services Tax backend software (goagstsystems) by National Informatics Center, Goa is partly completed & functional while continuous upgradation is in progress. Under Goods and Services Tax regime, all front end business processes are online and on a common GST portal managed by M/s. Goods and Services Tax Network, New Delhi (www.gst.gov.in). The back end processes are developed and managed by respective states who have opted for Model 1. The state of Goa is a Model 1 state & hence has developed its own backend software "goagstsystem" with the help of NIC, Goa.

Under GST regime, there is one consolidated tax replacing several central levies and state levies and there is a seamless flow of credit across the country.

The Goods and Services Tax is successfully implemented w.e.f. 01.07.2017 and Department has taken steps to provide ease of doing business to the trade by using information technology tools. Under the GST regime all major decisions can be implemented only upon the recommendation of the GST Council established in accordance with provisions of the Constitution of India.

ORGANISATIONAL CHART OF COMMERCIAL TAX DEPARTMENT

Annexure 'A'



11. DEPARTMENT OF CO-OPERATION

1. Introduction

Goa, the 25th State in the Union of India was liberated on 19th December, 1961 from Portuguese. It was a part of Union Territory of Goa, Daman and Diu till 30th May, 1987 when it was framed a separate State.

The Cooperative Movement was launched in the erstwhile Union territory of Goa, Daman and Diu way back in the year 1962, for the upliftment of the downtrodden and weaker section of the Society. Soon, it spread over different aspect and sectors such as agriculture, credit, consumers, housing, dairy farming and other types of cooperative societies.

To cater the needs of various cooperative societies and to have control over it, the State Government established the Department of Cooperation in the year 1962. The Department of Cooperation i.e. the office of Registrar of Cooperative Societies, is the registering and controlling Authority of all the Cooperative Societies.

Initially, the State had adopted the Maharashtra State Coop. Societies Act, 1960 and the Rules, 1962 made thereunder for the registration and control of Cooperative Societies. Subsequently, State enacted its own law, The Goa Cooperative Societies Act, 2001, and Rules 2003. At present all the Cooperative Societies registered in the State of Goa is governed under the provisions of Goa Cooperative Societies Act, 2001 (hereinafter referred to as “said Act”) and the Cooperative Societies Rules 2003 made thereunder (herein after referred to as “Said Rules”).

AIMS, OBJECTIVES, MISSION & VISION OF THE DEPARTMENT

Objective of the Department:-

The primary objective of the Department of Cooperation is to see that Cooperative Societies are organized and managed in lines of the basic Cooperative principles for the promotion of the economic interests and welfare of the people and to render guidance and assistance for the development of cooperative movement in the State.

Cooperative Principles: -

- Voluntary and Open Membership
- Democratic Member Control.
- Member Economic Participation.
- Autonomy and Independence.
- Education, Training and information.
- Cooperation Among Cooperatives.
- Concern for Community.

There are different types of Cooperatives Societies which works in different sectors and activities namely:-

1. Cooperative Credit Societies
2. Urban Coop. Credit Societies
3. Marketing Coop. Societies
4. Multipurpose Coop. Societies
5. Agriculture Coop. Societies
6. Fisheries Coop. Societies
7. Dairy farming Coop. Societies
8. Housing Coop. Societies

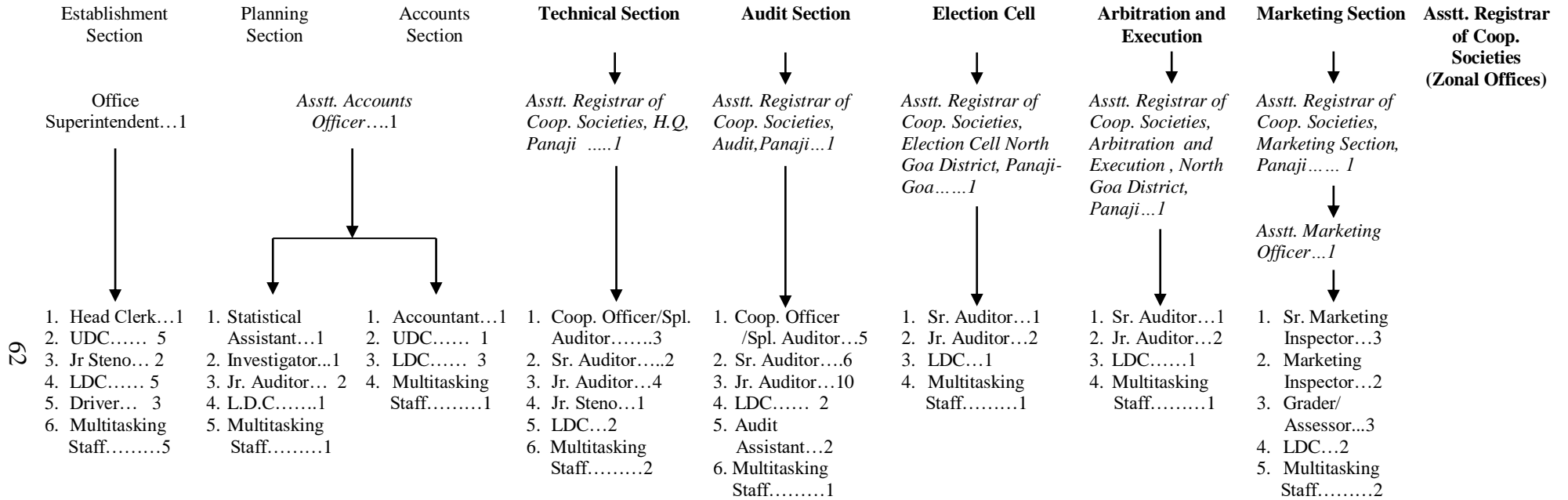
Mission of the Department:-

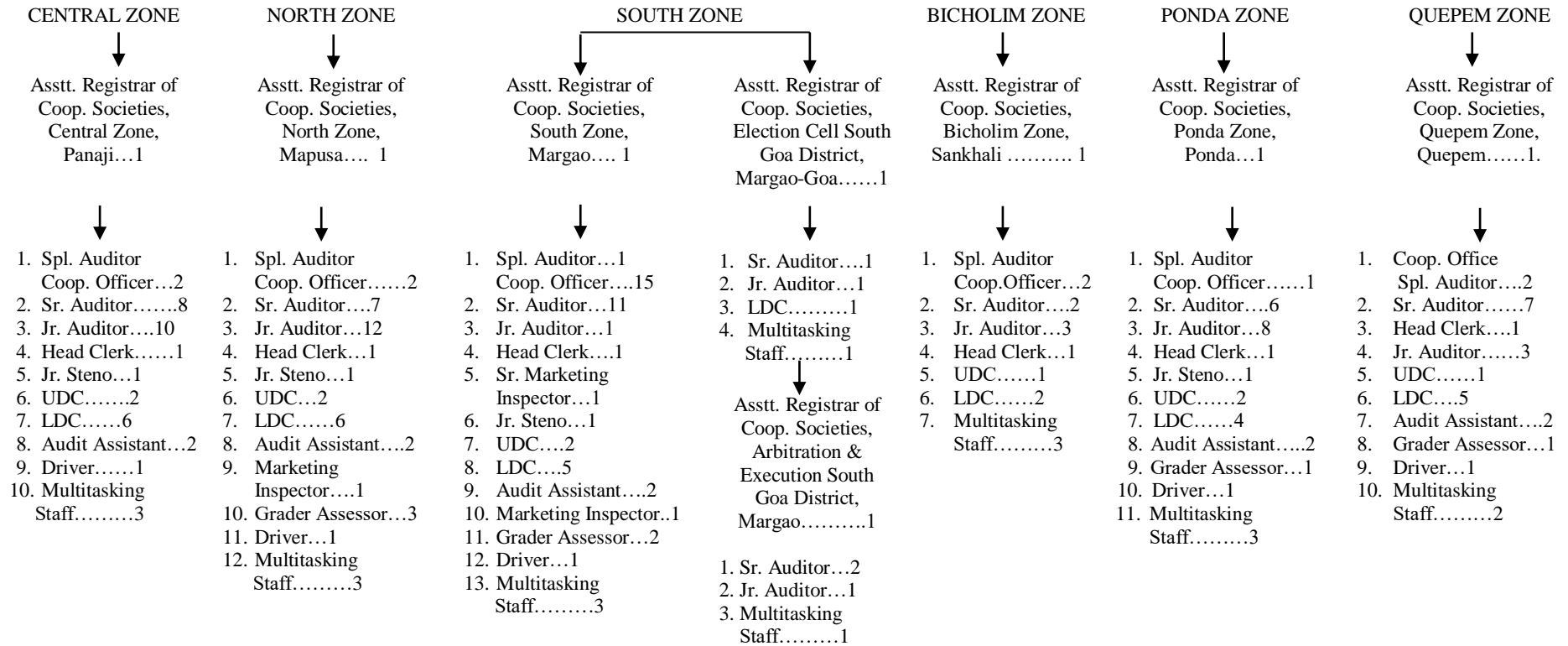
1. To promote, expand and to strengthen the cooperative movement in all walks of life in the State.
2. To facilitate formation of new cooperative societies for fulfilling the economic needs of their members.
3. To facilitate successful working of the cooperative institutions in tune with the internationally recognized principles of cooperation keeping in view the needs of the members; and
4. To be a friend, philosopher and guide to the cooperative institutions in managing their affairs on sound and professional lines.

2. ORGANISATIONAL CHART REGISTRAR OF COOP. SOCIETIES

Dy. Registrar of Coop. Societies (Admn.)

Dy. Registrar of Coop. Societies (Tech.)





******Asstt. Registrars on Deputation**

1. Asstt. Registrar of Coop. Societies, (Camp Court) Madgaum Urban Coop. Bank Ltd; Margao.
2. Asstt. Registrar of Coop. Societies, (Camp Court) Goa Urban Coop. Bank Ltd; Panaji.
3. Asstt. Registrar of Coop. Societies, Goa Agricultural Produce Marketing Board, Raia, Salcete.
4. Asstt. Registrar of Coop. Societies VPK Urban Cooperative Credit Society, Ponda-Goa.
5. Asstt. Registrar of Coop. Societies, Command Area Development Authority (CADA), Gogol, Margao.

3. Functions of the Department :-

1. To promote, expand and to strengthen the cooperative movement in all walks of life in the State.
2. To facilitate formation of new cooperative societies for fulfilling the economic needs of their members.
3. To facilitate successful working of the cooperative institutions in tune with the internationally recognized principles of cooperation keeping in view the needs of the members ; and
4. To be a friend, philosopher and guide to the cooperative institutions in managing their affairs on sound and professional lines.

Societies which may be Registered and classified as:-

As per Section 5 of the said Act only such society may be registered as a Cooperative Society under this Act which provides in its bye-laws for the social and economic betterment of its members through self help and mutual aid in accordance with the Co. operative principles.

As per the Rule 8 of the said Rules the Registrar shall classify the societies so registered into one or other of the following classes.

- 1) Agricultural Marketing Society.
- 2) Agricultural Service Co. operative Society.
- 3) Apex Society.
- 4) Consumer Co. operative society.
- 5) Co. operative Bank.
- 6) Cooperative Farming Societies.
- 7) Co. operative Housing Society.
- 8) Processing Society.
- 9) Product's Society .
- 10) Resource Society.
- 11) Lift Irrigation Society.
- 12) General Society

Marketing Section

Besides Zonal Offices, Marketing section is one of the important wing of the Department. This section is functioning from head office under the control of Asstt. Registrar of Coop. Societies Marketing.

The main functions of the Marketing Section is to regulate market of notified Agricultural commodities, collection of prices of important essential commodities from the market of the entire State of Goa and maintaining the price record, supply of price data whenever required by the State/Central Govt., compilation of data regarding arrival of notified Agricultural commodities in the market yards of Goa and broadcasting of prices of important agricultural commodities/essential commodities; through All India Radio for the knowledge of general public.

The marketing section also certifies the bills of approved Coop. Societies for supply of dietary and non dietary items required by Government/Semi Government/Autonomous bodies. For any details/ /information/advise in this regard, the Asstt. Registrar of co-op. societies is accessible.

4. Acts and Rules implemented by the Department

Extract of the Goa Agricultural Produce Marketing (Development and Regulation) Act, 2007 (Goa Act 11 of 2007)

Section 12. Constitution of the Marketing Board.- (1) subject to the provision of sub section (2), the Marketing Board shall consist of the following twenty three members, namely:-

- (a) Twelve agriculturist member to represent agriculturists from each taluka of the State of Goa, to be elected by the agriculturists only from the respective talukas;
- (b) two female agriculturists members, one each from the North Goa District and the South Goa District to be elected by the agriculturists only from the respective talukas;
- (c) two traders holding “A” or “B” class license to be elected from amongst traders of all classes; one from North Goa District and another from South Goa District;
- (d) one Chairman of a co-operative society registered in the State of Goa, having a valid license from the Marketing Board, doing the business of notified agricultural produce in the market area, to be elected from amongst the Chairman of co-operative societies;
- (e) two members to be nominated by the Government, one being from the office of the Registrar of Co-operative Societies, Government of Goa, to function during the term of the Marketing Board;
- (f) two cashew grower members, one each from the North Goa District and the South Goa District, to be elected by the cashew grower of the respective District from amongst themselves;
- (g) one horticulturist/floriculturist member, to be elected, by rotation, by the horticulturist/ /floriculturist of the State of Goa;
- (h) the Secretary of the Marketing Board to function during the term of the Marketing Board

Section 13. Election and term of office of members.- (1) The members shall be elected in the prescribed manner. Such rules may also provide for the determination of constituencies, the preparation and maintenance of the list of voters, persons qualified to be elected, disqualifications for being chosen as, and for being a member, the right to vote, the payment of deposit and it’s forfeiture, the determination of election disputes and all matters incidental and ancillary thereto, including provisions regarding election expenses.

(2) Except as otherwise provided in this Act, the members of the Marketing Board (not being a Marketing Board constituted for the first time) shall hold office for a period of five years and the members of the Marketing Board constituted for the first time shall hold office for a period of two years:

Provided that, where the general elections of the members of Marketing Board could not be held before expiry of the term of office of its members as aforesaid, the Government may, by order published in Official Gazette, extend from time to time, the term of office of the members of the Marketing Board, so however that, the period for which the term of office is so extended shall not exceed the period of one year in the aggregate:

Provided further that person who is a member of the Marketing Board by virtue of he being a Chairman of a Co-oprative Society, shall hold office so long as he continues to be such Chairman

and in case of a member who is a representative of traders shall hold office so long as he continues to hold "A" class licence.

(3) The names of all the members of the Marketing Board shall be published by the Government in the Official Gazette and upon such publication, the Marketing Board shall be deemed to be duly constituted.

Section 20. Election of Chairman and Vice-Chairman.-The meeting of the Marketing Board shall be presided over by the Chairman and in the absence of the Chairman, by the Vice-Chairman. The Chairman and the Vice-Chairman shall be elected by the members of the Marketing Board, excluding the Secretary of the Marketing Board and the Government nominees. Only the members as mentioned in clauses (a), (b), (d), (f) and (g) of sub section (1) of section 12 shall be eligible to contest the elections for the post of Chairman or the Vice-Chairman.

Section 42. Power of the Marketing Board to employ staff.- (1) The Marketing Board may employ a Secretary and such other Officers and servants as may be necessary for the Management of the Market and for the collection, maintenance, dissemination and supply of information relating to crops, statistics and Market intelligence and for carrying out its duties under this Act and shall pay such Officers and servants such salaries and allowances, pension of gratuity as the Marketing Board thinks fit and shall contribute to any provident fund and pension fund which may be established for the benefit of such employees:

Provided that all posts other than that of a Secretary, save as such general or special directions issued by the State Marketing Officer in this behalf, shall be created with the prior approval of the State Marketing Officer.

(2) The Secretary of the Marketing Board shall be the Chief Executive Officer and the custodian of the records and properties of the Marketing Board who shall exercise such powers as are conferred and perform such duties as are imposed upon him by or under this Act.

(3) The powers conferred by this section on the Secretary of the Marketing Board shall be exercised subject to any rules which be made on the behalf by the Government.

Section 51. Registration of functionaries.- (4) The Marketing Board may refuse to register or refuse to renew the registration on any of the following grounds:-

- (i) the applicant is a minor or the application is not bonafide;
- (ii) the applicant has been declared defaulter under any Act or rules or bye-laws made there under;
- (iii) the applicant has been found guilty under this Act

5. Physical Achievement of the Department of Cooperation

1. Goa State Coop. Bank Ltd., Panaji has been provided financial support in the form of Govt. Share Capital contribution of Rs. 1500.00 lakhs under the scheme of Share Capital.
2. Sanjivani Sah. Sakhar Karkhana has been provided financial support in the form of Govt. Share Capital contribution of Rs. 500.00 lakhs under the scheme of Share Capital.

3. Financial support of Rs. 0.50 lakhs has been provided in the form of Govt. Share Capital contribution under the scheme of Share Capital to One Dairy Coop. Society.
4. The Goa State Coop. Union Ltd., Panaji has been provided financial assistance of Rs. 2.60 lakhs in the form of grants in aid for imparting training to the Secretaries, Office Bearers and other employees of Cooperative Societies.
5. An amount of Rs. 0.25 lakhs has been released to one Dairy Coop. Society by way of financial support towards the scheme “Managerial subsidy to Dairy Coop. Societies”.
6. An amount of Rs. 12.00 lakhs has been released to 6 Coop. Societies by way of Financial Incentives towards the scheme “Financial Incentives of Rs. 2.00 lakhs at once on completion of 50 years in existence”.
7. An amount of Rs. 5.66 lakhs has been released by way of loan and an amount of Rs. 3.39 lakhs has been released by way of subsidy to Kurdi V.K.S.S. Society Ltd., Kurdi, Sanguem-Goa under the scheme Loan & subsidy for purchase of transport vehicle.
8. Financial Assistance in the form of Managerial subsidy/one time grant of Rs. 3.60 lakhs has been provided to 18 Womens Self Help Group Coop. Societies of Rs. 0.20 lakhs each for financial upliftment and business related activities.
9. Financial Assistance in the form of grant of Rs. 81.30 lakhs has been provided to 80 Dairy Coop. Societies under the Infrastructure Development Scheme.
10. Amendment of the Scheme of one time Financial Incentives on completion of 50 years to Primary Agricultural Coop. Societies/Credit/Consumers/Taluka Farmers/Processing & Marketing has been extended for further period of 2 years i.e. upto 31/3/2020.

Audit Section

The Audit fees, processing & filing fees are main sources of revenue generation as far as audit section is concerned. During the financial year 2017-2018 the total amount of Rs. 69,63,930/- towards audit fees have been recovered from the various cooperative societies in the State of Goa.

The department has also constituted Panel of Auditors under section 74 of the Goa Cooperative Societies Act, 2001 comprising of Chartered Accountants, Certified Auditors and Departmental Auditors to audit the accounts of Cooperative Societies. There are around 4805 Cooperative Societies registered in the State of Goa and whenever audit of these cooperative societies is being conducted by Chartered Accountant/Certified Auditors, the processing fees is being charged @15% of the total audit fees charged of the respective Cooperative societies. During the financial year 2017-2018 an amount of Rs. 24,23,334/- have been recovered from the cooperative societies.

The filing of returns is also an important statutory component for the cooperative societies registered under this Act. The Cooperative Societies as per section 81 of the Act are required to file returns of the documents specified therein alongwith the filing fees within six month from the close of the Cooperative year to the Registering Authority concerned. During the financial year 2017-2018, an amount of Rs. 5,65,000/- have been recovered as filing fees.

Further, upon periodical assessment of audit progress, the Statutory Auditor were appointed under section 74(4) of the Goa Coop. Societies Act, 2001 from among the Departmental Auditors,

Chartered Accountants and Certified Auditors from the Panel of Auditor for the year 2017-2018 to wrest the pendency of audit.

6. Financial aspects of plan and non plan schemes (2017-18)

(Rs. In lakhs)

Major Head	Name of the Scheme	2017-18					
		Plan			Non Plan		
		B. E.	R. E.	Actual Exp.	B. E.	R. E.	Actual Exp.
1	2	3	4	5	6	7	8
2425	- Cooperation	859.85	961.79	642.69	762.72	808.13	764.18
	01-Direction	-	-	-	198.90	188.90	163.23
	02-Suprintendence	-	-	-	328.27	352.88	345.16
	03- Direction	444.99	594.93	539.55	-	-	-
	003-Training	5.04	5.04	2.60	0.01	0.01	-
	01-Audit	-	-	-	235.54	266.34	255.79
	107-Assistance to Credit cooperatives	10.74	10.74	-	-	-	-
	108-Asstt. To Other cooperatives	194.65	146.65	100.54	-	-	-
	789-Special Component Plan for Schedule Castes	29.15	29.15	-	-	-	-
	796-Tribal Area Sub-Plan	175.28	175.28	-	-	-	-
2435	- Other Agricultural Programmes	-	-	-	107.16	117.16	116.05
	01-Agricultural Marketing	-	-	-	107.16	117.16	116.05
	03-Strengthening of Price Monotoring Cell (PMC) (P) (A)	-	-	-	-	-	-
4059	- Capital Outlay on Public Works	100.00	100.00	-	-	-	-
	01-Building for RCS	100.00	100.00	-	-	-	-
4425	-Capital Outlay on Cooperation	2614.02	2614.02	2000.50	-	-	-
	107-Investment in Credit Cooperatives	2001.01	2001.01	1500.00	-	-	-
	108-Investment in Other Cooperatives	613.01	613.01	500.50	-	-	-
6425	- Loans for Cooperation	137.97	137.97	5.66	-	-	-
	107-Loans to credit Cooperatives	40.01	40.01	-	-	-	-
	108-Loans to Other Cooperatives	37.02	37.02	5.66	-	-	-
	789-Special Component Plan for Scheduled Castes	8.70	8.70	-	-	-	-
	796-Special component Plan for Scheduled Tribes	52.24	52.24	-	-	-	-
	Grand Total :-	3711.84	3813.78	2648.85	869.88	925.29	880.23

7. Vision for future : -

To build a sustained, self reliant and successful cooperative for the promotion of economic interest and welfare of the subjects of the cooperative societies.

The Department is in process of introducing e-NAM concept at Ponda Market sub – yard, which will enable the traders and agriculturist to do the e- trading.

A fully fledged Training Institution with all the modern infrastructure and latest technology to be set up for the benefits of all the Cooperative Societies, in Goa. It is the prudence of this department to impart training from this institute to all the cooperation sectors and the staff of Coop. Societies so as to improve the technical skills.

Office of the South Zone covers more than 1300 Societies. Thus in order to bring about uniformity and convenience for the people of Marmugao Taluka and to have effective and integrated development equally in all the part of the State, Creation of Vasco Zone is proposed.

12. OFFICE OF THE COMMISSIONER, LABOUR AND EMPLOYMENT

1. Introduction

The Office of the Commissioner, Labour and Employment is assigned with the duties and functions relating to Industrial relations, Labour Welfare, Enforcement of Labour Legislations besides implementation of Labour Welfare and Social Security Schemes.

The office has increased the activities of Labour Welfare by setting up Labour Welfare Centres which are imparting training in cutting, tailoring, embroidery, etc to the dependents of Industrial workers. The Goa Labour Welfare Board constituted under the Goa, Daman & Diu Labour Welfare Fund Act, 1986 implements 17 Welfare Schemes. The schemes provide monetary benefits to workers in the lower bracket of income, thus attaining the twin objectives of Labour and Social Welfare.

Employees State Insurance Scheme is an integrated social security scheme tailored to provide protection to workers in the organized sector and their dependents in contingencies, such as sickness, maternity and death or disablement due to an employment injury or occupational disease. Towards this objective, the scheme provides free full medical facilities to insured persons and their dependents.

The Employees State Insurance Scheme was first implemented in Goa w.e.f. 1/7/1975 in seven talukas of Goa namely viz. (i) Tiswadi (ii) Bardez (iii) Ponda (iv) Mormugao (v) Bicholim (vi) Salcete and (vii) Quepem, covering 150 employers involving 4000 employees. Notification under section 1(5) was issued by Government of Goa in July 1977 and Shops & Commercial establishments were covered under ESI Act from the said date. Remaining areas of Goa State are notified under ESI Act w.e.f. 01/07/2012 and threshold limit for coverage of shops/establishment was reduced to 10 from 20 employees in Goa State w.e.f. 05/07/2012.

2. Organizational chart of the Department

Organizational Chart of the Department is shown in the appended **Annexures – I, II, III, IV, V, VI & VII.**

3. Functions and duties carried out by the Department

The officials in the Labour Department are appointed and declared as authorities performing quasi-judicial-executive functions under various labour enactments of both central and State sphere. The Office ensures administration of balanced industrial relations, enforcement of labour laws guaranteeing welfare benefits under the statute to workmen in both organized as well as unorganized sectors.

The Minimum rates of wages have been revised in to Scheduled Employment w.e.f 24/05/2016. The revised rates range from ` 307 to ` 465 per day with additional component of V.D.A of ` 8/- on 01/04/2017 and ` 7/- on 01/10/2017

Employees State Insurance Scheme provides full medical care to the Insured Persons and their family members who are covered under the E.S.I. Act. Primary treatment is provided by the various E.S.I. Dispensaries and secondary treatment is provided by the E.S.I. Hospital and super specialty treatment is provided through tie up hospitals in and outside Goa.

4. Acts and Rules implemented by the Department

Labour Laws – Central and State Acts/Rules is shown in appended **Annexure – VIII.**

E.S.I. Act, 1948 has been implemented by the Government of Goa w.e.f. 1975, U/S 58 of the E.S.I. Act, 1948. It is the statutory responsibility of the State Government to provide reasonable medical, surgical and obstetric treatments for Insured Persons and their families in the State. The Act applies to any premises/precincts, where 10 or more persons are employed. The Act is also extended to Educational Institutions (only private non-aided by the Government) and Medical Institutions (including corporate, joint sector, trust, charitable and private ownership hospitals, nursing homes, diagnostic centres, pathological labs) w.e.f. 03/2016.

5. Physical achievements of the Department

From April, 2017 to March, 2018, the Enforcement Cell of this office carried out 3918 inspections under various labour laws, 31 prosecutions were launched against the defaulting employers and 5 offenders were convicted.

The Industrial Tribunal-cum-Labour Court and the Labour Court-II have disposed off 94 cases from April, 2017 to March, 2018 thereby, giving relief by way of awards to the deserving workmen/employers.

During the year 2017-18, 470 trainees were enrolled in the various Labour Welfare Centres in the State which provide training in embroidery, needlework, cutting, tailoring, etc.

The office of the Commissioner, Labour and Employment is implementing a scheme to give stipend of ` 1000/- per month to the trainees belonging to the SC/ST communities enrolled under various Labour Welfare Centres in the State. Under the scheme, during the academic year 2017-18, 34 ST trainees and 6 SC trainees have been trained.

The Building and Other Construction Workers (Regulation of Employment and Condition of Service) Act, 1996 is being implemented w.e.f. 01/01/2009. The total inspections carried out from April, 2017 to March, 2018 are 110. Employers engaging 10 building workers for construction activities as envisaged in the Act are issued with Registration Certificates. The total number of Registration Certificates issued to different employers as on March, 2018 is 1539. Besides this, the department has also started collecting 1 % of Cess on total cost of construction under the Building and Other Construction Workers Cess Act, 1996 and is being deposited in the Goa Building and Other Construction Workers Welfare Board for providing welfare benefits under the scheme to the building workers. The total amount of 1% of Cess collected from April, 2017 to March, 2018 is ` 3472.24 lakhs.

Issuance of Smart Cards/Social Security Cards under the Goa Employment (Conditions of Service and Retirement Benefits) Act, 2001 is in progress and the number of Smart Cards issued to the workers in the State as on 23/02/2018 is 27,952 Nos. Thereafter it has been discontinued.

The Retrenched Workers Assistance scheme is the most prominent scheme under the Goa Labour Welfare Board. From April, 2017 to March, 2018, 652 beneficiaries have availed the benefits under the scheme and the amount disbursed was to the tune of ` 294.25 lakhs.

Under Employee's Compensation Act, 1923 during the period from April, 2017 to March, 2018, seven fatal cases and one non-fatal case have been disposed off and the amount of compensation disbursed was to the tune of ` 51.87 lakhs and ` 9.79 lakhs respectively.

The Department collects revenue under different Labour Legislations and the amount collected under revenue receipt from April, 2017 to March, 2018 is to the tune of ` 319.71 lakhs against the target of ` 352.52 lakhs given to the Department for the year 2017-18.

At present, approximately 242770 insured persons and their family members are covered under E.S.I. Scheme in the State of Goa. E.S.I. Dispensary at Tuem-Pernem has been opened in February, 2018.

6. Financial aspects of plan and non-plan schemes

(Rs. In lakhs)

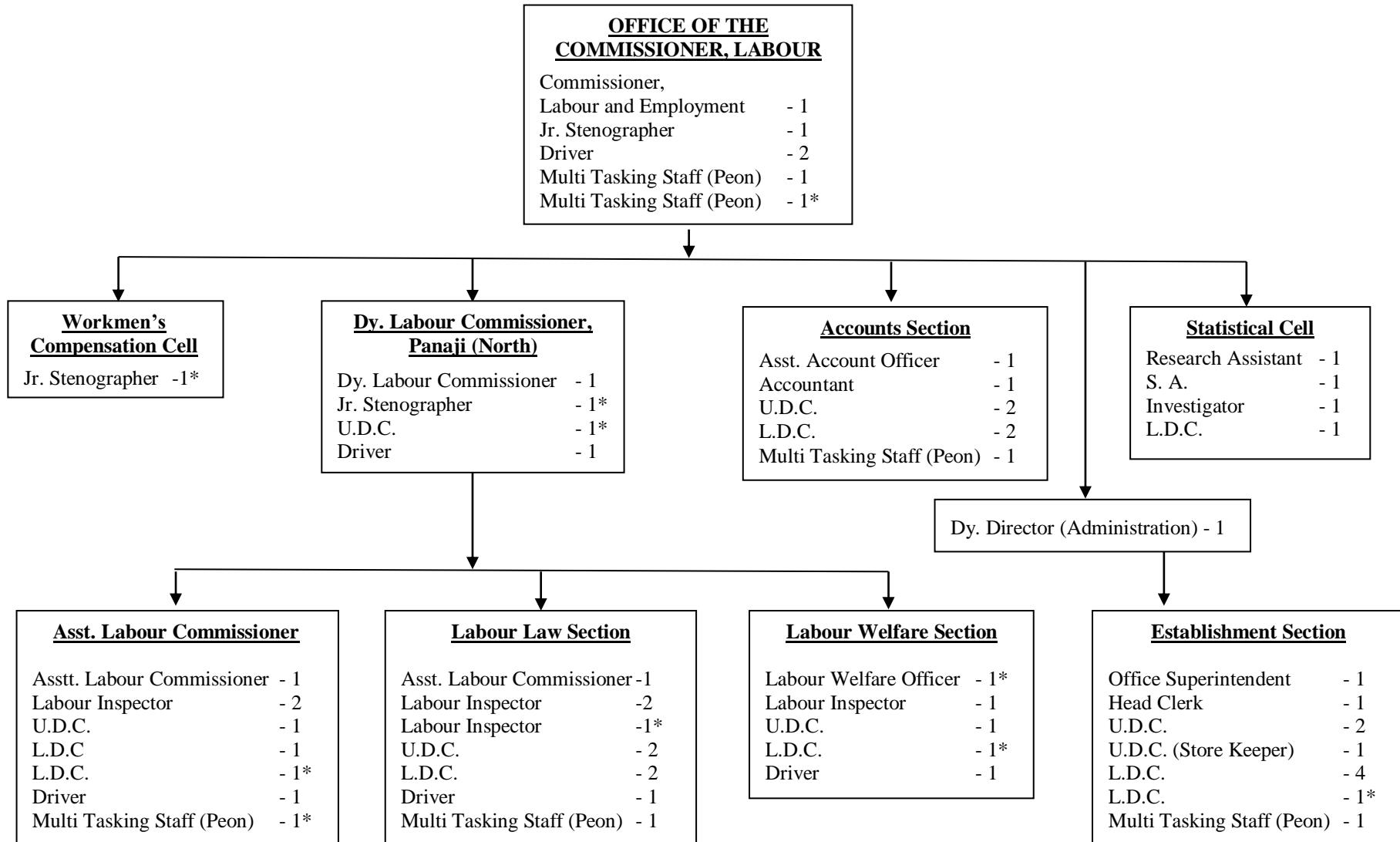
Major Head	Name of the Scheme	2017-18					
		Plan			Non-Plan		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
1	2	3	4	5	6	7	8
2230	Labour	688.99	705.79	646.40	425.10	492.82	485.09
	1. Direction	-	-	-	71.58	100.80	98.73
	2. Strengthening of Labour Administration	84.98	83.38	83.37	85.61	105.22	101.49
	3. Creation of Statistical Cell	-	-	-	21.58	14.25	14.25
	4. Enforcement of Labour Laws	-	-	-	10.08	11.31	11.30
	5. Enforcement of Shops and Establishment Act	-	-	-	58.72	71.97	74.86
	6. Setting up of Industrial-cum-Labour Court	-	-	-	31.17	22.19	22.14
	7. Establishment of Wage Fixation Cell	-	-	-	12.77	15.69	15.67
	8. Setting up of the Labour Welfare Centres for Industrial Workers.	96.89	96.77	96.73	-	-	-
	9. Universal Pension for Unorganized Sector	0.50	0	0	-	-	-
	10. Setting up of Labour Welfare Centre for Industries	111.75	134.93	108.70	133.59	151.39	146.65
	11. Computerisation of Department	25.76	1.23	1.23	-	-	-
	12. Enforcement of Welfare Fund Act	208.04	216.13	216.12	-	-	-
	13. Setting up of Women & Child Labour Cell	0.50	0	0	-	-	-
	14. Enforcement of Building and Other Constructions Workers Act.	82.81	88.84	87.07	-	-	-
	15. Rashtriya Swasthya Bima Yojana	41.32	48.07	47.95	-	-	-
	789-Special Component Plan of Scheduled Castes	1.37	1.37	0.98	-	-	-
	796-Tribal Area Sub-Plan	5.07	5.07	4.25	-	-	-
2210	Medical and Public Health	3474.48	2863.98	3411.76	165.00	138.40	160.63
	1. Implementation of Employees State Insurance Scheme	3474.48	2863.98	3411.76	165.00	138.40	160.63
4250	Capital Outlay on Other Social Services	30.00	30.00	-	-	-	-
	Construction of the Head Quarters for the Commissioner of Labour.	30.00	30.00	-	-	-	-

	Grand Total (2230+2210+4250)	4588.57	4062.59	4543.25	1344.46	685.85	492.85
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7. Vision for future

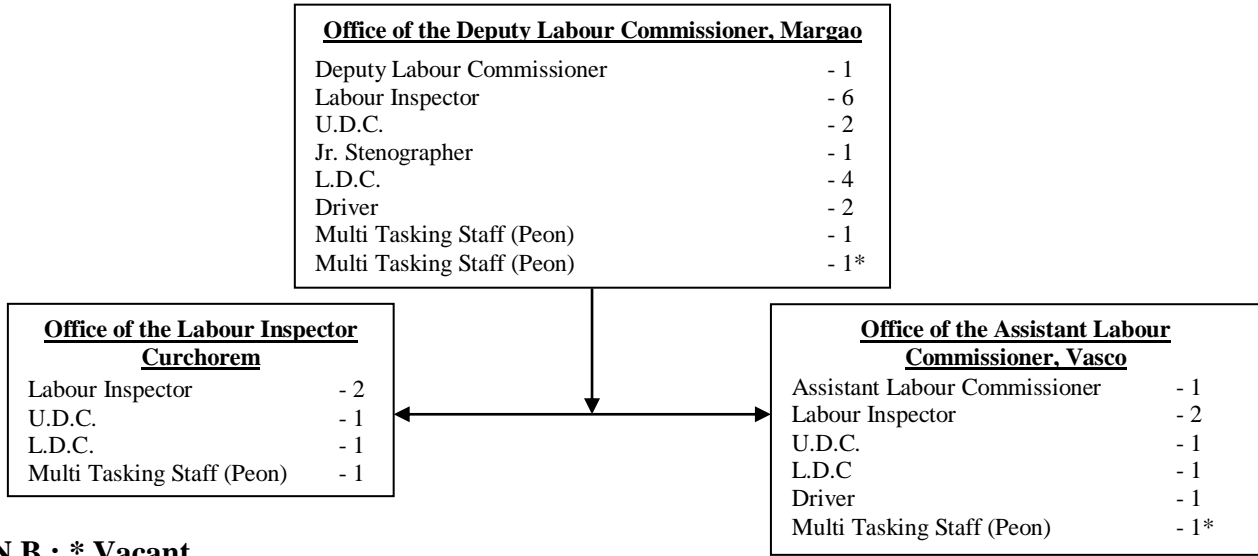
This office is planning for setting up 100 bedded Hospital in North Goa under the ESI Scheme for which identification of suitable land is in process. For the benefit of the ESI beneficiaries, two E.S.I. dispensaries will be opened shortly at Cuncolim and Pilerne.

ANNEXURE-I
ORGANISATION CHART
OFFICE OF THE COMMISSIONER, LABOUR, PANAJI – GOA.



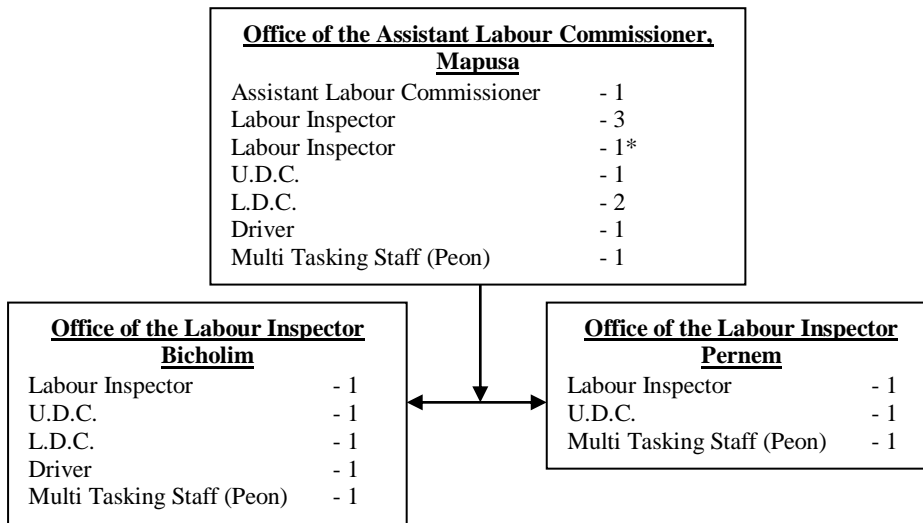
N.B.: * Vacant

ANNEXURE-II
ORGANISATION CHART
OFFICE OF THE DEPUTY LABOUR COMMISSIONER, MARGAO (SOUTH) GOA



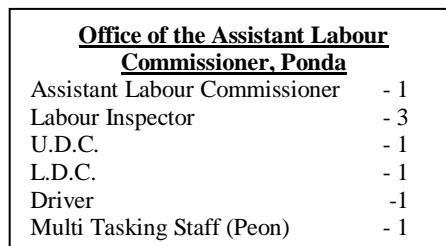
N.B.: * Vacant

ANNEXURE-III
ORGANISATION CHART
OFFICE OF THE ASSISTANT LABOUR COMMISSIONER, MAPUSA – GOA



N.B.: * Vacant

ANNEXURE-IV
ORGANISATION CHART
OFFICE OF THE ASSISTANT LABOUR COMMISSIONER, PONDA – GOA

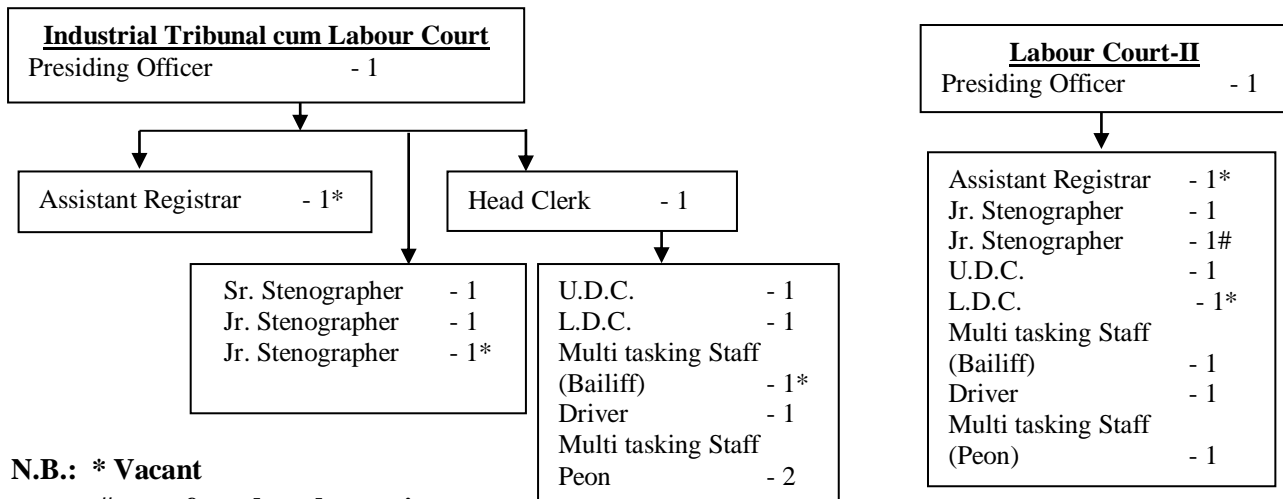


ANNEXURE-V
ORGANISATIONAL CHART OF LABOUR WELFARE CENTRES

<u>Labour Welfare Centre, Zuari Nagar</u> Part Time Sewing Mistress - 1	<u>Labour Welfare Centre, Pernem</u> Part Time Sewing - 1 Mistress	<u>Labour Welfare Centre, Bicholim</u> Part Time Sewing - 1 Mistress	<u>Labour Welfare Centre, Gudi Paroda</u> Sewing Mistress - 1
<u>Labour Welfare Centre, Vasco</u> Part Time Sewing - 1 Mistress	<u>Labour Welfare Center, Panaji</u> Part Time Sewing - 1 Mistress	<u>Labour Welfare Centre, Curchorem</u> Part Time Sewing - 1 Mistress	<u>Labour Welfare Centre, Mapusa</u> Sewing Mistress - 1
<u>Labour Welfare Centre, Socorro</u> Sewing Mistress - 1	<u>Labour Welfare Centre, Torxem</u> Sewing Mistress - 1	<u>Labour Welfare Centre, Sodiem, Siolim</u> Part Time Sewing - 1 Mistress	<u>Labour Welfare Centre, Ponda</u> Sewing Mistress - 1
<u>Labour Welfare Centre, Morjim, Pernem</u> Part Time Sewing - 1 Mistress	<u>Labour Welfare Centre, Pale</u> Part time Sewing - 1 Mistress	<u>Labour Welfare Centre, Varca</u> Part Time Sewing - 1 Mistress	<u>Labour Welfare Centre, Kumbharjua</u> Sewing Mistress - 1
<u>Labour Welfare Centre, Sanguem</u> Part time Sewing - 1 Mistress	<u>Labour Welfare Centre, Carmona</u> Part time Sewing - 1 Mistress	<u>Labour Welfare Centre, Shiroda</u> Sewing Mistress - 1	<u>Labour Welfare Centre, Sangolda</u> Part time Sewing Mistress - 1
<u>Labour Welfare Centre, Fatorda</u> Part time Sewing - 1 Mistress	<u>Labour Welfare Centre, Assonora</u> Part time Sewing - 1 Mistress	<u>Labour Welfare Centre, Benaolim</u> Part time Sewing - 1 Mistress	

N.B.: # Additional Charge

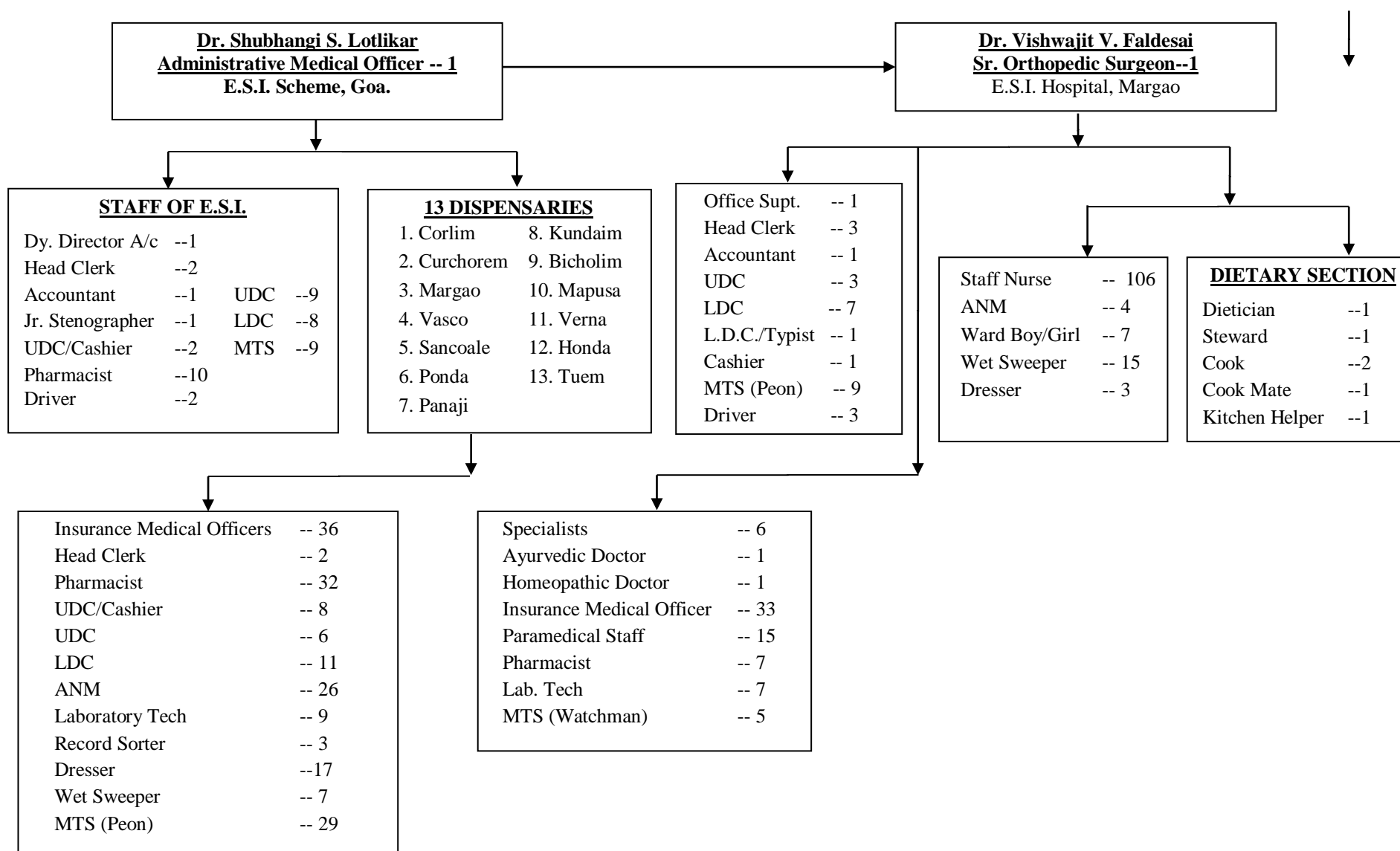
ANNEXURE-VI
ORGANISATIONAL CHART
OFFICE OF THE INDUSTRIAL TRIBUNAL CUM LABOUR COURT AND LABOUR COURT – II



N.B.: * Vacant

transferred on deputation

ANNEXURE-VII
EXISTING STRUCTURAL ORGANIZATION CHART



Annexure - VIII
CENTRAL ACTS/RULES
LABOUR LAWS EXTENDED AND MADE APPLICABLE TO GOA.
CENTRAL ACTS

Sr.	Acts/Rules	Gazette No. and date of publication	Date from which brought into force
1	2	3	4
1.	The Industrial Disputes Act, 1947	Series I No. 42 Dated 18/12/1962	19/12/1962
2.	The Industrial Disputes (Central) Rules, 1957.	-do-	-do-
3.	The Industrial Employment (S.O.) Act, 1946.	Series I No. 42 Dated 18/12/1962	19/12/1962
4.	The Industrial Employment (Standing Orders) Rules, 1947.	-do-	-do-
5.	The Indian Trade Unions Act, 1926.	Series I No. 42 Dated 15/12/1962	-do-
6.	The Goa Daman & Diu Trade Unions Regulation, 1963.	Series I No. 12 Dated 19/03/1964.	19/03/1964
7.	The Workmen's Compensation Act, 1923	Series I No. 33 Dated 22/08/1963	15/08/1963
8.	The Goa, Daman and Diu Workmen's Compensation Rules, 1965.	Series I No. 50 Dated 10/03/1965	10/03/1965
9.	The Payment of Wages Act, 1936.	Series I No. 33 Dated 22/08/1963	15/08/1963
10.	The Goa, Daman and Diu Payment of Wages Rules, 1964.	Series I No. 26 Dated 25/06/1964	25/06/1964
11.	The Employees State Insurance Act, 1948.	Series I No. 24 Dated 01/07/1965	01/08/1965
12.	The Employment Exchange (Compulsory Notification of Vacancies) Act, 1959.	Series I No. 14 Dated 01/07/1965	01/08/1965
13.	The Motor Transport Workers Act, 1961	-do-	01/02/1965
14.	The Goa, Daman and Diu Motor Transport Workers Rules, 1966.	Series I No. 36 Dated 09/12/1966	09/12/1966
15.	The Working Journalists (Conditions of Service and Miscellaneous Provisions) Act, 1965.	Series I No. 2 Dated 14/01/1965	01/02/1965
16.	The Payment of Bonus Act, 1965.	Series I No. 16 Dated 15/07/1965	26/06/1965
17.	The Payment of Bonus Rules, 1965	Series I No. 16 Dated 15/07/1965	26/06/1965
18.	The Maternity Benefit Act, 1961.	Series I No. 11 Dated 15/06/1967	01/06/1967
19.	The Goa, Daman and Diu Maternity Benefit Rules, 1967.	-----	-----
20.	The Beedi and Cigar Workers (Conditions of Service) Act, 1966.	Series I No. 26 Dated 26/09/1968	01/10/1968

21.	The Goa, Daman and Diu Beedi and Cigar Workers (Conditions of Service) Rules, 1969.	Series I No. 5 Dated 01/05/1969	01/05/1969
22.	The Contract Labour (Regulation & Abolition) Act, 1970.	Series I No. 46 Dated 14/02/1974	14/02/1974
23.	The Goa, Daman and Diu Contract Labour (Regulation & Abolition) Rules, 1972.	Series I No. 26 Dated 14/02/1974	14/02/1974
24.	The Payment of Gratuity Act, 1972.	Series I No. 26 Dated 28/09/1972	16/09/1972
25.	The Goa, Daman and Diu Payment of Gratuity Rules, 1973.	Series I No. 08 Dated 24/05/1973	24/05/1973
26.	The Minimum Wages Act, 1948.	Series 2 No. 9 Dated 31/05/1973	16/04/1973
27.	The Goa, Daman and Diu Minimum Wages Rules, 1975.	Series I No. 52 Dated 29/03/1975	29/03/1975
28.	The Employees State Insurance (Medical Benefit) Act, 1975.	Series I No. 3 Dated 19/04/1975	19/04/1975
29.	The Inter-State Migrant Workmen (Regulation of Employment & Conditions of Service) Act, 1979.	-----	-----
30.	The Inter-State Migrant Workmen (Regulation of Employment & Conditions of Service) Rules, 1982.	Series I No. 30 Dated 23/10/1982	23/10/1982
31.	The Child Labour (Prohibition and Regulation) Act, 1986.	-----	-----
32.	The Goa Child Labour (Prohibition & Regulation) Rules, 1994.	Series I No. 46 Dated 16/02/1995	16/02/1995
33.	The Building and Other Construction Workers (Regulation of Employments Condition of Service) Act, 1996	-----	-----
34.	The Goa Building and Other Construction Workers (Regulation of Employments Condition of Service) Rules, 2008.	Series I No. 2 Dated 10/04/2008	01/01/2009
35.	The Building and Other Construction Workers Welfare Cess Act, 1996	Series I No. 41 Dated 08/01/2009	-----
36.	The Labour Laws (Exemption from Furnishing Returns and Maintaining Registers by Certain Establishments) Act, 1988	-----	-----
	STATE ACTS/RULES		
1	The Goa, Daman & Diu Shops & Establishment Act, 1973.	Series I No. 31 Dated 31/10/1974	26/01/1975
2	The Goa, Daman & Diu Shops & Establishment Rules, 1975.	Series I No. 43 Dated 25/01/1975	25/01/1975
3	The Goa, Daman & Diu Labour Welfare Fund Act, 1986.	Series I No. 5 Dated 30/04/1987	26/01/1990
4	The Goa Labour Welfare Fund Rules, 1990.	Series I No. 49 Dated 08/03/1990	08/03/1990
5	The Goa Employment (Conditions of Services) and Retirement Benefit Act, 2001.	Series I No. 6 Dated 10/05/2001	10/05/2001

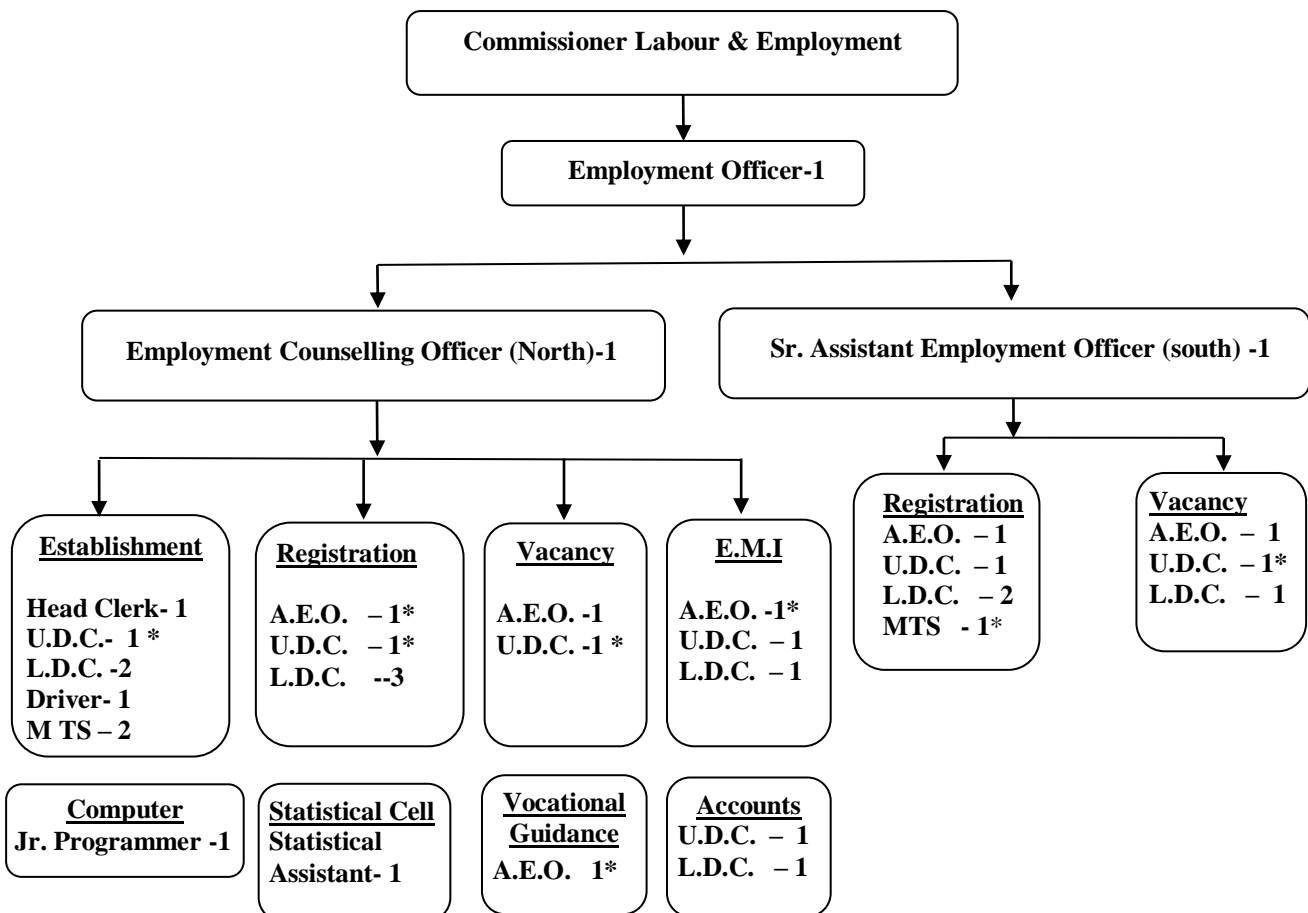
REGIONAL EMPLOYMENT EXCHANGE

1. Introduction:-

The Employment Exchanges are established under the All India Scheme for discharging the functions, duties and responsibilities as envisaged in the Employment Exchange Service Manual and serve as a link between the Job Seekers and Employers. The major activity of the Employment Exchange is centered on registrations of Job Seekers and submission of names to the Employers in both public and private sectors as per their requirement against the notified vacancies, apart from this Employment Exchange also provides employment assistance/candidates. Records of placement and Employment Market Information are also maintained by Employment Exchange.

The Regional Employment Exchange is headed by the Commissioner, Labour and Employment. The functioning of both the Employment Exchanges are shouldered by one Employment Officer at Head office Panaji and assisted by one Employment Counselling Officer; one Sr. Assistant Employment Officer; six Assistant Employment Officers (three post vacant); one Jr. Programmer; one Statistical Assistant; one Head Clerk. Besides this there are seven Upper Division Clerks (four post vacant); ten Lower Division Clerks; one Driver and three Multi-Tasking Staff (MTS) (one post vacant). Out of total 33 sanctioned posts 25 posts are filled in the Employment Exchange.

2. Organizational Chart of the Regional Employment Exchange



**Total 8 Posts Vacant*

3. Functions and duties carried out by the Department.

The Employment Exchanges render free services broadly in four major areas:

1. The Employment Exchanges are established under the All India Scheme for discharging the functions, duties and responsibilities as envisaged in the Employment Exchange Service Manual and serve as a link between the Job Seekers and Employers New Registration/ Renewal/Additional, Submission of names to the Employers and Placements.
2. Organizing outreach activities such as Career counseling, Career talks, organizing Career Guidance programme, organizing workshop on Personality Development and organizing Job Fair to bring Job-seekers and Job providers on common platform to have interaction between them.
3. Providing/supplying Employment Market Information to the Government for policy decisions.
4. Enforcement of Employment Exchanges (Compulsory Notification of Vacancies) Act, 1959 and the rules framed there under.

Employment Market Information:-

The Regional Employment Exchange collects information from Employers in proforma ER-I, where Employers submit strength of employees on quarterly basis. Public and Private Sector establishments who comes within the purview of the Employment Exchanges (Compulsory notification of Vacancies) Act, 1959 and rules framed thereunder has to submit quarterly returns in prescribed proforma. The purpose of collecting this vital information is to determine in evaluating trends in employment market. As on 31st December 2017 there are around 506 public and 948 private establishments providing an estimated employment to about 1,60,034 persons in the organized sector.

4. Acts and Rules implemented by the Department:-

The Employment Exchanges (Compulsory Notification of Vacancies) Act, 1959 and rules framed thereunder is implemented in the state of Goa. As per the said Act it is mandatory to notify any vacancies to Employment Exchanges by Public sector before filling up the same and whereas in case of Private sector establishments it is 25 and more employees.

5. Physical achievements of the Department

During the year from 01.04.2017 to 31.03.2018 various activities under taken by the Employment Exchange are as given in table below:-

Sr. No.	Activities	Achievement
1	Number of fresh Job-seekers registered	22462
2	Number of Vacancies notified	3362
3	Number of Candidates sponsored	16229
4	Number of Placements	1484

Model Career Centre (MCC):-

Model Career Centre (MCC) established at Regional Employment Exchange, Panaji has organized various outreach activities during the year 2017-18. A Mega Job Fair was organized on 17th, June 2017 at Don Bosco Oratory hall, Panaji in association with the Confederation of Indian Industry (CII), Goa Chamber Of Commerce & Industries (GCCCI), National Institute of Personal Management (NIPM) and Enviro Skills HR Services. The Job Fair was inaugurated by Hon'ble Chief Minister of Goa. 70 Employers in private sector have participated in Job Fair with 2049 number of vacancies. Over 5000 Jobseekers have attended the Job Fair. 2553 number of aspirants shortlisted for next round of

which 380 candidates were selected and given provisional job offers. Total 247 Jobseekers have accepted provisional job offers.

Engineering Job Fair was conducted on 28th October 2017 in association with Institution of Engineers (India) and Goa Chamber Of Commerce & Industries (GCCCI) at Kala Academy Campal, Panaji. 19 companies within the state have participated in the Job Fair with 200 vacancies. 644 Jobseekers have attended the Job Fair and out of which 106 candidates were short listed.

Apart from this Regional Employment Exchange/MCC Panaji has organised Personality Development Programme for Jobseekers to enhance and upgrade their skills/potentials. The programme was held at Menezes Braganza Conference Hall Panaji by outsourcing the Resource Person/Training Officer. Regional Employment Exchange/MCC, Panaji has organized Job fair on request of BNI & GEMS at Biz Feast held at Shama Prasad Mukarjee Stadium, Bambolim on 8th and 9th February 2018. 66 Employers in private sector have participated in Job Fair with 1100 number of vacancies. Over 2000 Job-seekers have attended the Job Fair. 825 number of Job-aspirants shortlisted for next round of which 318 candidates were selected and given provisional job offers. Final Job offer was given to 146 candidates.

6. Financial aspects of Plan and Non-Plan Schemes.

(` in Lakh).

Major Head	Name of the Scheme	2017-18				
		Budget Estimates	Revised Estimates	Actual Expenditure		
DEMAND NO. 60	Non-Plan					
2230-	Labour and Employment	01-	Employment Exchange	24.54	24.54	24.22
02-	Employment	02-	Manpower & Employment Scheme	28.29	28.29	36.13
101-	Employment Services	03 -	Employment Service Scheme	22.30	22.30	16.83
		05-	Setting up of Job Development and Vocational dance Unit	54.46	54.46	70.25
			(Non-Plan) Total	129.59	129.59	147.43
			Plan			
		04 -	Strengthening of Employment Exchange	25.79	25.79	19.04
		06 -	Setting up of Promotion of Job Development	23.50	23.50	0.39
		07 -	Computerization of Employment Exchange	32.89	32.89	11.98
		08 -	Strengthening of Enforcement Machinery in the Employment Exchange	11.00	11.00	0.00
		09 -	Setting up of Training and Career Study Center	51.00	51.00	0.00

		10 –	Minimum Employment Assurance Scheme	0.00	0.00	0.00
		12–	Skill Development Mission (100% Central Scheme)	200.00	200.00	9.41
			(Plan) Total	344.18	344.18	40.82
			Grand Total	473.77	473.77	188.25

7. Vision for future:-

It is proposed to change the perception of Employment Exchange from a registration agency to employment related service provider. Local youth and other jobseekers will be provided all possible job opportunities in a transparent and effective manner through the use of technology and by counseling and training with a aim to bridge the gap between Jobseeker and Employer.

Model Career Centre (MCC) will also organize series of trainings for Job-seekers as per the market requirement to enhance and upgrade their skills. For future generation Regional Employment Exchange will provide all employment related services under common platform and will be created as employment Hub.

13. DISTRICT & SESSIONS COURT, NORTH GOA, PANAJI

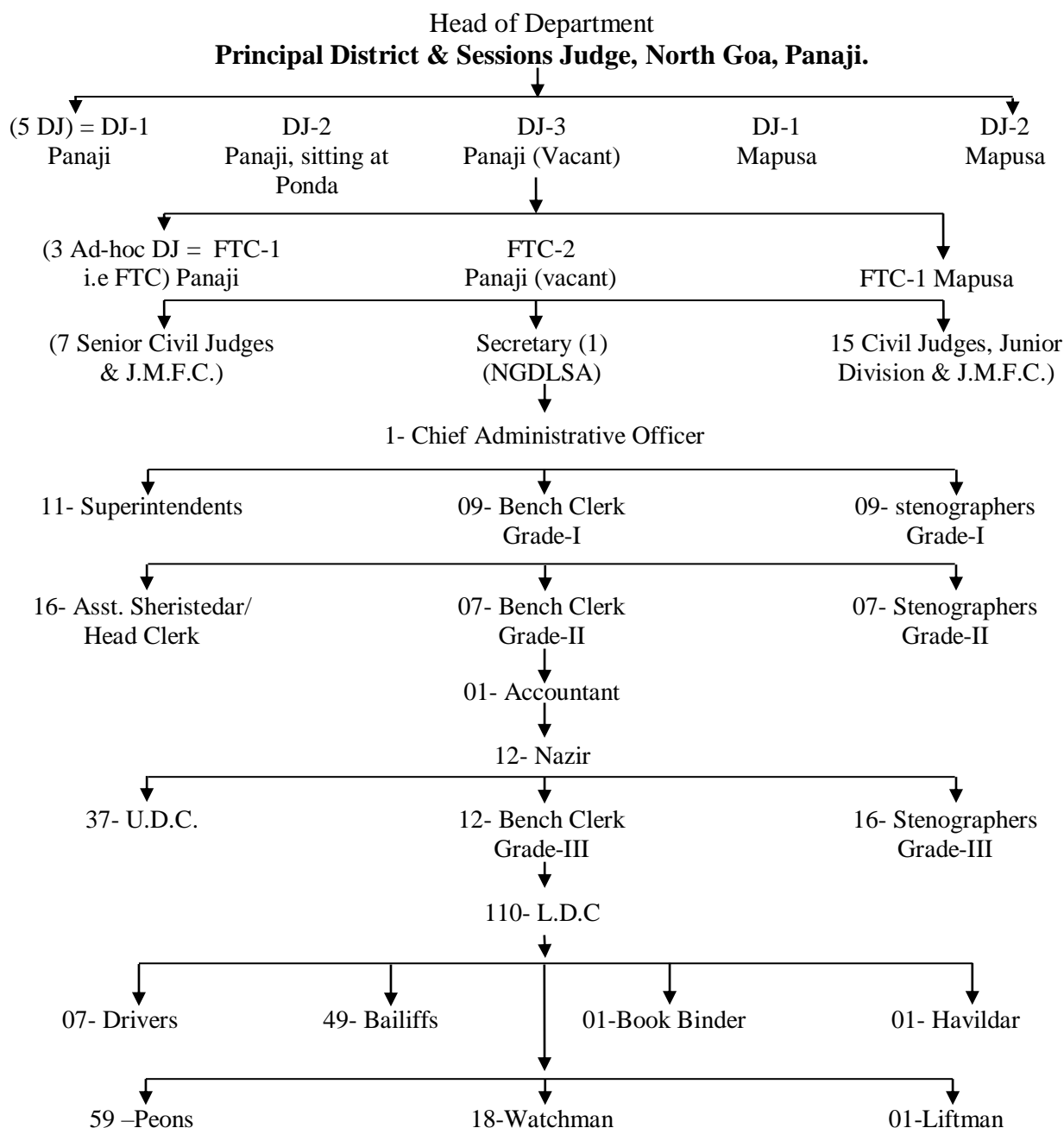
1. Introduction:

The Principal District & Sessions Judge, North Goa, Panaji is the Head of the Department and the Budget Controlling Authority. He is also the Appointing and Disciplinary Authority for the staff of the Courts in the North Goa District.

There are in all 31 Courts sanctioned for the North Goa District i.e. one Court of Principal District & Sessions Judge, five Courts of District & Sessions Judges, three Courts of Ad-hoc District and Asst. Sessions Judges (Fast Track Courts), seven Courts of Senior Civil Judges & J.M.F.C. and fifteen Courts of Civil Judges, Junior Division & J.M.F.C.

2. Organizational chart of the Department:

The total strength of the staff of this Department i.e. District & Subordinate Courts is 384. A chart showing the organizational set-up and the present working strength of the staff in the District & Sessions Court Panaji, being the Head of the Department and the subordinate Courts in the North Goa District attached herewith:



3. Functions and duties carried out by the Department:

This being the Judiciary, there is a District & Sessions Court presided over by the Principal District & Sessions Judge at the Headquarters at Panaji, having been vested with Original/Appellate/Revisional Jurisdiction under the Civil Procedure Code (C.P.C.), Criminal Procedure Code (Cr.P.C.), Indian Penal Code (I.P.C.), Motor Vehicle Act and also deals with Special Cases under the Prevention of Corruption Act, Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act 1989, Employees State Insurance Act (E.S.I.), State Cases, etc. The Principal District & Sessions Judge is also the Chairperson of the North Goa District Legal Services Authority, wherein the services of Legal Aid Counsels under the Free Legal Aid Scheme is given to the needy persons under Section 12 of the Legal Services Authorities Act, 1987.

There are also the Courts of the District & Sessions Judges and Fast Track Court Judges functioning at Panaji, Mapusa and Ponda and other Courts of Senior Civil Judges and Civil Judges, Junior Division are functioning at Taluka places such as Tiswadi, Bardez, Bicholim, Ponda, Pernem and Sattari, dealing with Civil & Criminal cases, as per the jurisdiction conferred on the respective Courts.

4. Acts and Rules implemented by the Department:

All the Central Acts and Rules framed by the Central & State Government, which are applicable to the State Government and within the jurisdiction and competence of the District & Sub-ordinate Courts in the North Goa District.

5. Physical achievements of the Department:

- (I) As per the Statement of Institution and disposed of cases attached herewith at **Annexure-I**.
- (II) The Government of Goa in consultation with the Hon'ble High Court of Bombay is pleased to establish one Gram Nyayalaya at Valpoi- Sattari, vide notification dated 04/09/2012, as a pilot project for providing speedy and inexpensive justice especially for the people in the rural areas, which is likely to function in the near future.
- (III) The North Goa District Legal Services Authority provides free and competent legal services to the eligible persons, organise National Lok Adalats and other Lok Adalats for amicable settlement of disputes/cases, organize legal awareness camps in the rural areas, provides scheme on supporting the implementation of NREGS, Para-legal volunteers Scheme, Scheme for legal services to Disaster Victims through SLSAs, Scheme for Legal Services to the mental disabilities, Scheme for the workers in unorganised Sectors, providing guidelines for Dove Mission and Kutty Mission of the Taluka Legal Services Committees.

The Lok Adalats at District and Taluka places held from April, 2017 to March, 2018, are as follows :

STATEMENT SHOWING THE LOK ADALATS HELD AT DISTRICT AND TALUKA PLACES DURING THE PERIOD FROM APRIL, 2017 TO MARCH, 2018 AND THE DISPOSAL OF CASES.

Sr. No.	Type of Cases	No. of Lok Adalats held (1 Permanent Lok Adalats Bio Monthly National Lok Adalat 5 (at District HQ and taluka places) Regular Lok Adalat at taluka places 4.	No. of Cases Referred	No. of Cases Disposed
1	Pre-Litigation Cases	10 (79 Panels)	8276	964
2	Post-Litigation Cases		3527	707
	Total:	10 (79 Panels)	11793	1671

6 Financial aspects of Plan and Non-Plan Schemes:

The District & Sessions Court, being the Head of Department have control over the following Heads:-

a) Demand No. 03

- 2014 - Administration of Justice,
00 -
- 105 - Civil & Sessions Courts,
01 - Civil Judges (North Goa) (Non-Plan) (Voted)
02 - District & Sessions Judge (North Goa) (Non-Plan) (Voted)

b) Fast Track Courts:

Demand No. 03

- 2014 - Administration of Justice,
00 -
- 800 - Other Expenditure,
01 - Establishment of Fast Track Court (North Goa) (Plan) (Voted)

c) C.B.I. Court:

Demand No. 03

- 2014 - Administration of Justice,
00 -
- 800 - Other Expenditure
02 - Setting up of the C.B.I. Court (Plan)

6. Financial aspects of plan and non-plan scheme:

(Rs. in lakhs)

Major Head	Name of the Scheme	2017-18					
		Plan			Non-Plan		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2014- Administration of Justice, 105- Civil & Sessions Courts 01- Civil Judges (North-Goa)	---	---	---	---	1350.92	1565.92	1587.48
02- District & Sessions Judge (North-Goa)	---	---	---	---	690.72	*816.72	753.29
800- Other Expenditure, 01- Establishment of Fast Track Court (North-Goa) (P)	Establishment of Fast Track Court	182.95	235.95	241.81	---	---	---
02-Setting up of the C.B.I. Court, (Plan)	Setting up of the C.B.I. Court	129.02	148.02	139.10	---	---	---
Total		311.97	383.97	380.91	2041.64	2382.64	2340.77

* Rs 44.00 Re-appropriated from 02-District & Sessions Judge (N.G) to 01 Civil Judges i.e Rs. 30.00 and Rs.14.00 to 800-01 Estbl. of Fast Track Court. (Rs. in lakhs).

7. Vision for future:

- 1) The Government has entrusted the execution of work of construction of New District and Sessions Courts & Subordinate Courts Complex at Mercedes in Tiswadi Taluka to the Goa State Infrastructure Development Corporation (G.S.I.D.C.). The work has already been started.
- 2) There is also a proposal for constituting evening Courts in the North Goa District to entertain and try all kinds of cases, suits and other proceedings, assigned by the Principal District Judge and the Chief Judicial Magistrate.

Annexure-I

5. PHYSICAL ACHIEVEMENT OF THE DEPARTMENT

STATEMENT SHOWING INSTITUTION, DISPOSAL AND PENDENCY w.e.f. 01/04/2017 TO 31/03/2018 BEFORE THE PRINCIPAL DISTRICT & SESSIONS AND SUBORDINATE COURTS OF NORTH GOA DISTRICT.

DISTRICT AND SESSIONS COURTS, NORTH GOA.

CIVIL CASES

Sr. No.	Category of Cases	Opening Balance as on 1/04/2017	INSTITUTION			Total (3 to 6)	DISPOSAL				Total Disposal (8 to 11)	PENDENCY as on 31/03/2018
			Regular Institution	Received on Transfer	Received as Made Over		By Judgment	Other-wise	Trans-fer	made over		
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Reg. Civil Appeals	386	126	57	40	609	129	24	1	56	210	399
2	Misc. Civil Appeals	220	95	22	40	377	99	23	0	25	147	230
3	Civil Suits	293	63	15	13	384	20	44	0	13	77	307
4	Civil Misc. Appl.	314	270	9	47	640	170	173	0	9	352	288
5	Land Acq. Cases	411	77	4	106	598	25	10	0	5	40	558
6	Cl.Pet. U/Sec. 166	307	106	1	27	441	80	36	1	5	122	319
7	Misc. Applns. In Cl.Pet.	7	11	0	0	18	6	5	0	1	12	6
8	Darkhasts	1326	471	148	101	2046	35	174	408	1	618	1428
9	Ex.Appl.in Cl.Pet	76	26	0	8	110	2	28	0	3	33	77
10	Insolvency Petition	0	0	0	0	0	0	0	0	0	0	0
11	Civil Appeal U.P.P.Act	130	20	2	0	152	103	3	0	10	116	36
12	Town & Country Act	0	0	0	0	0	0	0	0	0	0	0
13	Rent Appeals	47	10	1	1	59	14	1	0	2	17	42
14	STAT Appeals	2	0	0	0	2	1	0	0	0	1	1

15	STAT Revision	0	0	0	0	0	0	0	0	0	0	0
16	Matrimonial Petition	0	3	0	0	3	1	2	0	0	3	0
17	E.S.I.	13	3	1	0	17	4	1	0	0	5	12
18	Rev. Appln. In Claim	0	0	0	0	0	0	0	0	0	0	0
19	Civil Rev. Applns.	164	70	2	24	260	103	23	0	2	128	132
20	Arbitration Act	53	37	0	0	90	27	8	0	0	35	55
21	Election Petition	2	0	0	0	2	0	0	0	0	0	2
22	Misc. Cl. Pet. u/s 166 (4)	350	328	0	42	720	0	359	0	0	359	361
23	Rent Revision	24	9	0	0	33	9	4	0	2	15	18
24	Land Revision Appeal	10	0	9	0	19	0	1	0	9	10	9
25	Mundkar Revision	5	1	3	0	9	2	1	0	3	6	3
26	Tenancy Revision/Appeal	432	42	101	9	584	47	385	0	101	533	51
27	Co-operative Appeal/Rev.	23	2	47	0	72	0	2	0	47	49	23
28	Special Civil Suit	0	4	1	0	5	0	2	0	1	3	2
29	Commercial Cases	0	93	22	0	115	1	11	0	22	34	81
	Total	4595	1867	445	458	7365	878	1320	410	317	2925	4440

DISTRICT & SESSIONS COURTS, NORTH GOA

CRIMINAL CASES

Sr. No.	Category of Cases	Opening Balance	INSTITUTION			Total (3 to 6)	DISPOSAL				Total Disposal (8 to 11)	PEND-ENCY
			Regular Institution	Received on Transfer	Received as Made Over		By Judgment	Other-wise	Trans-fer	made over		
1	2	3	4	5	6	7	8	9	10	11	12	13
1 (a)	Sessions Cases	49	10	2	1	62	5	6	0	2	13	49
(b)	Other Act	171	52	36	22	281	20	6	0	36	62	219
2	Spl.Cases U/Corruption	43	7	0	3	53	7	0	1	0	8	45
3	Spl.Cases (H.R. Act)	0	0	0	0	0	0	0	0	0	0	0
4	Spl.Cases (Sc & ST)	10	11	0	0	21	3	0	0	0	3	18
5	Spl Cases N.D.P.S. Act	163	28	72	8	271	5	8	0	73	86	185
6	Criminal Appeal	206	144	54	41	445	91	58	0	50	199	246
7	Criminal Rev. Applns.	133	85	32	35	285	126	18	0	32	176	109
8	Cri. Misc. Applns./Bail aplns.	73	645	25	230	973	678	140	4	22	844	129
	Total	848	982	221	340	2391	935	236	5	215	1391	1000
	TOTAL (CIV+CRI)	5443	2849	666	798	9756	1813	1556	415	532	4316	5440

CIVIL JUDGES SENIOR DIVISION & CIVIL JUDGES JUNIOR DIVISION, NORTH GOA

Category of Cases	Opening Balance	INSTITUTION			Total (3 to 6)	DISPOSAL				Total Disposal (8 to 11)	PENDENCY
		Regular Institution	Received on Transfer	Received as Made Over		By Judgment	Otherwise	Transfer	Made Over		
2	3	4	5	6	7	8	9	10	11	12	13
CIVIL CASES											
Special Suits	1171	222	17	0	1410	45	222	18	0	285	1125
Bank Matters	125	44	0	0	169	5	36	0	0	41	128
Matrimonial Petitions	572	388	3	0	963	167	251	2	0	420	543
Reg. Civil Suits	4201	792	121	0	5114	239	642	123	0	1004	4110
Darkhasts	744	124	6	0	874	54	153	6	0	213	661
Civil Misc. Appls.	634	300	17	0	951	135	249	14	0	398	553
Fair Rent Appls.	14	3	1	0	18	1	5	1	0	7	11
Inventory Proc.	2024	1232	11	0	3267	1064	299	13	0	1376	1891
Misc. Appls. (Port)	171	540	0	0	711	393	156	0	0	549	162
Final Decree	1	0	0	0	1	0	0	0	0	0	1
Rent Cases	302	31	1	0	334	10	29	1	0	40	294
Tenancy Cases	2278	97	11	0	2386	34	2318	9	0	2361	25
Civil Review Appls.	3	13	0	0	16	3	1	0	0	4	12
Summary Suit	0	0	0	0	0	0	0	0	0	0	0
Civil Appeal	1	1	0	0	2	0	0	0	0	0	2
Total	12241	3787	188	0	16216	2150	4361	187	0	6698	9518

CHIEF JUDICIAL MAGISTRATE & ALL JUDICIAL MAGISTRATES FIRST CLASS, NORTH GOA.

Sr. No.	Category of Cases	Opening Balance	INSTITUTION			Total (3 to 6)	DISPOSAL				Total Disposal (8 to 11)	PENDENCY as on 31/03/2018
			Regular Institution	Received on Transfer	Received as Made Over		By Judgment	Otherwise	Transfer	Made Over		
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Reg. I.P.C. Cases	3189	1255	76	0	4520	598	440	60	0	1098	3422
2	Mis-appropriation cases	160	30	0	0	190	11	20	0	0	31	159
3	Reg. Cases 138 of N.I. Act.	4999	3528	2	0	8529	491	2192	2	0	2685	5844
4	Labour Cases	354	54	2	0	410	0	76	2	0	78	332
5	Appls U/s. 125 Cr.P.C.	84	33	21	0	138	6	26	21	0	53	85
6	Other Criminal Cases	831	1539	30	0	2400	1099	530	8	0	1637	763
7	N. C. Cases	330	1213	0	0	1543	36	1318	56	0	1410	133
8	Reg. Other act cases	1577	3629	68	0	5274	930	3114	26	0	4070	1204
	Total	11524	11281	199	0	23004	3171	7716	175	0	11062	11942
	TOTAL (CIV+CRI)	23765	15068	387	0	39220	5321	12077	362	0	17760	21460

14. DISTRICT & SESSIONS COURT, SOUTH GOA, MARGAO

1. Introduction:-

The South Goa District was created vide the Govt. Notification No.6/1-1980/LD/Estt dated 03.02.1981 and the independent District & Sessions Court, South Goa, Margao started functioning w.e.f.04.02.1981. The Taluka Courts of Salcete, Mormugao Vasco, Quepem, Canacona & Sanguem are under the jurisdiction of the South Goa District & Sessions Court. There are altogether 27 Courts as below:-

Principal District Judge.....	01
District Judges.....	04
Adhoc District Judge.....	02
Secretary, DLSA.....	01
Sr. Civil Judge.....	07
Civil Judge, Jr. Dvn.....	<u>12</u>
Total.....	27

One Post of Adhoc District Judge and two posts of CJJD are vacant and as such the working strength of the Judges is 24 as under:-

Principal District Judge.....	01
Addl./Asst. District Judges.....	04
Adhoc District Judges.....	01
Secretary, DLSA.....	01
Sr. Civil Judges.....	07
Civil Judge, Jr. Dvn.....	<u>10</u>
Total.....	24

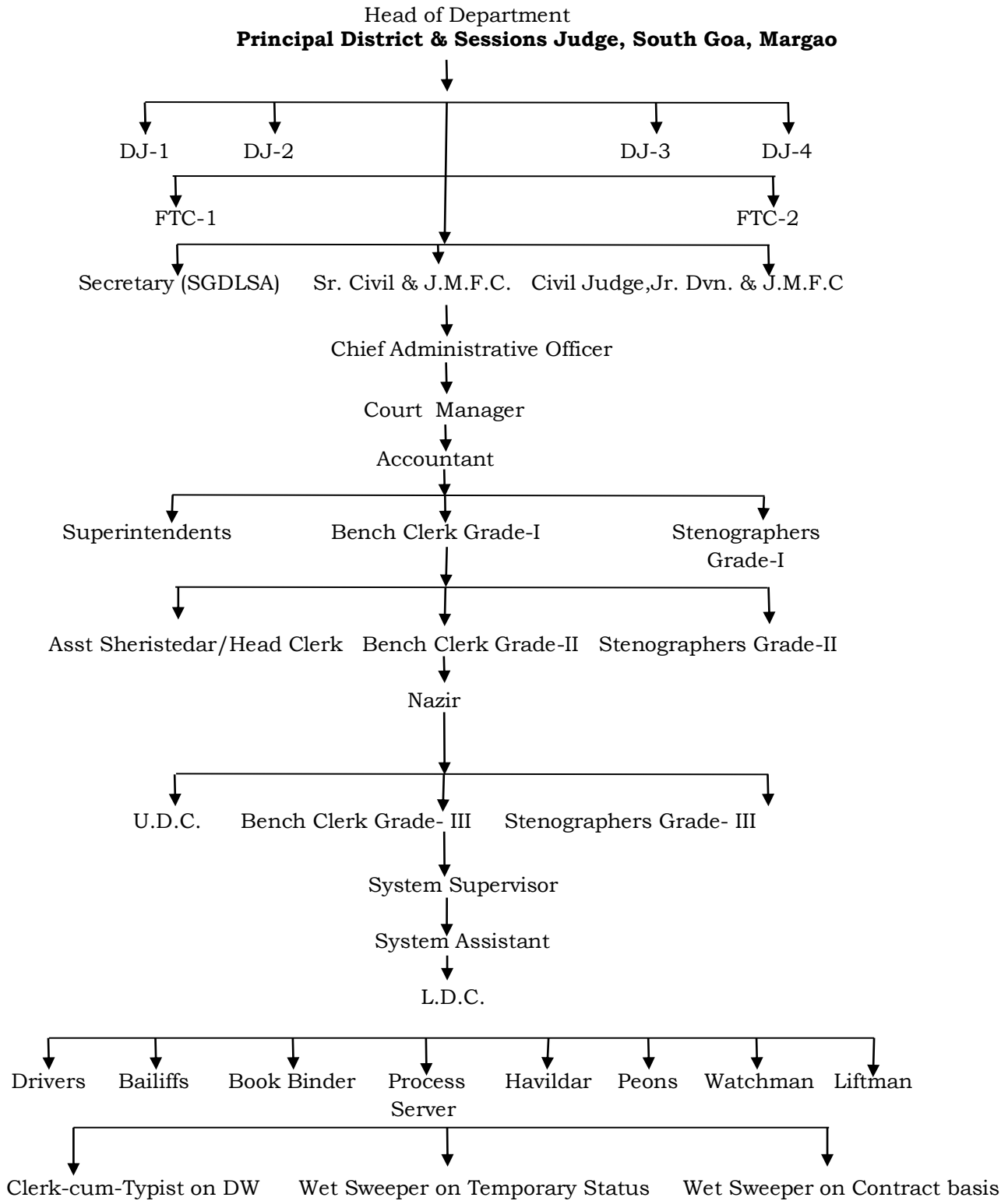
Staff:-

The positional and vacant post on the establishment of the District and Subordinate Courts in the South Goa District is as under:

Sr. No.	Cadre	Positional Post	Vacant Post
1	Chief Administrative Officer	01	-
2	Court Manager	-	01
3	Accountant	-	01
4	Superintendent cum Protocol Officer	01	-
5	Superintendent/Sheristedar	10	-
6	Bench Clerk-Grade-I	05	02
7	Stenographer Grade-I	07	-
8	Asst.Sheristedar/ Head Clerk	12	05
9	Bench Clerk-Grade-II	07	-
10	Stenographer Grade-II	07	-
11	Nazir	09	02
12	U.D.C.	27	06

13	Bench Clerk-Grade-III	08	04
14	Stenographer Grade-III	07	08
15	L.D.C.	72	22
16	Process Server	-	27
17	System Supervisor	-	01
18	System Assistant	-	02
19	Driver	03	01
20	Bailiff	30	15
21	Book Binder	01	-
22	Havildar	01	-
23	Peon	39	11
24	Watchman	12	02
25	Liftman	01	-
26	Clerk-cum-Typist on DW	03	09
27	Wet Sweeper on Temporary Status	07	02
28	Wet Sweeper on Contract Basis	01	01
	Total	271	122

2. Organizational Chart of the Department.



The South Goa District & Sessions Court is headed by the Principal District & Sessions Judge, South Goa, Margao performing all the Judicial & Administrative functions and who is also the Head of Department with Delegation of Financial Power Rules as well as the Fundamental Rules & Supplementary Rules. He is also the Chairman of the District Legal Services

Authority, South Goa, wherein the Legal Aid Counsels under the Free Legal Aid Scheme are given to the needy Under Section 12 of the Legal Services Authorities Act, 1987.

3. Functions and duties carried out by the Department:-

The District & Sessions Courts, South Goa, have been vested with the Original/Appellate & Revisional Jurisdiction under the IPC, Cr.P.C., C.P.C., the Motor Vehicle Act, the Rent Control Act, the Agricultural Tenancy Act, The Arbitration and Conciliation Act, the Guardians and Wards Act, the Land

Acquisition Act, apart from dealing with the Special Cases under the Narcotic Drugs and Psychotropic Substances Act, 1985 (NDPS), the Scheduled Castes and Schedules Tribes (Prevention of Atrocities) Amendment Act, 2015 (SC & ST), the Prevention of Corruption Act, The Protection of Children from Sexual Offences Act (POCSO). The Senior Civil Judge has original jurisdiction to try the Civil cases above the value of ` 20,00,000/- and the Civil Judge Jr. Dvn. has got Jurisdiction to try the cases upto the value of ` 20,00,000/-. The Chief Judicial Magistrate & Judicial Magistrate First Class has powers to try criminal matters as per the Cr. P. C., I.P.C. & the offences under the other statutes within their jurisdiction.

4. Acts and Rules implemented by the Department:-

All the Acts and Rules framed by the Government and made applicable to the State of Goa and within the competence of the District and Subordinate Courts in South Goa District.

5. Physical achievements of the Department:-

Statement showing the institution, disposal and pendency w.e.f. 01.04.2017 to 31.03.2018 before the Principal District & Sessions Court and its subordinate courts in the South Goa District.

CIVIL PROCEEDINGS (BEFORE DISTRICT & SESSIONS COURTS) IN SOUTH GOA DISTRICT.

Sr. No	Category of cases	Opening Balance as on 01.04.2017		INSTITUTION W.E.F. 01.04.2017 TO 31.03.2018			Total Institution	DISPOSAL W.E.F. 01.04.2017 TO 31.03.2018				Total Disposal	Pendency as on 31.03.2018
				Institution	Received as made over	Received on Transfer/ Restoration		By Judgment	Other wise By Judgment	Made Over	Trans-fer		
01	Regular Civil Appeals	183	30	100	69	199	57	19	-	69	145	237	
02	Misc. Civil Appeals	110	25	81	27	133	51	19	-	27	97	146	
03	Rent Appeal	23	4	13	2	19	13	1	-	2	16	26	
04	Rent Revision	11	3	4	-	7	3	3	-	-	6	12	
05	Tenancy Revision Application	58	2	-	18	20	6	12	40	18	76	2	
06	Tenancy Appeals	53	2	16	19	37	15	13	25	19	72	18	

07	Suits	184	10	29	63	102	18	34	-	63	115	171
	a) Suits-Marketing/ Trade Act	1	-	-	-	-	-	1	-	-	1	-
	Spl. Civil Suit (Commercial)	1	21	12	2	35	2	2	-	-	4	32
08	MACT	-				-					-	-
	a) u/s 166 M.V. Act	314	68	46	1	115	52	71	-	1	124	305
	b) u/s 140 M.V. Act	-				-					-	-
09	Land Acq. Cases	110	2	243	72	317	16	35	1	72	124	303
10	Matrimonial Petitions	-				-					-	-
11	Other Proceedings	837	338	306	69	713	216	545	109	71	941	609
	TOTAL	1885	505	850	342	1697	449	755	175	342	1721	1861

CRIMINAL PROCEEDINGS (BEFORE DISTRICT & SESSIONS COURTS)

01	Sess. Cases u/s 302 IPC	17	7	8	7	22	8	-	-	7	15	24
02	Other Sessions Cases	61	10	27	26	63	22	5	4	26	57	67
03	Special Cases		-	-	-	-	-	-	-	-	-	
	a) CBI & Anti-Corr. Bureau		-	-	-	-	-	-	-	-	-	
	b) <u>Prev. of Corruption</u>		-	-	-	-	-	-	-	-	-	
	i) Disproportionate Assets	32	-	2	28	30	-	1	-	28	29	33
	ii) Trap cases	7	-	-	5	5	1	-	-	5	6	6
	c) Atrocities on SC/ST	8	2	-	-	2	4	-	-	-	4	6
	d) NDPS Act	4	2	3	-	5	-	-	-	-	-	9
	e) MOCCA	-	-	-	-	-	-	-	-	-	-	-
	f) Electricity Act	-	-	-	-	-	-	-	-	-	-	-
	g) M.P.I.D. Act	-	-	-	-	-	-	-	-	-	-	-
	h) Explosive Substance Act (National Investigation Agency)	3	-	-	-	-	1	2	-	-	3	-
	i) Drugs & Cosmetics	-	-	-	-	-	-	-	-	-	-	-
04	Criminal Appeals	139	54	77	41	172	94	75	-	41	210	101
	a) Cr. Appeal against Asst. S.J.	-	-	-	-	-	-	-	-	-	-	-
05	Criminal Revisions	82	65	60	27	152	98	22	-	27	147	87
06	Domestic Violence Act	-	-	-	-	-	-	-	-	-	-	-
07	Other Proceedings	32	121	224	10	355	264	81	-	10	355	32

	TOTAL	385	261	401	144	806	492	186	4	144	826	365
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CIVIL PROCEEDINGS BEFORE TRIAL COURTS

01	Special Civil Suits	511	64	67	20	151	27	107	12	20	166	496
02	Bank Suits	29	9	1	-	10	2	14	-	-	16	23
03	Regular Civil Suits	2569	186	464	256	906	240	531	8	256	1035	2440
04	Matrimonial Petitions	405	191	196	5	392	74	234	1	5	314	483
05	Summary Suits	-										
06	Spl. Darkhasts	60	8	4	1	13	1	15	-	1	17	56
07	Reg. Darkhasts	632	43	179	29	251	33	173	1	29	236	647
08	Rent Application	280	5	46	36	87	30	51	-	36	117	250
09	Tenancy cases	702	24	46	10	80	27	87	657	10	781	1
10	Other Proceedings	1425	403	865	123	1391	914	425	18	121	1478	1338
	TOTAL	6613	933	1868	480	3281	1348	1637	697	478	4160	5734

CRIMINAL PROCEEDINGS BEFORE TRIAL COURTS

01	Reg. Cr. Cases	1274	298	577	82	957	384	322	2	82	790	1441
02	Misappropriation Cases	78	1	-	1	2	5	28	-	1	34	46
03	u/s 125 Cr.P.C.	86	14	30	12	56	6	31	3	12	52	90
04	Summary IPC	-	-	-	-	-	-	-	-	-	-	-
05	N. I. Act 138	1496	301	687	96	1084	146	669	1	96	912	1668
06	Child Abusements /Child Atrocities	-	-	-	-	-						-
07	Domestic Violence Act	142	28	75	16	119	7	66	6	16	95	166
08	Other Summ. Cases	44	262	-	-	262	60	199	-	-	259	47
09	Other Criminal Cases	1300	2825	5696	96	8617	1490	5815	80	96	7481	2436
	TOTAL	4420	3729	7065	303	11097	2098	7130	92	303	9623	5894
	GRAND TOTAL	13303	5428	10184	1269	16881	4387	9708	968	1267	16330	13854

This Department has already created the District & Taluka Courts website developed by URL :- <http://www.southgoacourts.nic.in>, which is designed by the National Information Centre, Porvorim.

The Video Conference facility is available in the District & Sessions Court, Margao qua the accused in custody and the evidence of the witnesses and the statements of the accused are being recorded without

their production earlier from the Sub-Jail, Sada, Vasco, and now Modern Central Jail, Colvale, Bardez thereby reducing the risk and expenditure on production of the accused from the Jail.

6. Financial aspects of Plan and Non-Plan Schemes.

(Rupees in Lakhs)

2017-2018							
		Plan			Non-Plan		
Major Head	Name of the Scheme	B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2014-Admn of Justice 00- 105- Civil & Sessions Court 01-Civil Judges(S.G)		-	-	-	1523.17	1523.17	1408.54
02-District & Sessions Judges(S.G.) Margao		-	-	-	622.2	622.2	591.18
2014-Admn of Justice 00- 800- Other expenditure 01-Establishment of Fast Track Courts		-	-	-	98.85	98.85	87.92
	Total				2244.22	2244.22	2087.64

7. Vision for Future :-

i. Court Building:

The construction of Annexe Civil Court building with an area of 2190 Sq. mtrs. which is adjacent to the existing District & Sessions Court building at Margao is at the foundation level and after completion of the said building, there will be sufficient place to accommodate Civil & Criminal Courts in one building with modern amenities. This will benefit the litigants, Advocates & Staff.

15. DIRECTORATE OF EDUCATION

(School Education)

1. Introduction:

Goa enjoys a place of pride in the country as one of the most literate State of India. It was liberated from Portuguese rule in 1961 and has registered an impressive progress in the field of education since then. The State has achieved 88.70 % literacy as per Population Census of 2011.

The Government of Goa considers education as the foundation for human development and a source of cultivation of traits or responsible citizenship. In keeping with the Directive Principles incorporated in the Constitution, it has worked towards the objective of universalization of education, and has almost achieved its target at the elementary school stage. The growing demand for education at the secondary and higher secondary levels have also been met to a large extent.

The Education System in Goa is effectively streamlined in keeping with the National Curricular Framework 2005 (NCF 2005) to upgrade the quality of education at all levels. The State has already implemented the R.T.E. Act 2009 to ensure that no child in the age group of 6-14 years remains out of school. For the proper and effective implementation of the R.T.E. Act 2009, Goa R.T.E. Rules 2012 has been notified.

Though the State of Goa has recorded 88.70% literacy and a high attainment level, the need of the hour is to reinforce its educational policy towards bridging regional and gender gaps, reducing the drop-out rate, emphasizing skill development and vocational programmes to curb unemployment, improving quality of education, infrastructure development in schools, orientation of teachers, computer integrated education and up-gradation of libraries

2. Organisational Set-up

The Directorate of Education deals with the organization, development and regulation of School Education in the State of Goa under the provisions of the Goa, Daman & Diu School Act, 1984 and rules made there under. The educational structure of the state consists of primary, middle, secondary and higher secondary education.

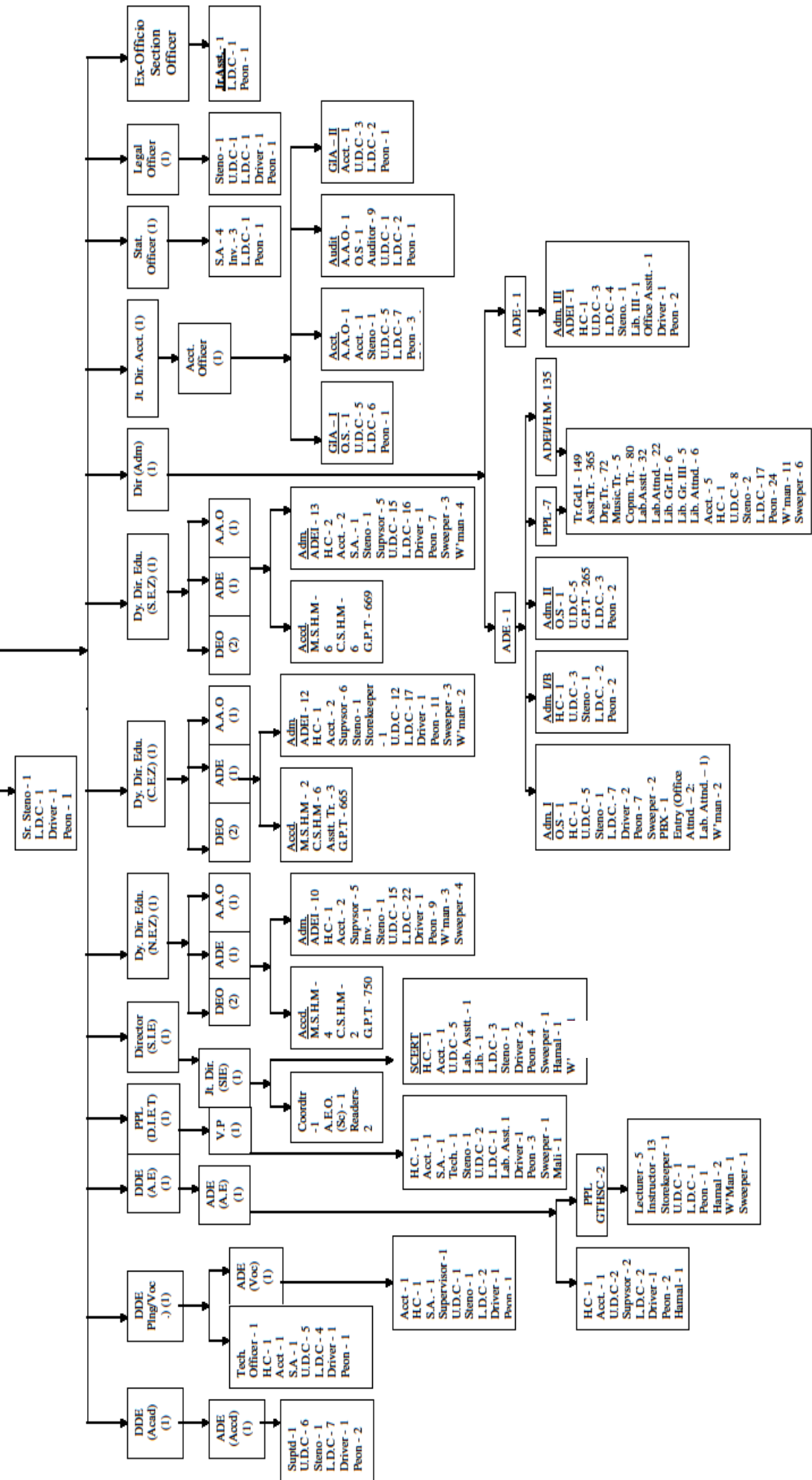
Directorate Level

The Headquarters of the Directorate of Education is located at Porvorim, Goa. It is headed by Director of Education who is Ex-officio Joint Secretary (Education) and is assisted by Director (Administration), Joint Director of Accounts, three Deputy Directors of Education for Planning/Vocational, Academic, and Adult Sections, six Assistant Directors of Education, Vocational Education Officer and Environmental Education Officer. All posts are of Group 'A' category.

ORGANIZATION CHART OF DIRECTORATE OF EDUCATION

ANNEXURE - I

Director of Education



District Level

Goa has two districts viz. North Goa and South Goa. However for Educational purposes the State has been divided into three educational zones. Each zone comprising of four talukas / blocks. The headquarters of these zonal offices are (a) at Panaji for the Central Zone covering Tiswadi, Ponda, Sanguem and Dharbandora talukas / blocks; (b) at Margao for the South Zone covering Canacona, Quepem, Salcete and Mormugao talukas / blocks; and (c) at Mapusa for the North Zone covering Pernem, Bardez, Bicholim and Sattari talukas / blocks. Each Zonal Office is headed by a Deputy Director of Education. He is assisted by an Assistant Director of Education and a Deputy Education Officer who looks after academic matters.

Taluka / Block Level

At the block level, three / four Assistant District Educational Inspectors look after the work of administration, supervision, coordination, monitoring, etc. under the supervision and guidance of the Assistant Directors of Education in charge of the respective zones.

All the ADEIs are of the same rank and generally the senior most ADEI manages the block level education office and also functions as a drawing and disbursing officer for all Government primary and middle school teachers and office staff.

3. Functions and duties carried out by the Department:

- i. The Directorate of Education looks after the entire School Education System, its process and it's working in the State of Goa. This includes the implementation of various Acts, Rules & Regulations and the procedures laid down by the State Government, as well as the Government of India.
- ii. The Directorate of Education is involved in the Recruitment(s) / Creation(s) / Continuation(s) / Extension(s) / Revival and Promotion(s) of Government and Government Aided teaching & non-teaching staff. This also includes issue of various NOC's pertaining to the School Education sector as a whole.
- iii. The department also issues various Circulars, guidelines and notifications from time to time pertaining to the Acts, Rules & Regulations.
- iv. Effective and timely implementation of various schemes of the Government of Goa and the Government of India, so as to reach to all the beneficiaries at micro level.

4. Acts and Rules implemented by the Department:

i. Education Board Act and Rules 1975

The aims of the Board shall be to provide secondary and higher secondary education and, for this purpose grant recognition to the required number of such schools in the territory, to pay special attention to the improvement of the secondary and higher secondary education so that it meets the required needs and standards of economic and social development, to provide adequate facilities for educational and professional advancement of socially and educationally backward communities, to take such steps and such measures as may lead to intellectual, academic, physical and cultural development of the youth. Subjects to such conditions as may be prescribed and subjects to such directions as may be issued by the Government from time to time. The Board shall have the following powers and perform the following duties namely: -

- a) To grant and to withdraw recognition to the secondary and higher secondary schools.
- b) To advise the Government on matters of policy relating to secondary and higher secondary education in general and on the following matters in particulars.
- c) Ensuring a uniform pattern of education.
- d) Maintaining of a uniform standard of education in secondary and higher secondary school.
- e) Co-ordination between the national policies and the policies of the territory in respect of secondary and higher secondary education.
- f) Co-ordination between primary, secondary, higher secondary and university education.

ii. Goa School Education Act 1984

To provide for better organisation and development of School Education the Govt. of Goa has enacted the Goa School Education Act 1984.

iii. Goa Education Rules 1986

For the smooth implementation and functioning of the schools as per the Goa School Education Act 1984, the Goa School Education Rules 1986 were framed.

iv. Right to Education 2009

MHRD, Govt. Of India has enacted Right of Children to free and compulsory Education Act, 2009 (RTE Act, 2009) extending to whole of India except Jammu and Kashmir. The Act has come into force on 1st April 2010. The Act is to provide free and compulsory Education to all children of age group of 6 years to 14 years.

Under this Act, the Govt. of Goa has notified the Goa Right to Free and Compulsory Education Rules, 2012 as per the Section 38 of the RTE Act, 2009.

Copy of RTE Act has already been circulated to all Heads of Schools for their reference and necessary action. State Council of Educational Research and Training (SCERT) have been notified as an Academic Authority for the purpose of laying down the curriculum and evaluation procedure for elementary education.

Various circulars are being prepared and circulated to the schools under RTE Act and Rules for its smooth and proper implementation. Block/Taluka level meetings for Heads of Schools, Teachers and representatives of local bodies are being arranged to apprise them of their duties and responsibilities under RTE Act and Rules to achieve universalization of Elementary Education for the children of 6 to 14 years age groups.

5. Physical achievements of the Department:-

Sr. No.	Name of the Scheme	Physical Achievements
A. State Plan Schemes		
1.	Infrastructure Development	63 Government schools were repaired and 2 new Government building were constructed by Goa State Infrastructure Development Corporation in the year 2017-18.
2.	Improving the Quality of Education.	Training was provided for School Teachers under SCERT and DIET.
3.	Uniform, Raincoats, Notebooks etc.	11,700 students were given free uniforms, 11,700 students were given free raincoats and 56000 students were given free notebooks.

4.	Education for Children with Special Needs	1358 differently abled children from 32 special schools and regular schools benefitted under this scheme.
5.	Literacy and Vocational Training for Adults	280 beneficiaries from 14 Adult Literacy and Vocational Training Centres were benefitted under this scheme.
6.	Bharat Yatra	26 schools granted permission and 775 students with 64 teachers were benefitted for this educational tour.
7.	Pre-Vocational Scheme	764 students of Std. IX & X have benefitted under this scheme.
8.	Vocationalisation of Education at +2 stage	5253 students of XI and XII have benefitted under this scheme.
9.	Development of Sanskrit Language	There are five Sanskrit Institutions in Goa. About 1162 students pursuing Sanskrit Education on traditional lines and are appearing for Sanskrit examinations.
10.	Incentive Scholarship to Meritorious students at elementary stage to all Govt. and Aided Schools from V-X exam is conducted by SCERT of Primary Level	1244 students were benefitted
11.	Educational Concession to the Children of Service Personnel.	200 students were benefitted.
12.	Opportunity Cost to the Children belonging to Schedule Caste & Schedule Tribe .	75 students were benefitted.
13.	Bal Rath	86 Kadamba Transport Co-orporation buses had been provided through Government High Schools and Higher Secondary Schools. In total 422 Bal Rath buses have been provided to the different Government Aided Schools.
B. Central/State Sponsored Schemes		
1.	Goa Samagra Shiksha	During the year 2017-18, totally 278756 students were supplied sets of textbooks in all subjects All Girls, ST Boys and SC Boys studing at Elementarylevel in Government Schools are provided free school uniforms. 3 days training for teachers on Curricular Adduption conducted in between November 2017 to March 2018, 600 teachers attended the training. Alimeo Camp has been conducted in all 12 blocks in the month of December. Total 97 CWSN from Goa are recommended for assistive aids.
2.	Mid Day Meal Programme	1472 schools and 1,60,000 students availed the benefits of this scheme .

C. Centrally Sponsored Schemes		
	Teacher Education Programme State Council of Educational Research and Training District Institute of Educational Training	93 D.El.Ed trainees completed their course for the year 2017-18. DIET has conducted training programmes for in-service teachers. Faculty Development Programmes were conducted for all the teacher educators. Micro-research on “Gender Sensitization” was taken up. Digital story telling (DST) was used as a medium to create content for children and this presented in a Workshop held at Vishwa Konkani Kendra, Mangalore and the Institute Menezes Braganza (IMB), Panaji.
2.	National Talent Search Scheme.	The State Council of Educational Research & Training, conducts National Talent Search Examination for students of Std. X at 12 Taluka centres in the State of Goa in the month of November every year. Top 25 students qualify to answer second level National Talent Search Examination conducted by NCERT, New Delhi.
3.	National Means cum Merit Scholarship Scheme.	The State Council of Educational Research & Training, conducts National Means cum Merit Scholarship Scheme Examination for students of Std.VIII at 12 Taluka centers in the State of Goa in the month of November every year
4.	Inspire Award Scheme.	The SCERT implements Inspire Award Scheme. Under Inspire Award Scheme this year total 93 schools have registered for inspiration awards schemes and ideas of 265 students were uploaded on their site. 80 ideas from Goa State have been selected by DST-Delhi. The students whose ideas are selected were given Rs. 10000/- each for preparing their projects.

State Scheme		
1.	Rajiv Gandhi Meritorious Students Scholarship Scheme.	This Scheme has been drafted especially for the Meritorious Students of Std. Xth. (Tenth) and XIIth. (Twelfth), who secure first, second and third rank in their respective Secondary Schools and Higher Secondary Schools in the S.S.C. and H.S.S.C. Examination conducted by the Goa Board of Secondary and Higher Secondary Education, Alto-Porvorim, in the month of March/April of the academic year. The scheme is specially focus to develop competitive spirit among students at school levels.

6. Financial aspects of Plan and Non-Plan schemes:-

(Rs. in Lakhs)

Major Head		Plan/ Non-Plan		
		B.E.	R.E.	Actual Exp.
2075	Misc General Services	3.29	3.29	0.00
2202	General Education	117373.84	117373.84	120766.62
2203	Technical Education	265.30	265.30	303.74

2235	Social Security & Welfare	5.00	5.00	0.60
4202	Capital Outlay on Education, Sports, Art & Culture	4700.30	4700.30	832.87
Total		122347.73	122347.73	121903.83

7. Vision for the future:-

- The Directorate of Education will work for sustainable quality education in the state of Goa by way of carrying out different activities such as periodical, in-services teachers training, preparation material for students as well as teachers and research activities in education.
- Strengthening of the States, Zonal and block level officer with requisite human resource and technological support.
- Construction of new building for DIET.

16. ELECTRICITY DEPARTMENT

1. Introduction:

The Electricity Department was created in the year 1963 with skeleton staff. With the increase in the work of load of the Department, number of posts were created to cater to the needs of the public and to provide, better efficient and regular service to the public at large. The Electricity Department falls under the essential services. The Department providing electricity to the various categories of consumers in the State round the clock.

2. Organisation Chart: enclosed.

3. Functions and duties carried out by the Department:

The Electricity Department is deemed transmission and Distribution Licensee for the State of Goa. The major allocation of power is from Central Sector Generating Stations. The total allocated share inclusive of that from unallocated capacities of the Central Sector Generating Stations is 558.36 MW for peak hours (18.00 to 22.00 hrs.) and 576.90 MW for off peak hours (00 to 18.00 hrs & 22.00 to 24.00 hrs.). Besides above Government of India, Ministry of Power has allocated 19.67 MW of round the clock allocation from Ratnagiri Gas & Power Project Ltd. against which there is no availability due to technical reasons of power plant being in-operational. Power is also being purchased to the extent of around 14-21 MW of Power from the Co-generation Power Plant of M/s Vedanta Pvt Ltd. (Plant I) and around 2 MW from Goa sponge Pvt. Ltd (GSPL). In addition, the Department is also buying power from the captive Power Plant developer M/s Vedanta Pvt Ltd. (Plant II) around 55 MUs from their 30 MW Power Plant.

Power is also bought for meeting solar and non-solar Renewable Power Obligations (RPO). The Solar power supply through the NTPC Vidyut Vyapar Nigam Ltd (NVTNL) and Solar Energy Corporation of India Ltd is 6 MW and 25 MW respectively. To meet the Non-Solar (RPO), 53 MUs of Wind power has been purchased through NVTNL, a subsidiary of NTPC, and the balance through purchase of RECs.

Besides above to meet any deficit of power, the same is purchased through Short Term Tender for Conventional power through PFC portal of Ministry of Power, Govt. of India, under Deviation Settlement Mechanism (DSM) depending upon permissible Grid frequency and also through Energy Exchanges of the Country.

The bulk power supply received from various sources is thus distributed through a network of Sub-Stations and transmission and distribution lines and eventually sold at the Notified tariff to all types of consumers i.e. High Tension for bulk consumers for Industrial and other uses etc. and low tension for Motive Power for Industries, Domestic, Agriculture, Commercial, Public Lighting, Small Scale Industries etc. The required Sub-Stations have been constructed alongwith associated transmission and distribution lines and distribution transformer centres, for making available reliable power supply to the ultimate consumers. The Department has also planned for setting up new Sub-Stations and lines for strengthening of the transmission network within the State.

This Department is a commercial department and hence is maintaining Proforma Accounts.

4. Acts and Rules implemented by the Department:

The Electricity Department implements the following Acts / Rules for effective functioning of the Department;

- Electricity Act, 2003.
- Electricity Conservation Act, 2001.
- Indian Electricity Rules, 1956.

The Electricity Department undertakes and implements the policies as envisaged by the Central Government and also as provided for in the Electricity Act, 2003, Rules & Regulations notified thereunder and directives of CERC, JERC. The State opted to join the Joint Electricity Regulatory Commission (JERC) set up for Goa and six Union Territories. Now the Government is ensuring it follows the Regulations imposed from time to time. The tariff revision is subject to approval of the JERC for which the Department has to file tariff petitions and the Business Plan.

Consumers Grievances Redressal Forum (CGRF) which was constituted as per the mandatory provisions under the Electricity Act, 2003 is functional at Vidyut Bhavan, Vasco-Goa with appointment of Chairperson & two members.

The Department executes the works in the State keeping in conformity to the Electricity Rules and other Regulations enforced from time to time.

5. Physical achievements of the Department:

- a) The work of providing a new 40 MVA, 110/33 KV at the Kadamba 110/33 KV Sub-Station at a cost of Rs. 3 crores has been completed.
- b) The IT related Part A work of the R-APDRP have been almost completed. Third Part Verification has also been conducted. The process for conversion of the loan to grant is in process with the Nodal Agency, Power Finance Corporation.
- c) Under the Tribal Sub-Plan, works for conversion of overhead 11 KV HT network to underground cabling in Canacona constituency have been completed.

LT underground cabling works in the predominantly tribal inhabited areas taken up earlier in the areas of Raia, Loutolim, Nuvem, Verna, Nagoa, Majorda, Utorda, and Calata are also nearing completion.

The tendered works taken up in Curca, Bambolim, Goa Velha such as erection of distribution transformer centre alongwith associated 11 KV underground cable, street light line extension, replacement of poles etc. have been almost completed.

The work of renovation and improvement of the existing LT distribution network system in Khola Village Panchayat has been completed.

Development of village Panchayat Rachol as Model village by renovating 4 Nos. of Transformer Centres and conversion of existing LT network to Underground cabling is in progress.

- d) Under the underground cabling scheme the conversion of overhead 11 KV HT / LT network to underground cabling works in the areas of Sada, Bogda, Baina in Mormugao constituency are under progress.

- e) Under the “Electricity Duty Fund”, the replacement of overhead 11 KV conductors with Aerial bunched cables (ABC) of around 1000 Kms. in North Goa and South Goa amounting to Rs. 145 crores is under progress. The erection of 2x6.3 MVA, 33/11 KV Sub-Station at Bogda, Vasco at a cost of Rs. 8.5 crores is also in progress.

New works for erection of 33/11 KV Sub-Stations at Badem, Mandrem, Karaswado and Sal at a total cost of Rs. 70 crores had been tendered during the year.

Underground cabling in Curchorem and at Fatorda were tendered and processed for award of the works.

- f) As part of Demand Side Management (DSM) measure, all types of conventional Street light fixtures have been replaced by high quality efficient smart LED light fixtures under the Street Lighting National Programme (SLNP) of Government of India through Energy Efficiency Services Ltd (EESL). All the street light fixtures have been replaced as per the work order. The scheme also includes Centralised control and monitoring system (CCMS) wherein there would be remote switching on/off of lights. M/s EESL would maintain and monitor the street lights for a period of 10 years.

Apart from this, under the Jyotirmay Goa scheme, 3 LED bulbs of 9 W each have been provided to the domestic household of Goa. Around 8.20 lakh LED bulbs have been distributed to the consumers and the scheme was closed after giving due publicity.

7. Under the IPDS/DDUGJY sanction, works of metering have been tendered and are in process for award of work.
8. The Department has also purchased 5 Nos. of 10 MVA transformers for diverting the same to the 33/11 KV Sub-Stations in urgent need of the power transformers.

6. Financial aspects of Plan and Non-Plan Schemes:

The financial aspects of Plan and Non-Plan Schemes are as mentioned in the chart below.

(Rupees in lakhs)

Major Head	Name of the scheme	2017-2018					
		Plan			Non - plan		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2801-Power	Transmission and Distribution	164514.44	164514.44	163213.70	4554.17	4554.17	5131.81
4801	Capital outlay on power projects	44721.50	44721.50	16903.00	-	-	-
	Total	209235.94	209235.94	180116.7	4554.17	4554.17	5131.81

7. Vision For Future:

To meet the growing power needs of the State, the Department has executed Agreements to procure additional power and meet the demand. Power procurement through Renewable power sources are also being met.

The Department has been continuously strengthening the transmission and distribution network to be able to evacuate and distribute this power to the end users. The mission of the Department is to adept to the technology changes in the power sector and ensure its adoption in the transmission and the distribution network.

All these aspects are being looked at for ensuring reliable and quality power supply for total customer satisfaction.

Against this backdrop wherein the entire network of the Department will be strengthened and capacities will be enhanced, it is the Vision of the Department to be amongst the top utilities ensuring “Affordable and Reliable Power to all and on Demand at all times”.

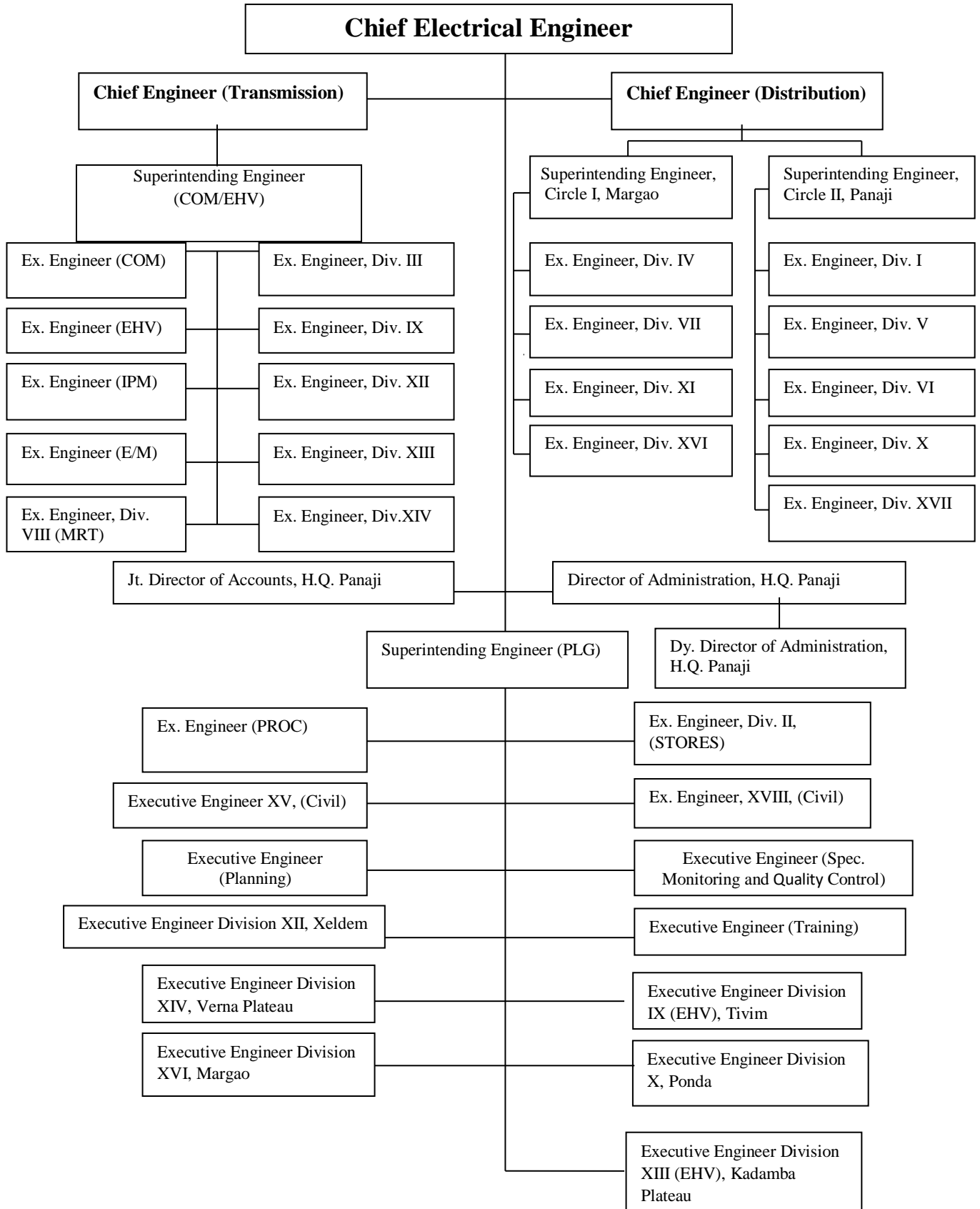
ANNEXURE

Total staff strength in the Power Department

Sr. No.	Name of the Post	Sanctioned strength
1	2	3
1.	Chief Electrical Engineer	01
2.	Add. Chief Engineer	02
3.	Superintending Engineer(Elect)	04
4.	Executive Engineer(Elect)	27
5.	Executive Engineer(Civil)	02
6.	Deputy Director (Admn)	1
7.	Joint Director of Accounts	1
8.	Deputy Director (Admn)	1
9.	Assistant Engineer(Elect)	183
10.	Assistant Engineer(Civil)	09
11.	Assistant Accounts Officer	02
12.	Research Assistant	01
13.	Superintendent in Establishment section	1
14.	Sr. Wireless Mechanic	1
15.	Accountant	21
16.	Head Clerk	56
17.	Senior Stenographer	1
18.	Junior Engineer(Elect)	291
19.	Junior Engineer (Civil)	22
20.	Foreman (Elect)	6
21.	Draughtsman Gr-I	3

22.	Wireless Mechanic	2
23.	Meter Mechanic	15
24.	Upper Division Clerk	141
25.	Junior Stenographer	25
26.	Draughtsman Gr.II	8
27.	Station Operator	258
28.	Investigator	1
29.	Draughtsman Gr.III	9
30.	Lower Division Clerk	525
31.	Meter Reader	362
32.	Meter Tester	21
33.	Lineman/Wireman	832
34.	Driver (H/V)	34
35.	Driver (L/V)	279
36.	Cable Jointer	2
37.	Mason /Mistry	6
38.	Plumber	2
39.	Carpenter	1
40.	Turner/Fitter	10
41.	Welder	7
42.	Store Clerk	17
43.	Telephone Operator	33
44.	Assistant Data Entry Operator	165
45.	Daftary	14
46.	Switch Board Operator	13
47.	Oil Filter Operator	2
48.	Lift Operator	2
49.	Blue Printer	3
50.	Asst. Lineman/Wireman	1382
51.	Line Helper	2330
52.	Peon	82
53.	Watchman	53
54.	Sweeper	21

ORGANISATIONAL CHART



17. DEPARTMENT OF EXCISE

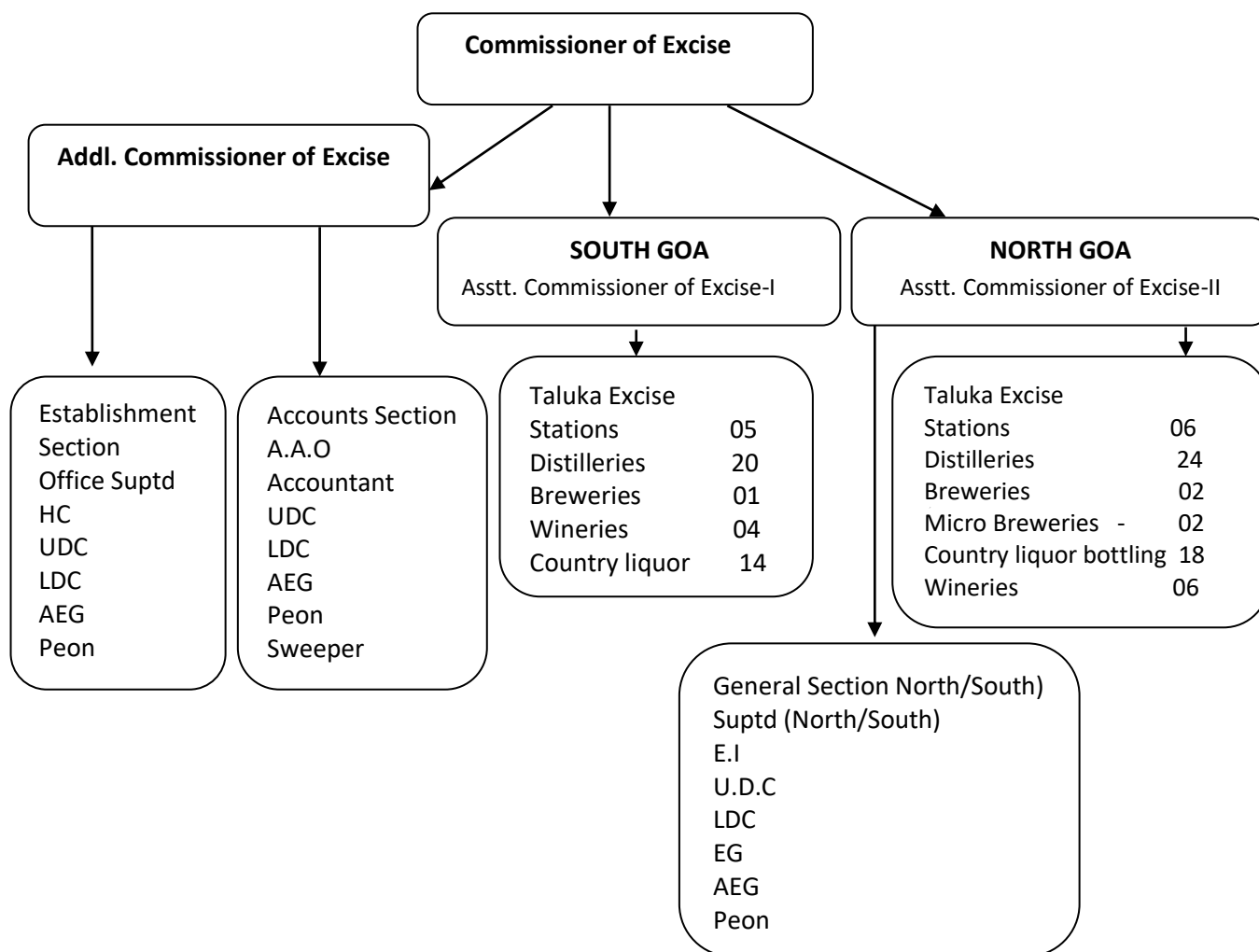
1. INTRODUCTION

The Headquarters of this department is located at Panaji and is headed by the Commissioner of Excise, who reports directly to the Secretary (Finance). There are altogether 11 Taluka Excise Stations and each station is headed by Excise Inspector under whom the required executive and non executive staffs are posted. The Superintendents of Excise are posted at the distilleries / breweries/ wineries, wherever required and also at Head Office. The Excise Inspectors or Sub Inspectors of Excise are posted at the distilleries, breweries & wineries.

Further, the department implements Toddy Tappers Welfare Fund Scheme.

The department has made available its Citizen Charter to the public for general information.

2. ORGANISATION CHART OF THE OFFICE OF THE COMMISSIONER OF EXCISE



3. Functions and Duties carried out by the Department:

The Department of Excise collects revenue under the various provisions of the Goa Excise Duty Act & Rules 1964 and the Medicinal & Toilet Preparation (Excise Duties) Act, 1955 and Rules, 1956. It also implements Toddy Tappers Welfare Fund Scheme.

4. Acts & Rules implemented by the Excise Department:

The following Acts & Rules are followed by the Excise Department.

- a. The Goa Excise Duty Act & Rules, 1964.
- b. The Medicinal and Toilet Preparation (Excise Duties) Act, 1955 and Rules, 1956.
- c. The Narcotic Drugs and Psychotropic Substances Act, 1985.

5. Physical Achievements of the Department :

The services in the Goa Excise Management System (GEMS), which was launched in 2014 has now been extended and NOCs, Import permits, Export permits, Recording of labels and Grant of liquor licences are presently being issued through it. Recently, 05th March, 2019 Excise Department opened few more services for the use of general public. New Modules in the Goa Excise Management systems (GEMS), such as Online application and processing for grant of new licences, transfer and shifting of existing licences and cancellation. In addition to above, Excise Department started new user friendly website ([URL:https://goaexcise.goa.in](https://goaexcise.goa.in)) for general public through which people can know about various procedures, contact details, fees & duties, various facts and figures and also authenticate and verify licences, labels, permits, NOC etc issued by the Department. Besides, an Android based Mobile App was also started for all the licencees to upload accounts of daily transactions as prescribed under the Goa Excise Duty Act & Rules, 1964.

The revenue collected for the year 2016-17 is **Rs. 320.89** crores. and for the year 2017-18 is **Rs. 409.98** Crores for the Current financial years 2018-19 tentative revenue figure as on 31/03/2019 collected so far is **Rs. 469** Crores. The Department has also released **Rs. 0.46** lakhs as assistance under the Toddy Tappers Welfare Fund Scheme.

Cashew Feni Policy:

Proposal for drafting of “Feni Policy” was submitted to the Department of Management Studies, Goa University, on receipt of final draft of “Feni Policy”. And in turn forwarded to the Finance Department for approval.

Achievements:

Repair work of Excise station Pernem was carried out by GSIDC and is in final stage. So also repair work of Excise Out Post Kiranpani was initiated and is in progress through GSIDC. Further renovation work at Head Office viz custom made furniture's, new cabins, counters, storages to each sections, painting, repair of toilet through PWD, so also renovation work at Excise Station Ponda, Quepem, Sattari. Bicholim and Excise Check Post/Out post is carried out through PWD.

6. Financial aspects of Plan and Non-Plan Scheme :

(Rupees in lakhs)

		2017-18 and 2018-19					
		Plan			Non Plan		
Major Head	Name of the Scheme	B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
Demand No.11 2039-State Excise 00 001-Direction	01- Superintendence	131.05	160.45	160.33	152.38	167.38	92.48
	02-District Executive Establishment	1510.96	1799.00	1799.00	1573.00	1899.95	1711.58
	800-Other Expenditure						
	01- Toddy Tapper and Welfare Fund Scheme	3.07	3.07	0.00	20.50	20.50	0.46
	02- Implementation of Fenny policy (P)	60.00	60.00	0.00	50.00	50.00	12.50

7. Vision for Future:

The Department plans to mop up revenue of around **Rs. 475.28** crores through increased collection of excise duties and other fees by plugging the leakages of revenue through proper enforcement measures and providing facilities to manufacturer for ease of doing business, through computerization and on-line services

18. DIRECTORATE OF FIRE & EMERGENCY SERVICES

1. Introduction :

The Goa State Fire and Emergency Services is headed by the Director. Its main objectives are Fire Prevention, Fire Protection, Fire Fighting and Rescue. The Department also attends emergency calls which are not directly connected with fire, in order to help the people in distress. Over the years, it has attained a multi-dimensional role in saving and protecting life and property of the people with its activities in Fire Prevention, Fire Suppression and Training. The department is being developed to provide effective fire and emergency cover to the people and property in the State. The present approved strength of the Goa Fire and Emergency Services including Officers and administrative staff is 1088. The Department administers 14 Fire Stations located in the township of the respective local Bodies/Municipalities viz; Panaji, Vasco, Mapusa, Pernem, Pilerne, Ponda, Kundaim, Old-Goa, Bicholim, Valpoi, Margao, Verna, Curchorem and Canacona. There is a logistic centre at Fire Force Headquarters which provides reinforcement to other Fire Stations.

The Department has decentralized the administrative work into three Zones viz; South Zone, Central Zone and North Zone. The Deputy Director (Fire) and Divisional Officer have been declared as Head of Office and Drawing and Disbursing Officer respectively for South Zone and Central Zone. The operational control of South Zone, Central Zone and North Zone are under the control of Dy. Director (Fire), Divisional Officer and Asst. Divisional Officer respectively.

The Fire Stations under the Jurisdiction of South Zone, Central Zone and North Zone are as below:-

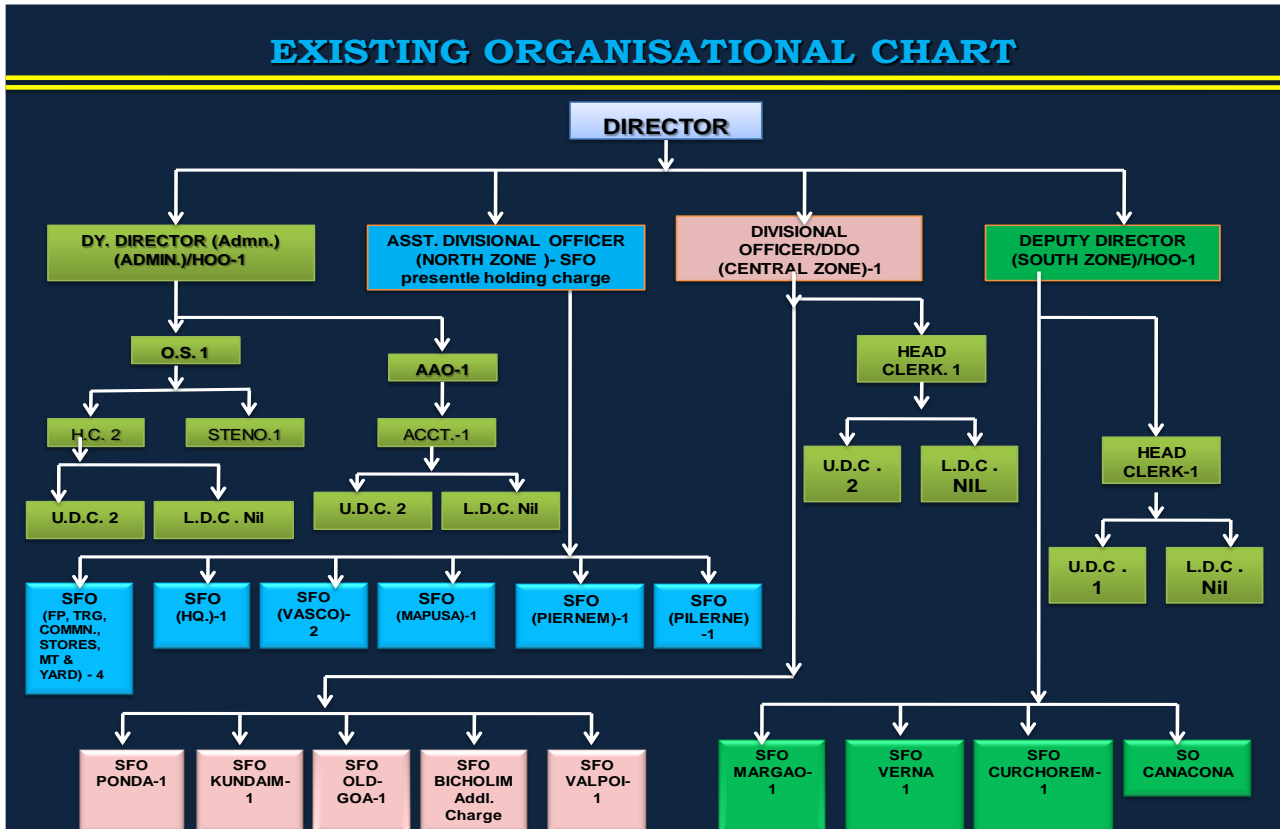
1.	Deputy Director (Fire) South Zone, Margao.	Fire Station Margao, Curchorem, Canacona and Verna.
2.	Divisional Officer Central Zone, Ponda	Fire Station Ponda, Valpoi, Bicholim, Kundaim and Old-Goa.
3.	Assistant Divisional Officer North Zone, Panaji	Fire Station Panaji, Mapusa, Pernem, Vasco and Pilerne.

Each Fire Station is headed by one Station Fire Officer/Officer-In-charge. The Officer and Fire Personnel on duty at the respective Local Fire Station (LFS) will be the first responder for all types of Fire/Emergencies which include natural and man-made disasters.

2. Organisational Chart :

The Total sanctioned staff strength of the Department is 1088. The Details of total strength of the staff is attached as Annexure – I. The Department is headed by the Director. The field Office below Sub-Divisional level is headed by Station Fire Officer/ Officer-in-charge of Fire Stations.

THE ORGANIZATIONAL CHART



3. Functions and duties carried out by the Department :

The Directorate is responsible to be the first responder in all Fire and other emergency related incidents. Besides, it is also responsible to recommend fire prevention and protection measures in industrial and commercial premises which pose fire-related and other safety hazards under the Goa State Fire Force Act and Rules. The Goa State Fire Force Training Centre of the Directorate of Fire and Emergency Services is the Regional Training Centre approved by the Director General Civil Defence, Fire Cell, Ministry of Home Affairs, Government of India to conduct Sub-Officers Course. It also conducts various tailor made course for Industrial Establishments, Government and Semi-Government Organizations.

4. Acts and Rules implemented by the Department :

The Department is responsible for administration of the Goa State Fire Force Act 1986 and Rules 1997 made thereunder. The provisions of National Building Code of India 2016 relating to High Rise Buildings, provisions of Petroleum Act 1934 and Rules 2002, Explosives Act 1984 and Rules 1983, Gas Cylinders Rules 1981 etc. in their application to Fire Protection & Safety are also administered by this Department.

The Department is also expected to implement various Central and State Government directives relating to Temporary Structures for functions, large assembly gatherings, schools, exhibitions, fairs and Fire cover for V.V.I.P.'s etc.

5. Physical Achievement of the Department :

(i) Infrastructure

- (a) The proposal for Coastal Fire Stations is now integrated with Multipurpose Cyclone Shelter (MPCS) under the National Cyclone Risk Mitigation Project (NCRMP) – II taken up by the State. **The project is being implemented by the National Disaster Management Authority, Ministry of Home Affairs, Government of India with assistance of World Bank.** The Department has already transferred the land for Setting up of Cyclone Shelter at Pilerne Fire Station. The Water Resources Department have identified **Coastal Fire Station cum Multipurpose Cyclone Shelter at Porvorim in North Goa and land acquisition is yet to be done for other suitable location for the Multipurpose Cyclone Shelter (MPCS) across the State.** The Water Resources Department is the Nodal authority for implementing the project.
- (b) **Construction of Modern Fire Station building at Bicholim :** The **Goa State Infrastructure Development Corporation (GSIDC)** has been assigned the work of Construction of the Fire Station Building on the land admeasuring 5479 Sq.mtrs. already acquired by the Department. The Architectural Plan has been approved and further action is being taken by the Goa State Infrastructure Development Corporation (GSIDC). An amount of Rs.300 Lakhs has been placed at the disposal of GSIDC.
- (c) **Construction of Modern Fire Station Building at Valpoi:** The Construction of Fire Station building at Valpoi on the land admeasuring 2235 sq.mtrs. already acquired by the Department is also entrusted to **Goa State Infrastructure Development Corporation (GSIDC)**. The space requirements have been communicated to Goa State Infrastructure Development Corporation (GSIDC) and plans are being finalized. An amount of Rs.100 Lakhs has been placed at the disposal of GSIDC.
- (d) **Re-designing and Reconstruction of existing Building and additional Construction of new Administrative and Training Block at Fire Force HQ. Panaji :**
The project for Administrative and Training Block at Fire Force Headquarters, Panaji has been entrusted to **Goa State Infrastructure Development Corporation** for execution.
- (e) **Demolition of existing Fire Station building and Reconstruction of new Fire Station Building at Vasco :**
The **Fire Station Building at Vasco** is demolished for rebuilding the new Fire Station, since it was structurally unsafe for continued use. The **Public Works Department** is the executing agency for this work. The funds requirements are awaited from Public Works Department.

(ii) Procurement of fire fighting vehicles, machinery & equipments :

- (a) 2 Fire Fighting Appliances against condemned Fire Fighting Vehicle have been acquired in January'2018.
- (b) One Turn Table Ladder of 32 meters height for High Rise Building Fire Fighting and Life Rescue to be deployed at Directorate of Fire and Emergency Services, South Zone, Margao has been acquired in January'2018.

- (c) One Mobile Training Van/Fire Safety Educational Van approved by the Government is under fabrication and is expected to be delivered by mid March'2018.

III) Training Initiatives :

- (a) The **Training of Trainers** programme for Secondary School teachers in “**Basic Fire Safety and Evacuation Drill**” from all the Schools in the State of Goa is continuing. **So far 3889 teachers are trained by the Department since the year 2010. During the Year 2017-18, 274 Teachers were imparted training from the State of Goa.**
- (b) The “**SAFER SCHOOL SAFER INDIA**” Programme for Primary School teachers is ongoing since 14th April 2015. **124 Primary Teachers** have been trained in “**Training of Trainers programme under this campaign**” during the year 2017-18. A total 268 Primary Teachers have been trained by the Department since the year 2015. These Teachers have in turn trained 3398 numbers of Primary School Students.
- (c) **976** candidates sponsored by Government/Private agencies from different parts of the State have also been imparted training in different Courses namely; Basic Fire Safety, General Fire Prevention, Evacuation Drill and Disaster Management & Fire Fighting Training for the Year 2017-18. **The Department received revenue of Rs. 1.18 Lakhs during the year 2017-18 for imparting training.**

IV) Fire & Emergency Incidents :

During the current F.Y. 2017-18, the Fire & Emergency Services have collectively attended 7225 Fire and Emergency Calls (2859 Fire and 4336 Emergency calls), during which 129 human lives and 613 animal lives were saved. Property worth Rs.33.29 Crores have been saved/salvaged due to timely action of the Fire Personnel.

V) Raising of State Disaster Response Force (SDRF) :

- (a) The envisaged strength of the SDRF is 200 personnel. The Fire & Emergency Services component of 50 Fire Personnel is being constituted, 35 Fire personnel have so far been trained in various skills of Disaster Response namely; Medical First Responder, Urban Search and Rescue, Chemical, Biological, Radiological & Nuclear Response and Swift Water Flood Rescue.
- (b) The Department is entrusted with imparting Training to Goa Police, Home Guards and Civil Defence Volunteers in Disaster Response such as Urban Search & Rescue, Medical First Responder and Fire Fighting. During the year so far, **64** Police, Home Guard and Civil Defence Personnel have been trained by the Department.
- (c) At the request of Director General, State Disaster Response and Fire Service, Andhra Pradesh, the Department has trained one Batch of 30 SDRF personnel in Medical First Responder and Urban Search and Rescue. The 2nd Batch of 30 SDRF personnel is currently undergoing training.

VI) Revenue Receipts :

During the current F.Y 2017-18, the department has collected a total Revenue of **Rs. 117.35 Lakhs**, out of which Training fees accounted for **Rs. 3.73 lakhs**, licensing and other fees **Rs. 92.20 Lakhs** and miscellaneous receipts **Rs. 21.42 Lakhs**.

6. Financial aspects of Plan and Non-Plan Scheme :

Major Head wise Financial Outlay on the Non-Plan and Plan Schemes of the Department, in the year 2017 -2018 was as shown below:

(Rupees in lakhs)

Major Head	Name of the Scheme	2017-18					
		Plan			Non-Plan		
		B.E	R.E	Actual Exp.	B.E	R.E	Actual Exp.
2070	Other Administrative Services	1857.14	2331.14	2270.08	1607.15	2046.15	1808.34
4059	Capital Outlay on Public Works	1400.00	1400.00	406.44	-	-	-
4070	Capital Outlay on Other Administrative Services	550.00	550.00	305.99	-	-	-
Grand Total		3807.14	4281.14	2982.51	1607.15	2046.15	1808.34

7. Vision for Future

1. Setting up a Goa Disaster Response Cadet Corps [GDRCC] :

The citizen level support for Disaster Preparedness and Disaster Response has become critical in view of limited Government resources. Participation by volunteers trained in advance makes their involvement productive and more effective. It is therefore, proposed to create a **Goa Disaster Response Cadet Corp** and get such volunteers enrolled and trained. This is on the lines of Auxiliary Fire Force envisaged under section (7) of the Goa Daman and Diu Fire Force Act 1986.

2. State Disaster Response Force (SDRF) :

Formal creation of 50 posts to accommodate the department component of the State Disaster Response Force is under consideration of Government.

3. Technological Upgradation to enhance Emergency Monitoring Systems:

In its quest for continuous upgradation of operational efficiency, minimizing communication time and optimizing response, the department is envisaging a project “**Safe Goa 24 x 7 Emergency Monitoring System**”.

This system will remotely monitor the effective functioning of the Fire Protection system installed in various Industries, High Rise Building, Hotel, Hospitals, Banks, etc. and simultaneously alert the local Fire Station and Headquarters Control Room about the non-functioning of the Fire Protection System and occurrence of fire incidents in real time. This would help the local fire station to respond appropriately to the incident and will facilitate the Headquarters Control Room

to provide the appropriate necessary assistance. To facilitate this co-ordinated response all the Fire Fighting and other response vehicles will also be integrated under Geographic Imaging System (GIS)/Global Positioning System (GPS) based Automated Vehicle Tracking System (AVTS). This will result in reducing the communication time, response time and also help in providing the optimum required support.

This Technological Upgradation will help the state to effectively reduce loss of life and property.

Annexure – I

DETAILS OF STRENGTH OF STAFF AS ON 31.03.2018

Sr. No.	Name of the Post	Pay Scale	Level	Sanctioned strength
1	Director	PB-3 Rs. 15600–39100 + G.P. Rs 7600/-	12	1
2	Deputy Director (Fire)	PB-3 Rs 15600–39100 + G.P. Rs 6600/-	11	1
4	Divisional Officer	PB-3 Rs 15600–39100 + G.P. Rs 5400/-	10	3
3	Deputy Director (Admn.)	PB-2 Rs 9300–34800 + G.P. Rs 5400/-	10	1
5	Asst. Accounts Officer	PB-2 Rs 9300–34800 + G.P. Rs 4600/-	7	1
6	Asst. Divisional Officer	PB-2 Rs 9300–34800 + G.P. Rs 4600/-	6	4
7	Station Fire Officer	PB-1 Rs 5200–20200 + G.P. Rs 2800/-	5	20
8	Sub – Officer	PB-1 Rs 5200–20200 + G.P. Rs 2400/-	4	57
9	Leading Fire Fighter	PB-1 Rs 5200–20200 + G.P. Rs 2000/-	3	115
10	Driver Operator	PB-1 Rs 5200–20200 + G.P. Rs 2000/-	3	166
11	Watch Room Operator	PB-1 Rs 5200–20200 + G.P. Rs 1900/-	2	60
12	Fire fighter	PB-1 Rs 5200–20200 + G.P. Rs 1900/-	2	604
13	Office Superintendent	PB-2 Rs 9300–34800 + G.P. Rs 4600/-	7	1
14	Head Clerk	PB-2 Rs 9300–34800 + G.P. Rs 4200/-	6	4
15	Sr. Stenographer	PB-2 Rs 9300–34800 + G.P. Rs 4200/-	6	1
16	Accountant	PB-2 Rs 9300–34800 + G.P. Rs 4200/-	6	1
17	Upper Division Clerk	PB-1 Rs 5200–20200 + G.P. Rs 2400/-	4	10
18	Lower Division Clerk	PB-1 Rs 5200–20200 + G.P. Rs 1900/-	2	15

19	Mechanic Grade – II	PB-1 Rs 5200–20200 + G.P. Rs 1900/-	2	2
20	Asst. Electrician	PB-1 Rs 5200–20200 + G.P. Rs 1900/-	2	1
21	Auto Electrician	PB-1 Rs 5200–20200 + G.P. Rs 2400/-	4	1
22	Asst. Cook	PB-1 Rs 5200–20200 + G.P. Rs 1800/-	1	5
23	Mess Servant	PB-1 Rs 5200–20200 + G.P. Rs 1800/-	1	4
24	Gardener	PB-1 Rs 5200–20200 + G.P. Rs 1800/-	1	1
25	Peon	PB-1 Rs 5200–20200 + G.P. Rs 1800/-	1	5
26	Sweeper	PB-1 Rs 5200–20200 + G.P. Rs 1800/-	1	4
			TOTAL	1088

19. DIRECTORATE OF FISHERIES

1. Introduction

Fishing is an important sector of the State and it is the only source of the livelihood of sizeable community of the fishermen who have been contributing significantly to the fish production of the State. They are among the most vulnerable communities towards the vagaries of nature. With the escalating fuel and other operational cost on one side coupled with the uncertainty of a good catch makes this sector dependent on financial assistance from the Government. In order to grant relief to the fishermen to overcome the financial losses, the Department implements various financial assistance schemes.

2. Organizational Chart of the Directorate of Fisheries.

The Department of Fisheries is headed by the Director of Fisheries who is assisted by two Dy. Director's (Group "A") and four Superintendent of Fisheries (Group "B") on the technical side at the Headquarters. One Dy. Director of Fisheries is provided under Central Sector Scheme to look after the scheme of Fisheries Statistics and one Deputy Director (Administration) of Goa Civil Cadre. The Director of Fisheries is assisted at headquarters by Assistant Account Officer in Accounting and Budgeting matter and a Research Assistant on the Planning matter.

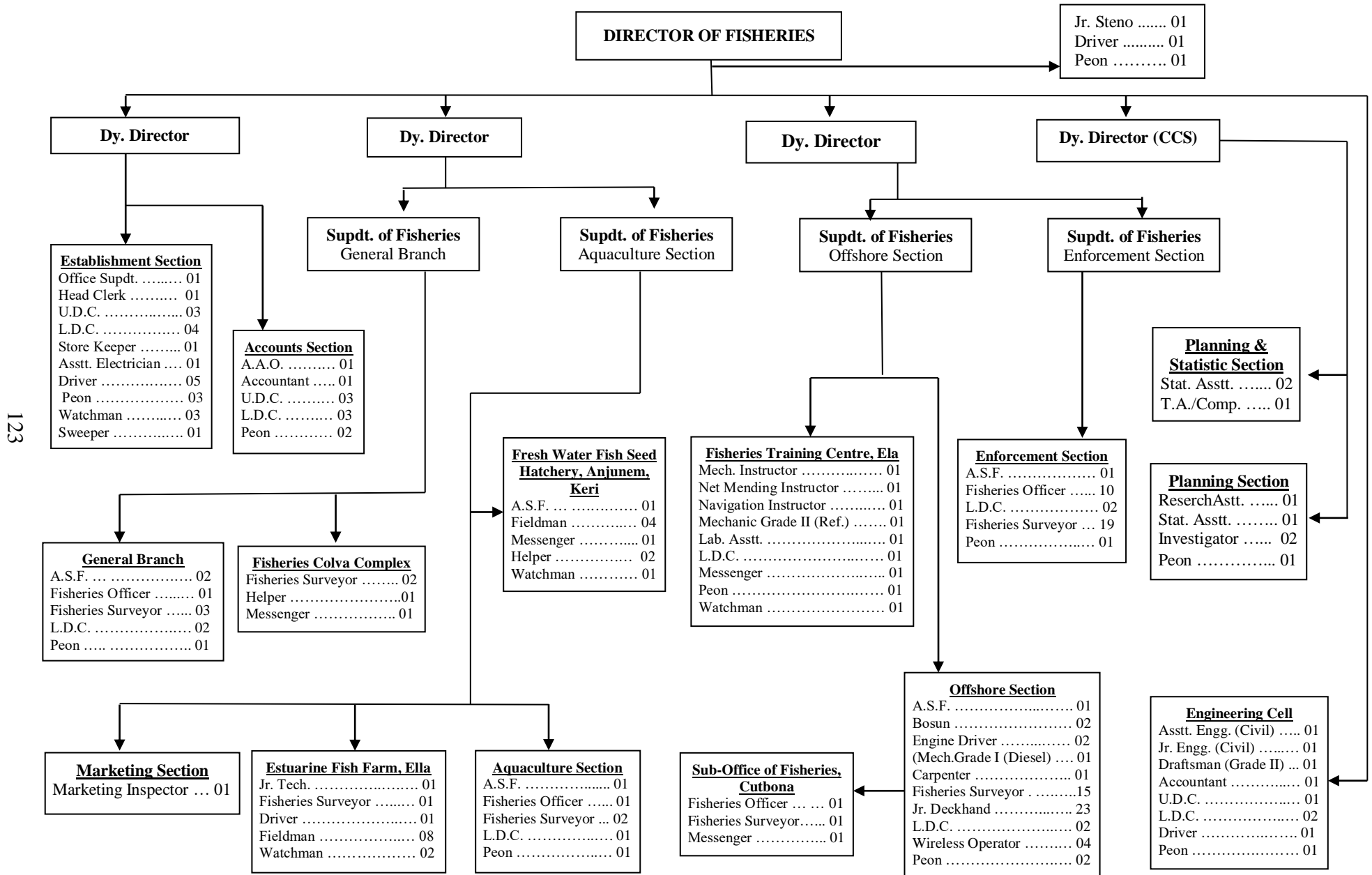
The Directorate has a Fisheries Extension Wing consisting of Fisheries Officers & Fisheries Surveyors attached to the Block Development Offices of Tiswadi, Bardez, Salcete, Mormugao, Ponda, Pernem and Canacona.

Besides, the Directorate is running a Fishermen Training Centre and Estuarine Fish Farm at Ela, Dhauji, Old Goa, Fresh Water Fish Farm at Keri, Anjunem in Sattari Taluka, Fisheries Sub office at Colva and Cutbona.

Sanctioned Strength of Staff (2017-18)

1. Group "A" (Gazetted) -----	4 + 1 (C.S. Scheme)	=	5
2. Group "B" (Gazetted) -----	7	=	7
3. Group "C" (Non-Gazetted) -----	146 + 3 (C.S. Scheme)	=	149
4. Group "D" (Non-Gazetted) -----	41	=	41
		Total	= 202

ORGANISATION CHART OF THE OFFICE DIRECTORATE OF FISHERIES



3. Functions & Duties carried out by the Department:

The broad functions and duties carried out by the Department are as under:-

- a) Implement Government policies and decisions in respect of the Department.
- b) Creation and development of infrastructure facilities for landing & berthing of fishing vessels.
- c) Preparation and implementation of various schemes for the development of fishing industry in the State for the betterment and upliftment of the fishing community in general.
- d) Registration of fishing vessels under Mercantile Shipping Act 1954.
- e) Enforcement of Goa, Daman & Diu Marine Fishing Regulation Act, 1980 and Rule, 1982 for regulation of fishing in the coastal waters of Goa.
- f) Functions as Nodal Agency under Coastal Aquaculture Act.
- g) Development of Marine and Inland Fisheries.
- h) Promotion of Culture Fisheries.

4. Acts and Rules implemented by the Department:

The following Acts/Rules are implemented by the Department.

I. The Goa Daman and Diu Marine Fishing Regulation Act,1980

- a) Power to regulate, restrict or prohibit certain matters within specified areas.
- b) Prohibition of use of fishing vessels in contravention to the regulation made under Section 4 of Act.
- c) Licensing of fishing vessels.
- d) Licensing of fishing nets.
- e) Cancellation, Suspension and amendments of licenses.
- f) Penalty.

II. The Goa Daman and Diu Fishing Regulation Rules, 1982.

- a) Issue of fishing license to fishing vessels.
- b) Licensing of fishing nets.

III. Merchant Shipping Act, 1958.

Registration of the fishing vessel under (REAL craft) web based programme and licensing of the fishing vessel is done.

IV. Coastal Aquaculture Act, 2005:

This is a Central Act and under this Act three Committees have been formed, two at the District level under the Chairmanship of the respective District Collector and one at the State Level under the Chairmanship of the Secretary (Fisheries) to recommend the cases of Shrimp farms for registration under the said Act to the Coastal Aquaculture Authority, Government of India.

5. Physical Achievements for the year 2017-18:-

- 1) 67 beneficiaries were given subsidy under the scheme “Replacement of Kerosene OBM to Petrol OBM”.
- 2) Financial assistance was provided to 77 beneficiaries for purchase of Fishery requisites.
- 3) Financial assistance was provided to 88 beneficiaries for purchase of wooden/FRP craft.
- 4) 3406 beneficiaries under General Insurance Scheme.
- 5) 5416 beneficiaries are covered under the Saving cum Relief Fund Scheme.
- 6) 2 beneficiaries are covered under the programme of Development of Fishermen Village.
- 7) 1244 beneficiaries were given subsidy for purchase of petrol for Outboard Motors.
- 8) 587 mechanised trawler owners were assisted under the scheme of Reimbursement of VAT.
- 9) 25 fishermen were covered under the scheme “Interest Subsidy on loan”.
- 10) 12 Beneficiaries were given benefit under the scheme Financial Assistance to Brackish water Aquaculture Farm.
- 11) 30 Beneficiaries were given benefit under the scheme Scheduled Tribe Development.
- 12) 1 beneficiary were given subsidy under the scheme ‘Mussel Farming’.
- 13) 2 beneficiaries were given subsidy under the scheme “Financial Assistance to fresh Water Fish Farming”

6. Financial aspects of Plan and Non – Plan Schemes

(Rs. in lakhs)

Major Head	Name of the Scheme	2017 - 2018						
		B. E.	R. E.	Plan		Non - Plan		
				Supple- mentary Grants 2017-18	Actual Exp.	B. E.	R. E.	Actual Exp.
2405	Fisheries	3864.57	3864.57	697.00	3032.20	676.87	676.87	819.07
	Direction & Administration	34.87	34.87	0.00	17.75	238.97	238.97	309.37
	Evolving State Policy on Fisheries	7.83	7.83	0.00	0.00	0.00	0.00	0.00
	Est. of Fish Processing Units	1.61	1.61	0.00	0.96	0.00	0.00	0.00
	Development of Infrastructural Facilities (P)	32.33	32.33	0.00	32.96	0.00	0.00	0.00
	Strengthening of Data base Information (P)	20.29	20.29	0.00	10.97	0.00	0.00	0.00
	Dev. of Inland Infrastructure support from NFDB (P) (A)	8.96	8.96	0.00	0.00	0.00	0.00	0.00
	Strengthening of Data Base of Geographical Information, Reg. vessels (P)(A)	0.25	0.25	0.00	0.00	0.00	0.00	0.00
	Relief for Phyan Cyclone Victims	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dev. of Brackish Water Fisheries	3.65	3.65	0.00	1.16	0.00	0.00	0.00
	Estuarine Farming	0.00	0.00	0.00	0.00	51.49	51.49	54.21
	Inte. Brackish water Fish Farmers Dev. Agency (P) (A)	150.00	150.00	0.00	146.01	0.00	0.00	0.00

1	2	3	4	5	6	7	8	9
	Demo/Training in Brackish Water Fish Prawns Farm (P)(A)	2.00	2.00	0.00	0.04	0.00	0.00	0.00
	Financial Asst. to Brackish water Aquaculture farms (Coastal aquaculture (P)(A)	11.80	11.80	0.00	7.42	0.00	0.00	0.00
	Ornamental Fish Farming	10.00	10.00	0.00	0.00	0.00	0.00	0.00
	Crab/Mussel/Oyster Farming (P)	15.00	15.00	0.00	0.35	0.00	0.00	0.00
	Financial Assistance to Fresh Water Fish Farming (P)	10.00	10.00	0.00	3.10	0.00	0.00	0.00
	Off-Shore Fisheries	0.00	0.00	0.00	0.00	37.03	37.03	22.04
	Deep Sea Fisheries	0.00	0.00	0.00	0.00	102.53	102.53	119.56
	Motorization of Fishing Crafts (P) (A)	25.00	25.00	0.00	49.52	0.00	0.00	0.00
	Financial Assistance to Fishermen Dev. Rebate on HSD (P)(A)	1.00	1.00	0.00	0.00	0.00	0.00	0.00
	Financial Assistance on Goa Value Added Tax, Vat based on subsidy	1800.00	1800.00	0.00	1087.64	0.00	0.00	0.00
	Interest Subsidy on loans for Fisheries and Allied Activities (P) (A)	14.29	14.29	0.00	5.59	0.00	0.00	0.00
	Financial Assistance towards subsidy for purchase of kerosene for Outboard Motors	200.00	200.00	497.00	609.81	0.00	0.00	0.00
	Financial Assistance for construction, purchase Outboard Motors (P) (A)	0.50	0.50	0.00	0.00	0.00	0.00	0.00
	Safety of Fishermen at Sea (P) (A)	10.00	10.00	0.00	0.00	0.00	0.00	0.00
	Corpus Funds to Fishermen (P)	300.00	300.00	0.00	300.00	0.00	0.00	0.00
	F.A. to Registered Fishermen Societies/Associations (P)	5.00	5.00	0.00	0.00	0.00	0.00	0.00
	F. A. for Purchase of Power Blocks	12.01	12.01	0.00	0.00	0.00	0.00	0.00
	F. A. for Construction, Purchase of OBM	100.00	100.00	0.00	78.13	0.00	0.00	0.00
	Providing Storage and Marketing Infrastructure	3.62	3.62	200.00	0.00	0.00	0.00	0.00
	Construction of Fish Market	50.00	50.00	0.00	0.00	0.00	0.00	0.00
	Processing and Curing of Fish	0.00	0.00	0.00	0.00	7.82	7.82	13.66
	Supply of Insulated boxes to Fisher persons	16.89	16.89	0.00	9.74	0.00	0.00	0.00
	Safety of Fishermen at sea	8.46	8.46	0.00	0.85	0.00	0.00	0.00
	Aqua Goa/Mega Fish Festival	0.00	0.00	0.00	199.33	0.00	0.00	0.00
	Training in Fisheries	0.00	0.00	0.00	0.00	47.19	47.19	47.49
	Special Component Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Tribal Area Sub Plan	12.00	12.00	0.00	11.99	0.00	0.00	0.00
	39. Other expenditure	997.21	997.21	0.00	458.88	191.84	191.84	252.74
	Other Miscellaneous Establishment	0.00	0.00	0.00	0.00	127.52	127.52	155.47

1	2	3	4	5	6	7	8	9
	Financial Assistance to Fishermen for purchase of Fisheries requisites	16.32	16.32	0.00	16.04	0.00	0.00	0.00
	Enforcement and Protection of Reserve Fishing Areas along Goa Coast	67.84	67.84	0.00	89.87	0.00	0.00	0.00
	Prevention of Guard Unit	0.00	0.00	0.00	0.00	64.32	64.32	97.27
	Assistance to Biometric card for Fishermen (P)	2.05	2.05	0.00	0.00	0.00	0.00	0.00
	National Welfare fund for fishermen, Group Accident Insurance for fishermen P) (A)	3.00	3.00	0.00	0.00	0.00	0.00	0.00
	National Welfare fund for Fishermen, Saving cum Relief Fund (P) (A)	90.00	90.00	0.00	97.49	0.00	0.00	0.00
	National welfare fund for Dev. of Fishermen village Housing (P) (A)	4.00	4.00	0.00	0.75	0.00	0.00	0.00
	National welfare fund for fishermen, Dev. of Community Hall (P) (A)	4.00	4.00	0.00	0.00	0.00	0.00	0.00
	National Welfare fund for fishermen, Training Extension (P)	7.00	7.00	0.00	1.02	0.00	0.00	0.00
	General Insurance	6.00	6.00	0.00	3.41	0.00	0.00	0.00
	Blue Revolution Scheme	797.00	797.00	0.00	251.49	0.00	0.00	0.00
	Deduct-Recoveries of Overpayment	0.00	0.00	0.00	-1.19	0.00	0.00	0.00
	Recoveries of overpayment of previous year	0.00	0.00	0.00	-1.19	0.00	0.00	0.00
	Total	3864.57	3864.57	697.00	3032.20	676.87	676.87	819.07
2415	Agricultural research and Education	8.39	8.39	0.00	1.40	0.00	0.00	0.00
	Fish Aquarium cum Museum	1.42	1.42	0.00	0.60	0.00	0.00	0.00
	Training in Fisheries	6.97	6.97	0.00	0.80	0.00	0.00	0.00
	Total	8.39	8.39	0.00	1.40	0.00	0.00	0.00
2551	Hill Areas (Western Ghat)	6.01	6.01	0.00	2.97	0.00	0.00	0.00
	Est. of Fresh Water fish seed Hatchery/Sela. Anjunem	6.01	6.01	0.00	2.97	0.00	0.00	0.00
	Total	6.01	6.01	0.00	2.97	0.00	0.00	0.00
4405	Capital Outlay on Fisheries	1272.00	1082.00	0.00	944.98	0.00	0.00	0.00
	Inland Fisheries	1050.00	1050.00	0.00	939.98	0.00	0.00	0.00
	Landing & Berthing facilities (P) (A)	1000.00	1000.00	0.00	939.98	0.00	0.00	0.00
	Construction of Approach Road	50.00	50.00	0.00	0.00	0.00	0.00	0.00
	Infrastructure Dev. support for NFDB (P)(A)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Estuarine Farming	200.00	10	0.00	0.00	0.00	0.00	0.00

1	2	3	4	5	6	7	8	9
	Utilization of Marshy. Fallow land	15.00	15	0.00	5.00	0.00	0.00	0.00
	Establishment charges transferred from “2059-Public Works”	5.00	5	0.00	0.00	0.00	0.00	0.00
	Tool and plant charges transferred from “2059-Public Works”	2.00	2	0.00	0.00	0.00	0.00	0.00
	Total	1272.00	1082.00	0.00	944.98	0.00	0.00	0.00
4415	Capital Outlay on Agricultural Research & Education	1020.00	0.00	0.00	0.00	0.00	0.00	0.00
	Aquarium cum Museum	20.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fishing Berth- MPT	1000.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total	1020.00	0.00	0.00	0.00	0.00	0.00	0.00
	Grand Total	6170.97	4960.97	697.00	3981.55	676.87	676.87	819.07

7. Vision for future.

(i) Inland Riverine Cage Farming:

There is vast scope to promote Inland Riverine Cage Farming in the State. Cage Farming of fish like Pompano and Sea Bass and mussel culture in brackish water will be taken up for culture to increase the Inland Production.

(ii) Goa Fisheries Corporation:

At present the fish available in the market is inadequate as most of the fish is either exported or routed to hotels and restaurants and eventually the local do not get the fish as desired. Most of the fish accessible is mainly derived from traditional canoes and that to at high cost.

The Department intends to set up Goa Fisheries Corporation for the benefit of Goan fish lovers in order to facilitate supply of fish to the Goan at low cost.

(iii) Development of hygienic fish Market/Auction Hall:

Fish is considered as an inexpensive source of food protein. But the contamination occurs through bad handling and in unhygienic practices. Therefore, it is to be handled, stored and marketed with extreme sense of care in minimum possible time. Excellent hygiene has to be maintained in the fish handling areas for prevention of contamination and loss of quality of fish.

In this regards, fish market plays a major role in ensuring hygienic State of the fish sold. The continued supply of quality of fish under hygienic conditions is expected to increase the per capita fish consumption in the country.

20. DIRECTORATE OF FOOD AND DRUGS ADMINISTRATION

1. Introduction:

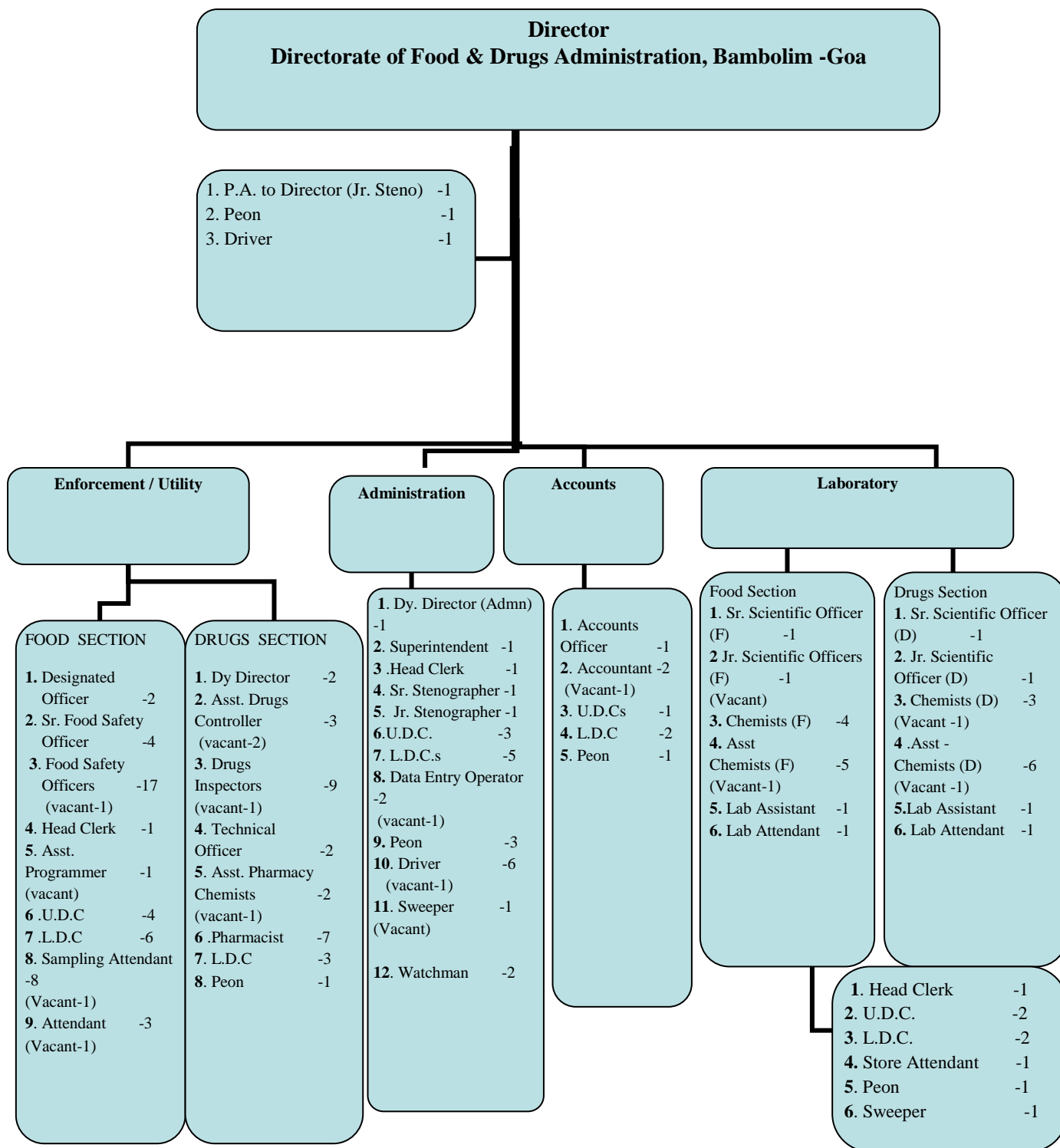
The Directorate of Food and Drugs Administration is entrusted with the responsibilities of controlling the quality of food articles and drugs, manufactured and sold within the State, as well as manufactured outside the State, but sold in this State. As such, the main structure of the Department is consisting of Food Section, Drug Section, Food Testing Laboratory, Drugs Testing Laboratory, Liquor Testing Section and Narcotic Drugs and Psychotropic Substances (N.D.P.S.) Analysis Section.

2. Organisational chart of the Department:

Director is in charge of administration and has also been delegated the powers under Section 30(3) to discharge the function as Commissioner of Food Safety under the Food Safety & Standards Act, enacted by Government of India. The Director is also the Controlling and Licensing Authority under the Drugs and Cosmetics Act and Rules there under which deals with manufacturing for sale and distribution and selling of drugs in the State. Dy. Directors are involved in the inspection of manufacturing premises of drugs under Drugs & Cosmetics Acts & Rules. They are assisted by three Assistant Drugs Controllers, who are also entrusted the responsibility of inspection of Drug Manufacturing Premises and also to supervise the work carried out by Drugs Inspectors.

With respect to the food enforcement, the Directorate has 17 Food Safety Officers, and 4 Senior Food Safety Officers. Senior Food Safety officers; are notified as Registering Authority under the Food Safety & Standards Act, 2006 and Rules/Regulations 2011, who discharge the responsibility of undertaking food registration of all food establishments across the two Districts of the State. Two full time Designated Officers are appointed who are the Licensing Authority for food business under Food Safety and Standards Act.

An organizational chart of the Directorate is as follows



3. Functions and duties carried out by the Department:

The Directorate has nine Drugs Inspectors who are responsible for conducting periodical inspections for grant / renewal of licences to the drugs manufacturing and sales establishments. They also draw samples of drugs manufactured and marketed in the State for the purpose of test/analysis, so as to keep check on the quality of drugs. Two Technical Officers are also appointed to assist the enforcement staff in the maintenance of records and co-ordinate various

functions in implementation of the Drugs and Cosmetics Act and relevant laws. There are as on date two Designated Officers and seventeen Food Safety Officers and four Senior Food Safety Officers to assist the Designated Officers in their functions relating to enforcement of food. These Food Safety Officers inspect the food establishments for grant/renewal of licences, investigate complaints, draw food samples for analysis and file prosecution cases for violation of Act and Rules and the Senior Food safety Officer are functioning as Registering Authority under the Food Safety and Standards Act, 2006/ Regulations 2011.

The Food Laboratory is headed by Senior Scientific Officer (Food) who is the Food Analyst and is assisted by one Junior Scientific Officer (Food) and four Chemists and five Assistant Chemists for the analysis of food samples that are referred by Food Safety Officers, Port Health Authority, Police Department, Customs Department and the Railways etc.

With respect to the Drug Testing Laboratory, it is headed by the Senior Scientific Officer (Drugs), who is also notified as Government Analyst, under the Drugs and Cosmetics Act and Chemical Analyser under the Goa Narcotic Drugs and Psychotropic Substances Rules 1987, who is assisted by one Junior Scientific Officer(Drugs), Chemists and Assistant Chemists, etc.

The Food Safety Officers conduct frequent raids to detect the availability of such prohibited injurious articles of food containing tobacco, and action is taken against the defaulters, as per the provisions of the law under the Goa Public Health (Amendment) Act, 2005 in this State. Due to consistent effort by the Directorate, the sale of gutkha and tobacco containing food products is declined significantly across the State.

Further, under the Cigarettes & other Tobacco Products (Prohibition of Advertisement & Regulation of Trade, Commerce, Production, Supply and Distribution) Act, 2003, the Food Safety Officer are notified to exercise powers for implementation of the provisions of the Act and are involved in checking the sale to minors and ensuring proper labeling with pictorial warnings on the tobacco products.

4. Acts and Rules implemented by the Department:

The Directorate is entrusted with the enforcement of following Drugs and Food Legislation as Under.

- i. The Drugs and Cosmetic Act, 1940, and Rules there under;
- ii. The Drugs and Magic Remedies (Objectionable Advertisement) Act, 1954 and Rules there under;
- iii. The Drugs (Prices Control) Order, 2003;
- iv. The Narcotic Drugs and Psychotropic Substances Act, 1985, and Rules there under;
- v. The Goa Narcotic Drugs and Psychotropic Substances Rules, 1987;
- vi. Medical Devices Rules 2017.
- vii. The Food Safety and Standard Act 2006
- viii. The Food Safety and Standards Rules 2011 & Regulations 2011;
- ix. Goa Public Health (Amendment) Act, 2005;
- x. Cigarettes & other Tobacco Products (Prohibition of Advertisement & Regulation of Trade, Commerce, Production, Supply and Distribution) Act, 2003;
- xi. The Infant Milk Substitute, Feeding Bottles and Infant Food (Regulation of Production, Supply and Distribution) Act, 2003.

5. Physical achievement of the Department:

The Food & Drugs Testing Laboratory undertakes the analysis of various food articles and drug formulations, the samples of which are drawn by the Food Safety Officers, and Drugs Inspectors, under the provisions of the Food Safety and Standard Act, 2006 and Rules /Regulations 2011 and the Drugs & Cosmetics Act, 1940, respectively.

The Laboratory also undertakes analysis of liquor samples received from State Excise Department, as well as manufacturers of liquors. Narcotic drugs and psychotropic substances are also analyzed by the laboratory, which are forwarded by Police, Excise, Customs Departments, etc., seized at raids conducted at various places in the State. In addition the Food Laboratory also receives imported food articles forwarded by Port Health Authorities/Customs Department.

The details of the activities in terms of physical targets and performance of this Directorate under the various legislation is as under:

Food Laboratory:

Type of samples	Number of samples received	Number of samples analysed	Number of samples found adulterated
Samples under Food Safety and Standards Act., 2006	910	849	Misbranded: 17 Sub-Standard: 21 Unsafe: 9 Misbranded + Sub-Standard:4 Misbranded + Unsafe: 3
Samples from Port Health Organization /Customs	153	146	
Samples under GPHA/Police	66	79	
Others	25	15	
Total	1154	1089	

Drugs Laboratory:

Type of samples	Number of samples received	Number of samples analysed	Number of samples found Sub Standard
Samples under Drugs	682	765	18
Samples under Liquor	493	496	-
Samples under Narcotics	147	56	-

Number of Inspections carried out to the

- a) Drugs Establishments ----- 645
b) Food Establishments ----- 5678

Number of prosecution cases filed

- a) Drugs Establishments ----- 00
b) Food Establishments ----- 08 (under FSSA Act)

Number of Food Establishment Licensed

- | | | |
|----------------------|-------|------|
| a) Food Registration | ----- | 2786 |
| b) Food Licence | ----- | 346 |

6. Financial aspects and plan and non plan schemes:

The Directorate does not implement any specific scheme as it is mainly entrusted in the responsibility of regulation of the various Food & Drugs Laws. However, the details of financial aspects of plan and non plan for the year 2017-2018 are as follows:-

(Rupees in lakhs)

		2017-18						
		Plan			Non Plan			
Major Head	Name of the Scheme	B.E	R.E	Actual Exp.	B.E	R.E	Actual Exp.	
2210	Food and Drugs Admn (N.P)	-	-	-	398.63	505.63	493.38	
2210	Strengthening of Food and Drugs Admn. (Plan)	363.91	505.01	489.87				
2210	01-Strengthening of combined Food and and Drugs Laboratory (Plan)	115.16	133.06	126.45				
4210	4210-Capital Outlay on Medical and Public Health	200.00	200.00	100.00				
	Total	679.07	838.07	716.32	398.63	505.63	493.38	
	Grand Total		R.E	Actual Exp				
			1343.70	1209.70				

7. 'Vision for future':

- a) With the enactment of the new Food Safety and Standards Act, 2006, the Directorate has rolled out a **strategic plan to ensure wide publicity and awareness** amongst all the stake-holders of food trade, consumers, etc about the new Food Safety and Standards Act and which will bring about a significant shift in the overall concept of food quality and safety concerns amongst its consumers.
- b) The Directorate has its independent Food and Drugs Testing Laboratory at Bambolim, which caters to the analysis of food, drugs, narcotics and liquor samples. The Directorate is in the process of up-grading and strengthening the existing facilities of the Food & Drugs testing Laboratory in terms of providing testing facilities for fruits, vegetables and soft drinks for pesticide residues and also initiating the process for acquiring NABL accreditation for the laboratory so as to increase the great degree of efficiency and reliability of the analysis undertaken; for which purpose the Government of India has given financial assistance to State Laboratory during the current 12th five Year Plan of 2012 — 2017 and for which the team of Government of India officials have already conducted a GAP Analysis audit of the State's laboratory in November 2013 and suggested several measures to up-grade the facilities of the existing laboratory; accordingly; this Directorate had deputed the officials of the laboratory for a up-gradation training program at CFTRI, Mysore in March 2014 so as to build capacity and

competence for undertaking analysis of fruits, vegetables and soft drinks for pesticides residues; so also with the Gap Analysis audit undertaken, the Government of India is being requested to provide hand holding as well as financial assistance to under the process of acquiring the NABL Accreditation for the State's testing laboratory which was to be rolled out in 2016 — 17; additionally two of the analyst have been trained in Good Food Laboratory Practices conducted by FSSAI.

However, since the Government of India has so far not finalized their central assistance funding system, for upgradation of the Drug Laboratory; therefore this Directorate has already obtained the administrative approval in principle from the State Government for the up-gradation and procurement of new sophisticated analytical instruments for the Food and drugs Laboratory of this Directorate; for which the State Government for the purpose of up-gradating the testing facilities, the civil work of the Laboratory infrastructure has been accorded to GSIDC, who is in the process of their feasibility project report preparation and seeking formal approval of the Government before inviting any tenders.

Financial assistance to the tune of 8.05 crores under grants in aids under Central Sector Scheme of Food Safety & Standards Authority, Government of India; of which 1st installment of 50 lakhs is transferred to Departments Account on 09/06/2017 and 2nd installment of 4.25 crores has been transferred on 08/11/2017; for procurement of Sophisticated Instruments for analysis of pesticide residues; antibiotic residues and metal contaminates; the Draft order of hi end equipment's (ICP-MS, LCMS –MS and GC MS –MS) have been vetted by FSSAI and are forwarded to Government for approval of the shortlisted vendors.

Under Central Scheme of Food Safety Standards Authority of India; this Directorate has been provided Mobile Food Testing Laboratory Van; fully equipped with instruments for analysis of milk & milk products, edible oil, spices & Condiments; etc. Said van is being utilized for analysis of samples drawn by our Food safety Officers; as well as the samples submitted by the public for a nominal fee. This van will also be used for training and creating awareness about Food Safety.

- c) The State FDA through its several surveillance food /drugs programs on maintaining and surveillance on the quality of food/ drugs in the State and ensure that no adverse quality food is pushed into the State. For this purpose special surveillance drives will be conducted on availability of fruits, which are ripened by artificial means using chemicals, surveillance on availability of good quality vegetables/fruits/ready-to-served dishes, milk and milk products, sweets during the festival such as Ganesh Chaturthi;Diwali;Christmas; etc also conduct special surveillance vigilance drive to detect operation of unlicensed food establishment in the State and sale of drugs without prescription on coastal belts.
- d) Considering the persistent request of the general public to have a sub-branch office of this Directorate in South Goa, the State Government in principle has approved the said proposal and the Government in Feb 2015 has allocated a 250 M2 of office space at the Old Collectorate Building at Margao to house the South Goa Branch Office and the work of office layout/interiors is allocated to GSIDC for the purpose, who is in process of finalizing the work specification and tender formalities.
- e) The Directorate has already commenced the complete on-line computerization receipt of all food related application and issues of licenses; and no manual application are being accepted for the grant and renewal of food applications; The Directorate has recruited two data Entry operators who assist the general public who are not computer literate, which the online facility made available in the office premises of this Directorate; thereby ensuring complete on-line computerized acceptance of all food related application;

In addition, to the above with effect from 1st November 2014, the Directorate has now extended its on-line computerization software program for the drugs selling activities for the purpose of grant and renewal of all retail / wholesale drugs sales establishments and no manual application in the drugs sales section are now being accepted;

- f) The Directorate has also placed its website, www.dfda.goa.gov.in in the public domain and have already up-loaded all the information of its drugs and food activities on its website, which includes all the registration and licensing application forms and details of documents required and the said site is being up-dated every fortnightly; this website is been widely accessed by the general public, citizens as well as the food and drug dealers and as on date we have observed that around 100681 hits to our website;

**DETAILS OF MANUFACTURING UNITS &
SALES OUTLETS IN GOA, AS ON 31/03/2017**

NUMBER OF MANUFACTURING PREMISES - DRUGS

	Own units	Own licences	Loan Units	Loan licences
Allopathic drugs	64	110	57	81
Ayurvedic drugs	06	06	02	02
Blood Banks	07	07	-	-
Blood Storage Centre	01	01	-	-
Cosmetics	06	07	04	04
Testing lab.	01	01	-	-
TOTAL	85	132	63	87
L.V.P.	04	04	01	01
Disposable Syringe	01	01	-	-
Repacking	01	01	-	-

TOTAL UNITS	148
TOTAL LICENCES	219

NUMBER OF DRUGS SELLING PREMISES	
WHOLESALE DEALERS	362
RETAIL DEALERS	656
RESTRICTED	01
TOTAL	1019

NUMBER OF FOOD ESTABLISHMENTS LICENSED	
TOTAL NUMBER OF FOOD ESTABLISHMENTS LICENSED	
a) Registration	2786
b) Licences	346

21. OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS

1. Introduction:

The total forest area in Goa is 1225.12 sq. km. which is about 33% of the total Geographical area. Out of this, around 62% has been brought under the Protected Areas (PA) which include 6 Wildlife Sanctuaries and 1 National Park. These areas support and nurture a variety of ecosystems of life forms – both flora and fauna, particularly in Western Ghat areas of the State located in Sanguem, Canacona, Sattari and Dharbandora Talukas.

Area Statements:

Total Geographical area of State = 3,702 sq. km

a) Total area of Government Forests (Forest = 1,225.12 sq.km Area) out of which,

Reserve Forests = 117.85 sq. km

Protected Forests = 211.52 sq. km

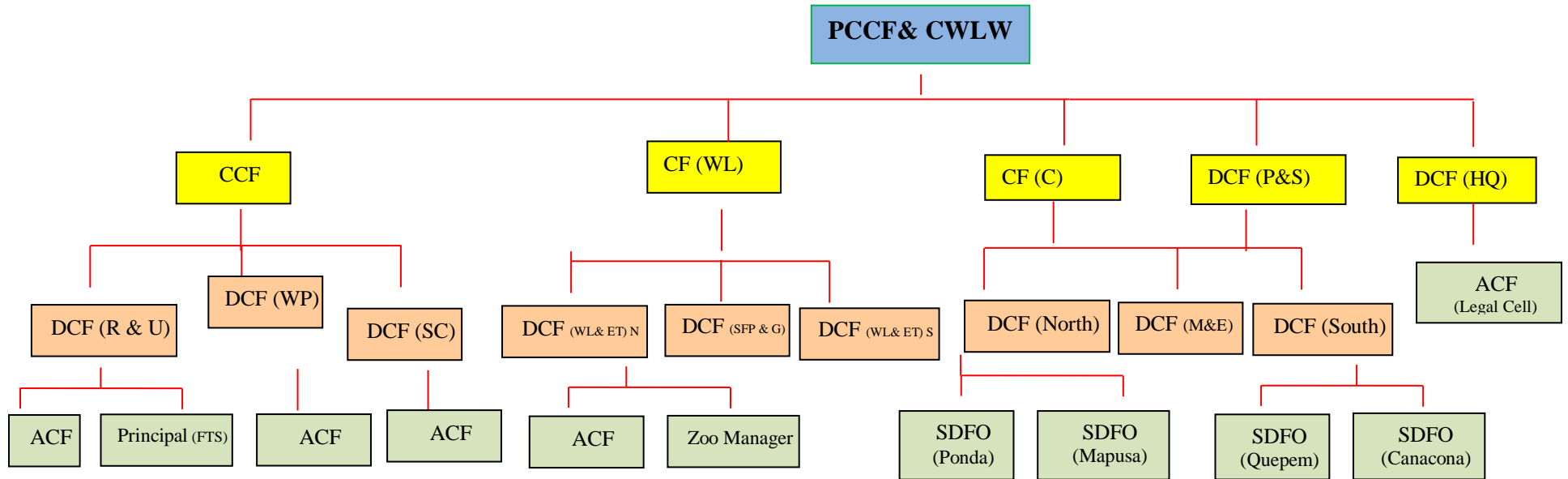
Unclassed Forests = 140.81 sq. km

Protected Area = 754.96 sq. km

b) Private Forest = 42 sq km (Approximately)

As per Forest Survey of India, Dehradun report 2015 there has been increase in 5 sq. km Forest cover compared to 2013.

2. ORGANIZATION CHART OF FOREST DEPARTMENT, GOA



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PCCF	:	Principal Chief Conservator of Forests	CCF	:	Chief Conservator of Forests
CF (C)	:	Conservator of Forests (Conservation)	DCF	:	Dy. Conservator of Forests
CF (WL)	:	Conservator of Forests (Wild Life & Eco-tourism)	WP	:	Working Plan
ACF	:	Asst. Conservator of Forests	(SF,P&G)	:	Social Forestry, Parks & Garden
S.D.F.O.	:	Sub Divisional Forest Office	(M&E)	:	Monitoring & Evaluation
WL & Et (N)	:	Wildlife & Eco-Tourism(North)	(SC)	:	Soil Conservation
WL & Et (S)	:	Wildlife & Eco-Tourism(South)	FTS	:	Forest Training School
(P&S)	:	Planning & Statistics	(HQ)	:	Head Quarters
(R&U)	:	Research & Utilization			

Sanctioned strength of staffs:

	Sanctioned	Vacant
Group A	17	5
Group B	19	3
Group C	381	54
Group D	581	54
Total	997	116

3. Function & duties carried out by the department:

The main mandate of this Department is Protection of Forest and Wild life by implementation of Indian Forest Act 1927, Wildlife (Protection) Act 1972, Forest (Conservation) Act 1980, and other related Acts as well as regulating felling of trees in private areas by implementing Preservation of Trees Act 1984. The Department also raises plantations in available blank areas and degraded Government forests. The Eco-Tourism activities are undertaken along with soil and water conservation. Further the department is also involved in dilienation of private forest areas as per Supreme Court orders 12/12/1996, Zoo Management, Wetland Management, Social Forestry, development of Parks & Gardens.

4. Acts and rules implemented by the department:

The main legislations enforced by the Department are “The Indian Forest Act, 1927”, “The Wildlife (Protection) Act, 1972”, “The Forest (Conservation) Act, 1980” and “The Goa Preservation of Trees Act, 1984”.

5. Physical achievements of the department for the year 2017-18

1. Goa a small state with just 3702 sq. Km. is having good forest cover with 1,225.12 Sq. Km of recorded Government forest which is over 33% of the total geographical area of the state. Out of this 62% is designated as 6 Protected Areas along the biodiversity rich and ecologically sensitive Western Ghats. Forest Department is entrusted with protection, management and development of forests and wildlife.
2. As per the “India State of Forest Report 2015” published biennially by Forest Survey of India, Dehradun, the forest cover of Goa has increased by 5 sq.kms., out of which 4 sq.kms. increase is in Mangrove forests. The total forest and tree cover of Goa is about 68.85%, which includes forests on private lands, plantations such as cashew.
3. The Forest Department promotes planting of trees within and outside the government owned forests. During the current year around 25000 saplings of trees have been planted by the Department while 40000 nos. of seedlings have been distributed to public to encourage afforestation activities. The Department also regulates cutting of trees in private land under the Preservation of Trees Act, 1984.
4. To create awareness about planting and conservation of Trees and Forests, the 68th Vanamahotsava, was celebrated in the month of July, 2017 at the Goa College of Home Science, Campal, Panaji involving the students of Goa Home Science college and Dr. T.B. Cunha Higher Secondary School to generate awareness and mould young minds to develop love for trees and emphasize on the important of trees and healthy environment.

5. Forest Department has acquired about 15.58 ha. privately owned land for turtle conservation at Galgibag beach in Canacona, South Goa. An amount of Rs. 17.97 crores (Rupees Seventeen crores ninety seven lakhs only) was spent for Land Acquisition. To develop turtle nesting sites at Galgibag as conservation reserve, Ministry of Environment Forests & Climate Change under its Central Sponsored Scheme - Integrated Development of Wildlife Habitat has sanctioned 38.40 lakhs. Turtle nesting sites at other beaches such as Morjim, Agonda are being protected during the nesting season for conserving endangered marine turtles.
6. To mitigate human animal conflict Forest Department maintains 24 X 7 rescue squad/centre at Campal, Margao and Cotigao for rescuing wild animals which enter into human habitations.
7. The Forest Department maintains eco-tourism complexes at Bhagwan Mahavir National Park, Mollem in North Goa and Hathipaul at Cotigao, Wildlife Sanctuary, South Goa. In the popular eco-tourism sites like Kuskem water fall in Cotigao Wildlife Sanctuary, the facilities have been improved. These sites not only earn direct revenue by the way of entry tickets to tourist, but also provide employment opportunities to local people in the remote villages. Dudhsagar circuit in Bhagwan Mahaveer Sanctuary / National Park is an example where 431 taxis are given permit to operate. 2,70,000 tourists visited our Protected Areas till the end of December 2017. During the Financial Year 2017-18 the revenue generated through the sale of Forest produce is Rs. 47.30 lakhs, through Eco-tourism activities & other means is Rs. 282 lakhs.
8. Department has a well developed Urban / Social Forestry set up. Major Parks and gardens are maintained such as Rangavi State Garden, Farmagudi Circle Garden, Ponda, Art Park at Campal, Children's Park at Campal, Dr. Ambedkar Garden, Panaji, Joggers Park at Althino in Panaji Town etc., These parks are like natural oasis in a fast developing urban environment of the Goa State and provide healthy recreational environments to residents and visitors alike.
9. For conservation of soil, the Soil Conservation division has carried out maintenance of old plantation generating an employment of 2,023 mandays. 257 nos. check dams of various sizes have been constructed at the cost of Rs. 49,09,597/- generating an employment of 15,200 mandays as on date under the scheme of Tribal sub plan & Schedule caste development scheme.
10. The 66th Wildlife Week was held in the month of Oct'17 across the State by organizing several events. A total of 445 participants took part in various events such as on the spot drawing competition, essay writing competition for high school & higher secondary, Quiz competition for college students, bicycle rally, Nature camp. Around 376 specially abled children also participated in the events.
11. The Goa Forest Department organized the "2nd Bird festival" of Goa from 12.01.18 to 14.01.18 at Cotigao Wildlife Sanctuary comprising of bird watching trials & technical sessions. The main objective of the event is to highlight the rich biodiversity of birds in the State. The eminent persons involved in Bird Conservation like Dr. Vibhu Prakash, Vulture conservationist, Bombay Natural History Society, Dr. Pratap Singh IFS, Scientist, Wildlife Institute of India, Dehradun etc., were invited as special guests to deliver technical sessions to the 46 delegates registered for the 2nd Bird festival. First of its kind Pelagic bird watching/scenic birding trip was organized in Arabian sea as a part of 2nd Bird festival of Goa.

12. Forest department has received appreciation certificate from Hon'ble Chief Minister regarding various activities carried out under "Swachhata hi Seva" campaign under swachh Bharat mission with objectives of generating a sewerage and ensuring cleanliness of public utilities.
13. A three day capacity building workshop on MSTRIPES (Monitoring System for Tiger, Intensive Patrolling & Ecological Status) a smartphone based application has been organized by the Goa Forest Department in collaboration with Wildlife Institute of India, Dehradun for forest officers w.e.f. 23/03/2017, at Bhagvan Mahaveer National Park, Mollem. This application has been developed for Indian conditions by Wildlife Institute of India and is being implemented in Tiger Reserves. The resource persons for the workshops are Dr. Kaushik Banerjee, Scientist 'D', Shri Ujjwal Kumar, Scientist 'C', Shri. Ashish Prasad and Shri. Ninad, Senior Researchers from Wildlife Institute of India,. In all fifteen officers in the rank of RFO/Dy. RFO and ACFs are participating in this training programme

6. Financial aspects of plan & non-plan schemes

(A) Expenditure:

a) 2406 – Forestry and Wildlife (Non-Plan)

(Rs. in lakhs)

Sr. No.	Major Head / Scheme	B.E. 2017-18	R.E. 2017-18	Actual Exp 2017-18
1	2	3	4	5
2406 – Forestry and Wildlife (Non-Plan)				
1	05-Forest Administration	2540.44	2698.44	2693.36
2	09-Wildlife Management and Research	422.15	430.90	371.29
Total		2962.59	3129.34	3064.65

b) 2406 – Forestry and Wildlife (Plan)

(Rs. In lakhs)

Sr. No.	Major Head / Scheme	B.E. 2017-18	R.E. 2017- 18	Actual Exp 2017-18
1	2	3	4	5
2406 – Forestry and Wildlife (Plan)				
1	06-Intensification and Forestry Management	270.04	307.04	270.04
2	13-Forest Conservation and Development (P)	582.67	644.88	560.49
3	14-Rehabilitation of Degraded Forests (P)	64.27	120.36	82.95
4	02-Develop. of various Gardens & Parks	178.23	217.23	180.84
5	06-Social and Urban Forestry	531.58	0.00	495.93
6	01-Scheduled Caste Development Scheme	28.88	0.00	18.27
7	01-Scheduled Tribe Development Scheme	255.22	275.22	197.21
8	10- Grant of award to Forestry and Wildlife Staff (P)	0.50	0.00	0.00
9	13-Grant to Re-juvenation of Cashew Plantation (P)	150.00	0.00	75.00
10	15-Pruning & Maintenance of older Cashew Plantation (P) (A)	30.00	0.00	0.00
11	10- Wild Life & Eco- Tourism (P)	408.33	541.03	500.77
12	12-Compensation/Control of damage caused by Wildlife Animals (P)	2.85	6.85	4.13
Total		2502.57	2112.61	2385.63

2406 – Forestry and Wildlife (CSS) (Rs. in lakhs)

Sr. No.	Major Head / Scheme	B.E. 2017-18	R.E. 2017-18	Exp. upto March 2018
1	2	3	4	5
2406 – Forestry and Wildlife (CSS)				
1	11-Assistance for Development of Wildlife Sanctuaries / National Park (P) (A)	15.00	0.00	0.00
Total		15.00	0.00	0.00

2551 – Hill areas (Plan) (Rs. in lakhs)

Sr. No.	Major Head / Scheme	B.E. 2017-18	R.E. 2017-18	Exp. upto March 2018
1	2	3	4	5
2551 – Hill areas (Plan)				
1	01-Scheduled Caste Development Scheme	12.26	0.00	7.41
2	01-Scheduled Tribe Development Scheme	115.85	0.00	61.04
3	05-Forest Protection and Development	380.80	398.80	342.81
4	06-Promotion of Eco-tourism (P)	63.53	67.53	62.99
5	07-Maint. of Botanical Garden at Salaulim	250.00	0.00	125.00
Total		822.44	466.33	599.25

4406 – Capital Outlay on Forestry and Wildlife (Plan) (Rs. In lakhs)

Sr. No.	Major Head / Scheme	B.E. 2017-18	R.E. 2017-18	Exp. upto March 2018
1	2	3	4	5
4406 – Forestry and Wildlife (Plan)				
1	03-Communication and Construction	500.00	525.00	300.00
2	L.A. for Turtle Nesting	10.00	0.00	0.00
Total		510.00	525.00	300.00

(B) Revenue for last three years: (Rs. in lakhs)

2015-16	2016-17	2017-18
426.27	381.45	491.79

7. “Vision for future”**1) Afforestation:**

Plantations will be taken up in forest areas by planting seedlings of different varieties. Also avenue plantation will be taken up along the road side subject to the availability of the space.

2) Raising of seedling through Nurseries:

Seedling will be raised and maintained for plantation in forest areas and for public distribution.

3) Protection of forest areas:

The vulnerable patches of forest which are prone to illegal activities including encroachment shall be protected with rubble wall etc., which will not only protect the land from illegal activities, fire etc. but will also encourage natural regeneration of forest. Solar fencing of the boundary of

Sanctuary areas will be carried out to prohibit the entry of wild animals in to the human habitation thereby keeping a check on human-animal conflict.

4) Protection of wildlife and Promotion of Eco-tourism:

The infrastructure created in ecotourism sites is further to be strengthened so that more tourists can be attracted to further boost hinterland tourism and nature tourism. The Bondla zoo is only zoo in the State of Goa attracting a large number of students, domestic & foreign tourists thus providing best opportunity to educate people on wildlife conservation .Expansion of existing Eco-tourism facilities at the Bondla Wildlife sanctuary, Mollem Wildlife sanctuary, the Dudhsagar Waterfalls, Bhagwan Mahaveer National Park Mollem, Salim Ali Bird Sanctuary, Hathipaul, Cotigao Such activities also increase the revenue of the State.

5) Awareness program:

It is proposed to organize various Conservation and Environment awareness programmes for the people involving different target groups. Such programmes include organising various environment related competitions, Nature camps, Eco-tours for school students, Bird Festivals, Massive campaign involving various electronic and print media etc.

22. GENERAL ADMINISTRATION DEPARTMENT

1. Introduction:

General Administration Department (GAD) is one of the key Department in the Secretariat. The organizational hierarchy of the department consists of the following headed by Commissioner and Secretary (GA).

- 1) Joint Secretary (General Administration)
- 2) Under Secretary (GA)-I & II – 2 nos.
- 3) Section Officers – 4 nos.

2. Organizational Chart of the Department: enclosed.

3. Function and Duties of the Department: The Departmental functions are divided into four Sections and each Section is headed by a Section Officer who functions independently. The main functions and activities of the department are highlighted here below:-

Section I - Deals with the budget provisions and other financial/accounts matters like preparation and disbursement of Salaries, Overtime, GPF, Medical, T.A./D.A., advances, filing of TDS returns, fixation of pay and allowances etc. of the staff members of the Secretariat and Minister's Staff.

Similarly, the Government of Goa is having two guest houses at New Delhi for providing accommodation to the general public and for Officers/Officials who visit Delhi for official purpose. The accommodation provided to the general public and the officials are economical as compared to the private accommodation. There are 6 rooms and 2 Dormitories at Goa Sadan, New Delhi and 14 rooms and 3 Dormitories at Goa Niwas, New Delhi. Government of Goa has a guest house in Mumbai which is presently under renovation at present.

This section handles the Stores Management System which deals with the purchase/requirement of furniture, stationery, fixtures etc. required to be supplied to various Departments of the Secretariat including offices of the Ministers and Secretaries.

For the Financial year 2018-19, Budget provision of Rs.400.00 crores has been made, for construction of New Goa Bhavan Complex at Vashi.

The scheme of Goa Welfare/Pension of Seafarers has been implemented from December, 2012. Under this scheme, financial assistance is extended in the form of gross pension of Rs.2,500/- per month to Retired Goan Seamen on completion of 60 years who were employed on lower paid jobs on ships and retired, including seamen invalidated from sea services on medical grounds before retirement, and widows of deceased seamen on compassionate grounds, provided annual income from all sources does not exceed Rs.1.2 lakhs. However, those beneficiaries who are in receipt of Rs.2,000/- as financial assistance under Dayanand Samajik Suraksha Scheme, are entitled to only Rs.500/- per month.

The Government has decided to take up the new work of installation of CCTV Surveillance System in the Secretariat and Ministerial Block for enhancing security measures which is under consideration.

Section II - This section deals with Rules of Business of Government of Goa, 1991 and the Business of the Government of Goa (Allocation) Rules, 1987 according to which the functioning of the Government takes place. The Goa Salaries and Allowances of Ministers Act, 1964 is also being dealt with by this Section.

The ceremonial functions in connection with Oath taking ceremonies of Governor, Council of Ministers is handled by this section. Holding of Cabinet as per directions of government, is also looked after by this section.

This section also provides facilities such as telephones, mobiles, fax machines and computers and peripherals to different Sections of the Secretariat including Minister's offices. This Department also conveys approval for allotment of telephones, mobiles etc to the Heads of Department.

Similarly finalization of pension papers of retiring staff (Non Gazetted) of the Secretariat and processing of House Building Advance papers to the concerned Authorities for grant of advance. Besides, this section also organizes earmarked Government functions in the Secretariat.

The following software developed by NIC, Goa Secretariat, Porvorim and are being implemented for efficient functioning of the Secretariat :-

1. Contingent Bills Settlement Monitoring System.
2. File Management System.
3. Vehicles Management System.
4. Telephone Bills Monitoring System.
5. Quarters Management System.
6. Stores Management System (General Stores and Computer Stores).
7. Budget Expenditure Processing System.
8. Pay Bill (Gazetted, Non-Gazetted, Ministers), New Pension Scheme).
9. Cabinet Decision Monitoring System.
10. Visitor Pass Management System.
11. AEBAS is being implemented to all Group C staff in the Secretariat for recording their attendance online. Joint Secretary (GA) is Technical Nodal Officer and Under Secretary (GA-I) is Nodal Administrator. User Accounts are being created for Section Officers to generate various reports. The staff is able to log-in and view his/her attendance history.

All the above softwares are installed at Data Centre, Secretariat and accessed through LAN. At the moment there are about 500 Client Systems installed in the Secretariat for its day-to-day functioning. The Secretariat is having well-equipped network connection of 500 nodes and internet facility is available to all the sections and the Secretaries. This facility is also extended to the new Ministerial Block.

This Section has also taken a decision to install 100 KVA online Modular UPS in the basement of the Secretariat building by raising the height of the basement to the extent of 30 to 60 cms. to connect all the computers and printers in Secretariat for smooth functioning of the office. The Secretariat is the first Government Department to install, 100 KVA on-line Modular UPS.

This section also deals with providing staff cars to dignitaries that include Hon. Ministers, Learned Advocate General, Leader of Opposition etc and Senior most officials in the administration of the Government of Goa. It also looks after posting of drivers. The subject of sanction of fuel quota for all the Government vehicles is allotted to this Section. Vehicles also include purchase of new vehicles as per prescribed guidelines, maintenance as per finance rules and disposal of vehicles by following the procedure laid down by the Government.

The software developed by NIC, Secretariat with the details from the telephone/mobile bills helps the Department to monitor the settlement of the bills from time to time. New web-based Software for Cabinet Decision Monitoring System is being designed by NIC to monitor the decision taken by the Cabinet so that in future the Department will be able to enter agenda of their Department by themselves, after following model code of formalities. The procedure wherein the Departments can enter Action Taken Report and can be viewed by the concerned Secretary/Minister/C.S./C.M. is in process.

Section III - Section III of the General Administration Department looks after the administrative matters of all the Secretariat Departments/Offices housed inside/outside the Secretariat including Minister's Offices.

The Department's functions includes appointments, promotions, transfers, leave sanctions, disciplinary proceedings, maintenance of service books etc. of Group 'B' Gazetted and Group "C" staff of Secretariat. Miscellaneous matters and appointments, extensions in service, creation of posts etc., in respect of Offices of Raj Bhavan and Goa Sadan at New Delhi. The appointments of personal staff in the Offices of Chief Minister/Ministers/Leader of Opposition/Ld. Advocate General is also dealt by this Section.

The following are the achievements of Section III for the financial year 2017-18, (1) This section has lifted probation and confirmed 9 Multi Tasking Staff, 13 Section Officers and 15 Stenographers, (2) Re-casting and verification Roster for the post of Assistant/Junior Assistant and M.T.S. has been successfully done. Promotions to the post of Section Officer (24 nos.), Steno Grade-I (2 nos.) and Senior Assistant (13 nos.) has been effected.

During the Financial year 2018-19 has engaged 10 ITI students from the grade of Secretariat Practice as Apprentice under National Apprentice Promotion Scheme, to cope up with shortage of staff. Effected promotions to the post of Superintendent (Legal/Drafting) (2 nos.) and Assistants (12 nos.) and granted financial upgradation under MACP scheme to 32 Secretariat staff.

Organised VVPAT-EVM Training for Secretariat staff and Civil Service Officers in association with office of CEO, Goa. Conducted training on RTI, Disciplinary proceedings for the Secretariat Staff.

Section IV - Section IV looks after the Goa Government General Pool Residential Accommodation Allotment Rules, 1995.

The Department's function includes Allotment of Government premises to the various Government Departments/Offices, allotment of Government quarters and Bungalows "E" & "F" type to Minister's, Secretaries and Officers including allotment of "A", "B", "C" and "D" type quarters of the General Pool Accommodation to Government servants and Journalists and its related matters. The allotment of Offices/shops in Junta House, Shrama Shakti Bhavan and Altinho Market Complex is dealt with by this Department. Allotment of Cabins to Ministers, Secretaries, Additional Secretaries, Joint Secretaries, Under Secretaries etc. is also done by this department. The Facility Management and general cleaning of the Ministerial Block and Secretariat Complex is also taken care of by this Department. On expiry of contract, tenders are also invited for Canteen in the Secretariat. This department also sanctions the estimates towards maintenance and repairs of the Secretariat and the Ministerial Block.

During the financial year 2017-18 the following allotment of Government quarters is as under:

Sr. No.	Type of quarters	2017-18
1.	“A”	12
2.	“B”	11
3.	“C”	25
4.	“D”	01
5.	“E”	09
6.	“F”	13

During the financial year 2017-18 the exterior painting of Secretariat Building was taken up.

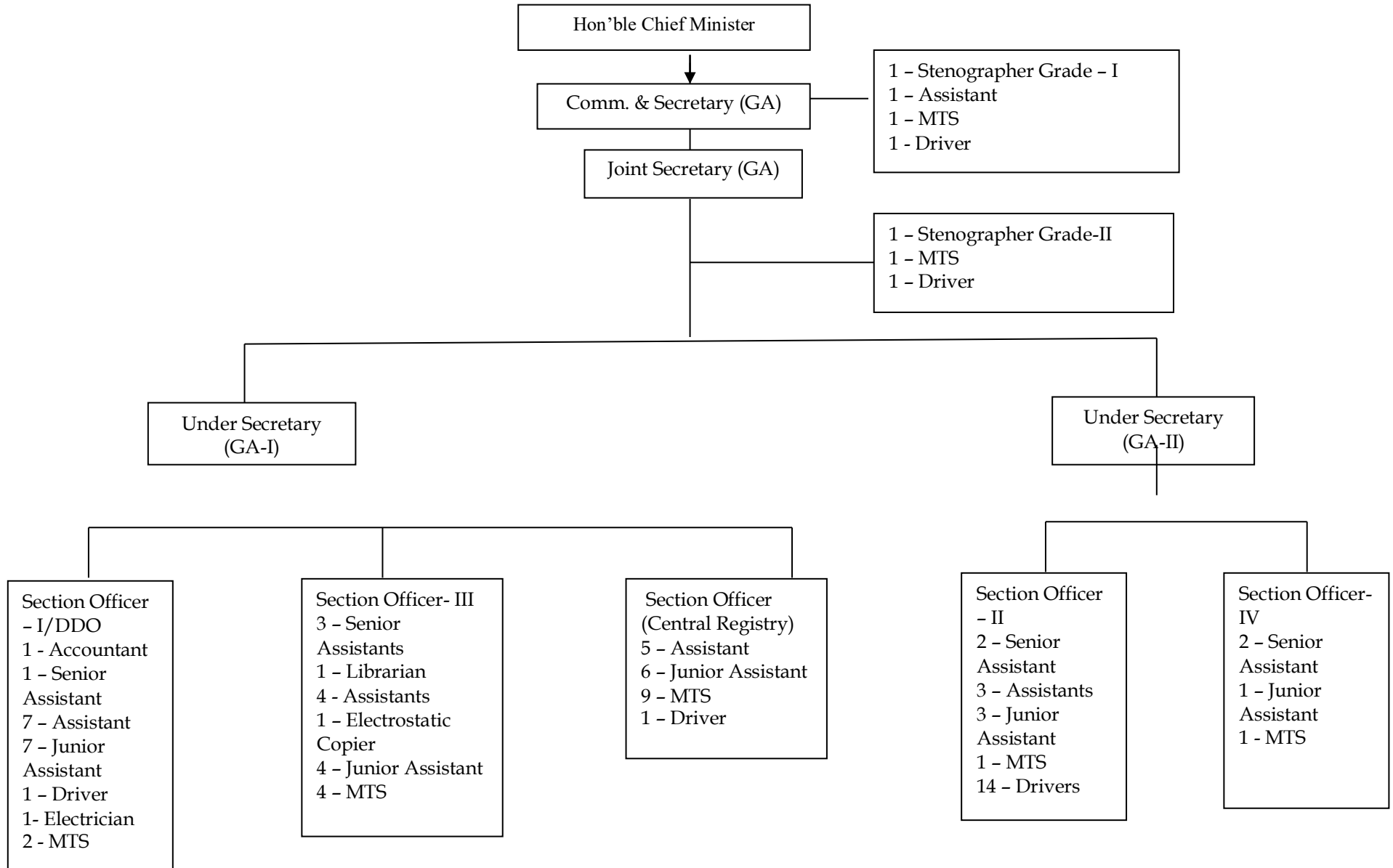
4. Acts and rules implemented by the Department:

1. The Rules of Business of the Government of Goa, 1991.
2. The Business of the Government of Goa (Allocation) Rules, 1987.
3. Salaries and Allowances of Minister’s Act, 1964.
4. The Goa Government General Pool Residential Accommodation Allotment Rules, 1995.

5. Financial aspect of Plan and Non plan Scheme:

Major Head	Name of the Scheme	2017-18					
		Capital			Revenue		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
1	2	3	4	5	6	7	8
	Total Demand -0 2	2622.00	3272.00	2108.85	8122.16	8322.17	7522.71
2013	Council of Ministers	0.00	0.00	0.00	175.02	180.74	154.85
2052	Secretariat General Services	0.00	0.00	0.00	5531.54	5905.83	5333.01
2251	Secretariat Social services	0.00	0.00	0.00	277.69	295.69	277.89
3451	Secretariat Economic Services	0.00	0.00	0.00	2137.91	1939.91	1756.96
4059	Capital Outlay on Public Work	2322.00	2972.00	2108.85	0.00	0.00	0.00
4250	Capital Outlay on other Social Services	300.00	300.00	0.00	0.00	0.00	0.00

ORGANISATION CHART



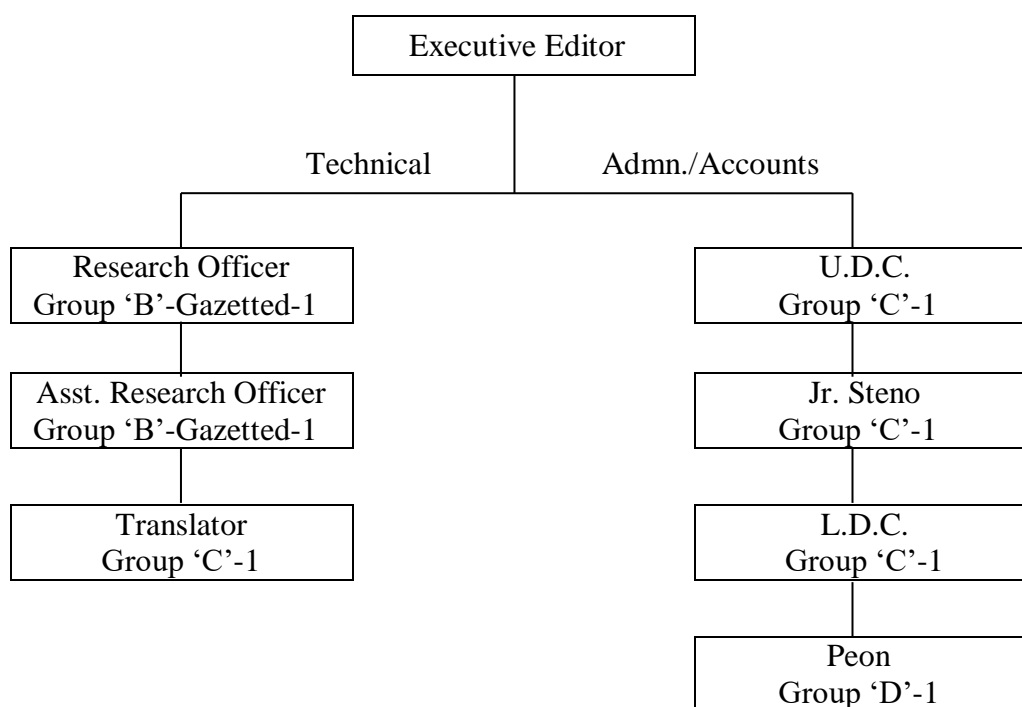
23. GOA GAZETTEER DEPARTMENT

1. Introduction :

Goa Gazetteer Department established in 1970 deals with the work of compilation and publication of the Gazetteer and other related schemes which includes 'Source Material for the History of Goa Freedom Struggle.'

The Department has published Gazetteer of the Union Territory Goa, Daman and Diu in 1979, which was reprinted in 2009. Also Thirteen volumes of Trials of Freedom Fighters and two Volumes of 'Who's Who of Freedom Fighters' have been published by the Department.

2. Organisational Chart:



3. Functions and duties carried out by the Department:

Goa Gazetteer Department deals with the work of compilation and publication of the Gazetteer and other related schemes which includes 'Source Material for the History of Goa Freedom Struggle.'

4. Acts and Rules implemented by the Department:

Department does not Implement any Acts.

5. Physical Achievements of the Department:

a) Revision/ Updating of State Gazetteer:

The Department has taken steps for Revision/Updating State Gazetteer of Goa. Initially first three chapters have been taken up. Follow up in this regard was made and the work is under process. Meetings were held regarding Revision/Updating of first three Chapters of Goa Gazetteer. A draft for Chapter One-General is submitted to the Department by the Co-ordinator.

b) Source Material for the History of the Freedom Movement of Goa:

The Department publishes trials of Freedom Fighters by translating Territorial Military Court files from Portuguese to English. Volume No. XIV 'Trial of George Vaz' was submitted for printing. 'Trial of Vasant Velingkar and Others' was taken up as next publication. Translation of 'Trial of Sudhatai Joshi' is under progress.

6. Financial aspects of plan and non-plan schemes:

(Rupees in Lakhs)

Major Head	Name of the Scheme	2017-18					
		Plan			Non-Plan		
		B.E	R.E	Actual Exp.	B.E	R.E	Actual Exp.
3454-Census, Surveys and Statistics							
02-Surveys and Statistics							
110-Gazetteer and Statistical Memoirs							
	01-Gazetteer Unit (Plan)						
	01-Salaries	5.00	5.00	1.28			
	02-Wages	0.50	0.50	0.44			
	11-Domestic Travel Expenses	0.50	0.50	--			
	13-Office Expenses	2.82	2.82	0.50			
	16-Publications	1.00	1.00	0.15			
	26-Advertising and Publicity	0.10	0.10	--			
	27-Minor Works	2.00	2.00	--			
	02-Gazetteer Unit (Non Plan)						
	01-Salaries				31.03	31.03	32.33
	02-Wages				0.63	0.63	0.36
	11-Domestic Travel Expenses				0.50	0.50	--
	13-Office Expenses				0.63	0.63	--
	Total	11.92	11.92	2.37	32.79	32.79	32.69
	Grand Total	11.92	11.92	2.37	32.79	32.79	32.69

7. Vision for future:

To publish Volume No. XV 'Trial of Vasant Velingkar and Others' under 'Source Material for the History of the Freedom Movement of Goa' and take up more trials for translation.

24. GOVERNMENT COLLEGE OF ARTS, SCIENCE AND COMMERCE, KHANDOLA, MARCELA

1. Introduction:

Government College of Arts, Science and Commerce, Khandola, Marcela-Goa was established in June, 1989 with an objective to provide Higher Education facility to rural youth. The college has highly qualified and dedicated faculty. The college has good infrastructure .The College accredited by NAAC with A'Grade in March, 2017.The College had a strength of 872 students for the academic year 2017-18.

The College achieved 79.31% passing with 09-Distinction, 21-First Classes and 17-Second Classes in Arts Stream, 89% passing with 27 –Distinctions, 16-First Classes and 02-Second Classes in Science Stream, and 94% passing with 02-Distinctions, 22-First Classes and 48-Second Classes in Commerce Stream.

Strength of Staff

Year	No. of Teaching Staff		No. of Non-Teaching Staff
	Permanent	Contract basis + Lec.basis	
2017-18	35	54	17

3. Functions and duties carried out by the Department:

Being an Educational Organization the main function is to impart quality education in the faculty of Arts, Science and Commerce. Co-curricular, extra-curricular activities & NSS activities are continuously promoted to facilitate overall development of Students.

4. Acts and Rules achievements of the Department:

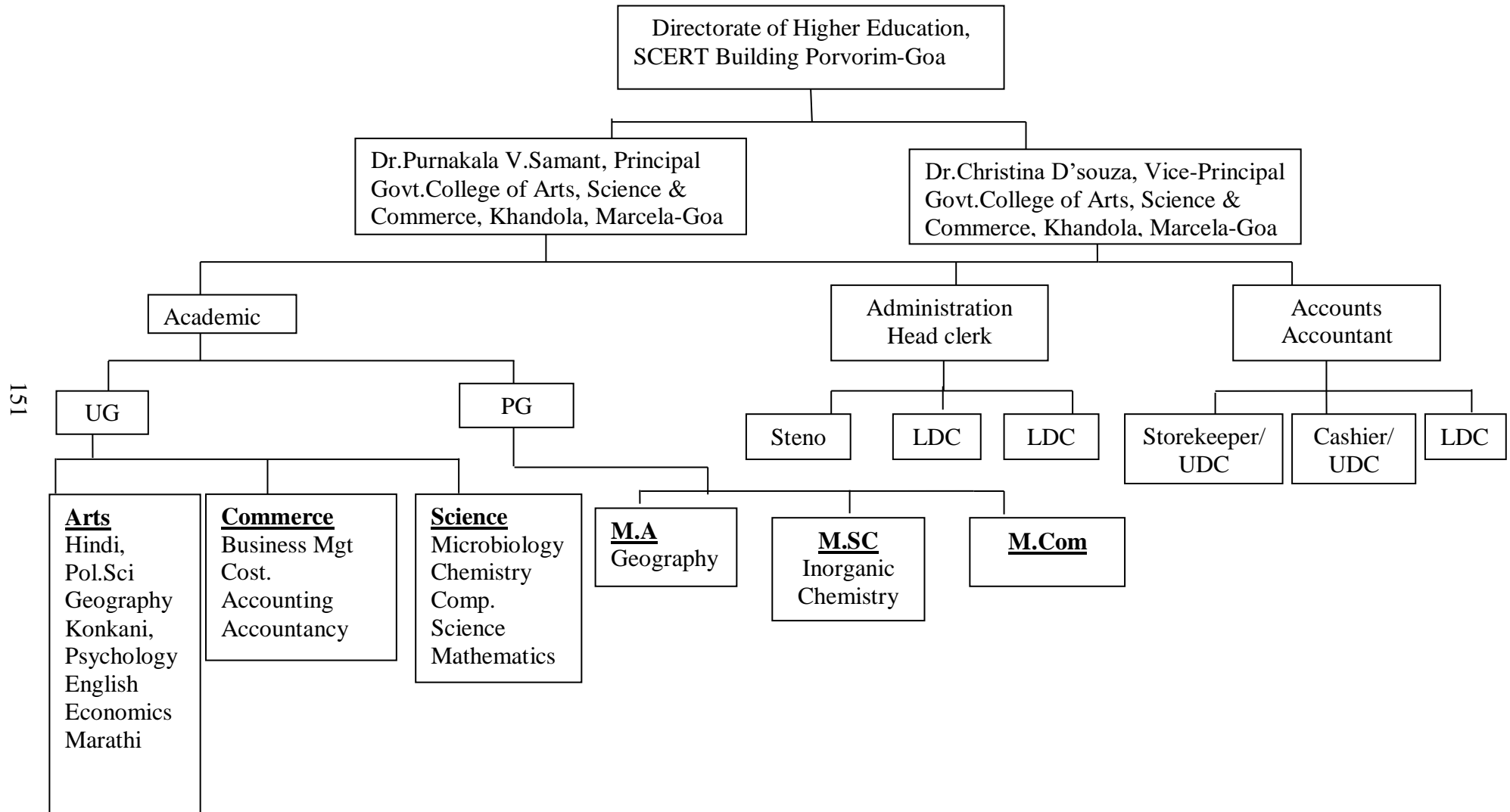
The Institution functions on the basis of the rules and regulations framed by the Govt. of Goa and the Statutes and Ordinances enacted by the Goa University from time to time.

5. Physical achievements of the Department:

LIBRARY: The College library has a total collection of 28888 books and subscribes 13 journals & Magazines, Newspapers- 17, CD-ROM- 600 besides electronic journals and has facility of Gio.Our Library has membership of N-list of access e-books and e-journals for students & Staff.

INFRASTRUCTURE: The College has well equipped laboratories. Many scientific equipments and teaching aid (LCD Projector in all laboratories and 06 classrooms).Audio-Visual system in the seminar hall has been Provided

2. Organisational Chart:



6. Financial Aspects of Plan and non-plan schemes:

(Rupees in Lakhs)

		2017-18					
		Plan			Non-Plan		
Major Head	Name of the Scheme	B.E.	R.E	Actual Exp.	B.E.	R.E.	Actual Exp.
2202031030101	Funds allotted by Government	8,29,00,000	8,59,38,703	7,02,15,934			
2202031030102		15,00,000	11,05,847	4,72,218			
2202031030111		50,000	50,000	3000			
2202031030113		10,00,000	9,55,565	9,48,666			
2202031030121		20,00,000	11,13,768	689891			
2202031030126		20000	20000	33404			
2202031030128		--	--	113250			
2202031030150		--	--	--			
2202030010150		--	--	54194			
2202031030301					2,70,00,000	2,71,33,061	2,39,02,281
2202031030302					20,00,000	19,15,633	8,08,086
2202031030313					18,00,000	17,01,614	6,99,742
2202031030321					20,00,000	21,23,815	9,82,356
	Total:	8,74,70,000	8,91,83,883	7,25,30,557	3,28,00,000	3,28,74,123	2,63,92,465
	Grand Total:	8,74,70,000	8,91,83,883	7,25,30,557	3,28,00,000	3,28,74,123	2,63,92,465

7. Vision for Future:

- 1) Starting Research Centre in Chemistry and Geography.
- 2) Smart Class Room Teaching.
- 3) Online Admissions.
- 4) Starting of NCC units.
- 5) Starting of IGNOU Centre.
- 6) To Promote High standards of education in an environment conducive to the needs of undergraduate students.
- 7) To provide undergraduate education that will enable students to be responsive to the needs of an ever-changing society.
- 8) To promote the advancement of scholarly and artistic activities for students and faculty.
- 9) To foster a culture that supports and reinforces ethical and pro-social values.
- 10) To create an environment in which students and faculty find support and encouragement in achieving life goals.

25. SANT SOHIROBANATH AMBIYE GOVERNMENT COLLEGE OF ARTS & COMMERCE, VIRNODA, PERNEM-GOA

1. Introduction:

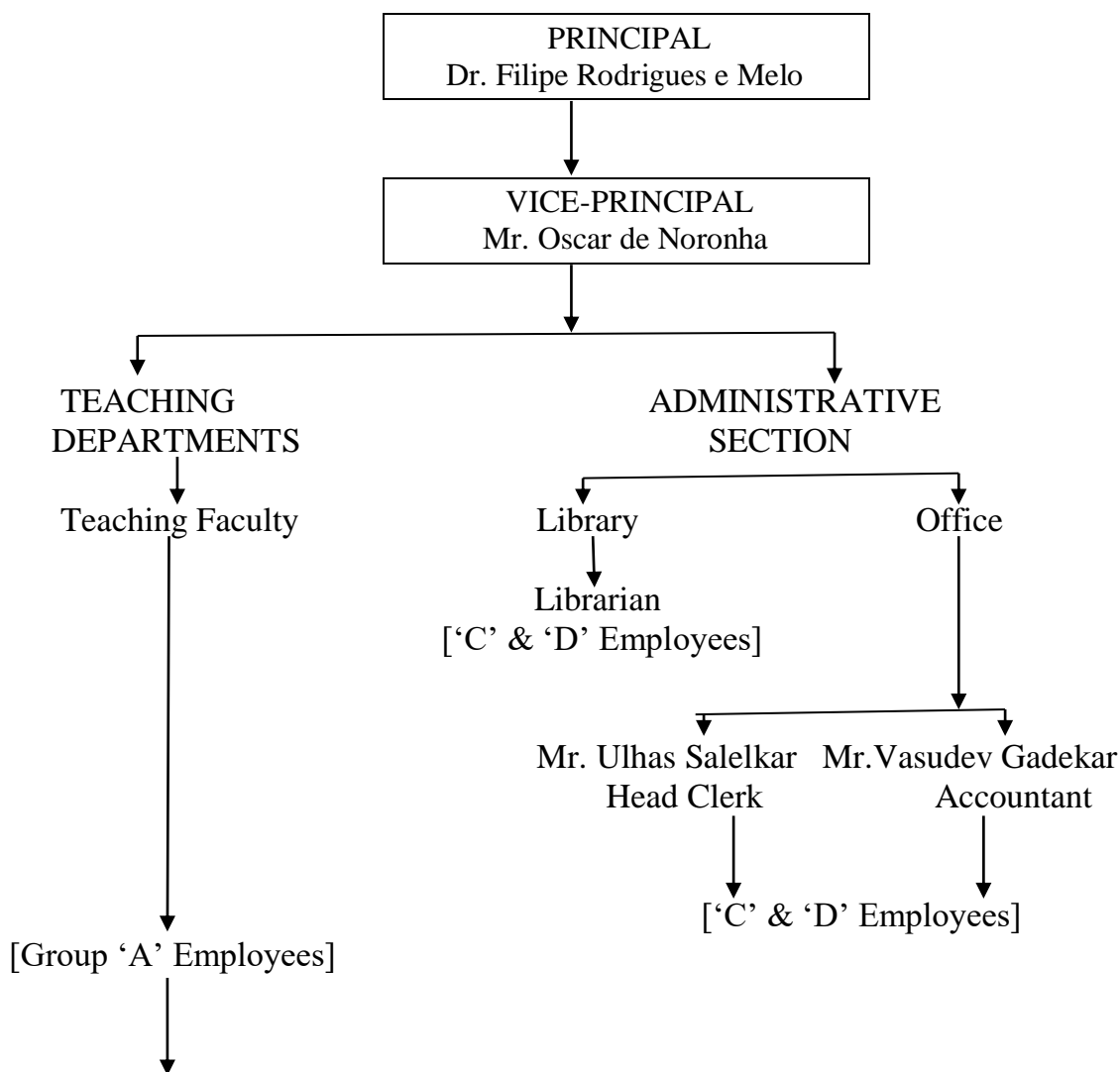
The Sant Sohirobanath Ambiye Government College of Arts & Commerce, Virnoda, Pernem-Goa, was established in the academic year 1993-94. It is presently housed in a state-of-the-art building situated alongside NH-17 and nestled amidst pristine, panoramic greenery under a canopy of clear blue sky. With the excellent results it has achieved over the years, with hundreds of its graduates well placed in life, one can say that the College and the Taluka as a whole is on the highway to knowledge and success. It provides facilities for academic excellence and helps in the development of the physical, intellectual and moral faculties of the students with a view to making young men and women disciplined citizens of our country. The College serves as a vital link to the forces of growth, development, information and global technology.

The College is managed by the Government of Goa with a primary objective to cater to the students of Pernem taluka on priority basis and it is permanently affiliated to the Goa University from 2006-2007. It welcomes all the eligible students, irrespective of their origin, caste, creed and abilities/disabilities.

2. Organizational Set-up of the College:

The Sant Sohirobanath Ambiye Govt. College of Arts & Commerce, Virnoda, Pernem, permanently affiliated to the Goa University, is recognized by the UGC under sections 2(f) & 12(B). It has been re-accredited by the National Assessment and Accreditation Council (NAAC) Bangalore in March, 2015 (2nd Cycle) and has been awarded a CGPA of 2.74 on a scale of 4.00 (B Grade). This institution was established in the academic year 1993–94, with its mission “to empower the youth; promote excellence in all its endeavours; and develop service-minded citizens of the country and the world”. It caters to the needs of higher education of the students of Pernem and nearby talukas.

ORGANIZATIONAL STRUCTURE:



- Mr. Oscar de Noronha, Associate Professor of English
- Dr. Nirmala D' Abreu, Associate Professor of Economics
- Dr. B. K. Haravi, Associate Professor of Geography
- Mr. Satish Sanvol, Associate Professor of Economics
- Ms. Neeta Torne, Associate Professor of Marathi
- Dr. Amrita Dinge, Associate Professor of Hindi
- Mrs. Ishani Roy, Associate Professor of Geography
- Dr. Xavier Martins, Associate Professor of History
- Lt. Sam J. Braganza, College Director of Physical Education
- Mr. Vishnu Vete, Assistant Professor of Marathi
- Mr. Virendra Amonkar, Assistant Professor of Commerce
- Dr. Roshan Usapkar, Assistant Professor of Commerce
- Mrs. Priyanka Parab, Assistant Professor of Konkani

Existing Staff Pattern:

The College has 17 regular faculty members, of which 06 hold research degrees (Ph.D), 5 lecturers on contract basis and 27 visiting lecturers for the academic year 2017-18 All the faculties were regularly deputed for seminars/workshops/conferences to attend and present papers. They are also deputed to attend refresher courses, as required from time to time.

The administrative section had 08 full-timers; 10 employees on short-term contract. other posts, based on the Govt. approved pattern, are yet to be filled.

3. Functions & duties carried out by the College:

The College offers undergraduate courses in B.A. and B.Com. leading to the Degrees of Bachelor of Arts and Bachelor of Commerce, respectively.

• **At the T. Y. B. A.,** the following groups of subjects are offered for specialization:

History-Economics (03 papers each);
Geography-Hindi (03 papers each);
Geography-Economics (03 papers each); and
History-Konkani (3 papers each)
Economics-Konkani (3 papers each)
Marathi-Geography (3 papers each).
Hindi (6 Papers) Marathi (6 papers)
Hindi (6 Papers) Konkani (3 papers)
Besides, there is a compulsory Project paper.

• **At the T. Y. B. Com.** any one of the elective groups can be selected by the students:

Cost and Management Accounting;
Business Management;
Financial Accounting, Auditing & Taxation.

The skill-based papers are optional.

The following papers are compulsory for T.Y.B.Com.:

Business Economics;
Industrial Organization & Management,
Entrepreneurship Management and a Project.

4. Acts and Rules implemented by the Department: As issued by the Directorate of Higher Education Govt. of Goa and the Goa University.

5. Physical Achievements of the College:

- The institution was re-accredited for a period of five years at '**B**' Grade (CGPA of **2.74/4.00**), valid from 01.05.2015, by National Assessment and Accreditation Council (NAAC), Bangalore.
- Utilization of UGC's Fund under XI Plan is underway.

Academic Progress & University Results

The total students enrolment stabilized at 459 for the year 2017-18

The academic year's final year results for 2017-18 in the two faculties were as follows:

B.A. – 86.95 % with 04 Distinctions and 18 First Classes
12 Second Classes, 06 Pass Classes
and

B.Com. – 74.46 % with 02 Distinctions and 08 First Classes
15 Second Classes, 10 Pass Classes

HIGHLIGHTS of Events (2017-18):

Seminars & Workshops held

- Department of Hindi organized an inter-class competition on 'Dialogue Writing' on 14th September 2017.
- Department of Geography celebrated 'Geography Day' on 23rd February 2017.
- Department of Geography conducted study tour to Delhi-Nainital-Haridwar for T.Y. B.A. Geography from 25th November 2017 to 3rd December 2017.
- Department of Konkani and Department of Hindi of participated and witness 'Lokotsav' event in the Kala Academy premises organised by Directorate of Art & Culture, Govt. of Goa, Panjim on 18th January, 2018.
- The Department of Konkani will observe the 140th Birth Anniversary of Renowned Konkani Writer and Scholar Shennoi Goembab on 30th June, 2017
- Students who wish to participate in the following events for the 23rd Goa Yuva Mahotsav organized by the Konkani Bhasha Mandal to be held on 6th and 7th January, 2018
- Konkani Department participated in the 23rd Goa Yuva Mahotsav organized by the Konkani Bhasha Mandal at Mashem, Cancona 20th and 21st January 2018.
- The Department of Konkani has organized an exhibition 'Paramparikh Daiz' from 10th February, 2018 onwards to 17th February, 2018.
- In commemoration of Women's Day the Department of Konkani is organizing a programme 'Mukt Mann' on 10th March, 2018 at 2.00 p.m. in the College hall.
- Department of Geography celebrated the 'Geography Day' on 14th March 2018
- Department of Konkani as part of the College extracurricular activities is participating in a two-day event, Grammin Sahitya Sammelan held at karanzale, Sattari, Goa, on 24/03/2018 and 25/03/2018.

Sports (2017-18)

- College won the Silver medal at Inter- Collegiate Taekwondo (Boys) in the upto 74 Kg. wt. Category, at the Goa University from 26/09/2017 to 28/09/2017.
- The College women's team were the runners up at the Inter Collegiate Kabaddi Championship organized by the Goa University from 14/12/2017 & 15/12/2017.

- At the Men's Championship, our team defeated, CES Councilim, PG Goa University, Shree Mallikarjun, S. Caculo and St. Xaviers Mapusa in the finals to be crowned Inter-college Volleyball Men Champions 2017-18.
- At the 13th All India Mini Football Championship, at Nehru Stadium, Bidar Karnataka that won the Gold medal our student was part of the Goan team from 12/10/2017 to 14/10/2017.

N.S.S (2017-18)

- NSS Unit in collaboration with Sport Department of the College is organising a Yoga on the occasion of International Yoga Day on 21st June, 2017.
- 2nd October 2017 was celebrated as Swachh Bharat Abhiyan in the College. Students and staff undertook massive cleaning of the College buildings and the campus.
- NSS Unit of our College observed National Youth day on 12th January 2018. The NSS Unit has organized two competitions i.e. Essay writing and Poster Competition
- Blood Donation Camp in collaboration with Blood Bank, GMC, Bambolim, was organized on 2nd February 2018
- NSS Unit of the College is organising a Rally on the theme 'Right to Education for Girls' on 28th March 2018 at Pernem Bus Stand

Other Programmes held (2017-18)

- Staff & Students attended the 10th D.D. Kosambi Festival of Ideas-2017 held at Kala Academy, Panaji from 13th February 2017 to 17th February 2017
- Teachers' Day was celebrated in the College with felicitation of Prof. Shankar Naik, Assistant Professor of Computer Science in the College hall on 5th September 2017.
- Fun days were organized on 11th, 12th and 13th December 2017.
- Students' Council in association with Traffic Cell, Panjim organized a talk on Road Safety on 6th September 2017.
- Students' Council in association with Pernem Legal Aid Cell organized PAN Card Camp for three days i.e. from 8th September 2017 to 11th September 2017 in the College.
- Inter-class Patriotic Group Dance Competition was held on 15th August 2017.
- Inter-class 'Rakhi Making' Competition on 5th August 2017.
- Annual Gathering & Prize Distribution function was held on 22nd December 2017.
- Dept. of Geography organized a study tour to Rajasthan for T.Y. B.A. Students from 26/11/2017 to 03/12/2017 .

6. Financial Aspect of plan and Non Plan Schemes:

(Rupees in lakhs)

Major Head	Name of the Scheme	2017-18					
		Plan			Non Plan		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2202-General Education	01-Salaries	298.00	0.00	294.37	100.00	0.00	76.59
03-University & Hr.Education	02-Wages	0.50	0.00	0.00	1.00	0.00	0.00
	11-Domestic T.E.	0.20	0.00	0.03	0.00	0.00	0.00
103-Govt. Colleges & Instt.	13-Office Expenses	4.77	0.00	4.30	3.00	0.00	2.88
01-Govt. Colleges(Plan)	21-Materials & Supplies	1.00	0.00	0.00	1.00	0.00	0.00
03-Govt.Colleges (Non Plan)	26- Advt. & Publicity	--	--	--	1.00	0.00	0.37
	28-Prof. & Spl. Services	1.00	0.00	0.00	0.00	0.00	0.00
	50-Other Charges	0.00	0.00	0.00	0.00	0.00	0.00
	Total	305.47	0.00	298.70	106.00	0.00	79.84

The institution being wholly owned by the Govt. of Goa, all expenditures are met by the Govt. under Plan and Non-Plan heads. Besides, the funds released as grants-in-aid under various schemes of the XIth Plan by the UGC, Govt. of India are allocated from time to time. The funds are then utilized when allotted by the Govt. of Goa for various proposals mooted under the schemes of the XIth Plan.

7. Vision for future:

Upgradation of the Sant Sohirobanath Ambiye Govt. College of Arts & Commerce is under construction through the GSIDC with the following works:

- Arts Block
- Commerce Block
- Multipurpose Hall and Library Block
- Upgradation of the existing building

The College has been steadily progressing and contributing its mite to the academic development of this Taluka. It provides facilities for academic excellence and helps in the development of the physical, intellectual and moral faculties of the students with a view to making young men and women disciplined citizens of our country.

26. GOVERNMENT COLLEGE OF ARTS, SCIENCE AND COMMERCE, QUEPEM

1. Introduction:

The Government College of Arts, Science and Commerce, Quepem was established in June 1989 with the express purpose of providing educational opportunities to meet the socio-economic aspirations of the youth in the rural and semi-rural zone representing Quepem, Sanguem & Canacona Talukas. From 100 students in 1989 – the 1st year of the college to 1200 students in 2015—shows that the college is justifying its existence beyond the mere discharge of duty.

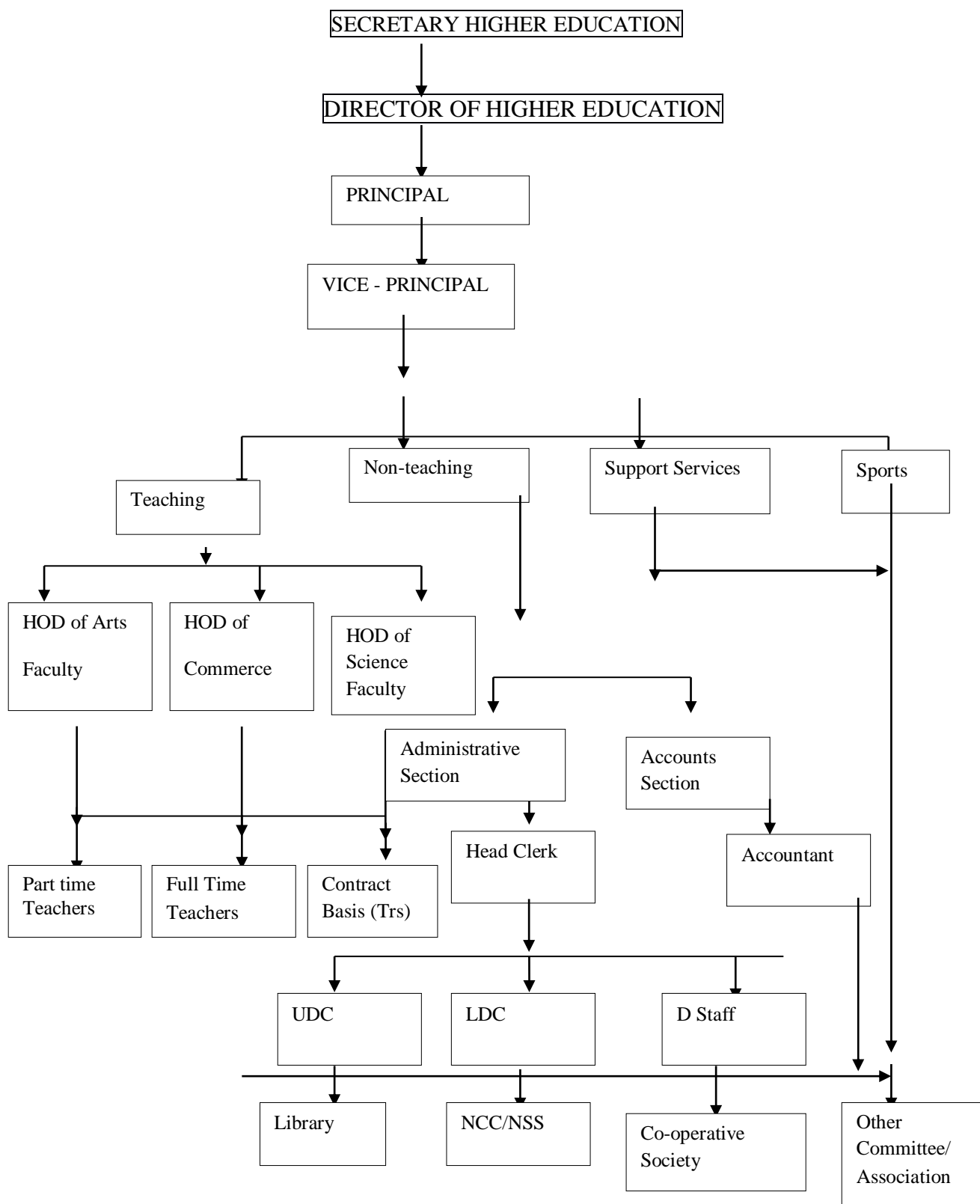
Last academic year i.e. 2017-2018 the college passing percentages at the University Examinations are:- Arts (60.41 %), Science (92.5 %) and Commerce (76.5 %)

Government College, Quepem is steadily becoming the first choice of students to pursue their Undergraduate Degree Courses.

The focus, of our College, has been the all-round development of the students' personality. Our vibrant academic curriculum, co-academic programmes and extra-mural activities are attuned towards this goal. The students can avail themselves of various opportunities in learning experiences, life-skills development activities, talent enhancement competitions, etc. The students are often first generation learners. But, our young, qualified and motivated staff look forward to making their learning experience meaningful. The College was awarded B+ Grade by NAAC, Bangalore in the year 2004. The College has been assessed and accredited at the National Level with A, 3.23 Grade in April, 2016, for a period of 5 years by the "National Assessment and Accreditation Council" (NAAC), Bangalore, an autonomous organization established by the University Grants Commission (UGC), New Delhi. In 2016-17, the College applied for the National Institutional Ranking Framework and has been awarded 53rd rank at the national level.

The Teaching Staff of our College is in continuous process of upgrading their knowledge by pursuing further studies. We have 16 faculty members with Ph. D. and 11 with M. Phil. degrees. The College is on the forefront in academics, sports and other curricular activities . The College was also adjudged outstanding College for Sports in Goa.

2. ORGANIZATION CHART OF THE DEPARTMENT



3. Functions and duties carried out by the Department:

The primary Function of this institution is teaching Courses in General Education (degree level) as offered in Arts, Commerce and Science.

In B.A.: 6 units Political Science, Marathi, Konkani and Economics are available and 3 units each of History, Sociology, Hindi, Geography.

B.Com. offers specialization in Accountancy and Costing. The college also offers M.Com., M.Sc and MA Konkani to our own graduates and those from other colleges. (Strength: 30 seats). B.Sc. offers full under-graduate courses in Chemistry, Zoology, Botany, Physics, Computer Science and as of 2017-2018, in Mathematics.

Other functions/duties carried out by the college include:-

1. Examination: paper-setting, conduct, evaluation and declaration of results
2. Co-curricular and Extra- curricular activities for the all-round development of students' personalities.
3. Students' elections for college and university representatives.
4. State elections to the Legislative Assembly and Parliament.
5. Attending /organizing seminars, workshops, lectures to update the knowledge and skills of the staff at state and national levels.

The college strongly believes that capacity building of its staff is essential to the growth of this institution.

4. Acts and Rules implemented by the Department: Government College, Quepem is governed by the Statutory and Non-Statutory Rules of the Government of Goa, University Grants Commission (U.G.C.), Ministry of Human Resource Development (MHRD) Government of India and Goa University as it comes within the purview of the Directorate of Education, Government of Goa, Alto, Porvorim.

5. Physical achievements of the Department:

- 1) NAAC accreditation with A Grade (CGPA: 3.23)
- 2) Research Centres in History, Marathi and M.Com.
- 3) Tribal Studies Centre
- 4) As part of the Silver Jubilee Celebrations of the College, an All Goa Research Paper Competition was organized and an edited book published titled "Goa : Looking Back, Looking Forward"

6. Financial aspects of plan and non-plan schemes:

(Rupees in Lakhs)

Demand No. 35		2017-18		
Major Head	Name of the scheme	B.E.	R.E.	Actual Exp.
2202-General Education 03-University & Higher Education 103-Govt. Colleges & Institutes 01-Govt. Colleges (Plan)	01-Salaries	10,66,00,000	106474000	126000
	02-Wages	250000	249000	1000
	11-Domestic Travel Expenses	20000	19000	1000
	13-Office Expenses	1900000	950000	950000
	21-Supplies & Materials	800000	746000	54000
	26-Advertising & Publicity	50000	33000	17000
	28-Professional Services	100000	4000	96000
Total		109720000	108475000	1245000

02 Goa College of Art (Non Plan)	01-Salaries	35400000	35349000	51000
	02-Wages	141000	139000	2000
	11-Domestic Travel Expenses	50000	33000	17000
	13-Office Expenses	850000	651000	199000
	21-Supplies & Materials	450000	448000	2000
	28-Professional Services	100000	0	100000
	Total	36991000	36620000	3710000
	Grand Total	146711000	145095000	1616000

7. Vision for future:

The Government College, Quepem has always set goals and targets to ensure the growth and progress of its staff and students; for it is in their growth that the Institution finds success and fulfillment.

To motivate and inspire the staff and students, the college proposes to:

1. Have two more Research Centres in the subjects of Economics, and Konkani
2. Encouraging teachers to read for Ph.D. and secure funding for Major/Minor Research undertakings.
3. Initiating a Masters Programme viz. M.Sc. in Analytical Chemistry.
4. Applications for guideship by staff from the Department of Hindi and Sociology in preparation for Research Centres in the said Departments.

27. GOVERNMENT COLLEGE OF ARTS, SCIENCE AND COMMERCE, SANQUELIM-GOA

1. Introduction:

This College established in 1988-89, is affiliated to Goa University and is run by Government of Goa. It is situated in the Northern part of the State of Goa and is about 30 Kms. away from Panaji (Via Amona).

Including the Principal, the College has 41 regular teaching faculty members, 42 temporary lecturers, 01 Librarian and 34 administrative staff.

Academic Programs:

In this academic year, College enrolled 1512 students. The College offers three year degree courses in Arts, Science and Commerce. In the Arts Stream, at the T.Y.B.A level the following combination of subjects were offered: Economics (Entire); Hindi-Marathi; Hindi-Konkani; History-Political Science; Geography-Marathi; Geography-English; Konkani-English; Hindi –Political Science, English-Political Science; Geography-Konkani, History-Geography; History–Marathi, Hindi-English; Economics-English; Konkani-Marathi.

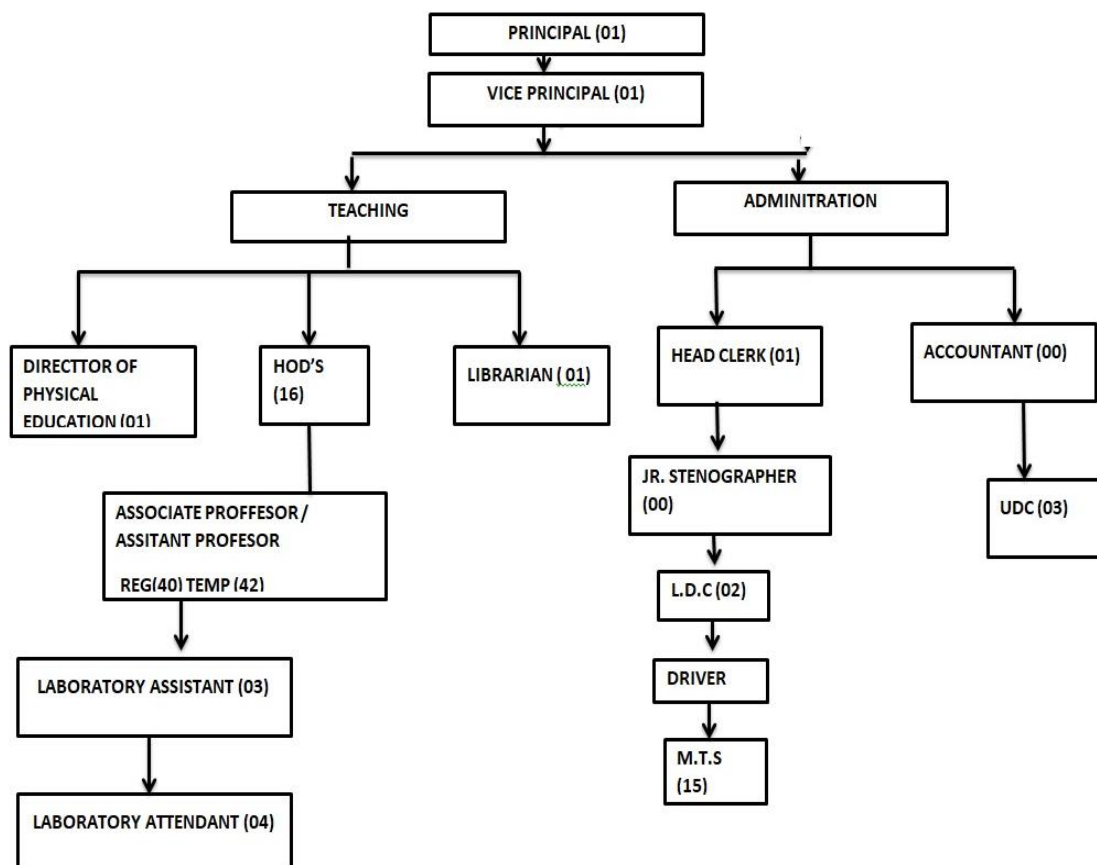
At the T.Y.B.Com level, elective groups like Cost and Management Accounting; Business Management and Financial Accounting were offered.

At the T.Y.B.Sc level, we offered six units in Chemistry, Computer Science, Zoology and Physics. Besides Geology, Mathematics and Botany are offered upto second year level.

All the Intra-Semester Assessments and Semester I to the VI Semesters were smoothly conducted and results declared.

2. Organizational Chart of the Department:

ORGANISATION CHART



3. Physical Achievements:

A) As in the past, the performance of T.Y. students at the April/May, 2018 University examination was very good.

In the Arts stream, 84.41 % students passed. Out of the 130 students who passed, 15 secured Distinction and 50 First Class.

In the Commerce stream, 73.49 % students passed. Out of the 61 students who passed, 03 secured Distinction and 11 First Class.

In the Science stream, 84.33 % students passed. Out of the 70 students who passed, 25 secured Distinction and 28 First Class.

B) Sports

The Govt. College of Arts, Science and Commerce Sanquelim, Goa participated in the Intercollegiate Tournament organized by GOA UNIVERSITY.

Sr. No.	Event	Venue	Performance
01.	Badminton a. Men b. Women	SAG Campal	Participation
02.	Table Tennis (MEN)	SAG Campal	3 rd Round
03.	Judo(Men)	Goa University	a. Rushikesh Kamat- Bronze. b. Ijaz Khan- Bronze
	Judo (Women)	Goa University	b. Asha Rane- Bronze
04.	Swimming (Men)	SAG Campal	Participation
05.	Tennikoit (Women)	Goa University	Participation
06.	Football (Men)	Goa University	3 rd Place
07.	Taekwondo	Goa University	Participation
08.	Tennis	BPS Margao	3 rd Place
09.	Chess	Goa University	Participation
10.	Basketball	Goa University	Participation
11.	Kho-Kho	Goa University	Participation
12.	Athletics	Goa University	Gold 400&800mts Vaibhav Naik Bronze High Jump Jayanti Kharwat Bronze Javelin throw Sahil Sawant
13.	Volleyball (Men)	Goa University	3 rd Place
14.	Volleyball(Women)	Goa University	participation
15.	Cricket (Women)	Goa University	3 rd Place
16.	Cricket(Men)	Goa University	participation

UNIVERSITY, STATE AND NATIONAL LEVEL PARTICIPATION

Co-Curricular/Extra Curricular:

A) Teachers' Contribution

Teachers attended several National and International Seminars during the year.

B) Departmental Contribution

❖ Department Of English:

Organized the following events for the students:

- A two-day workshop on “Personality Development”.
- TALENTS 2018 an annual event related to the language of English.
- A workshop on “Creating Digital Presentation”.
- Launched the three Clubs- Photography Club, Movie Club and Talent Club.

The students of English Department participated in the National event “Wordsup” organized by St. Xavier’s College, Mapusa and attended the Goa Arts Literary Festival (GALF) organized by the International Centre of Goa.

❖ **Department Of Hindi:**

Organized the following events for the students:

- “Hindi Laghu Katha Lekhan Pratiyogita” an annual event to express their short story writing skills in Hindi.
- A five-day workshop on “Handwriting Skills” to improve their skills in Devanagari Script.
- A workshop on “Power Point Prastutikaran: Sampreshan Ka Prabhavi Madhyam”.
- Short Term Certificate Course in “ Devanagari Lipi: Tanka Kaushal”
- Competitions like “Hindi Samvad Lekhan Pratiyogita” and “Hindi Patakatha Lekhan Pratiyogita”.

The students of Hindi Department participated in the event “Hindi Srijanotsav” organized by the Institute Menezes Braganza, Panaji where the college team won the Championship Trophy “Hindi Srijanotsav 2017”.

❖ **Department Of Marathi:**

The students of Marathi Department participated in the event “Srujansangam” organized by Goa Marathi Academy, Rajiv Kala Mandir , Ponda.

❖ **Department Of Geography:**

- Organised a field trip for T.Y.BA to Cabo-de-Rama fort Canaguini beach and Morpila watershed area.
- The students of Geography Department participated in the intercollegiate events like “Geographize” and “Geofest” organized by Smt. Parvatibai Chowgule College, Margao and St. Xavier’s College, Mapusa respectively.

❖ **Department Of Botany:**

Organized the following events for the students:

- Guest lecture on “Organic Farming” by Horticulturist.
- Floral Bouquet competition.
- Local field trip to Satpal Arboratum
- Study tour for S.Y.B.Sc students to Botanical garden Ooty, Vrundavan garden Mysore University Horticulture department.
- Rangoli completion using plant material on the theme “Save Water”.

- Special lecture on “Remote Sensing and its application”
- Students were taken to a National level exhibition organized by National Institute of Oceanography.

❖ **Department Of Computer Science:**

Organized the following events for the students:

- Demo session on MOODLE- Online Learning Management System.
- One-day workshop on “Experiments using Expeyes” by the resource person Dr. Ajith Kumar B.P from Inter- University Accelerator Centre , New- Delhi.
- Career Guidance talk by the ex- student of the college Mr. Manish Pai, Senior Software Engineer, Symantec Corporation, Pune.
- One-day workshop on GIMP Image Editing Software on Open Source alternative to Photoshop.

❖ **Department Of Commerce:**

Organized the following events for the students:

- Field trip to “Mall de Goa”, Porvorim
- Ten-day tour to Kulu –Manali – Amritsar, Delhi Dharmashala.
- Industrial visit to Goa Dairy, Kurti- Ponda.
- Field trip to Pascol farm and S.R.K. Farm, Khandepar- Goa.
- A one-day “Bizz Fest 2018” was held to inculcate the skill of entrepreneurship among students.
- Short Term Certificate Course on Photography was conducted by resource person Mr. Shankar Nadkarni.
- The Department offers consultancy services to students, parents, staff and other general public from Sanquelim area, through the “PAN card and Tax Consultancy Cell”.

❖ **Department Of Economics:**

The students of Economics Department participated in the event “Know Your Economy Test” organized by Smt. Parvatibai Chowgule College, Margao.

❖ **Department Of Political Science:**

Organized the following events for the students:

- Study tour to North India – Delhi, Manali, Shimla, Amritsar and Wagah Border.
- Special lecture on “Constitution on India and its importance” by the resource person from V.M. Salgaonkar Law College, Miramar- Panaji.
- S.Y.B.A students attended a workshop organized by Rosary College, Navelim.
- Students of F.Y.B.A, S.Y.B.A and T.Y.B.A attended a lecture series at Menezes Braganza Hall, Panaji.
- The students of Political Science Department participated in the “Student’s Parliament Competition” held at Goa Legislative Assembly, Porvorim- Goa and were the runners-up.

C) Associations’/Units’ Contribution

❖ **Student’s Welfare Committee**

Organized the following events for the students:

- Organized various competitions like Patriotic singing competition, Ghumat Arti competition, Solo singing competition, two-a-side “Mixed Tie- Breaker”

- Fun Week was organized for the students celebrating Traditional Occupation Day, Halloween Day, Mythological Day and Indian Traditional Day.
- College Mela “Tarang 2017” was organized with various off stage and on stage events.
- Students participated in many events like “JIGYASA”, “ARENA”, “EBULLIENCE 2.0” organized by various colleges.
- Students also participated in “Green Ray Quiz” competition organized by St. Xavier’s College, Mapusa.
- Student’s Welfare Committee in association with Art & Culture, Govt. of Goa organized a poster competition on the topic “EK BHARAT SHRESHTHA BHARAT”.

❖ **NSS UNIT**

Organized various activities for the students:

- Organized Blood donation camps and Yoga sessions.
- Cleaning activity “Swachh Bharat Abhiyan”.
- NSS students assisted the staff of Primary Health Centre during the distribution of physical aids.
- Organized talks on various topics like “River Mhadei”, “Cyber Crime”, Breast Cancer”, “Bonsai Plantation”, “Team Work and Co-Operation”, “Emotional Quotient”.

❖ **NCC UNIT**

- The unit works on the overall development of the cadets by conducting regular activities like drill, firing, map reading, communication, health and hygiene.
- Sgt. Shalaka Sawaikar represented Goa and Karnataka Directorate at the Prestigious Republic Day Camp 2017- 2018 and was felicitated by the Honorable Governor of Goa Shreemati Mrudulha Sinha.
- Students attended various camps like CATC camp, Pre-Rdc Selection Camp.

❖ **Value Education Cell**

- Organized a two-day Personality Development Programme.
- A seminar on “Awareness of Organ Donation” by M.B.A students of Goa Institute of Management, Sanquelim in association with Confederation of Indian Industries and Youth India.
- An Orientation Programme for students and teachers conducted by JCI, Sanquelim- Goa.

4. Financial aspects of Plan and Non-Plan Schemes.

(Rupees in lakhs)

		2017-2018					
		Major Head 2202-03-103-01			Major Head 2202-03-103-03		
		Plan			Non-Plan		
	Name of the Scheme	B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
01	Salaries	1000.00	935.60	780.05	400.00	497.77	457.64

02	Wages	-	-	-	-	-	-
11	Travelling	1.5	0.60	0.10	0.50	0.1541	0.21
13	Off. Exp.	25.00	34.13	30.75	0.50	34.31	2.62
21	Material Sup.	10.00	6.18	10.20	0.10	7.15	4.25
28	Professional	1.00	0.50	0.95	0.23	-	0.23
26	Adv. Publi.	2.00	0.87	0.22	-	-	-
34	Scholarship	.00	0.30	0.30	-	-	-
50	Other charges	2.35	2.35	Nil	-	-	-

5. Vision:

Empowerment for Social Transformation through Holistic Educatioun with a humane approach.

Mission:

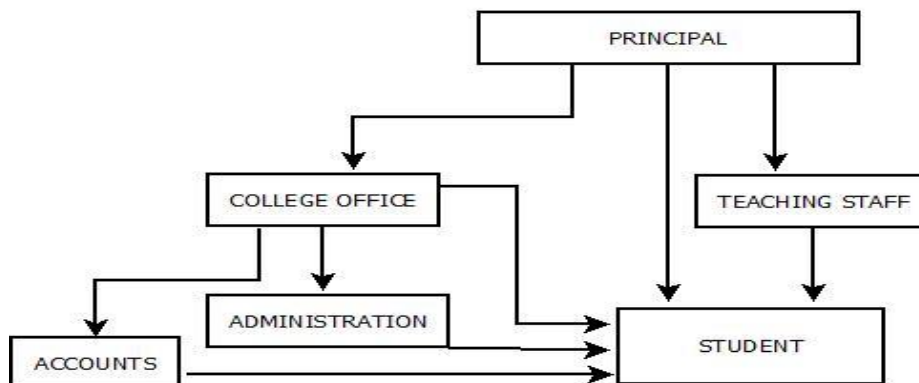
To initiate positive social change through equal opportunity and diverse approaches in a Healthy, Responsive & Inclusive environment.

28. GOVERNMENT COLLEGE OF COMMERCE AND ECONOMICS,

Borda, Margao, Goa

1. Introduction: This College was established in June, 2010 to provide inclusive higher education Commerce socially and economically disadvantaged students from catchment regions like Fatorda, Raia, Maina, Curtorim, Davorlim, etc.

2. ORGANISATION CHART OF THE DEPARTMENT



3. Functions and duties carried out by the Department:

- **Principal:-** Policy Decisions, Management, Ensuring Stake-holder Support, Mentoring, Public Relations & Extension Activities
- **Teaching Faculty:-** Teaching, Evaluation, Administration, Research & Extension Activities
- **Office staff:** Ensuring the smooth function of the college.

4. Acts and Rules implemented by the Department:

Acts and Rules of MHRD, UGC and Government of Goa are applicable and followed as and when notified.

5. Physical achievements of the Department:

The total number of students enrolled for the academic year 2017-18 is 313.

Individual Sports Achievements for the Academic Year 2017-18.

1. Mr. Sanket Gawande (FY B.Com C)
 - Represented India and Won 2 Gold Medals at Tri Nation SQAY Martial Arts Championship at Nepal in Senior Category.
2. Ms. Tejaswini Durgad (FY B.Com A)
 - Represented Goa Senior Women's Cricket Team and Won Limited Over Tournament.
 - Represented Goa Senior Women's Cricket Team at T-20 Tournament.
 - Represented Goa U-23 Women's Cricket Team.
 - Represented and Captained Goa U-19 Cricket Team.
3. Ms. Shindiya Naik (FY B.Com A)
 - Represented Goa Senior Women's Cricket Team and Won Limited Over Tournament.
 - Represented Goa Senior Women's Cricket Team at T-20 Tournament.
 - Represented Goa U-23 Women's Cricket Team.
 - Represented Goa U-19 Cricket Team.

4. Mr. Heramb Parab (SY B.Com B)
 - Represented Senior Goa Cricket Team (Men) at Ranji Trophy.
 - Represented Goa U- 25 Cricket Team (Men).
 - Represented Goa U-19 Cricket Team (Men).
5. Mr. Klins Mendes (TY B.Com)
 - Represented Goa University Football Team (Men) at West Zone Inter University Football Tournament.
6. Ms. Jessina Pereira (TY B.Com)
 - Represented Senior Goa Taekwondo Team (Women) at National Championships.
7. Mr. Kiran Shelar (FY. B.Com C)
 - Represented Goa University Kho-Kho Team (Men) at West Zone Inter University Kho-Kho Tournament.

WORKSHOPS / SEMINAR / GUEST LECTURES

- Faculty Development Programme on “How to Write a Research Paper” on 16th of October, 2017. Dr. M.R. Patil, Principal of Vidyaprabhadini Porvorim was the resource person.
- Faculty Development Programme on “Qualitative Teaching Methods” on 21/10/2017. Dr. Nicholas D’Souza, Retired Faculty/Associate Prof, Nirmala Institute of Education, Altinho.
- Workshop on NET/SET on 25/10/2017.
- The Internal Quality Assurance Cell of the college organized a one day state level seminar on ‘Intellectual Property Rights: creating Awareness about Patents, Copyrights and Entrepreneurship” on 11th April, 2018
- Faculty Development programme on ‘Healthy Diet for a Healthy living’ for the administrative staff of the college on 2nd May, 2018. It was attended by the faculty and staff of the GCCEM, students of the ITI Borda, Margao. The Resource person was Ms. Nisha Sarvankar, Dietician.
- Workshop was organized for Librarian of the Colleges, ITI, Higher Secondary’s & Polytechnic on Library Automation with Special Reference to Barcoding & Radio Frequency Identification (RFID) Technology by the Coordinator Ms. Anju Pai Bhale, Librarian on 28th February, 2018.
- Two days workshop on ‘Introduction to ZUMBA’ for the students of the college on 7th and 8th August, 2017, the workshop was conducted by Zumba Instructor Ms. Richa Arolkar.
- Workshop on ‘Library Automation with Special Reference to Barcoding & Radio Frequency Identification (RFID) Technology’ on 7th February, 2018 by the Coordinator Ms. Anju Pai Bhale, Librarian.
- Workshop on ‘Mushroom Cultivation’ for the students and general public on 18th January, 2018. The resource person was Mrs. Geeta Velingkar Signapurkar, Subject specialist, Nutrition and Post Harvest technology of fruits and vegetables, Krishi Vigyan Kendra, South Margao-Goa.

- Dr. Elizabeth J. Henriques, Associate Professor of Economics organised short term certificate course on ‘Personality Development’ on 18th and 19th August, 2017 for the students of F.Y/S.Y /T.Y.B.Com. The Resource Persons for the course was Ms. Shwetha Pinto, Image Consultant Master of Social Work (MSW), Personnel Management & Industrial Relations (PM&IR), School of Social work, Roshni Nilaya, Mangalore; Bachelor of Human Resource Development (B.H.R.D.) College for Leadership and Human Resource Development (CLHRD), AIM Insights, Valencia, Mangalore.
- Faculty Development programme on ‘Decoding of Intellectual Property Rights’ on 12th Feb., 2018. The Resource person was Dr. Ranjana Ferrao, Assistant Professor of Law, Salgaonkar College of Law, Miramar-Goa.
- The NSS unit has organized a talk on ‘Self Esteem’ on 24/02/2018.
- The Nature club has organized:
 - Yoga Workshop on 21st June, 2017,
 - Logo Designing competition on 10th July, 2017,
 - Day trip to Science Express Biodiversity Train, Margao on 13th July, 2017,
 - Day Trip to Nakshatra van Eco Farm, Dhabal, on 6th August, 2017 and
 - Fabric painting on 10th March, 2018.
- Library Activities
 - Poster Making competition on 11/08/2017.
 - Book exhibition on 16th – 17th Aug, 2017.
 - Talk on ‘How to apply for ISBN’ on 16/11/2017.
 - Talk on General Hygiene & Cervical cancer on 16/03/2018.
- The Placement cell and NSS unit organized a Talk on ‘Cyber Security’ on 03/03/2018

6. Financial aspects of Plan and Non-Plan Schemes:

Budget Controlling Authority is Director, Directorate of Higher Education.

7. Vision for future:

- Establishment of a skill development training facilities.
- Establishment of Research Center in Commerce & Economics.
- Training students for, SSC, UPSC examination.
- Starting B.A., M.A. (Economics) under IGNOU.

29. GOA COLLEGE OF ARCHITECTURE

Introduction

The Goa College of Architecture is the only Government College in Goa offering B. Arch Degree. The College is funded by the Government of Goa and is affiliated to Goa University.

Aim & Objectives of the B. Arch Programme

Aim:

To establish a cultural climate to promote and encourage learning attitude within the college community and to initiate a process for establishing of a language of architecture that is relevant to Goa in this millennium.

Objectives :

1. To educate the students in the subjects of architecture within the given cultural context.
2. To equip them with the knowledge and skills required to make meaningful, innovative and appropriate interventions in to the environment through building design.
3. To instill in them the competence and confidence to enable them to contribute in innovative and constructive ways to the development of Goa and India.

The Citizen's Charter gives insight in to our **VISION FOR THE FUTURE**, the STRATEGY for the development and the FACILITIES available in the institute.

Our goal to take the locational at advantage of Goa and embark upon an expansion programme with the aim of becoming one of the 10 top Institutes in the country by the end of this decade. With this perspective in the mind the new curriculum for B.Arch was introduced at the Under-Graduate level in the year 2013-14.

Courses offered, sanctioned and filled strength:

Bachelors in Architecture (5 years degree course),

Sanctioned strength 40 (+4), Filled strength 40

Full time faculty : 11 Nos.

Sr.No	Name of the Faculty	Designation
1	Dr. Ashish K. Rege	Professor & Principal
2	Smt. Madhavi Dixit Navare	Associate Professor
3	Shri Suhas Gaonkar	Associate Professor
4	Kum Zeenat Andani	Associate Professor (CAS)
5	Shri Roy C. D'Souza	Associate Professor (CAS)
6	Shri Sanjay Belurkar	Associate Professor (CAS)
7	Smt. Salvin T. Dias	Associate Professor (CAS)
8	Shri Vishvesh Kandolkar	Associate Professor
9	Shri Vishal Singnapurkar	Assistant Professor
10	Shri Neelesh U. Juwarkar	Assistant Professor
11	Shri Rohit Nadkarni	Assistant Professor

**Assistant Professor : 04 Nos.
(On Contract)**

Sr.No	Name of the Faculty	Designation
1	Ar. Nisha Soares	Assistant Professor
2	Ar. Sidhi Tendulkar	Assistant Professor
3	Ar. Aparna Naik	Assistant Professor
4	Ar. Valarie Monteiro	Assistant Professor

1. VISITS BY STUDENTS OF OTHER COLLEGES TO GOA COLLEGE OF ARCHITECTURE

The students from other architectural institutes to Goa College of Architecture have become a regular feature and this year witnessed the visits are as follows:

- D. Y. Patil College, Kolhapur.
- School of Architecture, Government Engineering College, Thrissur.
- L. S. Raheja School of Architecture, Mumbai University.
- Venus Institute of Design & Architecture, Gujarat Technological University.
- Srinivas School of Architecture, Institute of Technology, Mangaluru.
- National Institute of Technology, Calicut
- School of Planning and Architecture, Bhopal.
- Anant Institute of Architecture, Near Manipur, Ahmedabad.
- School of Architecture, Vadodara.
- R. V. College of Architecture, Bengaluru.
- Department of Architecture, T. K. M. College of Engineering, Kollam.
- SJB School of Architecture and Planning, Bengaluru.
- GOGTE Institute of Technology, Karnataka.

WORKSHOPS CONDUCTED :

17th April, 2017

Workshop on ‘**Visual arts** ’was conducted by **Marcau Artifacts** for the 2nd year & 3rd year students at Goa College of Architecture.

17th August, 2017

Workshop on ‘**Organic Paper**’ The workshop was conducted by **Ar. Shivaram Narayanan** for the 1st year students at Goa College of Architecture.

13th July 2017

Workshop on ‘**Pottery**’ The workshop was conducted by **Arch. Neha Naik**, for the 1st year students at Goa College of Architecture.

17th July 2017

Workshop on ‘**Dance and Music**’ The workshop was conducted by **Pushpanjali and Gautam**, for the 1st year students at Goa College of Architecture.

10th July - 24th July 2017

‘Orientation Programme’ for the 1st year students of B.Arch conducted by

Ar. Tallulah D’silva, Ar. Apurva Kulkarni, Ar. Andrea Noronha, Ar. Anuradha Guglani, Ar. Amita Kanekar, Ar. Shivaram Narayanan, Pushpanjali and Gautam, Ar. Luis Dias, Ar. Jose Lourence, Ar. Gerard D’Cunha, Ar. Dean D’Cruz, Mr. Vishnu Barve, Ar. Neha Naik and the in-house faculty- Ar. Neelesh U. Juwarkar, Ar. Zeenat Andani & Ar. Rohit Nadkarni.

EDUCATIONAL TOURS :

As a part of New Curriculum (2013) educational tours linked directly to the academic programmes in all the FIVE YEARS of B. Arch. was implemented with Educational tours conducted for 1st to 4th year B.Arch.

CONSULTANCY WORK, EXHIBITIONS & PUBLICATIONS

A) CONSULTANCY WORK : The Goa College of Architecture consultancy cell has been working on the following projects:

- 1) ICAP for South Goa, Government of Goa.
- 2) Project for River Navigation Department, Government of Goa.

B) EXHIBITIONS ORGANISED :

- 1) Arch-Expo 2018.
- 2) Exhibition on International Studio under the Charles Correa Chair at Goa College of Architecture.

C) PUBLICATIONS :

Working Paper Series (Volume 7) 2017 released in 2017-18 of Goa College of Architecture, a Technical Publication based on the Dissertations in Architecture

TRAINING PROGRAMMES/ CONFERENCES ATTENDED BY THE FACULTY MEMBERS & STAFF :

“NBA Accreditation” held on 17th July 2017 to 21st July 2017 at NITTTR, Extension Centre Porvorim at DTE, Goa was attended by Shri. Suhas Gaonkar, Associate Professor and Shri. Neelesh U. Juwarkar, Assistant Professor.

Student Evaluation & Assessment was held on 24th July 2017 to 28th July 2017 at NITTTR, Extension Centre Porvorim at DTE, Goa was attended by Shri. Rohit Nadkarni, Assistant Professor.

Training Programme On **‘Design symbolism and Conservation of Secret Historic Interiors-I’** set up by Reis Magos Fort, Goa held on 25th to 29th September 2017 was attended by Ar. Sidhi Tendulkar, Assistant Professor (On Contract) and Ar. Valerie Monteiro, Assistant Professor (On Contract).

“Advanced Design” held on 22nd & 23rd September 2017 at Goa College of Engineering, Farmagudi Ponda, Goa was attended by Ar. Nisha Soares, Asstt. Professor (On Contract).

“Rain Water Harvesting & Water Resource Management” held on 11th to 15th December 2017 at NITTTR, Extension Centre Porvorim at DTE, Goa was attended by Shri. Suhas Gaonkar, Associate Professor and Shri. Neelesh U. Juwarkar, Assistant Professor.

“International Conference on History of Architecture (ICHA)” held on 07th to 09th December 2017 at New Delhi - Ar. Sidhi Tendulkar, Assistant Professor (On Contract).

A“**Training programme on operation/ implementation of the students registration & Affiliation Modules. The Orientation cum hands-on training**” held on 14th July 2017 at Council hall of Goa University, Bambolim- Goa was attended by Mrs. Manda S. Murgaonkar, LDC and Mr. Dnyandeep Arolkar, LDC.

“**Half day awareness programme on the Goa (Right of Citizens to time bound delivery of public services Act, 2013)**” held on 22nd December 2017 at GIPARD (Goa Institute of Public Administration & Rural Dev.) Ela Farm, Old Goa - Mr. Ashby J. Fernandes, UDC and Mrs. Siddhi S. Pandrekar, LDC.

“**Tendering and Contract Management**” held on 15th to 17th January 2018 at NITTTR, Extension Centre Porvorim at DTE, Goa was attended by Shri. Suhas Gaonkar, Associate Professor and Shri. Neelesh U. Juwarkar, Assistant Professor.

“**Result Analysis Method for Inference**” held on 22nd to 26th January 2018 at NITTTR, Extension Centre Porvorim at DTE, Goa was attended by Shri. Rohit Nadkarni, Assistant Professor.

“**Institutional Digital Repository**” held on 18th & 19th January 2018 at Goa Engineering College, Farmagudi, Ponda, Goa was attended by Shri. Govinda Mulik, Asstt. Librarian.

“**Library Technology Conclave 2018**” held on 23rd to 25th January 2018 at Council hall of Goa University, Bambolim- Goa was attended by Shri. Govinda Mulik, Asstt. Librarian.

ACHIEVEMENTS BY COLLEGE

1. Implementation of the New Curriculum in its **fourth year** with all new policies regarding Visual Arts, Electives, Grading & GPA system.
2. The **Academic Chair** with **Prof. Neelkanth Chhaya** (the Ex-Dean of School of Architecture, CEPT) appointed for the 3 years. The renewal for the 2nd year was approved and implemented.
3. The College invited renowned **Architect Romesh Khosla** for a 3 days Workshop in May 2017 for the teaching faculty under the **Charles Correa Chair** created in this year at the Goa College of Architecture under the Directorate of Art and Culture, Government of Goa.



SPECIAL EVENT:

The Goa College of Architecture hosted the **President** of Council of Architecture **Ar. Bishwa Ranjan Nayak** and the Vice- President **Ar. Vijay Garg** for an interactive discussion on **Policies regarding Architectural Education & the Profession**. The Chairperson, Ar. Manguesh Prabhugaonkar, the Executive Council of the IIA Goa Chapter and the present Goa State nominee to CoA Ar. Chandan Parab and earlier member of CoA Ar. Tulio De Souza were cordially invited. The students of Goa College of Architecture put up an exhibition of the work under the guidance of the faculty members.



ANY OTHER INFORMATION:

- The **MoU for Collaboration** in the field of Architecture was signed between the **Padova University, Italy** (represented by the Rector) and the **Goa University**, represented by the Registrar, Prof. Dr. Vijayendra Kamat in the month of February 2015 in the presence of the **Vice Chancellor Dr. Satish Shetye and Mr. Shrinivas Dempo, the Vice Consul for Italian Consulate** in India.

The programme of exchange of students was successfully implemented in September 16 to January 2017, which was Co-ordinated by **Prof. Edoardo Narne from DICEA** and **Prof. Dr. Ashish K. Rege, Principal**, Goa College of Architecture. Two students namely **Mr. Vishal Shullai & Ms. Sudiksha Naik** were selected and sent for this programme. They also were granted the Scholarship by Erasmus plus.

- **Prof. Dr. Ashish K. Rege**, is appointed by the **AICTE** as the member of the **All India Board in Architecture** for a 2nd term, which is the apex national level body for policy making.

SPORTS:

- Students also participated in the **Inter College tournament** Athletics, Basketball, Volleyball & Cricket in 2017-18, organised by the Goa University.
- Students organised and participated in the **Inter-class competition** in the college.

The Infrastructure Development in the College undertaken in this year 2017-18 are as follows:

1. Smart Class Room – 2nd floor.
2. Workshops for Carpentry & Metal
3. Barrier free ramps and paved path ways. Connecting entrance foyer to Canteen & Workshop areas on ground floor.
4. Repairs of retaining wall.

The following new equipment's were acquired:

1. Photo Machine – 1 No.
2. Purchase of Wooden tables (from GHRSSIDC) for the AV Halls.
3. Inverters in the AV Halls for un-interrupted continuity of lectures.

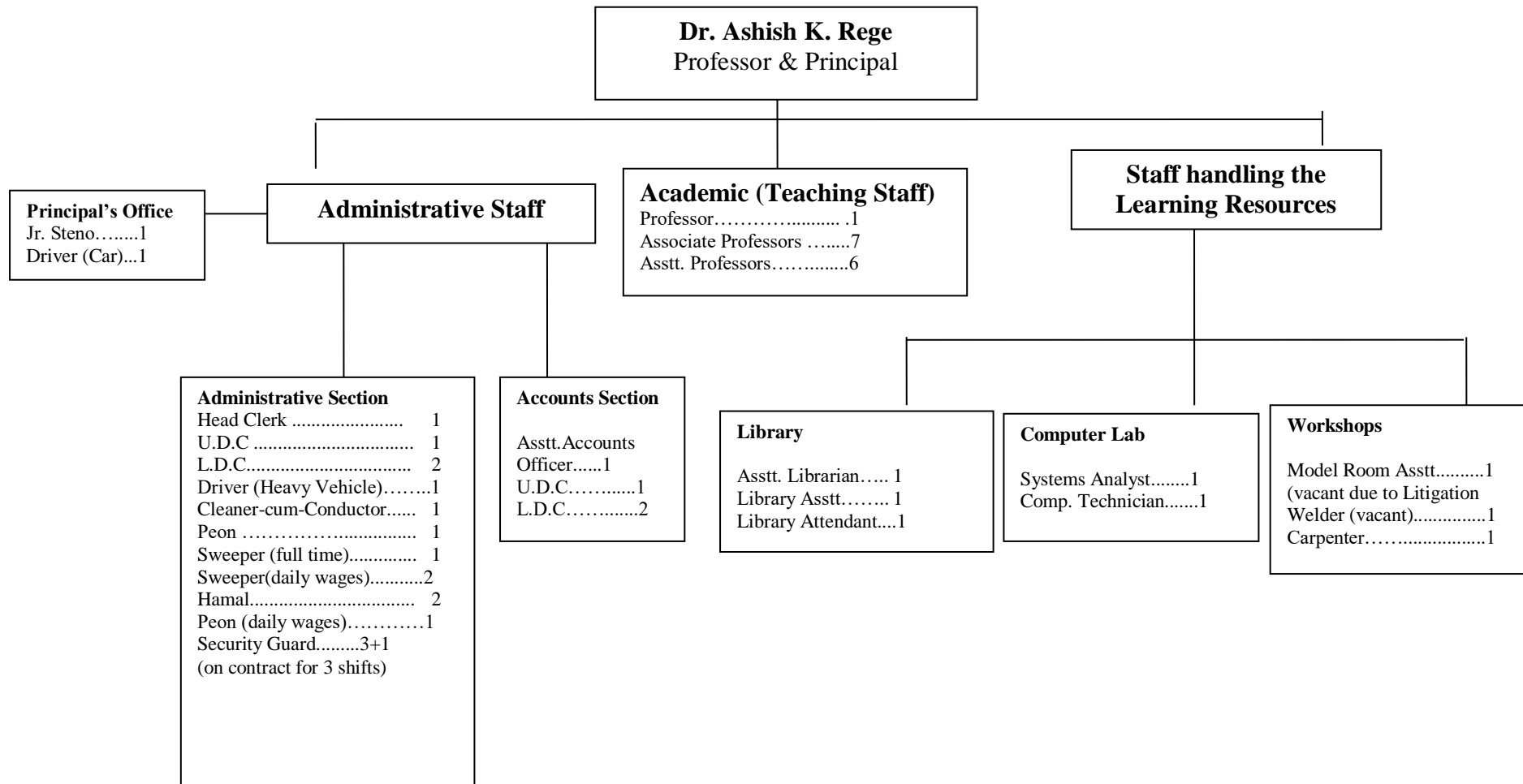
FINANCIAL ASPECTS OF PLAN AND NON-PLAN SCHEMES:

During the year 2017-18 the funds allocated under Plan-Non Plan Scheme and the expenditure booked to achieve the above said objectives which includes payment of salaries, travel expenses, office expenses, is as under

Demand No. 41 – Goa College of Architecture

Sr. No.	Major head	Name of the scheme	2017-18			2017-18		
			B.E	R.E	Actual Exp.	B.E.	R.E	Actual Exp.
			Plan			Non-Plan		
	2203-Technical Education							
	00-							
	112-Engg. College & Institutes							
	01-College of Architecture (Non-Plan)	College of Architecture (NP)				210.60	210.60	138.94
	02-College of Architecture (Plan)	College of Architecture (NP)	497.50	497.50	350.62			
	03-Academic Chair		8.10	8.10	1.35			
	04-Workshop, Seminars & Special lectures		6.10	6.10	0.16			
	4202-Capital outlay on Education Sports, Arts & Culture							
	02-Technical Education							
	105-Engineering Technical Colleges & Institutes							
	01-Building (Architecture College) Plan	Building (Architecture College)	122.00	122.00	27.55	--	--	--
	Total		633.70	633.70	379.68	210.60	210.60	138.94

**ORGANISATION CHART (POSITIONAL) OF THE OFFICE GOA COLLEGE OF ARCHITECTURE, ALTINHO, PANAJI – GOA.
Existing as on 31/3/2018**



30. GOA COLLEGE OF ART

1. Introduction:

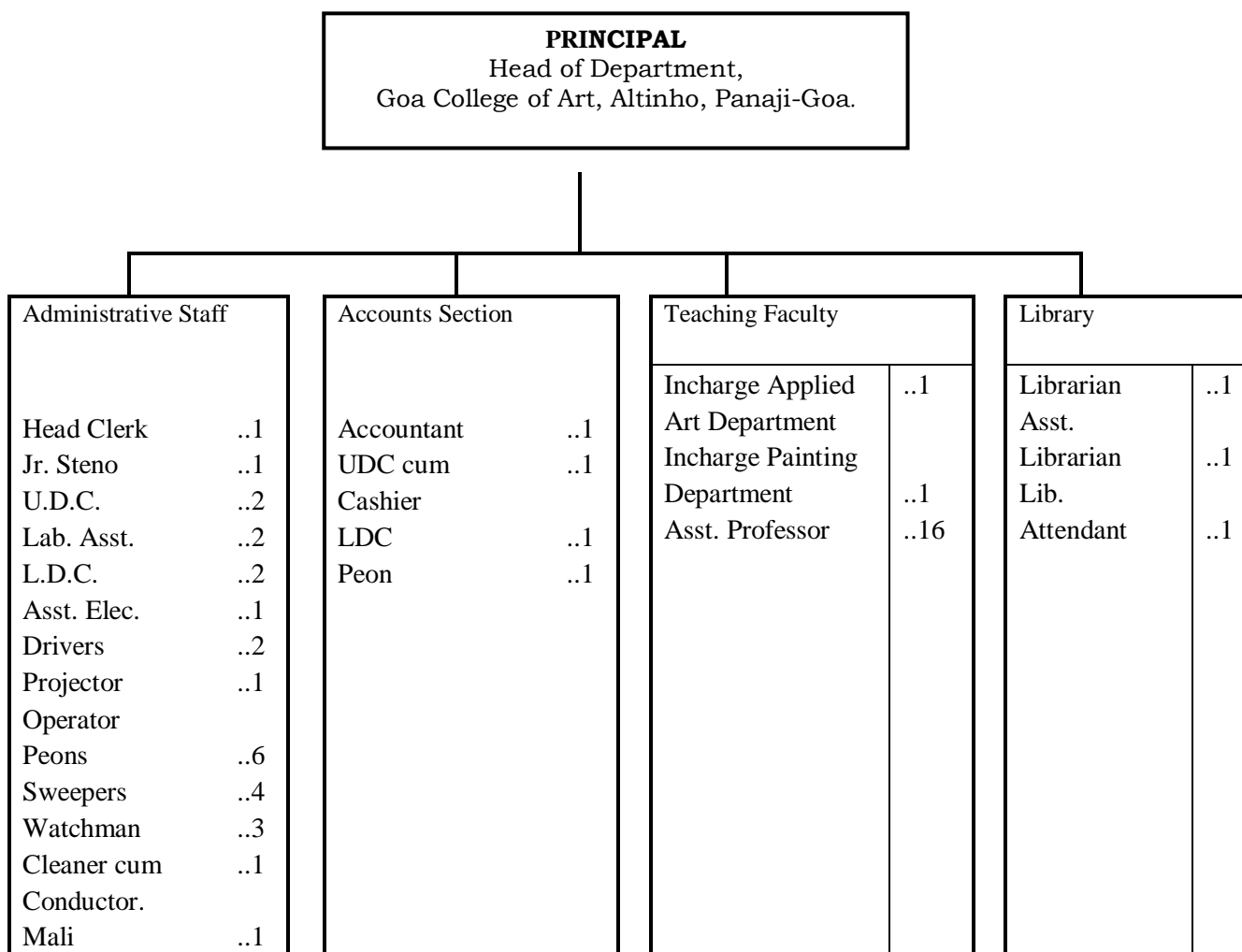
Goa College of Art, established in the year 1972 by Kala Academy is presently under the administrative control of Directorate of Technical Education, Porvorim. It is the only Art Institution in the state to offer a degree in Art in the stream of Painting and Applied Art.

The syllabus includes a four year degree course imparting education in B.F.A. (Applied Art) and B.F.A. (Painting) streams. These courses have been approved by All India Council for Technical Education, New Delhi.

In 2003-04 the College restructured the Courses Syllabus as per the guidelines of AICTE. It has been approved by the Goa University and Goa Government. New subject like Sculpture and Stage Craft were introduced in the new syllabus.

There are two departments in the college – Painting and Applied Art Department. The college is well-equipped with studios for studying and experimenting in a wide range of subjects such as photography, computer graphics, Audio Visual and Screen Printing in Applied Art Department & Painting, Portraiture, Mural, Sculpture and Print making in Painting department. Computers are an important factor in the field of Art and Communication and this facility has been made available to the students.

2. Organizational chart of the Department:



3. Functions and duties carried out by the Department:

The entire academic and co-curricular programme of the college is planned meticulously in coordination with the staff and student council to provide opportunities for the students to develop their skills in the field of Painting & Applied Art. The college has a well equipped canteen for students as well as college staff.

The college library is updated every year with the latest books related to subjects taught in the course. Books are selected based on their utility in art and design for the students. The college also has its own Art Gallery on the campus.

As a part of academic programme, the Department of Applied Art and Painting organizes yearly workshops in the subjects of specialization like audio visual, photography, illustration, mural, sculpture, portraiture, painting etc. These workshops are conducted by experts invited from various fields from Goa and other state of India.

The college organizes 'Kala Ustav' in the alternate year, the art event and a yearly 'Cultural Festival' in the month of January. The Annual Exhibition of the academic work produced by the students is held in the month of March. Prizes are awarded to meritorious students in each class of the two departments for their excellence in academic performance.

The annual study tours for senior students of the Departments are conducted every year.

In sports, the Annual Sports Day is held and Interclass Football and Cricket Tournaments are organized. The students of the College also participate in inter-collegiate Sports activities such as Football, Basketball, Cricket, Table Tennis, Badminton, etc.

4. Acts and Rules implemented by the Department:

The college is under the administrative control of Directorate of Technical Education, Porvorim and for academic matters under the control of Goa University at Bambolim. The courses conducted here are approved by All India Council of Technical Education (AICTE).

All the guidelines issued by State Government and Goa University, the affiliating body are implemented from time to time.

5. Physical achievements of the Department:

At Goa College of Art, the updating of studios and infrastructure is a continuous process which has always supported the overall performance and all the activities in the institution. The college always encourages the students to participate in various contests and competitions organized by private and government departments. Their participation includes IFFI festival and other state level exhibition in photography, painting and other forms of art.

The following are the physical achievements at Goa College of Art.

- a) C.C Cameras have been installed in the college premises for surveillance.
- b) The work of internal painting of the college building is completed.
- c) Repairs of corridors is completed.
- d) Extension to existing classrooms and constructions of car garages have been completed.
- e) Repairs to compound wall.
- f) Development of an Auditorium completed.
- g) Repairs and alteration to studio spaces in Applied Art.

- h) Development of library completed.
- i) Installation of A.C. in the auditorium.
- j) Re-wiring of painting studio.
- k) Special studio lighting in Painting & Applied Art dept. underway
- l) Replacement of old indoor cubicle panel of Applied Art & Sports section.
- m) Development around godown and residential quarters is underway.
- n) Academic Achievements:
 - This college secured 100% results for the academic year 2017-18.
 - Students of this institution have received various prizes in Sports, Cultural Activities etc. for the academic year 2017-18.

6. Financial aspects of plan and non-plan schemes:

During the above financial year, the following allotment was provided to the Goa College of Art, Panaji, to meet the expenditure likely to be incurred on salaries of the teaching and non-teaching staff, towards contingent expenditure and towards extension, upkeep, maintenance and additions/alterations to the college complex.

(Rs. in Lakhs)

Major Head	Name of the Scheme	2017-18					
		Plan			Non-Plan		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2205	Art & Culture Fine Art Education Goa College of Art	72.29	65.29	63.72	414.75	414.75	418.76
4202	Capital Outlay on Education, Sports and Art & Culture	200.00	120.00	5.58	---	---	---
	Total :	272.29	185.29	69.30	414.75	414.75	418.76
	Grand Total:	272.29	185.29	69.30	414.75	414.75	418.76

7. Vision for future

As part of the future plan, the college is working on the proposal to start the following:

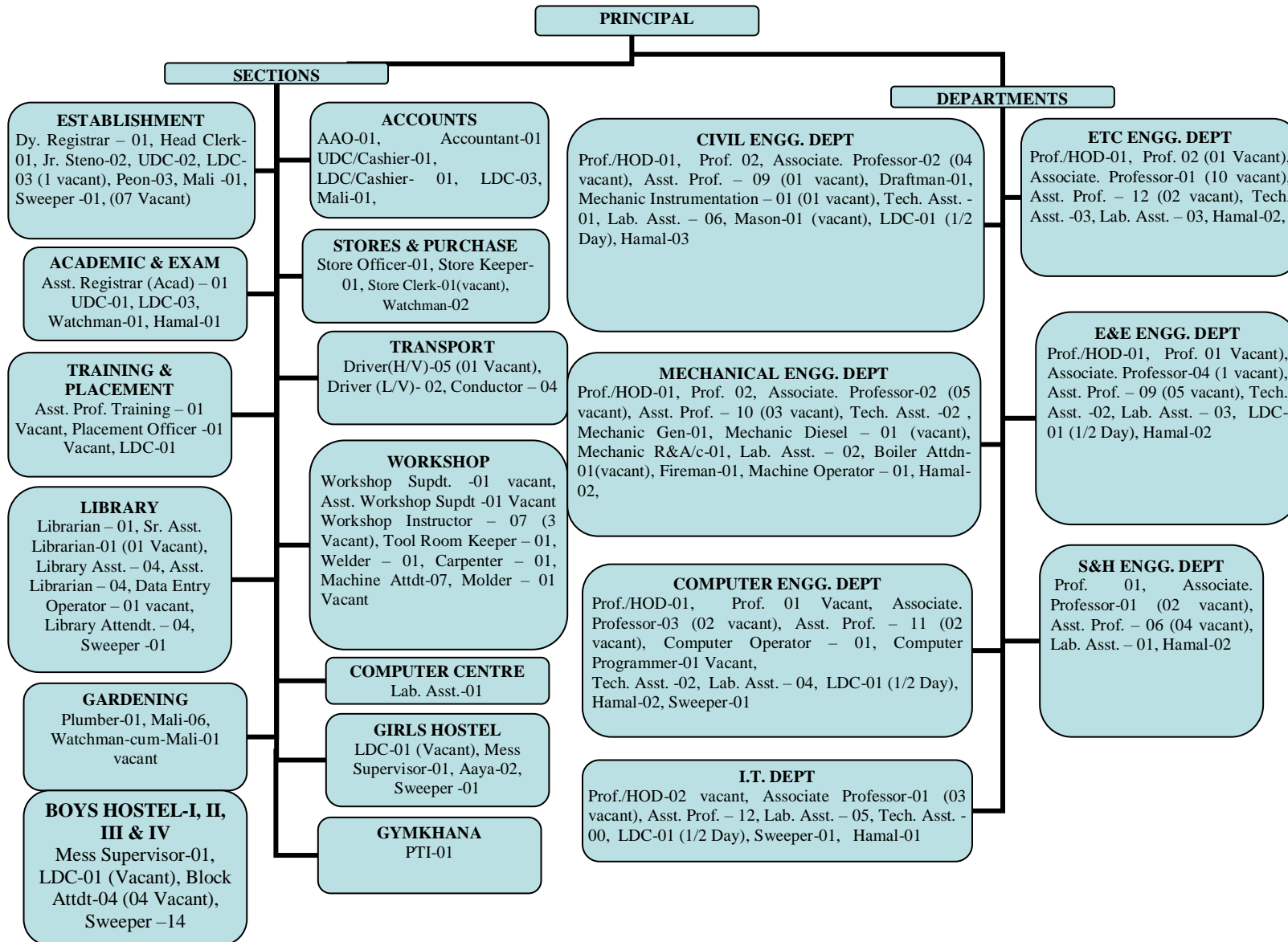
- a. Upgradation of studios to meet with the demands of the new syllabus viz-a viz industry.
- b. Repairs to the toilet of Applied Art and providing cement flooring at the entrance and behind the basket ball court.
- c. To develop classroom spaces for Applied Art Dept. and starting up of MFA.
- d. To built sports section Gymnasium, Badminton Court
- e. Providing mezzanine floor and false ceiling to the conference room.
- f. Construction of a Sculpture studio.
- g. Development of Art Gallery and Recreation Hall.
- h. Special studio lighting in Painting & Applied Art Dept.
- i. Landscaping and beautification of college campus.

31. GOA COLLEGE OF ENGINEERING, FARMAGUDI

1. Introduction:

The Goa College of Engineering, Farmagudi, Ponda–Goa is headed by the Principal who is the Administrative, Academic and Financial Head of the Institution. The College has eight Departments viz. – Civil, Electronics & Tele-Communication, Mechanical, Electrical & Electronics, Computer, Information Technology, Mining Engineering and Science & Humanities Departments. Each department is headed by a senior faculty member. The Principal is delegated with Financial Powers under the Delegation of Financial Power Rules. Matters like AICTE affiliations, Goa University affiliations and NAAC, NBA accreditation etc. are being looked after by the Principal directly with the help of the Heads of departments and its co-ordinators.

The Institution has an Establishment Section which is being headed by Deputy Registrar an Officer of Goa Civil Service. All matters relating to Administration of the institution is looked after by the Establishment Section, Principal being the final deciding authority.



The Accounts Section is headed by an Officer of the rank of Assistant Accounts Officer deputed from Directorate of Accounts, Panaji. The Accounts Section deals with matters relating to preparation of budget in consultation with various departments for the College and controls the expenditure.

The Academic Section is headed by a experienced senior faculty member alongwith Assistant Registrar (Academic). This Section deals with admission of students, conduct of exam as per University schedule, declaration of exam results. The section also maintains students records and issues relevant certificates.

A complete customized MIS (Management Information System) computerizing official transactions of Academic & Examination, Accounts, Stores, Hostels, Establishment and Payroll & Attendance System. With this, student, staff and administration can access the concerned data online at any time in the campus which increases the effectiveness of administration and avoid duplication of work. The collection of fees on on-line mode implemented and operated successfully.

The Library of the institute is headed by Librarian and he is assisted by Sr. Assistant Librarian, Assistant Librarian, Library Assistant etc. Various technical books, reference books, technical periodicals required by students and faculty are housed and issued by the Library. In addition to above Book Bank facility is also available for the benefit of deserving students for grants received under Social Welfare Scheme.

The Library has subscribed for online IEEE journals, ASME, ASCE, Science direct DELNET which helps the students to browse latest and old journals. More than 100 National and International hard copy journals/Magazines have been subscribed. Total Number of one thousand seven hundred and sixteen volumes of books in the library have been added this year to the present collection. The College Library also subscribed springer online books package for life time The Library search facility is easily accessible to students through Wi-Fi connectivity. This year the budget allocation has been increased to Rs. 70 Lakhs.

The Computer Centre is headed by a faculty who acts as a Professor In-charge for the Section. It has a comprehensive setup of Computer systems that can be used by students and faculty to conduct computer training programs and other related activities. The Computer center maintains and updates the college website.

The 45 Mbps from BSNL internet connection and an additional line of 1 GBPS from Railtel corporation of India under National Knowledge Network (NKN) Govt. of India is available in the campus. This is expected to suffice the growing demand of student's internet browsing for retrieving technical and publication information, technical notes and current trends in Engineering practices.

The Engineering Workshop Section is headed by an Officer of the rank of Workshop Superintendent and is under pervue of Mechanical department. Currently the duties are looked after by Workshop Superintendent on Officiating basis.

The Stores Section is headed by Stores Officer who ensures the procurement of equipments and materials as per rules and also assist in condemnation of unserviceable machines and materials. Procurement of equipments and machinery as per the requirements of all academic departments and sections of this College are streamlined by constituting the Purchase Advisory Committee (PAC) and monthly meetings are conducted to advice the procurement needs.

The Training & Placement Section is presently headed by a Senior faculty member who acts as a Training & Placement Officer. The Training and placement Cell endeavours to provide the best jobs to

the students of the institution. The institutional emphasis on close links with the Industry and Institute is reflected in the work of the Training & Placement Cell.

The students are trained on finer aspects of soft skills viz. resume writing and interview preparation by professionals.

The College Gymkhana is being headed by a faculty member. The Gymkhana helps students in developing their skills in sports. The College campus has huge ground with facility for various sports activity. The College has setup a Power Gym wherein the students make use of the facilities available under the guidance of a Physical Education Teacher provided by the Directorate of Sports and Youth Affairs, Panaji, Goa.

3. Functions and Duties carried out by the Department

The College provides technical manpower to the State of Goa commensurate with the dynamics of the challenges from time to time with respect to needs of Industry and aspiration of students. The objective of the College is to build up an Institute of National repute to provide excellent Engineering education and R & D facilities in all branches of Engineering relevant for technical development of the State by introducing necessary post graduate programmes in all departments including inter disciplinary programmes and introduction of new undergraduate programmes in emerging areas/Technology. The five departments of the Institute are recognized as research centre under Goa University, viz.

1. Civil Engineering Department
2. Mechanical Engineering Department
3. Electrical & Electronics Engineering Department
4. Electronics & Telecommunication Engineering Department
5. Computer Engineering

The departments at their level organize/participate in various Workshops/Seminars and Conference at International & National Level for students and faculty which in turn keeps them abreast of latest developments in their respective fields and upgrades the technical know how/knowledge of students in particular and thereby unleashing their true potential.

Undergraduate Courses offered in this College with an intake capacity are as under:-

1. Mechanical Engineering	60
2. Electrical & Electronics Engineering	60
3. Civil Engineering	60
4. Electronics & Telecommunication Engineering	60
5. Computer Engineering	60
6. Information Technology	60
7. Mining Engineering	30

Another 10% seats are filled under Central Government Quota. Further, 5% additional seats are provided under Tuition Fee Waiver Scheme of AICTE. 20% extra seats are filled from direct admission of Diploma holders of Goa in the second year degree course.

Post graduate Courses offered in this College with an intake capacity are as under:-

1. M.E. in Foundation Engineering (Civil)	18
2. M.E. in Industrial Engineering (Mechanical)	18

3. M.E. in Microelectronics (ETC)	15
4. M.E. in Electronic Communication & Instrumentation (ETC)	15
5. M.E. in Computer Science (Computer)	18
6. M.E. in Power & Energy	18
7. M.E. Industrial Automation & Radio Frequency Engineering	18
8. M.E. Structural Engineering	18
9. M,E. Information Technology	18

4. Acts and Rules implemented by the Department.

The Acts and Rules are implemented as framed by the State Government of Goa.

FINANCIAL ASPECT OF PLAN AND NON PLAN 2017-18			
Demand No. 40			
(Rs. In Lakhs)			
Sub- Major Heads, Minor Head Detailed Head	Budget Est.	Revised. Estimate	Actual Est.
1	2	3	4
2203 - Technical Education			
112- Engg./Tech. Colleges and Institute			
01- Engineering Colleges & Inst.(NP)			
01 - Salaries *	1870.93	2270.93	2307.05
03 - O.T.	0.25	0.25	0.00
11 - Domestic Travel Expenses	3.13	3.13	2.26
12- Foreign Travel Expenses	2.00	2.00	0.00
13- Office Expenses.	74.50	124.50	118.65
20 - Other Administrative Expenses	2.50	2.50	1.40
24 - P.O.L.	5.61	5.61	5.12
26 - Advertising & Publicity	3.00	3.00	0.60
27 - Minor Works	1.96	1.96	1.00
28 - Professional Services	30.00	40.00	40.00
30 - Other Contractual services	150.00	150.00	143.71
50 - Other Charges	1.52	1.52	1.23
13 - Testing Consultancy Research Development & continuing Education (NP)			
50 - Other Charges	31.92	31.92	14.72
Total (Non-Plan) Expenditure	2177.32	2637.32	2635.74

2203 - Technical Education			
112- Engg./Tech. Colleges and Institute			
14- Expansion of GEC(P)			
01-Salaries *	663.23	663.23	666.41
02-Wages	10.00	0.01	0.00
03-O.T.	0.10	0.10	0.00

11-Domestic Travel Expenses	0.41	0.41	0.07
13-Office Expenses.	58.36	58.36	50.34
21-Supplies & Material	31.78	30.00	29.89
27-Minor Works	2.52	14.29	10.27
50- Other Charges	3.28	3.28	3.00
08-Modernization of Lab. And Workshop (P)(A)			
21-Supplies and Materials	20.00	20.00	5.23
12- Education Tech. Center (P)			
50- Other Charges	100.00	15.00	0.00
15- Information Security Education and Awareness project (P)(A)			
11 - Domestic Travel Expenses	0.50	0.50	0.00
21-Supplies & Materials	8.00	33.00	27.35
28 - Professional Services	2.50	2.50	0.10
50 - Other Charges	1.00	1.00	0.20
17- ENGICO Golden Jubilee Scheme (p)			
50 - Other Charges	200.00	0.00	0.00
Total Plan Expenditure	1101.68	841.68	792.86

Demand No. 40

Name of the Department: - **GOA ENGINEERING COLLEGE, FARMAGUDI.**

CAPITAL

(Rs. In Lakhs)

Sub-- Major Heads, Minor Head Detailed Head	Budget Est.	Revised. Est	Actual Est.
1	2	3	4
4202- C.O. on Education Sports,Art & Culture.			
02 - Tech. Edn.			
105- Engg. Tech. College & Institution			
01- Buildings(Engg. College)			
53- Major Works	1000.00	1000.00	390.00
02- Estt. Charges transferred from 2059-PWD			
01- Salaries	112.50	112.50	25.00
53- Major Works	150.00	150.00	0.00
03- T & P Charge transferred from 2059-PWD			
52- Mach. & Equipment	11.25	11.25	2.00
04- Equipments(Govt. Engg.)			
51- Motor Vehicles	50.00	70.00	0.00
52- Mach. & Equipment	90.00	70.00	4.70
05- Campus Development			
60 - Other Expenditure	20.00	20.00	0.69
06- Modernisation & Removal of Obsolescence in GEC			
52- Mach. & Equipment	300.00	300.00	22.50

07- Center of Excellence (Development of Research Laboratory)			
52- Mach. & Equipment	90.00	90.00	0.95
(Plan)(A)			
08 -Hostel building for SC & ST students			
53- Major Works	200.00	200.00	100.00
9- Construction of Goldeen Jubilee Auditorium(P)			
53- Major Works	300.00	300.00	0.00
Total Capital Expenditure	2323.75	2323.75	545.84

5. Physical achievements:

- Institute Library building is renovated by spending amount of 1.70 crores.
- The infrastructure for fully digital library has been set up by spending an amount of Rs. 30 lakh.
- An amount of Rs. 8 Lakh has been spent for purchase of books for book bank scheme sponsored by social and tribal welfare department.
- Internet speed of BSNL line upgraded from 33 Mbps to 45 Mbps - 2017-18
- Renovation of Server room and computer center
- Institute has started master of Engineering in information Technology and Engineering from the academic year 2017-18 with an intake of 18 seats.
- The proposed construction of separate block for Civil, Mechanical, Electrical and Electronics and Computer department is in final stage.
- Institute NBA Accreditation is in final stage.

Following infrastructure projects are planned for next 3-5 years.

1. Construction of hall in happenings ground with an estimated cost Rs. 1.4 crores.
2. Procurement of new bus for students.
3. Construction of Golden jubilee Auditorium with an estimate cost of Rs. 18 crores.
4. Extension of canteen with covered walk way with an estimate cost of Rs. 2.5 crores.
5. Construction of Computer, Communication and Placement Cell estimate at a cost of Rs. 3 crores.
6. Setting up of FSAI laboratory.
7. Setting up of Structures lab.
8. Setting up of Robotics Lab.
9. Setting up of alumni centre.
10. Setting up of fully functional gym.
11. Extension of Academic section for setting up of CAP centre, Exam Center & Printing Section.

32. GOA COLLEGE OF HOME SCIENCE

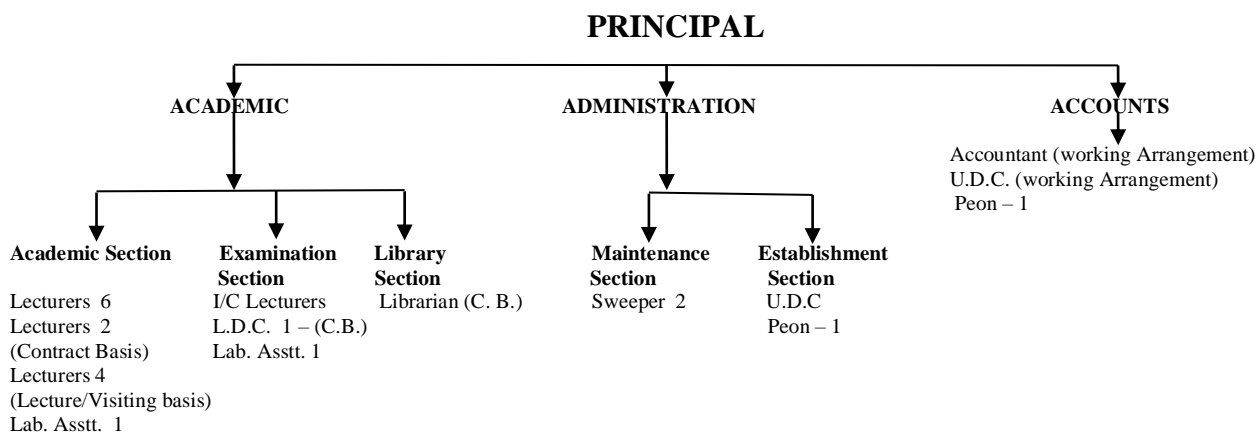
1. INTRODUCTION

Goa College of Home Science, (GCHS), established in July, 1988, is the only College of Home Science in the State of Goa. It offers a three year B.Sc. Degree Course, which has been initiated to facilitate the students of the State to pursue higher education in an area relevant to their future prospects. The College is funded by the state Government and is affiliated to Goa University.

GCHS is situated in its own premises at Campal, Panaji. The Institute has well-qualified faculty, well equipped Classrooms, Laboratories, Seminar Room, Canteen, Library and other areas with the required facilities for Sports and extra-curricular activities.

The teaching - learning process takes place in an interactive environment involving the use of innovative aids to enhance this process. Participatory techniques are stressed upon with a focus on building up student morale, stimulating independent thinking and fostering creativity. Project work and seminar presentation are an integral part of this system.

2. ORGANIZATIONAL CHART



- L.D.C. on (Contract Basis) appointed for Examination related work looks after Academic Section and Examination Section.
- Lab Assistants from Academic Section look after the Examination Related work.
- Peons are entrusted duties of all the Sections.

3. FUNCTIONS & DUTIES CARRIED OUT BY THE COLLEGE

- Conduct of academic program.
- Conduct of ISA Semester End Examination and Periodic Tests.
- Conduct of Curricular, co-curricular and extra-curricular activities.
- Conduct of sports activities.
- Administrative and accounts matters.

4. ACTS AND RULES IMPLEMENTED BY THE DEPARTEMENT/COLLEGE

The College is funded by the state Government and is affiliated to the Goa University and follows the relevant Acts & Rules of Government of Goa and Goa University.

5. PHYSICAL ACHIEVEMENTS OF THE DEPARTNMENT /COLLEGE

- ❖ The 3 years course revolves around four core areas of Home Science: **Food, Nutrition & Dietetics, Textiles & Clothing, Human Development and Community Resource Management** with adequate inputs of all the core areas in the first 2 years followed by a

specialized programme at the final year. Presently there are 3 areas of specialization at the final year namely: **1) Food, Nutrition & Dietetics** **2) Textiles & Clothing** and **3) Human Development**

ENROLLMENT OF STUDENTS

At present 103 students are enrolled in the College with 50 students in the First Year, 29 students in the Second Year & 24 students in the Third Year.

INSTITUTIONAL ACHIEVEMENTS DURING THE ACADEMIC YEAR 2017-2018

GOOD ACADEMIC PERFORMANCE

We achieved 100% results at the T.Y.B.Sc. examination in all three specializations - *Textiles & Clothing*, *Human Development*, and *Food, Nutrition & Dietetics*. Out of a total of 23 students that appeared for the examinations, 10 received Distinction and 11 obtained First Class.

YOUTH EXCHANGE PROGRAMMES

Four students from Nihon University, Japan, visited the Goa College of Home Science for nine days, as a part of the Study India Programme (SIP) organized by Goa University, in February 2018. The departments of the College put together myriad practical, hands-on activities for the Japanese students on Goan Culture and Heritage. The topics covered this year were: Goan Handicrafts, Goan Savouries and Sweets, Preparation of Goan Lunch Thali, Traditional Indian Textiles, Shell Craft of Goa, Tie and Dye Techniques of Textile Coloration, Natural Dyes from Goan Flora, Weaving of Kunbi Sarees, Quilting, Goan Spices and their Nutritional Values, Wedding Ceremonies in India/Goa, and Traditional Goan Dance Forms.

STATE LEVEL WORKSHOPS AND SEMINARS

- In collaboration with CFNEU, Goa region, a State level Workshop on the theme “Optimal Infant and Young Child Feeding Practices: Better Child Health” was organized on Friday, 1st September 2017.
- Periodic training programmes on “Malnutrition, Anemia and Alcoholism” were organized for the ICDS beneficiaries of Tiswadi taluka on the vital issues of nutritional deficiency and its prevention and management as per the MOU with Goa Institute of Public Administration and Rural Development (GIPARD) on 4th and 8th August 2017, 6th and 7th September 2017, and 1st December 2017.

NATIONAL SEMINAR

A 2 day Workshop on Android Botix was organized on the 29th and 30th of November, 2017 as part of National Workshop Series (NWS) by Innovation Cell IIT Bombay and Robokart.com.

INTERNATIONAL CONFERENCE

The 4th International Conference on Stress Management (ICSM 2017) with the theme “Stress Safety Net for Organizational Excellence” was organized in collaboration with International Stress Management Association (ISMAIND) and the Goa Psychology Association (GPA) with kind support from the Rotary Club of Panaji Riviera on the 3rd and 4th of November 2017 at Hotel Mandovi, Panaji, Goa.

CONSULTATION/PROJECTS UNDERTAKEN

NESTLE HEALTHY KIDS PROGRAMME

Goa College of Home Science has signed an MOU with Nestle India Ltd. to implement an Interactive Programme aimed at creating Nutrition and Health Awareness among Adolescents, in the age groups 13 to 17 years. Through this programme, students from various schools in Goa are made aware about importance of healthy eating habits and physical activity in their lives. This academic year, a total of 31 schools across Goa were covered under the program and the program reached out to a total of 5029 students this year.

TRAINING PROGRAMMES IN COLLABORATION WITH GIPARD

Goa Institute of Public Administration and Rural Development (GIPARD) and Goa College of Home Science have signed a MOU for organizing various training programmes. Accordingly, training programmes on “Malnutrition, Anemia and Alcoholism” were organized for the ICDS beneficiaries of Tiswadi taluka on various occasions during 2017-18. The objective was to create awareness on the vital issues of nutritional deficiency and its prevention and management. Training programmes were held on 4th and 8th August 2017, 6th and 7th September 2017, and 1st December 2017. A total of 180 ICDS functionaries attended the training programmes. The topics deliberated included Nutrition for healthy living, Consequences of Malnutrition and its management, Causes and Prevention of Nutritional Anemia, Effects of Alcoholism and its Treatment and Prevention.

HANDLOOM WEAVING CENTRE

The Handloom Weaving and Training Centre at the Goa College of Home Science was set up under the patronage of Wendell Rodricks, Fashion Designer of International Repute, in 2012, with the objective of reviving Kunbi articles. One of the objectives of the Handloom Weaving and Training Centre is to work in collaboration with other Institutions established for the development of handloom Textile and fashion industry. In keeping with this objective, we tied up with KAITHARI SPOORTHI GROUP for sourcing revived saree and two varieties of authenticated Kunbi saree. Associated piece works such as hand bobbin winding, hand pirn winding and hand warping works were finalized from Interior Karnataka. The whole project of weaving Kunbi sarees in association with Kaithari was undertaken with the aim of popularizing the Goan Kunbi saree.

NEW INITIATIVES

COURSE IN COSMETOLOGY

A 15 day Certificate Course in Cosmetology was organized by Goa College of Home Science - Campal, Panaji from 15th January to 7th February 2018. The course instructor was Hairstylist and Makeup Artist Iona Lopes. During the 30 hour course duration, content like basic haircuts, temporary perming, hair color, head massage, makeup, facials, manicure/ pedicure, personal hygiene, customer care, selling skills and client communications were taught to the participants. The participants were awarded certificates on successful completion of the course.

WINE MAKING WORKSHOP

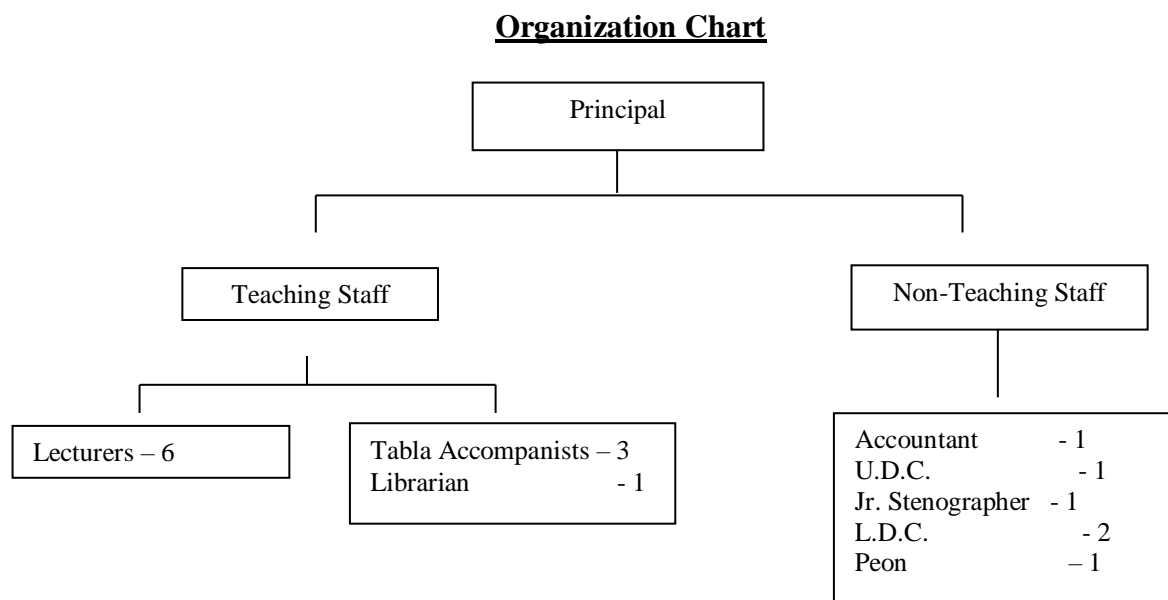
The Women’s Wing of Goa Chamber of Commerce and Industry took an initiative of organizing a wine making workshop in collaboration with the Goa College of Home Science, with an aim of nurturing ones skill and to encourage entrepreneurship. Prof. Arina Frank from St. Xaviers College was the resource person. She demonstrated how to make wine from Black Currant, green grapes and Amla.

33. GOA COLLEGE OF MUSIC

1. Introduction:-

The Goa College of Music affiliated to Goa University was founded by the Kala Academy for Goa on 01/08/1987. The College was later on taken over by the Government in March, 1994 and placed under the control of the Directorate of Higher Education, Government of Goa, Porvorim. The College is headed by the Principal and provided with the teaching and non-teaching staff.

2. Organizational chart of the Department: The organizational chart of the College is as under:-



3. Functions and duties carried out by the Department:

The main function of the College is to impart full time professional training in Hindustani Classical Vocal and Instrumental Music. It has aimed to provide a specialized training to the music students in all important aspects of music with a special emphasize on developing his/her performing ability to the professional standard. The College is conducting following Degree Courses and also two Diploma Courses each of two years duration in Hindustani Classical Music. The College is also conducting a Certificate Course of three years duration in Violin, Guitar and Keyboard in Western Music, for general students.

Hindustani Classical Music Course

- | | | |
|--|----|--|
| 1) Foundation Course in Music
(Vocal, Tabla & Harmonium) | -- | After Xth Std. |
| 2) Bachelor of Performing Arts
(Vocal, Tabla & Harmonium) | -- | After Foundation Course or
After XIIth Std. |
| 3) Master of Performing Arts (Vocal) | -- | After Graduation. |
| 4) Diploma in Indian Music | -- | For general students. |

Western Music

- | | | |
|--|----|----------------------|
| Certificate Course in Violin, Guitar and
Keyboard | -- | For general students |
|--|----|----------------------|

4. Acts and Rules implemented by the Department: Nil

5. Physical achievements of the Department:

The main activity of the College is to impart training in Hindustani Classical music leading to degree courses B.P.A. and M.P.A. of Goa University. Besides, Diploma Courses in Indian Music and a Certificate Course in Western Music are also conducted.

Sr. No.	Course	Total enrolment of the students	Students appeared for the exam	Passed out students		
1.	<u>Foundation Course</u>					
	<u>Vocal</u>					
	i)	First Year Foundation Course	18	16	16	
	ii)	Second Year Foundation Course	21	18	18	
	<u>Tabla</u>					
	i)	First Year Foundation Course	07	07	07	
	ii)	Second Year Foundation Course	10	10	10	
	<u>Harmonium</u>					
	i)	First Year Foundation Course	07	06	06	
	ii)	Second Year Foundation Course	10	09	09	
	2.	<u>Bachelor of Performing Arts</u>				
		<u>Vocal</u>				
i)		First Year Bachelor of Performing Arts	16	16	16	
ii)		Second Year Bachelor of Performing Arts	05	05	05	
iii)		Third Year Bachelor of Performing Arts	05	05	05	
iv)		Fourth Year Bachelor of Performing Arts	02	02	02	
<u>Tabla</u>						
i)		First Year Bachelor of Performing Arts	09	09	09	
ii)		Second Year Bachelor of Performing Arts	02	02	02	
iii)		Third Year Bachelor of Performing Arts	08	08	08	
iv)		Fourth Year Bachelor of Performing Arts	04	04	04	
<u>Harmonium</u>						
i)		First Year Bachelor of Performing Arts	08	08	08	
ii)		Second Year Bachelor of Performing Arts	--	--	--	
iii)		Third Year Bachelor of Performing Arts	--	--	--	
iv)		Fourth Year Bachelor of Performing Arts	05	05	05	
3.		<u>Master of Performing Arts (Vocal)</u>				
		i)	First Year Master of Performing Arts	03	02	02
		ii)	Second Year Master of Performing Arts	03	03	03

6. Financial aspects of plan and non-plan schemes:

The budget provision of the College during the year 2017- 18 is as under:-

		2017-18					
		Non Plan			Plan		
		01-Goa College of Music(Non-Plan)			02-Goa College of Music(Plan)		
Major Head	Name of the Scheme	B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
Demand No. 35	Nil	Rs.157.72	Rs.157.72	Rs.156.78	Rs.35	Rs.35	Rs.11.10
2205-Art & Culture 101-Fine Art Education		Rs.157.72	Rs.157.72	Rs.156.78	Rs.35	Rs.35	Rs.11.10
	Total	Rs.157.72	Rs.157.72	Rs.156.78	Rs.35	Rs.35	Rs.11.10
	Grand total	Rs.157.72	Rs.157.72	Rs.156.78	Rs.35	Rs.35	Rs.11.10

7. Vision for future:

1. To start post graduation in the subject of Tabla.
2. To start Research Centre in Music.

34. GOA COLLEGE OF PHARMACY

1. Introduction:

Goa College of Pharmacy was established in the year 1963 by upgrading the erstwhile course of Pharmacy that existed during the pre liberation period. The college now conducts Diploma, Degree and Post Graduation courses. The institution has been recognized as a Ph.D. centre by Goa University.

The institution is headed by the Principal. There are five Departments Viz. Pharmaceutics, Pharmaceutical Chemistry, Pharmaceutical Analysis, Pharmacology and Pharmacognosy. Each Department has a Professor, Associate Professors and Assistant Professors with Technical Assistant, Laboratory Assistant and Peon to assist them in the laboratory work.

2. Organizational Chart of the Department is enclosed.

3. Functions and duties carried out by the Department:

The college imparts education in the field of Pharmaceutical Sciences and trains the students to become Pharmacists to handle the Pharmacies to dispense/compound the medicines/ to manufacture and develop formulations/ train them for Academic and Research programmes, to carry out active research in fundamental drug discovery and applied research to improve the quality of life of mankind.

4. Acts and Rules implemented by the Department:

The college is recognized by Government of Goa, affiliated to Goa University, Taleigao- Goa, is approved by All India Council for Technical Education, New Delhi, and Pharmacy Council of India, New Delhi. The college follows all rules and regulations of these apex bodies. The education is imparted as per education regulations of Pharmacy Council of India (PCI) and mandatory guidelines by All India Council for Technical Education (AICTE) and Goa University.

5. Physical achievements of the Department:

2017-18		No. of students	Results
M. Pharm.	Pharmacology	9 students	100%
	Quality Assurance	15 students	100%
	Pharmacognosy	11 students	100%
B. Pharm.	4 th year	75 students	100%
D. Pharm.	2 nd year	44 students	78.57%

6. Financial Aspects of Plan and Non-Plan Schemes:

(Rupees in Lakhs)

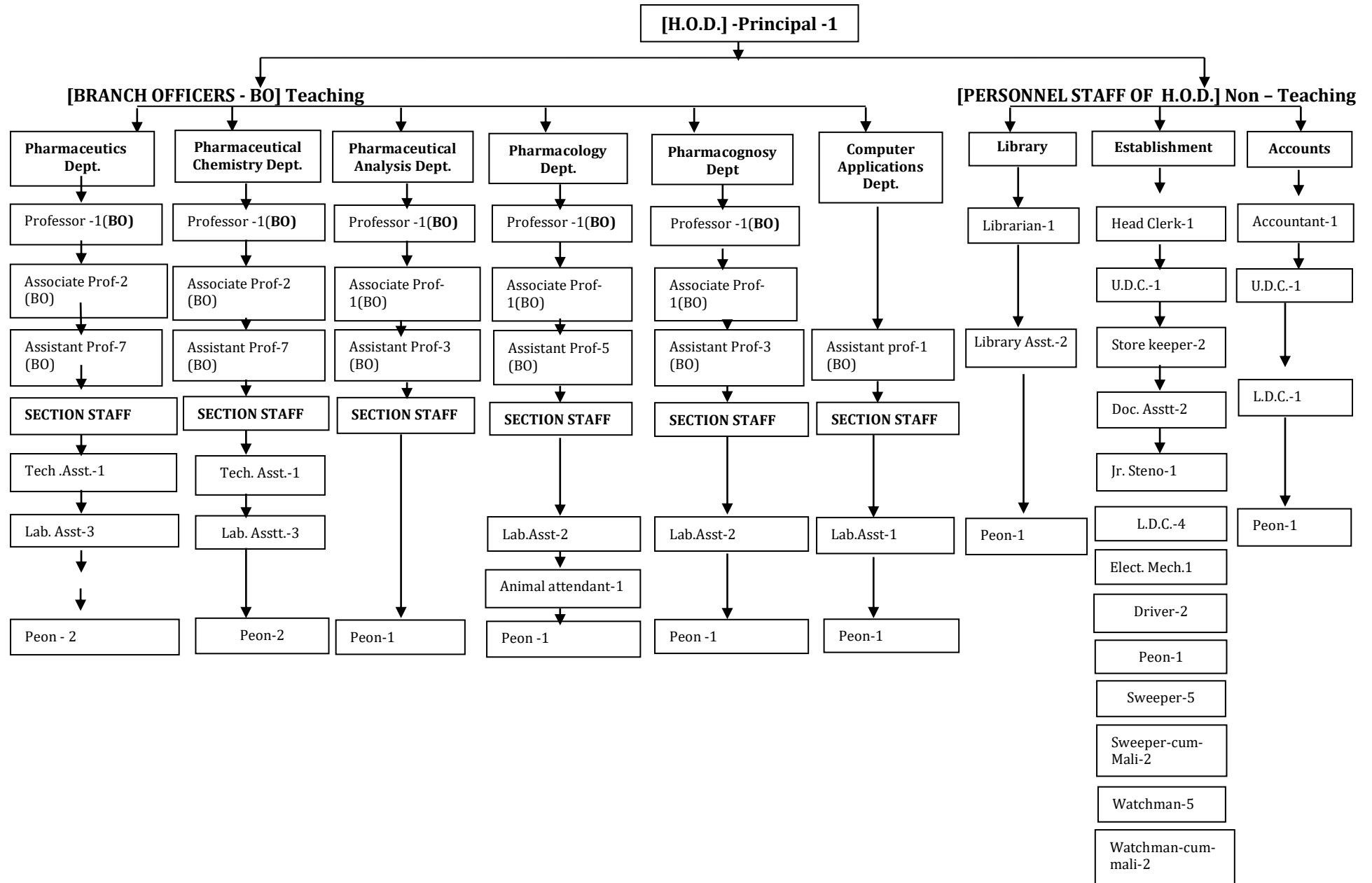
Major Head	Name of the Scheme	2017-18					
		Plan			Non-Plan		
		B.E.	R.E.	A. E.	B.E.	R.E.	A. E.
2210- Medical & Public Health 05- Medical Education Training and research 105- Allopathy 01- Goa College of Pharmacy (Non Plan).		----	-----	----	728.87	728.87	721.37

2210- Medical & Public Health 05- Medical Education Training and research 105- Allopathy 02- Post Graduate Course in Pharmacy (Non Plan).		----	----	----	96.96	96.96	96.01
2210- Medical & Public Health 05- Medical Education Training and research 105- Allopathy 03- Strengthening of Goa College of Pharmacy (Plan).		46.39	46.39	40.80	----	----	----
2210- Medical & Public Health 05- Medical Education Training and research 105- Allopathy 04- Post Graduate Course in Pharmacy (Plan).		27.51	27.51	23.01	----	----	----
4210- Capital Outlay on Medical and Public Health 03- Medical Education Training and research 105- Allopathy 01- Buildings 53- Major works 03- Tools and Plant Charges trans from 2059 Public Works 52- Machinery Equip 04- Equipments (Goa College of Pharmacy)(Plan) 52- Machinery & Equipments.		00.50 82.00	00.50 82.00	Nil Nil	----	----	----

7. Vision for Future:

- A dedicated campus with a larger area and infrastructure to cater to the needs of the increasing number of students at Post Graduate and Ph.D. levels and to commence new courses for M.Pharm.
- Commencement of new M. Pharm. courses in specializations such as Pharmaceutical Chemistry, Pharmaceutics, etc.
- Setting up of a Centre of Excellence in IPR in collaboration with Goa Centre for Excellence in Intellectual Property (GCEIP) to design and offer Short Term Courses, especially in Regulatory Affairs and Intellectual Property Rights, for the benefit of Goan students and industry professionals.
- Boost the research activities through collaboration with various Pharma. Industries and research centre.
- Setting up of a Drug Information Centre.

2. Organizational Chart of the Department: Goa College of Pharmacy, Panaji



35. GOA DENTAL COLLEGE AND HOSPITAL

1. Introduction:

The Goa Dental College and Hospital is a professional College, established by the Government of Goa in June 1980. Its aim is to generate technical and professional manpower in Dentistry in the State and to provide Oral Care Delivery System to the Public at large.

Total Sanctioned Strength of this College as on date is as under:-

Group 'A'	---	67 posts
Group 'B'	---	03 posts
Group 'C'	---	108 posts
=====		
TOTAL		178 Posts
=====		

II. Tenure Posts

- i) Junior Residents ----- 17(one year duration)
- ii) Senior Residents ----- 8 (three year duration)

2. Organizational chart of the Department:-

Organization Chart and Sanctioned Strength in detail are shown in Annexure –I and Annexure – II respectively, as under:-

ANNEXURE – II

STRUCTURAL ORGANISATIONAL CHART OF HOSPITAL SECTION (CLINICAL DEPARTMENTS) OF GOA DENTAL COLLEGE & HOSPITAL AS ON DATE

1	2	3	4	5	6	7	8	9
ORAL MEDICINE, DIAGNOSIS & RADIOLOGY DEPT.	ORTHODONTICS DEPARTMENT	PERIODON-TICS DEPT.	ORAL SURGERY DEPT.	CONSERVATIVE DENTISTRY DEPT	PROSTHODONTICS DENTISTRY DEPT	ORAL PATHOLOGY, MICROBIOLOGY DENTAL ANATOMY DEPT.	PEDODONTICS DEPT.	COMMUNITY DENTISTRY DEPT.
Professor – 1	Professor – 1	Professor – 2	Professor – 2	Professor – 1	Professor – 2	Professor – 2	Professor - 1	Professor – 1
Asst. Professor – 2 One vacant	Asst. Professor – 2 One vacant	Asst. Prof. - 2	Asst. Professor - 2	Asst. Professor - 3	Asst. Professor - 3	Asst. Professor – 2 One vacant	Asst. Professor – 2	Asst. Prof. – 1
Lecturer – 3 One vacant (filled on contract)	Lecturer – 3 One vacant (filled on contract)	Lecturer – 3 One vacant	Lecturer – 3 (Two vacant) Anaesthetist - 1	Lecturer – 5 two vacant (one filled on contract basis)	Lecturer – 4 two vacant (both filled on contract basis)	Lecturer – 3 One vacant (filled on contract by Invoking Bond)	Lecturer – 3 (1 post on contract)	Lecturer – 3 (one vacant)
Sr. Resident - 1	Sr. Resident - 1	Sr. Resident - 1	Sr. Resident - 2	Sr. Resident - 1	Sr. Resident - 1	Sr. Resident - 1	-	Lecturer (Statistics)-1
	Jr. Resident - 1	-	Jr. Resident - 6	Jr. Resident - 3	Jr. Resident - 3	-	Jr. Resident - 2	Jr. Resident - 2
Interns - 5	Interns - 5	Interns - 4	Interns - 4	Interns - 4	Interns - 4	-	Interns - 4	Interns - 4
Staff Nurse – 1	Staff Nurse – 2	Staff Nurse – 1	Staff Nurses – 11	Staff Nurse – 4	Staff Nurse - 2	-	Staff Nurse – 2 (Vacant – 1)	Staff Nurse - 1
X-ray Technician–1 Radiographic Technician – 1 Attendant-2	Dental Technician (Mechanic) – 1 Sweeper- cum- Library Attendant –1 *** Attendant – 1 Cleaner– 1	Dental Hygienist – 3 (vacant- 2) Cleaner – 1 Sweeper - 1	Lab. Assistant – 1 Attendant -2	Lab. Assistant – 1 Dental Technician– 1 (vacant) Clinic/Lab.Cleaner/ Sweeper – 1 (outsourced from GHRDC) Attendant - 1	Lab. Assistant – 1 Dental Technician– 4 (Two vacant) Clinic/Lab.Cleaner/ Sweeper – 1 Attendant – 1 Clinic/Lab.Cleaner/ Sweeper – 1 (outsourced from GHRDC)	Lab. Assistant – 2 Attendant – 1 Sweeper – 1 (outsourced from GHRDC)	Attendant – 1 Cleaner - 1	Attendant – 1

*** Vacant

3. Functions and duties carried out by the Department

This Institution imparts the degree of Bachelor of Dental Surgery (B.D.S) which is of five years duration. This Institution is affiliated to the Goa University. So far total number of graduates passed out from B.D.S. course are **94** to provide higher education to the dental graduates and to improve the employment potential for the dental manpower generated at this Institution, Post-graduate (M.D.S) course in the following specialties have been started.

i) Prosthodontics	---	3 Seats
ii) Orthodontics	---	2 Seats
iii) Oral Medicine & Radiology	---	2 Seats
iv) Periodontics	---	2 Seats
v) Conservative Dentistry & Endodontics	---	2 Seats
vi) Oral & Maxillofacial Surgery	---	2 Seats
vii) Oral Pathology & Microbiology	---	<u>2 Seats</u>
Total: ---		<u>15 Seats</u>

The duration of M.D.S. course is 3 years after B.D.S degree. A total of **191** students have obtained MDS degree in the specialties listed above, so far.

The Goa Dental College & Hospital acts as a referral apex body for advice regarding general dental services in the State and since 1980, has been rendering specialized dental services to the people of the State of Goa. Every year around **159283** patients are being treated in this hospital, out of which **757** are indoor patients.

Dental & Health camps are held at remote areas/schools using the mobile dental Van, fully equipped with state of the art facilities.

4. Acts and Rules implemented by the Department.

This Institution is recognized by the Dental Council of India (D.C.I) and affiliated to the Goa University.

All Government rules i.e. service and other rules as implemented by the Goa State Government are applicable to this Institution. In addition, DCI Regulations in respect of the BDS and MDS programs imparted by this Institution are also applicable which are as under:-

In addition, the following Rules are implemented by this Institution:-

1) Goa (Rules for admission for the Post Graduate Degree Courses of the Goa University at the Goa Dental College & Hospital) Rules 1998 and subsequent Amendment Rules framed by the Government.

2) Recruitment Rules for various posts framed for this Institution for recruitment of staff viz. Group 'A' & 'B' Gazetted Post, Senior/Junior Residents, other Group 'C' & 'D' in addition to Government Recruitment Rules for common categories of posts.

3) The following Dental Council of India Regulations are also applicable for this Institution.

a. Dental Council of India BDS Course 2007-11 Regulations

b. Dental Council of India MDS Course 2007 Regulations

c. Dental Council of India(Establishment of New Dental Colleges, opening of New or higher course of study or training and increase of admission in Dental College) Regulations 2006.

5. Physical achievements of the Department.

In the year 2017-18 upto March 2018, a total of **159283** patients have received treatment. 40 Students for B.D.S. program and 15 Students for Post Graduate M.D.S. program have been admitted during the academic year 2017-18. **40** students have graduated with the B.D.S degree and **16** students have been awarded M.D.S. Post Graduate degree.

6. Financial aspects of Plan and Non-Plan Schemes.

(Rupees in lakhs)

		2017-2018					
Major Head	Name of the Scheme	Plan			Non-Plan		
		B.E.	R.E	Actual Exp.	B.E.	R.E	Actual Exp.
2210-Medical & Public Health 05-Medical Education Training & Research 105-Allopathy 01-GDCH(Plan)	Plan	763.63	1033.63	935.60	--	---	--
2210-Medical & Public Health 05-Medical Education Training & Research 105-Allopathy 02- GDCH (Non-Plan)	Non-Plan	--	---	--	1227.34	1407.34	1396.37
4210- Capital Outlay on Med. & Public Health (Plan) 01 - Urban Health Services 110- Hospital & Dispensaries' 02-Building (GDCH) Phase-II 04-Equipments (GDCH) Plan	Capital Outlay	2520.00	2520.00	17.12	--	---	--
	Total:-	3283.63	3553.63	952.72	1227.34	1407.34	1396.37
	Grand Total	3283.63	3553.63	952.72	1227.34	1407.34	1396.37

7. Vision for Future

1. Completion of the Extension Building (Phase-II) of this College work taken up by G.S.I.D.C., well equipped with modern facilities.
2. Increase in the number of M.D.S. admissions following expansion.
3. Start MDS course in the department of Pedodontics
4. Trauma and Oral Cancer services to be provided on priority basis.
5. Residential premises for Resident Doctors and Nursing personnel on campus.

36. GOA MEDICAL COLLEGE & HOSPITAL

1. Introduction:

Goa Medical College is the successor of the “*Escola Medicco Cirurgiao de Goa*” established by the Portuguese in the year 1842 and thus one of the oldest Centre of Medical Education in this part of the world. In 1963, this Medical School was upgraded as Goa Medical College. This is one of the prestigious institution of the country admits 150 students for undergraduate MBBS course, 109 Post Graduate students (Degree 83 students & Diploma – 26 students) and there are two seats of M.Ch Super specialty course in Neurosurgery admitted per year. Besides this we are imparting teaching to Dental, Nursing and other Para Medical students. Apart from 1116 bedded Goa Medical College Hospital at Bambolim, a 80 bedded Tuberculosis and Chest Disease Hospital at St. Inez, Panaji and 20 bedded Primary Health Centre at Mandur is attached to it. Entire complex at Bambolim is spread in an area of 11,34,798 Sq. mts.

1. Organisational chart of the Department: *Attached*

2. Functions and duties carried out by the Department:

Goa Medical College has 3 important functions.

- i) Medical teaching of Undergraduate and Post Graduate students.
- ii) Patient care.
- iii) Research.

To achieve this Goa Medical College has:

A. **FACILITIES AT THE HOSPITAL:**

Goa Medical College & Hospital, Bambolim Goa has the facilities in General Medicine, General Surgery, Orthopedic Surgery, Ophthalmology, ENT, Skin & VD, Obstetrics & Gynecology, Pediatric and Super – Specialties in Neurosurgery, Neurology and Nephrology. Cardiology and Cardio thoracic facility Investigation facilities in Radiology, Microbiology, Pathology and biochemistry are available at the hospital for Cancer patients facilities in Radiotherapy are also available. There is a Department of Anesthesiology backing up the surgical specialties. There are 12 Routine operation theaters and 5 Emergency Operation theatres. Department of TB & CD is functioning at St. Inez, Panaji-Goa.

A new Department has been added - Department of Oncology OPD has been commissioned

B. **SERVICES:**

The above facilities are backed up by the following services:

A/C plants, 33 KV substation, Generator, Boilers, Water tank, Fire fighting and Detection system, Sewage treatment plant, Incinerator, Laundry unit, central sterile department, Pharmacy, Lifts, Kitchen, Manifold room for oxygen & Compressed Air, Hydroclave, Laundry outsource and Yatri Niwas.

C. **EQUIPMENTS:**

The Hospital is equipped with all basic as well as Hi-tech equipments. The Radiology department is equipped with 64 & 6 slice CT Scan and 1.5 Tesla MRI, besides color Doppler, Ultra Sound and X-ray Machines. The Department of Medicine has a stress test and ECHO Machine Auto Analyzer are available in the Biochemical Laboratory. Also the facilities for ECG and EMG are available.

D. HOUSE KEEPING AND SECURITY:

House-keeping is done in the professional manner by out sourcing the same. The cleaning is done thrice a day in important areas and once a day in other areas, thus making an attempt to keep the atmosphere and the area hygienic; thus keeping control on the Hospital Infections. Security services has been outsource for improving the discipline and the performance. The facilities will be further strengthened to provide better care to the public attending the institutions.

E. OTHER FACILITIES:

All the essential and important drugs are supplied by the institution through its pharmacy. However there are two pharmacies operating from GMC in private sector, one of which is open 24 hours. ATM facilities of State Bank of India is available in their premises. Besides this STD Booth is available.

This increase in work-load confirms the faith, the people has in this hospital and services rendered. Besides the people from the State of Goa, the people from border areas of Maharashtra and Karnataka avail the facilities provided by this hospital.

3. Acts and Rules implemented by the Department:

Goa Medical College is regulated by :

Medical Council of India Rules.

Goa University Rules.

Goa Medical College has followed all the Rules in total.

4. Physical achievement of the Department:

- a. New plastic surgery ward has commissioned.
- b. CCTV cameras are installed in various wards, premises of the hospital.
- c. Also Parking for two/four wheelers have been streamlined in the hospital campus to doctors/ /staff/faculties of GMC and for the public.
- d. Medical and Para medical staff are trained for waste disposal as per the guidelines.
- e. LED TV has been installed shortly for all OPD's ground work for which is already undertaken under CSR scheme.
- f. New canteen is started in the hospital campus by Mybros.
- g. DDSSY is successfully implemented during the year 2016-17 to improve the service to the people and will also generate income to GMC.

Statistics for the year **2017-18** are as follows:

Year	No. of Admissions	Average daily No. of admissions	No. of deaths	No. of discharges	OPD attendance	Average daily OPD attendance	Casualty attendance	Average daily casualty attendance
2017-18	70758	194/day	3317	66672	530657	1787/day	61607	169/day

NOTE:

1. Admission data of Goa Medical College includes data of Pulmonary Medicine Hospital, St. Inez.

2. OPD attendance data includes data of Pulmonary Medicine Hospital, RHTC Mandur & UHC St. Cruz

These others patients are not sorted out as new & old and hence they are separately categorized and others. The increase in work load confirms the faith the people have in this hospital and services

rendered. Besides the people from the State of Goa, the people from border areas of Maharashtra and Karnataka avail the facilities provided by this Hospital.

5. FINANCIAL ASPECTS OF PLAN AND NON-PLAN SCHEMES:

(Rupees in lakhs)

		2017-18					
		PLAN			NON PLAN		
Major Head	Name of the Scheme	B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2210-	Medical & Public Health	6365.21	7076.46	6922.76	20967.50	24272.34	24124.52
4210-	Capital Outlay on Medical and Public Health	8385.21	16263.16	8883.57	-	-	-
	Total	14750.42	23339.62	15806.33	20967.50	24272.34	24124.52

6. VISION FOR FUTURE:

Goa Medical College wants to:

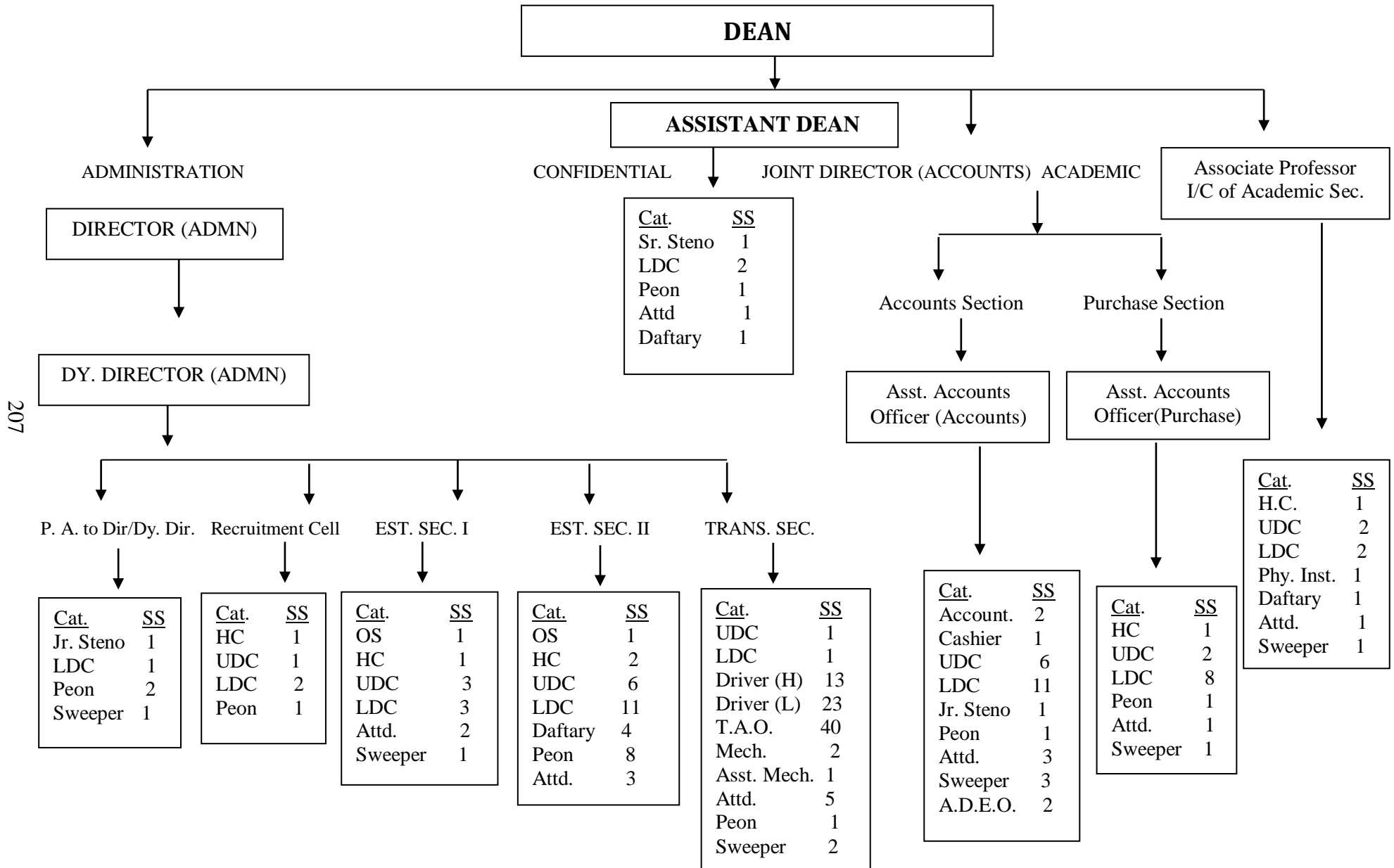
- a) The Department of Obstetrics & Gynecology-The Department is planning a fully functional and equipped maternal and child Health Blocks)(MCH Block)The department is planning an Assisted Reproductive techniques center which will catch to IUI and IVF needs Inferlity patients in Goa (Art) the Department plans to start a Hybrid high Dependency obstetric unit along with 2 obstetrics ICU beds and ventilation (2 Ventilators)

Department of Ophthalmology’s decision to start day-care surgery for cataract, to initiate assessment of surgical competency for post graduate ophthalmology trainees, to promote research activities in the department and extension of diabetic retinopathy project for next 3 years.

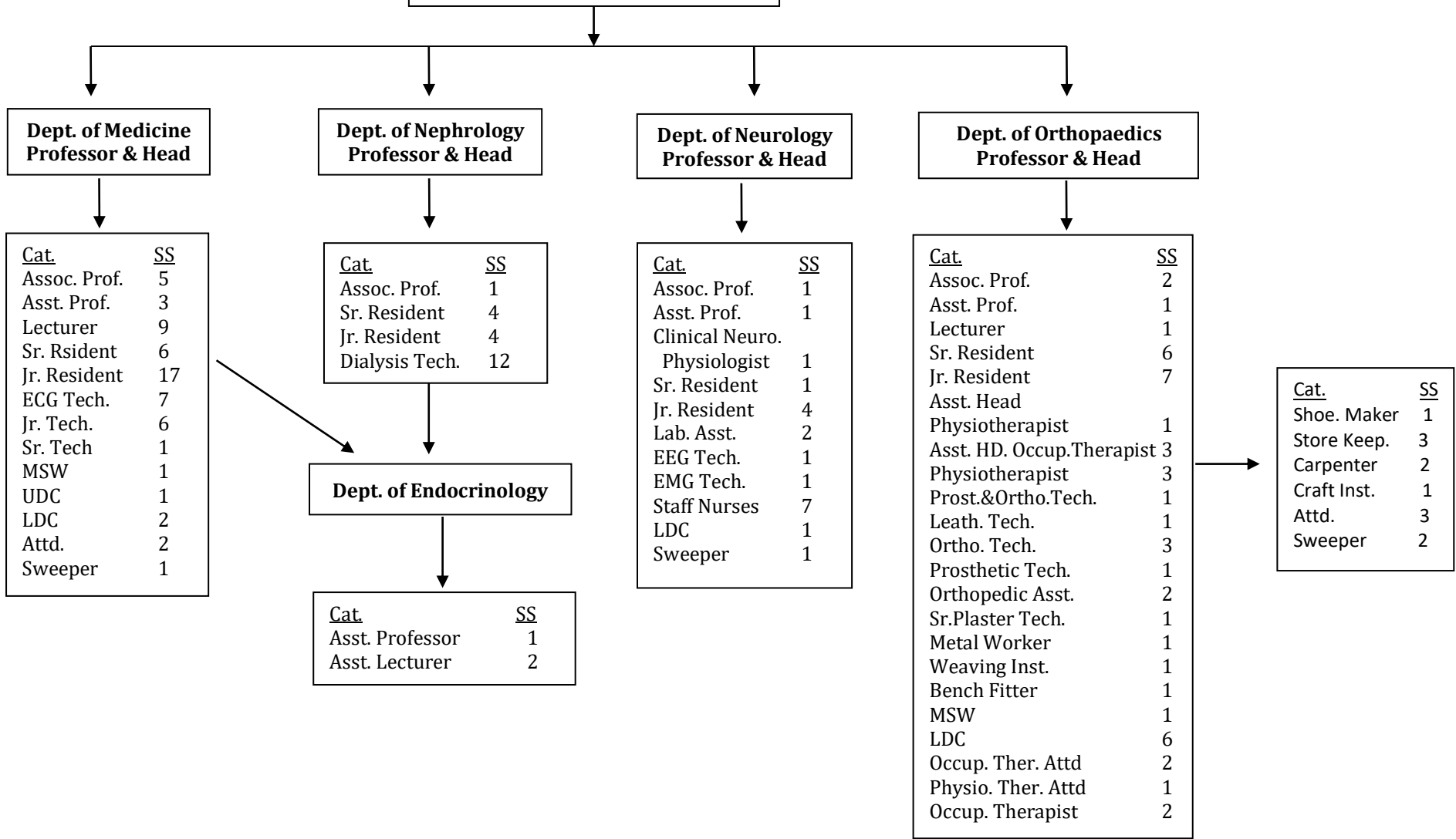
Dept. of Ophthalmology’s new initiatives to improve services to people to start paediatric ophthalmology clinic on Thursday afternoon, integrated with the existing low vision clinic, particularly to facilitate ocular evaluation and management for children attending paediatric neuro-rehabilitation clinic.

- b) The department of Biochemistry has introduced a whole ‘range of specialized biochemical investigations and tumour markers. The Department has state of art autoanalyzers (two) each with a throughput of 1200 investigations per hour. The vision is to have a state of art Clinical Biochemistry Laboratory and to improve patients care services.
- c) Department of Orthopedics is looking forward to provide advance facilities in sport medicine, Orthopedic, Oncology, Peadiatric Orthopaedic Oncology & Peadiatric Orthopaedic spine Surgery.
- d) Department of Pharmacology to conduct and follow medical education as per MCI laid procedure, with upgradation in various teaching methods and infrastructure.
- e) To ensure that RHTC Mandur & UHC St. Cruz are developed as model Health Centres in India. To ensure that the Department achieves excellence in implementation of CBME for MBBS,MD/DPH and Medical Research, besides teaching in conduct of Health education & community service in Goa.
- f) Department of Urology to establish Cadaveric (Deceased) Kidney Transplant Program at Goa Medical College. To establish MCh training Program in the subject of Genitourinary Surgery.

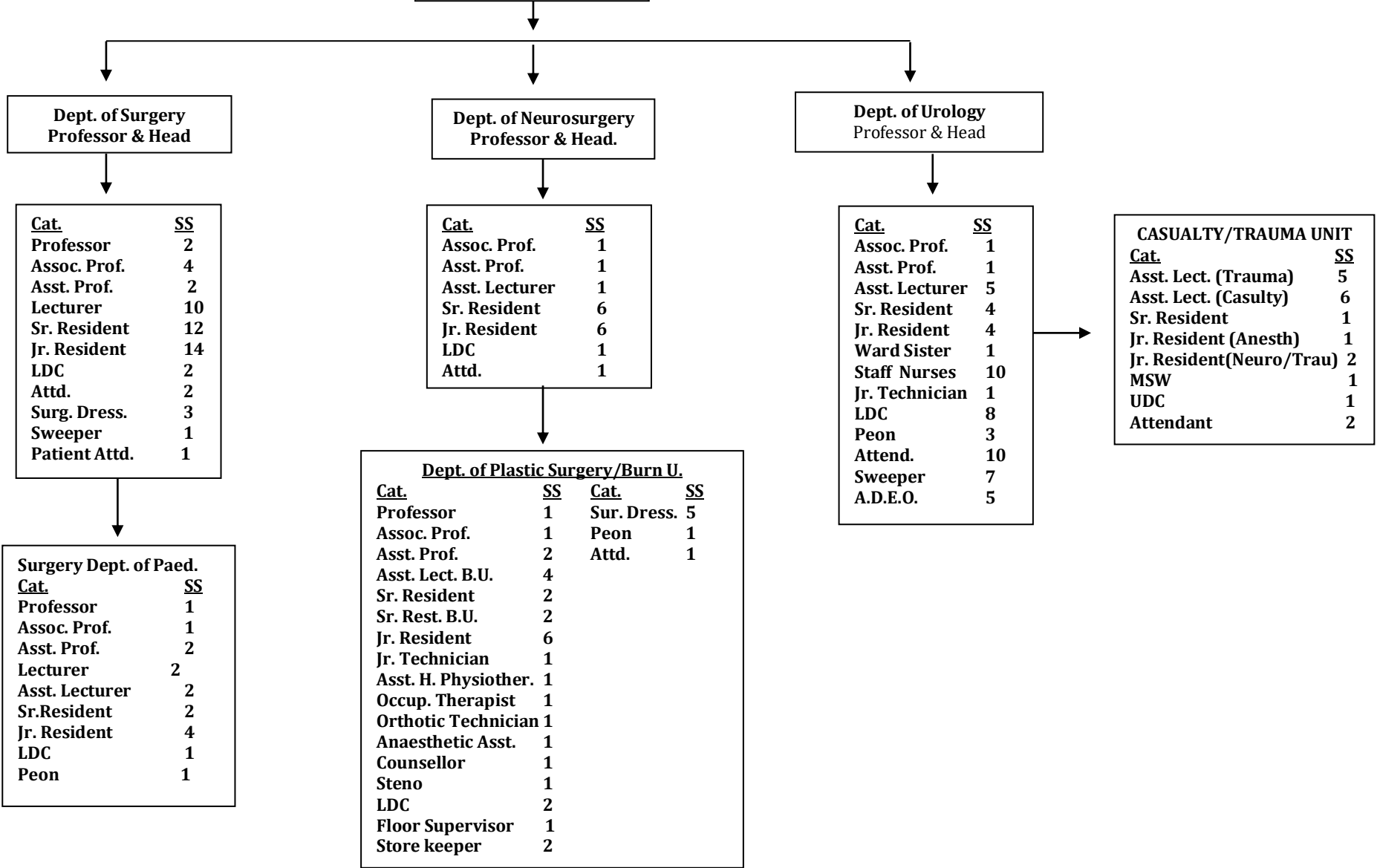
STRUCTURAL ORGANISATIONAL CHART OF GOA MEDICAL COLLEGE, BAMBOLIM-GOA

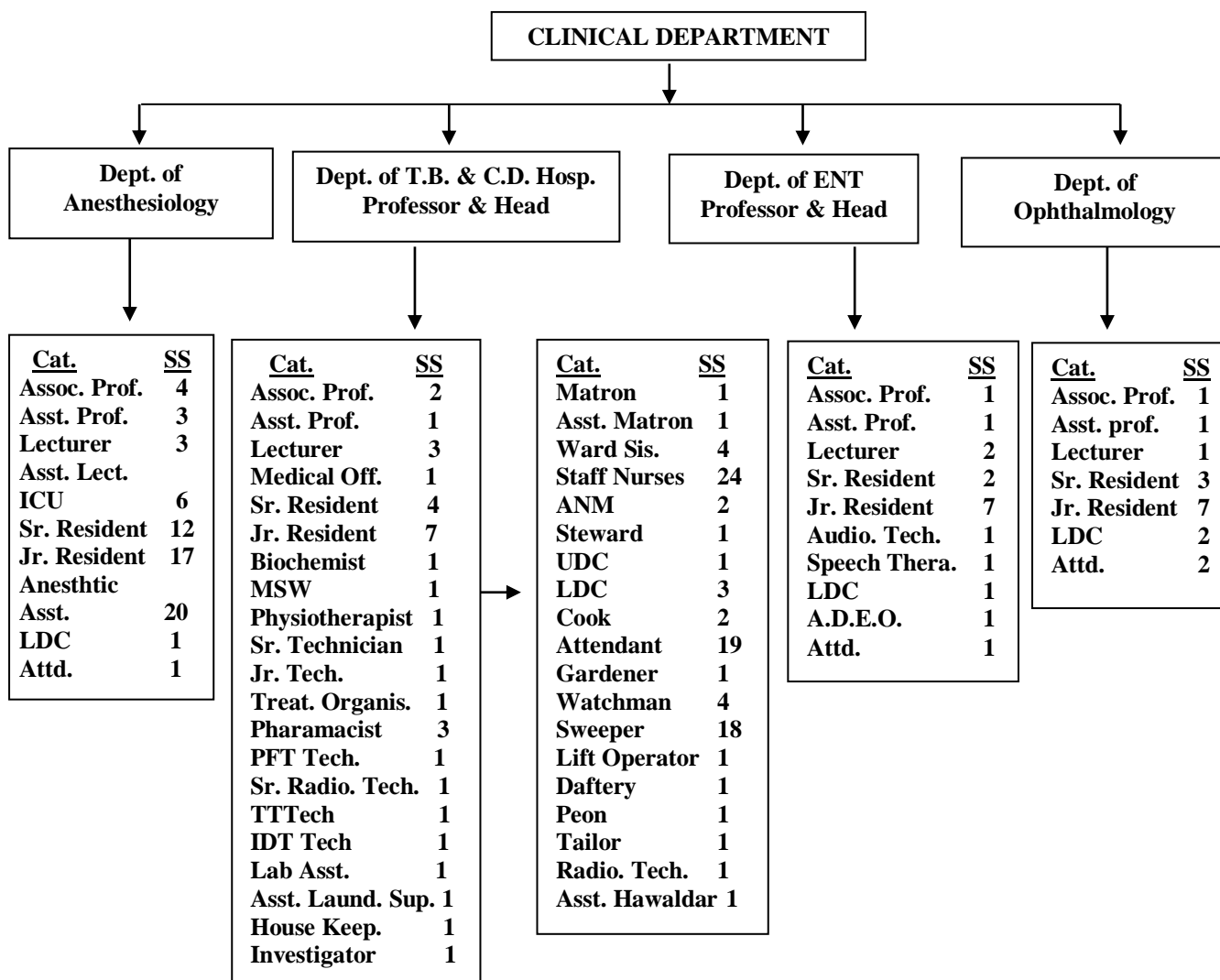


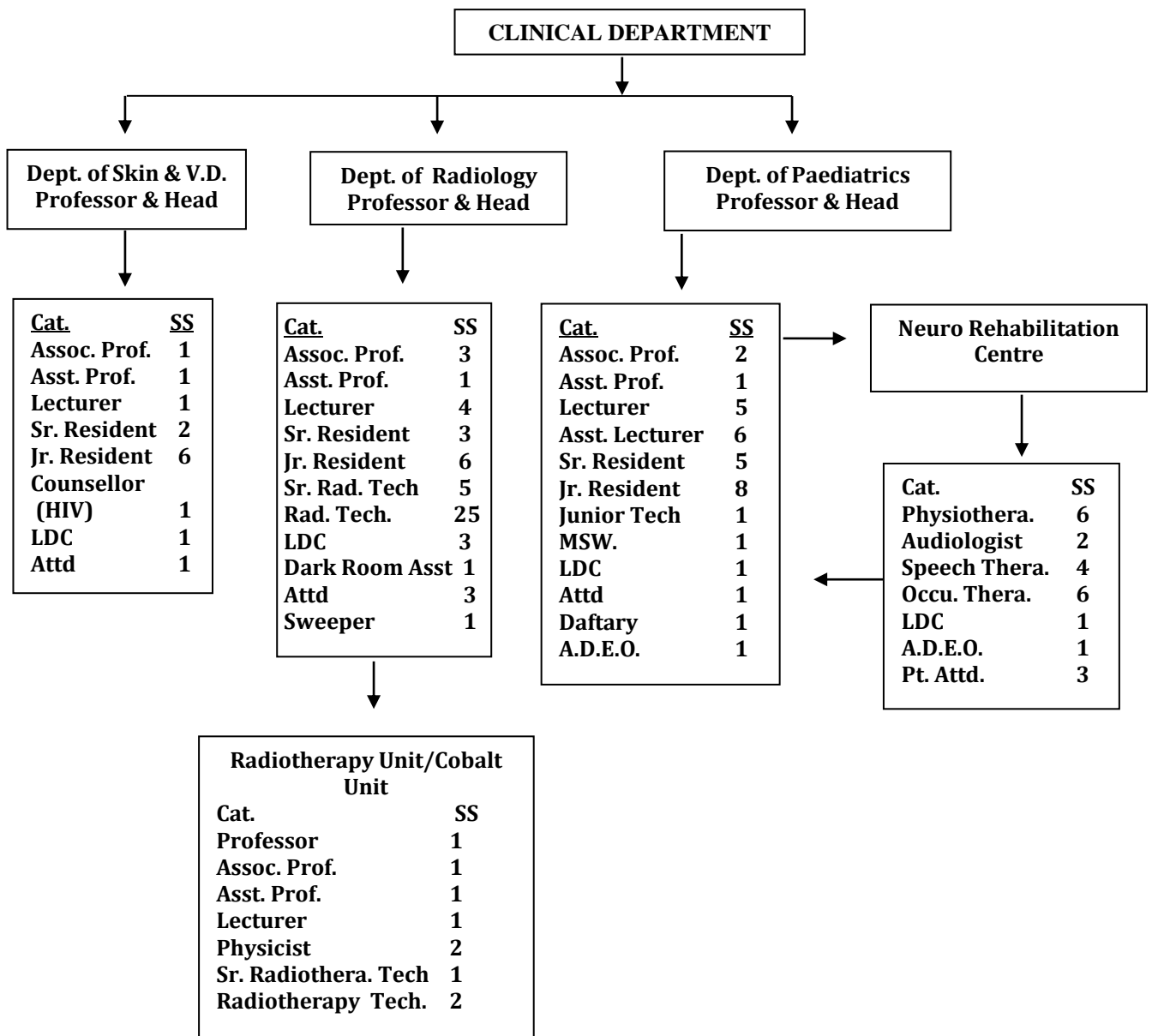
CLINICAL DEPARTMENT

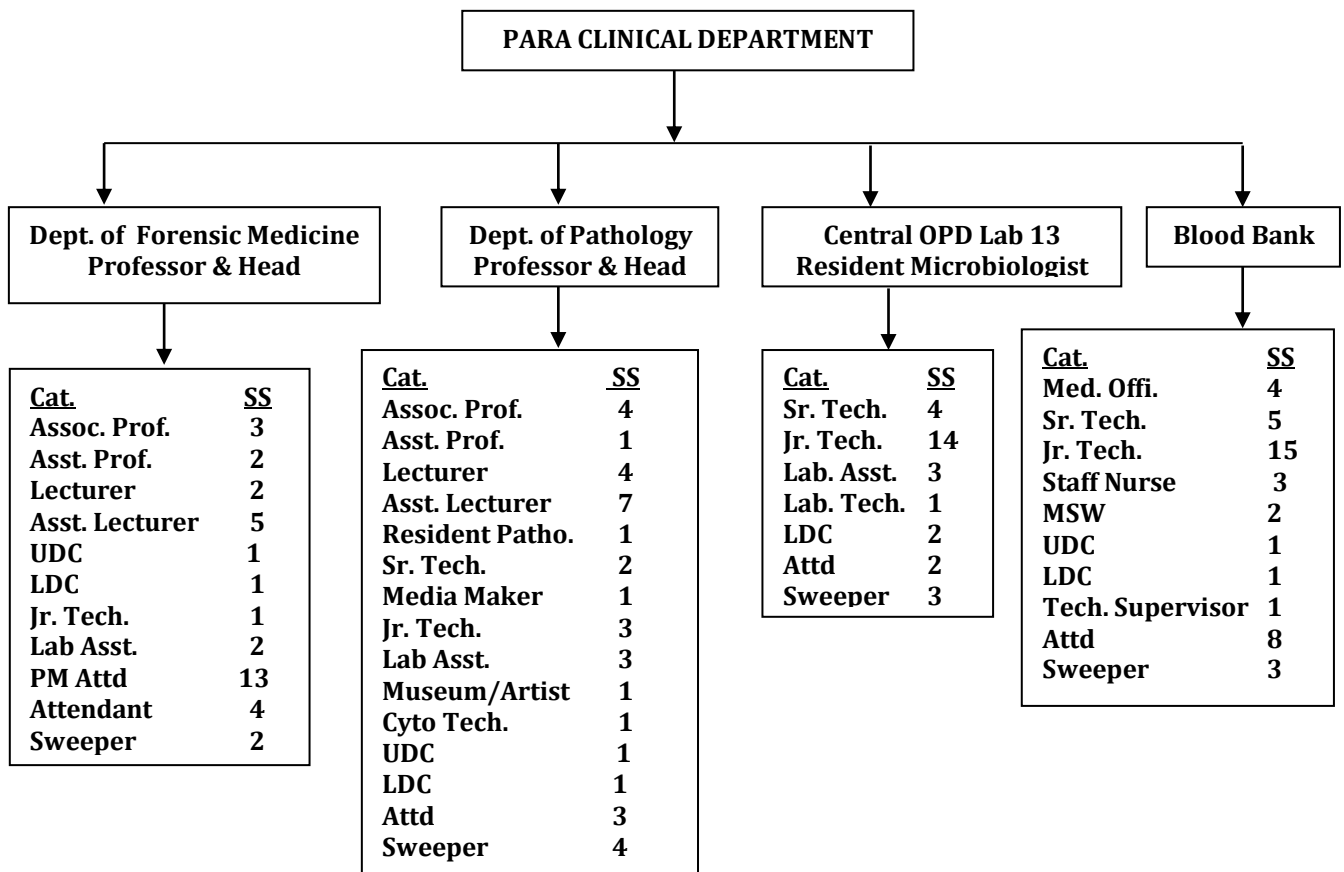
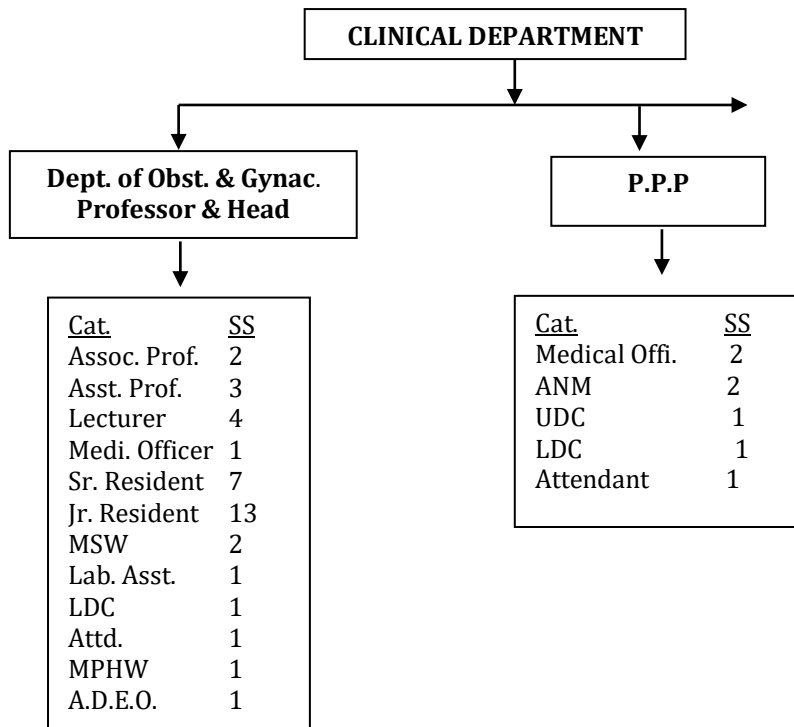


CLINICAL DEPARTMENT

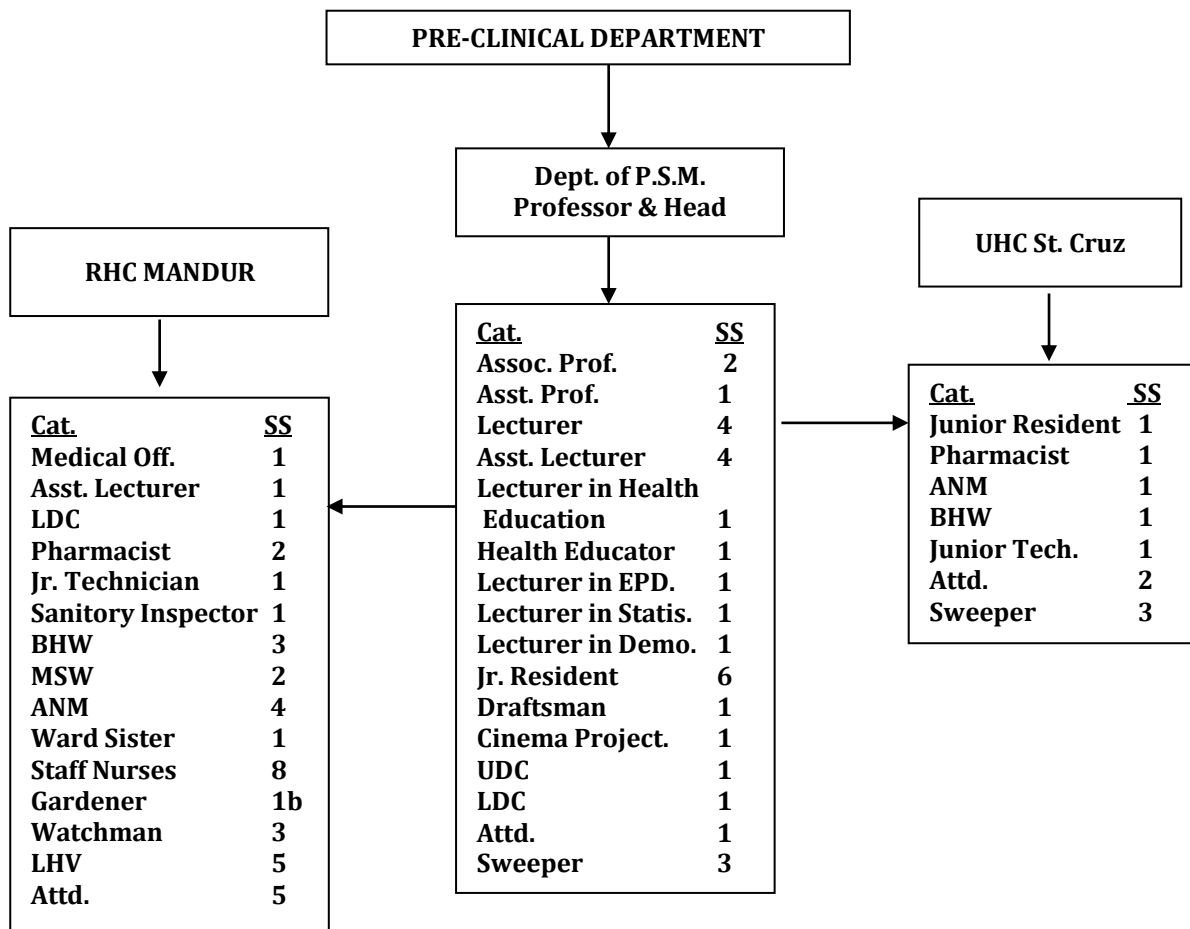
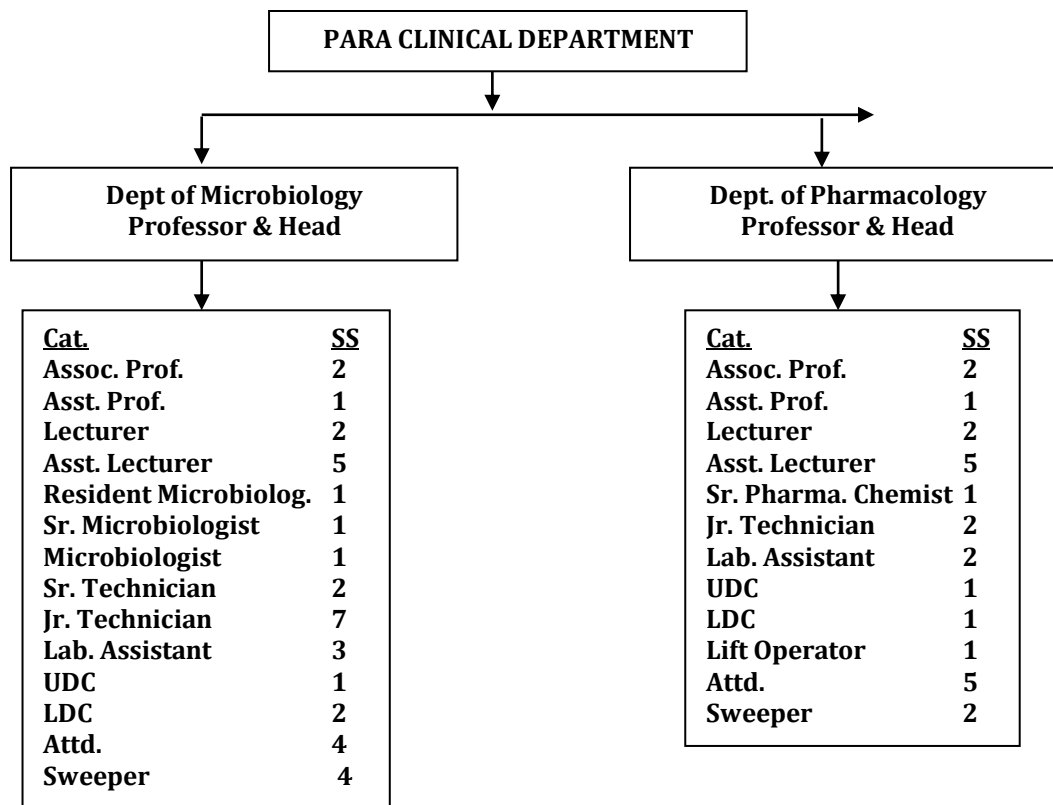


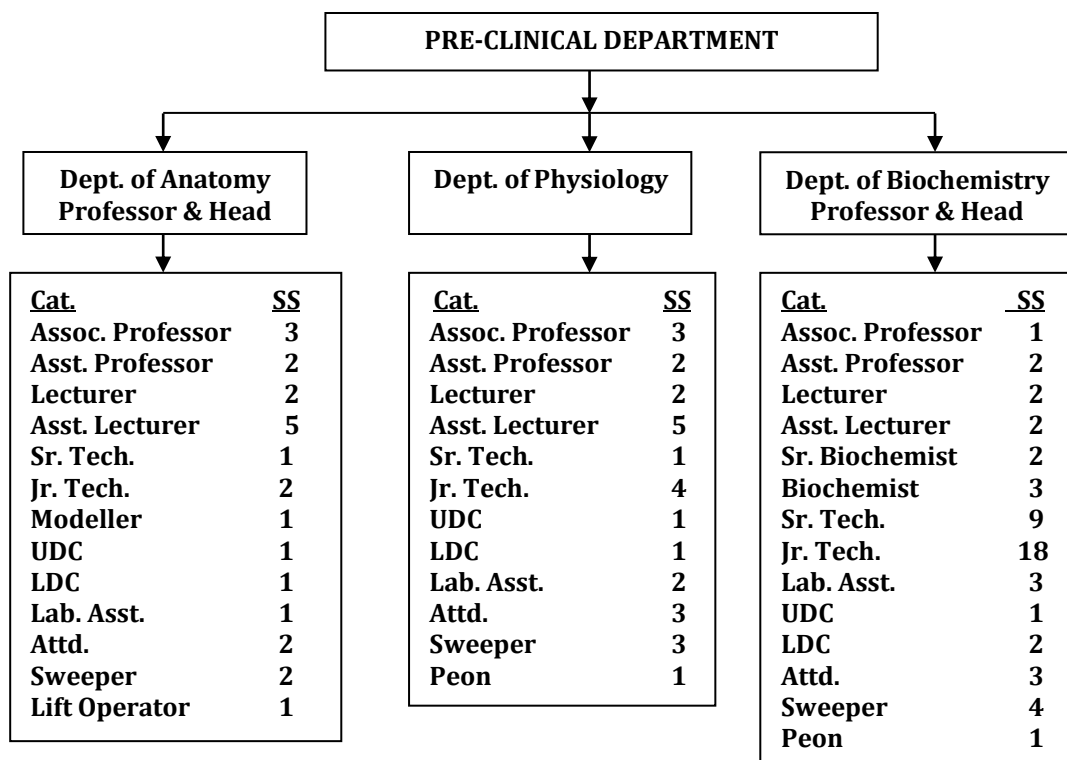


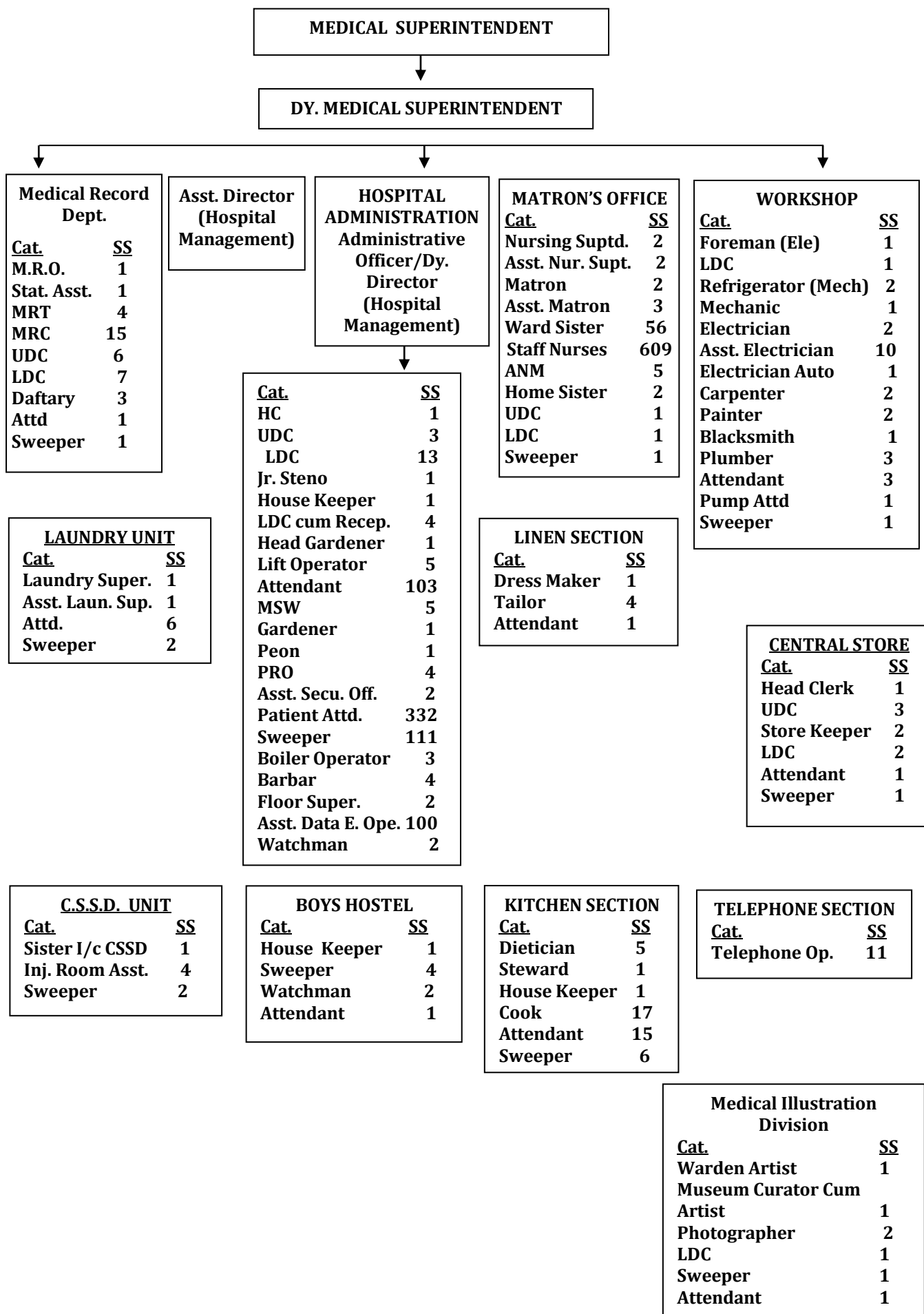




Computer Graphic Multimedia Section	
<u>Cat.</u>	<u>SS</u>
Computer Graphic/LCD Projec.	2
Asst. Projectionist/Tech. Asst.	2







37. GOVERNMENT POLYTECHNIC, BICHOLIM

1. Introduction:

The Institute Conducts five courses namely 1) Mining Engineering 2) Mechanical Engineering 3) Electronics & Communication Engineering. 4) Civil Engineering. 5) Electrical Engineering, with total intake capacity of 150 students. Besides additional 20 % seats of the intake are reserved for direct second year admission for vocational and ITI students. The sanctioned strength of staff is 91 out of which 41 are Teaching posts and 50 are Non-Teaching posts. The following posts are vacant as on date. Group A vacant post.

Sr. No.	Name of the post vacant	No. of post vacant
1.	HOD in Mining Engineering Department	01
2.	Lecturer in Workshop	01
3.	Lecturer in Civil Engineering	03
4.	Lecturer in Mechanical Engineering	01
5.	Lecturer in Geology	01
6.	Lecturer in Mining	01
	Total	08

Group B, C and D vacant post.

Sr. No.	Name of the post vacant	No. of post vacant
1.	Instructor	05
2.	Storekeeper	01
3.	Library Assistant	01
4.	Machine Attendant	01
	Total	08

2. Organizational Chart of the Department

The Principal is the academic and administrative Head of the Institute. There are five academic departments.

The Organizational Chart is given in Annexure-I

3. Function and Duties:-

1. Impart Technical Education to Diploma level students.
2. Financial Assistance i.e. free ships, scholarships, sponsorships for students.
3. Conduction of Board Exam & assessments of answer books.
4. Industrial Training and Industrial visits of students.
5. Recruitment of Final year students in Industries.
6. Organizing sports/cultural activities, orientation programme for the newly admitted students of the Institute.
7. Preparation of Departmental Budget proposal, planning & management of funds.
8. Creating awareness among school students about importance of Technical Education.

9. Implementation of Central sponsored scheme i.e. Upgradation of Polytechnics i.e. Community Development through polytechnic”.
10. Developing Infrastructural facilities and procurement of latest equipment for the Laboratories.
11. Staff Development Short Term Training programme and deputation of staff for Higher Education.
12. Library/Book Bank/Computer/Internet facilities for students.
13. Monitoring Theory/Practical classes as per Board term schedule. Discipline in the campus and encourage/motivate for academic environment.

4. Acts and Rules Implemented by the Department:

Acts and Rules as laid down by Directorate of Technical Education, AICTE regarding Technical Education/Academics and also State Government rules for administrative purposes.

5. Physical achievements of the Institute:

Improvement in infrastructure: 3KVA UPS was purchased for academic departments, 4 LCD projectors and 9 lazer printers are provided for departments/sections.

Under the scheme of Community Development through Polytechnic courses of 3/6 months duration were conducted in field of Health Care, Fashion Designing, Tailoring, Basic Computer Applications, repair of home appliances, Autocad, tailoring etc. Total 381 trainees were trained.

Physical achievement in respect of students admitted, passed out and recruited is given in the table below:-

Number of Students Admitted in 2017-18

Course	Number of Students	
	First year	Direct Second year (ITI/Voc.)
Mechanical Engg.	42	10
Electronics & Communication	31	12
Mining Engineering	06	02
Civil Engineering	31	07
Electrical Engineering	32	08
Total	142	39

Number of Students Employed and Applied for Higher Education in 2017-18

Sr. No.	Name of the Branch	Nos. of Passout in Nov. 17 & April 18	Number of students opted higher education (B.E.) & other education	Job Provided
1.	Mechanical Engg.	38	18	17
2.	Electrical Engg.	24	08	08
3.	Civil Engg.	19	09	09
4.	Eelct. & Comm. Engg.	20	09	05
5.	Mining Engg.	07	05	01

6. Financial aspects of Plan & Non-plan Schemes

		2017-18					
		Plan			Non-Plan		
Major Head	Name of the Scheme	B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2203 Technical Education 105 Polytechnics	01 Starting of Second Polytechnic in Goa Bicholim (Plan)	341.62		337.36			
	02 Starting of Second Polytechnic in Goa-Bicholim (Non-Plan)				64.66		64.01
	03 Scheme of Up gradation of existing Polytechnic (P) (A)	69.37		2.82			
	04 Community Polytechnic Bicholim (Plan) (A)	12.67		10.02			
	05 Testing, Consultancy, Research Development and continuing Education (N.P)				2.00		0.00
	Technical Education-Govt. Polytechnic, Bicholim (Plan)	389.51	120.00	506.12			
4202 Capital Outlay on Education Sports, Art and culture 104 Polytechnics	01 Buildings (Govt. Poly. Bicholim)	279.00		94.12			
	Total	1092.17	120.00	950.54	66.66		64.01

7. Vision for future

Vision of the institute is to achieve academic excellence by the effective delivery of course content through conduction of lecturers/practical/tutorials by the highly qualified, well-trained and highly motivated faculty, most of whom are post graduate. Vision for future include achieving excellence by developing state-of-art laboratories to reinforce the theoretical concepts and impart practical training to make the students industry ready.

Annexure - I

1. ORGANISATIONAL Chart of Government Polytechnic, Mayem, Bicholim-Goa.

Principal

Academic Departments & Sections								
Mechanical Engineering Department	Civil Engineering Department	Mining Engineering Department	Electronics & Communication Engineering Department	Electrical Engineering Department	Workshop	Science & Humanities	Computer	Exam
01 HOD	01 HOD	01 HOD	01 HOD	Nil	-	Nil	Nil	
07 Lecturers	06 Lecturers	04 Lecturers	05 Lecturers	05 Lecturers	01 Lecturer (Workshop) (V)	04 Lecturers	01 Lecturer	I/C Exams
01 Lab Assistant	01 Lab Assistant	01 Lab Assistant	01 Lab Assistant	01 Lab Assistant	07 Instructors (05 V)	01 Lab Assistant	01 Computer Technician	01 LDC
01 Hamal (V)	01 Hamal	01 Peon	01 Hamal	01 Hamal	01 Machine Attendant (V)	01 Hamal	01 Hamal	1 Peon

Non- Academic Sections					
Administration	Accounts	Stores Section	Library	Hostel	Training & Placement
01 Head Clerk	01 AAO	01 ASO	01 Librarian (V)	I/C Hostel Rector	I/C Training & Placement
01 Stenographer	01 Accountant	01 Storekeeper (V)	01 Library Assistants		
01 UDC	01 UDC (Cashier)	01 LDC			
03 LDC	01 LDC	03 Drivers			
01 Mali	01 Peon	01 Hamal			
03 Watchmen					

38. GOVERNMENT POLYTECHNIC CURCHOREM

1. Introduction:

Government Polytechnic Curchorem Kakoda Goa has been primarily established to meet the requirement of Technical Education to the students of the rural areas of Sanguem, Curchorem, Canacona, Sanvordem and Quepem. This Polytechnic serves as a major boost to the Economic Development of rural area of South Goa.

Presently Polytechnic Offers Diploma Programmes in Mechanical Engineering, Electrical & Electronics Engineering & Computer Engineering of three years duration with intake of **40 students** in each programme. All these programmes are approved by the All India Council of Technical Education (AICTE). It is proposed to make this Polytechnic the center of Excellence for the young generation of South Goa by imparting quality education through these Diploma programmes.

Institute is functioning in its own campus at Cacora in the measuring area of 85,000 sq. mts. since 2003. It is developed as per the norms and standards of AICTE, which provides suitable infrastructure by means of classrooms, laboratories, drawing halls, workshop, Computer Centre besides canteen, playground and Bus facility to students from Sanvordem to the Campus & vice versa.

2. Organizational Chart of Government Polytechnic Curchorem

a. In this Polytechnic Principal is the Administrative and Academic Head of the Institution. He is responsible for overall functioning of the Polytechnic. Under him there are following Section/Departments. (Organizational chart of this Polytechnic is enclosed at Annexure I).

b. Administrative Section:

This Section has 1 Head clerk, 1 Jr. Stenographer, 1 LDC, 2 Peon, 1 Heavy Vehicle driver, 1 Light vehicle driver, 1 bus conductor, 1 sweeper, 1 Gardener(CB), 4 Securities (GHRDC) and 1 Sweeper (CB) & 1 Security (CB). This section looks after various administrative activities like documentation, communication, updating employees Service books of class C & multitasking employees, circulation of various circulars, notes among staff, maintenance of Institute vehicles, garden, watch ward duties etc.

c. Accounts Section:

This Section has 1 Accountant who acts as Internal Auditor for this Institute, 1 LDC, 1UDC & 1 Peon. Various functions of accounts section includes preparation of bills, disbursement of salary, cheques, communication with Directorate of Accounts, preparation of monthly statement of accounts etc.

d. Stores Section;

As no Stores Officer is present in the Institute, Sr. Lecturer in English looks after the stores of the Institute. 1 workshop Instructor, 1 Store keeper & 1 LDC assists her in looking after the entry and updating of stores records, checking bills, stationary etc.

e. Library Section:

Sr. Lecturer in Mathematics is in charge Librarian. 1 LDC & 1 library Assistant looks after issue of books and other related works.

f. Workshop Section:

Lecturer in Workshop is in charge of this Section. Under him 1 Workshop Instructor and 1 Workshop Instructor (CB) are placed who conducts various practical's for the students of the Polytechnic like Carpentry, Fitting Welding, Turning and Machining. They also maintain the workshop equipment's and machineries periodically.

g. Mechanical Engineering Department:

HOD is the Academic head of this Department. Under him 6 lecturers in mechanical Engineering and 1 Lecturer in Workshop are placed. Their role is to do effective teaching-learning process for students of Mechanical Engineering by way of lectures, demonstrations, field visits, practical's, experts lectures, seminars, etc. They are also involved in works related to Institute and board Examinations. They are also responsible for development of Laboratories and workshop. 1 Lab Assistant, 2 Lab Attendants assists them in this work.

h. Electrical and Electronics Engineering Department:

HOD is the academic head of this Department. Under him 5 lecturers in Electronics Engineering & Electrical Engineering & 2 lecturers in Electrical & Electronics Engineering on Contract basis are placed. Their role is to do effective teaching-learning process for students of Electrical and Electronics Engineering by way of lectures, demonstrations, field visits, practical's, experts lectures, seminars, etc. They are also involved in works related to Institute and Board examinations. They are also responsible for development of laboratories. 1 Laboratory Assistant, 1 Lab. Attendant and 1 Assistant Electrician & two Technicians (Electronics) assist them in his work.

i. Computer Engineering Department:

HOD is the academic head of this Department. Under him 3 lecturers in Computer Engineering , 2 lecturers on visiting basis, & 01 lecturer on contract basis are involved in effective teaching –learning process for students of computer Engineering by way of lectures, demonstrations, field visits, practical's experts lectures, seminars etc. They are also involved in works related to Institute and Board Examination. They are also responsible for development of laboratories. 1 Lab. Assistant 1 Lab. Attendant & 1 Technician(Computer) assists them in this work.

j. Humanities & Applied Science Department.

3 Lecturers & 03 lecturers on visiting basis in Applied Science and Humanities impart knowledge to the First year students of Diploma in Engineering. They are involved in works related to Institute and Board Examinations. They are also responsible for development of Applied Sciences Laboratories. 2 Lab. Assistant assist them in conducting practical.

k. Examination & Students Section:

Sr. Lecturer in Physics is made in charge of examination section & 01 lecturer in Computer Engineering is made in charge of students section. He/She has 01 UDC, & 1 LDC for getting the work done such as keeping the examination/students records, issue of various certificates like bonafide, provisional passing/ leaving certificates to the students & also looking after fees payments of the students, cyberage scheme etc.

Some students who have passed out from the Institute in Diploma in Mechanical Engineering, Diploma in Electronics & Electrical Engineering and Diploma in Computer Engineering are placed in various companies like Turbo cam, Digi Link, Bosch (I) LTD., Siemens etc. Approximately 50% of the pass outs have gone for higher studies, such as for Maritime Studies & for pursuing Engineering degree, etc.

In the year 2017-18 development of Departmental laboratories under centrally sponsored Scheme “ Upgradation of Existing Polytechnics/Strengthening of Polytechnic “ was taken up and an amount of Rs. **37.17 lakhs** was booked.

3. Functions and Duties carried out by the Department:

Government Polytechnic Curchorem is the Technical Institution located in South Goa under the administrative control of Directorate of Technical Education, Goa. This Polytechnic is mainly started with the objective of imparting Technical Education to Rural students of South Goa. This Polytechnic was started in the year 1996. It offers following Diploma Programmes.

Sr. No.	Name of the Diploma Programme	Intake Capacity	Year of start
1.	Mechanical Engineering	60	1996
2.	Electrical & Electronics Engineering	40	2006
3.	Computer Engineering	40	2006

All this Diploma programmes are affiliated to Board of Technical Education, Goa and are recognized by **ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**.

Polytechnic under the Community Development Project of MHRD offers employment bases skill development courses of short duration to youths of Villages around the Polytechnic in Canacona, Sanguem, Quepem & Ponda Taluka. It also disseminates appropriate technologies to village peoples through seminars, Technical & Support Services are given to village people by organizing service camps in villages. Also Socio economic surveys are done to decide starting of new courses & organizing awareness programmes.

4. Acts & Rules implemented:

The institute is affiliated to the Board of Technical Education and as a result, this Institute implements the Rules of Board for Technical Education . The Institute is established as per the All India Council for Technical Education norms. To prevent any ragging happening to the Students/Institute, the Institute has implemented Anti Ragging Act. Also, the Institute has PIO and APIO under Right to Information Act which the Institute has also implemented. To prevent the students from using tobacco based products in the Institute, the Institute has also implemented Anti-Tobacco Act. To listen to the grievances of women staff and students the Committee with lady staff member is formed in this establishment for redressing the complaint made by women employees/students. Under Swatch Bharat Abhiyan cleanliness drive has been taken up in this institute.

5. Physical achievements of the Department:

In the academic year **2017-18 & 2018-19** following was the percentage of pass out students in the Board examination in the various semesters.

Sr. No.	Name of the programme	Semester	Passing %	Exam
1.	Mechanical Engineering	I	45.00	Nov 2017
		II	47.5	April/May 2018
		III	45.65	Nov 2017
		IV	63.04	April/May 2018
		V	66.67	Nov 2017
		VI	73.80	April /May 2018
2.	Electrical & Electronics Engg.	I	56.09	Nov 2017
		II	73.17	April/May 2018
		III	65.95	Nov 2017
		IV	67.39	April/May 2018
		V	80.00	Nov 2017
		VI	93.18	April/May 2018
3.	Computer Engineering	I	16.12	Nov 2017
		II	37.93	April/May 2018
		III	42.5	Nov 2017
		IV	64.10	April/May 2018
		V	68.57	Nov 2017
		VI	80.00	April/May 2018

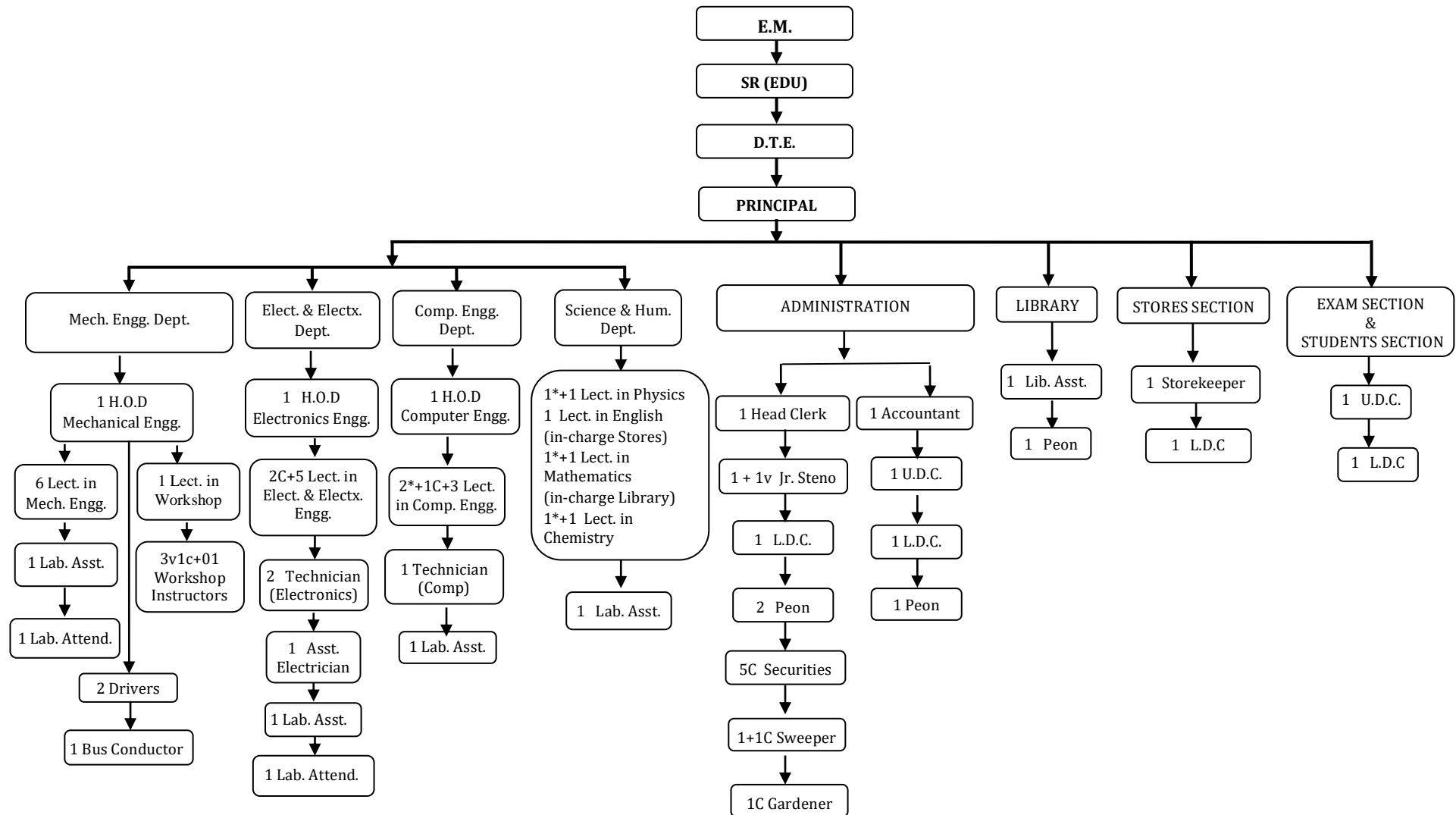
6. Financial aspects of Plan Scheme:

(Rs. in lakhs)

Sr. No.	Major Head	Plan (B.E)	R.E.	Actual Expenditure
1.	2203-Technical Education, 105-Polytechnic 01-Starting of Polytechnic at Curchorem (Plan)	573.31	-	528.38
2.	2203-Technical Education, 105-Polytechnic 02-Community Polytechnic (Community Development through Polytechnic at Curchorem (Plan) (A)	16.02	-	3.85
3.	2203-Technical Education, 105-Polytechnic 03-Upgradation of Existing Polytechnic.	76.94	-	37.17
4.	2203-Technical Education, 00- 789-Special component Plan for Scheduled Castes 01-Scheduled Castes Development Schemes (P)	-	-	-
5.	2203-Technical Education, 00- 796-Tribal Area Sub Plan 01-Scheduled Tribe Development Scheme (P)	-	-	-
6.	4202-Capital Outlay on Sports, Art & Culture, 105-Polytechnic 01-Bldgs, 53-Major works	520.00	-	63.77
GRAND TOTAL		1186.27	-	633.17

7. Vision for the future:

The Institute has a vision to become Centre of Excellence in imparting Technical Education. The Institute would like to have a strong interaction with the Industries in and around Goa so that the Industries approach this Institute with technical Problems for the solutions. Vision & Mission statement for the Institute and department is validated by stake holders in the stakeholders meeting.



Note: a. C - Contract Basis b. * - Visiting c. V - Vacant

No. of posts created ... 58 Group A posts 23 Group C posts 35

No. of posts vacant ... 05 Group A posts 01 Group C posts 04

INSTITUTE: **Government Polytechnic Curchorem Cacora Goa.**

DEPARTMENT : **Electrical and Electronics Engg.**

39. GOVERNMENT POLYTECHNIC, PANAJI

1. INTRODUCTION:-

Government Polytechnic, Panaji a premier Technical Institution in the State of Goa, imparting technical education in eleven Diploma Streams, with more than 1000 students and 247 teaching staff and non-teaching and intake in first year is 302 students.

1. Mechanical Engineering
2. Electrical Engineering
3. Civil Engineering
4. Electronics Engineering
5. Garment Technology
6. Instrumentation Engineering
7. Fabrication Technology & Erection Engineering
8. Computer Engineering
9. Food Technology
10. Architectural Assistantship
11. Modern Office Practices

This Institute also runs the following Centrally Sponsored Schemes.

1. Community Development through Polytechnic Scheme
2. Persons with Disability Scheme

2. Organisation Chart:- Enclosed

3. Function and duties carried out by the Department

I. Lecturer

- Teaching Diploma Courses including lecturers and tutorials.
- Planning and implementation of instruction in laboratory.
- Student assessment and evaluation.
- Developing resource material.
- Assisting in extension services to the industry and community.
- Assisting in continuing education activities.
- Co-curricular and extra-curricular activities.
- Student counseling.
- Innovation in instruction.
- Developing resource materials and assisting in curriculum development.
- Continuing education activities.
- Co-curricular and extra-curricular activities.
- Assisting in development administration.
- Student counseling.

II. HOD

- Providing leadership in teaching of Diploma and Post-Diploma courses.
- Organising R&D work in industrial problems and projects.
- Departmental administration.
- Assisting in the administration of the institution.
- Publication of technical papers.
- Curriculum development and development of resource materials.
- Innovations in technician education and evaluation.
- Continuing education activities.
- Public relations and inter-action with the community.
- Student counseling and student inter-action.

III. Principal

- Academic and administrative management of the institution.
- Providing academic and administrative leadership.
- Promotion of industry-institution collaboration and industry oriented Research and Development
- Monitoring and evaluation of academic activities in the institutions.
- Public relations and inter-action with community.
- Organising and co-ordinating consultancy services.
- Participating in policy and system planning at State, Regional and National levels for development of Technician Education.
- Promoting and co-ordinating continuing education activities.

4. Acts and Rules implemented by the Department

1. Right to information Act with PIO and APIO.
2. Public Grievances Cell.
3. Vigilance Officer.
4. Sexual Harassment Cell.
5. Anti Ragging Squad.
6. Public Relations Officer.
7. Gymkhana body for games and extracurricular activities.
8. Aid Control Cell.
9. Citizen Charter.
10. Internal Revenue Generation and Consultancy Services Schemes.
11. MODROB Schemes implemented for 3 deptts.
12. MFPI scheme for Food Technical Department
13. Upgradation of existing Polytechnic Scheme.
14. Community College, an MHRD Scheme for Skills Development Mission of the Govt.

Where on pilot basis 60 polytechnics are identified as Community colleges in India and Government Polytechnic, Panaji is one of them in the State of Goa. Under NVEQF (National Vocational Education Qualification Framework).

5. PHYSICAL ACHIEVEMENTS OF THE DEPARTMENT

- I. Government Polytechnic, Panaji has reputed relation with Industry, under testing consultancy; the internal Resource Generated for this year 2017-18 is approximately to Rs. 8,99100.00/-.

Building Maintenance

1. External repairs to Girls Hostel.
2. Rehabilitation treatment to Boys Hostel Toilet Block.
3. Minor Repairs works at Computer Department, Humanities and Science Department and Civil Department.
4. Minor Repairs works to Extension Wing Canteen and Toilet.
5. Minor Repairs works to quarter No's B-2-6, C-2-6, C-1-5, B-2-2, E-2-3, C-2-2, D-1-2, D-1-4, E-3-1, C-2-3, C, C2 & E-1-2, Gymkhana, Electric room.

- II. Under the Central Government Scheme of Community Development through Polytechnic following courses are conducted under manpower development in the year (2017-18).

- III. List of Courses under Community Development through Polytechnic Scheme for the year 2017-18 and number of beneficiaries.

Sr. No.	Name of the Course	No. of Beneficiaries
1.	Garment Making Course (16+18+32)	66
2.	Basic Garment Making (15+23+18+17+34+14)	121
3.	Macrame	19
4.	Hand & Machine Embroidery (28+35)	63
5.	AC & Refrigeration	04
6.	Bakery & Confectionery (35+23+22+23+23+36+40)	202
7.	Bag Making	21
8.	Electrical Repair & Maintenance	05
9.	Home care Nursing (13+18)	31
10.	Beautician	32
11.	Fashion Designing	05
Total		569

IV Persons with Disabilities Scheme – 2017-18

1. Students admitted for 1st year Formal Diploma in Mechanical Engineering 01, Modern Office Practice- 01, Architecture Engineering – 01,

2. Non formal in Diploma Beautician-12, Embroidery-05, Computer graphics-14.

6. Financial aspects of plan and non-plan schemes: 2017-18

(Rs. in lakhs)

Major Head	Name of Scheme	B.E.	R.E.	Actual Exp.
2203-00-105-01	Government Polytechnic	1,399.29	1,530.79	1,509.02
2203-00-105-02	Government Polytechnic	514.30	558.30	528.14
2203-00-105-04	Community Polytechnic	15.92	15.92	12.70
2203-00-105-05	Testing Consultancy & Research Dev.	31.00	31.00	6.19
2203-00-105-06	Polytechnic for person with Disability	6.83	6.83	4.64
2203-00-105-08	Strength of Technical Education	200.92	315.92	303.10
2203-00-105-09	Asst for Man power Development in Food Processing Industries	20.00	20.00	-
2203-00-105-14	Upgradation of Existing Polytechnic	119.27	119.27	-
TOTAL (A)		2,307.53	2,598.03	2,363.79
4202-00-104-01	Polytechnics	196.00	196.00	68.74
4202-00-104-02-	Implementation of MODROB Project Scheme (Arch)	2.32	2.32	-
4202-00-104-03-	Implementation of MODROB Project Scheme (Garment)	3.40	3.40	-
TOTAL (B)		201.72	201.72	68.74
Grand Total (A+B)		2,509.25	2,799.75	2,432.53

7. VISION FOR FUTURE

The ground work for applying for NBA Accreditation such as formation of NBA core committee/stake holders committee has commenced w.e.f March, 2017 with the process of finalization of vision and mission statement of the Institute which has been completed in September, 2017.

The requirements of NBA Criteria 2 to 7 (Programme level criteria) are underway with 5 academic departments preparing for applying for NBA accreditation.

- The Vision and Mission of the Institute has been crafted and finalized as follows:-

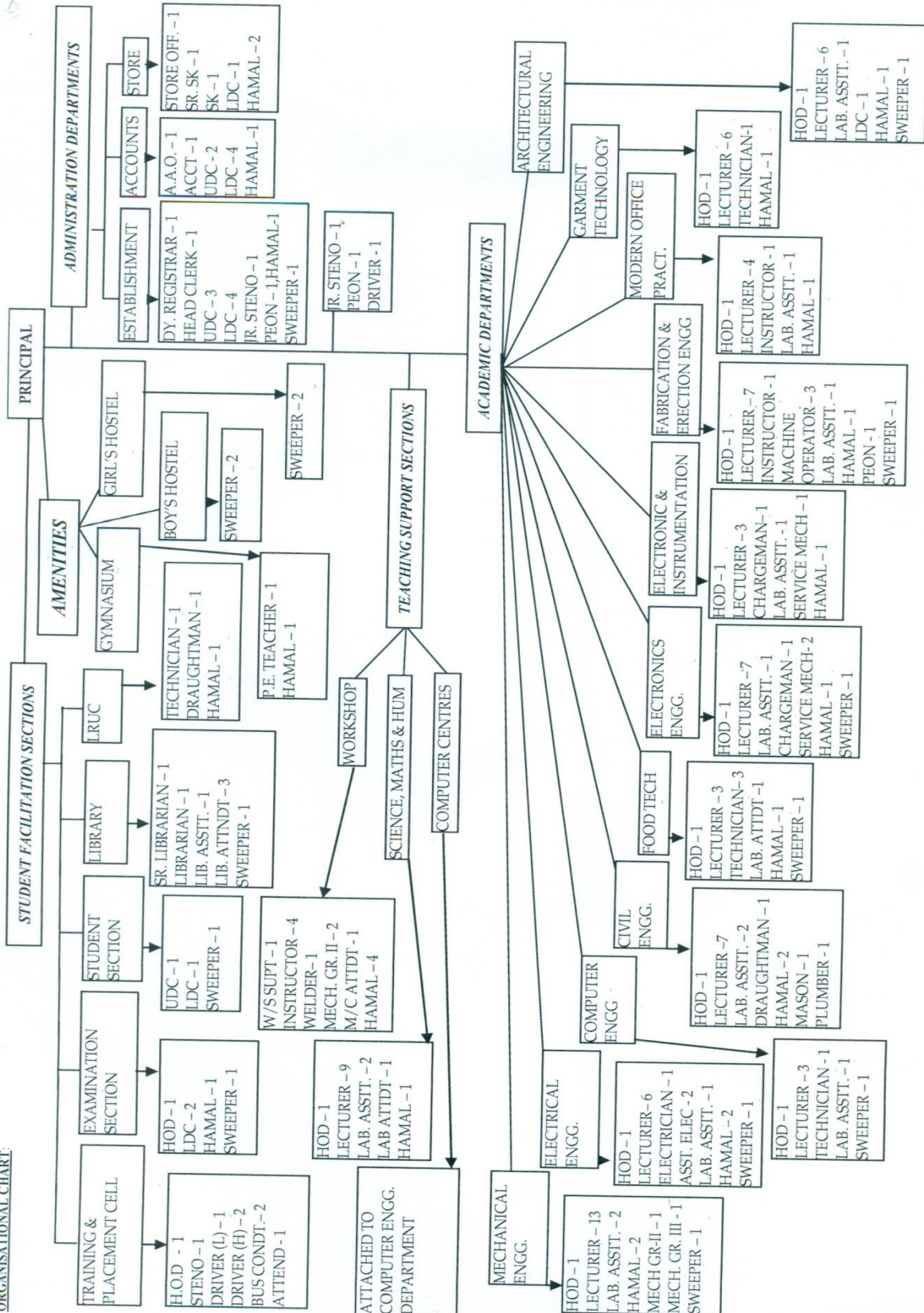
Vision

1. To develop globally acceptable, competent, self-reliant, Technicians and professionals with ethics and character.

Mission

- 1) To practice highest standards of teaching –learning process.
 - 2) To create and sustain state of the art facilities.
 - 3) To stimulate innovative, entrepreneurial, self reliant, ethical and competitive skills.
 - 4) To promote national and International programs focussing on the all round development of the staff and students.
- NBA process to accreditate 05 Departments in Phase-I and the remaining branch will be taken up in Phase –II.

ORGANISATIONAL CHART:



40. DIRECTORATE OF HEALTH SERVICES

1. Introduction:

Goa is considered as one of the best performing State in the matter of health & medical care. Directorate of Health Services (DHS) has an important role in the provision and administration of health services. In order to raise the quality, extend accountability and deliver the services fairly, effectively and courteously, 'Citizen's Charter' for Directorate of Health Services has been introduced. The charter seeks to provide a framework which enables our users to know:

- i) The services available in the hospitals and other institutions under the Directorate.
- ii) The quality of services they are entitled to.
- iii) The means for redressal of complaints regarding denial or poor quality of service.

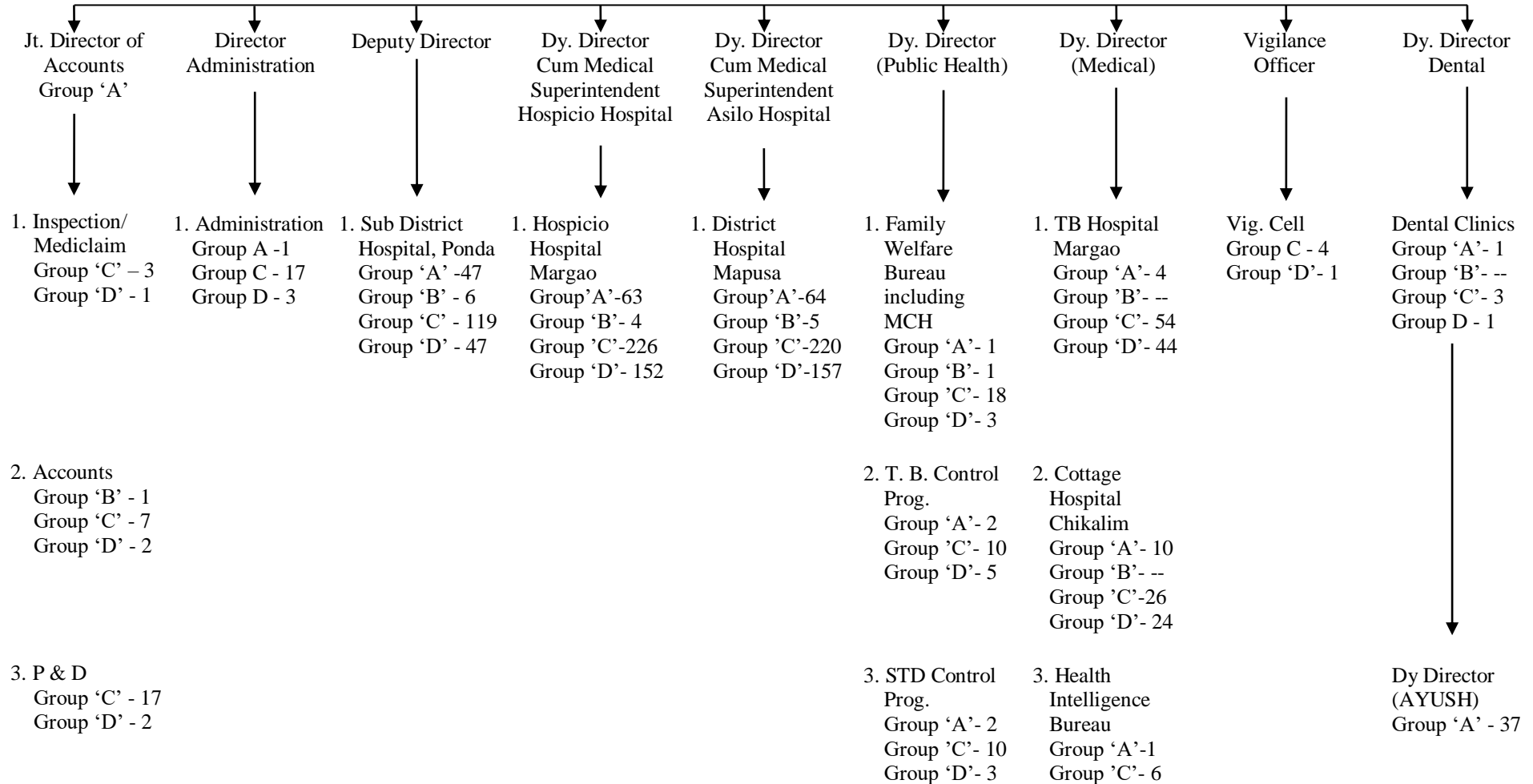
Thus, the essential principles behind the charter are to ensure transparency, public participation and accountability as also quality service, besides information, choice and redressal mechanism wherever possible.

2. Organization Chart of the Department: ANNEXURE -I

DIRECTORATE OF HEALTH SERVICES



Director
Group 'A'



4. Budget Cell
Group 'C' - 4
Group 'D' - 1

5. Mediclaim
Scheme
(Accounts
Section)
Group 'C' - 2

4. Malaria &
Other Vector
Borne Diseases
Group 'A' - 2
Group 'B' - 3
Group 'C' - 27
Group 'D' - 18

4. Medical Store
Depot
Group 'B' - 3
Group 'C' - 9
Group 'D' - 7

5. Leprosy
Control Prog.
Group 'A' - 1
Group 'C' - 11
Group 'D' - 5

5. Mediclaim
Scheme
(Technical
Division)
Group 'C' - 3

6. Ophthalmic
Cell
Group 'A' - 2
Group 'C' - 5
Group 'D' - 1

6. Institute of
Nursing
Education
Group 'A' - 16
Group 'B' - 24
Group 'C' - 21
Group 'D' - 25

7. Non-
Communicable
Diseases Cell

8. Iodine
Deficiency
Control Prog.
Group 'C' - 3
Group 'D' - 1

9. Urban Health
Centres
Group 'A' - 12
Group 'C' - 73
Group 'D' - 139

10. PHCs
Group 'A' - 111
Group 'C' - 619
Group 'D' - 500

11. CHCs
 - Group 'A' - 36
 - Group 'C' - 225
 - Group 'D' - 118
12. Health
 - Education
 - Bureau
 - Group 'B' - 3
 - Group 'C' - 1
 - Group 'D' - 1
13. Epidemiological
 - Cell
 - Group 'A' - 1
 - Group 'C' - 1
14. Env. & Pollu.
 - Control
 - Group 'B' - 1
 - Group 'C' - 4
 - Group 'D' - 2
15. Rural Medical
 - Dispensaries
 - Group 'A' - 29
 - Group 'C' - 27
 - Group 'D' - 24
16. Special Cell
 - Group 'C' - 5
 - Group 'D' - 1

3. Functions & Duties of the different cells of DHS

FAMILY WELFARE BUREAU (FWB):

Family planning:

Contraception:

- a) Promotion of various spacing and permanent methods of contraception undertaken. Sterilization services are held at hospitals and selected Health Centres on fixed days of the week.
- b) Family Planning Indemnity Scheme of Government of India, is implemented wherein cases of failed sterilizations conducted in Government Hospitals are paid compensation.

Maternal Health:

Monitoring of Maternal Mortality Rate (MMR):

The Maternal Mortality Ratio for the year 2017 for Goa State is 60.4 per lakh live births & Infant Mortality Rate (SRS 2017) is 8. The Total Fertility Rate is 1.7. Institutional deliveries in Goa are to the tune of 96.9% (NFHS-4 (2015-16)). Maternal Death Audit comprising of Facility Audit and Field Based Verbal Autopsy (Community Audit) are conducted to assess every maternal death so that necessary measures are taken to strengthen the antenatal, intra-natal and postnatal care to prevent maternal deaths.

Screening of antenatal cases by doctors at all the Health Centres/Hospitals, wherein all the cases are screened by blood & urine tests as well as Ultra Sonography. Nischay pregnancy test kits are available at all the Health Centres including Sub-Centres, for early detection of pregnancy so that safe abortion services can be provided at the earliest to the beneficiaries.

Janani Shishu Suraksha Karyakaram (JSSK):

Is a Government of India initiative to reduce out-of-pocket expenses related to maternal and sick infant care. Entitlements like diet, drugs, diagnostics, consumables, deliveries including caesarean, blood, drop back facility etc. are provided free for Pregnant Women & Sick Infants.

Janani Suraksha Yojana (JSY):

Janani Suraksha Yojana is a scheme wherein women can avail of monetary benefit i.e. Rs.700/- for rural and Rs.600/- for urban area, if they belong to the BPL family or any women of the SC/ST community irrespective of their income. Ideally, the objective of the scheme is to promote Institutional deliveries which will contribute towards reduction of maternal and neonatal deaths. For the year 2017-18, 515 beneficiaries have availed of this benefit.

Comprehensive Abortion Care Services:

Under MTP Act, comprehensive abortion care Services are provided at both District Hospitals, Sub-District Hospitals & Community Health Centres/Primary Health Centres wherever Gynaecologists are posted.

Counselling :

- a) RMNCH+A Counsellors are appointed at all the Health Centres & Hospitals for purpose of counselling on various health related issues.
- b) Counsellors from Voluntary Health Association of Goa are roped in for breast feeding promotion activities in District Hospitals & Goa Medical College.

Adolescent Health

I. Rashtriya Kishor Swasthya Karyakram (RKSK):

Adolescent Health Programme: Adolescent Health is strengthened with the sole objective to safeguard the health of the adolescents, especially of girls, to have healthy motherhood in the years to come. The following activities are undertaken:

- a) Yuva clinics are set up at the CHC/PHC level to address the issues relating to Reproductive Tract Infections, Sexually Transmitted Infections, Nutrition, Gender, Sexuality, Substance abuse, non communicable diseases etc. For the year 2017-18, there are 33 Yuva clinics and Counsellors are being posted to offer counseling services.
- b) For the year 2017-18, 48309 adolescents accessed clinical services and 20292 accessed counseling services and 138145 adolescents accessed outreach services.

Pradhan Mantri Surakshit Matritva Abhiyan (PMSMA) : was launched in Goa since June 2016 to provide antenatal care to every pregnant mother. For the year 2017-18, 8014 beneficiaries availed antenatal care under PMSMA. Few private Doctors have also volunteered to provide their services in Public Health Facilities.

RCH Outreach Activities:

RCH outreach activities are undertaken wherein activities like Immunisation, Family Planning Services, Adolescent Health, Counseling Services, etc. are provided to the outreached areas under respective PHC/CHC/UHCs, on 1st Saturday of every month.

Village Health and Nutrition Day:

Village health and Nutrition day are held in all anganwadis once a month. Here nutritional advice and various health talks related to maternal & child health are delivered to the mothers who accompany the children.

Information Education Communication:

Every effort is made to create awareness in the general public on various health issues to promote the schemes and also on the facilities available, utilizing the various mass media channels.

Rashtriya Bal Swasthya Karyakram (RBSK):

RBSK is a scheme whereby children in the age group of 0-18 years are screened for 4Ds Defects, Deficiencies, Diseases & Developmental Delays. Screening of children is done twice a year in Anganwadi and once a year in School. For the year 2017-18, 4,22,416 children have been screened, out of which 13,209 children have been identified with one of the 4Ds, of which 12,125 have been referred to the facilities for the treatment and 7,600 children have received secondary/tertiary care.

I. Universal Immunization Programme:

Under this programme, routine Immunization activities are carried out at all the sub centres, PHCs, CHCs, SDH & DHs on fixed days. In addition to this, outreach sessions are conducted once monthly to cover the high risk areas.

National Deworming Day:

Every year, bi-annual rounds of National De-worming Day are conducted through the platform of Schools & Anganwadi Centres, wherein all the pre-school & school age children (1-19 years) are administered with a single dose of Albendazole in targeted 1498 Govt./Govt. Aided schools, 230 private schools and 1479 anganwadis centres.

NDD round of February, 2017	3,37,231 children were de-wormed
NDD round of August, 2017	3,60,124 children were de-wormed
NDD round of February, 2018	3,64,458 children were de-wormed

Kayakalp: Swachh Bharat Abhiyan focuses on promoting cleanliness in public spaces. To complement this effort, MOHIW, GOI, has launched a national initiative to give awards to those public health facilities that demonstrate high levels of cleanliness, hygiene and infection control. In the year 2017-18 under Kayakalp program CHC Canacona is selected as best CHC, CHC Pernem is selected for Commendation Award under CHC/sub District Hospital Category. North Goa District Hospital is selected for Commendation Award under District category (small state).

Child Health

- Monitoring of Infant Mortality Rate (IMR)
- There are 9 New Born Care Corners (NBCC), 3 Special Newborn Care Units (SNCUs) (1 each at District Hospitals and 1 at GMC) and One New Born Stabilisation Unit (NBSU) is functioning at Sub District Hospital, Ponda.
- There are **District Early Intervention Centres (DEIC)** are located at North District Hospital and Hospicio Hospital, Margao, where children are managed by group of professionals.

National Vector Borne Disease Control Programme (NVBDCP):

National Vector Borne Disease Control Programme – Govt. of Goa has a well setup action plan to prevent and control the spread of Vector Borne Diseases, which is carried out regularly throughout the year:

a) Surveillance and case management:

- Early Detection and Complete Treatment wherein active/Passive surveillance is undertaken by testing blood for malarial parasite so also Rapid Diagnostic Testing is extended to all the health centres. This reduces the parasite load in the population. Treatment for malaria is available at all the peripheral health centers and in case of complications cases are referred either to District Hospitals or Goa Medical College.
- Public Health Act Measures:
It is mandatory for every labourer to have the health card after getting screened for malaria. This card has to be renewed every three months.

b) Integrated Vector Control measures

- Anti larval measures both chemical and bio-environmental comprising of spraying of Abete / Temephos, Malaria Larvicidal Oil, Bti & introduction of fish in stagnant water.
- Anti adult measures comprising of fogging with pyrethrum, Ultra Low Volume fogging (Aqua Fog) in the areas where malaria cases are reported.
- Cleanliness drives are carried out at Village, Panchayat, Sub Centre level with involvement of Village Health & Sanitation Committees, local bodies such as Panchayat, Municipality, MLA's, Sarpanch's, Panch Members, NGO's, Consumer Forum Members, etc. This has helped in taking care of domestic mosquito breeding sites and in turn bringing down the incidence of Vector Borne Diseases like Malaria, Dengue & Chikungunya.

c) Epidemic Preparedness and Rapid Response

Rapid response teams are setup at each districts consisting of Epidemiologist, Entomologist, Health Officers, Physician. Labs are well equipped to carry out emergency slides testing and reporting. Sentinel Site Hospitals are also well equipped for ELIZA testing of Dengue.=

d) Supportive intervention:

i. Information Education Communication (IEC)/Behavior Change Communication (BCC):
Massive Awareness Campaigns are conducted through mass media channels in various forms to bring about a behavior change.

ii. Monitoring and Evaluation:

- Regular monitoring by state every month.
- Weekly monitoring at State level of the high risk areas for VBDs.
- Evaluation of BCC, MDA programme. Parasite surveys, vector surveys to be done once a year by an independent team from Goa Medical College.
- State task force meetings.
- Core committee meetings and site inspections to problematic areas by the core group of core committee.
- Review of complicated case management and death audits.
- Block level meetings under deputy collectors.
- District level meetings under district collectors.
- All the epidemiological report is regularly reported to NVBDCP-GOI.

iii. Operational Research

Is carried out in collaboration with NIMR & Goa Medical College to design strategies for control & prevention of Vector Borne Diseases.

iv. Quality Assurance

- Slides cross checked at the state level.
- Slides referred to Regional Health & FW centre, Pune as per the guidelines for cross-checking.

Revised National TB Control Programme.

- Diagnosis of TB is done by Sputum/X-Ray Chest and CBNAAT..
- Sputum examination done in 21 Designated Microscopy Centres all over the State.
- Diagnosed TB patients are put on treatment within 7 days of diagnosis at the various DOTS centres .
- Regular follow-up of TB patients is done till the completion of Treatment (6-8 months).
- MDR patients are admitted at the 8 bedded DOTS plus ward in TB & Chest Diseases Hospital, St. Inez for pretreatment evaluation and adverse drug reactions and thereafter ambulatory treatment for 24 months is continued. Also in South Goa, MDR TB patients undergo pre-treatment evaluation and initiation of treatment
- All presumptive TB cases screened for HIV.
- CBNAAT facility is used for rapid detection of TB in PLHIV, children and extra-pulmonary cases.

- CBNAAT is also used for early Drug Sensitivity Testing of every TB patient put on treatment.

Ophthalmic Cell:

Functions and duties

- Performance of cataract surgeries with IOL.
- Treatment of other eye diseases (diabetic retinopathy, glaucoma, childhood blindness, keratoplasty etc.)
- Manpower including Eye Surgeons and Ophthalmic Assistant, Eye Donation Counsellors etc.
- Procurement of Ophthalmic instruments, drugs and consumables.
- Distribution of free spectacles to school children .
- Information of Education and Awareness initiatives.
- Training of Ophthalmic personnel
- Infrastructure development like Eye Wards, Eye OTs.

National Leprosy Eradication Program (NLEP):

- IEC/IPC for general public & capacity building of AWWs worker, Health workers, Medical worker & Private Doctors/practitioners, in leprosy.
- Patient management at PHC, reconstructive surgery at GMC Bambolim Goa and Monitoring Supervision of programme by District Nucleus.
- Prevention of Deformity (POD) Camps are conducted every year for detection & management of any disability cases in the community.
- Skin care camps are conducted in order to detect hidden cases in the community

National Iodine Deficiency Disorders Control Programme (NIDDCP):

- Surveys to assess the magnitude of the Iodine Deficiency Disorders.
- Supply of Iodated salt in place of common salt.
- Resurvey after every 5 years to assess the extent of Iodine Deficiency Disorders and the impact of Iodated salt.
- Laboratory monitoring of iodated salt and urinary iodine excretion.
- Health education and publicity.

Medical Store Depot (MSD):

- All the life saving and essential drugs/chemicals/Kits are continuously made available to all the Hospitals, PHCs and CHCs under Directorate of Health Services as per their requirements by floating Public Tenders and also by placing order to Government of Goa Undertaking.
- Machinery/Equipment is also procured by Medical Store Depot by floating Public Tender and supplied to all the hospitals/centers under Directorate of Health Services.
- Annual Maintenance Contract of all the Machinery/Equipment is also carried out by Medical Store Depot.

Environmental and Pollution Control Wing (EPCW):

The Environmental and Pollution Control Wing is the only State owned full fledged laboratory that cater to the needs of Public, Hoteliers, Industries, Central/State Government agencies and

Institutions for conducting all the desired test on water for physical, chemical and Bacteriological parameters. Hence, with the existing technical staff of the laboratory, efforts are made to provide maximum quality services to the public, Hoteliers, Industries, etc. for the testing of drinking water, Borewell water, well water, spring water, swimming pool water etc.

Dental Cell:

The Public Health Dentist at the periphery is involved in two aspects

- 1) Preventive – where he visits schools for check-up and dental education.
- 2) Curative – at the OPD where patients are treated for various dental problems.

The Deputy Director (Dental) oversees all the Dental Clinics for their smooth functioning.

Integrated Disease Surveillance Project (IDSP):

- IDSP is a district based surveillance programme intended to detect early warning signals of impending outbreaks and help initiate an effective response in a timely manner.

It also provides trend of on going diseases in the state.

- IDSP maintains the weekly surveillance data of the Syndromic, probable cases and Lab confirmed cases of Communicable diseases for that particular week. This data is analyzed on weekly basis at District, State and Central level and feedback is given to peripheral Health units as and when required.
- IDSP sends weekly online Report to Central Surveillance Unit, Delhi every Thursday on IDSP portal. The Laboratory Report from the District Priority laboratory, North Goa District Hospital, Mapusa and District Priority laboratory, Hospicio Hospitals are reported to the CSU every week.
- IDSP regularly sends weekly outbreak report to the Central Surveillance Unit, Delhi.
- IDSP also prepares monthly report on the surveillance data to be presented at the monthly meeting.
- IDSP monitors H1N1 Influenza (Swine Flu) situation in the state and conducts the surveillance and containment measures through all the peripheral Units. Throat Swabs Suspected cases of H1N1 are sent to NCDC - Delhi for testing.
- IDSP monitors Kyasanur Forest Disease (KFD) in the State.
- Training of Medical Officer, Pharmacists, & Nurses are conducted under IDSP.
- Under IDSP two rapid Response Teams are been identified, one for each district.
- Monitoring of National Rabies Control Programme.

Institute of Nursing Education (INE):

Institute of Nursing Education is involved in imparting nursing education programme.

Sexually Transmitted Disease Control Programme (STDCP):

- Sexually Transmitted Diseases Control activities are being conducted among Adolescent population at peripheral level.
- Early diagnosis and prompt treatment as per the syndromic approach and use of kits provided via clinic at PHC/CHC& STD clinics and specialised referrals to skin and VD Department Goa Medical College, Bambolim.

- Promoting contacts tracing and counselling through The STD Clinics and Government Health Centers.
- Reducing the Sexually Transmitted Disease stigma through Information Counselling (IEC).
- Promoting condoms and safe sex and behavioural changes through health education.
- Collecting Blood samples for V.D.R.L. in antenatal cases and patients referred in Primary Health Centers in order to rule out diseases like syphilis to prevent adverse effect on the children.
- Spreading of STD/RTI/HIV/AIDS awareness to rural population and Urban slums. And treatment of patients at peripheral level.
- Advocating the syndromic management of STD at Primary Health Centers/Community Health Centres.
- RPR testing by Lab Technician at PHC STD Clinics.

Health Education Bureau (HEB):

It is proposed to make the Health Education Bureau a full flagged unit in DHS with Computer Operator and one Photographer in order to ensure better coverage of IEC activities in the state.

Information Education and Communication Strategies.

It is proposed to launch extensive press advertising for the information and guidance of the general public regarding Health programmes/awareness of diseases/ health facilities available at health centre & hospitals and camps to be organized for the health check-up at different places within the state.

Special Cell:

Special Cell caters to the following services:

- 1) Policy decisions in relation to Public Health.
- 2) Public Grievances and complaints in relation to Public Health.
- 3) Deputation for trainings.
- 4) Registrations under Private Practitioners Act.
- 5) Licensing for Massage/SPA units.
- 6) Public Health Programmes.
- 7) Medical Care in Hospitals.

Aids Control Programme:

- To prevent HIV transmission and control its spread;
- To reduce morbidity and mortality associated with HIV infection;
- To reduce the adverse social and economic impact resulting from HIV infection;
- To coordinate and strengthen STD/HIV/AIDS surveillance;
- To provide technical support in HIV/AIDS prevention and control to Government and Non-Government Organization;
- To develop skills in clinical management with focus on bio-safety;
- To develop health promotion interventions among high risk behaviour groups;
- To enhance the community awareness, specifically knowledge attitude and Practice of high risk groups;

- To develop health education materials for distribution and adoption by agencies working in AIDS prevention;
- To channelize and integrate the activities of Non-Government Organization in AIDS control prevention;
- To provide facilities and to strengthen the centres for control of Sexually Transmitted Diseases both in Government and private medical institutions and practitioners;
- To develop counselling services;
- To organize social support for management of HIV infected and AIDS patients;
- To undertake operational and Bio-medical research;
- To monitor the development of HIV/AIDS epidemic in the State;
- Any other measures related to AIDS control as per guidelines of National AIDS Control Organisation.

Non Communicable Diseases Control Programme (NCDC)

Activities under National Programme of Control of Cardiovascular Diseases, Diabetes Cancer & Stroke (NPCDCS).

Opportunistic Screening, IEC activities, diagnosis and treatment are done at PHCs, and CHCs level.

Population Based Survey by house to house activity to identify patients suspected of Diabetes, Hypertension, Anemia, etc.

NCD Camp is outreach programmes conducted monthly under each Health Facility. ANMs are the focused Medical Workers who screens the population & advise to visit the camp. NCDs camps screens for following diseases: Anaemia, Hypertension, Diabetes Mellitus. Oral Cancer, Breast Cancer, COPDs, Cervical Cancer.

Screening all patients above the age of 30 coming to a health centre (opportunistic screening). Screening is done by Population Enumeration where by above 30 population are screened.

Mega Medical Camp:

Mega Medical Camps are mass screening of population of all age groups including both males and females in collaboration with Goa Medical College and Goa Dental College, Bambolim – Goa, NGO, Mukta Optician & Super Speciality Hospital like Narayan Hrudralaya Bangalore, KLE Hospital Belguem, and HCG Bangalore (Oncology). Consultants/Senior Residents/Junior Residents from GMC along with the doctors from Directorate of Health Services and services of Mobile Dental Van are utilised along with the residents of Goa Dental College to screen the patients in various communicable and non communicable disease.

During these camps the multiple Health Services are provided for the patients such as Gynaecology OPD, Medicine OPD, Paediatrics OPD, Surgery OPD, ENT OPD, Ophthalmology OPD, Orthopaedic OPD, Dental OPD along with super speciality services.

These Mega Medical Camps are conducted with the help of Medical team and local governing bodies such as schools, local panchayat, etc. Every Mega Medical camp approximately screens 500 to 1000 patients. Patients referred from camp are treated on Priority Basis at GMC & GDC.

National Mental Health Programme:

- Under District Mental Health Programme (DMHP) in South Goa, Psychiatric OPD at Hospicio Hospital and outreach sessions inclusive of OPD and IEC activities are conducted regularly at the peripheral health centers.
- Detoxification Centre is functional in both the District Hospitals under Senior Psychiatrist.

- Drugs for the treatment of psychiatric disorders such as Depression, Alcohol Dependence are being made available at the district hospitals.

National Tobacco Control Programme :

Under National Tobacco Control Programme, District Tobacco Control Cell (DTCC) is set up in North & South districts. 2 Tobacco Cessation Centres are functional at North and South District. Tobacco Cessation Services are provided at both the District Hospitals such as Counselling & Pharmacotherapy.

Awareness Programmes on COTPA Act 2003 and ill effects of tobacco are conducted regularly in all the Schools & educational institutions by Social Worker, Psychologist & Counsellor.

Tobacco Control Committees are constituted in majority schools in Both the Districts of Goa.

National Programme for Prevention and Control of Deafness.

- Audiometry machines are installed and also Audiologist are recruited at both the District Hospitals.
- Medical Officers & RBSK Doctors are trained by Senior ENT Surgeon in detecting Hearing Impairment in School Health Programme.
- Surgical procedures like Tympanoplasty, etc. are being done at both the District Hospital.

National Programme for Health Care of Elderly (NPHCE)

- Presently IEC on Health Awareness and Healthy Lifestyle is being given to Elderly and Senior Citizens.
- International Day for Health Care of Elderly/Senior Citizens was celebrated on by some of the PHCs by conducting health care for senior citizen, camps for elderly such as eye checkup, dental checkup and general health checkup and health Talks were given on health Information, health facilities free in government hospital to members present for the awareness programmes.
- Under (NPHCE) Geriatric Clinics are started and OPDs are conducted every week at various Health Centres. 10 Geriatric Beds are earmarked for elderly in District Hospitals.

All Senior Citizens are given priority at OPD and Separate queues. Outreach at some Old age homes are conducted and report is also sent to District Collector.

Trauma Care

- Human Resource like Surgeon/Anesthetist are appointed in District Hospital & Sub District Hospital to strengthened the emergency care services in Road Traffic Accidents
- Equipments and consumable for diagnostic and management purpose are provided.
- Besides the regular ambulance services of the health facilities, GVK-EMRI-108 provides Ambulance Services.
- Capacity building measures have been taken by training the Doctors and Paramedics in the Advance Life Saving Procedures.
- Awareness activities in Colleges in co-ordination with Transport and Police Department.

Dialysis:

This programme is monitored and supervised by PMO's office.

The centres where dialysis is carried out:

- Goa Medical College

- Hospicio Hospital
- CHC Canacona
- New Centre where Dialysis have started recently:
- Asilo Hospital
- PHC Balli
- PHC Navelim
- CHC Valpoi
- Sub District Hospital, Ponda

Dialysis in the Public Sector is in the Public Private Partnership (PPP).

National AYUSH Mission

- To provide cost effective and equitable AYUSH health Care facility to the public.
- Co-location of AYUSH facilities at PHC, CHC, UHC, SDH, DH.
- Upgradation of AYUSH dispensaries & Hospitals
- Upgradation of AYUSH Educational Institutes
- Support to cultivation of medicinal Plant.
- To set up 50 bedded AYUSH hospital in the State.
- To set up AYUSH & Yoga wellness centres in the State
- To organize Health & Medical camps
- To impart training, Awareness talks etc.

Achievements in Health Care system in Goa

- ✓ Goa has been able to reduce the birth, death, and Infant Mortality Rate more drastically. The birth rate (Birth per 1000 population) in Goa is 12.9 (SRS 2017). The death rate (Death per 1000 population) is 8.49(RBD 2017). The infant mortality rate (Infant deaths per 1000 live births) for Goa State is 8 (SRS 2017).
- ✓ Health care system has been able to make positive contribution towards increasing life expectancy.
- ✓ Health Care system has been able to reduce Maternal Mortality by achieving almost 96.9% institutional deliveries and a vigorous antenatal check up programme.
- ✓ The Child Immunization coverage is 98 %(Source: HMIS).
- ✓ There is significant decline in Anemia in mothers and children, malnutrition and Communicable diseases.

Challenges before the present health care system in Goa

- The declining sex ratio- The sex ratio of 0-6 year's age group is 910 girls per 1000 boys (RBD 2017).
- Increase in lifestyle disorders (Non Communicable Diseases) and a road traffic accident is a matter of concern.

Health Structure & Services in Goa

Goa has one of the most extensive health infrastructures in India. Directorate of Health Services has an important role to perform in Health delivery by providing preventive, promotive, curative and rehabilitative health services to the people through primary health care approach. The health care infrastructure has been developed as a three tier system namely, Primary, Secondary, and Tertiary care.

Sub-Centres (214)

Sub-Centre is the most peripheral contact point between the Primary Health Care System and the community and is manned generally by Multi-Purpose Health Workers (Male & Female) and an Attendant.

Rural Medical Dispensaries (30)

In addition, there are Rural Medical Dispensaries (RMDs 30 in number) in remote and inaccessible areas manned by a Rural Medical Officer, Pharmacist and an attendant where regular OPDs are conducted.

Primary Health Centres (25)

In all there are 25 Primary Health Centres of which 15 have attached hospitals and headed by a Health Officer and the remaining 10 PHCs are non bedded providing only OPD facilities and are headed by Medical Officers.

The PHCs are the nodal agencies to provide preventive, promotive, curative services.

Urban Health Centres (4)

There are four Urban Health Centres each located at Panaji, Mapusa, Margao and Vasco which provide public health services in these towns.

Community Health Centres (4)

The Community Health Centres cater 24x7 emergency services with attached hospitals with minimum 30 beds and are headed by a Health Officer. The services of specialist doctors are made available along with additional facilities.

Sub District Hospital (1)

The Sub-District Hospital is functioning in the newly constructed premises at Ponda. It is headed by Dy. Director cum Med. Supd. and caters 24x7 medical facilities. The number of beds available in this hospital is 220.

District Hospitals (2)

There are two District Hospitals in Goa. In South Goa District - The Hospicio Hospital, Margao and in North Goa District - The North Goa District Hospital Mapusa. They render secondary care services with specialist in different faculties.

Other Hospitals (2)

There are two other hospitals namely T.B. Hospital, Margao and Cottage Hospital, Chicalim.

Out Patient Departments (OPDs)

OPDs are conducted in all the Hospitals, CHCs PHCs, RMDs, Homeopathic & Ayurvedic Clinics, STD clinics, UHCs except (UHC Vasco) on all working days i.e. except Sundays and Public Holidays.

- The timing for OPD is 9.00 a.m. to 1.00 p.m. and 2.00 p.m. to 4.30 p.m. on Monday to Friday and 9.00 a.m. to 1.00 p.m. on Saturday.

- Weekly OPDs on fixed days are generally conducted in all the sub-centres.
- Each patient attending OPD has to pay Rs.20/= (Rupees twenty only) and at District Hospitals at Mapusa/Margao and Sub-District Hospitals at Ponda/Chicalim Rs. 100/- (Rupees One hundred only) as registration fee for OPD paper except medico-legal cases, prisoners brought by police, pregnant women and sick neonates.
- OPD consultations, investigations and treatment are free in all the hospitals and other centers under the Directorate. However, in two District Hospitals only for certain categories, investigations are charged as per the rates notified by the Government.
- Medical Certificates / NOCs are issued on payment of the fees as prescribed and notified by the Government.

Inpatient Departments (IPDs)

- IPDs are functioning in all Hospitals, CHCs, PHCs (except Colvale, Corlim, Chinchinim, Loutolim, Cortalim, Ponda, Navelim, Porvorim Mayem and Chimbel).
- All patients who need hospitalization are admitted as inpatients and treated free, inclusive of diet.
- Every patient is issued one Attendant Pass.
- Visitors are generally allowed during visiting hours only i.e. 4.00 pm to 6.00 pm.
- Patients from the other States are charged Rs 50 per bed per day and 30% of the package rated for procedure under Deen Daya Swasthya Seva Yojana (DDSSY).

Laboratory Services

- In all the CHCs, PHCs and UHCs laboratory services are available for conducting routine basic investigations.
- In both District Hospital facilities of biochemistry in addition to other routine investigations are available.
- Malaria parasite testing facilities are available at PHCs/CHCs/Hospitals, at malaria clinic at Head Quarters (DHS) Campal, Panaji.
- In both District Hospitals and Sub District Hospital facilities for ECG are available. Also, ultrasound, X-ray, CT scan facilities are available.

Family Welfare Bureau (FWB):

State Family Welfare Bureau caters to various components under the RMNCH+A strategy which are as follows:

1. Family Planning (Reproductive Health).
2. Maternal health, Gender Issues including PC-PNDT Act.
3. Child health & Neonatal Health, Immunisation.
4. Adolescents Health.
5. Information Education and Communication (I.E.C.).
6. Swatcha Bharat Abhiyan & Kayakalp.
7. National Health Mission & National Urban Health Mission.

National Vector Borne Diseases Control Programme (NVBDCP):

The National Vector Borne Diseases Control Programme (NVBDCP) functions as per the guidelines laid down by the NVBDCP, Govt. of India to prevent and control vector borne diseases like Malaria, Filariasis, Dengue, Chikungunya & Japanese Encephalitis in strategies involved for control of vector borne diseases. Measures undertaken are:

1. Early detection and prompt & complete treatment
2. Surveillance measures including active and passive.
3. Integrated Vector control measures comprising of both Anti-Larval and anti-adult measures.
4. Bio-environmental control measures comprising of supply fish introduction as an effective anti larval measure to reduce vector pressure.
5. Source reduction by simple physical methods and cleanliness drives in the community.
6. Promotion of personal protection methods namely use of insecticides treated bednets, use of mosquito repellants. etc. to prevent man-mosquito contact.
7. Behaviour Change Communication strategies to create mass awareness.

T. B. Control:

The goal of RNTCP is to decrease mortality and morbidity due to TB and cut transmission of infection until TB ceases to be a major public health problem.

It aims to control TB by detecting and curing sputum smear positive patients thereby interrupting the chain of transmission.

Ophthalmic Cell:

In Goa the National Programme for Control of Blindness was started in the year 1981 keeping in view the main objective to reduce blindness incidence from 1.10% to 0.30% by year 2020, this programme is now incorporated in to the Primary Care component of the health subject along with other programmes.

In Goa Prevalence of Blindness is taken as per National Standard as no survey is done.

The Directorate of Health Services implements the National Programme for Control of Blindness to render ophthalmic service at three levels.

- At the Primary Level it renders services through the Primary Health Centre and Community Health Centres along with its peripheral network.
- At the Secondary Level through the referral units mainly the District Hospitals, Asilo Hospital, Mapusa and Hospicio Hospital, Margao.
- At Tertiary Level through Goa Medical College Hospital, Bambolim.

Non Communicable Diseases Cell (NCDC):

The Non Communicable Diseases Control Programme has been strengthened to take care of the following components:

1. National Programme for Prevention & Control of Cancer, Cardiovascular Disease & Stroke (NPCDCS).
2. National Mental Health Programme (NMHP).
3. National Tobacco Control Programme (NTCP).
4. National Programme for Prevention and Control of Deafness.

5. National Programme for Health Care of Elderly(NPHCE)
6. Trauma Care
7. Dialysis.

National Leprosy Eradication Programme (NLEP):

National Leprosy Eradication programme is working towards reducing the disease burden in the state. Early detection before disability develops and complete treatment and IEC to create awareness for reducing stigma and discrimination and self reporting.

National Iodine Deficiency Disorders Control Programme (NIDDCP):

The Iodine Deficiency Disorders Control Cell which was created in September 1996 looks after monitoring and coordinating the National Iodine Deficiency Disorders Control Programme, Orientation/Awareness on importance of iodised salt, offering technical expertise on micro nutrition deficiencies, conducting study/survey to assess iodine deficiency disorders and other allied subjects and field testing of iodine content in salts.

Environmental and Pollution Control Wing (EPCW):

The Environmental and Pollution Control Wing of the Directorate of Health Services undertakes the following activities:

- Analysis of – i) Water
- The public, Industries, Mining Industries, Hotels, Government Agencies and Institutions are availing the services/facilities of the Environmental and Pollution Control Wing laboratory on payment of analysis Charges.
- The Environmental and Pollution Control Wing laboratory is equipped with sophisticated Instruments/Equipments for conducting various tests on water.

Dental Cell:

The Dental cell is under the charge of Deputy Director (Dental), Directorate of Health Services, Panaji who is responsible for the overall supervision of all the dental clinics in Goa. There is 1 dental clinic at UHC Panaji, 2 dental clinic at District Hospitals Mapusa & Margao, 2 dental clinics at Sub District. Hospitals Ponda & Chicalim, 4 dental clinics at CHCs at Canacona, Curchorem, Pernem and Valpoi. Further, 18 PHCs at Aldona, Betki, Balli, Bicholim, Curtorim, Cansaulim, Candolim, Cortalim, Chinchinim, Cansarvanem, Loutolim, Madkai, Ponda, Sanquelim, Siolim, Shiroda, Sanguem & Quepem, 1 clinic at RMD Keri (Sanquelim).

Integrated Disease Surveillance Project (IDSP):

Integrated Disease Surveillance Project (IDSP) is a decentralized, state based surveillance programme which intends to detect early warning signals of impending outbreaks and help initiate an effective response in a timely manner.

Medical Store Depot (MSD):

The Medical Store Depot supplies Drugs, which includes Allopathic, Ayurvedic & Surgical items including Chemicals and Reagents to all RMDS, PHC'S, CHC'S and District Hospitals under Directorate of Health Services. It also supplies Machinery and Equipment.

Sexually Transmitted Disease Control Programme (STDCP):

Sexually Transmitted Disease Control Programme, co-ordinate with The Goa State Aids Control Society(GSACS) and execute Sexually Transmitted Disease control measures via the STD Clinics, the Community Health Centres, Urban Health Centres, Primary Health Centres and the Community. The

STD Control Programme consists of three main STD Clinics, Hospicio Hospital-Margao, Asilo Hospital-Mapusa, STD Clinic Baina, Vasco. There is a separate Unit of Skin and STD at Bambolim under Goa Medical College.

All four STD Clinics/Units report to Goa State Aids Control Society (GSACS), which further sends consolidated Report to National Aids Control Organisation (NACO) New Delhi.

Special Cell:

Special Cell is a wing attached to the office of the Director of Health Services, looked after by the Deputy Directors—Medical and Public Health entrusted with the policy decisions in relation to Public Health Services.

Institute of Nursing Education (INE):

The Institute of Nursing Education conducts the following Nursing education Programmes:

- The Auxiliary Nurse by Midwifery
- B. Sc. Nursing Programme.
- M.Sc. Nursing Programme.

Health Education Bureau (HEB):

This is a continuing scheme to help people to achieve help by their own efforts by active participation in the Health Programme to control various diseases. The Conference Hall, Seminar Room are looked after by Health Education Bureau.

AIDS Control Programme:

In Goa HIV/AIDS Control Programme was launched in May 1992 with the setting up of the 'AIDS Cell' under the Directorate of Health Services. Goa State AIDS Control Society (Goa SACS) was established in April 1999 for smooth flow of funds to the programme and for greater functional autonomy as per the guidelines of Government of India. For effective control and prevention of the epidemic, Goa SACS primarily facilitates and directs various activities at the State and local levels.

Mediclaim:

Under the Goa Mediclaim Scheme financial assistance is provided to every permanent resident of the State of Goa for availing super specialty treatment that is not available in the Government Hospitals in the State of Goa.

The nature of sickness covered are CAPD Dialysis, Plastic surgery, ICU, NICU, PICU, Trauma Care, CABG/PTCA(Angiography & Angioplasty), Open Heart Surgery (Valve replacement, MVR, VSD, ASD), Kidney Transplantation, Neuro Surgery, Radio therapy/Chemotherapy(Cancer), Cochlear implant, Spastic child, Cerebral palsy, skeletal deformities and Bone Marrow Transplant.

The limit for financial assistance in cases of Open Heart Surgery, Kidney Transplant, Cancer and Neuro Surgery, has been enhanced to Rs.3.00 lakhs including post operative care, while the limit of financial assistance for cancer patients is enhanced to Rs.5.00 lakhs and for Bone Marrow transplant, cancer/diseases, Spastic Child, cerebral palsy, Skeletal deformities to Rs. 8.00 lakhs.

The number of cases under Mediclaim scheme for the year 2017-2018 were 201. Beside 33 cases were settled after getting necessary relaxation from the Government and amount Spent is Rs.3.21 Crores.

Goa State Illness Assistance Society provides financial assistance to the extent of Rs. 1.50 lakhs per patient below the poverty line for availing super specialty treatment which is not available in the State Government Hospitals. The Central Government shall contribute in the ratio of 2:1 of the contributions made by the State Government towards the fund, subject to a maximum of Rs. 2.00 crores.

This Scheme is meant for the persons living below the poverty line.

- i) For Rural Families Income limit is upto Rs. 25,000/- per annum.
- ii) For Urban Families Income limit is upto Rs. 60,000/- per annum

An amount of Rs. 9.31 lakhs has been incurred on State Illness Assistance Society during the year 2017-18. 11 patients have availed benefit under the Scheme.

Deen Dayal Swasthya Seva Yojana :

The Deen Dayal Swasthya Seva Yojana has been rolled out in the State with effect from 01/09/2016. The Scheme provides health coverage to the entire resident population of the State who reside in Goa for five years and more. Benefits under this scheme is on a cashless basis to the beneficiaries upto the limit of their annual coverage providing cover of upto Rs. 2.50 lakhs per annum for a family of three or less members and cover of upto Rs. 4.00 Lakhs for a family of four and more members. The insurance benefits can be availed individually or collectively by members of the family.

Total of 447 medical procedures are covered under the scheme. A total of 51 hospitals i.e. 34 private hospitals (in Goa) and 6 Government Hospitals, 1 Government aided hospital and 10 private Hospitals (outside Goa) have been empanelled. Details of count of cards is as under:

Policy Period	New cards Issued	Renewal Count	Population Covered
2017-18 (Sep. 2017 to Aug. 2018)	50142	198030	709722

AYUSH Cell

Department of AYUSH Ministry of Health and Family Welfare, Government of India has launched National AYUSH Mission(NAM) during 12th Plan for implementing Centrally Sponsored Scheme through States/UTs. The Basic objective of NAM is to promote AYUSH medical system through cost effective AYUSH Services, strengthening of Educational System, Quality Control of AYUSH Drugs and Medicinal Plants. Ministry of AYUSH, Govt. of India provides financial assistance in the form of Grant-in-Aid to State Government to ensure better implementation of the programme through effective coordination and monitoring.

AYUSH Mission at State level is governed by State AYUSH Society Goa which is established in June 2015, and looking after all the activities of National AYUSH Mission.

4. ACTS & RULES IMPLEMENTED BY THE DEPARTMENT:

- a. The Goa Public Health Act/Rules.
 - b. Goa Medical Practitioners Act/Rules.
 - c. PC-PNDT Act 1994
 - d. Medical Termination of Pregnancy Act (MTP), 1971
 - e. The Goa Prohibition of Smoking & Spitting Act, 1997
 - f. Cigarettes and Other Tobacco Products Act (COTPA) 2003
- Pre-Conception and Pre-Natal Diagnostic Techniques (PC-PNDT Act): This Act is enforced in the state to check the decline in female Sex Ratio. There are 166 genetic clinics registered

and PC-PNDT cells are created at the State and district levels to focus on these areas of working. The Beti Bachao Beti Padhao Program is also implemented in the State of Goa to ensure survival, protection and education of Girl Child. Various activities are undertaken to create awareness about declining sex ratio & PC-PNDT Act.

- MTP Act 1971: This Act is enforced in totality to arrest the declining sex ratio in Goa.
- Enforcement of Cigarettes and Other Tobacco Products Act COTPA Act 2003 in GOA:

Enforcement squads constituted for each District for implementation of COTPA Act 2003 including imposing penalties. Each squad comprises of Jt. Mamlatdar & Executive Magistrate, PSI, Sanitary Inspector and NGO Member. (VHAG, NOTE, GOACAN)

Fines Collected under COTPA Act and Smoking & Spitting Act				
Year	North		South Goa	
	No. of Cases (Under Section 4)	Amount Collected in Rupees (Fines)	No. of Cases	Amount Collected in Rupees (Fines)
April 2017 - March 2018	12926	2597770	5537	557100

5. PHYSICAL ACHIEVEMENTS OF THE DEPARTMENT:

Family welfare Bureau (FWB):

For the year 2017-18

- The birth rate in Goa is 12.9 per thousand (SRS 2017).
- Total Fertility Rate is 1.7.
- The Institutional Deliveries are to the extent of 96.9% and the Home deliveries at home or in transit are primarily amongst migrant population.
- The Infant Mortality Rate for this state is 8 per 1000 live births. (SRS 2017).
- The Maternal Death Rate is 60.4 deaths per lakh live births which is much below the national goal of 100 per lakh live births.
- Janani Suraksha Yojana: 515 beneficiaries have availed of this benefit.
- The Pulse Polio Immunization Programme was conducted in the state on 5th March 2017 and 2nd April 2017, wherein the oral polio vaccine dose was administered to 1,20,881 and 1,20,004 children less than five years of age in addition to the routine immunization, respectively. No single case of polio is reported ever since 1999.

Achievements under Methods of Family Planning:

Methods	Needs for 2017-18	Beneficiaries	Percentage
Vasectomy	68	12	18
Tubectomy	4151	2435	59
IUD Insertion	2711	1062	39
Centchroman pills	-	137	-
Injectable contraceptive	-	86	-
C.C. users (New & Old)	10150	36199	357
O.P. users (New & Old)	3533	1491	42

Source: HMIS

Achievements under Universal Immunization Programme for the year 2017-18:

Vaccine	Needs for 2017-18	Beneficiaries	Percentage
TT [PW] – TT 1	23450	10888	46
TT 2 or Booster		11896	51
BCG	21320	17926	84
POLIO (OPV 3)	21320	19800	93
DPT+ PENTA III	21320	19886	93
MEASLES/MR	21320	23730	108
DPT (Booster)	21320	21719	102
OPV (Booster)	21320	21781	102
DPT-5	22386	19708	88
TT-10	22386	18152	81
T.T.-16	22386	17052	76
MMR	21320	22978	108
Vitamin A*	191880	125542	65
JE I	21320	23506	110
JE II	21320	21119	99

Source : HMIS data; *as per manual records

Purchase & Disposal Section:

Primary Health Centre, Quepem – Inauguration of extension block on 26th January 2018

National vector Borne Disease Control Program (NVBDCP):

Malaria.

The continued and concerted intervention measures implemented, by the Directorate of Health Services to curb Malaria have brought the malaria prevalence on the decline.

352482 patients were screened for malaria during 2017-18. A total of 650 were found positive for malaria and of these 76 were Plasmodium Falciparum cases. 1 death was reported during the period. Local affected by malaria were 316 patients with 36 being Plasma Falciparum. Thus over 51.38% of cases were amongst migrant population at the construction sites.

Filaria

During the year 2017-18, a total of 36050 persons were screened for microfilaria and out of these none were found positive.

Dengue Fever/Japanese Encephalitis/Chikungunya

During the year 2017-18 there were 225 cases of Dengue. Similarly there was 1 cases of Acute Encephalitis Syndrome (AES) and no confirmed for Japanese Encephalitis (JE).

During the year 2017-18, there were 440 suspected cases of Chikungunya, out of which 34 were confirmed for Chikungunya serologically.

Revised National TB Control Programme.

Following main indicators are showing progressive improvement :

Indicators	Expected Norms	2014	2015	2016	2017
No. of TB suspects for sputum exam		17285	17542	17128	18420
Case Detection rate	>70%	40/lakh(50%)	37/lakh (49%)	38/lakh (48%)	35/lakh (44%)
Conversion rate	>90%	90%	93%	93%	93%
Cure rate	>85%	80%	86%	87%	88%
Total Registered TB Cases		1771	1665	1556	1482

Achievements under Ophthalmic Cell:

Year	IOL Performed	School Screened	Students Screened	Students with refractive Errors	Free Spects. given to students/poor patients
2017-18	13,255	442	45073	1573	707/931 patients

National Leprosy eradication Program (NLEP):

The stage of elimination was achieved in the year 2006. The prevalence rate was 1.03 per 10,000 population at the end of the year 2016-17. For the year 2017-18 it has dropped down to 0.73 per 10,000 population.

Annual New Case Detection Rate (ANCDR) was 8.67 per 100,000 population at the end of the year 2016-17. For the year 2017-18 it has dropped down to 6.54 per 100,000 population.

Non Communicable Disease Cell (NCDC):

I. Report of Tobacco Cessation Centre

	2017-18	
	North Goa	South Goa
Patients Counseled	1593	1484
No. of Tobacco users	913	410
Smoking	365	91
Smokeless	509	219
Reduced tobacco	331	273
No. of patient who quit Tobacco	180	8
Relapse	--	0

II. Report of Mental Health Programme

South Goa District
Mental disorder cases for 2017-18 are
New Cases: 721
Follow Up Cases: 5161

Environmental & Pollution Control Wing (EPCW):-

The work of analysis of water samples, procurement of Instruments, Glassware, Chemicals, etc undertaken and at the same time substantial revenue is earned by way of analysis fees.

The achievement of this laboratory is as under:-

		2016-17	2017-18
(i)	No. of water samples analyzed	2433	2094
(ii)	Analytical fees collected	13,04075/-	10,44595/-

Dental Cell:

Total Number of Dental Clinics: 28

	2017 - 18	
	North Goa	South Goa
No. of Patients Treated	29901	28095
New Cases examined	17392	14098
Total Patient Attendance	34413	27250
No. of Students examined under School Health	19688	35924

National Iodine Deficiency Disorders Control Programme (NIDDCP):

a) Salt testing report for the financial year 2017-2018 by titration method

	Total Samples Tested	Adequate Iodised salt	Inadequate Iodised salt
North Goa	139	130	9
South Goa	89	87	2
TOTAL	228	217	11

b) Salt test kit report for the year 2017-18

District	No. of household/ No. of Samples tested	Level of Iodine (As per colour chart on STKs)			
		0 ppm	5ppm	15ppm	30ppm
North Goa	1403	63	47	165	1128
South Goa	3532	115	191	409	2817
TOTAL	4935	178	238	574	3945

- Celebration of Iodine Deficiency Disorders Prevention Day every year, by conducting various IEC activities under all PHCs, CHCs and UHCs on awareness of importance of iodated salt and Iodine Deficiency Disorders.
- Public awareness about iodated salt and Iodine Deficiency Disorders by various mass media like News daily, Television, etc.
- Awareness on importance of Iodine and Diet under Nutritional awareness programme at all PHCs, CHCs and UHCs.

Medical Stores Depot (MSD):

- 16 Slice C.T. Scanner machine, High Frequency 15Kw with 200 mA X-ray machine with bucky table, Pulse Oxymeter with Plethysmography, Mobile Ventilator, Dental Chair, Mobile X-ray machine, Colour Doppler etc are supplied to Hospicio Hospital Margao.
- Also for North District Hospital Mapusa, Sub District Hospital Ponda and other Community Health Centers and Primary Health Centers orders are placed for major machinery and equipments such as Pulse Oxymeter, Mobile Ventilator, Blood Storage Refrigerators, Colour Doppler, High Frequency 15 Kw with 200mA X-ray machine, mobile X-ray machine, Dental

Chair, ECG machines, Defibrillators, Fully Automated Biochemistry Analysers, Baby warmers, Ultrasound Machine etc along with Hospital Furniture, all amounting approximately 4 crores.

- A new Public Tender No 76/PT amounting approximately 20 Crores was floated for machinery, equipments, instruments, implants, hospital furniture and finalised.

Sexually Transmitted Disease Control Programme (STDCP):

		2017-18	
		North Goa	South Goa
1	No. of STD Clinics under DHS	1	2
2	No. of STD cases (excluding GMC)	1111	1414
3	RPR test conducted on STD Patients	1982	4213
4	Persons found positive for RPR testing	3	8
5	RPR tests done on Antenatal Patients	4034	5762
6	Antenatal patients found Positive	4	3

Institute of Nursing Education (INE):

Physical achievements of the Department:

a) Two Year MSc Nursing Programme:

The MSc Nursing Programme started at the Institute from October 2014 with intake capacity of 20 students. The Program runs for two years. A total of 14 students have successfully completed MSc (Nursing) Programme as on October, 2017.

b) Four Year BSc Nursing Programme:

The Programme began in the academic year 2005-06. At present the intake capacity is 100. A total of 318 students have successfully completed this Programme as on May 2017.

c) Two Year Revised ANM Programme:

A total of 194 students have successfully completed the ANM Programme as on June, 2017.

Aids Control Programme:

Basic Services

In order to help people know their HIV status, so that early access to care and treatment, to prevent HIV related illness, to maintain safe sexual practices, etc.

HIV testing facilities are available at 11 Integrated Counselling and Testing Centres (ICTCs).

Year	Target for Counselling And testing of clients	No. of clients actually Counsellled and tested	No. of clients Diagnosed to be HIV POSITIVE	Positivity Rate
2017-18	50000	46625	349	0.66

Facility Integrated Counselling and Testing Centres

Twenty 24 x 7 hrs PHCs which offer counselling and testing services (FICTC) along with other services have been established.

Facility Integrated Counselling and Testing Centres under Public Private Partnership

Under the PPP model, 15 private nursing homes have consented to be the partners in this scheme. Goa SACS provides logistic support like HIV test kits and disposable delivery kits. Technical support in terms of capacity building, regular monitoring and evaluation is also being provided.

Prevention of Parent to Child Transmission (PPTCT) Centres.

In order to reduce the rate of transmission from HIV infected mother-to-child, the programme of 'Prevention of Parent-to-Child Transmission' (PPTCT) was launched at Goa Medical College, Bambolim, Hospicio Hospital, Margao, Asilo Hospital, Mapusa and Sub district Hospital, Ponda.

Early Infant Diganoses (EID)

In order to establish if the infant has acquired HIV infection or not, Polymerase Chain Reaction (PCR) testing has been made available through DBS (Dried Blood Spot). This test will be done in infants from 6 wks to 18 months through the PPTCT Centres at GMC, Bambolim, District Hospital, Mapusa, Hospicio Hospital, Margao and ICTC, Chicalim. Also there is a plan to expand the EID testing centres to all ICTCs across the State.

Care Support Centre (CSC)

A Care Support Centre (CSC) "Vihaan" has been set up at North Goa District in Tiswadi taluka for establishing the linkages of PLHIVs with various service providers and to assist the ART Centre in tracking the missing /lost to follow-up patients.

Social Security Scheme for People Living with HIV/AIDS PLHIVs

The State Government provides financial assistance of Rs. 2000/- per month to eligible PLHIVs under Dayanand Social Security Scheme and till date 339 beneficiaries have been covered under this scheme. The State Government has also extended the benefit of 100% travel concession to the PLHIVs residing in Goa for travelling on KTCL buses and till date 1183 PLHIVs have availed the facility.

6. FINANCIAL ASPECTS OF PLAN & NON-PLAN SCHEMES :

Major Head	Name of the Scheme	Plan			Non - Plan		
		B. E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2210	Medical depot (NP)				340.22	340.22	333.52
	Strengthening of Medical Depot (P)	91.65	91.65	81.36			
	School Health Programme (P)	114.85	114.85	71.62			
	School Health (NP)				258.21	258.21	256.40
	Urban Health Centres (NP)				1000.63	1000.63	891.26
	Tuberculosis Bacilli Hospital (NP)				772.16	772.16	677.59
	T.B. Hospital at Margao(P)	100.40	100.40	65.15			
	Hospicio Hospital (NP)				2907.88	2907.88	2749.28
	Asilo Hospital (NP)				2603.38	2603.38	2156.45
	Expansion of Hospicio Hospital (P)	1401.93	1401.93	1194.84			
	Expansion of Asilo Hospital (P)	2385.60	2385.60	2015.67			
	Opening of Indian System of Medical Dispensary (P)	9.67	9.67	8.58			
	Ayurveda Mahavidyalaya (P)	300.00	300.00	300.00			
	Ayush (P)	1586.20	1586.20	979.46			
	Homoeopathy Dispensary (NP)				62.09	62.09	60.95
	Homoeopathy Dispensary (P)	42.98	42.98	30.46			
	Sub-Centres (P)	36.13	36.13	28.84			
	Primary Health Centres (NP)				5980.56	5980.56	5911.13
	Primary Health Centres (P)	2658.28	2658.28	2410.40			
	Introduction of tele- medicine (P)	0.02	0.02				
Community Health Centre (P)	289.40	289.40	241.01				
Community Health Centre (NP)				287.92	287.92	238.14	
Rural Dispensaries (NP)				934.24	934.24	717.93	

	Maternity Homes (NP)				344.41	344.41	335.69
	Cottage Hospitals (NP)				405.70	405.70	292.98
	Infectious Diseases Hospital (NP)				2481.22	2481.22	2160.50
	Paediatric Wards (NP)				122.05	122.05	114.75
	Upgradation of Cottage Hospital of Vasco & Cacora (P)	138.99	138.99	99.34			
	Leprosy Hospital (NP)				4.35	4.35	
	Periban Health Center (P)	0.02	0.02				
	Central Hospital, Tiska (P)	470.91	470.91	430.91			
	Non-Communicable Disease Cell (NP)				1.47	1.47	
	Sub District Hospital Ponda (P)	731.40	731.40	558.81			
	Nursing (P)	126.05	126.05	125.13			
	Nursing (NP)				195.77	195.77	157.01
	Four Years B.Sc Nursing Course (P)	276.74	276.74	225.68			
	Course for Home Nursing (P)	0.03	0.03				
	M.Sc Nursing (P)	2.50	2.50	1.01			
2210	Directorate of Health Services (NP)				817.15	817.15	681.62
	Strengthening of Directorate of Health Services (P)	233.60	233.60	87.85			
	Computer System for Directorate of Health Services (P)	67.39	67.39	16.30			
	Training and Employment of Multipurpose workers (P)(A)	0.20	0.20				
	Dental Care (NP)				499.57	499.57	481.84
	Malaria Eradication Programme (NP)				1158.51	1158.51	1122.66
	Elimination of all new cases of Leprosy (P)	0.22	0.22				
	Leprosy Control (NP)				146.05	146.05	141.84
	Eye Clinic Trachoma & Blindness Control (NP)				189.14	189.14	187.92
	Tuberculosis Bacillii Control (NP)				161.60	161.60	149.01
	Malaria Eradication Programme (P)	2.09	2.09				
	Counselling of Life Style (P)	0.01	0.01				
	Sexually Transmitted Disease Control (NP)				242.79	242.79	231.48
	National Trachoma and Blindness Control Programme (P)(A)	28.96	28.96	16.15			
	National Leprosy Control Programme (P) (A)	0.01	0.01				
	National Malaria Eradication Programme (P) (A)	0.02	0.02				
	T.B. Control Programme (P)	0.09	0.09				
	National Iodine deficiency programme (P) (A)	24.73	24.73	22.59			
	National Mental Health Programme (P) (A)	0.57	0.57				
	Control of Swine Flu (P)	0.01	0.01				
	National Aids Control Programme (P) (A)	0.02	0.02				
2210	National Rural Health Mission Scheme (P) (A)	2250.00	2250.00	2022.38			
	National Organ Transplant Programme (P) (A)	10.00	10.00				
	Health Education (NP)	45.36	45.36	40.74			
	Post Partum Programme (P)	234.42	234.42	212.75			
	Health Intelligence Bureau (NP)	36.59	36.59	28.13			
	Compensation for failed sterilization (P)	1.50	1.50				
	Scheduled Castes Development Scheme (P)	157.97	157.97	146.47			
	Scheduled Tribe Development Schemes (P)	690.69	690.69	677.99			
	Environmental & Pollution Control Wing (NP)				50.74	50.74	48.76
	Strengthening of Environmental Pollution Wing (P)	1.01	1.01				

	Assistance to Voluntary Organization-Red Cross (P)	10.00	10.00	5.00			
	Mediclaime Scheme (P)	300.01	300.01	293.73			
	Scheme for prevention of Alcoholism and Substances (Drug Abuse) (P)	0.01	0.01				
	Health Education Bureau (P)	5.14	5.14				
	Drug-de Addiction Centre (NP)				0.02	0.02	
	Leprosy Control Programme (P)	0.01	0.01				
	Japanese Encephalitis (P)	0.02	0.02				
	Emergency Services through EMRI (P)	2200.00	2200.00	1207.91			
	Assistance to Goa Medical Council (P)	0.01	0.01				
	Eradication of Hepatitis B & other diseases Rubella/MMR etc (P)	0.10	0.10				
2210	Health Transport Organization (P)	0.85	0.85	0.44			
	Health Check-up at entire population (P)	0.02	0.02				
	Compensation for Sterilization (P)	1.50	1.50				
	Mobile Hospitals/Clinic (P)	0.04	0.04				
	Contribution of State Share under NRHM (P)	2450.00	2450.00	2450.00			
	Aids Control Programme (P)	0.10	0.10				
	New Born Babies Screening (P)	10.00	10.00				
	Blood Bank/NAT Test	5.00	5.00				
	Swarnajayanti Arogya Bima Yojna (P)	264.30	264.30	61.02			
	Dindayal Swasthya Arogya Bima Yojana (P)	8500.00	8500.00	7211.00			
	Total	28296.32	28296.32	23368.72	21967.83	21967.83	20098.71
4210	Buildings - Hospitals & Dispensaries	1200.00	1200.00	348.38			
	Upgradation/ Renovation of PHC's/CHC's/RMD's / Hospitals by GSIDC	7490.00	7490.00	4999.94			
	Buildings - Sub Centres	100.00	100.00	9.69			
	Buildings - Primary Health Centres	300.00	300.00	60.84			
	Buildings - Community Health Centres	100.00	100.00	6.31			
	Special Central Assistance for SC Component - Buildings	0.01	0.01				
	Special Central Assistance for SC Component - Establishment charges transferred from Public Works	0.01	0.01				
	Special Central Assistance for SC Component - Tools & Plant charges transferred from Public Works	0.01	0.01				
	Buildings - Public Health and Education	0.01	0.01				
	Scheduled Castes development Scheme	60.00	60.00				
	Scheduled Tribe development Scheme	165.00	165.00	15.96			
	Emergency Services through EMRI	0.01	0.01				
Total	9415.05	9415.05	5441.12				
Grand Total	37711.37	37711.37	28809.84	21967.83	21967.83	20098.71	

7. VISION FOR THE FUTURE :

Family Welfare Bureau (FWB):

The main goals are as follows:-

- IMR to be reduced to 7 per 1000 live births.
- MMR to be reduced to 30 per lakh live births.

- c) Birth Rate to be sustained at 12.9 per 1000 population.
- d) TFR to be sustained at 1.7.

National Vector Borne Disease Control Programme (NVBDCP):

Malaria

To interrupt the transmission of malaria with zero indigenous cases and deaths due to malaria by 2020 as the State Annual Parasite Incidence (API) is < 1. The State of Goa expected to eliminate malaria by 2020.

Dengue & Chikungunya

- i. To prevent mortality and reduce morbidity due to Dengue/Dengue Hemorrhagic Fever.
- ii. To reduce morbidity due to Chikungunya.

Japanese Encephalitis

- i. To reduce morbidity and case fatality rate.
- ii. To prevent outbreaks.
- iii. Prevent mortality due to Japanese Encephalitis.
- iv. Strengthening of sentinel site hospitals.

Lymphatic Filariasis

Sustaining the gains achieved till date and significantly enhancing the prospects of Goa being declared free from filariasis as the two TAS surveys (Feb 2013 and Feb 2016) results for filaria antigen are within the permissible limits as laid down by Government of India.

All the activities are carried out as per the guidelines of NVBDCP, Government of India.

Revised National TB Control Programme.

U-DST (Universal Culture & Drug Sensitivity test) for all TB patients, once logistics are in place.

Increased TB notification from private sector.

Liquid Culture facility for Drug Sensitivity test.

Nikshay Poshan Yojana for all TB patients @ Rs. 500/- per month during duration of treatment.

Ophthalmic Cell:

- To further reduce the prevalence of blindness due to uncorrected refractive errors.
- To further reduce the prevalence of blindness due to cataract.
- To further reduce the incidence of blindness due to eye injuries.
- To further reduce the incidence of blindness due to diabetic retinopathy.

Integrated Disease Surveillance Project (IDSP):

To continue the Surveillance activities and strengthen the Surveillance programme by ensuring regular, timely and complete reporting by all reporting units.

National Leprosy Eradication Programme (NLEP):

- i. To diagnose all cases before disability develops.
- ii. Sustain Leprosy Elimination achieved in Goa & Disability Prevention and Medical Rehabilitation (DPMR) for People Affected with Leprosy (PALs).
- iii. To reduce stigma and discrimination.

National Iodine Deficiency Disorders Control Programme (NIDDCP):

- i. Survey on consumption of iodised salt at the household level in the state will conduct for the financial year 2018-19.
- ii. To reduce the prevalence of Iodine Deficiency Disorders below 10%.

Environmental and Pollution Control Wing (EPCW):

The strengthening of the Environmental and Pollution Control Wing Laboratory with adequate technical staff and procurement of most sophisticated Instruments/Equipments will help in achieving more targets and will definitely provide maximum quality services to the public and Industries who are availing the services of the laboratory and at the same time increasing the revenue earning as there is growing demand for analysis of water, Industrial samples etc.

Special Cell:

- 1) Strengthening of existing infrastructure.
- 2) Setting up of new PHCs as planned depending on place/staff/budget available.

Dental Cell:

New dental Clinics are proposed and will be set up at the following PHC's Porvorim, Mayem, Navelim, Corlim & Pirna with a view to make dental treatment more accessible to the public. X-ray facilities are being planned at the district hospital- North Goa at Mapusa, South Goa at Margao and Sub District Hospital at Ponda, so as to start root canal treatment facilities. Our goal is to make dental treatment available to the public and to increase the awareness of dental hygiene and the importance of treatment.

Administration Unit:

This Directorate has submitted proposals for the creation of posts for the upgraded CHCs/PHCs etc. The following number of posts have been proposed for creation.

For the year 2017-18:

Consolidated proposal for creation of posts at various centers – 1821 post

Medical Stores Depot (MSD):

- *Comprehensive tender for insulin for Diabetes Management in the State of Goa will also be finalized and continuous screening/monitoring of patients for control of diabetes to avoid complications in people with diabetics etc will be seen and continuous supply of cartridge pens of different types of insulin's will be done.*
- New Public Tender for Drugs/ Surgicals which is under process is to be finalized shortly and continuous supply of Drugs and surgical to be made to all the Hospitals/Centers without any shortages of drugs in the future.
- *Public Tender for machinery amounting to approximately 20 crore whose technical bid is opened will be finalized in the year 2018-19.*
- *New Public Tender for Stemi-Project and MRI machine will also be floated in the next financial year 2018-19.*

Aids Control Programme

Vision of NACO is “**Getting to Zero**” i. e. Zero New Infection, Zero AIDS related Deaths & Zero Discrimination.

Institute of Nursing Education (INE):

Post Basic Diploma in (i) Cardio Thoracic Nursing and (ii) Neonatal Nursing will start from the academic year 2018-19. Its future plans include developing a Nursing Research Centre.

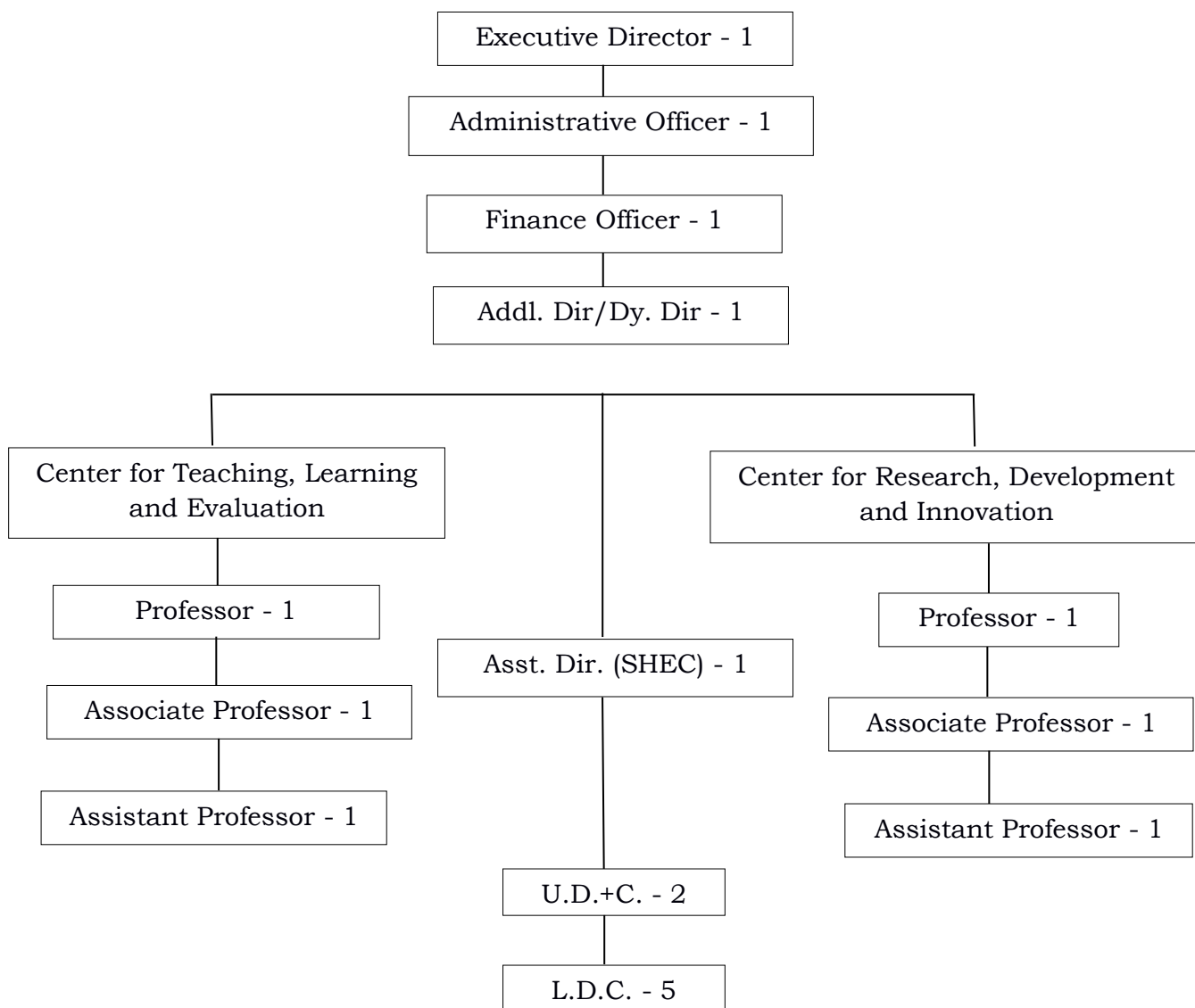
41. DIRECTORATE OF HIGHER EDUCATION

1. Introduction:

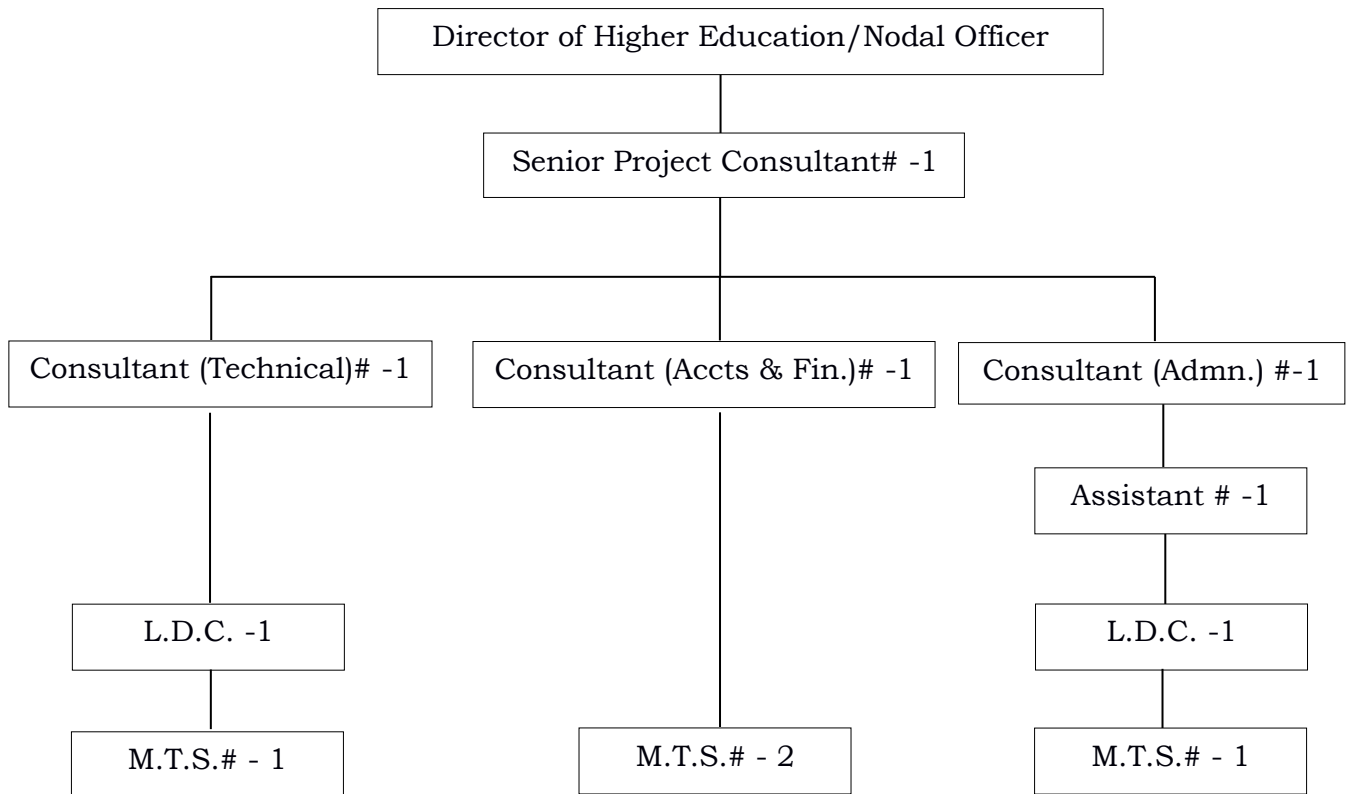
The Department of Higher Education was established in the year 1996. The Department is the Budget Controlling Authority for 7 Government Colleges and 26 Non Government Aided Colleges and one State University i.e. Goa University. All the personnel matters of the Government Colleges are dealt by the Directorate of Higher Education.

The Department is striving to achieve basic objectives of Access, Equity and Quality of Higher Education in the educationally advanced State of Goa. Various programs and schemes of the Department are basically directed towards achieving above objectives.

2. ORGANIZATIONAL CHART OF STATE HIGHER EDUCATIONAL COUNCIL (SHEC) UNDER DIRECTORATE OF HIGHER EDUCATION

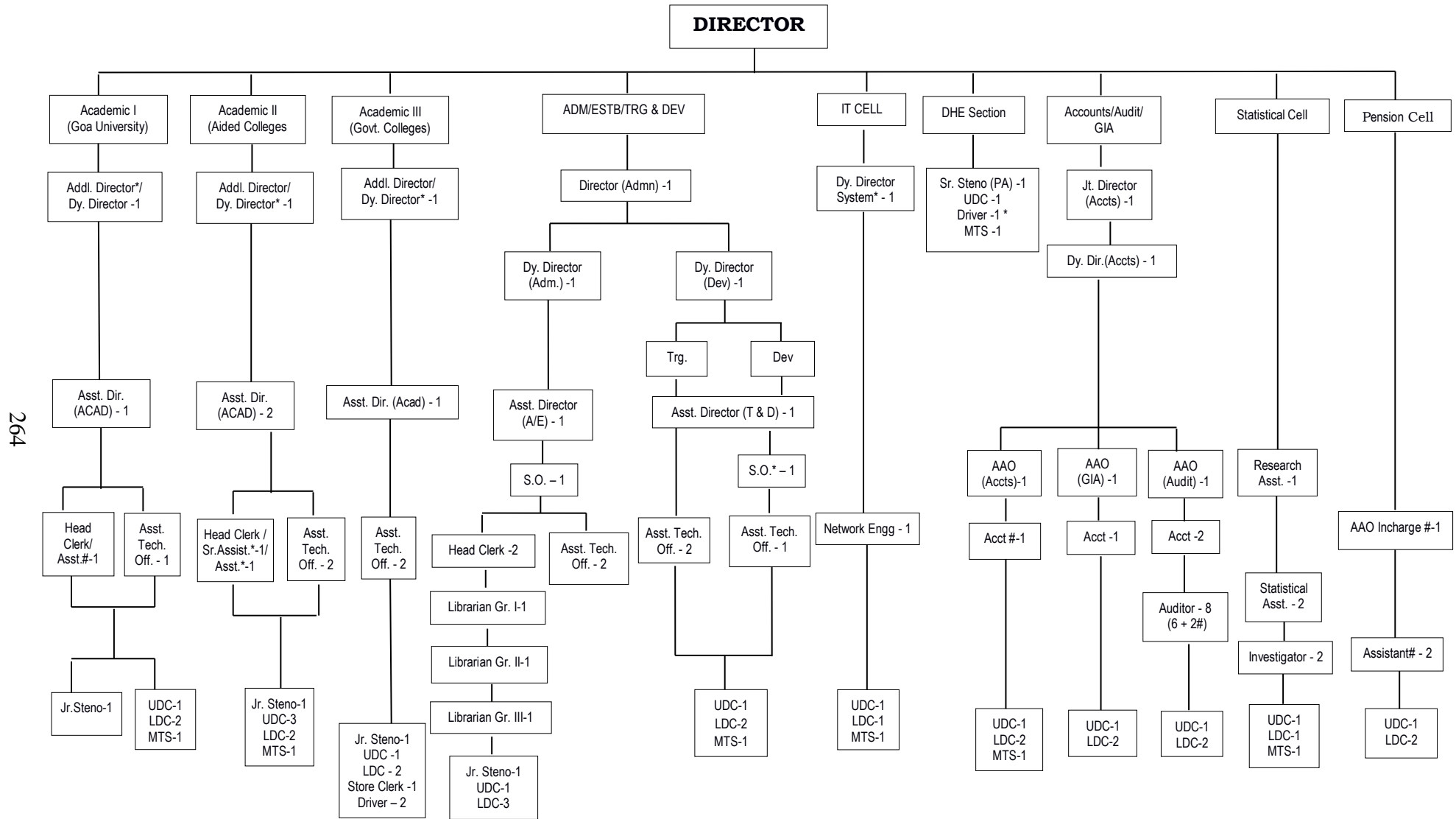


ORGANIZATIONAL CHART OF RASHTRIYA UCHCHATAR SHIKSHA ABHIYAN (RUSA)
UNDER DIRECTORATE OF HIGHER EDUCATION



Contract

ORGANIZATIONAL CHART OF HIGHER EDUCATION (HEAD OFFICE)



* Working Arrangement # Contract

3. Functions and duties carried out by the Department:

(a) Service cadre & Budget controlling Department for teaching and non-teaching employees to the seven Government Colleges.

(b) Deals with the service matters of the teaching and non-teaching employees of these Government colleges.

(c) Deals with the grants-in-aid to be provided for the purpose of payment of salary of 26 Government aided Colleges affiliated to Goa University and loan facilities for up gradations of Infrastructure.

(d) Deals with the sanction of GPF advance/withdrawal/final payment to the teaching and non-teaching employees of Goa University and Government Colleges as well as Government Aided Colleges affiliated to Goa University.

(e) Deals with the pension cases of Goa University and Aided Colleges.

(f) Deals with the issue of administrative NOC to the Goa University and Government Colleges as well as Non-Government Aided Colleges affiliated to Goa University for filling up of the teaching as well as non-teaching posts in the respective institutions.

(g) Deals with the proposals regarding condonation of break in service and counting of past service for the purpose of pensionary benefits in respect of the teaching and non-teaching staff of the Goa University and Government Colleges as well as Government aided Colleges affiliated to Goa University.

(h) Deals with the maintenance of model post based roster of various teaching/non teachings posts in the Goa University and 26 Government Aided Colleges affiliated to Goa University.

(i) Conduct audit of 26 Non-Government Aided Colleges affiliated to Goa University.

(j) Discharges the functions of Budget Controlling Authority in respect of the Government funds to be released to the Goa University and Non-Government Aided Colleges affiliated to Goa University.

(k) Authentication of Educational Certificate: The Educational Certificates issued by the Goa University in respect of the degree courses and above, imparted by Aided as well as Government Colleges under the jurisdiction of this Directorate as well as that of Directorate of Technical Education are authenticated by this Department in respect of students going abroad for employment or higher studies. The Authentication is done on behalf of the Ministry of Human Resource Development and Ministry of External Affairs, Government of India, New Delhi.

4. Act and Rules implemented by the Department:

Directorate of Higher Education is governed under the following Acts:

“The Goa State Higher Education Council bill 2018” , Goa University Act 1984

The Directorate is functioning as per the extant Codal procedure and by following Statutes/Ordinances of the Goa University, as amended from time to time. Similarly, UGC’s Circulars/Notification etc. Besides, CCS Rules are followed wherever applicable.

5. Physical Achievements of the Department:

a. **Scheme for Selection of “Goa Scholars”:** This scheme was started during the year 2003-04. The scheme was to promote pursuit of post graduate studies by younger students of Goa in the institutions of proven excellence in India or abroad. For the Academic year 2016- 2017 the total number of beneficiaries was 20 and an amount of Rs. 248.86 Lakhs was disbursed. For the year 2017-18 selection is under process.

b. Scheme for Financial Assistance for the Higher/Technical Education in Professional Institutes of Repute in India: The said scheme was implemented since 2010-11 by Directorate of Higher Education for providing scholarship to the students pursuing Higher Technical Education in Under Graduate/Post Graduate courses such as IIM, IIT and Bits Pilani in India. The scheme was applicable for fresh as well as renewal cases those who intends to apply for said courses. The scheme was last operated in the financial year 2017-18 and 12 (06 fresh and 06 renewal) eligible students were paid an amount of Rs. 14.33 Lakhs in the financial year 2018-19.

As the Technical Institutions like IITs/IIMs/Bits Pilani are not under the administrative control of Directorate of Higher Education, the said scheme is now closed by the Government from the Academic year 2018-19. However, Department of Technical Education was informed by this office in case there is need of such type of scheme then they may examine the issue at their level and if required frame new scheme as per actual need and requirement of the office.

c. Sant Sohrobanath Ambiye Dnyanvrudhdi Shishyavrutti (Bursary Scheme): The Scheme has come into force from the academic year 2014-15. The Government has introduced this scheme to raise the Gross Enrolment Ratio (GER) to around 45 from the present 32 so that Higher and Technical Education does not remain the privilege of the selected few. The scheme is to assist needy and meritorious students under which financial assistance will be granted towards reimbursement of fees paid for various courses under Higher and Technical Education.

Under the Scheme for the academic year 2017-18, the total number of beneficiaries was **136 and an amount of Rs.11.67 Lakhs/-** was disbursed. For the academic year 2018-19 the scrutiny is in process.

d. Scheme to grant financial support to NGOs and conducting and attending conferences, workshops and seminars:

This scheme was made applicable from the academic year 2013-14. Through this scheme Government provides grants to NGO's for organizing seminars/workshops etc. on subjects of social and educational importance and grants to teachers and students to attend seminars and workshops to present research papers in India and abroad. For the academic year 2017-18 one proposal is under process and 2018-19 two proposal are under process.

e. Shrujan Scheme: This scheme was implemented from academic year 2014-15. There is lot of inborn talent in the younger population of Goa. The students of Goa are largely talented in the areas of music, dramatics, debating, sports etc. However this inborn talent unless given an opportunity shall continue to remain latent. In order to promote these activities the colleges and Goa University require funds. At present these activities are managed through "Other Fees" paid by the students at the time of admissions to educational institutions. The funds raised thus are meager. The State Government has therefore introduced the Scheme for Promotion of Cultural, Sports and Co-Curricular Activities conducted by the student community of Colleges that as also students of Goa University are affiliated to The Goa University. The Students Council of Goa University and the students council of colleges affiliated to the University shall utilize the grants provided by the Government for planning and execution of various Sports/Cultural and similarly related activities. During the academic year **2017-18, 03 colleges had benefited and an amount of Rs.2.03 Lakhs was disbursed.** This scheme shall be valid for a period of five years from the date of its notification.

f. Scheme for Promotion of Science Education:

For the Year 2017-2018

Promotion of Science Education Scheme

Under Component (A) Catch them Young of the Scheme –

For Students :

During the year 2017-2018, total 232 science students have availed the benefit of the scheme and the total amount sanctioned was Rs. 48.05 Lakhs.

For the Year 2017-2018

Promotion of Science Education Scheme

Under Component (C) Support for Project Proposals –

For teachers :

For the Year 2017-2018

Total 10 teachers have availed the benefit under the scheme and the total amount released was Rs. 17.70 Lakhs respectively

g. Interest Free Educational Loan:

IFEL is a unique scheme which has been implemented by the Government from 2002-03 and made available to Goan students for pursuing higher/technical education course in India and abroad. Under the Scheme, fund are released to GEDC as a contribution to meet their requirements to disburse loan who take up the study within country as well as abroad. It provides for exemption from the payment of Interest charges. During the year 2017-18, the total number of beneficiaries was 1547 and an amount of Rs.15.58 crores was released and 2018-19 the scrutiny is in process.

h. Fee Waiver Scheme for SC and ST students pursuing Higher Education:

For the Year 2017-18

Total 60 ST students and 8 SC students have availed the benefits under the scheme and the total amount sanctioned is Rs.2.38 Lakhs and Rs. 68960/- respectively .

Under Dayanand Bhandodkar Scheme for Orphans

For the year 2017-18

Total 6 students have availed the benefits under the scheme and the total amount sanctioned is Rs. 1.79 Lakhs respectively

i. Scheme for creation and Enhancement of Infrastructure and overall Development of Educational sector in Goa 2018.

The said Scheme was implemented from 25th October 2018. The scheme shall be implemented jointly by the Department of Education, Department of Higher Education and Department of Technical Education and Goa Education Development Corporation.

The Scheme intends to promote overall development of educational institutions in the State and to create state of art infrastructure across the Educational Sector.

An amount of Rs. 15,00,00,000/- crores has been disbursed to the Goa Education Development Corporation in three instalments of Rs. 5,00,00,000/- (Rupees Five Crores only).

j. The “Scheme to Provide Financial Support for Conducting Workshop, Seminars, Conferences, Training Programmes, Educational Fairs And Short Term Courses For Quality Improvement”.

This scheme will be applicable from the academic year 2019-20 and shall remain in force up to March 2023.

The scheme to provide financial support for conducting Workshop, Seminars, Conference, Training Programmes and Short Term Courses for Quality Improvement for promotion of quality

teaching, learning and Research in Higher Education Institutions including evaluation. The scheme intends to promote high standards in Government Aided Colleges by way of extending facilities to teachers and researchers by providing a forum for sharing their knowledge, experiences and research and to bring together academicians and experts from different parts of the country and abroad to exchange knowledge and ideas. Also to provide an in-depth analysis of subjects and update the knowledge of the teachers and students on the latest developments in their specific areas.

k. Scheme for Rewarding Meritorious Teachers in the institutions of Higher Education in Goa: This scheme was started during the year 2015-16. The Scheme is basically designed with the intention of recognizing selfless and meritorious services rendered by teachers of General Degree Colleges and Goa University. During the year 2016-2017, 3 meritorious teachers were rewarded with cash of Rs. 25,000/- each.

6. Financial Aspects of Plan & Non Plan Scheme :- Enclosed

7. Vision for Future:-

‘To act as a nodal agency for promoting and facilitating excellence in higher education with a regulated focus on access, equity, relevance and quality of the UGC-covered institutions in the State of Goa’.

Believing and upholding that ‘quality’ is a continuum in order to bring about further improvement of quality in higher education, it would be essential to devise a suitable strategy, spanning a period of next ‘Five Year Plans’ to meet the emerging challenges of ‘access’, ‘equity’ ‘relevance’ and ‘quality’ in the Higher Education sector, in Goa.

There is an imperative need to move away, carefully and gradually, but not wholly from the conventional courses and to establish necessary linkages between higher education and resource generation capabilities. Commencing, quality self-financing courses which are need base, is a case in point. The entire higher education systems have to be made flexible and effective, coming to terms with the new and emerging challenges.

The enhanced ‘access’ opportunities for higher education with an accent on ‘equity’ and ‘social justice’ should be accompanied with/by the enhancement of ‘quality’ which is of paramount importance. For this purpose the curricula need to be periodically updated and special emphasis must be given for preparation and adherence to a time bound action plan for accreditation of the higher education institutions in the State. A certain grade of Accreditation by NAAC could even be made a precondition for extending State financial assistance to the higher education institutions, thus exhorting them to perform along the ‘quality’ parameters set out/made available, by the UGC’s National Assessment and Accreditation Council (NAAC).

Besides, there is an absolute need for consolidating and strengthening further the existing institutions and courses of learning qualitatively. Teachers being a vital component of the system of higher education, better performing teachers need to be appropriately incentivised. It is therefore, essential that they accept for themselves certain objective performance and accountability parameters for their career advancement as outlined in the API of Goa University Statutes.

New Universities and colleges could be allowed to be set up, as a part of a carefully devised long-term strategy, keeping into consideration the financial position of the Government and a harmonious balance between the changing interests of the student community and all the other stake holders, in a dynamic higher education system in Goa.

Financial aspect of plan and non Pan				
1	2	3	4	5
Major Head	Head of Account	B.E	R. E	Actual Expd.
	Demand No. 35 (2075+2202+2205+2235+4202)	25531.12	25531.12	31690.49
2075	Miscellaneous General Services	18.82	18.82	0.00
800	Other Expenditure	18.82	18.82	0.00
01	Annuity Contribution towards interest payment to GEDC laptop to teachers (DHE) (N.P)	0.23	0.23	0.00
02	Annuity Contribution towards GEDC towards term loan assistance from EDC	18.59	18.59	0.00
2202	General Education	24339.81	24339.81	30502.43
03	University & Higher Education	24339.81	24339.81	30502.43
001	Direction & Administration	399.98	399.98	465.25
01	Directorate of Higher Education	80.27	80.27	156.17
03	Goa Scholar Scheme	300.00	300.00	300.00
04	Golden Jubilee Development Vision Documents	0.42	0.42	0.00
06	Bhausahab Bandodkar Scheme for Higher Education for Orphaned Students	3.00	3.00	0.00
07	Financial Assist. for Higher /Technical Education in Professional Institutions of Repute in India	16.29	16.29	9.08
08	Setting up of Modern Library	0.00	0.00	0.00
102	Assistance to Universities	4025.00	4025.00	5510.00
01	Goa University	2800.00	2800.00	4300.00
02	Goa University	1210.00	1210.00	1210.00
03	Grants to Student Council of Goa University	15.00	15.00	0.00
103	Government Colleges and Institutes	3543.19	3543.19	4698.62
01	Government College	2305.92	2305.92	3321.26
02	State Council for Hr. Educ./State Awards for meritorious College Teachers	10.00	10.00	0.00
03	Government College	1197.27	1197.27	1377.36
04	Grants for Student Council/Activities in Higher & Professional Edu.	30.00	30.00	0.00
05	Academic Devlp. Of Govt & Aided Colleges	0.00	0.00	0.00
104	Assistance to Non-Govt. Colleges & Inst.	12825.00	12825.00	15931.56
01	Maintenance Grants to Non -Government Colleges (N.P)	12500.00	12500.00	15649.91

02	Building grants to Non-Government Colleges and Institutions (P)	25.00	25.00	0.00
03	Recurring grants to Non-Government Colleges(P)	280.00	280.00	279.62
04	Grants for student council/activities in Higher & Professional Education	20.00	20.00	2.03
789	Special Component Plan for Scheduled castes	0.00	0.00	0.00
01	Scheduled Caste Development Scheme	0.00	0.00	0.00
796	Tribal Area Sub-Plan	90.00	90.00	0.00
02	Scheduled Tribe Development Scheme	90.00	90.00	0.00
800	Other Expenditure	3456.64	3456.64	3897.00
01	Starting of B.Ed Special Education Course (P)	30.00	30.00	0.00
02	Free Education to female	0.02	0.02	0.00
03	Scheme to financial support to NGOs and conducting & attending conference/workshop and seminars	5.50	5.50	0.00
04	Extension Services (N.P)	30.00	30.00	30.35
05	Asstt. to Central Teachers Education (CTE)(A)	0.00	0.00	0.00
07	Develop. of Assist. for undergraduate Education (P) (A)	0.06	0.06	0.00
10	Providing Matching Grants to Non-Govt. Colleges	1.00	1.00	0.00
12	Establishment of Smart Classroom in colleges (P)	20.00	20.00	0.00
15	Grants for development of laboratories (P)	0.01	0.01	0.00
16	Open School	1.00	1.00	0.00
17	State Innovation Council	20.00	20.00	0.00
18	Assistance under Higher Education Promotional Fund	1100.00	1100.00	1100.00
19	Popularization of Science Education (P)	100.00	100.00	69.26
20	Goa Institute of Administrative Career (P)	25.00	25.00	0.00
21	Scheme for special coaching for SC/ST/OBC students (P)	0.01	0.01	0.00
22	Scheme to support students seeking admission in NDA (P)	1.00	1.00	0.00
23	Scheme for development of infrastructure in aided/non-aided institutions (P)	0.04	0.04	0.00
24	Students parliament competition(P)	5.00	5.00	4.39
25	Grants for Bursary scheme (P)	250.00	250.00	200.00
26	Rashtriya Uchchar Shiksha Abhiyan (RUSA)(P)	1600.00	1600.00	2300.00
27	Goa Education Development Corporation (GEDC)	193.00	193.00	193.00
28	Financial Assistance to Students-One Semester Abroad (P)	30.00	30.00	0.00

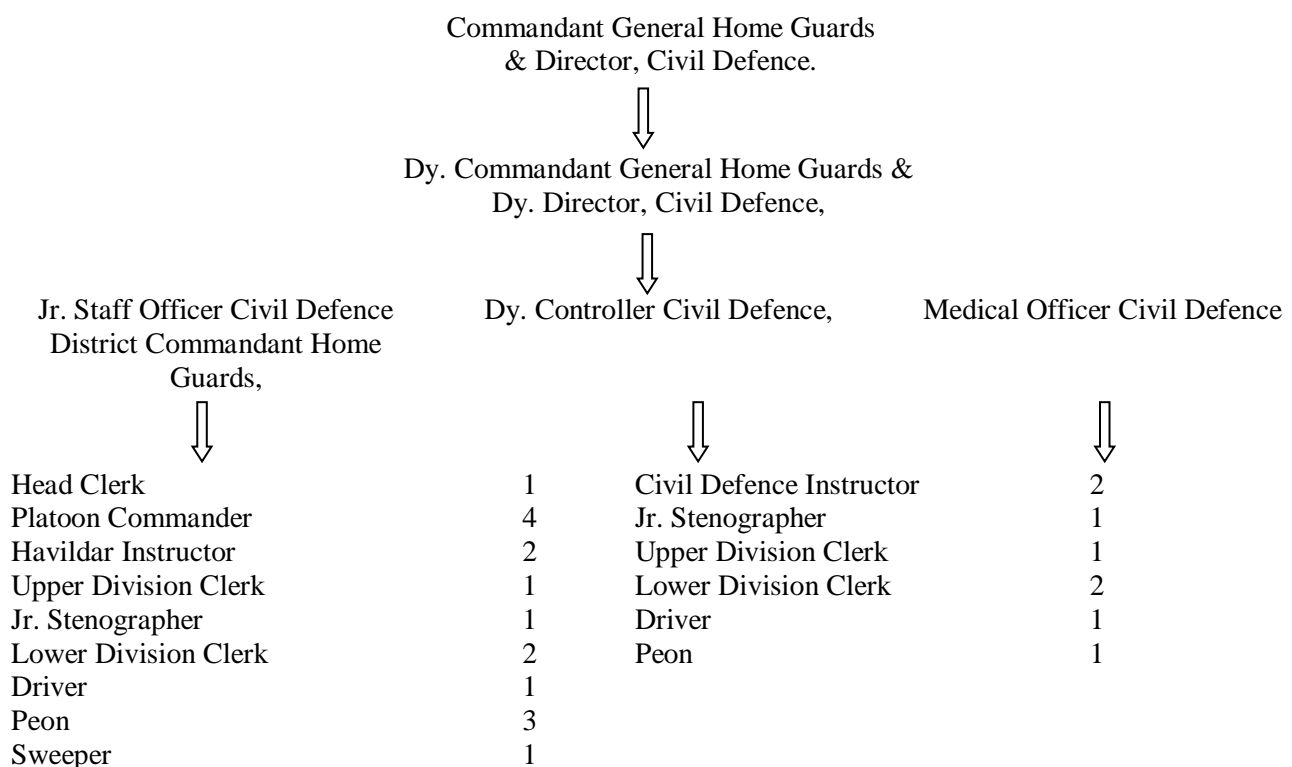
29	Engaging Resourceful Retired Teachers(P)	25.00	25.00	0.00
30	Scheme for Evening Colleges (P)	20.00	20.00	0.00
31	Training & Human Resources Development	0.00	0.00	0.00
32	Adoption of Village	0.00	0.00	0.00
33	Est. of Science Museum	0.00	0.00	0.00
34	Implementation of Autonomous Status for Govt. Colleges	0.00	0.00	0.00
35	Use of Academic Excellence in Governance & Public Life	0.00	0.00	0.00
36	Software Development for various e-Governance Targets	0.00	0.00	0.00
2205	Art & Culture	144.49	144.49	167.88
00				
101	Fine Arts Education	144.49	144.49	167.88
01	Goa College of Music (Non-Plan)	15.39	15.39	11.10
02	Goa College of Music	129.10	129.10	156.78
2235	Social Security and Welfare	3.00	3.00	1.80
60	Other Social Security and Welfare Programmes			
104	Deposit Linked Insurance Scheme - G.P.F.	3.00	3.00	1.80
01	Aided Colleges, Goa University teaching/Non-teaching staff - GPF (N.P)	3.00	3.00	1.80
CAPITAL EXPENDITURE				
Head of Account				
		B.E 2017-18	R. E 2017-18	Expd. 2017-18
4202	Capital Outlay on Education, Sports, Art and Culture	1025.00	1025.00	1025.00
01	General Education	1025.00	1025.00	1025.00
203	University & Other Higher Education	1025.00	1025.00	1025.00
01	Buildings (Higher Education)	23.19	23.19	0.00
02	Establishment Charges transferred from "2059-Public Works"	1.62	1.62	0.00
03	Tools and Plant charges transferred from "2059- Public Works"	0.19	0.19	0.00
05	Upgradation/Renovation of Government Colleges by GSIDC	1000.00	1000.00	1025.00
06	Upgradation of Higher Education Building	0.00	0.00	0.00
07	Education Development Fund	0.00	0.00	0.00

42. COMMANDANT GENERAL HOME GUARDS AND CIVIL DEFENCE

1. Introduction:

The Home Guards Organisation was started in the year 1967 and the same was functioning under the Police Department. Thereafter, it was established in a full-fledged manner in the year 1981 with a separate Budget Head under the I.G.P. who was Ex-Officio Commandant General Home Guards and Director Civil Defence. Presently, the Director General of Police is Ex-Officio Commandant General Home Guards and Director, Civil Defence, Goa.

2. Organizational Chart:



3. Functions and duties carried out by the Department:

The role of Home Guard Volunteers is to:-

- i) Serve as an auxiliary to the police and assist in maintaining internal security.
- ii) Assist the community in any kind of emergency, an air raid, a fire, a flood, an epidemic and so on.
- iii) Promote communal harmony and give assistance to the administration in protecting weaker sections of the Society.
- iv) Participate in Socio-economic and welfare activities.

Apart from the above, they are also specially deployed to assist Police during IFFI, Feast of St. Francis Xavier at Old Goa, Christmas & New Year festival in order to thwart any untoward incident in the state.

The Civil Defence as the name suggest is a parallel line of defence, primarily manned by civilians and to be utilized not only during war time but also during peace time, especially for combating civil emergency and safeguard the civilian population during disasters and natural calamities. The main objective of Civil Defence is to save life, minimize damage to property and maintain continuity of production.

The Civil Defence Volunteers have been trained in different service namely First Aid, Rescue, Fire Fighting, Casualty, Evacuation, Ambulance, etc. and their services are utilized only in case of emergency for relief and rescue operations during natural/man-made disasters such as floods, earthquakes, landslides, Cyclone, Tsunami, etc.

4. Acts and Rules implemented by the Department:

This Organisation is implementing the guidelines/policies incorporated in the Compendium of Instructions for Home Guards and Civil Defence issued by the Central Government. The Bombay Home Guards Act, 1947 is also being followed which has been extended to this State by the Government. Besides this, the policies, guidelines, Orders, Circulars, etc. of the State Government issued from time to time are being implemented in this Organisation.

5. Physical achievements of the Department:

This Organisation celebrates its All India Home Guards and Civil Defence Day on 6th December every year. The Home Guard Volunteers also participated in the Ceremonial Parade held on the occasion of Goa Liberation Day i.e. 19th December, 2017 and Republic Day i.e. 26th January, 2018 at Panaji and Margao respectively.

The State Government vide Order No.3/19/85-HD(G)/1852 dated 29/06/2017 has granted minimum of pay to the Home Guard Volunteers which comes to Rs.626/- per day as per pay matrix, Level 1 of VII Central Pay Commission, w.e.f. 01/06/2017. Further, the Government vide letter No.3/19/85-HD(G)/3038 dated 12/10/2017 has informed that the Dearness Allowance, as and when revised and implemented by the State Government will also be applicable to the Home Guards. In view of the above orders, presently the Home Guard Volunteers are being paid Rs.656/- per day.

The Government of Goa has awarded Chief Minister's Home Guards and Civil Defence Medal for meritorious service to four Home Guard Volunteers on the occasion of Goa Liberation Day i.e. 19th December, 2017, which has been presented to them at the hands of Hon'ble Chief Minister of Goa.

This Organisation has imparted demonstration/lecture to the students in School, NCC Camps on First Aid, Disaster Management, Emergency Rescue method, etc. as given below:

- i) The Civil Defence and Home Guard Volunteers have been trained in Medical First Responder (MFR), Urban Search And Rescue (USAR) and Fire Fighting course at Goa State Fire Force Training Centre, Panaji w.e.f. 08/05/2017 to 27/05/2017, 05/06/2017 to 24/06/2017 and 08/01/2018 to 27/01/2018.
- ii) A Lecture cum demonstration on Emergency Rescue Methods was conducted for the benefit of Staff of Department of Information and Publicity, Panaji.

6. Financial aspects of Plan and Non-Plan schemes:

(Rupees in Lakhs)

		2017-2018					
Demand No. 25		Plan			Non-Plan		
Major Head	Name of the Scheme	B.E	R.E	Actual Exp.	B.E	R.E	Actual Exp.
106 – Civil Defence							
01- Salaries		—	—	—	60.12	60.12	89.08
05- Reward		—	—	—	0.40	0.40	—
11- Domestic Travel Exp.		—	—	—	0.14	0.14	—
13-Office Exp.		—	—	—	2.82	2.82	1.14
50- Other Charges		—	—	—	0.06	0.06	—
	Total	—	—	—	63.54	63.54	90.22
107- Home Guards							
01-Salaries		—	—	—	55.19	55.19	73.37
05-Reward		—	—	—	0.40	0.40	—
11-Domestic Travel Exp.		—	—	—	0.17	0.17	—
13-Office Exp.		—	—	—	1.79	1.79	1.42
26- Adv.& Publicity		—	—	—	3.00	3.00	—
31-Grant-in-Aid		—	—	—	0.30	0.30	—
50-Other Charges					2000.00	2000.00	2238.22
	Total				2060.85	2060.85	2313.01
	Grand Total				2124.39	2124.39	2403.23

7. Vision for Future:

a) The State Government has reserved 10% vacancies of Excise Guard, Jail Guard, Fireman and Forest Guard in favour of Home Guards.

b) Recruitment Rules of the post of Police Constable have been amended to accommodate Home Guards with 10% reservation who is not exceeding 50 years of age, with qualification of SSC and having worked for atleast 10 years or more.

43. INSPECTORATE OF FACTORIES AND BOILERS

1. Introduction:

The Inspectorate of Factories & Boilers is an enforcement agency for the implementation of the Factories Act, 1948, Boilers Act, 1923 and the Manufacture, Storage and Import of Hazardous Chemical Rules, 1989 under the Environment Protection Act, 1986 (Part). Besides this concern efforts are made in training the workers in Safety, Health and First Aid. The medical examinations of workers of various factories are also conducted under the Occupational Health Surveillance programme. The Industrial Hygiene Surveys are also being conducted in the various factories.

The Department is headed by the Chief Inspector of Factories & Boilers, who also holds the post of Ex-Officio Joint Secretary and reports to the Secretary (Factories & Boilers).

2. Organisation Chart: Organisation Chart is shown as Annexure - I

3. Functions and Duties carried out by the Department:

- Approval of Factory Plans
- Grant and Renewal of Factory License
- Inspection of Boilers and its material
- Approval of Plans of Boiler, its fittings & Accessories
- Registration of Boiler and Grant of Certificate for use of a Boiler
- Grant of Certificate of Competency under the provisions of the Factories Act, 1948 and Indian Boiler Regulations, 1950
- Medical examination of Industrial Workers.
- To Conduct Industrial Hygiene Surveys.
- To conduct non academic training programmes on topics pertaining to Safety, Health and First Aid.
- To conduct Three days and one day course for drivers transporting hazardous goods.
- To conduct academic courses affiliated to DGFASLI, Ministry of Labour, Government of India such as Three Month Certified course in Associate Fellow of Industrial Health and one month supervisory course.
- Investigation of major accidents & dangerous occurrences reported and attend to complaints.
- Initiate legal proceedings against the defaulters in the court of law & follow up for the same.
- Framing, amendment of rules and issue of Notifications prescribed under the aforesaid Acts.
- Providing available guest house service to the Government Servant/Public.

4. Acts and Rules implemented by the Department:

- The Factories Act, 1948 (Central Act)
- The Goa Factories Rules, 1985 (amended upto 2015)
- The Goa Control of Industrial Major Accident Hazards Rules, 1993 (amended upto 2015)

- Part implementation of The Manufacture, Storage and Import of Hazardous Chemicals Rules, 1989 (Central Rules)
- The Goa Factories (Occupational Safety and Health Audit) Rules, 2014 (amended upto 2016).
- The Boiler Act, 1923 amended in 2007 (Central Act)
- The Indian Boiler Regulations, 1950
- The Goa Boiler Rules, 1983
- The Goa Economiser Rules, 1983
- The Boiler Attendant's Rules, 2011 (Central Rules)
- The Boiler Operation Engineers Rules, 2011 (Central Rules)

5. Physical achievements of the Department:

- Scrutinized 274 applications pertaining to factory plans in respect of existing and new factories and out of which 59 approvals were granted.
- Registered 29 new factories and granted factory licenses.
- Carried out 96 factory inspections.
- Attended 06 complaints pertaining to factories.
- Conducted 06 investigations pertaining to accidents, dangerous occurrences and notifiable occupational diseases.
- Initiated 07 legal proceedings in the court of law against the defaulters of the provisions under the factories act and boilers act.
- Registered 08 new boilers
- 59 Plans scrutinized in respect of boilers 13 were approved.
- Carried out 183 boiler related inspections which include inspections for steam test, material inspection and inspection of boilers for hydraulic test and volumetric capacity test.
- Conducted Boiler Attendants course wherein 43 candidates were trained.
- Conducted 66 health surveys in different factories wherein 1240 workers were examined on chargeable basis through Mobile Occupational Health Laboratory.
- Conducted 50 industrial hygiene surveys like noise, ventilation, illumination, heat stress & work zone monitoring in different factories on chargeable basis.
- Conducted 44 programmes on chargeable basis on safety, first aid and other topics wherein 1278 workers were trained.
- Conducted 16 programmes on chargeable basis for drivers transporting hazardous goods by road as desired under the Motor Vehicles Act and the Rules wherein 441 drivers were trained.
- Conducted 06 training programmes in different industrial estates during the National Safety Week celebration from 4th March to 10th March wherein 130 workers/employees participated.
- Collected revenue of ` **349.02 lakhs** for the financial year 2017-18.

6. Financial aspects of Plan and Non-Plan Schemes:

Rupees in lakhs

		2017-2018					
		Plan			Non-Plan		
Major Head	Name of the Scheme	B.E	R.E	Actual Exp.	B.E	R.E	Actual Exp.
2230 – Labour & Employment	Working Condition & Safety	244.57	254.57	244.36	249.79	257.79	256.45
	01-Strengthening of Factories & Boiler Inspectorate (Non-Plan)						
	02-Sterengethening of Factories & Boiler Inspectorate (Plan)	-	-	-	-	-	-
	03-Development of E Governance Software/Project (P)	-	-	-	-	-	-
	01-Insitute of Safety Occupational Health & Environment (Plan)	-	-	-	-	-	-
4202	Capital Outlay on Education, sports, Art & culture	100.00	100.00	21.85	-	-	-
Total		344.57	354.57	266.21	249.79	257.79	256.45
Grand Total		344.57	354.57	266.21	249.79	257.79	256.45

7. Vision for the future:

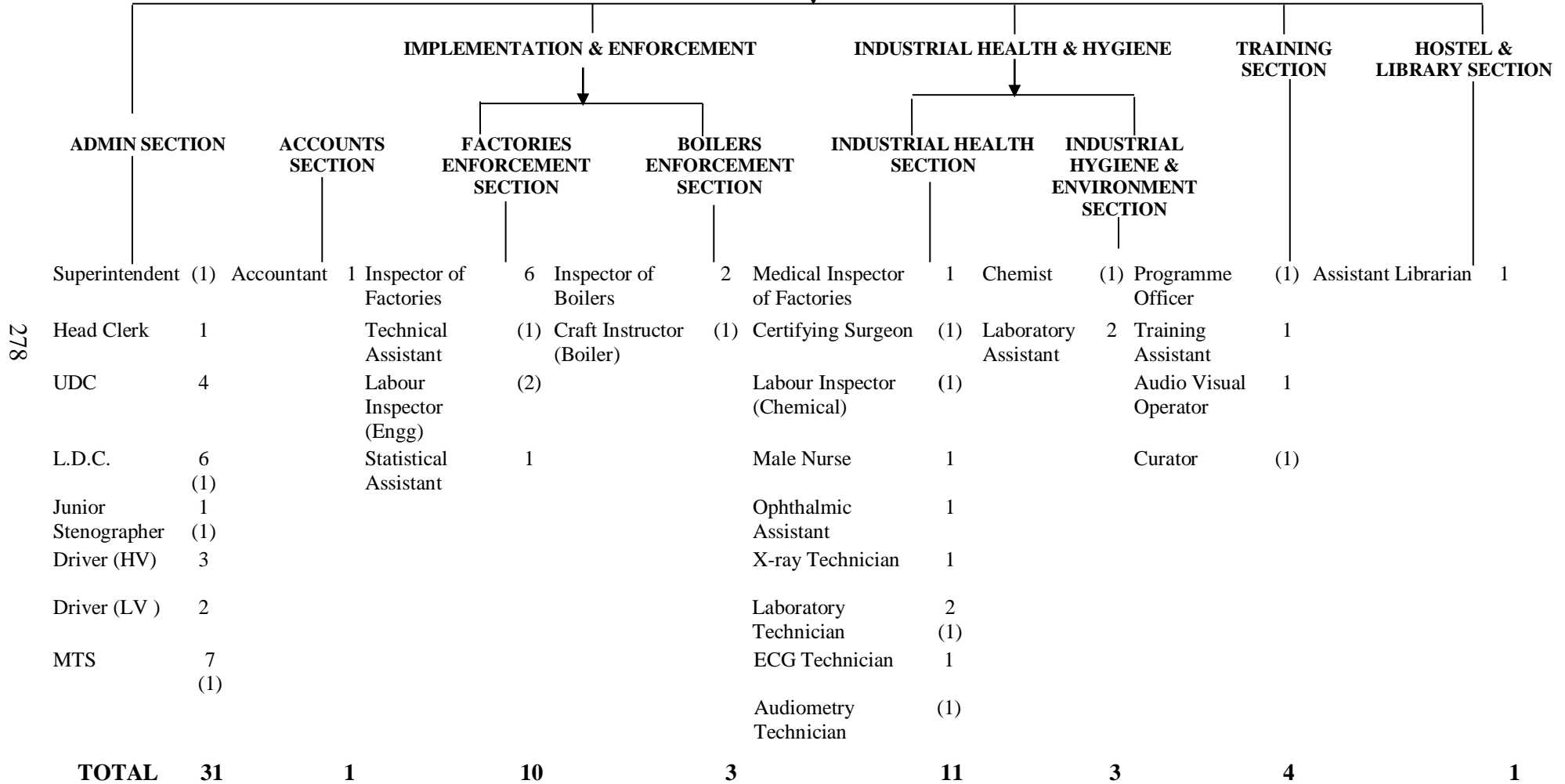
- Online portal for various functions of the department like approval of plans, registration & grant of license, renewal of license, etc.
- Computerization of departmental data.
- Updating the Safety Museum of the Department
- Setting up of Boiler Laboratory.

ANNEXURE I

STRUCTURAL ORGANISATIONAL CHART OF INSPECTORATE OF FACTORIES AND BOILERS, ALTINHO, PANAJI

SECRETARY (FACTORIES & BOILERS)

CHIEF INSPECTOR OF FACTORIES AND BOILERS AND EX-OFFICIO JOINT SECRETARY – 01



TOTAL SANCTIONED STRENGTH – 74; EXISTING STRENGTH – 55; VACANT POSTS – 20

Note: Vacant Posts are shown in the bracket

44. INSPECTORATE GENERAL OF PRISON

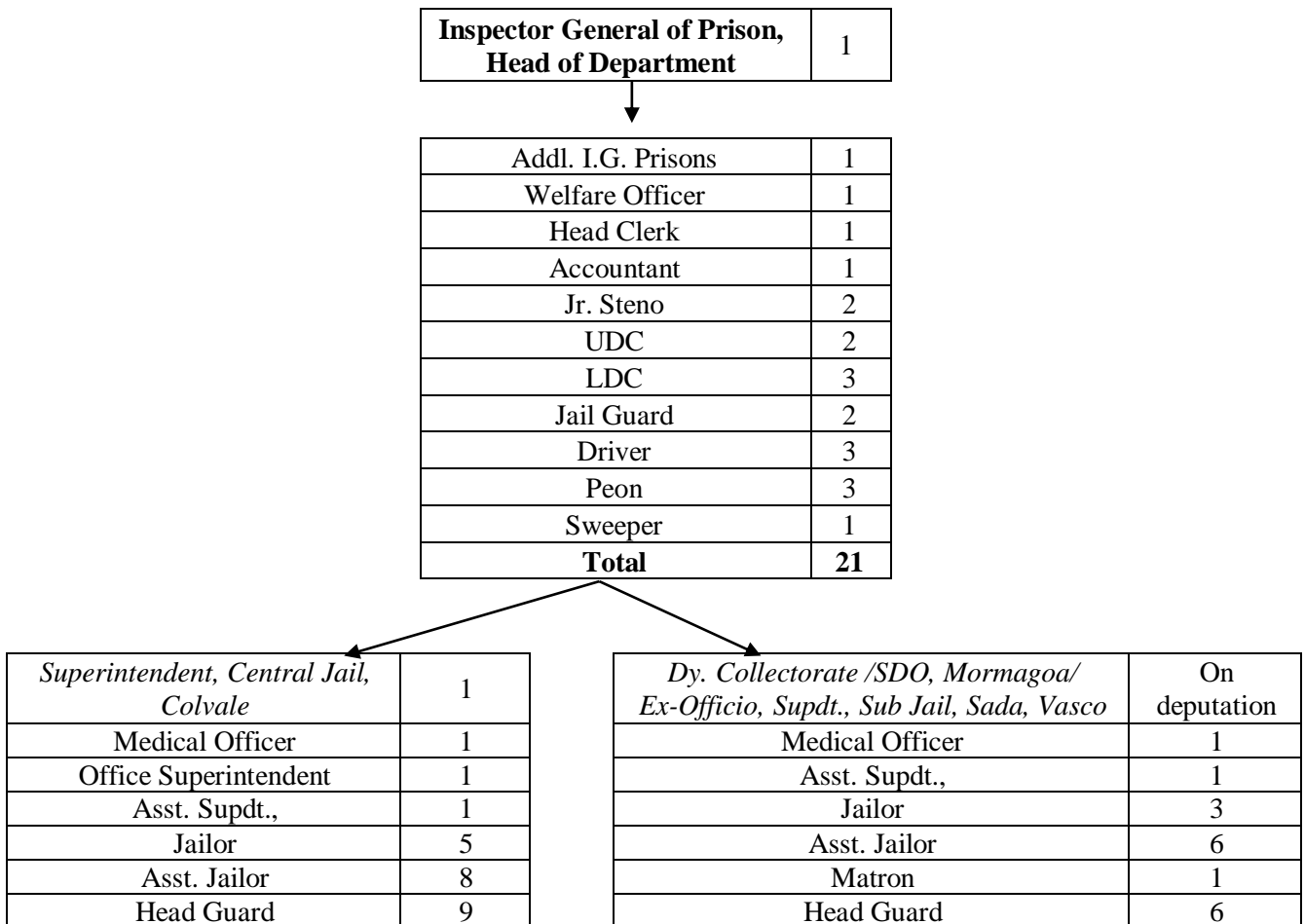
1. Introduction:-

A diversified Prison System is imperative to meet the custodial and correctional needs of various categories of prisoners. The Administration is taking initiatives to construct and maintain Prisons on the basis of certain well defined norms in order to provide necessary facilities for prisoners to be treated as human beings and subject them to an environment conducive for their reformative treatment.

The Goa State Jail Administration has Central Jail, Colvale having capacity of housing 624 inmates. Apart from Central Jail, Prison Department has a Sub Jail cum Judicial Lockup at Sada Vasco, however, on 23/01/2017, the Prison structure/building of the said Sub Jail was completely vacated by shifting the entire establishment along with the Jail inmates to the Central Jail, Colvale and the said Jail building is in the process of undergoing major repairs/renovation work. The male inmates of the Sub Jail are housed in Block No. IV of the Central Jail, Colvale, whereas, the women inmates are housed in the Women Block of the Central Jail which is exclusively constructed to house only the women inmates in future. The establishment of the Sub Jail is operating as a separate unit/establishment from the Central Jail premises.

The said Central Jail & Sub Jail cum Judicial Lock-up are functioning under the control of Inspectorate General of Prisons, Goa. The Central Jail, Colvale is headed by the Superintendent who is a Senior Scale Officer of Goa Civil Service Cadre. Similarly, the Addl. I.G. Prisons posted at the Headquarters, Panaji is a Selection Grade Officer of Goa Civil Service Cadre, and that, he assists the Inspector General in the Prison's matters.

2. Organizational Chart



Jail Guard	85
Carpentry Instructor	1
Head Warden Cum PT Instructor	1
Male Nurse	1
Electrician	1
Tailoring Instructor	1
Driver	5
Peon	3
UDC	2
LDC	3
Agriculture Asst.	1
TOTAL	130

Jail Guard	61
Male Nurse	1
Electrician	1
Lady Warden	3
Tailoring Instructor	1
Driver	3
Peon	3
LDC	4
Multipurpose Health Worker	1
TOTAL	96

3. Functions and duties carried out by Department:-

The function of Department is to create a conducive environment in Prisons for reformation, rehabilitation and social re-integration of the prisoners. When individuals break laws that uphold the common good, the conventional wisdom goes, they need to be punished or otherwise taught to be more socially cooperative and generous. The duties carried out by the Department are to ensure safety and security of premises and inmates, administration of inmates and correctional rehabilitation activities.

4. Acts and Rules implemented by the Department:

The Prisoners Act, 1900 along with the Prisons Act, 1894, the Prisoners (Attendance in Courts) Act, 1955 and the Transfer of Prisoners Act, 1950. So also, the Prisons in Goa are governed by the Goa Prison Rules, 2006.

5. Physical Achievement of Department:-

This Department has initiated several reformatory steps from time to time, in-order to equip the prisoners with skills, education, employment and vocational training etc. In the field of education, an important milestone was achieved as the Indira Gandhi National Open University (IGNOU) Study Centre was inaugurated at Central Jail, Colvale on 18/11/2015 and that with the assistance of IGNOU, education facilities have been expanded to allow the inmates to take up correspondence studies even upto Post-Graduation level. The various study courses provided to the inmates under IGNOU are free of cost. Similarly, those inmates who do not have basic education are enrolled for schooling upto XII Standard through National Institute of Open Schooling (NIOS). The examinations of IGNOU and NIOS are being conducted in the Jail premises itself and the students who successfully completes the courses are felicitated with a Certificate. The prisoners are facilitated with education by virtue of their “right to education”, which is a part of reformatory measure.

6. Financial aspects of Revenue & Capital Schemes:-

Rs. in lakhs

		2017-18					
		Revenue			Capital		
Major Head	Name of the Scheme	B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
Total Demand 18 [2056,4059]		3630.06	3845.06	2647.17	2100.00	2100.00	1327.32
2056	Jails	1530.06	1745.06	1319.85	-	-	-
001	Direction and Administration	147.15	147.15	131.27	-	-	-
101	Jails	1145.62	1360.62	1140.3	-	-	-
102	Jail Manufactures	29.43	29.43	12.83	-	-	-
800	Other Expenditure	207.86	207.86	35.45	-	-	-
4059	Capital Outlay on Public Works	-	-	-	2100.00	2100.00	1327.32
01	Office Buildings	-	-	-	2100.00	2100.00	1327.32
051	Construction	-	-	-	1500.00	1500.00	1020.00
800	Other Expenditure	-	-	-	600.00	600.00	307.32
	Total:	1530.06	1745.06	1319.85	2100.00	2100.00	1327.32
	Grand Total (Revenue & Capital)	3630.06	3845.06	2647.17			

7. Vision for future:-

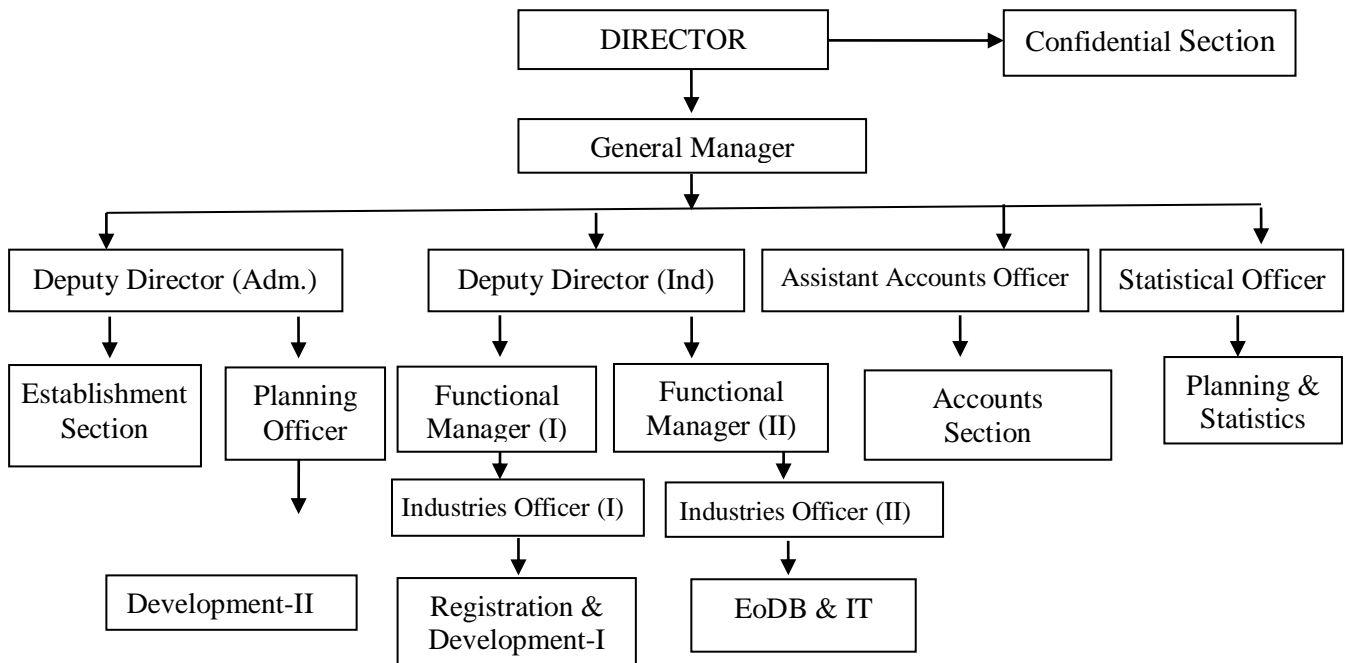
The Jail Department is in process of setting up of a laundry unit in the Industry Block of Central Jail, Colvale. Similarly, the proposals for setting up of Petrol Pump, Sewage Treatment Plant and Football ground for prisoners are being taken up for deliberations with the concerned Authorities. The Administration is putting in all efforts to create congenial atmosphere in Jail for the benefit of inmates by introducing reformatory programme, such as, education in the field of carpentry, tailoring, computer, electrical repairs, Art & Craft, and providing all the required basic amenities, as per the admissibility.

45. DEPARTMENT OF INDUSTRIES, TRADE AND COMMERCE

1. INTRODUCTION:

The State of Goa envisages catalyzing economic growth through accelerated industrial development. The mission is to create sustainable employment opportunities mainly to the people of Goa. It also includes environmentally friendly industrial development ensuring balanced growth of regions, a facilitative regime that explores and unleashes the energies of the private sector to create an environment in which industry both existing and new can prosper.

2. ORGANISATIONAL CHART



The DITC is headed by the Director and assisted by a General Manager (DIC) and two Deputy Directors. The total sanctioned staff strength is 95.

3. FUNCTIONS AND DUTIES CARRIED OUT BY THE DEPARTMENT:

1. To promote and encourage Micro, Small, Medium and Large Industries particularly in the Notified Industrial Areas in the State of Goa by implementing schemes approved by the Government.
2. To create healthy climate for the growth and promotion of various Environmental friendly Industries in the State.
3. To encourage the participation of stakeholders in decision making process and support their initiatives in promoting industrial development.
4. Registration of Micro, Small, Medium and Large Enterprises.
5. To hold exhibitions and organize seminars, workshops, training programmes, etc, in and outside the State to boost the marketing potential of the industrial products as well as to create awareness of the benefits of various schemes among the unemployed youth and entrepreneurs.
6. To furnish material/reports/information in respect of matters relating to Department
7. Matters deal with, related to the setting up of new Micro, Small, Medium and Large Industrial projects.
8. Land acquisition for setting up of Industrial Estate in the State.

4. ACTS AND RULES IMPLEMENTED BY THE DEPARTMENT:

1. Goa Micro, Small and Medium Enterprises Development Rules, 2007 under Section 30, read with Sub Section (3) of Section 21 of MSMED Act, 2006.
2. Khadi Village and Industries Board function under GDDKVIB Act 1965 and rules of 1967.
3. The Ministry of Micro, Small and Medium Enterprises, New Delhi vide Notification dated 18/09/2015 supersedes the Notification Number S.O.1643 (E) dated 29/09/2006 and introduced Udyog Aadhaar Memorandum.
4. Goa Investment Promotion Act, 2014 is implemented by the Goa Investment Promotion & Facilitation Board.

5. ACHIEVEMENTS DURING THE YEAR 2017-18:

1. During the year 2017-18, 1203 units have registered themselves under Udyog Aadhaar Memorandum generating employment to 13414 people with investment Rs. 46318.00 lakh respectively.
2. An amount of Rs. 206.09 lakh has been disbursed to 113 MSMEs towards subsidy under various incentives schemes during 2017-18 respectively.
3. Rs. 8.82 crores has been disbursed to 216 beneficiaries towards Chief Minister's Rojgar Yojana, under The Share Capital to Local Entrepreneurs Scheme respectively
4. Rs. 60.00 lakhs has been disbursed to EDC under 25% Subsidy for Self Employed Scheme.
5. The Goa-IPB has approved 19 projects with investment potential of 930.81 crores with employment potential to 2290 persons respectively for 2017-18.

OTHER ACTIVITIES

1. The Department participated in the India International Trade Fair, 2017-18 held at Pragati Maidan, New Delhi from 14th to 27th November 2017, to showcase Goa as a destination conducive for industrial investment and also to provide Goan industries to benefit from business opportunities across India.
2. The State has significantly improved its implementation score to approximately 61% in the year 2017-18 assessment with overall compliance score of 57.34% and is ranked 19th in the Ease of Doing Business ranking.
3. The Goa Investment Promotion & Facilitation Board (Goa-IPB) has been nominated as the Single Window Facilitation Agency for investment in the State various approvals required for starting a business will be provided online through a single window.
4. Notified required EoDB services under The Goa (Right of Citizen to Time Bound Delivery of Public Services) Act 2013
5. Defining Standard Operating Procedures for the required EoDB services for establishing & running a business
6. The Government of India has appointed Federation of Indian Exporter Organization (FIEO) as consultant for formulating export Strategy for the State of Goa. FIEO has submitted preliminary draft of the Strategy and same is under review.
7. Goa Government has appointed Goa-IPB as Nodal Agency for formulating and implementing the Logistic Policy of the State.
8. The Government of Goa has notified the Goa State Incentives to Encourage Investment Scheme 2017 called as "Umbrella Scheme" which provides for financial assistance to the enterprise in the State of Goa. Under the "Umbrella Scheme" separate Target Schemes have been notified such as Interest Subsidy Scheme, Employment Subsidy Scheme, Incentives for Certification and IPR Reimbursement Scheme, Incentives to Training Prospective Employees, Incentives to Local Schemes, Incentives to Green Investment Scheme, Capital Subsidy Scheme.

A) Achievements of Goa Handicrafts Rural and Small Scale Industries Development Corporation (GHRSSIDC)

1. 4 study tours to Karnataka State and 2 study tours to Maharashtra have been conducted for benefit of 182 Artisans.
2. 425 artisans have been disbursed subsidy under Goa Clay Idol makers' scheme amounting to Rs. 47.50 lakhs.
3. The corporation has also participated in various exhibitions/craft bazaar/trade fair/Handicraft promotion event across the country.

B) Achievements of Goa Khadi and Village Industries Board (KVIB).

1. During 2017-18, 61 proposals with project cost of Rs. 455.40 lakh and involving subsidy of Rs. 152.21 lakhs have been sanctioned which generates employment for 439 persons respectively.
2. It has been appointed as Nodal agency for National Scheduled caste Scheduled Tribe Hub (NSSH) under this programme awareness camp has been organized to propagate the Government Sponsored Scheme for SC/ST and facilitate Udyog Aadhaar registration for SC/ST entrepreneurs.
3. It is implementing Honey Mission programme in the State under which 35 candidates of ST community have been trained. These candidates shall be provided with 10 beehives each at 10% of the cost of beehives and other beehives equipment. It has also appointed nodal agency to implement Cluster Development Programme of Ministry of MSME, Govt. of India. Under which Gold Cluster proposal has been formulated in North Goa.

6. FINANCIAL ASPECTS

(Rs. in lakhs)

	2017-18		
	B.E.	R.E.	Actual Exp.
1	2	3	4
Demand No. 19	5102.48	4696.48	2864.33
2851 – Village & Small Industries	4081.67	3981.67	1140.56
2852 – Industries	470.61	264.61	195.49
4851– Capital Outlay on Village & Small Industries	550.00	450.00	1528.28
6851 – Loans for Village & Small Industries	0.20	0.20	0.00

7. VISION FOR THE FUTURE:

1. To lead economic development of Goa that will include environmental sustainability, sustainable employment for the people and to increase competitiveness of the product/services.
2. To organize a Governance structure that is transparent seamless and proactive with possess that are efficient, transparent and investor friendly.
3. To facilitate investment towards Rs. 5000.00 cr and create 10,000 new jobs in Goa every year.

46. DEPARTMENT OF INFORMATION & PUBLICITY

1. Introduction

The Department of Information & Publicity is the nodal agency for dissemination of information on policies, programmes, schemes and achievements of the Government.

2. Organizational Chart of the Department.

The Department is headed by Director, who is assisted by Joint Director and two Information Officers. The sub office of the Department is located at Margao which caters to the publicity needs of South Goa (Organizational Chart enclosed).

3. Function and Duties carried out by the Department.

During the year 2017-18 the Department has successfully launched Publicity Campaign on Welfare Schemes through advertisements on various local as well as national newspapers and periodicals. The Department since April 2017 to March 2018 has covered over 1302 functions of various dignitaries, **89** press conferences and about **124** video coverages were undertaken. The Department is equipped with a Photo Unit which is offering photographic services to the Government. Similarly, from April 2017 to March 2018, as many as **2604** Photos were E-mailed to the press and electronic media for publicity. It is also proposed to set up storage facilities of Video Clipping and Photographs on Hard Disk and maintained it as Photo Archives. Also, **1744** English, **1395** Marathi and **1158** Konkani news bulletins were issued to various newspapers for publicity. One of the mandates of the Department is releasing advertisements pertaining to the Government of Goa and projecting Goa to the outer world in right perspective. During April 2017 to March 2018, **346** Prestige Advertisements were published by the department besides **658** display advertisements from outside departments and **1868** Classified Advertisements were released. Information was disseminated through the medium of Radio campaign on 3 FM channels about Government schemes, Policies, developmental works, health, etc. for a period of 90 days. National Press day was celebrated by the Department in association with Goa Union of Journalists and Goa Editors Guild on November 16, 2017. Similarly, the annual Chatrapati Shivaji Maharaj Jayanti was celebrated at the State level function held at Farmagudi, Ponda on February 19, 2018. Goa also participated in the Mega India International Trade Fair held at Pragati Maidan, New-Delhi from November 14 to November 27, 2017 for which Department of Information and Publicity was the Nodal Agency for participation of Goa State. Every year Goa State Participates in IITF to showcase the progress and development made by Goa in varied sectors besides to boost tourism and industrial growth and investment in the State.

4. Physical Achievements of the Department.

The Department is publishing Official Magazine "Nave Parva". Brings out official Telephone Directory, Coffee table book, Election Reference Books and also brings out Diaries/Planner and Calendars annually for the use of VVIP's/VIP's, Secretaries to the Government, HOD's, Media persons among others.

The Department is fully computerized with Broad Band connectivity and has updated its website.

The Department has notified a Scheme to finance the production of Films in Konkani and Marathi. The scheme is now revised and implemented through Entertainment Society of Goa as Goa Film Finance Scheme – 2016. An amount of **Rs. 4,00,00,000/-** has been sanctioned as financial assistance for production of films during the year 2017.

The Goa State Information Commission has been set up and is functioning to bring in more transparency in the administration. The Commission is now functioning with one State Chief Information Commissioner and two State Information Commissioners.

The Entertainment Society of Goa which has been established to promote film culture in the State has successfully organized the Thirteenth International Film Festival of India in Goa in November 2017.

The Department is Implementing the Following Schemes:

1) Goa Scheme for Assistance for Purchase of Computer/Camera to Journalist, 2013

The Government, taking into consideration the needs of the journalists with the continuous technological advancements in every field including journalism, has formulated a scheme to provide Laptop/Note pad/camera at subsidized rate for journalists based in Goa. This was felt necessary to make it convenient to give easy access to the latest gadgets in furthering their profession which is becoming very competitive and what has become the basic technology in their profession today in this shrinking world.

Under the scheme, every year thirty laptops/ PC tablets/ ipads whose worth is less than Rs. 70,000/- will be provided to the Senior Journalists and interest subsidy for laptops/notebooks/desk-tops will be provided to twenty five other journalists in order of their years of working. Similarly, every year 15 professional cameras whose worth is upto Rs 1,50,000/- to the Senior photo-Journalists and interest subsidy for camera equipment and accessories will be granted to fifteen Other photo-journalists, in order of years of working.

The Department has granted benefits to 32 beneficiaries providing Laptops/Computers/Camera, under the scheme incurring an expenditure of Rs. 2576761/- for the last fiscal year.

Government has decided to discontinue the scheme from this financial year

2) Financial Assistance to Indigent Journalists (Patrakar Kritandnyata Nidhi):

The Patrakar Kritandnyata Nidhi Scheme (Journalists Benevolent fund) was launched with a aim to provide immediate financial assistance to needy journalists found to be in indigent circumstances in emergency cases such as to meet the expenses on marriage of daughter; to meet the expenses on major/minor operations/medical treatment of self and the family; to meet expenses in connection with funeral of the journalists; expenses on travel/incidental expenses moving from local hospital to out station for treatment; Medical reimbursement for general expenses incurred by journalist for self and family dependents; Scholarship /incentives to the wards of journalist who are proceeding on higher education in the state and outside; House repairs/construction of the journalist in the event of natural calamities, etc.

Provision of an amount of Rs. **10.00** lakhs has been made to meet the requirements under the scheme and the same will be disbursed to the needy journalist as per criteria and selection/recommendation by the sub-Committee constituted by the Government.

Assistance to the tune of Rs. **6,44,681/-** has been disbursed to different beneficiaries till date under the scheme.

3) The Goa State Working Journalist Welfare Scheme:

The Goa State Working Journalists Welfare Scheme is formulated by Government and implemented through Department of Information & Publicity for the welfare of working journalists upon their retirement from service and to their families upon any eventuality.

Under Goa Journalists Welfare Fund Scheme, 38 Journalists are drawing monthly pension of Rs. 7,500/-, while 09 family (pensioners) are provided 50% of the amount paid to pensioners, i.e. Rs.3750/- every month. The quantum of pension to the beneficiaries has been enhanced to Rs.7500/-

p.m. while that of the family pension to the extent of 50% of the amount paid to pensioners w.e.f. September 2017. The Government has also done away with the contribution by the Journalists towards the scheme.

4) The Goa State Photo Contest And Exhibition Scheme 2014:

The Goa State Photo Contest and Exhibition Scheme, 2014 has been devised to encourage young talent in the field of photography and photo journalism. The Scheme is aimed to encourage local youths preferably, Goan origin to exhibit their talents, gain confidence and eventually set up their own venture for self employment. Exhibitions are held in two sections with two different subjects.

Prizes are presented to the winners in the respective categories and the best entries are presented with certificates under the scheme.

A budgetary provision amounting to Rs 53,000/- has been made to distribute Cash prizes among the winners and the best entries.

5) The Goa State Journalist Award Scheme-2015”:

The Department instituted the Goa State Journalist Awards Scheme 2015 which has been devised for every journalists of the State who published commendable news items, articles or reports during the previous calendar year are awarded. The Goa State Journalist Awards Scheme is devised to encourage local journalists to exhibit their talents.

Journalist of all registered daily and weekly newspapers published in English, Konkani or Marathi and private sector electronic media in the State and recognized by the Department of Information and Publicity, Government of Goa are eligible for these awards.

The main objective of this Scheme is to encourage journalists to bring out good stories thus exhibiting their talents, gain confidence which also helps to create mass awareness in the society.

The awards comprises of Best Editor Award on National Integration and Communal Harmony; Rural Reporting; Reporting on Public Health and Hygiene; Reporting with special reference to Women and Children/Social issues; Sports Reporting; Reporting on Art and Culture and Photo Journalism (Best photograph of the year).

The awards, i.e. a certificate, memento and a cash prize are presented to the winners in all the categories under the scheme.

A budgetary provision of Rs 70,000/- has been made to distribute Cash prizes among the awardees.

6) The Goa Ex-Gratia Compassionate Assistance to the dependents of Journalist Scheme 2017”:

The Government has notified “The Goa Ex-Gratia Compassionate Assistance to the dependents of Journalist Scheme 2017” to provide compassionate assistance by way of Ex-Gratia financial assistance upto Rs. 5.00 lakhs to journalist and or their family member as the case may be in case of permanent disability or serious medical ailment rendering them incapable of earning a livelihood and for the family on account of death of Journalist while in service/missing.

The object of the scheme is to assist the journalist and /or his family in tiding over the emergent situation resulting from the permanent disability, serious medical ailment to the journalist or on account of death of the journalist by giving financial assistance.

The Scheme is meant for journalist based in Goa with a continuous residence of not less than 15 years. A Scrutiny Committee constituted under the scheme scrutinizes the applications received under the scheme and recommend the disbursement of the ex-gratia relief of journalists/family under the Chairmanship of the Joint Director of Information and Publicity. President, Goa Union Journalists

'GUJ', an eminent personality from the field of Journalism and Under Secretary (Finance Expenditure) are the other members of the said Scrutiny Committee.

An amount of Rs.5,00,000/- is paid to the family upon death of Journalist and in case the journalist has permanently disability rendering the journalist incapable of earning a livelihood (disability of 40% or more); Rs. 2,00,000/- to the journalist or his/her family in case of grievous injury (an injury which may not result in permanent disability but requires hospitalization for more than one month for recovering from the injury; Up to Rs. 2 lakhs to the journalist or family. This would be subject to the medical expenditure not being covered under DDSSY of the State Government or any other insurance/ Health schemes, etc. in case of major medical ailments and actual cost of treatment or upto Rs.50,000/- whichever is lower to the journalist or his/her family for minor injury (an injury which is of First Aid or minor in nature or which does not require hospitalization for duration more than 3 days).

An amount of Rs. 5.00 lakhs was disbursed to the family of a journalist upon his death during the year 2017-18.

7) Publications:

During the year, Planners, calendars/Desk calendars were printed and distributed as per the list approved by the Government. Greeting cards for Diwali, Christmas and New Year were purchased from Bal Bhavan and distributed to VIPs/MLAs. Official Telephone Directory as on August, 2017 has been produced by the Department.

8) Right to Information Act/Goa State Information Commission:

The Department being a Nodal Agency under Right to Information Act, the post of one Chief Information Commissioner and two posts of State Information Commissioners have been filled on January 1, 2016.

The list of Public Information Officers/Assistant Public Information Officers/ /First Appellate Authorities for the use of public have been compiled.

A budgetary provision of Rs. 300.00 lakhs has been made to release as Grant in Aid during this year to the Goa State Information Commission.

Data on the total number of request for information under RTI Act furnished within 30 days, cases rejected, appeals filed before FAA, number of cases disposed within 30 days and on extended time of 45 days from all the Departments coming under the purview of the RTI Act.

Heads of Departments/Semi-Government organizations coming under the purview of RTI Act 2005 have been directed to comply with section 4 of the RTI Act and upload on its official website for uniformity of general Public.

5. Financial Aspects of Plan and Non Plan Scheme (Enclosed As Per Annexure I.:

6. Vision for Future:

The Department of Information & Publicity is the nodal agency for dissemination of information to press and media. It has plans to transmit Government information to press directly from villages through the latest technology such as email, internet and website and thus create a brand image of being technologically savvy State. In a bid to improve the functioning of the Department steps are initiated to achieve ISO certification for the Department.

Also efforts are being initiated to disseminate information about the Welfare schemes, Programmes, Progress and Development of the Government through the medium of Radio campaign and social media.

ANNEXURE - I
Financial Aspects of Plan and Non Plan Schemes

Department of Information & Publicity
Panaji Goa.
Demand No.56

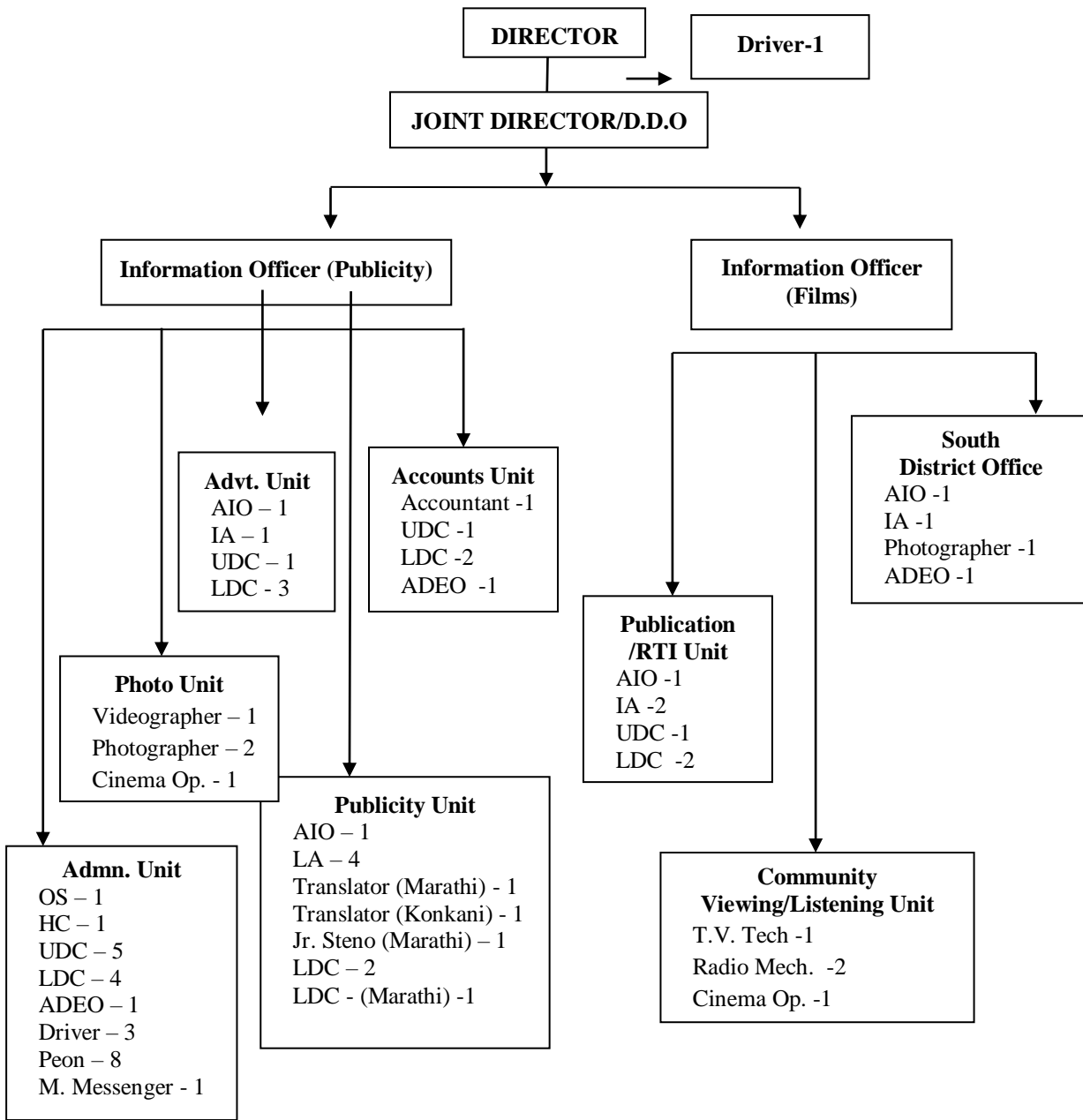
(Rs in Lakhs)

		2017-18					
Major Head	Name of the Scheme	Plan			Non Plan		
		B. E	R. E	Actual Exp.	B. E	R. E	Actual Exp.
1	2	3	4	5	6	7	8
	Total Revenue Expenditure	6636.07	6636.07				
	2075 – Miscellaneous General Services	5636.07	5636.07				
	800 – Other Expenditure	0.25	0.25				
	01— Subsidy on Interest on Computer Loan to Journalists (P)	0.25	0.25				
	33 – Subsidies	0.25	0.25	0.00			
	2220 –Information & Publicity				3993.80		
	01-Films				2415.18		
	001-Direction & Administration				565.18		
	01-Department of Information & Publicity (Non-Plan)				254.56	254.56	
	01-Salaries				210.44	210.44	254.19
	02-Wages				0.16	0.16	0.00
	03- Overtimes Allowance				0.09	0.09	0.08
	11- Domestic Travel Expense				2.61	3.61 (1.00 Re-app)	2.04
	13-Office Expenses				40.66	45.66 (5.00 Re-app)	45.46
	14- Rents, Rates, Taxes				0.50	0.50	0.00
	20-Other Administrative Expense				0.10	0.10	0.00
	02- Strengthening of Administration (Plan)	9.62	9.62				
	20 Other Administrative Expense	5.00	5.00	1.05			
	27-Minor Works	4.62	4.62	4.62			
	03 – Goa State Information Commission (Plan)	300.00	300.00				
	31 Grant –in-aid	300.00	300.00	300.00			
	04 – Appointment of Media Advisor/ P.R.O (N.P)	1.00	1.00				
	50 Other charges	1.00	1.00	0.03			
	105 – Production of Films	650.00	650.00				
	01– Promotion of Regional Films (Plan)	30.00	30.00				
	50 – Other Charges	30.00	30.00	2.57			

1	2	3	4	5	6	7	8
	02 – Goa Scheme of Financial Assistance for film 2010	400.00	400.00				
	50 – Other Charges	400.00	400.00	242.86			
	03 – Konkani/Marathi film Festival (P)	100.00	100.00				
	50 – Other Charges	100.00	100.00				
	04 – Rural Small Cinema/Theatre (P)	20.00	20.00				
	50 – Other Charges	20.00	20.00				
	05 – Grant to Films Promoting Goa (P)	100.00	100.00				
	31 – Grant-in-aid	100.00	100.00				
	800 - Other Expenditure	1200.00	2500.00 (1300.00 Supp)				
	01- Grant to Entertainment Society of Goa (Plan)	1200.00	2500.00				
	31- Grant- in-aid	1200.00	1200.00	2500.00			
	911 – Deduct- Recovery of Overpayment				
	01– Recoveries of Overpayment of previous year				
	01– Salaries				
	60 – Others	1578.62	1578.62				
	101– Advertising & Visual Publicity	1091.77	1091.77				
	01– Advertising and Visual Publicity (Plan)	1000.00	992.60				
	26 – Advertising & Publicity	1000.00	992.60	437.72			
	02– Publication (Plan)	50.00	100.00 (50.00 Supp.)				
	16 – Publications	50.00	100.00	8.10			
	03 – Community Listening Scheme (Non Plan)			36.77	46.85		
	01– Salaries				35.66	45.24 (8.47 Supp.)	42.97
	03 – Overtime Allowances				1.00	1.00	0.00
	11– Domestic Travel Expense				0.08	0.58 (0.50 re-app)	0.00
	13 – Office Expenses				0.03	0.03	0.0057
	06— International Films Festival (Plan)	5.00	5.00				
	50 – Other Charges	5.00	5.00	0.00			
	103 – Press Information Service	205.00	205.00				
	02 – Pension Scheme for Journalist (Non Plan)				30.00	30.00	
	04 – Pensionary Charges				30.00	30.00	30.00
	03 –Financial Assistance to indigent journalist (Patrakar Kritandnyatra Nidhi) (P)	10.00	10.00				
	50 – Other Charges	10.00	10.00	7.00			
	04 – Journalist Welfare Scheme Housing (P)	50.00	50.00				
	50 – Other Charges	50.00	50.00	0.00			

1	2	3	4	5	6	7	8
	05 – Assistance for Purchase of Computer/Camera for Journalist 2013 (P)	50.00	50.00				
	50 – Other Charges	50.00	50.00				
	06 – Wage Board Implementation (P)	50.00	50.00				
	50 – Other Charges	50.00	50.00				
	07 – Journalist Welfare Scheme – Mediclaim (P)	10.00	10.00				
	50 – Other Charges	10.00	10.00	0.00			
	08 – Goa State Photo Contest and Exhibition Scheme – 2014 (P)	5.00	5.00				
	50 – Other Charges	5.00	5.00	2.69			
	106 – Field Publicity				281.85		
	01 – Field Publicity (Non Plan)				95.32	103.93	
	01 – Salaries				94.53	102.74 (8.21 Supp)	97.85
	03 – Overtime Allowances				0.03	0.03	0.00
	11 – Domestic Travel Expense				0.07	0.47 (0.40 re-app)	0.06
	13 – Office Expenses				0.69	0.69	0.26
	02 – Exhibition (Non Plan)				33.85	48.67	
	01– Salaries				32.78	47.60 (14.82 re-app)	45.18
	03 – Overtime Allowance				0.03	0.03	0.03
	11 – Domestic Travel Expense				1.00	1.00	0.78
	13 – Expenses				0.04	0.04	0.00
	04 – Photo Services	2.68	3.18 (0.5 Re- appropri ation)				
	13 – Office Expenses	2.68	3.18	3.18			
	05 – Field Publicity (Plan)	150.00	350.00 (200.00 Suppl.)				
	50 – Other Charges	150.00	350.00	168.59			
	Total Capital Expenditures	1000.00	1000.00	0.00			
	4059 – Capital Outlay on Public Works	1000.00	1000.00	0.00			
	01 – Office Building	1000.00	1000.00	0.00			
	051 – Construction	1000.00	1000.00	0.00			
	01 – IFFI Infrastructure and Secretariat	1000.00	1000.00	0.00			
	60 – Other Capital Expenditure	1000.00	1000.00	0.00			
	Total			3760.92			518.90
	Grand Total (Plan + Non Plan)					4279.82	

ORGANISATIONAL CHART



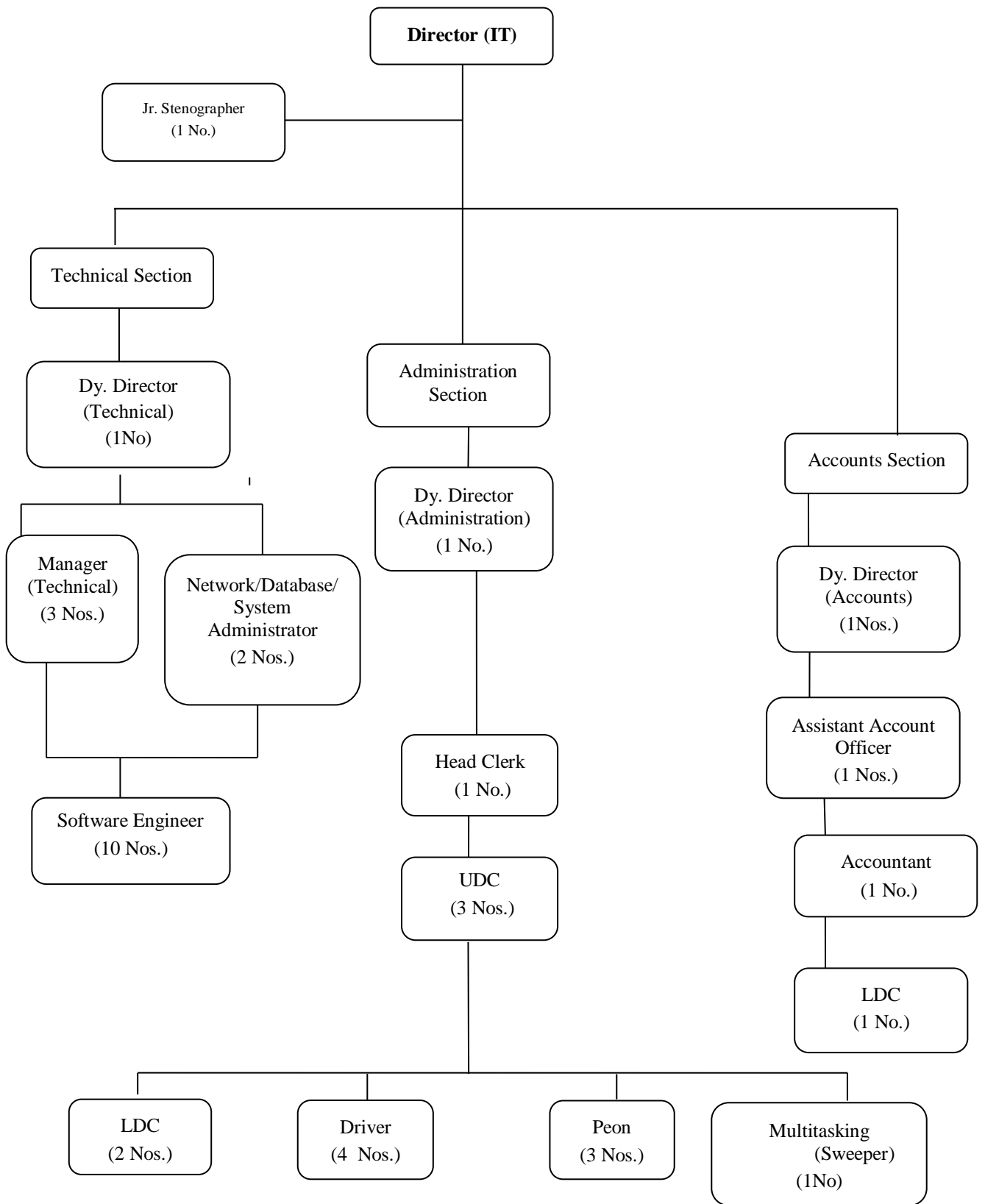
47. DEPARTMENT OF INFORMATION TECHNOLOGY

1. Introduction

The Department of Information Technology (DoIT) was created vide Notification No.23/1/87/GA & C(1) dated 03-05-1999, with the aim of Promoting and Developing IT Industry in a Planned manner, in order to Keep pace with rapidly growing IT Industry in the Country. Department of IT has been created for evolving suitable IT programs with the basic philosophy to realize the dream of taking the benefits of ICT to the masses of Goa, thus aiming towards creating a common IT platform for delivering Citizen Services electronically thereby ,making Goa as an intelligent State of the decade.

In order to achieve the vision, DOIT has initiated various projects through the State Initiatives as well as through the National e-Governance Plan (NeGP) of Government of India which would benefit the citizens of Goa at large.

2. Organization Chart:



3. Important achievement/projects completed/partly completed

(1) Setting up of Electronic City at Tuem Village, Pernem Taluka: The Government of Goa has identified and approved the setting up of Electronics Manufacturing Cluster under the Electronics

Manufacturing Clusters (EMC) Scheme of the Ministry of Electronics & Information Technology (MeitY), Government of India in Tuem village of Pernem Taluka in an area admeasuring 5, 97, 125 square meters. The Ministry of Electronics & Information Technology (MeitY), Government of India has given the approval for the said project with necessary funding support under the scheme.

The EMC Park at Tuem will provide the necessary stimulus for better infrastructure facilities in the region and would provide world class infrastructure for attracting investments in the IT Electronics System Design and Manufacturing (ESDM) Sector. The Park has been designed with a capability to generate around 2,000 to 3,000 employees for a period of 3 to 5 years.

Currently, the work of conducting survey and demarcation of road and plot layout including clearing of bushes is underway. Besides, a consultant for engineering design of road work and allied utilities that are necessary towards setting up of the park has been appointed.

(2) Setting up of IT Hub at Chimbel Village, Tiswadi Taluka: The Government of Goa is in the process of setting up a Information Technology (IT)/Infiration Technology enabled Services (ITeS) Park in Chimbel Village of Tiswadi Taluka. This park would be developed in an area of approximately 12 acres. The current proposal is to construct two buildings i.e. IT Hub and Start-Up Hub which would be multi tenanted shall be allotted to start-ups and companies for setting up their offices/development Centers. The product mix for development of the IT/ITeS Park at Chimbel would include the following key project components:-

- 1) Built Premises
- 2) Multi Tenanted IT/ITeS Premises
- 3) Company Campus
- 4) Support Amenities

This Park has been designed with a capability to generate around 5000 to 7000 jobs over a period of 8 to 10 years.

(3) Setting up of Hybrid IT Park at Penha–De–Franca Village, Bardez Taluka: The Government of Goa is in the process of setting up of Hybrid IT Park at Porvorim in Bardez Taluka. The Park would be the developed in an area admeasuring **12,455 sq. mts.** The proposed Hybrid IT Cluster Project shall have IT related and mixed-use facilities such as; ‘Plug and Play’, ‘Warm Shell’, quality ‘Incubation’ space, mix commercial activities and all other facilities which may be felt necessary in such a setup, for which the Consultant is required to utilize their past acclaimed expertise, in a bid to make the proposed ‘Hybrid IT Cluster Project’ a self-sufficient/ self-sustainable model.

The proposed Hybrid IT Cluster Project shall have a modern iconic structure incorporating Green building, Barrier-free and energy efficient standards and having a modern built-up facilities with parking requirement of two times the standard (preferably at the basement level) and exclusive space for street vendors and explore the possibility of working out the model to utilize the spaces in a suitable ratio for the amenities for the following such as Foods, Beverages, Retail, Research and Development/

Skill Development programme, etc.. Provisions of the above amenities could further be bifurcated not disturbing the individual essence however, showcasing a unique modern iconic building. So as to, make the amenities attractive and suitable for investors.

(4) Goa Start-up Policy 2017: Government of Goa, had notified the Goa Start-Up Policy 2017 on 28th September, 2017 with a vision to make Goa one of the most preferred start-up destinations of India and make it feature in the top 25 start-up destinations in Asia by 2025. The Policy has several initiatives in place to empower and incentivize entrepreneurship in Goa. The Schemes under this Policy were launched on 27 and 28 April, 2018.

The Policy incentivizes start-ups who have promising and viable products with a one-time grant of Rs 10 lakh. Entrepreneurs can also avail a one-time loan of Rs 10 lakh from the state as well. It also reimburses 25 percent of the salary of the local workforce where startups have a workforce that comprises 60 percent of locals.

Currently, the State has certified 23 Start-ups under the Start-Up Policy remaining are currently in pipeline.

(5) Goa IT Policy–2018: Government of Goa, had launched the Goa Information Technology Policy on 15 July, 2018 with a vision to create and nurture a globally competitive Information Technology ecosystem that powers the state’s economic growth, and firmly establishes Goa as a preferred destination for investment in high-end software products and service capabilities.

The objectives of the Policy are as follows:

- a) To develop state-of-the-art infrastructure to provide for at least 8,000-10,000 working spaces.
- b) To provide economic support for early stage investment.
- c) To infuse technology-enabled real-world problem-solving skills into the Goan education system through collaboration between industry and academia.
- d) To actively support the development of 10,000 advanced IT skilled and employment ready Goans, and at least 500 such specialized professionals spanning across the domain areas listed under 4.c.
- e) To make advanced coding skills ubiquitous across the student population in Goa.
- f) To incentivize IT companies/units to employ female professionals.
- g) To provide a hassle free and proactive governance and regulatory user experience for IT investors.

Since the launch of the Policy two new companies i.e. Visteon Corporation and WoWJobs Inc. have already setup their offices in the State. The Department is currently reaching out to various multinational companies to setup their operations in the State who have reacted positively towards our proposal.

(6) e-District (MMP): The e-District is one of the Mission Mode Projects (MMP) under National e-Governance Plan (NeGP), Government of India (GoI). The Department of Electronics and Information Technology (DeitY), Government of India is the Nodal Department with mandate to roll out the project. The project aims at electronic delivery of identified high volume citizen-centric services, at district and sub-district level. In the initial phase, only those high volume citizen-centric services were to be taken up for implementation, which have high priority for the state. New services

would be added to the portfolio as and when the service is available. The projects aims at providing end to end service delivery with features such as e-Sign, Payment Gateway, Digi Locker integration, Workflow etc.

The Project was launched on 17th May 2017 through an online Portal, <https://www.goaonline.gov.in>. Currently 65 end to end services are live under purview of the Project.

The e-District portal envisages integrated and seamless delivery of citizen services by District Administration/State Administration through automation of workflow, back end computerization, data digitization and e-Payments across participating Departments. Thus, achieving the objective of Cashless, Faceless and paper less governance.

e-District project is designed to be scalable to onboard of all the G2C and G2B services including services indentified under Ease of Doing Business (EODB).

(7) Geographic Information System (GIS): (I) A Geographic Information System (GIS) is a tool used to visualize spatial data to make better decisions. The GIS system is meant to provide a common platform for all Departments to store and share their spatial data. This will lead to better joint decisions, greater transparency, and the ability to effectively monitor large projects. A few of the reform areas are: Improve inter departmental collaboration, effectively monitor large projects, and provide transparency in the scope and impact of projects, ability to effectively manage our growing cities and the changing needs of our citizens. The Government of Goa will create a single GIS portal that will allow departments to create overlays detailing their department specific data.

The Invitation for Bids for this project was issued on 13th August, by the Department of Information technology, Goa. Invitation of Bids were advertised in both local as well as national dailies, and also published on Government of Goa e-Tender website www.etender.goa.in. Currently the technical and commercial evaluation of bids has been completed and file is in process for further course of action. The implementation phase has to be completed in a period of 18 months from the date of issue of work order.

(8) Online Computer Based Examination Test: Department of Information Technology has implemented the Computer Based Examination System for various departments/undertakings/agencies/institutions/bodies corporations/PSUs under Government of Goa carrying out their recruitment process. The System has been designed to provide comprehensive end-to-end solution that integrates & automates the entire processes involved in recruitment, thus facilitating online registration, online application, online payment, application scrutiny, online hall ticket, computer-based testing & computer-based assessment. The system offers greater accuracy, efficiency, transparency, reliability, flexibility, scalability, efficient administration, minimum effort, instant results, time saving, cost saving etc.

Goa Public Service Commission (GPSC) is the first organization in the State to successfully adopt the Computer Based Examination System; as such the computer based recruitment tests are being regularly conducted by GPSC for various posts in an efficient & transparent manner, thus simplifying & streamlining its direct recruitment process.

(9) Massive Online Open Course (MOOC): Furthering the endeavour on leveraging the Massive Open Online Course (MOOC) towards the ICT skilling of the Citizens of Goa; This Department has engaged the services of M/s. PwC through NICS I empanelment for consultancy services. As such, PwC commenced their work on formulating a methodology and framework to implement the project. The project has been detailed and structured to benefit the Government Servants, Students, differently abled, Housewife, Senior Citizens & IT professionals. Thus the following tracks were included:

1. **Track 1-** Digital Literacy for Government Employees: Eligible candidates shall include- All Goa State Government Employees across all Groups.
2. **Track 2-** Digital Literacy for Differently Abled: Eligible candidates shall include audience suffering from some form of disability.
3. **Track 3-** Digital Literacy for Senior Citizens: Eligible candidates shall include citizens over the age of 60 years.
4. **Track 4-** Digital Literacy for Women, including Housewives: Eligible candidates shall include- All women who are homemakers or working women.
5. **Track 5-** Digital Literacy for Students / Job Seekers: Eligible candidates shall include- Job seekers, recent graduates, students studying in educational institutions and students in vocational/training institutes
6. **Track 6-** Digital Literacy for ICT Professionals: Eligible candidates shall include- All professionals that make use of digital technologies in their daily work activities.

This department with the aid of the consultants had done a detailed feasibility study and formulated a robust and a purpose driven framework, on how MOOC platforms can be leveraged as a multi-tiered system of learning in order to map it with the state level skilling programs.

This department intends to implement the track 1 initially, and a gap assessment has also been performed by organizing Digital Literacy awareness sessions as well conducting surveys in multiple departments to sample out the needs of ICT training in individual government departments based on its current DL index.

(10) Boot Camp: Department of Information Technology organized Entrepreneurship Boot camps to create the awareness about the Goa Startup Policy and State initiatives on startups and innovation; where in, half day boot camp program were conducted for students and faculties in various institutes across the State of Goa. This initiative is being supported by Directorate of Higher Education and Directorate of Technical Education. Department of Information Technology through this boot camp is trying to help students to be aware of the opportunities to build a successful Start-up and acquire skills to convert those opportunities into reality. This camp intended to imbibe positive energy among students.

These boot-camps mainly focused on the schemes under the start up policy of Goa Government and how young entrepreneurs can be benefitted from the incentives. Few of schemes which were discussed at length are:

- Skill development Fee reimbursement scheme
- Establishing skill development centres scheme

- Incubators in educational institutes support
- Seed capital scheme
- Salary reimbursement scheme
- Co-working space/Incubators/Accelerators Subsidy scheme
- Matching Grant Scheme
- R and D reimbursement scheme

As of date, DOIT conducted boot-camps in 21 colleges across the State of Goa, benefitting approximately 4500 student.

(11) e-Tendering/e-Auctioning: Department of Information Technology through it's State Designated Agency (SDA), M/s ITG has taken steps to have an enhanced Electronic platform for electronic tendering and electronic auction (forward and reverse) with the objective of automating entire procurement process for the Government of Goa. The key objective of this Project are to achieve process efficiency, reduce processing time, achieve greater transparency, reduced cost, consistent and sustainable vendor customer development etc.

In this reference, the Request for the Proposal (RFP) for the Project with enhanced scope was prepared, floated, scrutinized and accordingly M/s C1 India Private Limited has been selected as the Implementation Agency for the Project. The Project will be implemented on the revenue sharing model where in revenue will be collected by the Implementation Agency from the participating bidders and a part of the revenue will be shared with the State Designated Agency.

Further, as part of joint ventures it is also envisaged to implement the Project in other States as Joint Venture through the SDA along with the selected Implementation Agency, where in an electronic procurement platform (secure SSL web based) for electronic tendering, auctions (forward and reverse) will be provided. The entire solution will be automated from indenting to Awarding of Contract.

Presently, the Implementation Agency, M/s C1 India Private Limited has commenced the work of requirement gathering along with the application development and the e-Tendering/e-Auctioning solution will go-live soon. The solution to be launched will be built on a modular architecture, which enables the organization/Departments to pick and plug the activities as per need. The solution would also allow the user to define the parameters and configure the system as per the requirements. The e-Tendering/e-Auctioning solution will be compatible with any type of organization structure and support multiple types of workflows.

(12) Goa Broad Band Network (GBBN) Project: The Department of IT has been managing the converged Wide Area Network that connects the State Headquarters, District Headquarters with all 12 Talukas, Village Panchayats, Households and institutions across the State. This Connectivity includes 10 Gbps links between all the 12 Talukas and 1 Gbps to all the 189 Village Panchayats and 225 building/locations under the GBBN Project. The network further connects various other departments (around 1000 offices/Sub-offices and 512 Govt./Aided Educational Institutes). The services availed over GBBN network are Intranet for e-Governance, Internet, video conferencing, IP telephony etc. The GBBN State Head Quarter (SHQ) is ISO 27001: 2013 certified. The Department, through its implementation Agency (M/s UTL) has successfully implemented Ipv6 till the Village Panchayat level and the GBBN is now IPv6 ready on dual stack.

The GBBN also offers Premium Internet to Homes, Industry and Enterprise, WiFi in the Panchayat areas, Goa Tourism Residencies, etc as Value Added Services (VAS) in the brand name GWave.

(13) AMC for Extended GBBN Connectivity: Department of Information Technology, Govt, of Goa has appointed M/s Nupur Tech. Pvt. Ltd. for carrying out the work of On-site Comprehensive Annual Maintenance Contract (AMC) for the management and maintenance of Extended GBBN Fiber Connectivity, Local Area Network (LAN)/UPS Electrical Cabling, including Networking Equipment's, carried out through the GAP-I Infrastructure project of DOIT and other offices connected under various e-Governance Project. AMC is of comprehensive nature which includes maintenance/repair/replacement of the networking components.

(14) Network Monitoring System (NMS) and helpdesk Solution (HDS) for managing 2000+ extended GBBN Nodes: The Department of Information Technology has appointed Medhassu E Solution, Hyderabad for procurement of Network Monitoring System (NMS) and helpdesk Solution (HDS) for managing 2000 + extended GBBN Nodes through tendering process. This shall help in day to day monitoring of the Extended GBBN nodes and also help in calculating the Service level Agreement (SLA) i.e. Uptime and downtime of the Extended GBBN nodes. The Users /Government Departments using GBBN can also use the helpdesk solution with respect to GBBN connected issues.

(15) WIFI Connectivity (Internet) at Secretariat Complex & Ministerial Block: The Department of Information Technology had floated tender for implementation of Wifi Services (Internet) at Secretariat Complex & Ministerial block. After tendering process M/s Sanghvi Infotech Pvt. Ltd is appointed as L1 bidder in the tender. The work order was issued to M/s Sanghvi InfoTech Pvt. Ltd. The agency has already carried out work of installation of wifi routers, access points, cabling work & other infrastructure at Secretariat Complex & Ministerial block. The project was inaugurated in hand of Hon'ble Chief Minister along with Hon'ble IT Minister on 3rd August 2018.

(16) State Data Center (under NeGP)

The State Data Centre (SDC) is envisioned as the 'Shared, Reliable and Secure Infrastructure Services Centre for hosting and managing the e-Governance Applications of Government of Goa and its constituent Departments.

The Goa State Data Centre has been setup and operational since 23rd March 2017. M/s Info Tech Corporation of Goa Limited (ITG) is the State Designated Agency (SDA) for the State Data Center (SDC) Project. M/s Orange Business Services India Technology Pvt. Ltd. has been selected as the Implementation Agency for the Project for a period of 5 years.

M/s Deloitte Touche Tohmatsu India has been selected as the Third Party Audit (TPA) Agency for project to undertake the work of testing, acceptance & certifications of the systems implemented for the project by the Implementation Agency.

Physical Progress

State Data Center has been currently hosted with 100+ web based applications on cloud environment along with other government application such as SSDG, e-SMS, CCTNS, e-district, e-Revenue, etc. State Data Center has also been equipped with the security devices like Firewall, Intrusion Prevention System (IPS) along with the VPN technology which protects the data from internal as well as external network traffic.

Salient Features of SDC

- 24*7 operations
- Provides services over cloud platform with high availability, scalability, accessibility and very less service provisioning time.

4. Financial aspect of the Department:

Major Sub Major & Minor Head wise Expenditure upto 30/12/2018				
Demand, Major, Sub-Major & Minor Heads		B.E.	Supplementary Grants	Expenditure
(1)	(2)	(3)	(4)	(5)
Demand No.:82	Revenue Expenditure			
2852-07-001-01	Direction & Administration	1039.50	0.00	353.32
2852-07-789-01	Special Component Plan for Schedule Caste	10.00	0.00	10.00
2852-07-796-01	Tribal Area Sub Plan	30.00	0.00	30.00
2852-07-800-01	IT Promotion	1175.09	0.00	42.33
2852-07-800-02	Registration of Industries	2.00	0.00	0.00
2852-07-800-03	IT Council	80.00	0.00	0.00
2852-07-800-04	Infrastructure Development	4100.00	0.00	1812.80
2852-07-800-05	E-Governance	3492.00	0.00	0.00
2852-07-800-10	Capacity Building	100.00	0.00	0.00
2852-07-800-11	Strengthening of GITDC	400.01	0.00	0.00
2852-07-800-12	State Data Center (NeGP)	1290.00	0.00	67.73
2852-07-800-13	State Wide Area Network (NeGP)	0.10	0.00	0.00
2852-07-800-14	SSDG Portal & E form application (NeGP)	300.00	0.00	45.80
2852-07-800-15	e-District	300.00	0.00	0.00
2852-07-800-16	Citizen Service Centre	100.00	0.00	0.00
2852-07-800-17	World Bank Assistance	0.10	0.00	0.00
2852-07-800-18	Electronic System Design Manufact. (ESDM)	2500.00	0.00	0.00
2852-07-800-20	Information Technology and Start up Policy	4000.00	0.00	1191.25
2852-07-800-21	IT Park	1000.00	0.00	0.00
	Total (A)	19918.80	0.00	3553.23
	Capital Expenditure			
4059-01-051-01	Office Building	700.00	0.00	0.00

(1)	(2)	(3)	(4)	(5)
4059-01-051-02	Contribution to ITG (EDC Loan)	2500.00	0.00	2500.00
4059-01-051-03	EMC/IT Park	10000.00	0.00	1042.81
	Total (B)	13200.00	0.00	3542.81
Grand Total (A+B)		33118.80	0.00	7096.04

5. Vision for future:

“The Department of Information Technology, Government of Goa aims to make the State, the leader in e-Governance, by making best possible use of information & communication technologies, to bring the Government services to the door steps of Citizens, Businesses & other stakeholders.

48. INSTITUTE OF PSYCHIATRY AND HUMAN BEHAVIOUR

1. Introduction

The Institute of Psychiatry and Human Behaviour (IPHB) was established as an independent entity on 8th December 1980 after amalgamation of the Mental Hospital, which was functioning under the Directorate of Health Services since July 1957 and the Department of Psychiatry of the Goa Medical College (GMC) functioning since 1968. It is a tertiary care psychiatric hospital presently with 190 beds.

After completion of the first phase of construction of new building, on allotted land of 27.6 hectares situated at Bambolim, the IPHB was shifted from Altinho to Bambolim and it is fully functional under the administrative control of Dean, Goa Medical College, Bambolim since June 2001.

2. Organizational chart of the Department: Annexure I (enclosed)

3. Functions and duties carried out by the Department:

i) Functions and duties carried out by Academic Section:

Introduction

- A) The Academic Section is headed by the Professor & HOD. The staff includes Professor & HOD, two Associate Professors, two Assistant Professors, three lecturers, seven Senior residents, twelve junior residents, one LDC and one Peon.
- B) The duties performed by this Academic Section are administrative, Academic and teaching.

a) Teaching duties

1. Teaching under graduate/MBBS students.
2. Teaching post graduate students i.e. MD in Psychiatry and Diploma in Psychological Medicine.
3. Teaching B. Sc in Nursing students.
4. Teaching Bachelor of Occupational Therapy students

b) Clinical duties

1. Conducting OPD's in rotation
2. Taking clinical rounds of in patient
3. Performing emergency duties in rotation.
4. Performing liaison duties in rotation.
5. Conduction specialized clinic's
6. Examining ESI patients
7. Examining patient referred to the medical board.

c) Medico legal duties

1. Examining mentally ill prisoners and issuing medical report
2. Examining cases of divorce and issuing medical reports.
3. Attending legal courts as expert witnesses.

d) Administrative duties/other charges

1. Administration duties of academic section.
2. Occupational Therapy In charge.
3. Extension Clinic In charge
4. Nodal Officer In charge
5. Duties of Units In charge
6. Pharmacy In charge
7. Library In charge

e) Research activities

1. Conducting research
2. Presenting papers at conferences.
3. Publishing papers/research articles in Journals.

f) Imparted Training in Psychiatry

1. RBSK/AYUSH Doctors.
2. Staff of Provedoria

ii) Functions and duties carried out by Medical Superintendent Office:-

- Providing preventive, curative and rehabilitative mental health services
- Providing OPD, Inpatient and Emergency Psychiatric services
- Extension Clinics
- Child and Adolescence Clinic
- Occupational Therapy activities to stable mentally ill person
- Providing Liaison Services to Goa Medical College, Goa Dental College and TB Chest Hospital.
- Assisted state and legal authorities in medico legal cases
- Certification

4. Acts and rules implemented by the department

- Mental Health Act 1987, Mental Health Care Act, 2017
- Other act as applicable-pension act/Gratuity act /PF act, etc.

5. Physical Achievements of the Department :-

I. Construction of 100 bedded Hospital in Phase-II of Expansion at IPHB Complex at Bambolim under Centre of Excellence.

The 100 bedded hospital is the extension to the existing 190 bedded hospital in IPHB. The said project which is approved by the government is being undertaken by GSIDC and financed by Central & State Governments through (Centre of Excellence, Manpower Development Scheme under NMHP)

II. Construction of Day Care Centre in IPHB

The said project is taken up by IPHB for rehabilitation of Mentally ill patients. The Day Care Project which has been approved by the Government is being undertaken by GSIDC.

III. Construction of a 200 bedded new hospital block in place of the existing hospital in IPHB.

- ❖ The Goa State Infrastructure Development Corporation (GSIDC) which is the agency appointed by the Government to carry out maintenance of the IPHB was requested to carry out the structural stability of the hospital wards as the condition of the wards were in a very bad condition and the day to day maintenance cost of the buildings are increasing rapidly.
- ❖ The GSIDC has therefore appointed M/s Frischman Prabhu (I) Pvt Ltd. as consultant to assess the structural stability and life of the structure of all the wards of the hospital of IPHB. On inspection they have submitted a detailed report to GSIDC. As informed by GSIDC, in a nutshell the consultants have reported that **“the slabs need to be rehabilitated and treated”**.
- ❖ Subsequently, this institute was visited by the team of GSIDC officials comprising Managing Director, Manager (Eng.) and others, who agreed and opined that all the wards of the existing hospital of IPHB are in a very bad condition and requires re-construction.
- ❖ In view of this, the matter was referred to the Government for approval in principle for construction of a 200 bedded new hospital block adjacent to the 100 bedded hospital funded by the Central Government under Centre of Excellence through GSIDC. The government has

approved this proposal vide their letter No. 10/3/2015-III/PHD dated 10.10.2017, the same has been forwarded to GSIDC for necessary action at their end.

IV. Construction of New Hostel Block in IPHB.

- ❖ IPHB has proposed to start 3 new Post-Graduate courses viz. 1) M. Phil in Clinical Psychology, 2) M. Phil in Psychiatric Social Work & 3) Post Basic Psychiatric Nursing under the Centre of Excellence, Manpower Development Scheme under NMHP. Accordingly Government approval to start the courses has already been accorded to this Institute vide letter No. 7/4/2017-III/PHD/1113 dated 29.08.2017.
- ❖ IPHB is presently having Resident Hostel consisting of 22 rooms for the M.D & D.P.M students. This office has therefore proposed for construction of new Hostel Block for accommodating the students who would be enrolling for the above proposed courses. This proposal has been approved by government as requested by this institute to be undertaken by GSIDC vide letter dated 11.10.2017. The said approval has been forwarded to GSIDC for further necessary action at their end.

V. The Government vide letter No. 10/3/2015-III/PHD (Part)/342 dated 11.03.2016 has also accorded the approval for construction of Sewage Treatment Plant for IPHB, through Goa State Infrastructure Development Corporation (GSIDC)

VI. Similarly, the GSIDC has also been entrusted with the work of Master Plan for infrastructure related projects of IPHB vide their letter No. GSIDC/Engg./Works/1137/4224 dated 11.10.2017.

6. Financial Aspects of plan and non – plan schemes: Annexure II (enclosed)

7. Vision for Future:

- To have more specialized clinics.
- To conduct research on a larger scale.
- Starting of Postgraduate courses i.e. M. Phil in Clinical Psychology, M. Phil in Psychiatric Social Work and Post Basic Diploma in Psychiatric Nursing.

In-order to scale up the existing preventive, curative and rehabilitative mental health services, there is need to strengthen infrastructure, increase bed strength and to develop skilled manpower. There is a new 100 bedded hospital block which is under construction and this will have a provision for a psychiatric ICU, Geriatric ward, Mother and Child ward and better equipped children ward.

Expansion of existing services/New services

- Expansion of Child and Adolescent Clinic and inclusion of School Mental Health
- Steps towards preventive services for Alcohol and Drug Addiction
- Starting various clinics – Geriatric Clinic, Dementia Clinic.

ANNEXURE - I
Director Head of Department
Dy. Director (Admn.)

Admn./Establishment Section - I		Medical Superintendent		Rehabilitation and Social Worker		Academic Section	
Head Clerk	1	Nursing & Paramedical staff (for OPD/Casualty & Wards Matron Asst. Matron Ward Master/Sister Staff Nurses E.E.G Technician L.D.C.	1	Psychiatric Social Worker Occupational Therapist Female Handicraft Instructor Technician for O.T.	1	Professor	1
UDC	1		2		1	Associate Professor	2
Sr. Steno.	1		12		1	Asst. Professor	2
L. D.C.	4		54		1	Lecturer	3
Driver	1		1		1	Junior Resident	12
Peons	2		1		1	Senior Resident	7
			5		2	Anesthetist	1
Section - II						Library	
Head Clerk	1	Driver	1	Artist-cum –	1	Librarian	1
Store Keeper	1	Asst. Electrician	1	Photographer	2	Attendant	1
U.D.C.	3	Investigator	2	Carpenter	1	Pharmacy Section	
L.D.C.	1	L.D.C cum Telephone	4	Recreational Therapist	2	Asst. Pharmaceutical Chemist	1
Peon	3	Operator	83	Tailor	1	Compounder/ /Pharmacist	4
		Gate Keepers	13	Painter	2	Attendant	1
		Attendants	26	Barber	3		
		Sweepers/Attendants	29	Attendant			
		Sweeper					
		Patient Care Attendant					
Account Section		Kitchen		Psychological Unit		Laboratory Pathology	
Asst. Accounts Officer	1	Dietician	1	Clinical	2	Pathologist	1
Accountant	3	Steward	0	Psychologist	1	Biochemist	1
U.D.C.	3	Kitchen Supervisor	1	Laboratory Asst. for Psychology	1	Sr. Technician	1
L.D.C.	1	Senior Cook	2	Attendant	1	Jr. Technician	1
Daftary	1	Cook	7			Attendant	1
Peon	1	Utensil washer	3				
		Attendants	3				
		Sweepers	4				

ANNEXURE -II

Financial Aspects of Plan & Non-Plan Schemes:

(Rupees In Lakhs)

Major Head	Name of the Scheme	2017-18					
		Plan			Non-Plan		
		B.E	R.E	Actual Exp.	B.E	R.E	Actual Exp.
2210-Medical & Public Health	01-Institute of Psychiatry and Human Behaviour (Non Plan)	-	-	-	2148.90	2553.90	2397.67
	02-Institute of Psychiatry and Human Behaviour (Plan)	136.15	161.65	154.80	-	-	-
	03-Counselling of Primary & Secondary Teacher for Mental Health Awareness	0.06	0.06	0.00	-	-	-
	04-Counselling Session for Government Staff	0.06	0.06	0.00	-	-	-
4210-Capital Outlay on Medical Public Health	01-Buildings (IPHB)	400.00	400.00	0.00	-	-	-
	02-Establishment charges transferred from "2059 - Public Works"	25.00	25.00	0.00	-	-	-
		25.00	25.00	0.00	-	-	-
	03-Tools and Plant charges transferred from "2059-Public Works" (Plan)	50.00	50.00	2.30	-	-	-
	04-Equipments (IPHB)	456.00	667.05	300.00	-	-	-
	05-Establishment of centre of Excellence under NMHP (P) (A)						
TOTAL		1092.27	1328.82	457.10	2148.90	2553.90	2397.67

49. DEPARTMENT OF LEGAL METROLOGY

1. Introduction:

The nomenclature of “the Department of Weights and Measures” is changed as “the Department of Legal Metrology”, as notified by the Government on issuing the Notification. As the name suggests, the Department of Legal Metrology, relates to the units of weights and measures, methods of measurements and measuring instruments and the regulatory safeguards to the public. It is the result of the well foresight of our National Leaders that led to the adoption of the most progressive and uniformed Metric System throughout our Country, in order to align with the recommendation of International Organisation of Legal Metrology, for which India is also a Member Country.

The Department of Legal Metrology is one of the important organs of Consumers’ Protection. It has an important role to play in providing the Citizen with friendly Administration of Services. It is concerned with technical and statutory requirements to safeguard the Public Interest from the point of view of security and accuracy of weights, measures, etc.

2. Organisational Chart of the Department:

The Minister in Charge of the Department is Minister for Legal Metrology, Government of Goa, Secretariat, Porvorim.

The Secretary Legal Metrology, Government of Goa, Secretariat, Porvorim, is the Administrative Secretary and also declared as the Head of the Department.

The Controller of Legal Metrology (Gazetted Group A), is the Head of Office, who has the overall control and jurisdiction over the whole of the State of Goa, and overall control over the working of all the Assistant Controllers, Inspectors, etc., who carry out their duties as per the Statutes and submits their reports, through their respective Assistant Controllers.

Organisational Chart is enclosed as Annexure – I.

3. Functions and duties carried out by the Department:

The Department of Legal Metrology is concerned with technical and statutory requirements to safeguard the public interest from the point of view of security and accuracy of measurements. In this aspect, it is concerned with the implementation of the provisions of the following Act and Rules to ensure the correctness of weights and measures used by the trading and industrial establishments.

One of the important functions of the Department is to carry out the verification of weights and measures, used by the traders, industrial establishments, etc. for accuracy to protect the interest of consumers and to have a transparency in the trade.

It establishes and regulates the Inter-State trade and commerce in weights and measures and other goods which are sold or distributed by way of weights, measures, or number and regulates the commodities sold in packaged form.

Functions and Duties of Assistant Controller for the Zone

1. To supervise the work of Inspectorial Units under his jurisdiction.
2. To inspect the Inspectorial Units for internal auditing purpose and submitting reports to the Controller Legal Metrology in regards to maintenance of such Cash Book, etc.,
3. To scrutinize reports and returns received from the Inspectorial Units and submit consolidated reports to the Controller.

4. To supervise and inspect the Working Standards and other equipments and arrange for their rectification.
5. To arrange for the statutory verification of Working Standards with Secondary Standards at Central Laboratory and get the certificate of verification.
6. To work as a Vigilance Officer in his district's jurisdiction and check Inspectors tours and verification work of every Inspectorial Units. To carry out about 5% sample check of weights or measure verified by Inspectors.
7. To work as a Public Grievance Officer in his jurisdiction and solve public grievance.
8. To conduct raids and joint raids in the markets and weekly Bazaars.
9. To conduct inspections of factories and Industries and packing units under Packaged Commodities Rules.
10. To guide all Inspectorial units regarding provisions of Acts & Rules and guide them inspection and surprise visits as and when required.
11. To carry out inspection of premises and taking test for recommending repairers', dealers and manufacturers for issuance of licenses.
12. Periodical inspection of records of manufacturers, repairers and dealers and to check production, sale, stock of weight or measure etc. in their respective jurisdiction.
13. To carry out such other functions and duties as and when authorities by the Controller of Weights and Measures.
14. To carry out work of verification and inspection of Weigh Bridge, Dispensing Pumps.

Functions and Duties of Assistant Controller at Central Laboratory Unit and Packaged Commodities at Head Office, Panaji.

1. To maintain Secondary Standards in Central Laboratory.
2. To get the Secondary Standards verified from the reference Standards Laboratory of the Government of India, at Bangalore/Ahmedabad.
3. To conduct or to assist in experiments and surveys as specified by the Controller or by Central Government authorities.
4. To work as a Vigilance Officer at Head Office, Porvorim.
5. To work as a Public Grievance Officer at Head Office, Porvorim.
6. To work as Nodal Officer for the Department of Legal Metrology.
7. To work as Drawing and Disbursing Officer for establishment Staff of the Office of Controller Weights and Measures and checking of all Inspectorial Units and Assistant Controller's Offices inclusive of all accounts matters and getting the records ready for auditing as and when required.
8. To conduct prosecution cases as A.P.P. in the J.M.F.C. Court, if he is authorized to do so by the Controllers.
9. To assist the Controller, Legal Metrology, in his daily routine functions and duties.
10. To arrange for the statutory verification of Working Standards with Secondary Standards and issue of the Certificate of Verification.
11. To assist the Controller in his daily routine functions and duties.
12. Over-all supervision over all the Inspectorial Units including the Offices of Assistant Controller of North/South Zone of Goa.

13. To carry out such other function and duties as and when authorized by the Controller Legal Metrology.
14. To act as Public Information Officer under Right to Information Act 2005.
15. To work as Public Relation Officer.
16. To conduct Consumer Awareness Programmes in various Institutions.
17. To work as Incharge of the Nails and Stamping Equipments and distribution of the same to the Assistant Controllers and Inspectors.
18. To act as Nodal Officer for e-Governance, Election process, File Management System etc.

Functions and Duties of Inspectors, Legal Metrology

1. To maintain Working Standard Laboratory attached to his Office and also other equipments including Stamps and Seals.
2. To issue notice to traders for getting their weight or measure verified in time.
3. To call traders to his Office and check all Commercial weight or measure physically with his working standards with the help of Laboratory Assistant and Manual Assistant.
4. To prepare test weight or measure with the help of Laboratory Assistant and Manual Assistant.
5. Periodical and surprise inspection of weight or measure and package commodities at the trading premises and conducting joint raids, market inspections with the help of Laboratory Assistants and Manual Assistants/Field Assistant.
6. To effect seizure of weight or measure, goods, documents and package commodities in case offence is committed or found defective, unstamped, forged, false, non-standards used for fraudulent practices etc.
7. To file complaints in the Court of Law with the sanction of Controller and assist the A.P.P. in court matter.
8. To prepare provisional tour programme in advance and get it approved by the Assistant Controller and act accordingly.
9. To calibrate Taxi Auto rickshaw fare meters.
10. To carry out such other functions and duties as and when authorized by the Controller.
11. To conduct Consumer Awareness Programme's.
12. To organize camps for the purpose of verification and stamping at distant places.
13. To prepare case for prosecution, monthly reports and submit to the higher authorities well in time regularly.

4. Acts and Rules implemented by the Department:

- i) The Legal Metrology Act, 2009: This is the parent act which has come into force w.e.f. 01st April, 2011.

- ii) The Legal Metrology General Rules, 2011: This is the parent rule which has come into force w.e.f. 01st April, 2011.
- iii) The Goa Legal Metrology Rules, 2011: Based on the Legal Metrology General Rules, 2011, this is implemented state-wise with regards to the verification of articles, fees to be charged and penalties to be imposed for various offences and licenses to be granted.
- iv) The Legal Metrology (Packaged Commodities) Rules, 2011: These rules have the control over the commodities in a packaged form packed at the levels of inter state trade and intra state trade.
- v) The Legal Metrology (Approval of Models) Rules, 2011: These rules are regarding the model approvals of the weighing instrument, measuring instrument, weights and measures, which are manufactured and put into use in the State.

5. Physical achievements of the Department:

As a result of continuous inspections, surprise visits and joint raids during the Financial Year 2017-18, the enforcement Officials of the Department have verified and stamped 31,690 weights, 6,528 measures, 46,902 weighing instruments and 5,869 measuring instruments. An amount of ` 2.00 Crores was collected by way of verification and stamping fees. 1092 surprise visits and 7419 inspections have been carried out. 672 cases have been booked under different provisions of Legal Metrology Acts and Rules and seized 242 weights, 245 measures, 2835 weighing instruments, 62 measuring instruments, and 19451 packaged commodities. 579 offences/ violations were compounded (including previous cases), and an amount of 28.83 Lakhs was collected as compounding fees/fine.

Through media, the efforts have been taken up to propagate the functions of the Department by means of talk and demonstrations.

The own office building “Legal Metrology Bhavan” accommodating the Office of the Controller, Legal Metrology and Assistant Controller, Legal Metrology for Packaged Commodities/Central Laboratory, with sophisticated Secondary Standard Laboratory and individual office cabin is functioning at Housing Board Colony, Alto – Porvorim.

6. Financial aspects of plan and non-plan schemes:

Name of the Department: Legal Metrology.
Demand No. 80.

(Rs. in Lakhs)

Major Head: 3475-Other General Economic Services.							
00--,							
106-Regulation of Weights and Measures.							
02-Expansion of Metric System (Plan)							
Sub-Major Head, Minor Head and Detailed Heads	Budget Estimates 2017-18	Revised Estimate	Supplementary Demands for Grants (S.B.)		Re-appropriated funds	Total	Actual Expenditure
(Name of the Scheme)	1	2	3		4	5	6
01-Salaries	117.69	0.00	15.00	(+)	15.00	147.69	141.10
02-Wages	3.59	0.00				3.59	0.60

03-Overtime Allowance	0.10	0.00		(-)	0.10	0.00	0.00
11-Domestic Travel Expenses	0.68	0.00		(-)	0.68	0.00	0.00
13-Office Expenses	22.43	0.00		(-)	13.00	9.43	9.40
14-Rent Rates and Taxes	4.00	0.00		(+)	2.43	6.43	5.57
16-Publications	1.50	0.00		(-)	1.25	0.25	0.25
21-Supplies and Materials	3.42	0.00				3.42	3.19
27-Minor Works	2.00	0.00		(-)	2.00	0.00	0.00
50-Other Charges	0.40	0.00		(-)	0.40	0.00	0.00
TOTAL	155.81	0.00	15.00		34.86	170.81	160.11
Major Head "4059-Capital Outlay on Public Works "							
4059-Capital Outlay on Public Works							
01-Office Buildings							
051-Construction							
01-Building (Legal Metrology)	20.00	0.00				0.00	0.00
53-Major Works							
02-Construction of Working Standards Laboratory (A)							
52-Machinery and equipment							
53-Major Works							
03-Strengthening Legal Metrology Infrastructure (P) (A)							
53-Major Works	50.00	0.00				0.00	0.00
Total	70.00	0.00					0.00
Grand Total	225.81	0.00				0.00	160.11

Financial aspects of Plan schemes:
Name of the Department: Legal Metrology.
Demand No. 80.

(Rs. in Lakhs)

Major Head: 3475-Other General Economic Services. 00--, 106-Regulation of Weights and Measures. 01-Metric System (Non-Plan)							
Sub-Major Head, Minor Head and Detailed Heads	Budget Estimates 2017-18	Revised Estimate	Supplementary Demands for Grants (S.B.)		Re-appropriated funds	Total	Actual Expenditure
(Name of the Scheme)	1	2	3		4	5	6
01-Salaries	170.12	0.00	50.00			220.12	212.22
02-Wages	0.99	0.00				0.99	0.94
11-Domestic Travel Expenses	0.60	0.00		(+)	0.50	1.10	0.72
13-Office Expenses	0.88	0.00				0.88	0.63
14-Rent Rates and Taxes	4.00	0.00		(-)	0.50	3.50	3.33
27-Minor Works	1.00	0.00		(-)	1.00	0.00	0.00
28-Professional Services	1.00	0.00		(+)	1.00	2.00	1.50
Total	178.59	0.00	50.00		3.00	228.59	219.34

7. Vision for Future:

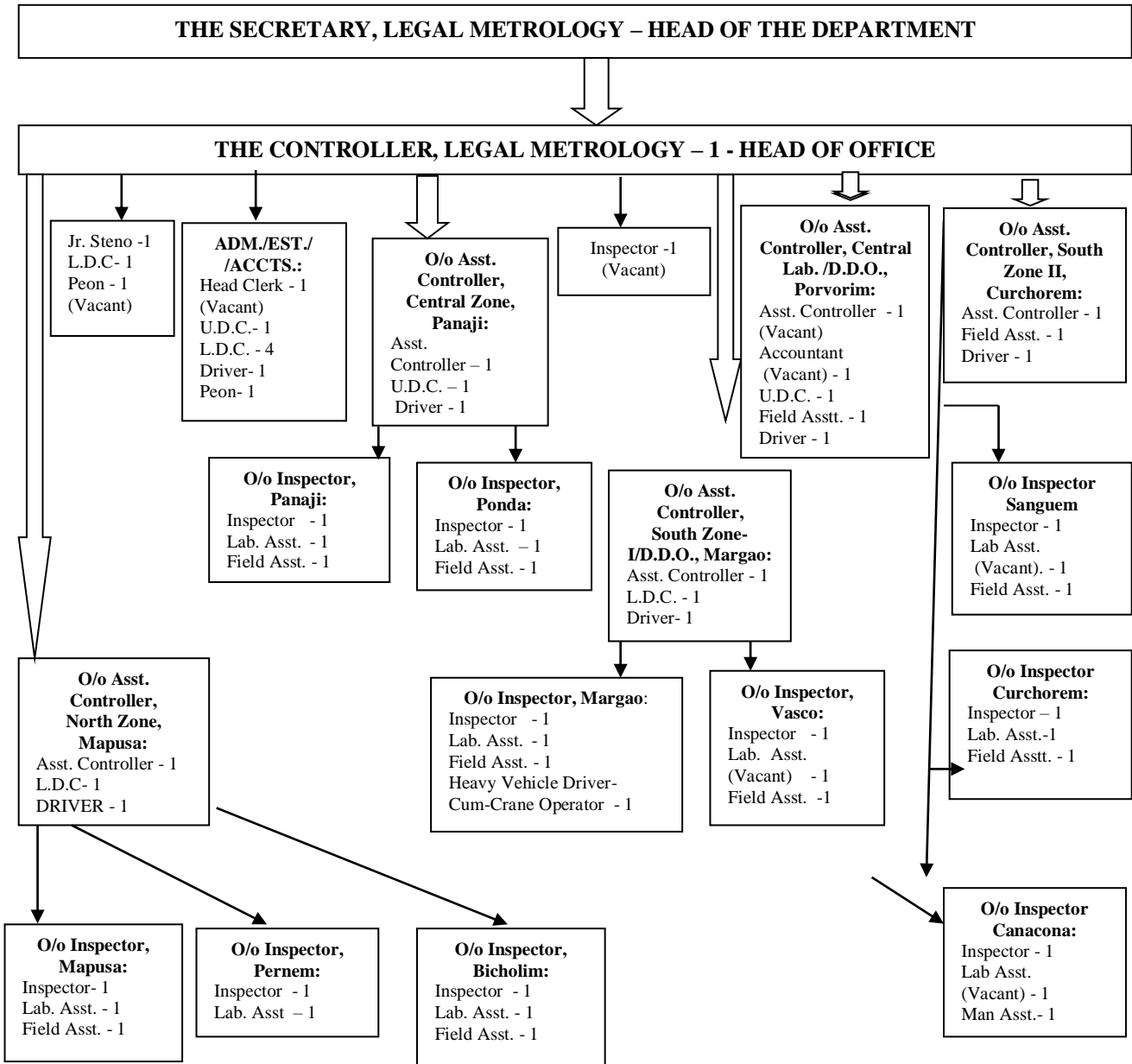
The up-gradation of the sophisticated Working Standard Laboratories for checking the digital weighing and measuring instruments at North Goa and South Goa Offices is completed, which will help as a better facility for calibration of the weights and measures with the help of sophisticated Digital Working Standards and fifteen stainless steel Field Standard Test Measures of capacity 10 litre each, with glass graduated markings, supplied by the Central Government, under the Scheme 'Strengthening of Legal Metrology Wing in the States & UTs', for the inspection and checking of the correctness of delivery of petroleum products to the consumers through the dispensing pumps.

The Department had made a letter to the Central Government requesting to provide the vehicle and equipment in phased manner for the establishment of the Mobile Laboratory which would be helpful to the Legal Metrology Officials to carry out the spot inspections and to curb the malpractices carried out by the traders.

The Department is also in the process of providing online services to the public with respect to the registration/renewal and issue of licenses of Manufacturers, Dealers, Repairers of Weights and Measures, online complaint registration and tracking of the same.

ANNEXURE - 1

ORGANISATIONAL CHART OF LEGAL METROLOGY DEPARTMENT



Total sanctioned strength of the Department is Sixty (60).

50. DIRECTORATE OF MINES & GEOLOGY

1. Introduction:-

Directorate of Mines & Geology is governed by Mines & Minerals (Development & Regulation) Act of 1957 which is a uniform Central Legislation governing minerals both major and minor in the country. The Directorate looks after the works of mineral administration of major and minor minerals which involves grant, renewal of Reconnaissance permits, prospecting licences & mining leases within ambit of MMDR Act. So also quarrying leases which are granted and renewed under the Goa Minor Mineral Concession Rules, 1985.

2. Organisational Chart of the Department:-

Please refer Annexure A.

3. Functions and Duties carried out by the Department:-

- i) Grant of Prospecting Licences, Reconnaissance permits and Mining leases.
- ii) Survey and demarcation of leases including authentication of DGPS Survey maps of respective leases.
- iii) Periodic inspection of leases.
- iv) Prevention of illegal mining.
- v) Regulation of transport and storage of minerals.
- vi) Electronic surveillance of movement of minerals from mine head to vessels.
- vii) Grant of minor mineral quarrying leases.
- viii) Regulation of matters concerning minerals.
- ix) Collection of Royalty, dead rent, surface rent on minerals and mineralized leases.
- x) Maintenance of data with regard to production, dispatch, sale, export and import of minerals.
- xi) Responding to complaints conveying illegalities and irregularities in minerals.
- xii) Checking illegal extraction of minerals.
- xiii) Attending to Public Grievances.
- xiv) Furnishing of information under RTI so also disposal of RTI Applications in time bound manner.
- xv) Collection and compilation of Statistical data of minerals.
- xvi) Enforcement of Goa (Prevention of illegal mining, Storage and Transportation of Minerals) Rules, 2013.
- xvii) Issue of transit passes for movement of minerals.
- xviii) Prosecution and compounding of offences in case of minor minerals.
- xix) Collection of funds under District Mineral Foundation and National Mineral Exploration Trust.

4. Acts and Rules implemented by the Department:-

- The Mines & Minerals (Development & Regulation) Act, 1957.
- The Minerals (Other than Atomic and Hydro Carbons Energy Minerals) Concession Rules, 2016.
- The Mineral Conservation and Development Rules, 1988

- Goa (Prevention of Illegal Mining, Storage and Transportation of Minerals) Rules, 2013.
- Goa Minor Mineral Concession Rules, 1985 and amendments thereto

5. Physical achievements of the Department:-

- i) Total 37 Iron Ore Leases and 01 Manganese Lease were in operation for Financial Year 2017-18. The Production of Iron Ore for 2017-18 was 10.59 Million Tonnes and Manganese was 0.230 Metric Tonnes.
- ii) As per the Order of the Hon'ble Supreme Court of India in Writ Petition (Civil) No. 435 of 2012, the State Government conducted **three e-auctions** of the mineral ore stacks lying at various mines/stackyards in the State of Goa for the period from 01-04-2017 to till 31-03-2018. The details of auctions is as under:
Quantity Sold : 2.86 Million Tonnes
Sales value: Rs. 11.80 Crores
Royalty: Rs. 1.75 Crores
Processing Fees: Rs. 0.0196 Crores
From 2014 total twenty one e-auctions are conducted by the Department.
- iii) District Mineral Fund collected figures from 01/04/2017 to 31/03/2018 are as under:
North Goa:- Rs. 37.48 Crores.
South Goa:-Rs. 35.01Crores.
Total Goa State : Rs. 72.49 Crores.
- iv) For Financial Year 2017-18, a total of Rs. 4.76 Crores NMET was collected & Transferred to National Mineral Exploration Trust (NMET), New Delhi.
- v) The amount of contribution towards Goa Iron Ore Permanent Fund from Fresh Extraction & E auctioned Ore from financial year 2017-18 is Rs. 165.157 Crores.
- vi) DGPS Survey of 107 mining leases is completed till 31.03.2018, with authentication of plans by the Department. Goa is one of the first State in India to have completed such an exercise.
- vii) Monitoring the extraction and transportation of Minor minerals is extensively carried out, so that value of the Minor mineral is recovered from illegal transportation. For Financial Year 2017-18, total 424 Trucks, 25 Canoes & 1 JCB Machinery were impounded and a total amount of Rs. 26,92,703/- was recovered towards compounding charges.
- viii) The Sand extraction is regulated by issuance of permits. Till March 2018, 333 permits were renewed/ issued.
- xi) For Financial year 2017-18, total Rs. 7.69 Crores was disbursed to beneficiaries under Welfare Scheme.

6. Financial Aspects of Plan and Non-Plan Schemes:

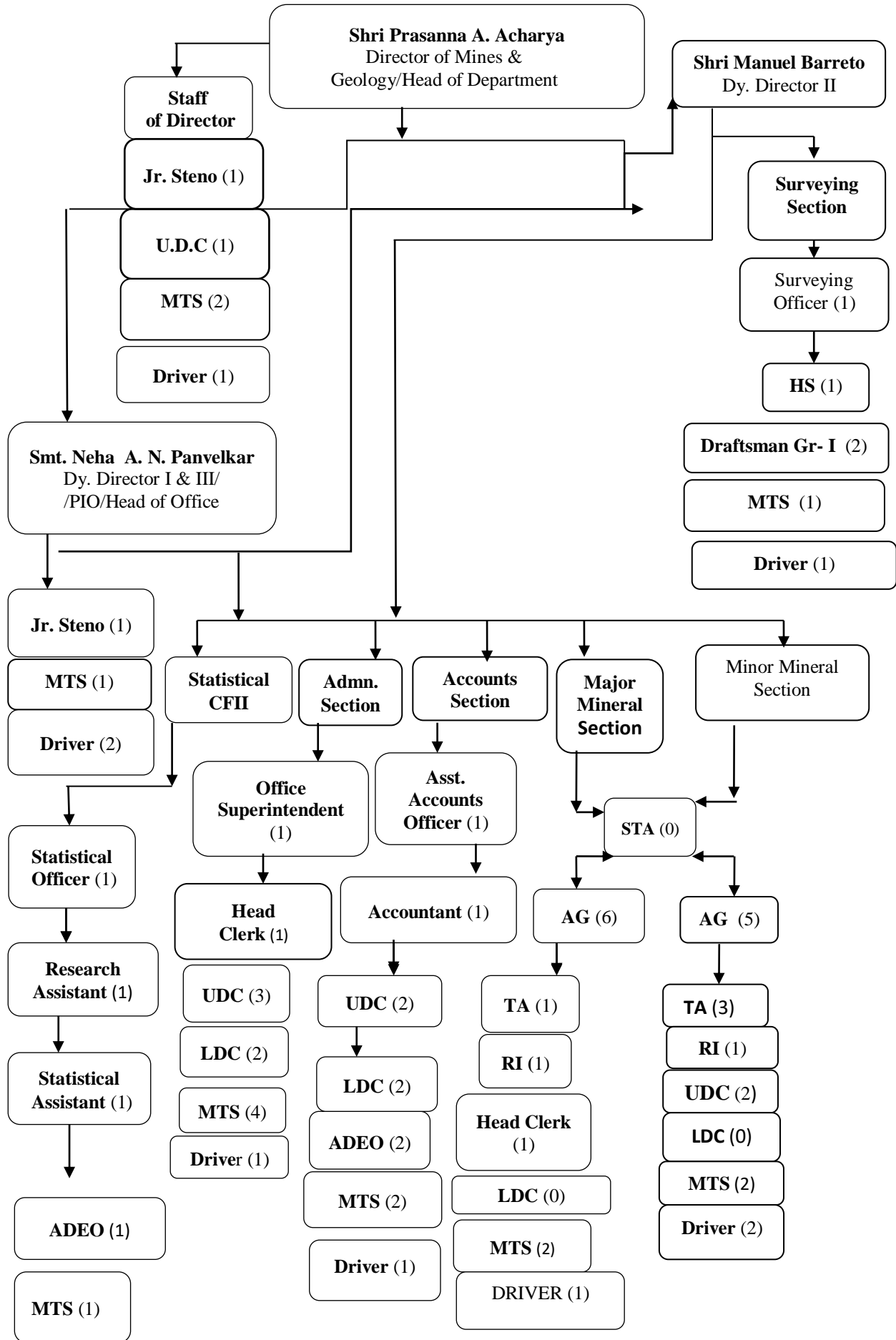
(Rupees in Lakhs)

		2017-18					
		Plan			Non-Plan		
Major Head	Name of the Scheme	BE	RE	Actual Exp.	BE	RE	Actual Exp.
2853	Non Ferrous Mining & Metallurgical Ind. 001 – Direction & Administration						
	02 - Strengthening of Mines Dept.	970.74	970.74	316.12	--	--	--
	03 - Environmental Studies in Mining Areas	71.59	71.59	37.89	--	--	--
	04 - Reclamation And Afforestation	13.82	13.82	13.12	--	--	--
	05 - Modernization of Mines Department	256.13	256.13	1.49	--	--	--
	06 - Welfare of Mining Affected People	4000.00	4000.00	865.26	--	--	--
	09 – Committee for EIA Study for Iron Ore Excavation	32.39	32.39	15.95	--	--	--
	01 – Mines Development (NP)	--	--	--	162.84	162.84	232.47
	102 – Mineral Exploration 01 – Field Investigation including Drilling (NP)	--	--	--	12.45	12.45	21.16
	800 - Other expenditure 01 - Exhibition	3.31	3.31	0.24	--	--	--
4853	4853 - Capital outlay on non ferrous Mining & Metallurgical Industries						
	60-Other Mining & Metallurgical Industries	15.00	15.00	--	--	--	--
	01 - Buildings (Mines)	15.00	15.00	--	--	--	--
	Total	5377.98	5377.98	1250.07	175.29	175.29	253.63
	Grand Total	5377.98	5377.98	1250.07	175.29	175.29	253.63

7. Vision for future:-

Sustainable development of Goa with efficient and scientific mineral development in State of Goa. Revenue maximization and maximum reinvestment of money in places affected by mining activities. Maximum use of technology for efficient regulation of mining activity with minimum manpower and minimal human intervention. Goal is to achieve maximum with less paper work.

ANNEXURE- A



51. DEPARTMENT OF URBAN DEVELOPMENT (MUNICIPAL ADMINISTRATION)

1. Introduction:

The Department of Urban Development is the Administrative Department which exercises administrative control and supervision over the 13 Municipal Councils and one Corporation of the City of Panaji in the State of Goa. The Department is also the administrative Department for Goa State Urban Development Agency (GSUDA), Imagine Panaji Smart City Development Ltd. (IPSCDL) and Goa Real Estate Regulatory Authority (RERA).

2. Organisational Chart of the Department:

The Department of Urban Development is headed by the Director of Urban Development and is assisted by one Additional Director. Besides, the Additional Director, the Director is also assisted by other Gazetted Officers i.e. Assistant Accounts Officer and a Research Assistant. The total strength of the subordinate staff is 22. They assist the Department to co-ordinate and perform statutory and administrative duties pertaining to 14 Municipal Authorities. The Organisational Chart of the Department is attached.

3. Functions and Duties carried out by the Department:

Apart from exercising administrative control over the Urban Local Bodies, Goa State Urban Development Agency, Goa Real Estate Regulatory Authority and Imagine Panaji Smart City Development Ltd., this Department is entrusted with the following functions:-

- (1) Release of various grants for the Urban Local Bodies like salary grants, solid Waste Management grants, Octroi compensation grants etc.
- (2) Ensuring the functioning of the Municipal Bodies in accordance with the Goa Municipalities Act and the City of Panaji Corporation Act.
- (3) Release of grants to GSUDA for executing various urban infrastructure projects as well as for implementation of centrally sponsored schemes.
- (4) Release of grants to IPSCDL for implementation of AMRUT and Smart City Mission.
- (5) Release of grant-in-aid to Goa Real Estate Development Authority (RERA).
- (6) Monitoring of ULBs to ensure that the waste management is as per the extant Acts and Rules/Bye-laws.

4. Acts and Rules implemented by the Department: The Department is governed by the following major Acts:-

- The Goa Municipalities Act, 1968 and Rules or Bye-laws made there under.
- The City of Panaji Corporation Act, 2002 and Rules made there under.

Apart from the above, the Department also implements the following Acts and Rules:-

- Solid Waste Management Rules, 2016.
- Bio-Medical Waste Management Rules, 2016.
- Construction and Demolition Management Rules, 2016.
- E-Waste (Management) Rules, 2016.
- Plastic Waste Management Rules, 2016.
- Hazardous and other Wastes (Management and Transboundary Movement) Rules, 2016.
- Goa Street Vendors (Protection of Livelihood and Regulation of Street Vending) Rules, 2016.

5. Physical achievements of the Department:

This Department is implementing Centrally Sponsored Schemes (CSS). The achievements of the same in brief are as follows:-

1. Deendayal Antyodaya Yojana- National Urban Livelihood Mission (DAY-NULM)

In order to implement DAY-NULM scheme in all the ULB's in Goa, Revolving Fund support has been given to 222 urban poor Self Help Groups (SHGs), 03 SHG Festival Melas were organized, skill training imparted to 1984 nos. of urban poor beneficiaries. Capacity Building & training programmes have been organized at ULB level for all Municipal Councils.

2. Swachh Bharat Mission (SBM) (Urban)

In order to implement SBM-U effectively in all the ULBs in Goa, the implementing agency i.e. Goa State Urban Development Agency (GSUDA) has sanctioned 614 nos. of applications towards repair/construction/conversion of insanitary latrines to sanitary one. GSUDA has also constructed 128 Community Toilets and 14 Public Toilets for different ULB's.

3. Integrated Development of Major towns (IDMT)

Under IDMT GSUDA has completed the work of Illumination of public streets/places [SH Supply, Installation, testing and commissioning of 9mtrs decorative conical street light pole with LED fixture on 3 & 4 arms bracket (Phase I)] in Mapusa Municipal Jurisdiction.

6. Financial aspects of plan and non-plan schemes:

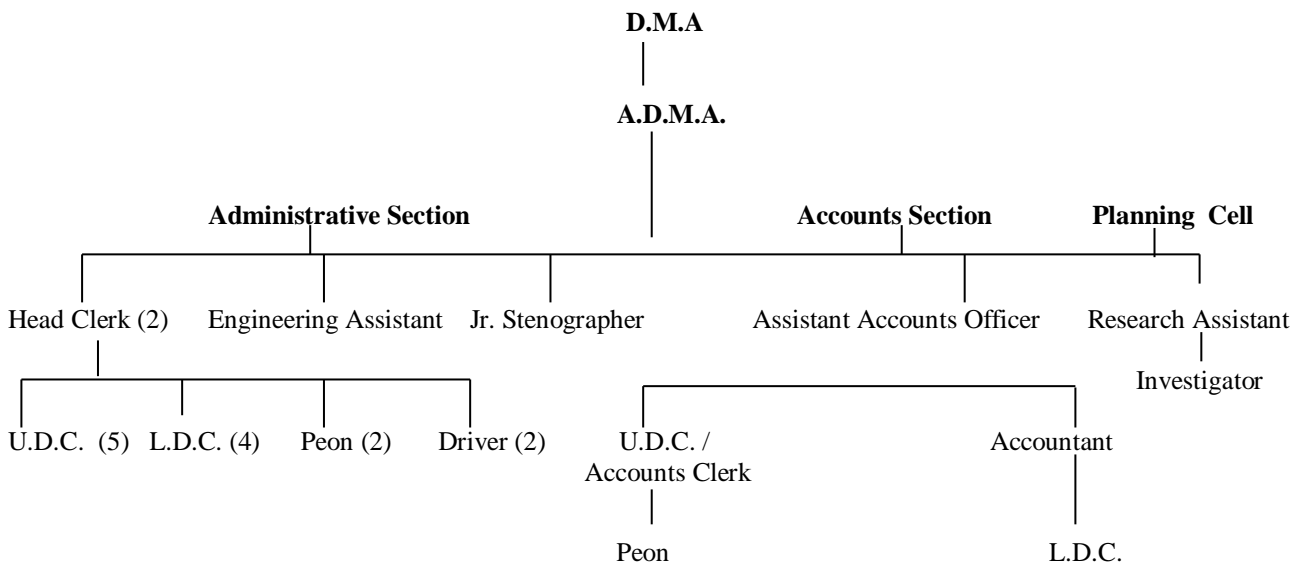
(Rupees in lakhs)

		2017-18					
		Plan			Non-Plan		
Major Head	Name of the Scheme	B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2217	Asstt. to Local Bodies Corp.	13800.00	19816.20	11062.56	--	--	--
	National Urban Livelihood Mission (NULM)	50.00	250.00	215.65	--	--	--
	Solid Waste Management	700.00	700.00	348.73	--	--	--
	Integrated Development of Major Towns (IDMT)	3000.00	6000.00	5433.71	--	--	--
	Swachh Bharat Mission (SBM)	500.00	500.00	394.70	--	--	--
4217	Atal Mission for Rejuvenation and Urban Transformation (AMRUT)	6000.00	7000.00	5329.40	--	--	--
	Smart City Mission (SCM)	8000.00	10000.00	8200.00	--	--	--
	Total:	32050.00	44266.20	30984.75	--	--	--
	Grand Total:	32050.00	44266.20	30984.75	--	--	--

7. Vision for future:-

- 1) Empowering of the ULBs, so as to enable them to be financially self sufficient.
- 2) To ensure effective Solid Waste Management in all ULBs with facilities for scientific management of waste generated in urban areas.
- 3) All ULBs to be E-enabled leading to increased transparency and efficiency in the services delivered to citizens.
- 4) State of the Art Burial and Crematorium Facilities to be made available to all ULBs as per the requirement.
- 5) All ULBs to have the required urban infrastructure especially those relating to the basic civic services.
- 6) To achieve ODF status in all ULB's of the State of Goa.

**Organizational Chart of Department of Urban Development
(Municipal Administration), Panaji.**



52. DIRECTORATE OF MUSEUMS

1) **Introduction:**

Conceived and formulated to bring together a collection of sculptures and other antiquities of Goa, the Goa State Museum opened its doors in 1977 from its old premises in downtown Panaji till 1996 and was later moved to a building at the EDC Complex on 18th June 1996. The Museum at present has in its possession a fairly large collection depicting various aspects of art, history and culture of Goa. This collection is now shifted to Old Secretariat (Adilshah Palace), in Panaji.

2) **Organizational Chart of the Department:** Enclosed.

3) **Functions and duties carried out by the Department:**

- i. Acquisition: The Objects required for the museum are acquired from other government Offices private institution or individuals, either by law or by donation, purchase and also on loan basis.
- ii. Preservation: All the objects so acquired are given treatment by cleaning and spraying insecticide, fumigating them etc. as required for their preservation.
- iii. Documentation: The objects are properly documented in Accession register with relevant details. Photo documentation is also done.
- iv. Display: The objects are grouped as per subjects and displayed in different galleries according to the theme for public view.
- v. Interpretation: The objects are studied and their historical relevance and artistic importance is established.
- vi. Education: The visitors and groups of students are guided through galleries by three Sr. Museum Guides. The relevant information and photographs are supplied to the visitors and scholars as per their requests.
- vii. In order to create awareness of heritage among the public, due publicity is given to the museum and the programmes organized therein.

4. **Acts and Rules implemented by the Department:**

NIL

5. **Physical achievements of the Department:**

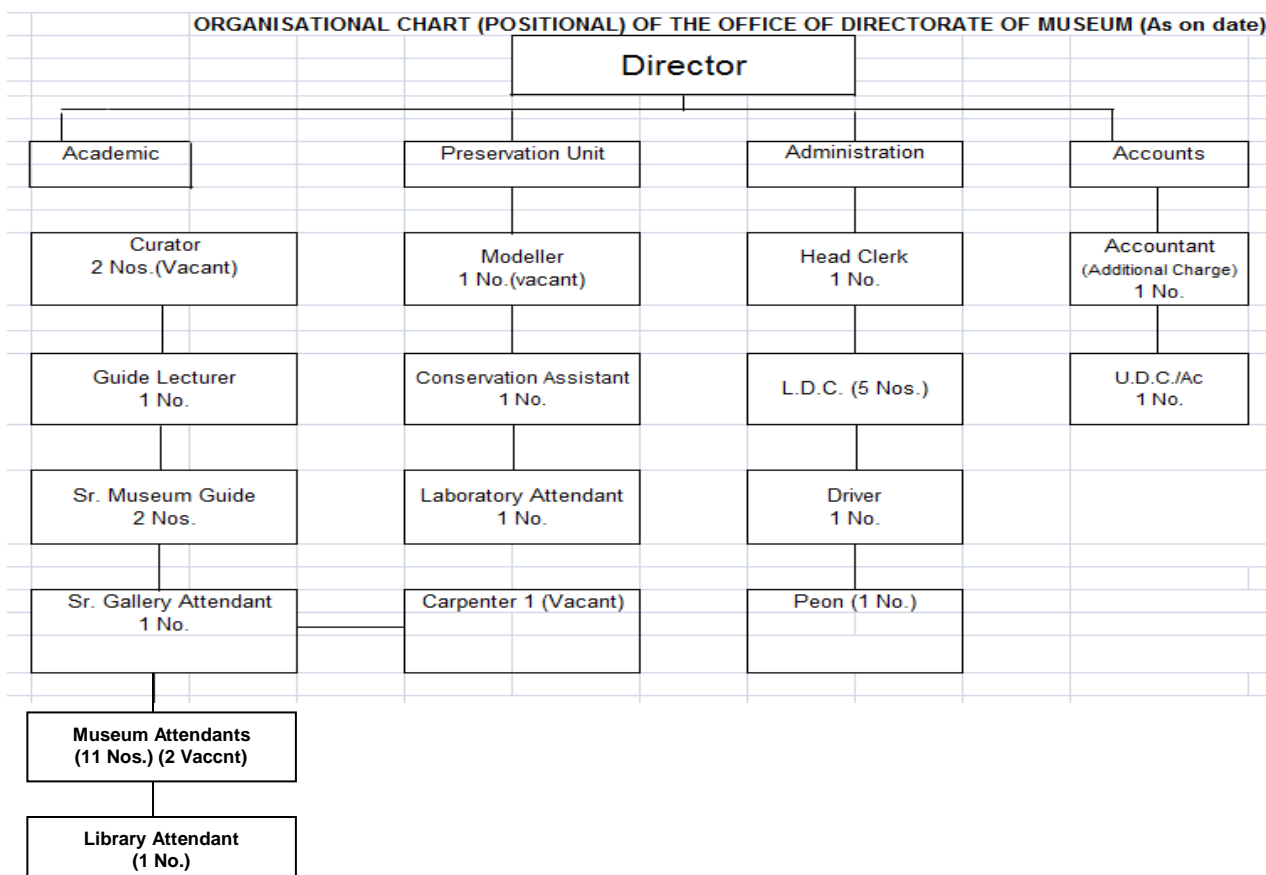
1. Museum collection has been shifted to Old Secretariat i.e. Adilshah Palace.
2. Verification of all the objects was completed.
3. All the artifacts were examined re-arranged in store area.
4. Few important objects were selected for display.
5. A beneficiary oriented scheme of 'Financial Assistance to Private Museums' was implemented.
6. Financial Assistance in form of grants was released to following private museum:
 - i) Goa Chakra Museum, Benaolim-Salcete, Goa ----- 6.25 Lakh
 - ii) Ancestral Goa Big Foot Museum, Loutolim ----- 2.50 Lakh
 - iii) Pillar Seminary Museum, Pillar ----- 5.00 Lakh
 - iv) Houses of Goa Museum ----- 2.49 Lakh

6. Financial aspects of Plan and Non-Plan schemes:

Major Head	Name of the Scheme	2017-2018					
		Plan			Non-Plan		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
Demand No. 46	2205(P)	130.20	----	126.50	----	----	----
	4202	1000.00	----	----	---	---	----
	2205(NP)				125.17	---	111.37
	Total	1130.20	----	126.50	125.17	---	111.37
	Grand Total	1130.20	----	126.50	125.17	----	111.37

7. Vision for Future:

- 1) A miniature display of important objects in the collection will be arranged shortly in new premises i.e. Adilshah Palace and same will be thrown open for public.
- 2) More programmes like seminars, workshops will be arranged for the orientation of public for general awareness and creation of interest in Art & Culture, History, Historical monuments and Anthropology.
- 3) More temporary exhibitions will be organized.



53. DIRECTORATE OF OFFICIAL LANGUAGE

1. Introduction:

The Directorate of Official Language is a result of one of the significant efforts initiated by the State Government for development of vernacular languages. Being aware of importance of regional languages, the State Legislative Assembly passed the Goa, Daman & Diu Official Language Act, 1987 which states that, Konkani Language in Devnagari Script shall be the Official Language of the State and whereas there is a provision for Marathi Language in the Act which shall also be used for all or any of the official purposes.

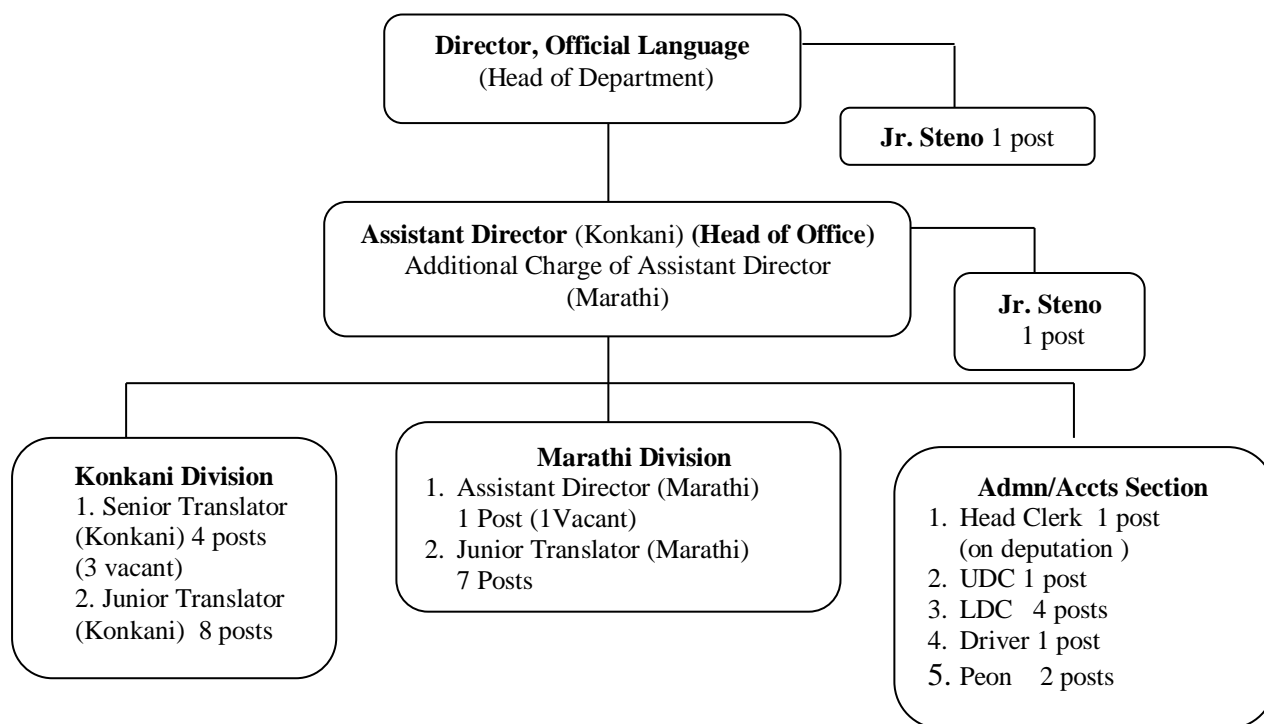
The Directorate of Official Language was established in the year 2004 with responsibilities to implement the Official Language Act 1987 and is expanding its functioning by way of introducing various Schemes, Trainings for the development of official language and other vernacular languages, preparation of Terminologies in Konkani, etc.

Objectives of the Directorate of Official Language:

- Implementation of Official Language Act 1987 and notifications issued under this Act.
- Implementation of the Language Policy of State Government.
- To initiate the measures for maximum use of Official Language in Administration as well as other fields of knowledge.
- To impart training by introducing schemes or by way of workshop, seminars, etc.
- To impart training in Devnagari for computer typing, so that employees will be familiar with replies in Konkani, Marathi & Hindi.

2. Organizational Chart:

- The staff Strength of the Directorate of Official Language is 28 Officials as on 31st March 2018. The Organizational Chart is shown here below:



3. Functions and duties carried out by the Department:

- i. Translation of various types of documents received from other Government Departments such as Developmental schemes, Invitation cards, LAQ's, Election manuals, Press notes, Citizen Charters, Court Matters, Acts and Rules, etc. into Konkani/Marathi/Hindi/Portuguese and vice-versa,
- ii. Imparting training of Konkani Language to all Government employees at Taluka level including All India Service Officers posted in Goa, so as to facilitate them to use Konkani Language for Administrative purposes.
- iii. Devnagari Computer Typing training to the staff.
- iv. Preparation of various Terminologies in different subjects such as Administrative, Legal, Legislative, Folk-Lore (Lokved), Economics-Finance, Medicines, Granthalaya Paribhshik Utaraval Kosh, Education, Press Media, Glossary/Dictionary of Literary terms, Glossary of Environmental Science, Medical Science and Awareness, Terminology of Trees, etc. in Konkani Language.
- v. Implementation of various schemes for the effective implementation of Official Language and other Languages.
- vi. Organizing Workshops, Seminars on translation, language skills, promotion of language, copy editing, proof reading, vetting, etc. for the effective implementation of Official Language and other Languages.
- vii. Release of recurring Grants to Goa Konkani Akademi and Goa Marathi Akademy for the development of Konkani and Marathi languages respectively.
- viii. Grant-in-aid to Dalgado Konknni Akademi, Konkani Bhasha Mandal & All India Konkani Parishad for their activities in the field of promotion of concerned languages.
- ix. Directorate of Official language functions as Nodal Authority for use of Official Language by different Government Departments in their day to day administrative correspondence whenever required.
- x. To make all Government Websites multilingual (Konkani, Marathi, English etc.).
- xi. Translation of various assembly matters in Konkani and Marathi. Also assistance to the office of the Speaker for the Legislative business in Konkani, as and when required.
- xii. Translation of various Name Boards, Nomenclature, Signages, etc. in Konkani and Marathi.
- xiii. To constitute a Panel of Private Translators to enable Government Departments, Public Sector undertakings, Corporations, other organizations etc. to outsource the Translation from English to Konkani, English to Marathi, English to Hindi, English to Portuguese and vice versa.

4. Acts and Rules implemented by the Department :

➤ **The Goa, Daman and Diu Official Language Act, 1987 (Act No. 5 of 1987):**The Act provides that Konkani Language in Devanagari script shall be the Official Language of the State of Goa and shall be used for all or any of the official purposes, whereas Marathi shall also be used for all or any of the Official purposes. The English Language shall continue to be used in addition to the Languages for all or any of the official purposes.

5. Physical Achievements of the Department:

I. Rajbhas Prashikshan Evzonn, 2008: Under this Scheme following Training Programmes were organized:

➤ **Training to Resident Doctors of Goa Medical College** –The Directorate of Official Language organized 20 days Training Programme for the Non-Konkani Speaking Resident

Doctors of Goa Medical College. 55 Doctors attended the Training and were made familiar with the common terms used

- in Konkani to communicate with the local public/patients in their local language, around Programme.
- **Anchoring/Compeering workshops**-The Directorate of Official Language organized Anchoring/Compeering workshops for the government employees and teachers of all 12 Talukas with the aim of development of language and each workshop was attended by around 50 participants.

II. Promotion and Development of Official Language:

- **Training in Official Language to Central Government Employees** - The Directorate of Official Language imparted 10 days training in Konkani language to the staff of Indian Audit & Accounts Department, Office of the Accountant General. 7 auditors who attended the Training and were guided by expert faculty on the various Konkani terms, Konkani dialects, Konkani Grammar, History of Konkani in Goa, History of Konkani Cinema, etc.

III. Rajbhasha Jagruti Yojana:

Following Workshops were organized under the Scheme:

- **Symposium on local languages used in Folk Art** – This Symposium was organized in collaboration with Satteri Shampurush Self Help Group, Sarvan – Bicholim, with an objective to promote Goan Folk Art in local language and was attended by around 50-60 women.
- **Workshop on ‘Rules of Grammar’ in Marathi** – Two workshop on “Rules of Grammar” in Marathi for the government employees and teachers of North Goa and South Goa was organized. The participants were guided by language experts from Maharashtra and 120 participants attended the workshops.
- **Workshop on ‘Rules of Grammar in Marathi’ at Pirna** – One day workshop on ‘Rules of Grammar’ in Marathi was organized in collaboration with Shri Shantadurga Higher Secondary School, Pirna for the students and teachers of the school and 100 students and teachers participated in the workshop.
- **Workshop on ‘Writing Skills in Devnagari & Roman Script’** - Two-days workshop was organized on ‘Writing Skills in Devnagari & Roman Script’ for the government employees and teachers of North Goa and South Goa. The participants were made familiar with the art of Calligraphy in Devnagari & Roman script and a total of 80 participants attended the workshop.
- **Workshop on ‘Story writing & Story telling’** - The Directorate organized two-days workshop on ‘Story writing & Story telling’ for the government employees and teachers of North Goa and South Goa and a total of 180 participants attended the workshop.
- **Workshop on ‘Rules of Grammar’ in Konkani** – The Directorate organized a workshop on ‘Rules of Grammar’ in Konkani for the government employees and teachers of North Goa and South Goa.
- **Sahitya Sammelan to commemorate Qaumi Ekta Week**– The Directorate of Official Language organized Sahitya Sammelan on the topic ‘National Integration & Literature’ and Poets’ Meet in Konkani, Marathi & Hindi and around 80 participants were part of the Sammelan at Government College of Arts, Science & Commerce, Khandola on 21-11-2017.
- **Anchoring/Compeering Workshop for students**– One day workshop on Anchoring /Compeering was organized by this Directorate for the students at St. Andrew’s Higher Secondary School, Vasco.

IV. Bhasha Vikas Yojana:

Financial Assistance was released to the following organizations/educational institutions to undertake various activities such as workshops/sammelans/seminars/publications for the development of Konkani, Marathi, Hindi and Sanskrit language:

Sr. No.	Name of Institution/Organization
1	Goa Pradesh Sane Guruji Kathamala, Bicholim.
2	Vidya Prabodhini College of Commerce, Education, Computer & Management, Porvorim.
3	Shree Brahmanand Snaskrit Prabodhini, Tapobhumi – Kundaim.
4	Samrat Club, Kapileshwari, Ponda.
5	Sanskrit Pracharini Sabha, Margao.
6	Shantadurga Vijayate Kala Mandal, Kunkolim – Mardol.
7	Aasth, Sakhali-Goa.
8	Khamini Natya Machi, Savoi Vere, Goa.
9	Mushtifund Higher Secondary School, Panaji.
10	Vasantrao Dempo Higher secondary School of Science, Commerce & Arts, Cujira – St. Cruz.
11	Dr. K. B. Hedgewar Higher Secondary School, Cujira – Bambolim.

V. Recurring Grants to Grant– In–Aid Institutions:

Recurring Grants were released to the following institutions for undertaking activities in the field of promotion and development of Konkani Language in Devnagari Script, Konkani in Roman Script and Marathi Language:

(in lakhs)

Sr. No.	Name of Institution	Amount
1	Goa Konkani Academy	160.00
2	Goa Marathi Academy	50.00
3	Dalgado Konkani Academy	30.00
4	All India Konkani Parishad	9.00
5	Konkani Bhasa Mandal	9.00

6. Financial aspects of Plan and Non-Plan Schemes:

Details of Major Headwise Break-Up (Non-Plan) (in lakhs)

Major Head	Minor Head	B.E.	R..E.	Actual Expenditure
2070-Other Administrative Services 00- 119- Official Language (Non Plan) 01-Department of Official Language (Non Plan)	N			
01 – Salaries	N	67.70	* 67.70 +57.00 +45.00	163.13
02 – Wages	N	0.21	0.21	----
03 – Overtime Allowance	N	0.20	0.20	----
11 – Domestic Travel Expenses	N	1.00	1.00	----
13 – Office Expenses	N	9.42	9.42	5.54
16 – Publications	N	1.00	1.00	----
20-Other Administrative Expenses	N	1.00	1.00	----
26 – Advertising & Publicity	N	4.00	4.00	2.74

27 – Minor Works	N	40.00	40.00	2.26
28 – Professional Services	N	4.00	4.00	----
30 – Other Contractual Services	N	0.25	0.25	----
31 – Grant in Aid	N	0.25	0.25	----
50 – Other Charges	N	1.00	1.00	----
Total		130.03	232.03	173.67

***Note : Rs. 57.00 Supplementary Budget and Rs. 45.00 Reapproved.**

Details of Major Headwise Break-Up (Plan) (in lakhs)

Major Head	Minor Head	B.E.	R.E.	Actual Exp.
2202-General Education 00-	02 – Konkani Academy (Plan)	200.00	200.00	160.00
	31 – Grant -in-aid			
05-Language Development 800-Other Expenditure(Plan	03 – Marathi Academy (Plan)	200.00	200.00	50.00
	31 – Grant - in - aid			
	04 – Grants to Dalgado Konkani Academy (Plan)	30.00	30.00	30.00
	31 – Grant - in - aid			
	05 – Promotion and Development of Official Language (Plan)			
	31 – Grant - in - aid	20.00	20.00	15.00
	50 – Other Charges	0.29	0.29	0.18
	07 – Rajbhas Prashikshan Evzonn	10.75	10.75	3.42
	50 – Other Charges			
	08 – Scheme for Publication in Official Language Konkani, Marathi	5.26	5.26	2.28
	50 – Other charges			
	11 – Promotion of Sanskrit and Languages – 8 th Schedule (P)	125.00	55.00	7.63
	31 – Grant - in – aid		25.55	6.95
	50 – Other charges	0.55		
	14 – Bhasha Puraskar Yojana	8.67	8.67	0.14
	50 – Other Charges			
	15 – Rajbhas Akshar Mitra Yojana	30.00	30.00	---
	31 – Grant - in – aid			
	16 – Shanshodhan ani Shabdavalee Nirmitee Yevzonn			
	31 – Grant - in – aid	20.00	20.00	12.00
	50 – Other Charges	5.00	5.00	---
	17 – Grants to Konkani Bhasha Mandal	18.00	18.00	9.00
	31 – Grant - in – aid			
	18 – Grants to Konkani Parishad	15.00	15.00	9.00
	31 – Grant - in – aid			
4059 – Capital Outlay on PublicWorks 60 – Other Buildings 051 – Construction	01 – Construction of Konkani Akademi (Plan)	200.00	200.00	---
	53 – Major Works			
	Total	690.52	645.52	305.60

7. Vision for future :

- a) Setting up the Permanent Training Centre for imparting Konkani Training to the Employees of State Government, Government Recognized Establishments including Employees of Central Government.
- b) The Department has proposed a Scheme **Shansodhan ani Shabdavlee Nirmitee Yevzon** to bring out various terminologies Publications in Konkani language in the field of Administration, History, Culture, Mass Media, Economics, Commerce, Medicine, Sports Education, Information & Technology, etc.

54. DIRECTORATE OF PANCHAYATS

1. Introduction:

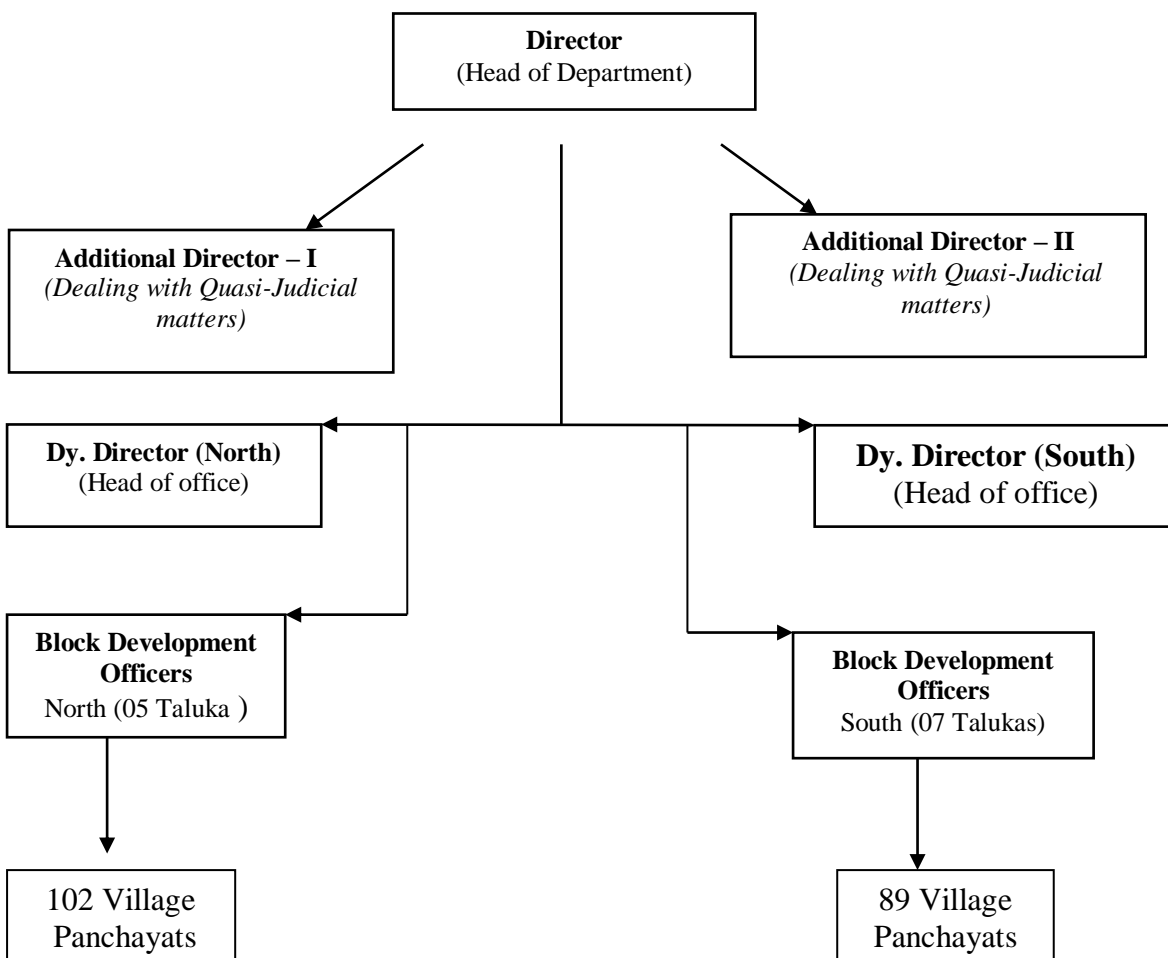
In Goa we have two tier Panchayat Raj System having 5,7,9, and 11 members respectively ,depending upon the population. The term of the Panchayat is for five years. The Zilla Panchayat North Goa and South Goa has been Constituted on 14/03/2000 as mandated by the 73rd Amendment to the constitution. Through the 73rd constitution Amendment Gram Sabha has been given constitutional recognition. The Goa Panchayat Raj Act,1994 provides that all persons whose names are for the time being entered as electors in the electoral roll for a Panchayat shall be deemed to constitute the Gram Sabha for that Panchayat.

2. Organizational Chart:

The Ministry of Panchayati Raj is headed by the Minister for Panchayati Raj. The administrative head of the Panchayat Department is the Secretary (Panchayats). The Directorate of Panchayats is headed by the Director who is also the Ex-officio Joint Secretary to the Government.

The Director is assisted by two Additional Directors and supported by two Deputy Directors one in the North Goa District and the other in the South Goa District. There are in all 16 Block Development Officers working in the 12 Blocks with their offices situated at Taluka headquarters under the control of the Director. The North Goa District comprises of 05 Blocks and the South Goa District comprises of 07 Blocks. Each Block is headed by the Block Development Officer who is assisted by the Extension Officer and Block staff

Organisational Chart of Directorate Of Panchayats



3. Functions, Powers and duties carried out by the Panchayats:

In terms of the provisions of Article 243 B, the Goa Panchayat Raj Act, 1994 has provided for setting up of a two tier Panchayati Raj System at the village level and at district level.

The Functions of the Zilla Panchayats are listed in Schedule II of the Goa Panchayat Raj Act, 1994.

The funds for the ZPs are entirely provided by the Government which are mainly spent on the works like construction and repairs of the roads, minor irrigation works, drinking water; and rural water supply, repairs and maintenance of Primary Health Centers and Training to farmers.

The Chief Executive Officer and Adhyaksha of Zilla Panchayat exercises control over the administration of the Zilla Panchayat.

The Zilla Panchayats in Goa are empowered to prepare every year a District Development Plan after including the development plans of Panchayat and submit it to District planning Committee.

Adhyaksha of Zilla Panchayat is the Ex-Officio Chairman of the District Planning Committee.

4. Act and Rules implemented by the Department.

ACT

1. The Goa Panchayat Raj Act, 1994 (Goa Act No.14 of 1994)

RULES

1. The Goa Panchayat and Zilla Panchayats Rules.
2. The Goa Daman and Diu Panchayats (Regulation of Building) rules 1971.

5. Physical achievements of the Department for 2017-18:

I. Financial Assistance for the construction/repair of houses under Rajiv Aawas Yojana:-

In terms of the scheme, the benefits of 100% of subsidy will be granted to the construction of new house, financial Assistance @Rs.25,000/- is sanctioned and @Rs.12,500/- is sanctioned for repair of house in two equal installment.

For the year 2017-18 Rs. **11.52** lakhs was the budget estimate and expenditure Rs. **9.81** Lakhs was incurred for 211 beneficiaries including Schedule Caste and Schedule Tribe for construction and repair of houses.

II. Rural Garbage Disposal Scheme:

Under this scheme, any Village Panchayats which are affected by Plastic Garbage menace in the Village ,is eligible to get financial assistance from the Government to deal with such menace. An amount of Rs.1.00 Lakhs per annum to each Village Panchayat is released, in order to solve the problem of solid waste and non-biodegradable waste in the State. The Expenditure incurred was Rs.191.00 Lakhs.

III. Financial Assistance to weaker Panchayats for payment of Salaries for the strengthening their Administration (Non-Plan).

The Government provides grants to the weaker Panchayats for payment of Salaries to the staff appointed by the village Panchayats. The Government has also prescribed staffing pattern for

appointment of adequate number of staff in the village Panchayats. The Expenditure incurred was Rs. **866.12** lakhs for the year 2017-18.

IV. Disposal of Court Cases.

Before the Director of Panchayat= 40 cases,

Additional Director of Panchayat-I (N) =259 Cases,

Additional Director of Panchayat II(S) =447 cases

Dy.Director of Panchayat(North)=127 cases

Dy.Director of Panchayat(South)=111 Cases were disposed for the year 2017-18.

V. Training of official/Non official members of Village Panchayats/Zilla Panchayats:

Training shall be imparted to all the elected members, women members belonging to the scheduled caste, backward classes, co-opted members of Village Panchayats. Field officials such as Village Panchayat Secretaries, Gram Sevaks, associate women workers, extension officers, members/officials of Zilla Panchayats. **3712 Officials** and Non officials of Panchayats were imparted training.

6. Financial Aspects of Plan and Non-Plan Schemes:

Financial aspect of plan Schemes:				
Year 2017-18				
Demand No.: 31			Rs. in lakhs	
No.	Demand Major, Sub-Major Heads / Schemes	Budgeted Exp. 2017-18	Revised Exp . 2017-18	Actual Exp. 2017-18
2515 – Other Rural development Programme		5824.30	1390.28	5203.07
02	Training of officials / Non-officials of Village Panchayats	13.77	0.00	2.07
101	Panchayat Raj			
06	Strengthening of Panchayati Raj Institutions	293.56	254.48	486.52
12	Grants to Village Panchayats in lieu of Octroi	800.00	0.00	800.00
13	Grants to Zilla Panchayats in lieu of Octroi	1400.00	0.00	1400.00
20	Rural Garbage Disposal Scheme	200.00	100.00	191.00
21	Computerization of Directorate and Info gram system in V.P.'s	8.76	0.00	0.00
22	Panchayat Mahila Evam Yuva Shakti Abhiyan	5.50	0.00	5.50
25	Financial Assistance for the Construction/repair of houses under Rajiv Aawas Yojana	20.22	-8.70	9.81
26	Rastriya Gram Swarazj Yojana Plan(A)	8.00	0.00	0.00
28	Adharsh Nirmal Gram Grants	20.00	-8.50	0.00
29	Rajiv Gandhi Panchayat Sashakti Karan Abhiyan(P)	92.00	-7.00	0.00
30	Financial Assistance to mining affected Village Panchayats (P)	1.00	0.00	0.00
31	Disaster Management Schemes	10.00	0.00	0.00
33	Grants to V.P Usgao-Ganje in lieu of Octroi	38.36	0.00	38.36
34	Swatch Bharat Mission Gramin	0.00	50.00	4.51
37	Registration Fees for purchase of land in rural areas	0.00	10.00	0.00
102	Community Development			

08	Financial Assistance for Village Panchayats for infrastructure development	1000.00	0.00	561.45
09	Grants to Z.P.'s for rural Infrastructure Development	1000.00	1000.00	1000.00
10	Grants in lieu of House Tax	1.00	0.00	0.00
789	Scheduled Castes Development Scheme	109.01	0.00	104.42
796	Scheduled Tribes Development scheme	802.12	0.00	619.56
911	Deduct-Recoveries of overpayment			
01	Recoveries of Overpayment of previous year	0.00	0.00	-20.13
4216	Capital Outlay on Housing			
02	Allotment of House Sites to the Landless Labourers	1.00	0.00	0.00
	Total (2515+4216)	5824.30	1390.28	5203.07
4515 – Capital Outlay on Other Rural Development Programmes				
101	Panchayati Raj			
01	Building	20.00	0.00	0.00
02	Rural Garbage Disposal 2005 Scheme	10.00	0.00	0.00
04	Infrastructure Development of Villages	25.00	0.00	0.00
06	Infrastructure Development of Zilla Panchayats	10.00	0.00	0.00
07	Deendayal Infrastructure Development Scheme	2000.00	500.00	0.00
08	Swachh Bharat Mission-Gramin (A)	50.00	50.00	0.00
	Total (4515)	2065.00	550.00	0.00
	Grand Total (2515+4216+4515)	7889.30	1904.48	5203.07
Financial aspect of Non-Plan Schemes				
Year 2017-18				
Demand No: 31				
	Major Head:2515 Other Rural Development Programmes	BE (Exp) 2017-18	RE (Exp) 2017-18	Act (Exp). 2017-18
2515	- Other Rural Development Programmes			
01	-Project/Block Headquarters North Goa (N.P.)	799.42	197.85	987.18
02	-Project/Block Headquarter(South Goa) (N.P.)	480.16	63.45	528.81
101	-Panchayati Raj			
01	-Charges in connection with Panchayati Act, North Goa.	484.85	127.86	563.69
04	-Assistance to Village Panchayats, North Goa (Non-Plan)	500.00	17.78	341.43
05	-Charges in connection with Panchayat Act, South Goa (N.P.)	267.07	99.38	273.94
07	-Assistance to Village Panchayats, South Goa (Non-Plan)	500.00	364.00	179.83
08	-Establishment to Zilla Panchayats North Goa (Non-Plan)	200.00	300.00	500.00
09	-Establishment to Zilla Panchayats South Goa (Non-Plan)	150.00	250.00	400.00
15	-Salaries to Sarpanch Dy. Sarpanch, and directly elected Panchayat Members (N.G.)	500.00	100.00	376.43
16	-Salaries to Sarpanch Dy. Sarpanch, and directly elected Panchayat Members (S.G.)	400.00	66.13	220.57

24	-Financial Assistance to Weaker Panchayat for Payment of Salaries and for strengthening their administration (N.P.)	600.00	266.13	866.10
32	-Grants to Local Bodies under Fourteenth Finance Commission(N.P.)	2000.00	0.00	1262.00
	Total of Non-Plan 2515	6881.50	1720.32	6499.98
3451	-Secretariat Economic Services			
01	-Office of the Directorate of Panchayats, (Non-Plan)	20.49	1.73	17.02
02	State Finance Commission Division (Non-Plan)	2.00	-1.73	0.00
	Total of Non-Plan (3451)	22.49	0.00	17.02
	Grand Total (2515+3451)	6903.99	1720.32	6517.00

7. Future Plans, Development and Vision of Directorate of Panchayats.

1. Swachh Bharat Mission

The scheme is aimed to provide toilet in each and every household in the rural areas and also to construct community toilets to make open defecation free with availability of land.

2. Rural Garbage Disposal :

Goa Government is making all the efforts to make Goa Garbage free. Door to door collection of garbage and solid waste by Village Panchayats will be done. Segregation will be done at Village Panchayat level thereafter it will be transported to the waste management treatment plant Saligao, North Goa. Government has provide minimum 1.00 lakhs funds to each Village Panchayats so that all the Village Panchayats will be garbage disposal free.

55. DIRECTORATE OF PLANNING, STATISTICS & EVALUATION

1. Introduction:

The Directorate of Planning, Statistics & Evaluation (DPSE) and Office of the Chief Registrar of Births and Deaths is the Nodal Department for all statistical activities in the State, conduct of Census and Surveys and effective implementation of the Registration of Births and Deaths Act, 1969. As the name suggests, the Directorate comprises of 3 broad components and is in charge of 3 major functions viz. (a) Monitoring and review of Financial Plans/ expenditure of the State (b) Census and Surveys - collection, compilation, analysis and dissemination of statistical data collected and its presentation in the form of statistical reports for use by various Government and Central Departments, agencies, researchers/scholars, policy and programme implementers (c) Evaluation of various schemes implemented by the Government as per requirement.

This Directorate also functions as the Chief Executive Body for the smooth implementation of Registration of Births & Deaths (RBD) Act, 1969 and the Goa RBD Rules, 1999 in the State and the Director is appointed by the State Government as the Chief Registrar of Births & Deaths.

The Unique Identification Authority of India (UIDAI) has been notified by the Government of India as an attached office under the aegis of the NITI Aayog. This Directorate is designated as the State UID Registrar/Nodal Department for the smooth implementation and monitoring of the UID Project in the State by virtue of a Memorandum of Understanding (MoU) with UIDAI, Government of India on 18th December 2012.

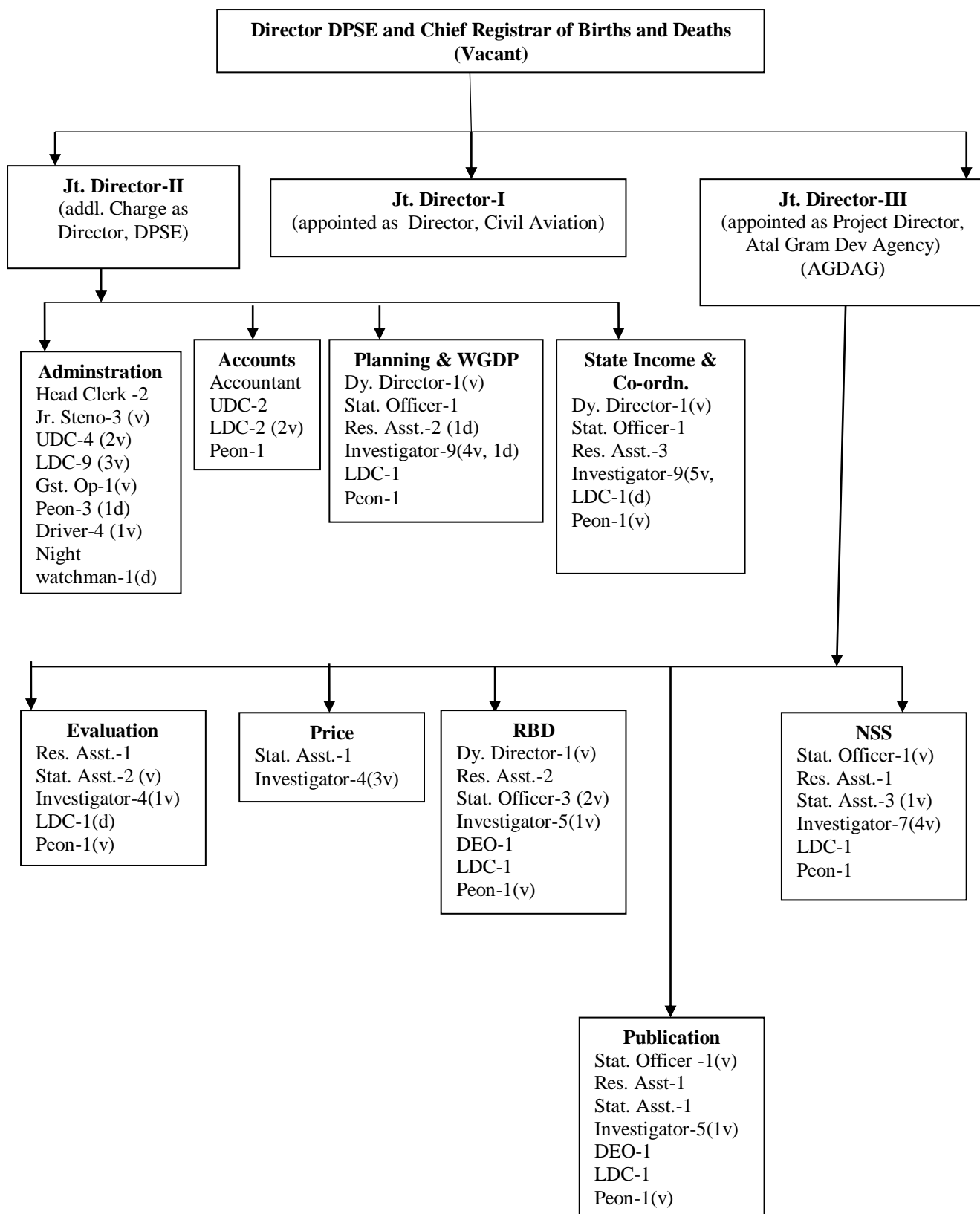
Administrative Structure:

The Directorate is organized into 8 Divisions as under:

- I. Administration and Accounts
- II. Publication
- III. Planning & Public Finance Management System (PFMS)
- IV. State Income and Co-ordination
- V. Evaluation
- VI. National Sample Survey
- VII. Registration of Births and Deaths & Consumer Price Index Numbers
- VIII. Unique Identification (UID)/Aadhaar Project and Direct Benefit Transfer (DBT).

2. Organizational Chart of the Directorate:

The hierarchal organization of the Directorate of Planning, Statistics and Evaluation (DPSE) and the Office of the Chief Registrar of Births & Deaths is as under:



***v (vacant) and *d (on deputation/deputed)**

The total strength of the Directorate is 323 staff out of which, 160 staff are posted in the Statistical Cells of various Government Departments to help the Departments in their statistical work. As on 31st March 2018, 73 nos. of posts are vacant and the skeletal staff are multitasking. Out of the total strength, 28 nos. of staff posted outside DPSE draw salary from DPSE as detailed below:

1. Office of Registrar of Birth/Deaths, Goa Medical College, Bambolim: U.D.C. – 1 no.
L.D.C. - 1 no.
2. Offices of Civil Registrar cum Sub Registrars (CRSR) in Goa: U.D.C. – 3 nos. & L.D.C. – 8 nos.
3. Block Development Offices in Goa: Statistical Assistants - 11 nos.
4. Office of the Secretary (Planning) – L.D.C.1 no.
5. Directorate of Civil Aviation –L.D.C. 1 no.
6. National Informatics Centre (NIC): Peon - 1 no. and Night Watchman - 1 no.

The Directorate is headed by the Director who is also designated as the Chief Registrar of Births and Deaths for the State of Goa and is assisted by three Joint Directors. Joint Director-II, is holding additional charge of Director cum Chief Registrar of Births & Deaths, DPSE since 17/07/2017, and also heads Div. I - Administration & Accounts, Div. III - Planning & PFMS, Div. IV - Coordination & State Income and Div. VIII - Unique Identification (UID)/Aadhaar Project & Direct Benefit Transfer (DBT). Joint Director-I is appointed as Director of Civil Aviation and is also the Link-Director, DPSE. Joint Director-III is appointed as the Project Director, Atal Gram Development Agency-Goa and is also the Additional Chief Registrar of Births and Deaths. Besides, he heads Div. II – Publication, Div. V – Evaluation, Div. VI - NSS and Div. VII – RBD & Price.

There are 3 Deputy Directors to assist the Joint Directors, of these, presently 2 posts are vacant and the 3rd Dy. Director is posted on deputation as OSD, GAD at Goa Sadan, New Delhi. The hierarchy flows down to Statistical Officers, Research Assistants, Statistical Assistants, Investigators and other administrative staff. Besides, Statistical Personnel are posted in the Statistical Cells of various Government Departments in the State to assist these departments in their statistical work.

3. Functions and Duties carried out by the Directorate:

- Bringing out regular Publications on data pertaining to various socio-economic parameters of the State and dissemination of the same.
- Planning, monitoring and liaisoning with State Government Departments and various Central Ministries to formulate Plans and sustainable development goals.
- Monitoring the financial and physical progress of the schemes implemented by the Developmental Departments of the State.
- Compiling and preparing Estimates of State Domestic Product at Current and Constant prices in consultation and collaboration with the Central Statistics Office, Ministry of Statistics and Programme Implementation, Government of India.
- Conducting various National Programmes/ Schemes/ Censuses and Surveys in co-ordination with Central Ministries such as Population Census, National Population Register, Agriculture Census, Minor Irrigation Census, Census of Water Bodies, Economic Census, Census of Government Employees, Input Survey, All India School Education Survey, and Employment-Unemployment Survey etc.
- Collection and compilation of Banking Statistics to bring out the annual publication on Credit Deposit Ratio.
- Budget Analysis and Classification of the Budget.
- Evaluation studies of development programmes/schemes covering achievements, socio-economic impact, operational areas of success, failure and lacunas, analysis of the results etc.
- Conduct of National Sample Surveys in the State on par with those implemented by the Central Government and under their direction for uniformity system.
- Conduct of Annual Survey of Industries (ASI) based on information gathered from selected industries as per the direction of NSSO, Kolkata and computation of Index of Industrial Production (IIP) and bringing out Reports.

- Conduct of Evaluation Surveys of specific flagship beneficiary oriented schemes of the State Government as per Government decisions.
- Computation of Consumer Price Index for middle class non-manual employees based on data collected on retail prices and supply of retail price data from select markets in Goa to Labour Bureau, Shimla for computation of Consumer Price Index for Industrial Workers.
- Monitoring of the Restructured Twenty Point Programme-2006 in the State.
- Implementation and monitoring of the UID Project in the State. The Directorate also functions as an Aadhaar Centre for attending the grievance cases of the public.
- Effective implementation of the provisions of the Registration of Births and Deaths Act, 1969 and Goa RBD Rules, 1999.
- Monitoring of the implementation of Public Finance Management System (PFMS)
- Monitoring of Direct Benefit Transfer (DBT) for all beneficiary oriented schemes (cash and in kind) implemented by the Government Departments.
- Monitoring of smooth implementation of Sustainable Development Goals (SDGs) in the State.

4. Acts and Rules implemented by the Department:

- Registration of Births and Deaths Act, 1969 and the Goa Registration of Births & Deaths Rules, 1999 framed there under and amended from time to time.
- The Collection of Statistics Act, 2008.
- The Goa Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2017 (Goa Act 11 of 2017).

5. Physical achievements of the Department:

Planning:

- The Budget document Explanatory Memorandum 2017-18 was prepared and laid before the Legislative Assembly.
- The publication, Economic Survey 2017-18 was published and laid before the Legislative Assembly.
- Governor's Speech 2018 for the Legislative Assembly was drafted and published.

Atal Gram Yojana (AGY) Scheme

The main objective of the Atal Gram Yojana scheme is integrated development of villages through a comprehensive concept of Model Village Development to raise the economic conditions of the rural poor. The scheme is effectively implemented through the Government registered society viz. "Atal Gram Development Agency-Goa (AGDAG)" in Netravali village which has been adopted as a model village. The success experiences thus gained are replicated in other villages of the State. Grants are provided to the agency for undertaking various developmental programmes in the selected village.

Strengthening of Civil Registration of Vital Statistics & Modernization of Births & Deaths Registration

- Registration of births and deaths is ensured in the State to the tune of near 100%. Computerized copies of birth and death records from 1971 onwards are made readily available to the public at the rural (Panchayats) and urban (Municipalities) level. Since, around 25% of the total births and deaths in Goa take place at the Goa Medical College (GMC) every year, the births and deaths records are made available at the registration unit of GMC itself.
- The monthly and quarterly reports on registration of births and deaths are released regularly. The Annual Report on Registration of Births and Deaths 2017 has been released and the Annual Report on Medical Certification of cause of Deaths 2017 has been sent to the Registrar General of India.

- The Birth e-teor project was launched on a Pilot basis in 2017 for 5 talukas viz. Salcete, Ponda, Bardez, Tiswadi and Mormugao whereby scanned images of the teor/extracts of birth records prior to 1971 are placed into the public domain to facilitate ease in accessing and obtaining these records online.

State Income & Co-ordination:

- The Directorate of Planning, Statistics and Evaluation is entrusted with the compilation and computation of estimates of the State Domestic Product (SDP) as per the methodology prescribed by the Central Statistics Office (CSO), Ministry of Statistics and Programme Implementation (MoSPI), Government of India. The estimates are finalized in consultation with the CSO based on the data collected from all sectors of the economy with regard to monetary value of all possible goods and services produced within the boundaries of the State by adopting the base year 2011-12.
- The estimates for the year 2015-16 have been finalized and released. As per the provisional estimates, for the year 2016-17, the GSDP has grown by 13.82% at current prices while at constant prices it has grown by 12.49% over the previous year. Whereas, for the year 2017-18(Quick Estimates), the economy of the State is estimated to grow by Rs.70,26,733 lakh (12.14%) and Rs.55,07,906 lakh (6.23%) at current and constant prices respectively.
- The Per Capita Income of the State for the year 2015-16 at current and constant prices was Rs.3,65,806/- and Rs.3,06,252/- respectively. Comparatively, the Per Capita Income of the State as per the provisional estimates for 2016-17 was Rs.4,13,330/- and Rs.3,41,996/- respectively at GSDP current and constant prices.

Census and Surveys

- Presently, 3 nos. of 100% Central schemes are implemented viz. Minor Irrigation Census and Rationalization of Minor Irrigation Statistics Scheme, Agriculture Census and Up-dation of National Population Register (NPR) of the State. The monthly/ annual financial and physical progress reports as well as Utilization Certificates are sent on time to the concerned Central Ministries with due Government approval.
- The 5th Minor Irrigation Census has been successfully conducted in the State and the All India Report has been released by the Ministry. The census report for the State of Goa will be prepared based on the All India Report.
- The field work and data entry of Up-dation of National Population Register (NPR) of the State is completed.
- The 10th Agriculture Census 2015-16 was initiated in the State in September 2016 in 3 phases. The field work of 1st and 2nd phases of the Census was completed successfully within the National time frame during the year 2016-17. The field work of 3rd phase of the Census i.e. Input Survey and data entry of 1st phase has been completed in 2017-18. Data entry of Phases II and III will be taken up after conduct of training on data entry by the Ministry and receipt of software.

National Sample Survey (NSS):

- The 73rd round on “Un-incorporated and Non-agriculture Enterprises in Manufacturing Sector & Other Services (excluding Construction)” is completed and validation is in progress.
- Field survey and data entry of 74th round of NSS on “Enterprise focused survey on Service Sector” has been completed.
- The field enumeration of 75th round of NSS on coverage of “Household Consumer Expenditure, Household Social Consumption – Health and Education is completed.

- The report on Index of Industrial Production (IIP) for the year 2014-15 with revised base year 2011-12 is completed. Collection of production data from 2015-16 to 2016-17 and preparation of report is in progress.

Consumer Price Index:

- The monthly Consumer Price Index numbers for calculation of variable dearness allowance to Industrial Workers are published regularly based on the information supplied by the Labour Bureau, Shimla. The report, 'Price Trends 2016' has been released and uploaded on the Directorate's website.

Aadhaar Card/ Unique Identification (UID)

- The State has been very proactive in successfully implementing the UID Project in the State with overall Aadhaar generation of more than 105% and around 70% in the age group of 0-5 years. Efforts are on to cover the elusive 30% on a mission mode.
- All Aadhaar activities are carried out as per the provisions of the Goa Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2017 as enacted and notified in the Official Gazette, Government of Goa dated August 22, 2017 by which it has come into force with effect from October 19, 2017.
- There are 32 Permanent Enrolment Centres (PECs) functioning in the State of Goa extending Aadhaar enrolment and related services to the public. Out of these, 10 PECs are operated by M/s Goa Electronics Limited (GEL), the agency on board the State Registrar i.e. DPSE.
- The following initiatives have been taken to attain 100% Aadhaar enrolment in the State
 - a) TAB based Enrollment of Anganwadi Children through the Directorate of Women and Child Development by training Anganwadi workers/supervisors.
 - b) Special Enrollment Drives/short duration camps are organized at Panchayat level, Government primary schools, Medical institutions, Old age and Children's homes, NGOs etc. as per requests received.
 - c) Aadhaar enrolment of new born babies at place of birth in 5 major Government hospitals viz. GMC-Bambolim, Cottage Hospital-Chicalim, Hospiscio-Margao, District Hospital- Mapusa and Sub-district Hospital-Ponda where nearly 80% of deliveries in the State take place through GEL.
 - d) The State has acquired 100 Aadhaar enrollment kits with ICT funding to set up PECs at identified Government Departments for extending Aadhaar enrolment and allied services to the beneficiaries of schemes implemented by the departments as well as the local populace.

Implementation of Direct Benefit Transfer (DBT)

- DBT is a major initiative launched by the Government of India that envisions transfer of benefits accruing from various beneficiary oriented schemes (cash and in-kind) implemented by the Government directly to the bank accounts of the beneficiary. The Directorate of Planning, Statistics & Evaluation (DPSE) coordinates with the DBT implementing departments in the State and monitors this activity by extending all support in the implementation of Aadhaar based DBT for all DBT schemes/subsidies/services.

Public Financial Management System (PFMS)

- The Government has designated the Directorate of Planning, Statistics and Evaluation (DPSE) as the Nodal Department to monitor implementation of PFMS in the State of Goa and the Secretary (Planning) is the Nodal Officer for its smooth implementation.
- The State Treasury has been integrated with PFMS for the State, Central and Centrally Sponsored Schemes. A core committee has been constituted under the chairmanship of the

Director (Planning, Statistics and Evaluation), in order to review implementation of PFMS in Goa on weekly basis.

- Scheme codes for Centrally Sponsored Schemes and Central Schemes have been created on PFMS Board for which funds have been released and up-dation of new /existing schemes will be done as and when funds are released by the Centre. Data upto March 2018 has been submitted to the State Treasury Department for mapping and expenditure of 36 schemes has been uploaded.

Sustainable Development Goals (SDGs)

- The UN has adopted 17 Sustainable Development Goals (SDGs) and associated 169 Targets for developing countries for the period 2015 – 2030 which have come into effect from 1.1.2016.
- These SDGs relate to social and economic development, environmental issues, good governance and means of implementation and will address not only the root causes of poverty but also the universal need for sustained development to provide dignity to all.
- NITI Aayog is the National level implementing agency and MoSPI has been appointed for monitoring its progress at the National level. DPSE is designated as the Nodal Department for monitoring and smooth implementation of SDGs in the State. A core committee has been constituted under the chairmanship of Chief Secretary for monitoring the progress of SDGs in the State.
- The Government has designated a Nodal Department for each SDGs and also identified line departments for implementation and achievement of its target. Currently, the State has adopted National Indicator Framework (NIF) for monitoring the progress under each SDG and its target.

Statistical Publications:

The following Publications/Reports have been released during the year 2017-18:

- Economic Survey 2017-18.
- Statistical Handbook 16-17.
- Indicators of Socio Economic Development 2017.
- Goa Economy in Figures 2017.
- Goa at a Glance 2017
- Price Trends 2016.
- Performance Budget 2017-18
- Budget in Brief 2017-18.
- Credit Deposit Ratio 2016-17
- Rural Wages 2015-16 and 2016-17
- Annual Reports of Births and Deaths 2017
- Explanatory Memorandum 2017-18
- Address of the Hon'ble Governor, Goa Legislative Assembly, 2018

6. Financial aspects of Plan and Non Plan Schemes

(` in Lakh)

Major Head	Name of the Scheme	2017-18		
		Budget Estimate	Revised Estimate (with Re-appropriation)	Expenditure (reconciled)
1	2	3	4	5
	Plan Schemes			
2551	Hill Areas			
01	Surveys, Studies and Publicity	2.00	2.00	0.00
3454	Census, Surveys and Statistics			

01	Census			
01	Census Establishment	0.25	0.25	0.00
02	Survey and Statistics			
111	Vital Statistics			
03	Setting of Printing Unit	0.72	0.72	0.15
04	Reorganization of Data Processing Unit	54.00	54.00	1.03
05	Modernisation Birth and Deaths Registration	3.02	3.02	0.00
07	Creation of State Level Planning Board	67.30	67.30	25.09
10	Agricultural Census	30.41	30.41	31.71
11	Rationalisation of Minor Irrigation Statistics	24.09	24.09	22.59
13	Strengthening of Civil Registration of Vital Statistics	46.81	46.81	33.04
14	Economics Census	12.96	12.96	0.00
16	Urban Statistics for the HR and Assessment (USHA)	0.10	0.10	0.00
18	Basic Statistics for Local Level Development	0.20	0.20	0.00
19	Unique Identification Number	132.10	132.10	1.11
21	Evaluation of Government Schemes & Programme	41.02	41.02	1.47
22	Socio Economic Survey	91.00	91.00	50.00
23	Neturlim Model Village Scheme	350.00	200.00	0.00
24	Integration of NPR Data with Biometrics	200.00	150.00	49.09
25	Study of Human Development	10.00	10.00	0.00
203	Computer Services			
01	Setting up of Computer Centre in Goa	4.38	4.38	0.00
	Total Plan	1070.36	870.36	215.28

	Non Plan			
02	Survey and Statistics			
111	Vital Statistics			
01	Department of Planning, Statistics	650.25	650.25	648.64
02	TFC-Improvement of Statistical System at State & District level	0.10	0.10	0.00
203	Computer Services			
02	Setting up of Computer Centre in Goa	18.04	18.04	21.19
911	Deduct – Recoveries of overpayment			
01	Recoveries of overpayment of previous year	0.00	0.00	-0.25
	Total Non Plan	668.39	668.39	669.58
	Grand Total	1738.75	1538.75	884.86

7. Vision for the Future:

- Providing authentic, updated and real time statistical data and information to all data seekers.
- Ensuring 100% registration of all births and deaths occurring in the State and providing on-line services to the public for issue of birth/death records.
- Ensuring 100% Aadhaar coverage of the residents of the State.
- To conduct research and compile statistical information needed for good Governance.
- To increase efficiency in Government Plans.
- To facilitate easy accessibility of understandable and user friendly statistical information and data to different departments, organizations, agencies and the general public.

- To improve the efficiency of the Directorate and the statistical staff through trainings/workshops/refresher courses, use of latest statistical tools and techniques so as to improve the content and quality of Statistical data.
- Expansion and implementation of e-teor facility throughout the State with improvements based on the learning experience from the Pilot Project and filling in the data gaps/lapses.

Atal Gram Development Agency – Goa

The Atal Gram Development Agency- Goa was registered as a Society under Societies' Registration Act 1860 in compliance of a Budget Assurance made by the Government in the year 2014. The Agency is headed by the Project Director cum Member Secretary and its functioning is governed by a Board of Governors.

Consequent upon, the resignation of the Hon'ble Chairman, Shri. Dattaprasad Kholkar, during the beginning of the year and in absence of a Chairman for a substantial part of the year, no major decisions could be taken, which has hampered the functioning of the Agency.

The Government vide Notification No. DPSE/III/MVDA/2014/2412 dated 05/01/2018 has reconstituted the Board of Governors of Atal Gram Development Agency- Goa with Shri. Subhash Velip, r/o Bandwada, Netravali as its Chairman. During the year 2017-18 the Agency has undertaken the following activities:

1. Celebration of 70th Independence Day

The Agency in association with Village Panchayat, Netravali and Netravali School Complex celebrated the 70th Independence Day on 14th August 2017 at the Government High School, Netravali. The programme was organized to instill a sense of patriotism among the children and youth of Netravali. The programme was attended by around 450 students from 9 schools and 7 Anganwadis, in addition to parents and teaching and non teaching staff of the schools. As part of these celebrations, a fancy dress competition was organized for Anganwadi children on the theme "National Leaders/Freedom Fighters" whereas "Patriotic Singing Competition" was organized in two categories for the school children.

An amount of Rs.0.34 lakh was incurred in organizing the Independence day programme.

2. Netravali Matoli Bazaar 2017

The Netravali Matoli Bazaar was organized for two days on the eve of Ganesh Chaturthi festival at Lohia Maidan for the fifth consecutive year with the sole purpose of inculcating entrepreneurship skills among the rural women especially belonging to Scheduled Tribes. More than 100 women belonging to 21 Self Help Groups participated in the Bazaar. Also, for the first time, the Goa State Medicinal Plant Board, Government of Goa participated in the Matoli Bazaar and engaged in educating the general public regarding the medicinal use of plants in addition to exhibition and sale of medicinal plants.

An amount of Rs.2.32 lakh was incurred in organizing the Netravali Matoli Bazaar 2017.

3. Civil Works:

(a) Construction of Toilets cum shops at Netravali:

Netravali being a touristic village is frequented by tourists (domestic and foreign) throughout the year. Since the village lacked public toilet facility, the Agency has taken up the initiative of construction of community toilets in the village keeping in view the Swacch Bharat Mission of the Government. Provision is also made to generate revenue which can be utilized for the maintenance of the toilets through construction of shops/godowns. An amount of Rs.13.31 lakh was placed at the disposal of the Village Panchayat, during the year 2016-17 for executing the work.

(b) Construction of Anganwadi at Margwada, Netravali:

The Agency has constructed a “model” Anganwadi at Margwada, Netravali as the existing Anganwadi was in a dilapidated state. The Anganwadi has been constructed through the Village Panchayat, after completing all construction formalities for which an amount of Rs.12.48 lakh was placed with the Village Panchayat, Netravali during the year 2016-17 for executing the work.

The newly constructed Anganwadi is one of its kind as it is the first Anganwadi in the State to function on 1 kWp PV Solar Power system and is well equipped with modern teaching aids to make learning an enjoyable experience. The walls of the Anganwadi are painted with artistic designs/murals to enable the children to better understand the concepts and help in their overall development. Electronic visual and sound system such as LED Television set, DVD player and Public Address System etc. have also been provided in an effort to make the Anganwadi a “MODEL” Anganwadi. An amount of Rs.3.28 lakh has been incurred towards above mentioned civil works

4. Installation of Bio-Toilets:

As resolved by the Board of Governors, for provision of Bio Toilets in the jurisdiction of Village Panchayat Netravali so as to eliminate the practice of open defecation in the village, the Atal Gram Development Agency has conducted all the groundwork for installing the toilets. As these toilets have the provision for providing water supply connection and can be relocated in times of need, no mandatory permission from any authorities is required for its installation.

As a part of the groundwork, the Agency has decided to undertake an extensive survey of various socio-economic aspects of the Village Panchayat Netravali which would provide necessary inputs to the Agency while drafting various schemes for implementation in the village including provision of bio toilets. The survey is in progress and is expected to be completed shortly. An amount of Rs.0.26 lakh has been incurred for conduct of the survey.

5. Salaries, administrative and other miscellaneous expenses:

The Agency is manned by two Research Assistants, One Statistical Assistant and One Lower Division Clerk in addition to the Project Director. Expenditure has been incurred towards salaries of staff, administrative expenses as regards to establishment of office and other miscellaneous expenses. An expenditure of Rs.26.98 lakh has been incurred under this head. The expenditure on salaries has shown an increase due to implementation of recommendations of Central 7th Pay Commission.

Financial Performance of Atal Gram Development Agency- Goa during the year 2017-18

Sr. No	Name of the Item	Amount (Rs. in lakh)
1	Celebration of 70th Independence Day	0.34
	Around 450 students from the 9 schools (8 Primary and 1 High school) and 7 Anganwadis	
2	Organization of Matoli Bazaar 2017	2.32
	21 Self Help Groups participated	
3	Civil Works	3.28
4	Installation of Bio-Toilets	0.26
	Around 900 households are expected to be covered from the villages of Vichundrem, Netravali, Verlem and Nunem	
5	Salaries, administrative and other miscellaneous expenses	26.98
Total		33.18

56. POLICE DEPARTMENT

1. INTRODUCTION

Director General of Police is the Head of the Goa Police Department. The Police Headquarters is located in the Capital city of Panaji. For effective policing, the State jurisdiction is divided into two Districts i.e. North & South and each District is headed by an officer of the rank of Superintendent of Police. The Districts are further Sub-divided into 8 Sub Divisions, 5 in North Goa and 3 in South Goa District. Each Sub Division is headed by an officer of the rank of Dy. Supdt. of Police. The North District Police with its Headquarters at Porvorim covers the Sub Divisions of Panaji, Mapusa, Porvorim, Bicholim and Ponda and the South District Police with its Headquarters at Margao covers areas of Margao, Vasco and Quepem sub Divisions. There are 28 Police Stations in Goa, of which 13 are in North and 15 in South District. Besides, there are 07 Coastal Security Police Stations i.e Siolim, Tiracol, Chapora, Panaji Coastal Police Stations in North and Harbour, Betul & Talpona Coastal Police Stations in South District functioning under the Coastal Security Scheme introduced by the Government of India. These Police Stations are headed by an officer of the rank of Police Inspector under overall supervision of Superintendent of Police (Coastal). Likewise there is one Konkan Railway Police Station at Margao headed by one Police Inspector under overall supervision of Superintendent of Police (Konkan Railway). There are 42 Police Out Posts, of which 26 are in North and 16 in South District. These Out Posts are headed by an officer of the rank of Assistant Sub Inspector. Besides District Police Stations, other Units of Goa Police are as follows:-

1. Criminal Investigation Department has the following Branches:-

- a) Crime Branch.
- b) Special Branch.
- c) Foreigner Branch.
- d) Research Unit.
- e) Vigilance/Petition Cell.
- f) Security Branch.
- g) Reader Branch.
- h) Special Branch Centers in Major Towns.
- i) State Crime Record Bureau.
- j) Finger Print Bureau.
- k) Economic offences cell.
- l) Dog Squad.

2. The Goa Reserve Police.

3. Police Training School at Valpoi.

4. Wireless Branch at Police Headquarters Panaji and its units at all Police Stations and at important Out Posts.

5. State Police Control Room, Panaji.

6. Police Control Room South, Margao.

7. Police Control Room North, Porvorim.

8. Motor Transport Section.

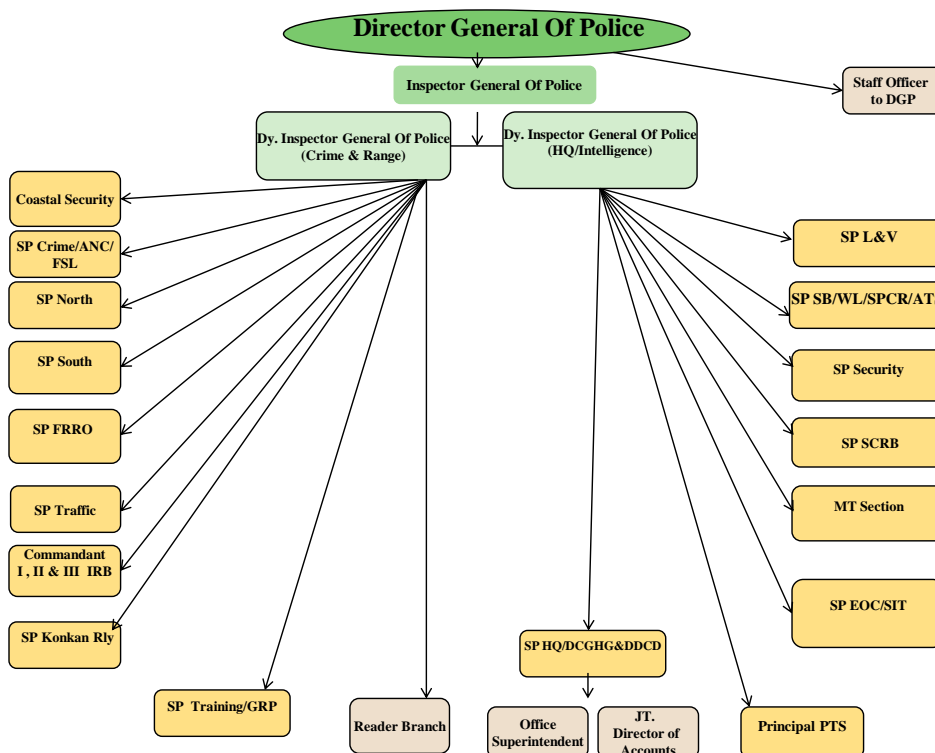
9. Goa Police Welfare Cell.

10. Escort Cells at Panaji, Margao, Mapusa and Vasco.

11. Traffic Cells at Panaji, Mapusa, Calangute, Ponda, Margao, Curchorem, Vasco & Colva.

12. India Reserve Battalion Ist, IInd and IIIrd.

2. ORGANIZATION CHART



The total strength of Goa Police is 6073

The total strength of IRBn is

- i. 1st IRBn --718
- ii. 2nd IRBn --620
- iii. 3rd IRBn --727

3. FUNCTIONS AND DUTIES CARRIED OUT BY THE DEPARTMENT

DISTRICT SsP NORTH AND SOUTH

Maintenance of Law & Order, prevention, detection of Crime, collection of intelligence, providing security to VIPs/VVIPs, patrolling duties, social activities towards senior citizens. Keeps overall situation in the State peaceful and under control also looked after the welfare of staff under their control.

ANTI NARCOTIC POLICE STATION

Anti Narcotic Cell has jurisdiction all over Goa for the purpose of investigation of the offences under N.D.P.S. Act. The Anti Narcotic Cell Police Station makes vigorous efforts to tackle the drug menace in the State. The constant and untiring efforts of the ANC Police Station, to apprehend the drug traffickers, prevent drug abuse and concentrate on the sensitive and drug prone areas has resulted in curbing the drug menace to a large extent.

CRIMINAL INVESTIGATION DEPARTMENT

The function of the Crime Branch includes investigation of the cases entrusted by the DGP/Government or those registered directly by the Crime Branch through source information or as a result of raids.

FOREIGNERS BRANCH

Foreigners Branch looks after the registration of foreigners, extension of their visas, Indian citizenship applications, enquiries into visas of Pakistan Nationals, enforcement of the provisions of foreigners Act, Foreigner's order etc., death and missing report of foreigners and various matters pertaining to foreign Nationals.

TRAFFIC MANAGEMENT

In order to promote observance of traffic rules and to prevent accidents, the Traffic Police is constantly engaged in conducting Traffic Education Programmes to students, drivers and the other road users. Traffic Police also carry out sustained enforcement against the over speeding drivers/riders. The Department has launched an innovative scheme 'Sentinel' to rope in citizens to report traffic violations on WhatsApp to reduce accidents and encourage compliance of traffic rules. The Hon'ble Chief Minister has rewarded the citizens for reporting traffic offences and accumulating 100 points.

SPECIAL BRANCH

Special Branch is responsible for collecting intelligence from all CID Centres and wings, on aspects like Political, students, youths and labour unrest, commercial, educational, economical, Government offices etc. Efforts are afoot to revamp the entire Special Branch to make it functional to its optimum level.

COMMUNICATION & WIRELESS/PCR

The main function of PCR is to provide assistance and help to public in case of need and distress by the quickest possible means within the shortest possible time and to collect and disseminate information for assisting the local Police in preventing and detection of crime and maintenance of Law and order. Ultra High Frequency communication system has been installed for quick transmission of messages.

STATE POLICE CONTROL ROOM

Supervision of State Police Control Room, communication and mobile patrols with emphasis on quick response, Red Alert Scheme, Disaster Management Plan.

WOMEN POLICE STATION

The Women Police Station is functioning at Police Headquarters, Panaji. This Police Station is having jurisdiction for the entire State of Goa. The Women Police Station deals with cases pertaining to Rape, Kidnapping, abduction, dowry death, molestation, sexual harassment, offences under Immoral Traffic (Prevention) Act, 1956. Indecent Representation of Women (Prohibition) Act 1986 and the Dowry Prohibition Act 1961.

COASTAL SECURITY POLICE FORCE

The basic objective of establishing Coastal Police Station in the state is to overcome the limitations of the State Police in terms of needed infrastructure and skilled man power to exercise their policing jurisdiction effectively in the territorial waters. Coastal Security Police Stations have been created with emphasis on the security aspect and its jurisdiction also extends into the sea up to 12 Nautical Miles. These Police Stations, therefore, will have marine component besides intelligence and investigation wings to effect better surveillance and control over sea, coast, creeks and other water ways connected to sea. This force is engaged in policing the territorial waters with a view of protecting national interests in such waters and providing a sense of security to the inhabitants and other stakeholder in the Coastal areas.

CID SECURITY

The CID Security unit mainly deals in providing security cover to the protected persons in the State of Goa and those visiting Goa from other States and foreign countries as per the security categorization as Z Plus, Z, Y, X and DF Scale. In addition to providing the security covers to the local protectees i.e. the Governor of Goa, C.M. of Goa.

4. ACTS AND RULES IMPLEMENTED BY THE DEPARTMENT

All Rules and Acts which are applicable to the State of Goa and wherein Police are empowered are implemented by this Department.

5. PHYSICAL ACHIEVEMENTS OF THE DEPARTMENT

IMPROVEMENT IN HUMAN RESOURCES

1. Promotion to various ranks - 301 Police officials
2. Confirmation and lifting probation in various Ranks – 899 Police officials.
3. Granted MACP/ACP – 817 Police Officials.
4. Recruitment - 60 posts of various categories were filled in Goa Police. Besides, 03 posts of Police Constables (Armed Police) are filled in 3rd IRBn.

DEVELOPMENTAL PROJECTS

The project “Construction of building for Coastal Security Police Station at Chapora” was taken up and the same is in progress. Similarly, the project viz. “Construction of building for Quepem Police Station and Police Out Post St. Cruz are accorded Government approval.

TRAINING

During the year 2017-18 altogether 1528 Police Personnel have undergone training in various courses.

TRAFFIC

During the year 2017-18 the efforts of Goa Police to reduce the number of accidents and fatalities on road has resulted into fulfilling the targets to some extent through strict enforcement and proper education to the motorist and other road users. Goa Police have booked **5,30,551** traffic violators.

As a part of **educational drive** during the year 2017-18 total **30,934 Students** and **8,467 drivers** were given lectures on road safety. Similarly, “Road Safety Patrol (RSP) Scheme has been introduced in different Schools under which the students are enrolled and trained in Traffic Hand Signals, Rules of Road Regulation, Provisions of M. V. Act/ Rules and other road safety aspects. During the year 2017-18 total 627 students were enrolled under RSP Scheme.

The Goa Traffic Police has also created an account on Facebook, wherein public can actively participate by uploading pictures of traffic violations witnessed by them and post their comments/suggestions on the prevailing traffic scenario in Goa. During the period 2017-18 total 376 violations were reported through Facebook. Violations and comments/suggestions are also being received through e-mail. During the period 2017-18 total 1184 violations have been reported through e-mail.

ANTI NARCOTIC CELL

During the year 2017-18, Anti Narcotic Cell and District SsP have booked 107 cases and seized 70.949.716 kgs. of various types of drugs worth ` 2,70,34,700/-.

CRIME BRANCH

The overall crime situation in the state remained under control. Goa Police registered 2834 cases under IPC and detected 2400 during the year 2017-18. Similarly, Crime Branch arrested 03 accused persons and recovered/seized from possession 04 Fire arms (Pistols) two country made fire arms (Katta), 11live cartridges of 7.65 mm. 07 live cartridges of 8 mm under Arms Act in Crime Branch Police Station Cr. No.65/17 u/s 3 r/w 25 Arms Act r/w 34 IPC. Further, in raids conducted on prostitution activities 17 cases were booked and rescued 36 victims (women/girls) and arrested 34 accused persons under Immoral Traffic (Prevention) Act.

WOMEN'S SAFETY AND SECURITY

The Goa Police has taken initiative to empower the college/school going girls by organizing self defence courses. The staff having capabilities in imparting training are deputed to train ladies especially college students in self defence and safety tips are also given. The Police teams are visiting various institutions to provide the above said training.

6. FINANCIAL ASPECTS OF PLAN AND NON-PLAN SCHEMES

(Rupees in lakhs)

		2017-18					
		Plan			Non Plan		
Major Head	Name of the Scheme	B.E	R.E	Actual Exp.	B.E	R.E	Actual Exp.
2055 - Police	27 - Minor works	--	--	--	50630.53	--	48913.01
003-Education & Training	02- Yoga Training for Police Personnel (P)(A). 50- Other Charges	10.00	--	Nil	--	--	--
2055 – Police	113 - Welfare of Police Personnel 02 - Grants for Police Society (P) 31 - Grant-in-Aid	100.00	--	Nil	--	--	--
3055-Road Transport	03 –Training	19.03	--	7.22	--	--	--
4055-Capital Outlay on Police	211-Police Housing 53 - Major works	500.00	--	112.19	--	--	--
4055-Capital Outlay on Police	06-Modernization of Police Force (Plan) (A). 53-Major works	400.00	--	5.00	--	--	--
4055 – Capital Outlay on Police	03 – Modernization of Police Force (Highway Patrol) 53 – Major Works	300.00	--	Nil	--	--	--
4055-Capital Outlay on Police	04-Coastal Security Police Force (A) 53-Major works	500.00	--	114.71	--	--	--
	TOTAL	1829.03	--	239.12	50630.53	--	48913.01

TOTAL EXPENDITURE UNDER NON PLAN & PLAN 49,152.13 lakhs.

7. VISION FOR FUTURE

1. To maintain Law and Order in the State.
2. To strengthen the Anti Narcotic Police Station in order to counter the menace of drug trafficking.
3. Induct modern technology in the ANC to improve the efficiency of detection.
4. To strengthen the Police Stations in each District.
5. To provide vehicles wherever there are shortages.
6. To provide accommodation to Police Personnel by constructing more residential Quarters at Porvorim and Arlem.
7. To prevent and reduce road accidents and fatalities.
8. To introduce modern technology in traffic management.
9. To effectively enforce traffic Rules and regulations
10. To fill all vacant posts in Police Department by direct recruitment as well as by promotions.

DEVELOPMENTAL PROJECTS

NEW PROJECTS

It has been proposed to take up new construction projects viz. “Construction of buildings for Police Station at Quepem and Police Out Post at St. Cruz. Besides, it is proposed to take up construction of 224 ‘B’ type Police Quarters at Porvorim and construction of 42 ‘B’ type Police Quarters at Arlem, Fatorda.

57. CAPTAIN OF PORTS DEPARTMENT

1. Introduction:

The state of Goa has about 555 kms. of inland waterways out of which only 255 kms. are navigable through the rivers Mandovi, Zuari and their tributaries. Out of their total length, the better part is being used by the mining and export industry for transportation of Iron ore to the port of Mormugao from the loading points in the hinterlands. If these waterways are properly harnessed they will provide quick and economical transportation facilities for both passengers and cargo traffic.

The Captain of Ports Department shoulders the responsibility of developmental works of Inland Waterways and Minor Ports of Goa by way of periodical hydrographic surveys, dredging of rivers, maintenance of lighthouses and beacons, providing necessary Navigational Aids to the Vessels, imparting training to the needy students who would like to build their career in Sea, providing landing facilities for both passenger boats and cargo vessels at jetties etc.

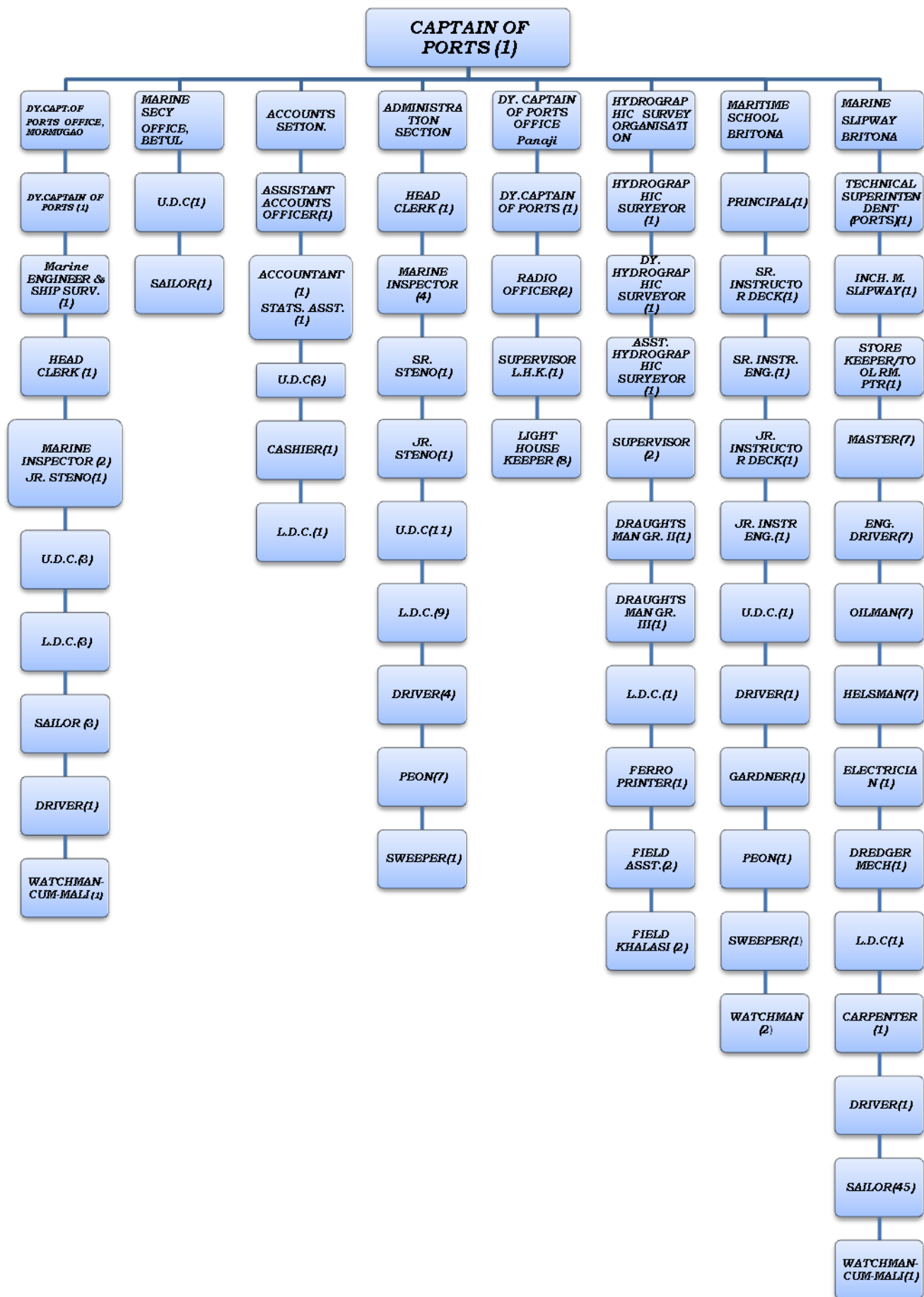
2. Organizational chart of the Department:

The Captain of Ports Department is headed by the Captain of Ports with its headquarters at Panaji. The Sub Office such as the Dy. Captain of Ports at Mormugao, The Maritime School at Britona, The Marine Workshop at Betim, The Marine Slipway at Britona of Betim and offices of Marine Secretaries at Minor Ports of Chapora, Betul and Talpona are under overall control of the Captain of Ports.

Total Sanctioned Staff Strength -186 Nos, Post filled -135 Nos, Post vacant – 51 Nos. In addition to the above person employed on contract basis as on 2017-18 is as below:-

- 1) Radio Officers-02
- 2) Security Guards-08
- 3) Attendants (Utility)-02

The Structural Organization Chart with staff strength of the **Captain of Ports Department, Panaji (H.O.)** is as below:-



3. Functions and duties carried out by the Department:

1. Collection of taxes under the Inland Vessels Act 1917, The Goa, Daman and Diu Barge Tax Act 1973, (Taxation of Goods) The Goa, Daman and Diu Barge (Taxation of Goods) Act 1985, The Goa, Daman and Diu Port Rules 1983, The Indian Ports Acts 1908.
2. Registration, collection registration, transfer of ownership and cancellation of Registration of Certificate of both mechanized and non-mechanized plying in the Inland waters of Goa.
3. Issue of certificate of Competency of Serang, 1st and 2nd class Master, 1st and 2nd Class Engine Driver and Inland Engineers.
4. Extension of Survey Certificates of Inland Vessels, issue of NOC for fishing stakes, supply of Hydrographic and matters connected with illegal occupation of Government Riverine Land.
5. Issue of permission to use Government jetties and riverine Land, Inward/Outward Outward clearances to ships calling at Panaji Port outer harbor anchorage
6. Providing and maintaining Lighthouses/Beacons/Bouys/and other navigational aids for vessels plying in the Inland Waterways and Imparting training through Maritime School at Britona, to those desiring to join careers on Inland Vessels of Goa.

1. List of Services being provided:

- (I) Registration of Mechanised Vessels
- (II) Registration of Non Mechanized Vessels.

4. Acts and Rules implemented by the Department:

The Captain of Ports is responsible for implementation of the Inland vessels Act, 1917, the Goa, Daman and Diu Barge Tax Act, 1973, the Goa Barge Tax (Amendment) Act, 2009 (Goa Act 2 of 2010) The Goa, Daman and Diu Barge (Taxation of Goods) Act. 1985, the Goa, Daman and Diu Ports Rules, 1983 and Indian Ports Act, 1908.

- a) Inland Vessel Act-1917
- b) The Goa, Daman & Diu Barge Tax Act, 1973
- c) The Goa, Daman & Diu Barge (Taxation of Goods) Act, 1985
- d) The Goa, Daman & Diu Port Rules, 1983
- e) The Indian Ports Act, 1908

5. Physical achievements of the Department for the F.Y. 2017-18.

- 1) EIA studies of river Sal has been undertaken during financial year 2017-18. 50% payment is already made to NIO along with Work Order.
- 2) Expenditure of upto Rs. 43.89 lakhs was undertaken by the department on repairs of various ferry ramps and jetties.
- 3) A new vessel workboat with total cost of the vessel is Rs. 1.15 crores; expected delivery of vessel is July 2018. The Department has already made 1st and 2nd stage payment amounting to Rs.84.53 lakh.
- 4) The Department has completed the tendering process of purchase of Oil Spill Vessel, to be used for tackling oil spill in river Mandovi etc. The file is sent for expenditure sanction to Finance.

- 5) The department has issued expenditure sanction order for Drydocking of MT Pehlvaan, ML Cabo costing Rs.47 Lakh.
- 6) Repairs to various beacons amounting to Rs 23.27 lakhs is completed by PWD and regular supervision is being done by the Department.
- 7) Consultant appointed for Financial and Transaction Advisory Services towards development of Modern State of the Art Maritime School at Britona and report submitted for demolition and reconstruction of the Maritime School. 45% of the amount is already released.
- 8) EIA studies of river Chapora was conducted by NIO and draft report is submitted to Goa State Biodiversity Board for approval. Once approved, final report will be submitted by NIO.
- 9) The 60th Batch (Engine) and 62nd Batch (Deck) of new entrants training course regular batch commenced on 05/12/2017 with total 98 students. While 76 students were admitted for advanced/refresher training course. Last year 156 students had passed out from Maritime School.
- 10) The total revenue generation for the financial year 2017-18 is 863.50 lakh. The total revenue expenditure is Rs. 948.36 lakh and total capital expenditure is Rs. 430.27 lakh.

6. Financial aspects of plan and non-plan schemes for 2017-18 (₹ in Lakhs)

Major Head	Name of the scheme	Plan			Non - Plan		
		B.E	R.E	Actual Exp (reconciled)	B.E	R.E	Actual Exp (reconciled)
2405	Fisheries	-	-	-	11.94	1.69	0.68
3056	Inland Water Transport	41.98	21.98	11.77	-	-	-
3051	Ports & Light houses	163.01	141.18	127.10	752.77	848.85	808.81
5051	Capital Outlays on Port and Lighthouses	772.00	772.00	15.22	-	-	-
5056	Capital Outlays on Inland water transport	1844.50	1844.50	415.05	-	-	-
	Grand Total	2821.49	2779.66	569.14	764.71	850.54	809.49

7. Vision for future Achievements:-

- 1) The Department will commence construction of terminal building on Panaji Jetty, This building proposes to house all the stake holders of the shipping industries, such as GBOA, GMOEA, vessel operators etc. in addition to full fledge administrative block of the Department. The total cost of the project is Rs. 28.33 crores.
- 2) The Department proposes to undertake dredging and desilting of rivers Chapora, Sal, Galgibag and Talpona to facilitates smooth navigation of vessels. The cost of E.I.A. Studies is Rs. 3.20 Crore and proposed dredging cost of the river chapora is estimated at Rs.5.00 Crore.
- 3) The work of removal/salvage of debris of the collapsed old Borim Bridge, is under progress , Estimated cost of salvage is Rs. 1.46 Crore and is under progress.
- 4) The Department proposes to undertake repairs of various beacons at Pilgao, Cothambi, Corjuem tendered and to be completed by end of June 2018. The Department also undertakes up gradation of existing equipment at 6 Lighthouses, 14 Beacons and obsolete Navigational Buoys along the Mandovi and Zuari rivers. The total cost of the project is approximately 1.97 Crore.

- 5) Under Sagarmala Project, Ministry of Shipping proposes construction of nine fixed pile coastal jetties in the river of Mandovi, Zuari and Kumbharjua Canal. The total cost of the project is Rs.72.62cr.
- 6) Inland Waterways Authority of India has initiated steps to undertake construction of 4 floating jetties, 3 in the river of Mandovi and 1 in the Chapora costing Rs.12 Crore funded by IWAI, which can be use for berthing of all water sports related vessels,
- 7) Construction and supply of New Vessel along with supply and Installation of Oil Spill Equipments on Vessel, to be used for tackling oil spill in the rivers of Goa; total cost of the project is Rs. 4.18 Crore.
- 8) Repairs to Marine Slipway Complex estimated at cost of Rs.2.00 Crore.
- 9) The file of a new Water Sports Policy has been framed & submitted for Govt. approval.
- 10) The total revenue collection targeted for the financial year 2018-19 is 7 Crore.

58. DEPARTMENT OF PRINTING & STATIONERY

1. INTRODUCTION:-

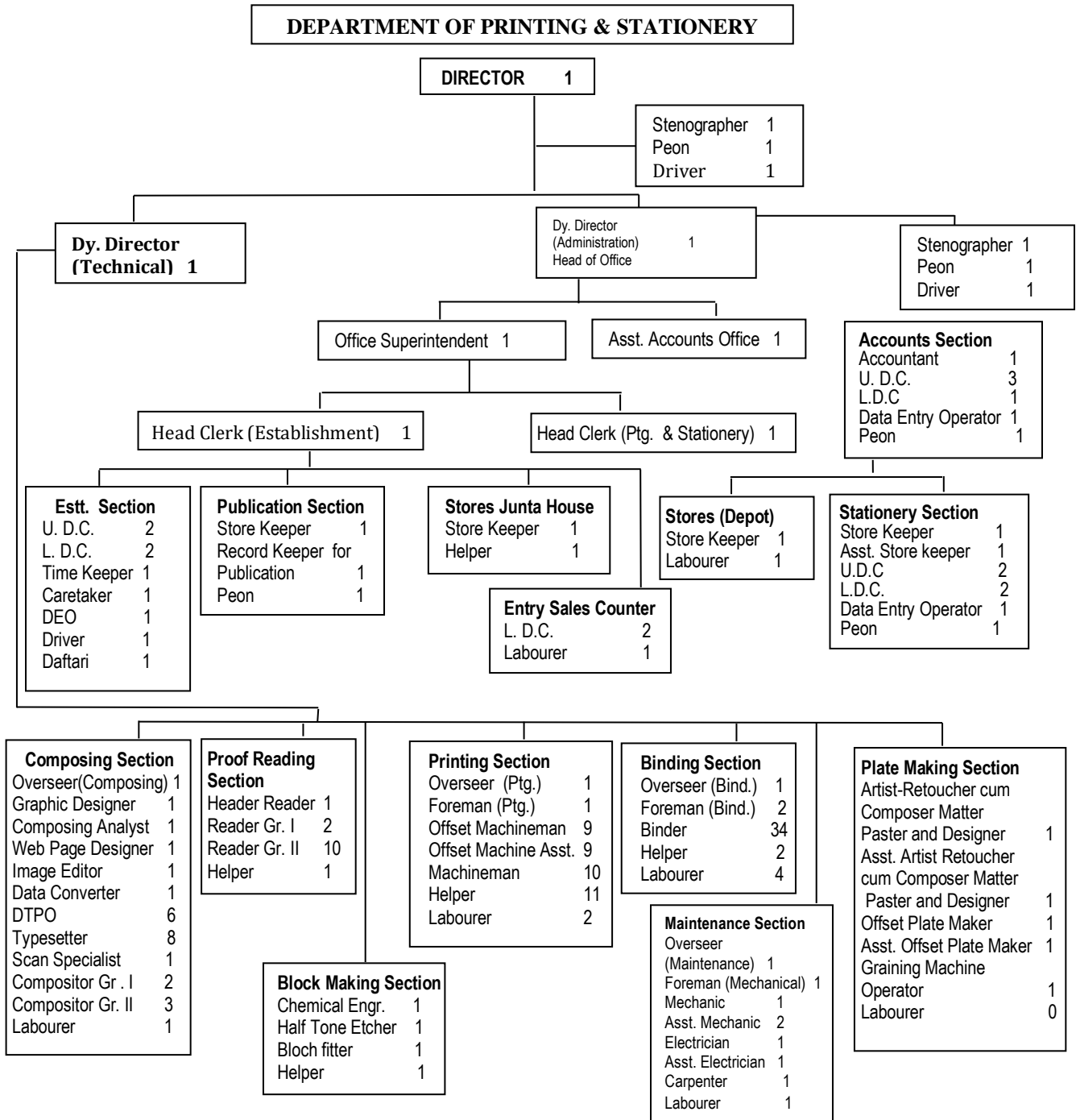
The Department of Printing & Stationery is located in Panaji city at M.G.Road near Azad Maidan. The Government Printing Press, formerly known as “**Imprensa Nacional**”, is the oldest Institution of the Government dating back to 19th Century which was run during the Portuguese regime. The Department is headed by a Director, Group “A” post and three Group “B” posts consisting of Dy. Director (Administration), Dy. Director (Technical) and one Assistant Accounts Officer. The total strength of this department is 193, out of which 140 posts are filled and 53 posts are vacant which will be filled up after due approval of High Level empowered Committee (HLEC).

The Deputy Director (Technical) who is the senior most technical person in the Press, supervises the functioning of the technical sections such as Proof Reading, Composing, Printing, Binding, Plate Making, Block Making & Maintenance. He is assisted by Overseer/Foreman in each section and by other technical staff.

Further, the Administrative Branch is headed by the Deputy Director (Administration) who is from Goa Civil Service and is delegated with powers of Head of Office and assisted by Assistant Accounts Officer, Office Superintendent, Head Clerk (Admn.) and Head Clerk (P&S) besides other ministerial staff.

The Printing Press is having one Publication Depot in the Press Premises, two stores, one of which is operated from Junta House, Panaji and other is in the Premises of the Press. Further, there is also a sales counter in the press premises at Panaji and is also opened at Margao in the Collectorate Building, Mathany Saldhana Administrative Complex

2. ORGANISATIONAL CHART



3. Functions and duties carried out by the department :-

The Government Printing Press was established to meet the printing requirements of all the Government Departments and its Sub-offices and other Institutions. The press undertakes printing and publishing of various Government publications mentioned as follows:-

1. Weekly Official Gazette in three series namely I, II and III.
2. Extraordinary Gazette.
3. Vacancy and Tender Bulletin.
4. Budget Speech of Hon'ble Chief Minister and Speeches of Hon'ble Governor of Goa.
5. Budget Documents, Finance Accounts Books & Appropriation of Accounts Books.
6. Ballot Papers (Assembly, Lok Sabha and Zilla Panchayat Elections)
7. Utility Calendars.
8. Schedule forms, Specific forms and Registers etc.
9. Acts and Rules framed and notified by the Government of Goa.

Further, Printing Press is also supplying File covers, Envelopes, Noting sheets, Conference pads, standard forms and registers etc. to the Government Departments.

4. ACTS AND RULES IMPLEMENTED BY THE DEPARTMENT :-

Since this is a service oriented department, no separate Acts and Rules are implemented. However, the department follows the Acts and Rules for governing the working as applicable to other department.

5. PHYSICAL ACHIEVEMENTS OF THE DEPARTMENT :-

As a part of Modernization of Printing Press, the following new machines of Modern Technology have been purchase during the year 2017-18 & 2018-19.

- 1) Shinohara Series 92 Four Colour Sheetfed Offset Printing Machine
- 2) 3 Clamp Perfect Binding Machine
- 3) Colour Digital Production Printer

6. FINANCIAL ASPECTS OF PLAN AND NON-PLAN SCHEMES:-

(Rs. in Lakhs)

Major Head	Name of the Scheme	2017-18					
		Plan			Non-Plan		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2058	Stationery & Printing	--	--	--	1107.64	1206.25	1119.40
4058	Capital outlay on Stationery & Printing	100.00	700.00	514.29	--	--	--

7. VISION FOR FUTURE:-

The Department in orderto meet the quality requirements of the various Indenting Department intends to go for total modernization process. We are in the process of procuring following machines.

- (1) Fully Automatic Cutting Machine [Double Arm Size 115 cm (46'')] - 01 No.
- (2) Paper Collator Machine - 02 Nos.
- (3) Production Colour Printer - 01 No.
- (4) Thermal Lamination Machine - 01 No.

59. DIRECTORATE OF PROSECUTION

1. Introduction

The Directorate of Prosecution was established in the year 1982. The office of the Directorate of Prosecution (Headquarter) is located at Shrama Shakti Bhavan, 7th floor, at Patto Panaji.

The Directorate is headed by a 'Director', who is an overall supervisory authority of the Prosecution in the State. The Director acts as the co-coordinator between the Investigating Agency and the Prosecutors. The Prosecuting Agency is independent from the Investigating Agency and Judiciary.

The Directorate is responsible for the conduct of the prosecution in all the Courts in this State and has the liberty of scrutinizing the evidence in all the cases prior to the filing of the charge sheets in the Courts. It further ensures that the investigation is conducted in accordance with law.

2. Organizational chart of the Department:

The Director of Prosecution is the Head of Department. There are three sections in the Department i) Administration Section, ii) Accounts Section and iii) Legal Section. The organizational chart of the department is enclosed.

3. Functions and duties carried out by the Department:

Director of Prosecution:

The Director of Prosecution is appointed u/s 25 A of Cr. PC and functions under the administrative control of the Home Department. The Director of Prosecution is also the Reporting and Controlling Authority in respect of Public Prosecutors (PPs) and the Assistant Public Prosecutors (APPs) in the State.

The Director renders legal advice/Opinion to the Police Department in the respect of cases exclusively triable by the Sessions Courts and also gives advice to the other Government Departments whenever required in criminal cases. Legal opinion is furnished whenever sought on the matters relating to the feasibility of filing appeals/revision against the Orders of the trial Courts in criminal cases etc.

The Director also organizes trainings, seminars, workshops for the Prosecutors, so that they are kept abreast with the up to date knowledge, interpretations and amendments of various laws and latest citations.

The Director also looks after the financial matters and is the Budget Controlling Authority for the offices of PPs and APPs.

Asst. Public Prosecutors:

The Asst. Public Prosecutors conduct criminal cases before Judicial Magistrates First Class, Chief Judicial Magistrates, Executive Magistrates, Sub-Divisional Magistrates, District Magistrates.

In addition to cases filed by the police, they also deal with criminal cases of other Departments such as Directorate of Food and Drugs Administration, Labour Department, Forest Department, Town and Country Planning Department etc.

Public Prosecutor/ Addl. Public Prosecutors

(i) Public Prosecutors (High Court):

The Public Prosecutors, Additional Public Prosecutors appointed in the Hon'ble High Court appear in Appeals and Revisions against the Orders of the lower courts, Bail applications filed by accused etc. before the Hon'ble High Court.

(ii) Public Prosecutors (Sessions level):

The Public Prosecutors appointed in the Hon'ble Sessions Courts appear in Appeals and Revision against the Orders of the lower Courts, before Sessions Courts.

The Public Prosecutors conduct prosecution of cases on behalf of the State in the Sessions Court, Addl. Sessions Court, Asst. Sessions Courts and Fast Track Courts in the State of Goa. The cases handled by the PPs are grave and heinous in nature.

The Public Prosecutors appear in the appeals and revisions filed against the order's of JMFCs in the Sessions Courts. The PPs are also required to appear before the Chief Secretary in the appeals arising out of the cases under Goa Maintenance of Public Safety Act, 1988.

The Senior PPs are also directed to give the opinion before filing of the charge sheet in cases to be filed on behalf of the State in the various Courts of Judicial Magistrate First Class.

4. Acts and rules implemented by the Department:

The Prosecutors conduct matters most of which are filed under the below mentioned Acts

- Arms Act 1959 along with Rules, 1962.
- Child Labour (Prohibition & Regulation) Act, 1986 along with Rules, 1988
- Code of Criminal Procedure, 1973
- Contempt of Courts Act, 1971 along with Rules
- Copyright Act 1957 along with Rules, 1958
- Drugs & Cosmetics Act, 1940 along with Rules, 1945
- Electricity Act, 2003 along with Rules, 2005
- Environment (Protection) Act, 1986 along with Rules
- Essential Commodities Act, 1955 along with Rules
- Explosives Act, 1884 along with Explosives Substances Act, 1908 and Explosives Rules, 1983
- Factories Act, 1948
- Foreigners Act, 1946 along with Foreigners Orders, 1948 with registration of Foreigners Act
- Forest Act, 1927 along with Forest (Conservation) Act, 1980 and Rules 2003
- Goa Children's Act 2005
- Immoral Traffic (Prevention) Act, 1956
- Indian Penal Code, 1860
- Information Technology Act, 2000 along with Rules & Regulations
- Juvenile Justice (Care & Protection of Children) Act, 2000 along with Rules 2007
- Motor Vehicles Act, 1988
- Narcotic Drugs & Psychotropic Substances Act, 1985 along with Rules and Order
- Prevention of Corruption Act, 1988
- Prevention of Cruelty to Animals Act, 1960 along with Rules
- Prevention of Damage to Public Property Act, 1984
- Prevention of Food Adulteration Act, 1954 along with Rules 1955
- Prevention of Children from Sexual Offences Act 2012
- Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989 along Rules
- Wild Life (Protection) Act, 1972 along with Rules
- Goa Children's Act, 2003
- Goa Public Gambling Act

- The Goa Daman & Div Prevention of Begging Act, 1972 & Rules 1975
- GDD Public Health Act, 1996
- The Goa Motor Vehicle (Amendment) Act, 1994 along with Rules.
- The Goa Defacement of Public Property Act,
- Goa Town & Country Planning Act, 1988

5. Physical achievements of the Department:

This Department deals with the Legal Work on Criminal side and no schemes are implemented through this Department for making any Physical achievements.

The details of total number of cases for financial year 2017-18 are as under:-

S.No.	Particulars	PP	APP
1.	No. of cases where PP/APP appeared	1428	8905
2.	No. of cases which were finalized/order passed	268	2412
3.	No. of cases that were convicted	29	655
4.	No. of cases that were acquitted	131	1415
5.	No. of cases where appeals were filed	199	-
6.	How many of them were in favour of the State	26	-

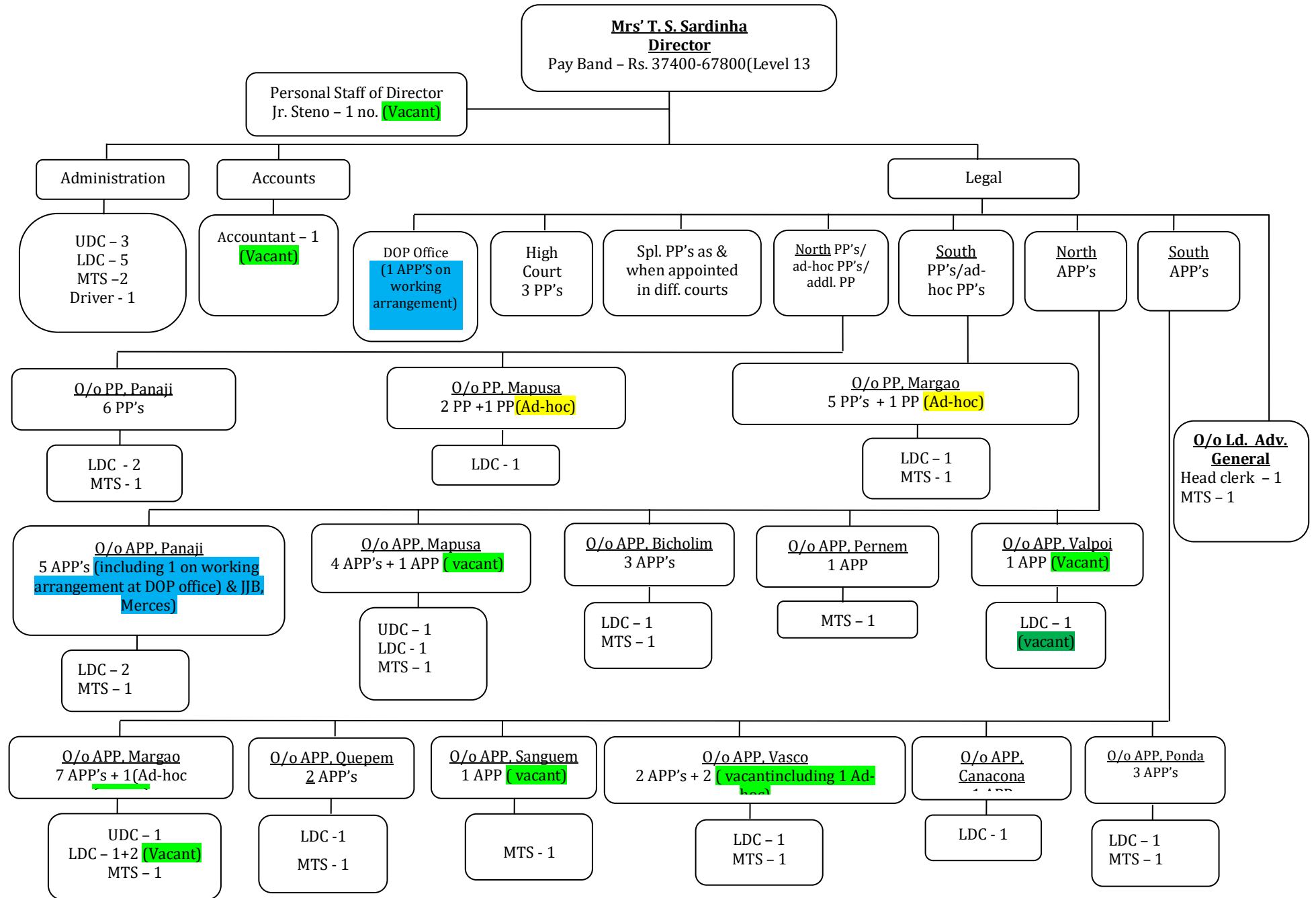
6. Financial aspects of plan and non-plan schemes:

(Rupees in lakhs)

DEMAND NO. 05 (PROSECUTION)		2017-18					
		Plan			Non-Plan		
Major Head	Name of the Scheme	B.E.	R.E.	Actual Exp	B.E.	R.E.	Actual Exp.
2014-Administration of Justice	Legal Advisers and Counsels	-	-	-	690.26	990.26	794.10
	TOTAL	-	-	-	690.26	990.26	794.10

6. Vision for future:

- 1) To provide Capacity Building Training to the Prosecutors to combat with procedural aspects on how to conduct the cases, Information Technology related and other forms of crimes.



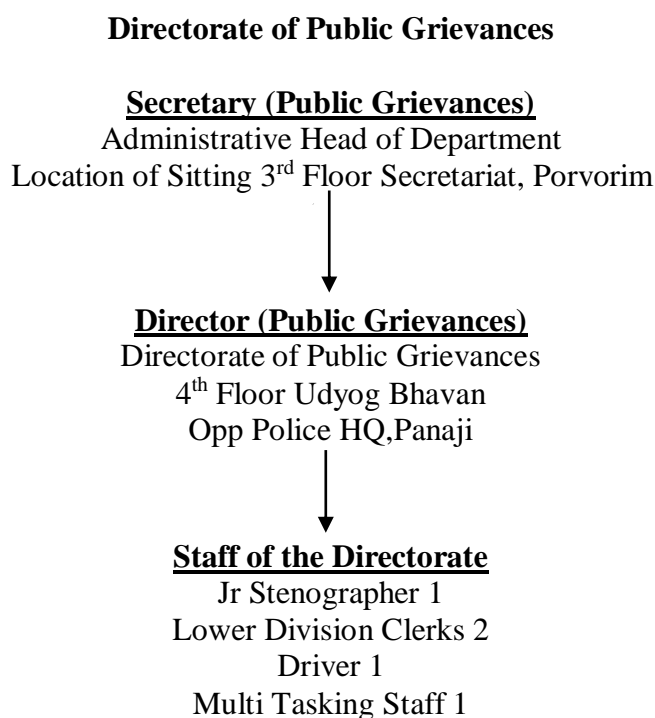
60. DIRECTORATE OF PUBLIC GRIEVANCES

1. Introduction:

- The Secretary (Public Grievance) is the Administrative Head of Directorate/ Department. The Office of Directorate of Public Grievances situated at 4th floor, Udyog Bhavan, Panaji. The Director (Public Grievances) is the Head of office.

2. Organizational Chart of the Department:

(Given only for the Directorate of Public Grievance since the Under Secretary (Public Grievance) and staff fall under the purview and jurisdiction of the Secretariat's Span of Control and Organization.)



(There are no other staff or officers for the Directorate)

3. Functions and Duties carried out by the Directorate

- The Directorate does not fall under the scope of any special Act and has as such no statutory powers or duties vested in it.
- However, the Directorate was responsible for framing and notification of The Goa (Right of Citizens to Time- Bound Delivery of Services Act 2013 and the Rules framed there under notified vide notification no 1/22/2013-14/DPG/GPGRAMS/III/1(1) and 1/22/201314/DPG/GPGRAMS/III/1(3) – Official Gazette Series I No 44 dated 5th February 2014 (Magha 16, 1935).
- Services were notified to be performed in a time bound manner vide Official Gazette notifications in Series II NO 39 dated 24/12/2015. The responsibility for these services vests with the Departments so notified.
- Due training was also implemented to all Heads of Departments on the said law at GIPARD and the Secretariat.

- Besides this the Directorate has endeavored to any online grievances received on publicgrievances.goa@nic.in , so also queries raised on <https://egov.goa.nic.in/rtipublic> are promptly answered.
- The citizen is also assisted in approaching the appropriate forum according to his need and nature of the service he desires.
- Grievances which are received from the Under Secretary's office are also disposed off either at the office itself or by dispatching it to the concerned department for clarification and onward processing.
- To attend promptly to any public that comes with his/her grievance in the open door policy followed. No public is sent away without lending a ear.
- The Directorate of Public Grievance has also started online portal namely Public Grievances Redressal System from 01/09/2017, where the general public can register their grievance through online on 164.100.144.17/Publicgrivance to concerned Department and also to the Directorate of Public Grievances.

4. Acts and Rules implemented by the Directorate

The Goa (Right of Citizens to Time Bound Delivery of Public Services) Act, 2013.

5. Physical Achievements for the Directorate

This office deal with the grievance of general public thorough offline. No schemes as such are implemented by this office. The office of Directorate of Public Grievances has received 903 online and offline grievances from general public in the year from which 702 grievances are disposed/closed and 201 grievances are is in process with the concerned department.

6. Financial aspects of plan and non plan schemes.

Nil since the Directorate does not implement any scheme.

7. Vision for the future:

Pursuit of excellence in Governance so as to benefit all citizens of Goa by ensuring and promoting a responsive, accountable and transparent administration. The online grievances has been started from 01/09/2017 namely Public Grievances Redressal System. The General Public can register their grievance through online on 164.100.144.17/Public grievances directly to the concerned department or to the Directorate of Public Grievances. Government is in the process of Assessing the New set up and will take decision based on feedback.

61. PUBLIC WORKS DEPARTMENTS

1. INTRODUCTION:

Public Works Department, Government of Goa plays a major role in the socio-economic, commercial, touristic development of the State of Goa. Being a service department, it is entrusted with various activities like Planning, Design, Construction and Operation & Maintenance of all the developmental works in the State of Goa including the construction programmes for most of the other Government Departments as “Deposit works”. The Public Works Department carries out major important works in the sectors of Roads and Bridges, Buildings, Drainage and Electrical and Mechanical Works.

The following sectors come under the purview of this department:

(A) Roads and Bridges.

- a. National Highways and Bridges.
- b. State Highways
- c. Major District Roads
- d. Rural Roads
- e. Central Road Fund
- f. Western Ghats Development Programme.

(B) Water Supply and Sanitation.

- a. Urban Water Supply and Sanitation.
- b. Rural water Supply and Sanitation.
- c. National Rural water Drinking programme.

(C) Building Works:

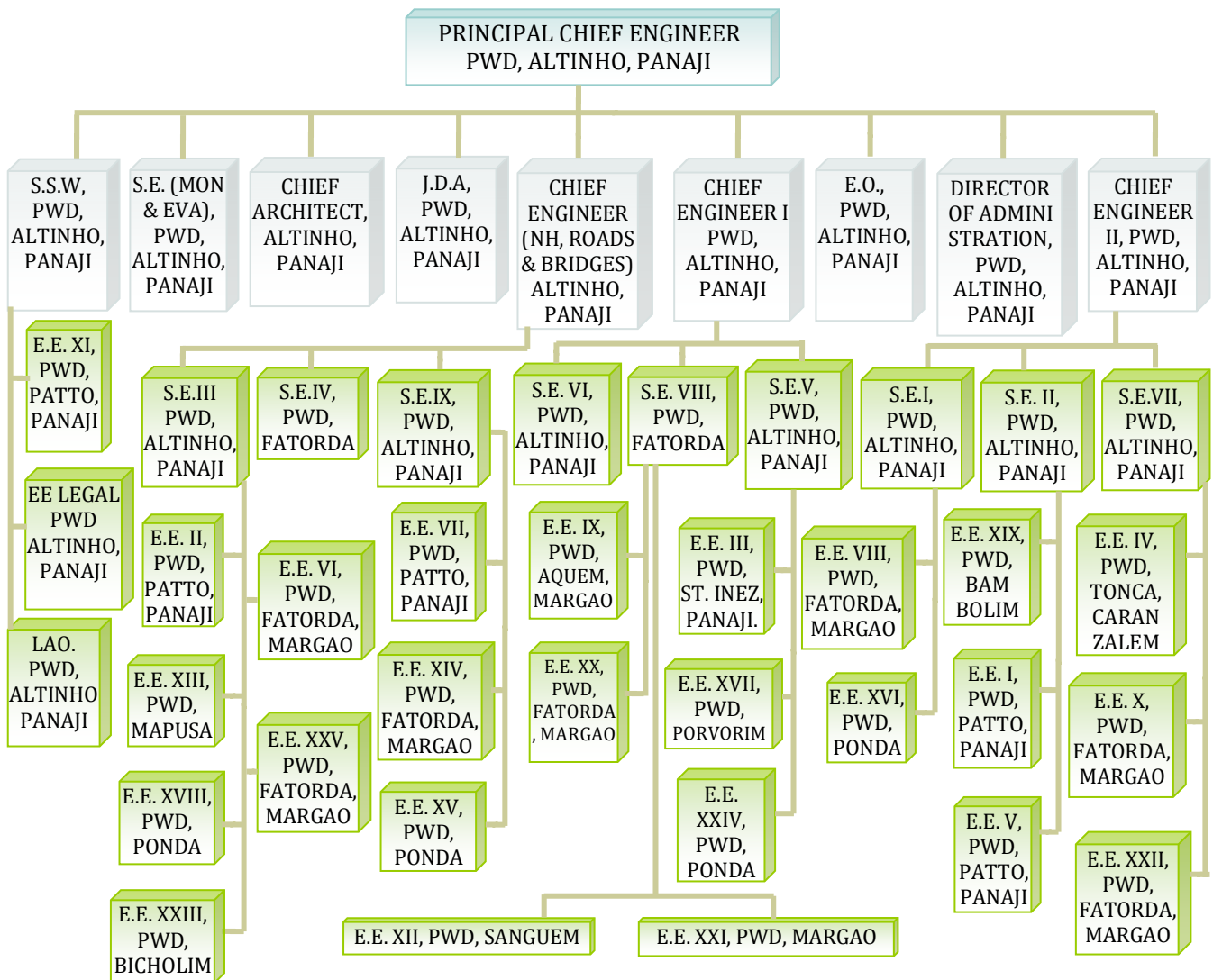
- a) The Department deals with the planning and supervision of Construction of Government Buildings all over Goa. The Maintenance of Government Buildings is also carried out by this Department.
- b) To Provide Government Office accommodation at Taluka Head .
- c) Provide Quarters for effective implementation of Government programmes.
- d) Issue Technical Approval to new dwellings/ structures constructed by Citizens/ Builders in Village Panchayat areas.
- e) Issue Valuation to Government Buildings / Offices in private premises.
- f) Repairs and Maintenance of Government Buildings, including Governors and Ministers Bungalows.
- g) Construction of Institutional Complexes and other Public Buildings.
- h) Construction of Hydraulic works, like Jetties and Ramps.
- i) Other Miscellaneous works of Sports like Stadium and Swimming Pools and Other Civil Works in Urban and Rural areas.
- j) Repairs and Maintenance of Government Buildings, including Governors and Ministers Bungalows.

- k) Various designing of building for the entire State of Goa, including drawing for the project.
- l) Design of RCC drawings and issue of ammonia prints for various RCC and Structural drawing/civil construction works.

D. Electrical and Mechanical

- a) Procurement of Stores (Electrical and Mechanical)
- b) Maintenance of Vehicle Work – Electrical and Mechanical

2. ORGANISATIONAL CHART



3. FUNCTIONS & DUTIES CARRIED OUT BY THE DEPARTMENT:

(1) Principal Chief Engineer (PCE):

Shri Uttam P. Parsekar is holding the charge of The Principal Chief Engineer of Public Works Department for the period from 01/05/2016 till date.

The Principal Chief Engineer is the Head of Department under the Goa Delegation of Financial Powers Rules, 1997 and Ex-Officio Additional Secretary to the Government of Goa. He is also the budget controlling and appointing authority and ensures proper co-ordination between the three Chief Engineers, Chief Engineer-I, Chief Engineer-II & Chief Engineer (NH, Roads & Bridges).

The following units/wings work under control of the P.C.E:

- (i) Joint Director of Accounts - **Demand 21** matters related to accounts.
- (ii) Director of Administration - For all administrative matters.
- (iii) Superintending Surveyor of Works - For planning and Quality Control.
- (iv) Superintending Engineer (Monitoring & Evaluation.) - For Monitoring & Evaluation of Centrally Sponsored Programmes.
- (v) Engineering Officer - For Liaison & Coordination.
- (vi) Executive Engineer (Legal) - For Coordination of legal matters.
- (vii) Land Acquisition Cell, Estate matters, etc.

(2) Chief Engineer-I:

Shri Prabhakar Gupta held the Additional charge of Chief Engineer-I for the period from 01/02/2017 to 06/06/2018. He held the single charge of Chief Engineer-I from 07/06/2018 to 30/06/2018. Thereafter Shri Gurunath Naik Parrikar took over the Charge of Chief Engineer-I from 02/07/2018 till 08/08/2018.

The Chief Engineer-I is in charge of the Public Health Engineering Wing which includes all the developmental works and the operation & maintenance of the existing infrastructure related to Water Supply & Sanitation in the State of Goa.

He is also the Ex-officio Joint Secretary to the Government. As per the existing setup, the Circle Office V (PHE-N) & Circle Office VI (PHE-Project), both at PWD Headquarters Panaji and Circle Office VIII (PHE-S) at Margao, along with its respective Divisions are directly under the control of Chief Engineer- I and are responsible to him.

(3) Chief Engineer-II:

Shri Prabhakar Gupta held the charge of Chief Engineer -II from 18/06/2015 to 06/06/2018. The Chief Engineer II is in charge of Roads & Bridges, Buildings and Electrical & Mechanical Wing which deals with all the developmental works falling under the purview of this Wing, in addition to the deposit works of various other Departments of the State.

He is also authorized to execute the works under Member of Parliament Local Area Development (MPLAD) scheme. He is also Ex-Officio Joint Secretary to the Government. As per the existing setup the Circle Office I (Bldg), Circle Office II(Bldg), and Circle Office VII (E/M), along with the respective Works Divisions are directly under the control of Chief Engineer II.

(4) Chief Engineer (NH, Roads & Bridges):

Shri Uttam P. Parsekar held the charge of Chief Engineer (NH, Roads & Bridges) from 01/04/2014 to 06/06/2018. Thereafter Shri Vijaykumar P. Verenkar took over the charge of Chief Engineer (NH, Roads & Bridges) from 07/06/2018 till date.

Chief Engineer (NH, Roads & Bridges) deals with circle offices of National Highways, Roads and Bridges of the Goa State PWD. He interacts and pursues matters with the Ministry of Road Transport and Highways National Highways Authority of India along with other Central Ministries and various State Government Departments. He is also the Head of Office and Ex-Officio Joint Secretary to the Government of Goa. Circle offices III, IV, & IX are under his control along with relevant Divisions as defined under the existing set-up. The Chief Engineer (NH, Roads & Bridges) is also authorized to report to the Secretary (PWD) for all the matters related to all the works entrusted to him.

(5) The Chief Architect :

The Chief Architect heads the Architectural wing assisted by Architects, Assistant Architects and Architectural Assistants. **Chief Architect** is in charge of preparation of plans and furnishing of detailed Architectural drawings of the buildings and other structure, etc. to be undertaken by this Department as well as of other Departments. They are also required to monitor the structural works frequently as and when required and also to give initial layout and the final completion certificates.

The Public Works Department is divided into Administrative Units called **Circles**, which are headed by **Superintending Engineers**. Each Circle consists of field units known as **Divisions** headed by **Executive Engineers** who are entrusted with execution of works. They are in turn assisted by **Sub-Divisional Offices** headed by **Assistant Engineers**. The Department has got 9 Circles, 25 Divisions and 101 Sub- Divisions stationed throughout the State of Goa. Each Sub- Division is provided with **Technical Assistants / Junior Engineers** who supervise the day-to-day execution of works.

The Sanctioned Strength of Group A, B, C & D Employees working in P.W.D. are as follows:

- 1) Group A - 55,
- 2) Group B - 161,
- 3) Group C - 1716 &
- 4) Group D - 713.

4. ACTS AND RULES IMPLEMENTED BY THE DEPARTMENT:

All The aforesaid Chief Engineers are authorized to exercise their Technical Powers as per the procedures laid down in CPWD, Works Manual 2007 & Code and delegation of powers as approved by the Government from time to time.

The department has implemented the rules of Goa Sewerage System and Sanitation Service Management 2010, wherein it has been made mandatory for dwelling /commercial industrial establishment & public places to have sewerage and sanitary connection to improve the health and environmental condition.

Department is also implementing Goa Provision of Water Supply Act 2003 and Goa Daman & Diu Highway Act 1974.

5. PHYSICAL ACHIEVEMENTS OF THE DEPARTMENTS

Public Works Department is entrusted with the works of planning, designing, construction and maintenance of the buildings, Roads & Bridges, Water Supply, Sewerage and Land development. Public Works Department is also entrusted with the construction works of other departments.

The following are Major Works which were completed during the year 2017-18:

- Re-const. of Mini Bridge on Junaswada Ashve-bye pass road in Mandrem under Mandrem Constituency at a cost of Rs. 108.60 lakhs.
- Improvement & hotmixing of MDR - 10 from Dukle's Hospital near Zhambleshwar temple upto Baga beach in Calangute Constituency in Bardez Taluka due to BRICS SUMMIT at a cost of Rs. 416.00 lakhs.
- Improvement & B.T. of road to Santonawado in a length of 2.00 km in V.P. Sanvordem in Sanvordem Constituency at a cost of Rs. 482.49 lakhs.
- Improvement & providing hot mix carpet from Neturlim to Verla in a length of 12.00 Kms in V.P. Neturlim in Sanguem Constituency at a cost of Rs. 554.70 lakhs.
- Improvement & providing hot mix to left out roads in V.P. Curdi Vaddem in a combined length of 13.70 kms in Sanguem Constituency at a cost of Rs. 455.12 lakhs.
- Improvement, widening and hotmixing of S.H.No.2 from ch. 0.00 at Assonora to Ch. 6.400 at Dodamarg including Providing paved shoulder from Ch. 6.400 to 9.450 in Bicholim Constituency at a cost of Rs 1257.00 lakhs..
- Widening & Improvement of MDR 23(Bicholim-Ladfe-Dodamarg) road in length of 9.10 kms in Bicholim Constituency at a cost of Rs 860.45 lakhs.
- Improvement of water supply System in Navelim Consituency, Replacement of age old AC pipeline by 300mm dia D.I water supply pipeline from Zrowado Chapel upto Navelim Church at a cost of Rs. 400.00 lakhs.

6. Financial Aspects of Plan and Non-Plan Schemes

Demand No. 21

(Rs. In Lakhs)

Major Head	Name of the Scheme	2017-18		
		Revenue		
		B.E.	R.E.	A.E.
2059	Public Works	11314.96	11314.96	12353.13
2070	Other Administrative Services	40.26	40.26	50.15
2215	Water Supply and Sanitation	35624.39	35624.39	38184.46
2216	Housing	1572.04	1572.04	960.99
3054	Roads and Bridges	17134.80	17134.80	17411.94
	Total	65686.45	65686.45	68960.67
		Capital		
4059	Capital Outlay on Public Works	1097.00	1097.00	680.13
4215	Capital Outlay on Water Supply and Sanitation	79426.81	79426.81	30982.75
4216	Capital Outlay on Housing	33.00	33.00	0.00
4551	Capital Outlay on Hill Areas	33.00	33.00	22.92
5054	Capital Outlay on Roads & Bridges	52006.33	51006.33	39759.86
	Total	132596.14	131596.14	71445.66

7. VISION FOR THE FUTURE:

The vision is to promote and participate in all-round development of Goa state in economic, commercial, industrial and tourism sectors by taking care of planning, design, and construction of works & maintenance of Buildings, Roads, Water Supply and Sewerage Sector.

The Department's vision includes:

1. 24 x 7 water supply to every citizen.
2. Providing urban populated areas with sewerage network.
3. Making villages defecation free by providing :
 - a) Low cost to sanitation toilets.
 - b) Community toilets to a group of houses.
4. Providing safe traffic corridor for transportation throughout the state of Goa.
5. Providing expansion and widening of NH-17, NH-17A & NH- 4A
6. Making offices of department accessible to senior citizens and differently abled persons.
7. Making use of green initiative in all sectors including buildings, water supply, sanitation Roads and National Highways.
8. Implementing e-governance schemes.
9. Providing training to all employees of the department to upgrade skills, and enhance efficiency.

62. REGISTRATION DEPARTMENT

1. Introduction:

The State Registrar –cum- Head of Notary Services is declared as Head of Department for exercising the powers under Fundamental and Supplementary Rules. The Law Secretary is the Administrative Secretary and Inspector General of Registration.

The Department is mainly concerned with the Registration of documents under Registration Act, 1908, Marriages under Portuguese Civil Code, Partnership Firms under Indian Partnership Act, Notary Ex-Officio work (Wills, Succession etc.) under Decree No. 8373, Registration of Societies under Societies Registration Act 1860, competent authority under Notaries Act, 1952 etc.

2. Organizational chart:

The Chart showing Organizational set up of this Registration Department is annexed herewith

The Department has total sanctioned strength of 198 staff of which 52 posts are vacant. This Department has one State Registrar –cum- Head of Notary Services, two District Registrars for North and South Goa, One Director (Administration) which is vacant, twelve subordinate offices of the Civil Registrar –cum- Sub Registrars, one in each Taluka of the State of Goa. A new post of DR (H.Q.) is approved for creation.

3. Functions and duties carried out by the Department:

The following work is being carried out:-

Sr. No.	Office	Functions and duties
1.	State Registrar-cum-Head of Notary Services	a. Designated as Head of Department for all routine functions, Administrative Head of all the Offices, Appointing and Disciplinary Authority for Class “C” and “D” employees. b. Competent Authority under the Notaries Act, 1952 and Notaries Rules, 1956. c. Correction of name in Marriage records under Article 32 of P.P. No.190 dated 02/05/1914. d. First Appellate Authority under RTI, 2005. e. Chief Registrar under the clause (a) of Section (2) of the Goa Reconstruction of Registers & Records Act, 2005
2.	Dy. Director (Administration) (vacant)	Administrative work of the Department
3.	District Registrar (North & South)	All work under the Societies Registration Act, 1860 as amended by the Societies Registration (Goa Daman and Diu First Amendment) Act, 1979, Goa Second Amendment Act, 1998 and the Societies Registration (Goa, Daman and Diu) Rules 1980
4.	A new post of District Registrar (H.Q.) is approved for creation	Re-construction of spoilt document or record or register, as the case may be relating to births or deaths. Matters related to e-teor and legal matters arising out of Registration of documents, Marriage, Societies, etc
5.	Civil Registrar-cum - Sub Registrar	a. Work under the Registration Act, 1908 as amended by the Registration (Goa Daman and Diu Amendment) Act, 1985 and Rules made there under (Registration of Sale deed, etc) b. Work under the Land Registration Code.

		<p>Work under the Civil Registration Code and other laws connected therewith.</p> <p>c. Work as Registrar of Firms under the Indian Partnership Act, 1932 and Rules made thereunder.</p> <p>d. Work as Special Notary (drawing of succession deed, wills, etc).</p> <p>e. Registrar of Births & Deaths for issue of Birth and Death Certificates (1914 to 1970) and correction under the Registration of Births and Deaths Act, 1969 and Goa, Daman and Diu Registration of Births and Deaths Rules, 1970 as subsequently amended from time to time.</p> <p>f. Work as Registrar under Goa Change of Name & Surname Act, 1990.</p> <p>g. Work as Civil Registrar for registration of marriages and authority to issue marriage certificates.</p>
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4. Acts and Rules implemented by the Department:

1. Decreto No.43899, dated 06-09-1961, as amended by order GAD/74/62/2332, dated 29-01-1963, published in the Government Gazette, Series I, No. 6 dated 07-02-1963.
2. Land Registration Code (Codigo do Registo Predial) approved by Decreto Lei No.42565, dated 08-10-1959.
3. Civil Registration Code (Codigo do Registo Civil) approved by Decreto.
4. Registration Act, 1908 as amended by the Registration (Goa, Daman and Diu Amendment) Act, 1985 and rules made thereunder:
5. Indian Partnership Act, 1932 and Rules made thereunder
6. Societies Registration Act, 1860 as amended by the Societies Registration (Goa, Daman and Diu First Amendment) Act, 1979 and the Societies Registration (Goa, Daman and Diu) Rules 1980.
7. Decreto No. 8373 dated 18/09/1922, Co digo Civil Portuguese, Diploma Legislative No. 2095 dated 24-06-1961.
8. Notaries Act, 1952 and Notaries Rules, 1956.
9. Decreto Lei No. 43089 dated 26-07-1960.
10. Registration of Births and Deaths Act, 1969 and Goa, Daman and Diu. Registration of Births and Deaths Rules 1970 as subsequently amended from time to time.
11. The Goa Change of Name and Surname Act, 1990 and the Rules there under.
12. The Goa Succession, Special Notaries and Inventory Proceeding Act, 2012 – enacted in 2016.
13. The Goa Reconstruction of Registers & Records Act, 2005

The details of work of 2017-2018 along with Revenue collected are as given as below:

Sr. No.	Work	FINANCIAL YEAR 2017-18
1.	No. of Marriage Registered	12229
2.	No. of Documents Presented Registered	22396 22211
3.	No. of Notarial Deeds Wills	2573 1405
4.	No. of Firms Registered	642
5.	No. of Certificate issued (Birth, Death and Marriage)	136214
6.	No. of Societies Registered under Act, 1860	888
7.	No. of Correction of Name on Marriage registers under Art 32 of P.P 190 dated 2/5/1914	2639
8.	Revenue Collected (for period 01/04/2017 to 31/03/2018)	164,99,65,060/- (Rupees One hundred and sixty-four crores ninety-nine lakhs sixty-five thousand and sixty only)

The revenue collection for financial year 2017-18 is Rs. **164,99,65,060/-** (Rupees One hundred and sixty-four crores ninety-nine lakhs sixty-five thousand and sixty only).

5. Physical achievements of the Department:

- a) This office has generated revenue to the tune of Rs. **164,99,65,060/-** (Rupees One hundred and sixty-four crores ninety-nine lakhs sixty-five thousand and sixty only) during the financial year 2017-18, by imposing Registration Fees on documents, Registration of Marriages, Fees for issue of Birth and Death Certificates, Fees towards Registration of Notarial Deeds, Change in Name, Land Registration, Partnership Firms, Societies Registration Act 1890, NOC issued under Fema Act 1999 and RTI etc.
- b) The office of Civil Registrar –cum- Sub Registrar, Ponda has been shifted to new premises at “Rajdeep Galleria”, 1st floor, Ponda on 30/09/2017 and the same is functioning smoothly.
- c) Implemented Online E-teor System on 19th December, 2017 in all Civil Registrar –cum- Sub Registrar Offices whereby all the Birth and Death records prior to 1970 are made available to public on Goa Online Services. This facilitates the public to search their birth and death records registered in Goa prior to 1970 through e-Teor system and apply for its certified copy.
- d) Implementation and rollout of Gauri Software and also integration of GAURI-DHARNI Software for transmitting Form XIII Data from Sub Registrar offices to Mamlatdar office alongwith digitized registered documents in the remaining five offices of Civil Registrar –cum- Sub registrar, at Canacona, Ponda, Bicholim, Dharbandora and Sattari.
- e) The office of Civil Registrar –cum- Sub Registrar, Tiswadi has been shifted into new allotted premises at “Spaces Building”, 2nd floor, Patto, Plaza, Panaji on 05/03/2015 and the same is functioning smoothly.

6. Financial aspects of Plan and Non Plan schemes:

For the year 2017-18 there was Budgetary provision of Rs. 1225.70 lakhs under Demand No. 10 under Revenue Head 2030 – Stamps and Registration (NP), Rs. 1068.74 lakhs and Rs. 46.96 lakhs under 2030 (P) and Rs. 110.00 lakhs has been provided under 4059- Capital Outlay on Public Works. Out of which Rs. 120.17 lakhs have been surrendered to the Government

The figures are as under.

Financial Year 2017-18

(` in lakhs)

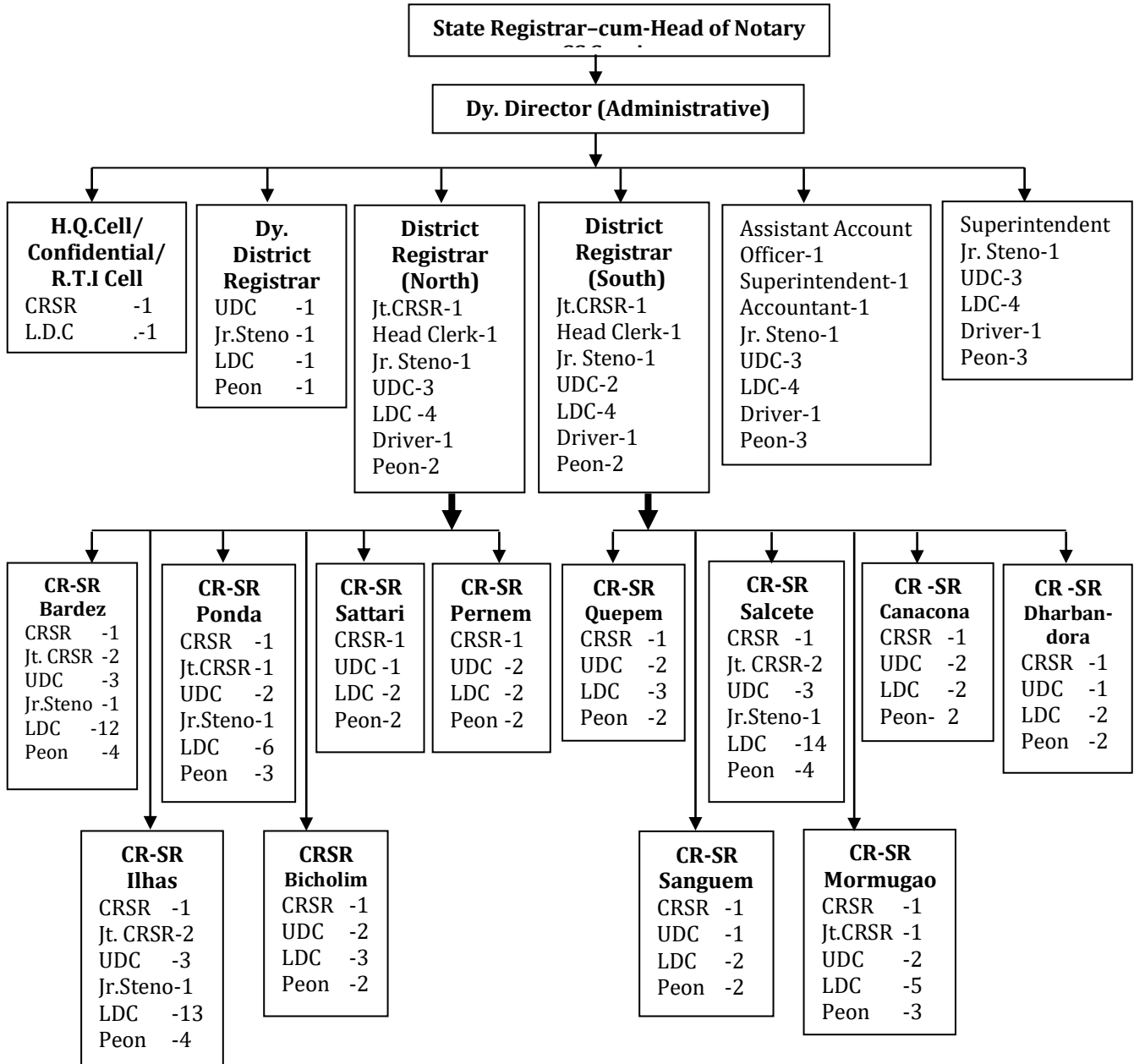
		2017-18					
		Plan			Non-Plan		
Major Head	Name of the Scheme	B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2030 -	Stamps & Registration	42.46	46.96	22.46	935.70	1068.74	997.01
4059-	Capital Outlay on Public Works	75.00	110.00	58.43			
	Grand Total:	117.46	156.76	80.89	935.70	1068.74	997.01

7. Vision for future:

- 1) Installation of CCTV cameras in the offices of State Registrar –cum- Head of Notary Services and Civil Registrar –cum- Sub Registrar offices.
- 2) Training Programme to all Officers i.e. District Registrar, North and South and all Civil Registrar –cum- Sub Registrars held with the help of Goa Institute of Public Administration & Rural development (GIPARD).
- 3) Introduction of cashless services in the State Registrar Office and all offices of the Registration Department.
- 4) The Department to celebrate Registration Day on 1st November every year to mark the date when Registration of property was started in Goa by adopting the Indian Registration Act, 1908.
- 5) Translation of Portuguese Civil Code to be initiated.
- 6) The Department had launched a Online system in NGDRS that allows online application and payment for submission and verification of document and mandate that all applications are submitted.
- 7) To digitize all records including property registration as well as marriages on real time basis and maintain a central repository for the same.
- 8) To step up in the direction of paperless administration and on-line registration initiatives.
- 9) To provide exhaustive procedures and documents required for all transaction with registration department on the website.
- 10) E-delivery of marriage certificate, registered conveyance and other documents.
- 11) To amend certain provisions of registration and notary legislations to bring in authenticity.
- 12) To amend provisions of registration legislation to streamline the procedure and to simplify registration process.

- 13) To notify certain regulations to eliminate evasion of duty and fees.
- 14) To initiate process of migrating archived data of registered documents to central server.
- 15) Infrastructure shortage of computers, scanners, photo copier, etc. shall be provided to remaining Civil Registrar-cum-Sub Registrar offices.
- 16) The Marriages records have been digitized upto 2008, it is desired to update the database.
- 17) Digitization and implementation of a system that allows online application for registration and payment for submission and verification of document and mandatory that all applications are submitted online.
- 18) Development of public friendly website for the Registration Department.

EXISTING ORGANIZATION CHART OF REGISTRATION DEPARTMENT

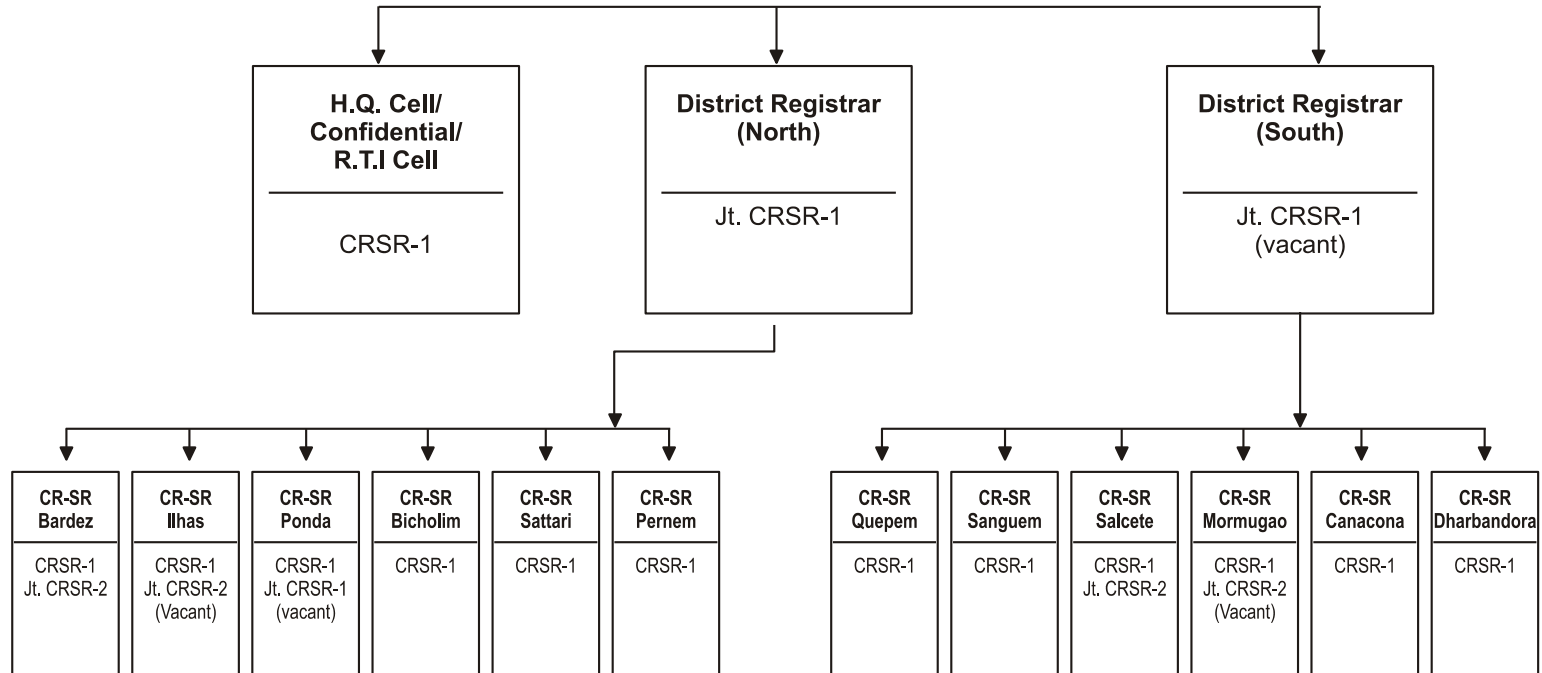


No of posts Vacant :

Dy. Director (Administrative) -----	01	Jt. CRSR -----	04	LDC -----	10
* District Registrar (H.Q.) -----	01	UDC -----	10	Peon -----	25

(new post of DR(H.Q.) is approved)

VACANT POSTS OF CIVIL REGISTRAR-CUM-SUB-REGISTRARS



63. RIVER NAVIGATION DEPARTMENT

1. Introduction:

The River Navigation Department which is nearly 100 years old is operating ferry services on the rivers in the state of Goa. The ferry services which is declared as a public utility service joins various islands of Goa to the main land by means of ferry services at places where there are no bridges or suitable means of transport thus facilitating easy access from hinter lands to the urban areas. The ferry services provide a reliable efficient and affordable transport facility for both passengers, vehicles and cargo traffic and form an integral part of Goan life..

2. Organisational Chart of the Department (Enclosed)

The Captain of Ports is the Head of the Department. The Administrative cum Accounts Officer is declared as the Head of Office and the Senior Superintendent (Workshop & Traffic) is the Technical Head of technical and flotilla staff of the Department. The Department has a sanctioned staff of 636 in number which include 43 ministerial staff, 434 operative staff and 159 technical staff. The organizational chart is enclosed.

3. Functions and Duties carried out by the Department

The Department operates 29 Ferry boats on 18 routes in the State of Goa with the fleet of 35 Ferry Boats round the clock for ferrying passengers and cargo. The ferry services while utilizing the excellent inland water ways of Goa has helped to reduce travel time of the commuters to and fro in all the corners of the State of Goa.

Foot passengers and two wheelers are exempted from ferry tariff. The Departmental workshop attends to the maintenance and repairs of its vessels. Minor repairs are attended to at the site by the Repair Squad. Being a Public Utility Service, the Department ensures uninterrupted service round the clock at all the ferry points.

4. Acts and Rules implemented by the Department

- a) The Goa ferries Act,1990(Goa Act No.9 of 1990) (published in the official Gazette Series 1 No.23 dated 10th September,1990 came into force w.e.f 10/9/1990).
- b) The Goa Ferries (Regulation of issue of Tickets) Rules 1990.
- c) The Goa Ferries (Regulation of issue of seasonal passes, concession and procedure for the use of public ferries/vessels) Rules1997
- d) The Goa Ferries (Regulation of issue of Tickets)(Amendment) Rules,1993 (came into effect from 17/11/1993)
- e) The Goa Ferries (Amendment) Rules 1997 (Penalty for failure to pay toll etc.)

5. Physical Achievements of the Department

The Department ensures sure, certain, uninterrupted and affordable ferry service to the public at all times. Initiated reconstruction/construction of 9 Jetties through GOI's 'Sagarmala' project for which design and estimate have been prepared by the consultant and put up for Government Approval. RND provides round the clock uninterrupted ferry service to commuters and islanders. Achieved timely repairs of ferryboats and renewal of survey certificates which are important from safety point of view.

Strict watch and recording of daily fuel consumption of every ferryboat. All the ferry ramps and jetties are repaired and kept safe for travelling public.

Department has initiated a proposal to start Solar Hybrid Electric Ferry and EOI have been published.

6. Financial aspects of Plan and Non-Plan Schemes:

(Rupees in Lakhs)

		2017-2018 and 2018-2019					
		PLAN			NON PLAN		
Major Head	Name of the Scheme	B.E	R.E	Actual Exp.	B.E	R.E	Actual Exp.
Demand No.77 3056	Inland Water Transport Services. (2017-18)	0:50	0:50	NIL	3903:02	3903:02	4604:22

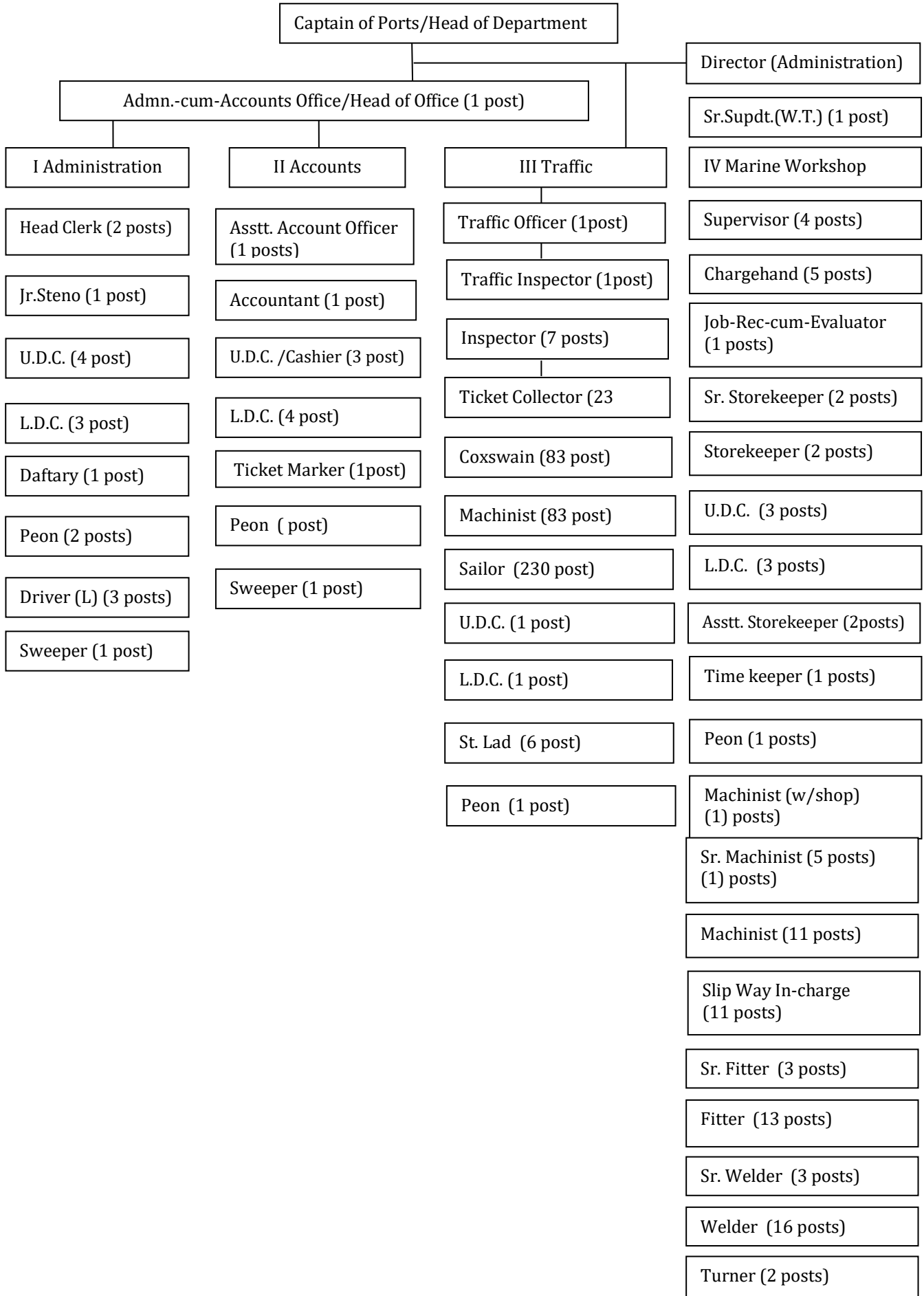
7. Vision for future

Department is trying to develop Inland Water Transport from Aldona to Panaji with the help of Solar Hybrid Electric Ferry and other routes where there are possibilities of utilizing departmental age old skills for water transport.

Department is developing/constructing 9 Jetties under 'Sagarmala' project and consultant has submitted "Techno Feasibility report" and design of these Jetties for onward submission to Government.

Up gradation and modernization of the Marine workshop. Bunkering facilities for Panaji Minor Ports and upgradation old 7 Jetties will be taken up in second phase of 'Sagarmala' project. Opening of new ferry routes in the viable hinterlands to reduce traffic congestion on the roads. Beautification of ferry routes particularly at Panaji. Leasing of unutilized land, ramps and jetties to private parties for revenue generation. Implementation of ferry toll for foot passengers and two wheelers and hike on existing ferry toll.

ORGANISATION CHART



Sr. Electrician (2 posts)

Winch Operator (1 posts)

Sr. Turner (2 posts)

Electrician (4 posts)

Sr. Carpenter (2 posts)

Machinist (Carpenter)
(1 posts)

Carpenter (3posts)

Sr. Palter (4 posts)

Palter (21 posts)

Jamadar (1 posts)

Painter (9 posts)

Watchman (5 posts)

Workman/Helper (20posts)

Woman Worker/Sweeper
(4 posts)

Driver (Heaver) (3 posts)

Driver (Light) (3 posts)

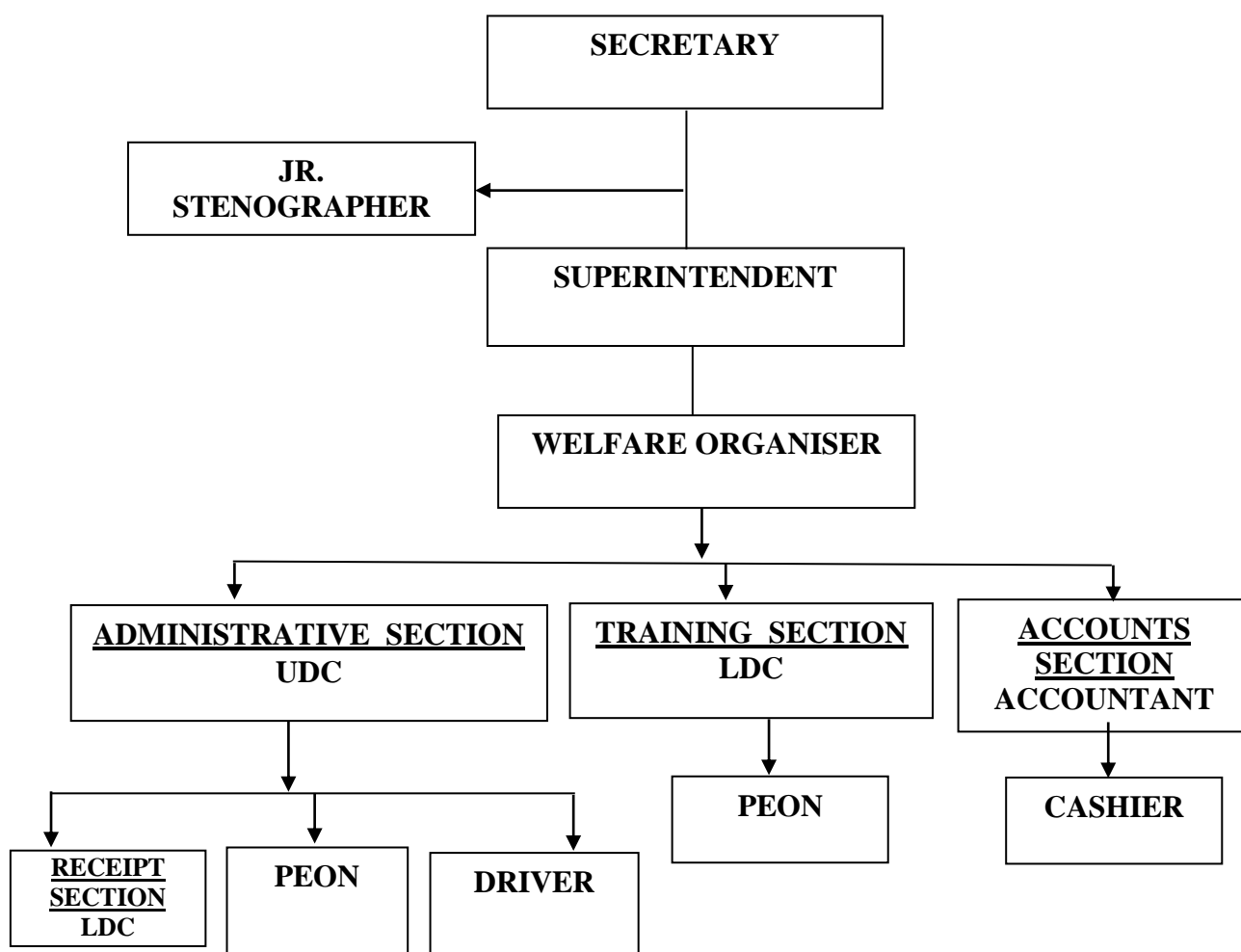
64. DEPARTMENT OF SAINIK WELFARE

1. Introduction:

The Rajya Sainik Board, Goa was constituted in June 1967 as a Cell and located in the Secretariat under the Administrative Control of the Home Department (Gen). The population of Ex-Servicemen was then 600 including widows and their dependents. An independent office was established in Collectorate Building and regular post of Secretary was created in Oct. 1991. The post of Secretary is filled through Goa Public Service Commission (GPSC) on regular basis amongst Ex-Service Officer category. The Office of Rajya Sainik Board was re-designated as Department of Sainik Welfare on 03 Nov. 1998. At present the Ex-Servicemen population including widows and their dependents in the State has increased to more than 10,000.

The Department of Sainik Welfare is the Executive Branch of the Rajya Sainik Board, administratively under the control Home Department (General) and the Chief Secretary is the Head of Department. The Department provides various welfare benefits to the Ex-Servicemen / widows and their dependents in the State of Goa. The Department of Sainik Welfare has been performing the dual function of Zilla Sainik Board and Rajya Sainik Board. Although in other States, there exists separate Zilla Sainik Board or Zilla Sainik Welfare Offices in every District under the control of Rajya Sainik Board at State level. Hon'ble Governor, is the Chairperson of the State Managing Committee of Special Fund for Reconstruction and Rehabilitation of Ex-Servicemen in the State. Hon'ble Chief Minister is the President of the Rajya Sainik Board. The Chief Secretary is the Chairman of the State Executive Committee of Special Fund.

2. The Organizational Chart of the Department of Sainik Welfare is as under:-



2. Functions and duties carried out by the Department :

As per the directions and responsibilities placed by the Department of Ex-Servicemen Welfare, Ministry of Defence, Kendriya Sainik Board, Ministry of Defence and the State Government, the Department is carrying out its duties efficiently. Besides, promoting measures relating to the welfare of Ex-Servicemen and the families of serving and deceased personnel. Disseminating information to the General Public regarding the Armed Forces in the Country and taking measures to encourage the general public to take active interest in the Armed Forces. The Department of Sainik Welfare is carrying out various activities throughout the year. During the year 2017-2018, the following activities have been carried out by the Department:-

- (a) A "Reception" was organized on the occasion of Independence Day on 15 Aug 2017 to honor the World War-II Veterans and widows of Ex-Servicemen at HQ 2 Signal Training Centre, Panaji. The Station Commander, Panaji and other Members of the Board graced the occasion. About 250 World War-II Veterans, Veteran Ex-Servicemen and widows of Ex-Servicemen attended the programme. Small gifts were presented to the attendees on this occasion, which were sponsored by the State Bank of India, Panaji and Bank of India, Panaji.
- (b) The Department Conducts Ex-Servicemen contact programme at Taluka level. The same was held at Pernem.
- (c) Approached corporate sector in relation with employment of Ex-Servicemen.
- (d) Ex-Servicemen Rally and Medical Camp was organized in association with the Station Headquarters Panaji at 3 Technical Training Regiment Stadium, Bambolim on 12/12/2017 to redress their problems and sensitize them on the latest welfare schemes of the Government/Service HQ. The rally was addressed by GOC, MG&G area as the Chief Guest. 10 Veer Naris were felicitated at the rally by the Chief Guest giving cash award of Rs. 5,000/- and a gift worth Rs. 2,500/- There were Pension Grievances Cell, Jeevan Praman Register Counter, ECHS, Banks, Family Welfare Stall, Mobile Canteen, DGR Counter, Aadhar Card Counter etc. set-up at the Venue. Medical camp was established by the Military Hospital, Panaji and Manipal/Vrundavan Hospitals. Refreshment were provided to the Ex-Servicemen/widows at rally site.
- (e) Assisted Maj. D P Singh, a War Disabled Veteran to organize Swatch Ability Run at Campal, Panaji on 05 Nov 2017. Hon'ble Chief Minister was the Chief guest.
- (f) The Armed Forces Flag Day was celebrated on 07 Dec 2017 at Raj Bhavan. Hon'ble Governor presented trophies to the Departments making highest contribution towards Armed Forces Flag Day Fund. Hon'ble Chief Minister, Hon'ble Leader of opposition and Chief Secretary graced the occasion.

4. Acts and Rules implemented by the Department :

Government has re-constituted State Managing Committee of Special Fund for Re-Construction and Rehabilitation of Ex-Servicemen and their dependents in the state of Goa for a period of 2 years vide Home Department (General) Order No. 15/1/87-HD(G)/2004 dated 11-07-2017.

5. Physical achievements of the Department -

- (a) Possession of the land for construction of Sainik Aramgarh (Rest House) was taken at Bambolim. The consultant, M/s Rahul Deshpande & Associates are finalizing the building plans and details of expenditure for constructions. On receipt of the same finance expenditure sanction will be obtained and funds would be placed with the GSIDC for commencing of the works. The Town and Country Planning Department has issued Technical Clearance Order and Village Panchayat Curca Bambolim & Talaulim Tiswadi have issued the licence for construction.
- (b) 04 dual defence family pension cases were settled during the year 2017-2018.

6. Financial aspects of Revenue and Capital schemes:

(₹ in lakhs)

		2017-2018					
		REVENUE			CAPITAL		
Major Head	Name of the Scheme	B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2235/60/200	Social Security & Welfare Programme	87.62	121.62	103.98			
4059/60/051	Capital Outlay on Public Works			-	300.00	300.00	-
	Total	87.62	121.62	103.98	300.00	300.00	

7. *Vision for future:*

During the current year 2017-18, the following will be taken into consideration :-

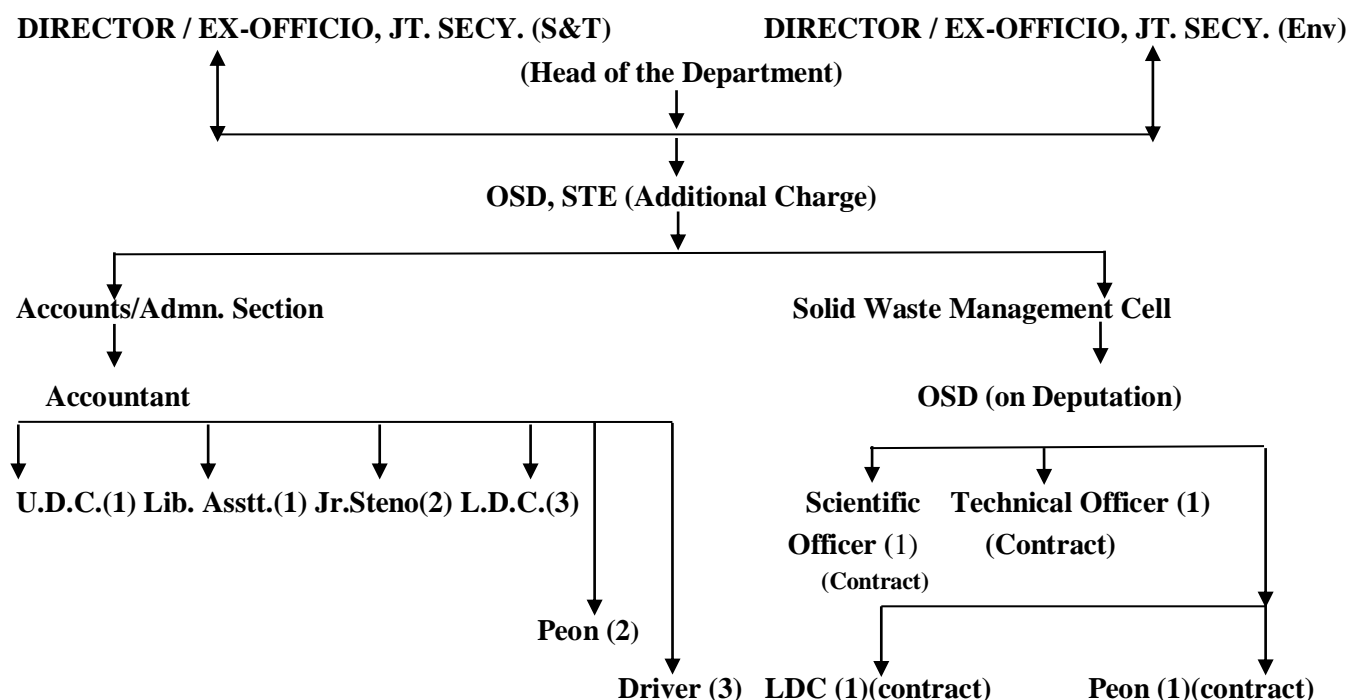
- (a) Start the construction work of Sainik Aramgarh at Bambolim.
- (b) Make the Public aware of Armed Forces and encourage them to take active interest in it.
- (c) Organize “Tea Reception” to honour the World War-II Veterans and widows of Ex-Servicemen and set up Medical and Dental check up camps for the benefit of World War-II Veterans and widows of Ex-servicemen.
- (d) Conduct Ex-servicemen contact programme in various talukas in the State.
- (e) Conduct Rajya Sainik Board / State Managing Committee of Special Fund, Executive Committee Meeting of Special Fund and Special Armed Forces Flag Day Fund Meetings.
- (f) Conduct Blood donation camp on the eve of the Armed Forces Flag Day at Military Hospital, Campal in association with Goa Medical College & Hospital and Directorate of Health Services.
- (g) Reception on the occasion of Armed Forces Flag Day celebration at Raj Bhavan on 07th Dec 2018.
- (h) Consider adoption of a Village/Ward in association with Ex-servicemen Association for Swatch Bharat Abhiyan.

65. DEPARTMENT OF SCIENCE, TECHNOLOGY AND ENVIRONMENT

1. Introduction:

Department of Science, Technology and Environment (DSTE) was established with the aim to promote Science and Technology in the State by promoting and sponsoring Science and Technology (S&T) based projects / programmes relevant to the needs of the State. The second main objective of the Department is conservation and upgradation of environment in the State through programmes on environmental awareness and prevention of environmental pollution and degradation. The Department of Science and Technology is the Nodal Department to look after the management of Solid Waste and Other Wastes in Goa State. Presently Department is functioning through only one office in the State i.e. Head Quarters at Porvorim – Bardez, Goa under the control of Director (S&T) / Ex. Officio, Jt. Secretary to the Government and the Director (Environment) & Ex. Officio, Jt. Sec. to Government as Heads of Department. The following is the Organizational set-up at the Head Quarters with total strength of 21 staff.

2. Organizational Chart of the Department:



A chart showing all the other authorities/autonomous bodies under administrative control of the Department of Science, Technology and Environment is enclosed as **Annexure**

3. Functions and duties carried out by the Department

- i) Promotion of appropriate S&T and Environmental research projects relevant to the needs of the State through NGO's, Other Government Departments, Educational Institutions by providing Grant-in-aid.
- ii) Implementation of science popularization and environmental awareness drives through various statutory and non statutory agencies, local authorities etc.

- iii) Organization and promotion of scientific and technology based exhibitions, seminars, workshops in different parts of the State and participation in such events in India and abroad.
- iv) Publication of different papers, brochures, books etc relevant to S&T and environment subjects.
- v) Application of Remote Sensing Technology for management of natural resources and planning.
- vi) Popularization and dissemination of non-conventional and renewable energy sources and gadgets through the implementing agency named Goa Energy Development Agency (GEDA).
- vii) Administration of various Statutory and advisory bodies on S&T and environment, viz Goa State Pollution Control Board, Goa State Biodiversity Board, Goa Coastal Zone Management Authority, Goa State Expert Appraisal Committee & Goa State Environmental Impact Assessment Authority, Goa State Innovation Council, Goa State Council for Science and Technology.
- viii) Drafting of environmental legislations proposed by the Government from time to time.
- ix) Nodal action to implement 'state/central acts / legislations' on environment and pollution control through the respective enforcement authorities.
- x) Management of Solid Waste and Other Wastes throughout Goa by applying advanced technology.

4. Acts and Rules implemented by the Department

I. Central Act

- i. The Water (Prevention and Control Of Pollution) Act, 1974 ;
- ii. The Air (Prevention and Control Of Pollution) Act, 1981;
- iii. The Environment (Protection) Act, 1986;
- iv. The Noise Pollution (Control and Regulation) Rules, 2000;
- v. Ozone Depleting Substances (Regulation and Control) Rules, 2000;
- vi. The Biological Diversity Act, 2002;
- vii. The Environment Impact Assessment Notification, 2006;
- viii. The Hazardous Wastes (Management, Handling and Transboundary Movement) Rules, 2008;
- ix. Wetlands (Conservation and Management) Rules, 2010;
- x. The Academy of Scientific and Innovative Research Act, 2011;
- xi. The Coastal Regulation Zone Notification Of India, 2011;
- xii. Plastic Waste Management Rules , 2016;
- xiii. The Bio-medical Waste (Management and Handling) Rules, 2016
- xiv. E-Waste (Management) Rules, 2016.
- xv. Solid Waste Management Rules, 2016.

II State Acts....

- i. Goa Water (Prevention and Control Of Pollution) Rules, 1988;

- ii. Goa Air (Prevention and Control Of Pollution) Rules, 1989;
- iii. The Goa Non-Biodegradable Garbage (Control) Act and Rules 1996;
- iv. The Goa Prohibition Of Smoking and Spitting Act, 1997;
- v. Directions issued under Environment (Protection) Act, 1986 regarding Plaster of Paris (PoP) Idols, 2008;
- vi. Directions under section 5 of the Environment (Protection) Act, 1986 regarding fire crackers: 2011;
- vii. Guidelines for installation of Mobile Base Station Towers, Goa State (2013);
- viii. The Goa Cess on Products and Substances causing Pollution (Green Cess) Act, 2013;
- ix. Declaration of Chorla Ghat area in Madei Wildlife Sanctuary as a “Plastic Free Zone”(2015);
- x. The Goa Waste Management Corporation Act, 2016

5. Physical Achievements of the Department:

The major physical achievement in brief of the Department of Science, Technology and Environment in the year 2017-18 are as follows: -

- a. Financial assistance in form of grant-in-aid have been released to various educational institutions in the State for organization of science exhibitions workshops, seminars etc. in their premises. Also financial grants have been released to various research institutions and academic institutions, NGOs, University for taking up research projects on Science and Technology.
- b. World Environment Day 2017 was celebrated with the active support of Goa State Biodiversity Board, Saligao Goa.
- c. Grants have been released to the Association of Friends’ of Astronomy to conduct various science popularization and awareness programmes for students and public at large at the Public Astronomical Observatory (PAO) at Junta House, Panaji and also other branches of PAO in the State
- d. Grants have been released to Goa Waste Management Corporation for management of Solid Waste in the State and its scientific disposal. So also to collect the plastic waste across the National Highway and to dispose it accordingly.
- e. DSTE had participated in the Science Film Festival in January 2017 at Panaji organized by Vidnyan Parishad, Goa and also extended financial support for its successful organization.
- f. Goa State Council for Science and Technology is supported with financial grants for obtaining the GI Registration for Coconut Feni.
- g. Grant-in-aid has been released to Marathi Vidnyan Parishad, Goa for implementation of yearly science popularization programmes. Similarly, grants are released to various schools / Higher Secondaries, Colleges like Padre Conceicao College of Engineering, Verna, Goa Engineering College, Farmagudi, Ponda, Birla Institute of Science and Technology, Zuarinagar, St. Michael’s Convent High School, Vagator, Don Bosco College of Engineering, Fatorda, Agnel Institute of Technology and Design, Assagao, Vidya Prabhodhini Higher Secondary School, Porvorim for carrying out research work on projects based on Science and Technology and also to organize various science exhibitions, seminars, workshops for students and general public.
- h. Grant-in-aid was released to Goa State Biodiversity Board for smooth functioning of the Board and also to organize various programmes/research projects for conservation of Biodiversity of the

State. The Board has celebrated International Day for Biological Diversity with financial support of the DSTE held on 22nd May, 2017.

- i. Financial support was given for working of State Environment Impact Assessment Authority (SEIAA) and State Expert Appraisal Committee (SEAC) constituted by the Ministry of Environment and Forests, Government of India to facilitate decentralization of process to issue prior Environment Clearance (EC) for the matters falling under category 'B' projects and also to scrutinize the project proposals received under above category.
- J. Goa State Innovation Council have been supported financially for setting up of Secretariat at Don Bosco College of Engineering, Fatorda. Also EDC have been funded to take up the programme on Chief Ministers start up challenge and award of Goa Rajya Vidnyanik Puraskar.
- k. The Department was the financial partner for organization of Bharatiya Vigyaan Sammelan and Expo 2017, held at Pune in May 2017.
- l. Department of Science and Technology hosted a mega scientific event 'Nobel Prize Series – 2018 followed by Nobel Exhibition during 1st February to 28th February, 2018 in collaboration with Department of Biotechnology, Ministry of Science and Technology, Government of India and Nobel Media, Sweden.

Initiatives taken for management of solid waste and other waste in the State

The state of art solid waste management facility has been commissioned at Saligao/Calangute in the month of May, 2016 which has capacity to treat 100 tons of waste per day. The second such facility, proposed at Cacora in Quepema taluka will be completed and commissioned within two years. i.e. by end of financial year 2019-2020. The preliminary process for setting up of Common Bio-medical Waste Treatment facility at Kundaim has been also commenced.

During current financial year (2017-18) Saligao Waste treatment facility has treated 48221.41 tons of waste. Further, Goa Waste Management Corporation (GMWC) has collected 911.4 tons of non-biodegradable waste from villages and schools during this financial year. Also GMWC has transported 4498.36 tons of RDF to Vasavdatta Cement factory during 2017-18.

6. Financial aspects of plan and non-plan schemes:

Actual expenditure incurred on various schemes implemented by the Department of Science, Technology and Environment during 2017-18 is detailed below:-

(Rupees in lakhs)

Major Head	Name of the Scheme	2017-18		
		B.E.	R.E.	Actual Expenditure
2810	Non-Conventional Sources of Energy	8.04	8.04	--
3425	Other Scientific Research	598.89	748.89	565.11
3435	Ecology & Environment	8337.13	8187.13	2100.03
5425	Capital Outlay on Other Scientific & Environmental Research	4000.00	4000.00	3500.00
Total		12944.06	12944.06	6165.14

7. Vision for Future.

Department aims at popularizing the Science and Technology in the State by strengthening the existing man power of the Department in order to achieve the objectives by framing and implementing relevant schemes for the purpose so that science can reach to every student/youngster and general public at large in the State of Goa. Also Department aims at making the Goa a garbage litter free and plastic/waste litter free State in next two years by implementing and enforcing relevant legislation / Rules. The Department also aims at conservation of ecology of the State and control of degradation of environment by implementing various programmers to create mass awareness among public and by implementing new rules or amending the existing rules.

66. DIRECTORATE OF SETTLEMENT AND LAND RECORDS

1. Introduction:-

The Directorate of Settlement & Land Records is a Government Department headed by the Director having Head Office at Panaji and 11 sub-ordinate offices; namely Office of the Superintendent of the Survey & Land Records, South Goa at Margao, Office of the Inspector of Survey & Land Records, Record of Rights South at Margao, Office of the Inspector of Survey and Land Records at Quepem, Ponda, Canacona, Bicholim, Pernem & Tiswadi and Office of the Inspector of Survey & Land Records, City Survey at Panaji, Vasco & Mapusa . The total sanctioned strength of the staff of the Directorate including its sub-ordinate offices is 236. However, the present strength of the staff is 203.

2. Organizational Chart:-

The chart showing organizational set-up of this Directorate is enclosed to this report.

3. Functions & duties carried out by the Department:-

The Directorate of Settlement & Land Records is entrusted with functions/matters as per the provisions of the Goa Land Revenue Code, 1968 and Rules made there under. The main functions are Survey of land, Resurvey of properties, Preparation of plans, Records of Rights and confirmation of the properties in urban area covered under City Survey, Conversion/Partition/Re-fixation of boundaries/Demarcation/ Detecting encroachment on Government land etc. It also includes defending matters involving Government land in various Civil Courts and Revenue Courts, etc.

4. Acts & Rules implemented by the Department:-

The Directorate of Settlement & Land Records is entrusted with functions/matters as per the provisions of the Goa Land Revenue Code, 1968 and Rules made there under.

5. Physical Achievements of the Department for the year 2017-2018:-

- **Goa Legacy Land Records:-** In the Budget Speech 2017-18, the Hon'ble Chief Minister has announced extending the services of Goa Legacy Land Records to all the remaining eight Subordinate offices of Directorate of Settlement and Land Records. The work of data organization is completed for all the 12 Talukas. The Data of all 12 Talukas is installed on State Data Centre and the data is available in sub-ordinate offices.
- **Revision of Old rates and inclusion of New rates:-** This Directorate had moved a proposal for Revision of rates (Survey fees). The proposal for revision of various fees has been approved by the Government and Notification in this regard is issued and same was implemented by this Directorate.
- **Corresponding Certificate/Identification Certificate:** This Directorate had forwarded proposal to Revenue Department in view of issue of Corresponding Certificate/Identification Certificate. The proposal of issue of Corresponding Certificate/Identification Certificate has been approved by the Government and Notification in this regard is issued to commence the work of issuing certificates to public.

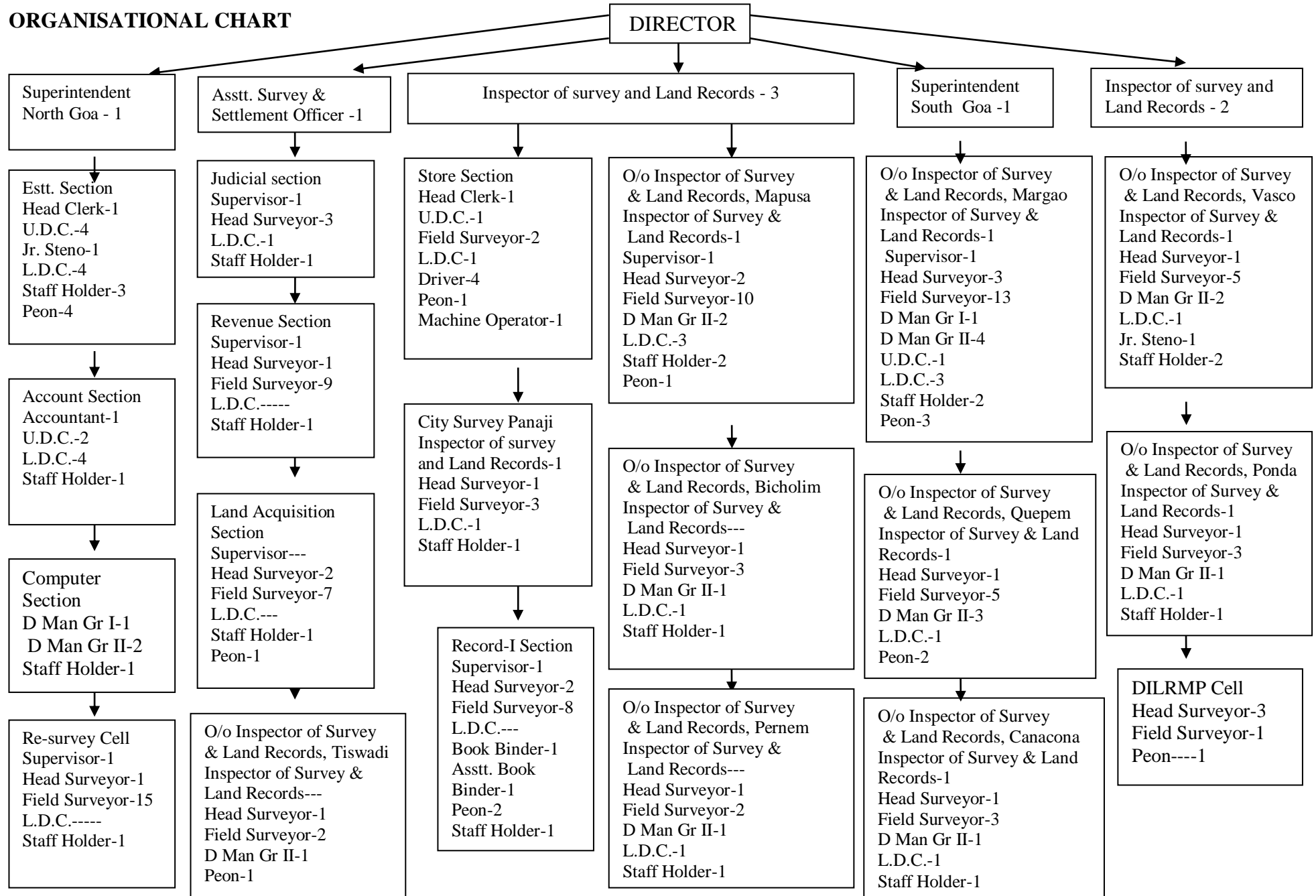
6. Financial aspects of plan & non-plan schemes:-

Major Head	Revenue	2017-18		
	Name of the Scheme	B.E.	R.E.	Revenue Exp.
2029	Survey and Settlement operation	1460.08	1460.08	1341.27
	Total		268.89	
	Grand total		268.89	
	Capital			Capital Exp.
4029	Capital outlay	20.00	20.00	0.60

7. Vision for future

- It is proposed to open new sub-ordinate offices in the Talukas of Dharbandora, Sanguem and Sattari Taluka.
- On receipt of the Central Funds setting up of Modern Record Room in both the Districts will be completed.
- It is proposed to Geo-reference the existing maps which would enable us to shift from Local Co-ordinate System to Global Co-ordinate System which is one of the important requirement for GIS based land records system wherein 100% funding is expected from Government of India (GOI).
- Procurement of ICT equipment for strengthening of the land records management.

ORGANISATIONAL CHART



67. DIRECTORATE OF SOCIAL WELFARE

1. Introduction:

The Directorate of Social Welfare is implementing various schemes for the welfare of the needy, neglected, socially and educationally backward sections of the society, such as the Scheduled Castes and Other Backward Classes, Differently Abled Persons, Senior Citizens, the Destitute, Prisoners and their dependents, Safai Karmacharis and Beggars. This Directorate is the Nodal Department formulated under the Scheduled Caste Sub-Plan of the State. Besides, Self-Employment Schemes are also implemented for the overall development of SC/OBC communities, through Goa State Scheduled Castes and Other Backward Classes Finance and Development Corporation Ltd. (GSSCOBCFDC) For the Welfare of Minority Community, the Goa State Minority Finance & Development Corporation Ltd is also functioning under the establishment of Directorate of Social Welfare.

2. Organizational Chart of the Department:

The Directorate of Social Welfare is headed by the **Director, who is also Ex-Officio Joint Secretary** and is assisted by a **Deputy Director, Assistant Director (SC/OBC), Assistant Director (Welfare of Differently Abled)** is holding additional charge of **Assistant Director (SDB)** in addition to his routine duties, **Assistant Accounts Officer, Statistical Officer and District Welfare Officer.** The Organizational Chart is available in **Annexure-I.**

3. Functions and Duties carried out by the Department

The Directorate of Social Welfare deals with implementation of schemes for the welfare of Scheduled Castes, Other Backward Classes, Minority Communities, Differently Abled Persons, Senior Citizens, Destitutes, Prisoners and their Dependents, Safai Karmacharis and Beggars. Besides, various Acts and Rules are also implemented for the welfare of these communities.

4. Acts & Rules implemented by the Department

The following State and Central Acts implemented by the Department are as follows:-

A Central Acts

i. Protection of Civil Rights Act, 1955

The Act aims at providing maximum relief to Scheduled Caste population who has been suffering from various types of disabilities/untouchabilities in the Society.

ii. Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989

An Act to prevent the commission of offences of atrocities against the members of SC and ST.

iii. The Wakf Act 1995

An Act to provide for the better administration of wakf and for matters connected herewith or incidental thereto.

iv. National Trust for the Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities Act, 1999

Under Section 13, of the National Trust Act a three members local level committee is Constituted in every District for the welfare of persons with Autism, Cerebral Palsy, Mental Retardation & Multiple disabilities. In North Goa District, the Committee is headed by Collector (North Goa), and in South Goa District by the Collector (South Goa)

v. **The Maintenance & Welfare of Parents & Senior Citizens Act 2007**

An Act to provide for more effective provisions for the maintenance and welfare of parents & senior citizens guaranteed and recognized under the Constitution and for matters connected therewith or incidental thereto.

vi. **The Prohibition of Employment as Manual Scavengers and their Rehabilitation Act, 2013**

An Act to provide for the prohibition of employment of Manual Scavengers as well as construction or continuance of dry latrines.

vii. **The Rights of Persons with Disabilities Act 2016**

An Act to increase equality of the Persons with Disabilities and to provide for their education, employment, creation of barrier free environment, social security etc.

B State Acts

i. **Goa Prevention of Begging Act 1972**

The act aims at providing an Institution for detection, training and employment of beggars and their dependents.

ii. **The Goa State Commission for Backward Classes Act, 1993**

An Act to constitute a State Commission for Backward Classes other than Scheduled Castes and Scheduled Tribes and to provide for matters connected therewith.

C Rules

i. **Goa Prevention of Begging Rules 1975**

A rule to consolidate and amend the law relating to beggars for the purpose of making better provisions for the prevention of begging.

ii. **The Goa State Commission for Backward Classes 1993**

A rule to provide constitute a State Commission for Backward Classes other than the Scheduled Castes and the Scheduled Tribes and to provide for matters connected therewith or incidental thereto.

iii. **Scheduled Castes & Scheduled tribes (Prevention of Atrocities Act) Rules, 1995**

An Act to prevent the commission of offences of Atrocities against the members of the Scheduled Castes and Scheduled Tribes, to provide for special courts for the trial of such offences and for the relief and rehabilitation of the victims of such offences and for matters connected therewith or incidental thereto.

iv. **The Goa Wakf Rules 2002**

An Act to provide for the better administration of Auqaf and for matters connected herewith or incidental thereto.

v. **Article 341-342 (SC and ST orders under Constitution of India and Amendment Act, 2002) (Central Act of 2003)**

Special representation in Services for Scheduled Castes and Scheduled Tribes.

5. Physical & Financial achievements

The Major Schemes implemented and their Achievements are as follows:

I. Dayanand Social Security Scheme (Freedom from Hunger) DSSS

The objective of the scheme is to provide financial assistance to the needy Senior Citizen, Single Women and Disabled Persons, Mental illness, Immune Deficiency Persons etc. The assistance available under the scheme are as follows Rs.2,000/- p.m. for Senior Citizens, Widow and Adult Disabled Person etc, Rs.2,500/- p.m. for Disabled Children and ₹.3,500/- p.m. whose disability is 90% to 100% Financial assistance to the Orphan Children are also covered under this, who receive Rs.2000/- per month.

An expenditure of **Rs.27685.90 lakhs** was incurred to release financial assistance to **1,40,716 Beneficiaries** for the year **2017-18**.

II. Education Programme:-

- a) The objective of the scheme is to provide “**Stipends & Scholarships to SC & OBC students**”.

An amount of **Rs.932.59 lakhs** was incurred benefitting **14,784 Students** for the year **2017-18**.

- b) With a view to avoid discontinuation of education among girl students of SC families & to motivate them, the scheme “**Kanya Dhan for SC Students**” is introduced. ₹.25,000/- is placed in fixed deposit in the name of the girl student, which can be withdrawn by her after passing Std. XIIth.

An amount of **Rs.8.75 lakhs** was sanctioned benefitting **35 Students** for the year **2017-18**.

- c) **Book Bank for SC/OBC Students:-** The objective of the scheme is to provide an incentive to SC/OBC students to pursue higher technical education and books to the institutions for SC/OBC students.

An amount of R. 8.01 lakhs was incurred benefitting **12 institutions** for the year **2017-18**

- d) **Grants to Voluntary org. for running hostels for SC Students:-** The objective of the scheme is to give grant-in-aid to the voluntary social organizations, which run hostels for SC students to enable them to pursue their studies away from their place of residence.

An amount of **Rs.14.14 lakhs** was incurred benefitting **2 Institutions** for the year **2017-18**.

- e) **Awards for inter-caste Marriages:-** The objective of the scheme is to curtail the evil of untouchability and caste conflicts. The scheme envisages to have Better relations, understanding and communal harmony amongst the SC and Non-SC families by encouraging inter caste marriages. An award of Rs.1.00 lakh will be given per couple when either spouse belongs to the Scheduled Caste community.

An amount of **Rs.20.00 lakhs** was incurred benefitting **20 Couples** for the year **2017-18**.

- f) “**Extension of ST Schemes to SC’s**” The following 8 schemes have been notified for implementation to extend all the facilities and benefits to Dhargar

Community on par with the other ST communities in the State for SC. The 8 new schemes are as follows:- i) Antya Sanskar Yojana ii) Atal Asra Yojana iii) Sanskruti Bhavan iv) Gagan

Bharari Shiksha Yojana v) Mundkarache Ghar vi) Prashikshan Yatra vii) Support to Orphan Child / Children of a widow viii) Merit Based Award.

62 Beneficiaries were assisted incurring an expenditure of **Rs.39.83 lakhs** for the year **2017-18**.

- g) The scheme “**Financial assistance to SC/OBC/Disabled minority community in Nursing courses**” assistance is provided to SC/OBC/Disabled/minority community students undergoing Home Nursing Course, Diploma in Nursing, Degree in Nursing, Health Worker.

52 Students benefited incurring an expenditure of **Rs.7.95 lakhs** for the year **2017-18**.

103 Students benefited incurring an expenditure of **Rs.12.40 lakhs** for the year **2017-18**.

- h) “**Grants of Stipends to the Children of those Engaged in Occupation involving cleaning and prone to health hazards**”:- The objective of the scheme is to provide financial assistance to children whose parents/guardian belong to one of the following categories to pursue Pre-matric education:- 1) Persons who are either presently engaged in manual scavenging or were so engaged upto or after 1.1.97 or the date on which the “The Employment of manual scavengers and construction of dry latrines (Prohibition) Act 1993” came into force in their State/UT, whichever is earlier. 2) Tanners 3) Flayers.

An amount of **Rs.2.96 lakhs** was paid by way of incentives to **160 Students** for the year **2017-18**.

III. WELFARE OF DHANGAR COMMUNITY

The Directorate of Social Welfare superseded all existing special schemes that were notified for extending benefits/facility to Dhangar Community and separately re-notified each scheme/benefit notified by Directorate of Tribal Welfare for ST Community to extend the same benefits to Dhangar Community through Directorate of Social Welfare as per the Government decision. As per Budget Assurances 2012-13 the following 8 schemes have been notified for implementation to extend all the facilities and benefits to Dhangar Community on par with the other ST communities in the State. **The 8 new schemes are as follows:- i) Antya Sanskar Yojana ii) Atal Asra Yojana iii) Sanskruti Bhavan iv) Gagan Bharari Shiksha Yojana v) Mundkarache Ghar vi) Prashikshan Yatra vii) Support to Orphan Child / Children of a widow viii) Merit Based Award.**

696 Beneficiaries were assisted incurring an expenditure of **Rs.306.98 lakhs** for the year **2017-18**.

IV. VARIOUS WELFARE SCHEMES FOR DISABLED

Various welfare schemes for the Disabled are implemented viz.

- a) “**Welfare of Handicapped (Scholarships/Stipend)**” The objective of the scheme is to improve the educational status of disabled children and to assist the disabled students to ensure educational/technical/professional training to enable them to earn living and become useful members of the society.

An amount of **Rs.19.82 lakhs** was sanctioned benefitting **801 Students** for the year **2017-18**.

- b) “**Awards for marriages with Disabled Persons**” The objective of the scheme is to encourage normal person to accept Differently Abled persons as a life partner. The scheme emphasizes for grant monetary award to the extent of Rs.50,000/- to the partner who is disabled with a minimum of 50% disability.

7 Couples are awarded under the scheme incurring expenditure **Rs.3.50 lakhs** for the year **2017-18**.

- c) **“Awards for encouraging Disabled Persons”** The objective of the scheme is to provide equal opportunities to disabled persons and to encourage and self relevant life. The State has Instituted State awards of Rs.25,000/- each to the best disabled employee, in three categories viz. Visually, Hearing & Orthopedically Handicapped.

An expenditure of **Rs.1.05 lakhs** incurred benefitting **3 Benf. & 1 NGO** for the year **2017-18**.

- d) **“Grants to NGO’s/Special Schools for Persons with Disabilities for Setting of Physiotherapy Centers”** The objective of the scheme is to facilitate the Non-Government Organizations/Special Schools for the Persons with Disabilities by providing a one time grants for setting up of Physiotherapy Centre’s.

An expenditure of **Rs.11.26 lakhs** was incurred benefitting **3 NGOs** for the year **2017-18**.

- e) **“Setting up of Braille Library for visually impaired persons”** The objective of the scheme is to provide financial assistance to the NGO’s to set up Braille Library for Visually Disabled Persons, with sophisticated and scientifically manufacture, modern, standard audio visual aid, Braille Books, Talking Books etc.

An amount of **Rs.4.83 lakhs** sanctioned as **Grant-in-aid for 3 NGOs** for the year **2017-18**.

- f) **“Scheme to manage special homes for person with physical & mental disabilities”** The objective of the scheme is to provide financial support to NGO’s to run day care centre for person with physical and mental disabilities.

An amount of **Rs.5.00 lakhs** sanctioned as **Grant-in-aid for 3 NGO’s** for the year **2017-18**.

I. OTHER VARIOUS WELFARE SCHEMES

- a) **“F.A. to Tiny Entrepreneurs padeli,render,khajekar,fogeri,channekar, podders etc”** The objective of the scheme is to provide social security financial support for healthy living to the persons engaged in occupations/business who earn their livelihood and continue to do so even today through traditional occupations/business including motor-cycle pilots. Under the scheme financial assistance Rs.1000/- per month shall be provided to the eligible person and Rs.2000/- per month for the motor-cycle pilots. The applicant shall not be less than 50 years of age.

An amount of **Rs. 80.26 lakhs** was provided benefitting **602 Beneficiaries** for the year **2017-18**.

- b) **“Rajiv Awas Yojana”** The objective of the scheme is to provide financial assistance for construction and repairs of houses to economically weaker section of society and who are just above poverty line.

An amount of **Rs.1.75 lakhs** was released assisting **28 Beneficiaries** for the year **2017-18**.

- c) **“Financial Assistance to Self Help Groups”** The objective of the scheme is to provide financial assistance in order to promote the Self Help Groups for undertaking any viable self employment activity.

An amount of **Rs.10.20 lakhs** was sanctioned benefitting **41 Self Help Groups** for the year **2017-18**.

- d) **“Ummid” – Day care centre and Medical Assistance to Sr. Citizens**” is giving hope to Senior Citizens in the present system that the Government is taking care for their old age requirement.

In all **34 Centres** have been opened and sanctioned grants of **Rs.34.51 lakhs** for the year **2017-18**.

- e) **“SAHAYATA” Ass. To Vol. Org. for Organizing Socio-Cultural activities** The objective of the scheme is to provide Financial Assistance to the Voluntary Organizations/NGO’s for the purpose of organizing activities such as Seminars, Workshops, Competitions, Medical Camps, Awareness Camps in the State of Goa.

An amount of **Rs.3.57 lakhs** was sanctioned benefitting **6 NGOs** for the year **2017-18**.

- f) **“Subsidy to K.T.C in lieu of concession granted to Senior Citizens & Disabled”** The objective of the scheme is to minimize the difficulties of disabled on availing the benefits admissible to them on production of such card. Senior Citizens are entitled for various welfare measures like 50% concession in fare in KTC buses, 30% in Rail fare, 50% Air Travel and 1% on Fixed Deposits in Bank. The Kadamba Transport Corporation provides concessions in fares to the Senior Citizens & the disabled.

An amount of **Rs.178.79 lakhs** was incurred for the year **2017-18**.

- g) **“Awards for Best Social Worker”** The objective of the scheme is to create social awareness and to encourage the individuals to help the poor, needy and common man to improve their socio- economic, educational, standard of living, etc. Each individual shall be honored with a cash award of Rs.25,000/-, a shawl, shrifal and a Felicitation Certificate.

10 Social Workers were awarded incurring expenditure of **Rs.3.53 lakhs** for the year **2017-18**.

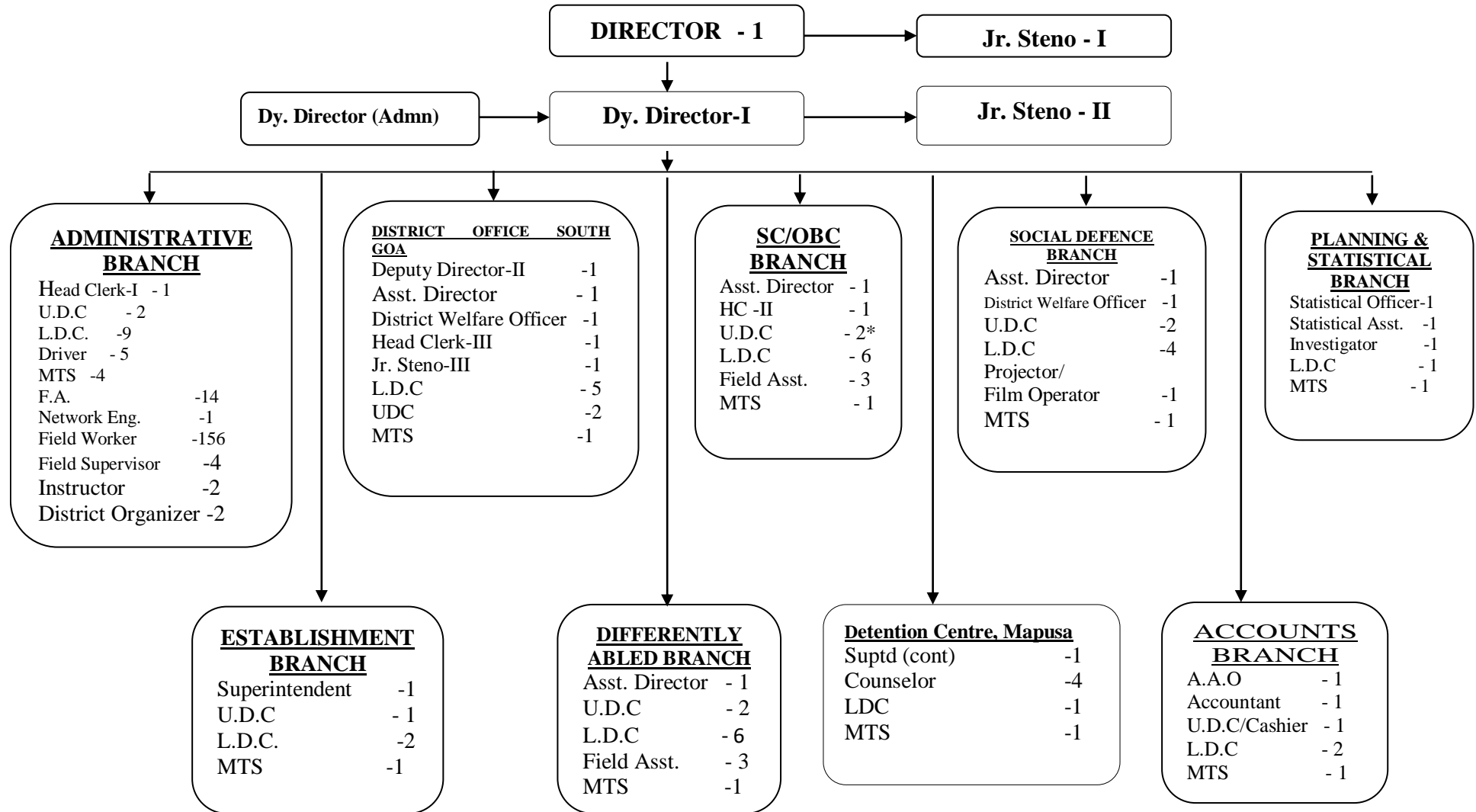
6. Financial Aspects of Plan & Non-Plan Sector

The overall performance under Plan Sector for the year **2017-18** was **96.41%** and under Non-Plan sector was **93.22 %** The Financial aspects of Plan & Non-Plan Sector 2017-18 is available in **Annexure-II**.

7. Vision for Future

- 1. Ambedkar Study Centre for Scheduled Castes:-** In collaboration with the Goa University the Government proposes to start a Study Centre for the Welfare of Scheduled Castes Communities in the State of Goa.
- 2. Community Centre for SC/ST/OBC:-** Government proposes to establish two Community Centres one each in North Goa and South Goa Districts to cater the needs of SC/ST/OBC Communities in respect of their economic, educational and social requirements.

3. **Scheme for Research on Disability:-** A Research Centre is proposed in collaboration with Goa University/NGO's and other Institutions working for Welfare of Persons with Disabilities in the State.
4. **Special Library Cell for Persons with Disabilities in Central Library:-** The Government proposes to create e-library Cell for Persons with Disabilities in the Central Library by making available all the books required to them.
5. **Help Desk in all the major Departments:-** It is proposed to set up the Help Desks in most of the major Government Departments in order to facilitate the public in general and the Senior Citizens, Persons with Disabilities in particular, with the information of the Welfare Schemes/Programmes implemented by the concerned departments, etc.
6. Up-gradation & Strengthening of District Welfare Office South situated at Margao.
7. **Issuance of Disability certificates to all disables persons:-** The State Government has notified Medical Board for North & South Goa Districts to issue disability certificates in the State.
8. **Benefits of Unique Disability ID (UDID) Card:-** Special drive has been made to issue Universal identity cards for Persons with Disabilities Benefits of Unique Disability ID (UDID) Card in the State by online mode.
9. **Strengthening of Office of State Commissioner for Persons with Disabilities:-** As soon as the Rules under Rights of Persons with Disabilities Act, 2016 are notified, a full time Commissioner for Persons with Disabilities will be appointed alongwith required man power and infra structure required in the Office of State Commissioner for Persons with Disabilities.
10. **Accessible India Campaign:-** The State has conducted access audit of 31 Buildings/locations and proposal has been forwarded to Department of Empowerment for Persons with Disabilities, New Delhi to release grant in aid under Scheme for Implementation of Rights with Disabilities Act, 2016 (SIPDA Scheme) for retrofitting the buildings/locations on the Accessible India Campaign.
11. **To set up WHO complaint wheelchair services in Goa:-** proposal is forwarded to the Government for approval.
12. Strengthening of District Disability Rehabilitation Centres (**DDRC**) in North & South District.
13. Setting up of **Detention Centre** for various foreign nationals awaiting deportation to their own countries at the premises of Old Judicial lock up in Mapusa Bardez Goa.
14. **Rehabilitation Centres for Beggars and Alzheimars with the help of NGOs:-** In super-session of the earlier scheme 'Sanjeevani' the scheme to provide financial assistance to organizations for running home for Beggars/Destitute/Senior Citizens and those suffering from Alzheimer/Dementia Disease will come into force w.e.f. the date of its publication in the Official Gazette.
15. **Strengthening of the Office of Goa State Minorities Finance & Development Corporation Ltd:-** The Government has notified the Board of Directors for functioning of Goa State Minorities Finance & Development Corporation Limited vide notification No.13/13/2011-SWD/6727 dated 05/03/2018.



Following Posts are Vacant:

Dy. Dir (Admn) -1	Dy. Dir(SW) -1	AD (SDB) -1	AD (WDA)-1	Head Clerk-2	S.A.-1,	Jr. Steno.-1
Driver-1	LDC-15	Field Supervisor-4	Instructors -2	Network Engineer-1	District Organizer -2	
Field Worker -156	MTS-5				*1 UDC posted at BDO Pernem	

Major Head	Name of the Schemes	PLAN			NON PLAN		
		BE	RE	Actual Exp	BE	RE	Actual Exp
57	SOCIAL WELFARE - Grand Total	31227.89	31434.89	30305.61	253.83	285.33	265.98
2225	WELFARE OF SC's, ST's & OBC's (A+B)	1342.08	1556.58	1482.48	90.00	90.00	82.29
	Development of SCs:	156.14	162.64	157.48	20.00	21.50	21.49
1	Pre-matric scholarship to SC students (NP)	-	-	-	20.00	21.50	21.49
2	Book Bank for Scheduled Castes Students	3.00	3.00	0.33	-	-	-
3	Grants to Voluntary org. for running hostels for SC Students	10.00	15.00	14.14	-	-	-
4	Awards for inter-caste Marriages	20.00	20.00	20.00	-	-	-
5	Protections of Civil Rights (PCR Act)	12.38	13.38	14.22	-	-	-
6	Kanya Dhan for SC Students	10.17	10.17	8.75	-	-	-
7	Dr Ambedkar Post Matric Scheme for EBC	-	-	-	-	-	-
8	Extension of ST Schemes to SC's	40.00	40.00	39.83			
	Development of OBCs:						
1	Meritorious Scholarships/Stipend for OBC Students	230.00	230.00	193.92	-	-	-
2	Book Bank for OBC Students	8.00	8.00	7.68	-	-	-
3	Education Programme - Scholarship to OBCs (NP)	-	-	-	25.00	25.00	15.80
	Others						
1	Welfare of Dhangar Community	100.00	307.00	306.98	-	-	-
2	Office of Goa State SC/OBC Finance and Development Corporation	90.00	90.00	90.00	-	-	-
3	Setting up of Office of Goa State Commission Backward Classes (NP)	-	-	-	45.00	45.00	45.00
2225	Welfare of SCs, STs and OBCs						
	B - Central Plan Schemes	729.53	729.53	704.34			
1	Post Matric Scholarships to SC Students	50.00	50.00	49.98			
2	Grants of Stipends to the Children of those Engaged in Occupation involving cleaning and prone to health hazards	2.97	2.97	2.96			
3	Post Matric Scholarships to OBC Students	600.00	600.00	599.94			
4	Pre matric scholarship to OBC Students	51.60	51.60	51.46			
5	Merit cum Means Scholarship to Minorities	1.00	1.00				
6	Post Matric Scholarship to Minorities	1.00	1.00				
7	Pre-Matric Scholarship to Minorities	21.96	21.96				
8	Goa State Minorities Finance & Development Corporation Ltd	-	-				
9	National Social Assistance Programme	1.00	1.00				
2235	Social Security and Welfare	29720.98	29683.48	28639.44	163.83	193.83	183.69
	A - State Plan Schemes	27926.16	27888.66	27690.75	163.83	193.83	183.69
1	Direction & Administration Directorate of Social Welfare (NP)	-	-	-	156.34	186.34	182.10
2	Welfare of Handicapped Persons (NP)	-	-	-	2.46	2.46	1.59
3	Strengthening of Department under Social Welfare wing	294.89	323.89	304.15			

4	Welfare of Handicapped (Scholarships/Stipend)	14.59	19.91	19.82			
5	Awards for marriages with Disabled Persons	6.60	6.60	3.50			
6	Grants to NGO for prevention of Disabilities	3.00	3.00				
7	Financial Assistance to persons with severe Disabilities	6.16	6.16	3.15			
8	Integrated Centre for Disable	10.00	10.00				
9	Employment to Handicapped Persons	5.00	2.00				
10	Awards for encouraging Disabled Persons	1.21	1.21	1.05			
11	Residential school for Mentally Retarded (Mamta)	10.00	3.50				
12	Grants to NGOs/Special School for disabilities for Setting up of Physio Therapy Centre	30.00	30.00	11.26			
13	Setting up of Office of Commission for persons with Disabilities	30.00	30.00	25.00			
14	Schemes for Rehabilitation for person with disability	3.61	3.61	0.50			
15	Dayanand Social Security Scheme (Freedom from Hunger)	27000.00	27000.00	26999.90			
16	Ummid - Day care centre and Medical Assistance to Sr. Citizens	41.00	41.00	34.51			
17	Bachapan - Social Security cover to Orphan Children	0.07	0.07	0.04			
18	Welfare of Prisoners	1.00	1.00				
19	Subsidy to K.T.C in lieu of concession granted to Senior Citizens & Disabled	200.00	200.00	178.79			
20	Rajiv Awas Yojana	2.07	2.07	1.75			
21	Sahara - Insurance Scheme for Workers in unorganised sector	1.00	1.00				
22	Financial Assistance to Vegetable and Flower Vendors	0.06	0.06				
23	Financial Assistance for Welfare of KIOSK Owners	1.65	1.65	0.40			
24	Financial Assistance to Self Help Groups	22.00	22.00	10.20			
25	F.A. to Tiny Entrepreneurs padeli,rennder,khajekar,fogeri,chanekar,p odders etc.	100.00	100.00	67.57			
26	Awards for best Social Worker	3.88	3.88	3.53			
27	Financial Assistance to SC/OBC/Disabled minority community in nursing courses	10.60	10.60	7.95			
28	Various Welfare scheme for Sr. Citizens	9.77	9.77	4.28			
29	Detention Centre	0.00	0.00				
30	Cochlear Implants to Disable	0.00	0.00				
31	Setting up Special Homes/Care Centres for Pallative Care/Alziehmer & Others	0.00	0.00				

32	Scheme for Alzheimer Home	25.00	10.00				
33	Certified Institution under Prevention of Begging	50.00	5.00				
34	Sahayata Ass. to Vol. Org. for Organising Socio-Cultural activities	15.00	15.00	3.57			
35	Setting up of Braille library for visually impaired persons	13.00	10.68	4.83			
36	Schemes to manage special homes for person with physical & mental disabilities	10.00	10.00	5.00			
37	Setting up of Mati - Kala Board	5.00	5.00				
38	Assistant for All Goa Senior Citizen Conference (NP)	-	-	-	5.03	5.03	0.00
	789- Special Componnets Plan for Scheduled Caste	692.17	692.17	686.74			
1	Rajiv Awas Yojana	5.00	5.00				
2	F.A. to Tiny Entrepreneurs padeli,rennder,khajekar,fogeri,chanekar,p odders etc.	0.77	0.77	0.74			
3	Dayanand Social Security Scheme (Freedom from Hunger)	686.40	686.40	686.00			
	796- Tribal Sub Plan	17.00	17.00	11.95			
1	Rajiv Awas Yojana	5.00	5.00				
2	F.A. to Tiny Entrepreneurs padeli,rennder,khajekar,fogeri,chanekar,p odders etc.	12.00	12.00	11.95			
3	Dayanand Social Security Scheme (Freedom from Hunger)	0.00	0.00				
4225	Capital Outlay on Welfare of SCs, STs & OBCs	1083.65	1083.65	250.00			
1	Housing Scheme to OBC	1000.00	1000.00	250.00			
2	Investment in Backward Classes Development Corporation	50.00	50.00				
3	Investment in Minority Development Finanacial Corporation	33.65	33.65				
4	Setting up Special Homes/Care Centres for Pallative Care/Alziehmer & Others	0.00	0.00				
6235	Loans for Social Security and Welfare	2.00	2.00				
1	Loans for Physically Handicapped Persons	2.00	2.00				

68. DIRECTORATE OF SPORTS AND YOUTH AFFAIRS

1. Introduction :

The Directorate of Sports & Youth Affairs was established on 1st July, 1973. The Department of Sports & Youth Affairs is headed by the Director of Sports & Youth Affairs and is having its Headquarters at Campal, Panaji. The Department was initially manned by ten staff and a budget of only 10.00 lakhs. Since then, the Department has indeed grown over the decades and is presently being manned by qualified and experienced Officers, Coaches and staff. The Department implements multifarious schemes for the promotion of Physical Education, Games, Sports and Youth Welfare Activities inclusive of release of grants to the Sports Authority of Goa.

2. **Organizational Chart:** is enclosed at Annexure I.

3. Functions and Duties carried out by the Department:

The Administration Section of this Directorate looks after all such duties related to the establishment work of the department and the three NCC Offices which come under the control of this department inclusive of the common cadre of all the Physical Education Teachers under the control of the Directorate of Education.

The Accounts Section deals with all the budgetary work of the Department including framing of Annual Budget, preparing of Performance Budget, Revised Estimates, Monthly Expenditure Statements, Planning work inclusive of Centrally Sponsored Schemes and releasing various types of Grants-in-Aid under different schemes controlled by the department to various Educational Institutions including release of Grants to the Sports Authority of Goa.

4. Acts and Rules implemented by the Department

The Acts and Rules either Central or Local are implemented by the Department.

5. Physical achievements of the Department:

Achievements of the Sports Section 2017-18

The Directorate of Sports and Youth Affairs looks after the Schemes implemented for the development of Physical Education, Sports, Games and Youth related programme having Motto of building up Fit Players in a Fit Nation. The department in the past 4 decades has produced a number of National and International Medal winners wherein the players excelled at the various National Level.

During the year 2017-2018 the Sports Section has organised the following for the benefit of the Sportspersons hailing from various Institutions of this State.

(1) Organisation of Secondary and Higher Secondary School Sports.

The Department has organised the Taluka, District and State Level Competitions for Boys and Girls from Government and Non – Government Secondary and Higher Secondary School in the age group of U/14, U/17, and U/19 year. The Tournament for Mini and Secondary Level were conducted in 37 Disciplines and for Higher Secondary Level in 35 Disciplines. An amount of Rs. 71,38,915/- lakhs approximately was incurred towards the organisation of the Mini/Secondary and Higher Secondary School Sports during the year 2016-2017.

(2) Deputation of State Teams for the National participation.

During the year 2017-18 Department deputed selected talented sportspersons to participate in the National School Games organised by School Games Federation of India in the age groups of U/14, U/17 and U/19 years Boys and Girls, comprising of 39 teams has won 41 Gold, 32 Silver and 35 Bronze Medals. The same has been recognised by School Games Federation of India presenting upgradation award of the year 2016-2017 to the Directorate of Sports & Youth Affairs.

(3) Primary and Middle School Sports Festival

The department has been organising Primary Middle School Sports Festival at the Group Level, Taluka Level and State Level in Athletics, Football, Kho – Kho, Kabaddi for the students hailing from the Government and Non- Government Primary and Middle School in Goa in the age group of U/10 and U/13 years. Wherein about 24,000 School students right from Group Level, Taluka Level, District Level and are taking part in the Annual Event.

The Department would be incurring an expenditure of Rs. 30 lakhs approximately for the organisation of the Primary and Middle School Sports Festival.

(4) Incentives Scheme for promotion of Sports and Games in School through Prize Money.

In order to acknowledge the participation of Institutions in the State Level Secondary and Higher School Sports and to motivate them to perform better and excel in Sports, the prize Money is given to the Winners and Runner – up schools/Institutions of the Inter School Tournament.

As per the notified Scheme the U/14, U/17 and U/19 years Boys and Girls winning schools are presented Rs. 20,000/- and Rs. 15,000/- for the Runner up in the following games namely Chess, Football, Volleyball, Basketball, Handball, Hockey, Kho-Kho, Badminton, Baseball, Yoga, Swimming & Diving and Athletics.

An amount of Rs. 27,65,000/- has been worked out to be released to the various winners/runners-up for the year 2017-18.

(5) State Sports Awards for Excellence

Dilip Sardessai Sports Excellence Award is presented to the highest achiever amongst Sportspersons representing Goa at any recognised International Level Sports in Senior Level Competition during the preceding year with prize money amounting to Rs. 2.00 lakhs Demand Draft, a bronze plaque of late Dilip Sardessai and a Certificate.

(6) Financial Assistance to the Sportspersons in Indigent Circumstances.

Under this Scheme, the assistance is provided to the Sportspersons in Indigent circumstances, having inadequate sources of Income either due to old age or other causes such as accident or ill health, the assistance given at the various level is International @ Rs. 8,000/-, National @ Rs. 5,000/- and State @ Rs. 3,000/- . In all there are 9 International, 39 National and 6 State Beneficiaries in the games of Football, Volleyball, Kabaddi, Athletics, Yatching. An amount of Rs. 34,20,000/- has been issued for the year 2016-2017 towards Financial Assistance to these Sportspersons in Indigent Circumstances.

(7) Civil Services Tournaments.

The following State Level Civil Services Tournaments were conducted for the Government employees from the State of Goa.

1. Chess,
2. Carrom,
3. Table Tennis,
4. Badminton,
5. Swimming,
6. Kabaddi,
7. Volleyball,
8. Cricket.
9. Football

The following Civil Services Teams were deputed to participate at the All India Civil Services Tournaments.

1. Badminton
2. Carrom
3. Volleyball
4. Kabaddi
5. Football
6. Cricket
7. Hockey

A total amount of Rs. 2.5 lakhs has been incurred towards organisation of Civil Services Tournament and deputation of the teams for the All India Civil Services tournaments.

6. Financial aspects of Plan and Non- Plan Schemes.

(Rs. in lakhs)

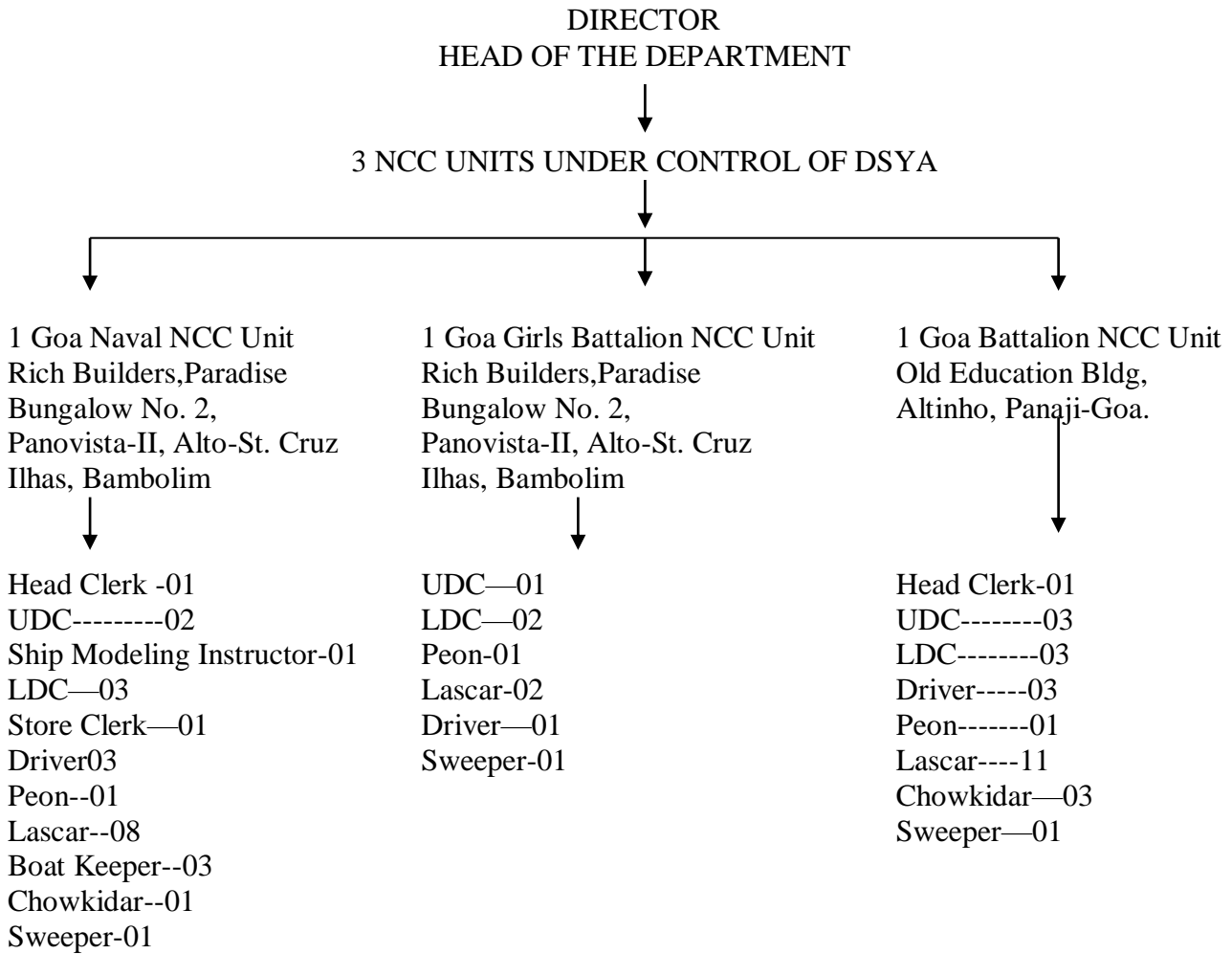
Major Head	Name of the Scheme	2017-18					
		Plan			Non-Plan		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
1	2	3	4	5	6	7	8
2204	Sports & Youth Services	6484.00	4899.00	2780.14	3712.00	3532.00	2466.41
4202	Capital Outlay on Education, Sports, Arts And Culture	18034.00	18006.00	7664.95	--	--	--
	Total	24518.00	22905.00	10445.09	3712.00	3532.00	2466.41
	Grand Total	24518.00	22905.00	10445.09	3712.00	3532.00	2466.41

7. VISION FOR FUTURE

Having received a tremendous response from the Primary, Middle, Secondary and Higher Secondary Schools for participating at the various tournaments conducted by this department, the Department has planned a schedule to provide intensive training programmes, workshops, Seminar, etc to the Physical Education Teachers to update their knowledge, skills etc on various disciplines as they impart training to the students, so as to:-

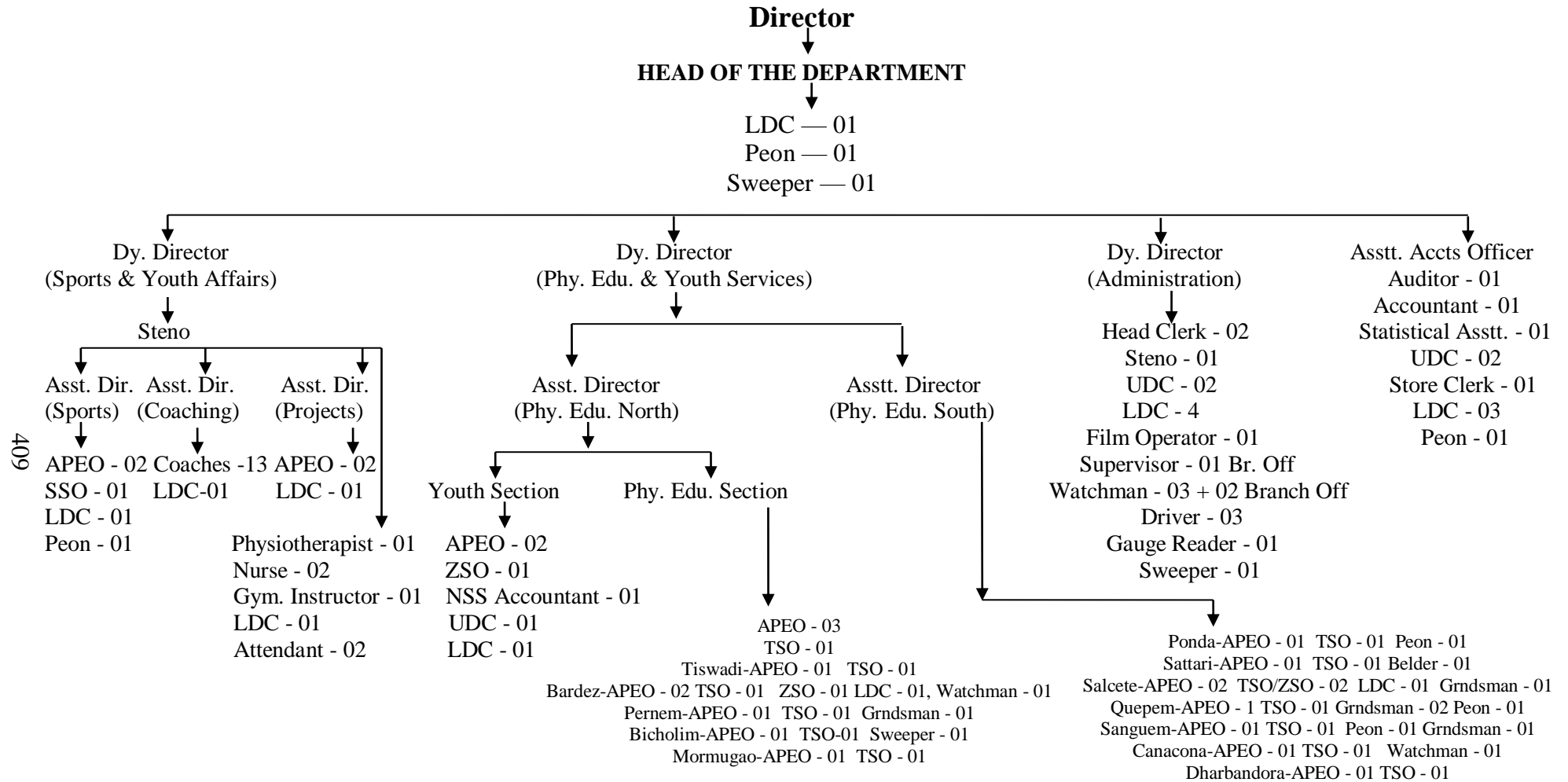
- To make an effort to bring maximum students in the field of Sports, train them under National Level Coaches and deputing them for National training Camps so as to provide them maximum exposure in the competitive field.
- To make each and every child Fit and Healthy through Sports.
- Efforts to improve the standard and performance to win more Medals at National Championship.

ORGANISATION CHART



ANNEXURE - I

POSITIONAL ORGANIZATION CHART OF THE DIRECTORATE OF SPORTS & YOUTH AFFAIRS, CAMPAL, PANAJI-GOA.



APEO - Assistant Physical Education Officer
 SSO - State Sports Organizer
 ZSO - Zonal Sports Organizer
 TSO - Taluka Sports Organizer

Grndsman - Groundman

69. DIRECTORATE OF SKILL DEVELOPMENT & ENTREPRENEURSHIP

1. Introduction:

Industrial Training Institute (ITI) have been set up under the Craftsman Training Scheme (CTS) and Centre of Excellence (CoE) in Goa with an objective to ensure steady flow of skilled personnel to the public and private sectors, and to read as

a) Mission: To ensure steady flow of skilled “shop-floor” manpower to the Industry and thereby contribute to the economic growth of the State and reduce un-employment amongst the Youth by providing them with employable skills.

b) Schemes implemented in the State, under the mandate of this Department:

The Directorate of Skill Development and Entrepreneurship offers skill training programmes as envisaged by the National Council for Vocational Training (NCVT), an apex national governing body under the Directorate General of Training (DGT), Ministry of Skill Development and Entrepreneurship (MSDE), Government of India.

The NCVT training programmes are conducted under four different schemes regulated and/or funded by the DGT, GoI like Craftsmen Training Scheme (CTS), Centre of Excellence (CoE) Scheme under Vocational Training Improvement Project (VTIP) funded by GoI and World Bank, Apprenticeship Training Scheme (ATS) Skill Development Initiative (SDI) Scheme, apart from Skill Development Initiatives undertaken by the Human Resource Development Foundation (HRDF) Society operating under this Department.

2. Organizational Chart of this Directorate:

This Directorate is headed by the Director, who is assisted by Dy. Director (Admn.), Asst. Director (Training-I), Asstt. Director (Training-II/Purchase), Asst. Controller of Examination, Asst. Apprenticeship Advisor, Training cum Placement Officer, Asst. Accounts Officer and Statistical Assistant besides various other categories of Technical / Administrative staff, both at the headquarters, as well in the I.T.I.s. Organisation Chart is attached herewith as Annex-I.

While, 10 Government run I.T.I.s are headed by the Principals, who in turn are assisted by Group Instructors, who are supervisory staff, over Vocational Instructors responsible for conducting the various Vocational training, in as many as 36 Trade Courses.

The staffing pattern followed at the Headquarters as well as the I.T.I.s is as per the guidelines prescribed by the National Council for Vocational Training (NCVT), an affiliate body of the Directorate General of Training (DGT), Government of India (GoI). The total strength of all categories in filled up posts in the Directorate, as on date, is against sanctioned posts by the Government (Organizational Charts alongwith number of posts is enclosed as Annexures at the end of this report).

3. Functions and Duties carried out by the Department:

The National Council for Vocational Training (NCVT) functions as a Central Agency to advise the GoI in framing the training policies and co-ordination for vocational training throughout India. Similarly, the State Council for Vocational Training (SCVT), deals with all matters related to Vocational training at the State level. The Directorate of Skill Development and Entrepreneurship (DSDE) functions as a State Agency to advise the State Government in implementing the training policies laid down by the National Council and coordinates the Vocational Training Programmes of the State as per the defined functions laid down by the NCVT / GoI and adopted by the SCVT / State Government. The brief of roles and responsibilities of various sections under SDCT is as under:-

Training Section:

- (i) Implementation, monitoring and reporting on Craftsmen Training Scheme (CTS) and Central of Excellence (CoE) in the State of Goa, through various Government, as well as, Private ITIs.
- (ii) Implementation, monitoring and reporting of Skill Development Initiative (SDI) and other various schemes initiated by Government of India.
- (iii) Coordinating / initiating various training schemes and training activities with all the 10 Government ITIs and 6 Private ITIs.

a) Accounts Section:

- (i) Preparation of Budget Estimates and Revised Estimate Budget.
- (ii) Maintaining of various Registers required for the Accounts Section.
- (iii) Scrutinizing and passing of various bills like Salaries, Fully Vouched Contingent (FVC) etc.
- iv) Re-appropriation of Funds.
- v) Reconciliation of Expenditure.
- vi) Replies to Inspection Report and Audit Paras.
- vii) Allocation of Funds to all 10 ITI's functioning under SDCT.
- viii) Placement of Funds to PWD, GSIDC for Civil Works.
- ix) Drawal of A.C. bills and settlement of D.C. bills of the Department.
- x) Surrender of funds.

b) Apprenticeship Training Cell:

- (i) Implementation of the Apprentices Act, 1961 and monitoring of the related training schemes and conduct of related instruction programmes for the Apprentices engaged by various Industrial Establishments.
- ii) Regulation of the programme of standardized training of Apprentices in the Industries so as to conform to the prescribed syllabi, period of training, etc. as laid down by the Central Apprenticeship Council.
- iii) Enhancement of their employability by getting “hands on” experience on latest- State of the Art Technology available in the Industries and ensure improvement of their overall personality to make them independent and confident.
- iv) Facilitation of Freshers/Non ITI pass outs, under the 10+2 system to acquire practical training in Industries and Establishments, thus making them “more employable”.

c) Examination Cell:

- (i) Conducting exams for different trades under various Government and Private ITIs and also HRDF Society and also for various Government Department on their request.
- (ii) Conducted Education Equivalency Verification for ITI passed trainees as such fascinating for trainees acquiring equivalent qualification such as SSC/HSSC, as such making them eligible for Higher Education. The total number of Equivalency application processed by exam cell are as : a) SSC-03 Nos. b)HSSC – 240 Nos. Total: 243 Nos.
- (iii) Setting question paper with Trade experts availing services of Government Polytechnic, Industrial sector trade experts, School teachers etc. for evaluation, practical examiner and invigilation duties.
- (iv) Issuing of Trade Certificates and other relevant certificates and activities correspond to it for conduction and declaration of exam results.

d) Training and Placement Cell:

- (i) Placement of trainees after completion of their CTS training at various ITIs to different industries located in Goa through conduct of placement fairs every year.
- (ii) Deputing of Staff (Trainers) of this Directorate to various Advanced Training Institutes (ATI), Central Training Institutes (CTI), Electronics and Process Instrumentation (EPI), Craft Instructor Training Scheme (CITS) Courses of either Semester Pattern of 2 Semesters of Six months duration of each, and under Modular Pattern of 4 Semesters of 3 months duration of each and other refresher courses of one to two years duration.
- (iii) Co-ordinating Distance Learning Programmes conducted by Ministry of Skill Development & Entrepreneurship (MSDE), GoI.
- (iv) Conducting of All Goa Inter ITI Sports Competition for trainees of all the ITIs of the State Goa ITI's.

e) Human Resource Development Foundation (HRDF):

- (i) To impart training to dropout students from the Secondary and Higher Secondary Levels through 59 Private Institutes registered under HRDF society.
- (ii) Providing affiliation to Private Institutes with the help of Trade Experts from concerned trades and Affiliation Committee Members. The affiliation process is carried out twice a year, i.e. in the month of April and November. Courses of six months and one year durations affiliated to this society are offered at the various Institutes registered under this Society.
- iii) Conducting Centralized Examination twice a year i.e. in the month of June and December in Exam Centre located at nearest ITIs operating under the ambit of the Directorate of Skill Development and Entrepreneurship, and issuing Certificates to the successful candidates.

4. Acts/Rules Implemented by the Department:

- a) This Directorate is operating the Craftsmen Training Scheme, as per the guidelines and norms prescribed by Government of India, Ministry of Skill Development and Entrepreneurship, Directorate General of Training, New Delhi to comply with the objectives and functions laid down in the training manual for ITIs and follows the prescribed standards/ instructions issued by the Government of India from time to time.
- b) Similarly, the Apprenticeship Training Scheme is implemented by this Directorate with the aim of providing apprenticeship-training facilities in the State as envisaged under the Apprenticeship Act, 1961. The objective of the scheme is to assess and ensure the supply of skilled and semiskilled manpower in different trades as per the needs of the industry. The State is now in the process of implementing "National Apprenticeship Promotion Scheme (NAPS)" which has been launched by the Government of India to incentivize industry and to attract local Youth to take to Apprenticeship training in large numbers. To further ensure effective implementation of the training schemes under the Apprentices Act, besides launching of NAPS, certain changes/amendments have also been introduced by Central Government in the Apprentices Act, which are already being implemented in the state. Some of these key changes brought about are as follows:
 - i) The definition of 'worker' under the Apprentices Act has been broadened to include contractual workers and agency workers as well. This is relevant since the number of workers in an establishment is one of the factors which would be considered while determining the number of apprentices to be appointed in the establishment.
 - ii) Imprisonment is no longer a penalty for violations under the Apprentices Act. After the Amendment, any non-compliance would be punishable only with a fine.

iii) A National Apprenticeship “Online” Portal has also been set up by the Central Ministry, paving the way for moving on to an electronic records and management information system. The Portal allows certain functionalities in respect of implementation of the Act, such as registration of the Establishments, Apprentices, Apprenticeship contracts etc., to be performed online.

These changes are intended to encourage employers/establishments to comply with the provisions of the Apprenticeship Act, while ensuring that employers/establishments engage a larger number of apprentices.

5. PHYSICAL ACHIEVEMENTS OF THE DEPARTMENT:

a) **Admissions:** During the Academic sessional year 2017-18, 3526 trainees were enrolled in 10 Government ITIs and 267 trainees in 06 Private ITIs.

b) **Examinations Results:** A total number of 3872 trainees, including ex-failed trainees, appeared for semester as well as conventional pattern examination in January / February 2016, out of which, 3476 trainees passed out successfully, resulting in a pass percentage of 89.77%.

c) Training Scheme:

❖ A total of 3113 seats have been located so far, through the “offline” mode in 332 establishments in 47 designated trades on offer under Apprentice Act, out of which 872 seats are utilized for training in 106 different public / private establishments.

❖ Private sector establishments have also already increased the rate of stipend payable to eligible Apprentices from Rs. 6697/- to Rs. 8611/- per month.

❖ 24 Vocational Instructors (VIs) from various Govt. ITIs attended training courses at various locations across the Country, with effect from 01.08.2015.

d) Implementation of Skill Development Initiative (SDI) Scheme :

Government of India has re-launched the “Skill Development Initiative Scheme” for skill development of early school leavers and existing workers, to improve their employability by optimally utilizing the infrastructure available in Government/ Private Industries. Existing skills of the person can also be tested and certified under this scheme. 10 Government ITIs have already been registered as Vocational Training Providers (VTPs) under this scheme and now is in process of procuring the mandatory Biometric Attendance Machine, as part of the next few steps required to be undertaken to implement the Scheme.

e) **Upgrading of Government Industrial Training Institutes, under GoI funded schemes:** appeared in exams conducted in July 2016, out of which, 3028 trainees passed out successfully, resulting in an overall pass percentage of 90.11%

i) Two ITIs have been upgraded into Centres of Excellence under domestic funding from Government of India with funding pattern of 75:25, i.e. Government of India to State Govt Share.

ii) Seven I.T.I.s are being upgraded into Centres of Excellence under World Bank funding with funding pattern 75:25 i.e. Government of India to State Govt share.

iii) One ITI is being upgraded under the “Up-gradation of 1396 Government ITIs through Public Private Partnership” Scheme of GoI.

Achievements made during the period 2017-18:

❖ Actions have been initiated to assist already “offline” registered Establishments to migrate to the “online mode”, while also simultaneously attempting to bring / cover more Industries and Establishments under the Apprenticeship Act, 1961 and to facilitate them to engage more number of Apprentices, through conduct of Apprentice Bharti Melas/ Placement fairs.

- ❖ “Online” All India Trade Tests for Apprentices (only in Theoretical papers, other than Engineering Drawing), were successfully conducted in the State for the very first time, under the aegis of the Central/ Regional Ministry.
- ❖ Management Information System (MIS) project commissioned by Government of India has been implemented in the State. Under this project, all the activities from admissions till declaration of results pertaining to ITIs in the Country is made online through MIS portal.
- ❖ Migration to Centralized-Admission System, in the State, under consultation of the Government of India.
- ❖ Implementation of National Skill Qualification Framework (NSQF), under the consultation of National Skill Development Agency, MSDE, Government of India.
- ❖ Introduction of Academic Equivalence to Vocational Education by replicating the model of granting “Academic Equivalence to Vocational Education”, adopted by the Government of Gujarat. The Goa Board for Secondary and Higher Secondary Education has already been conducting related exams under the scheme for ITI graduates.
- ❖ The process of ISO 29990 has been initiated and Star grading of all ITIs in the State has been launched by GOI.

Infrastructure in ITIs:

Every Government ITI has full-fledged Workshops, Classrooms, Library, Offices as per the norms prescribed by the Government. While, some of the ITIs also have additional facilities, like canteen and transport facilities, in the form of operating own buses. Further, the Margao Govt. ITI has also set up a gymnasium for the use of its staff and trainees, while the Farmagudi Govt. ITI has Staff Quarters facilities in place.

6) Financial Aspects of Plan and Non-Plan Schemes:

(Rs. in lakhs)

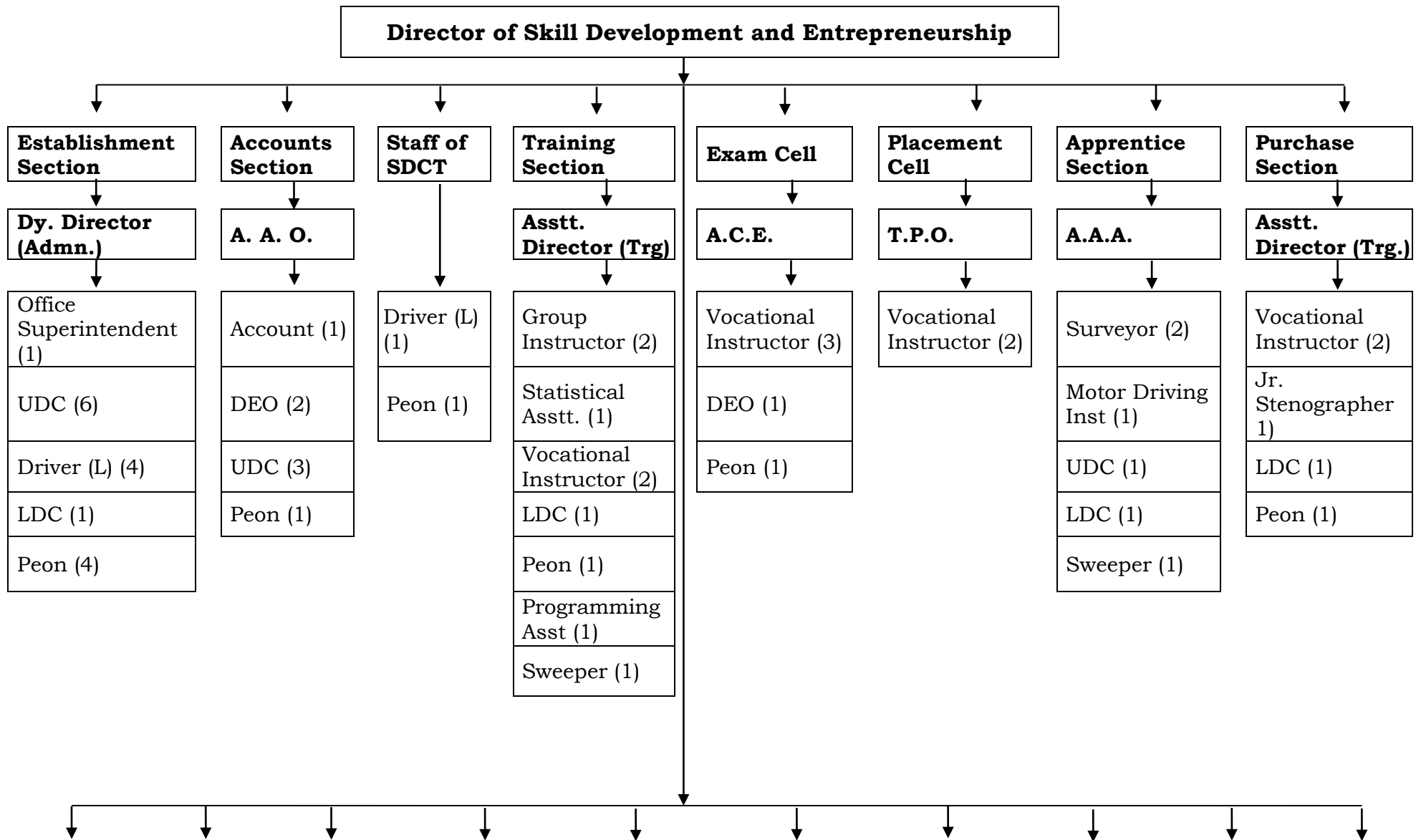
Major Head	Name of the Scheme	2017 – 18					
		Plan			Non-Plan		
		B.E.	R.E.	Actual Exp	B.E.	R.E.	Actual Exp
Demand No. 61							
2230	Labour and Employment	2087.65	2087.65	1323.13	2932.13	2932.13	1996.42
4202	Capital Outlay on Education, Sports, Art and Culture	2050.01	2080.01	237.64	-	-	-
Grand Total		4137.66	4167.66	1560.82	2932.13	2932.13	1996.42

7. Vision for Future:

The Vocational training has been shaping Craftsmen to meet the existing as well as the future manpower needs through the Government ITI’s in the State. The following important new proposals are in pipeline for approval/implementation in 2017-18:-

- a) Migration to ONLINE, Centralized-Admission System for admission to the ITIs in the State, once GoI launches the proposed software application.
- b) Setting up of E-Classrooms & Video Conferencing facilities at all the Government ITIs.
- c) Setting up of Administrative Block & State of the Art ITI at Porvorim.
- d) Setting up of a dedicated State Apprenticeship Monitoring Cell (SAMC) in Goa, under financial assistance of the Government of India (GoI)
- e) Developing Panaji Govt ITI as the Model ITI in the State with the assistance of GoI.

ORGANISATION CHART (POSITIONAL) OF THE OFFICE OF DIRECTORATE OF SKILL DEVELOPMENT AND ENTREPRENEURSHIP



ITI Bicholim	ITI Cacora	ITI Canacona	ITI Farmagudi	ITI Sattari	ITI Margao	ITI Mapusa	ITI Panaji	ITI Pernem	ITI Vasco
Principal (Jr Scale) (1)	Principal (Jr Scale) (1)	Principal (Jr Scale) (1)	Principal (Sr Scale) (1)	Principal (Jr Scale) (1)	Principal (Jr Scale) (1)	Principal (Jr Scale) (1)	Group Inst (3)	Principal (Jr Scale) (1)	Principal (Jr Scale) (1)
Group Inst (2)	Group Inst (2)	Group Inst (2)	Principal (Jr Scale) (1)	Group Inst (2)	Group Inst (1)	Group Inst (2)	Social S. Inst (1)	Group Inst (1)	Group Inst (2)
Social S. Inst (1)	G.I. (COPA) (1)	G.I. (COPA) (1)	Group Inst (4)	Millwright Forman (1)	G.I. (COPA) (1)	Millwright Forman (1)	Voc. Inst (P/T) (13)	Voc. Inst (P/T) (8)	G.I. (COPA) (1)
Voc. Inst (P/T) (14)	Voc. Inst (P/T) (11)	Voc. Inst (P/T) (7)	Millwright Forman (1)	Social S. Inst (1)	Social S. Inst (1)	G.I. (COPA) (2)	Voc. Inst (Maths & Drawing) (2)	Voc. Inst (Maths & Drawing) (3)	Voc. Inst (P/T) (9)
Prog. Asstt (1)	Voc. Inst (Maths & Drawing) (2)	Voc. Inst (Maths & Drawing) (1)	G.I. (COPA) (2)	Voc. Inst (P/T) (13)	Voc. Inst (P/T) (16)	Voc. Inst (P/T) (14)	Store Keeper (1)	Prog. Asstt (1)	Voc. Inst (Maths & Drawing) (2)
Head Clerk (1)	Prog. Asstt (1)	Prog. Asstt (1)	Social S. Inst (1)	Voc. Inst (Maths & Drawing) (2)	Voc. Inst (Maths & Drawing) (2)	Voc. Inst (Maths & Drawing) (4)	UDC (3)	Store Keeper (1)	Prog. Asstt (1)
Store Keeper (1)	Head Clerk (1)	Store Keeper (1)	Voc. Inst (P/T) (24)	Store Keeper (1)	Prog. Asstt (1)	Prog. Asstt (1)	LDC (1)	Store Keeper (1)	Store Keeper (1)
UDC (1)	UDC (2)	UDC (2)	Voc. Inst (Maths & Drawing) (4)	UDC (1)	Head Clerk (1)	Head Clerk (1)	DEO (1)	UDC (1)	UDC (1)
LDC (2)	LDC (2)	LDC (1)	Motor Driving Inst (1)	LDC (6)	UDC (3)	Store Keeper (1)	Projectionist (1)	LDC (1)	UDC (1)
Driver (H) (1)	Driver (H) (1)	Driver (H) (1)	Prog. Asstt (1)	Driver (H) (2)	LDC (2)	LDC (3)	Compounder (1)	DEO (1)	LDC (3)
Maint. Mech (1)	Peon (2)	Carpenter (1)	Head Clerk (1)	Maint. Mech (1)	Maint. Mech (1)	Maintenance Supervisor (Mechanic) (1)	Peon (3)	Projectionist (1)	DEO (1)
Peon (2)	Workshop Attd (2)	Peon (1)	UDC (3)	Peon (2)	Peon (3)	Maint. Mech (1)	Workshop Attd (2)	Compounder (1)	DEO (1)
Work Attendant (2)	Sweeper (1)	Workshop Attd (1)	LDC (4)	Workshop Attd (1)	Workshop Attd (2)	Peon (2)	Store attendant (1)	Peon (3)	DEO (1)
								Driver (H) (1)	Driver (H) (1)
								Peon (2)	Driver (H) (1)
								Workshop Attd (1)	Peon (1)
									Workshop Attd (1)

Watchman (1)
Sweeper (2)

Cleaner (1)
Sweeper (1)
Helper (1)

Maintenance Supervisor (Electrical) (1)
Driver (H) (1)
Maint. Mech (1)
Peon (2)
Workshop Attd (4)
Watchman 3

Watchman (1)
Sweeper (1)

Watchman (2)

Workshop Attd (2)
Watchman (1)
Sweeper (1)

Sweeper (1)

Watchman (2)
Sweeper (1)

Cleaner (1)
Watchman (1)

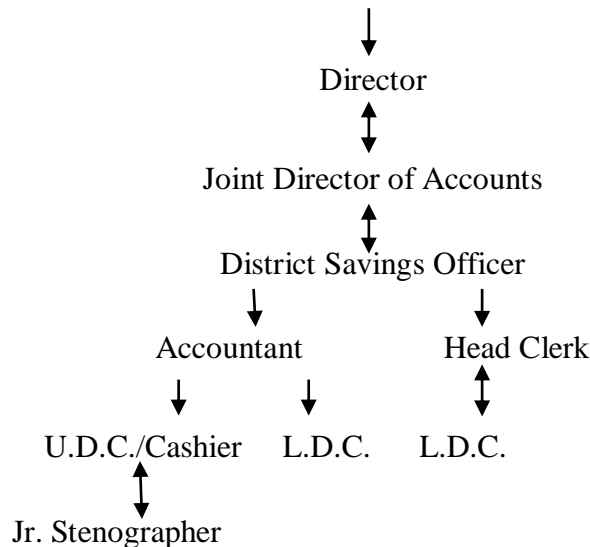
70. DIRECTORATE OF SMALL SAVINGS & LOTTERIES

1. Introduction:

The Government of Goa is operating the Online/Paper Lotteries through this Department by appointing M/s. Summit Online Trade Solutions Private Limited formerly known as M/s. Sugal & Damani Enterprises Private Limited as Marketing Agent for Selling/ Distributing the Goa State Online/Paper Lotteries thus generating the additional revenue to the Government of Goa. The purpose of commencing Goa Brand State Lotteries is primarily to augment the additional financial resources for the State with a view to fund various public utilities and creation of public asset such as roads, bridges, schools and hospitals and so on.

Besides this the Directorate of Small Savings & Lotteries, Government of Goa, Altinho Panaji is promoting the National Savings Scheme of Government of India in the entire state of Goa by appointing Agents under Mahila Pradhan Kshetriya Bachat Yojana (MPKBY), Standardised Agency System (SAS) and Public Provident Fund (PPF), who are enrolling the members in the respective localities and depositing the collections in the Post Offices.

2. Organisational Chart of the Department:-



3. Functions and Duties carried out by the Department:

Overall supervision of operation of Goa Online Lotteries through out the year except three National Holidays i.e. 26th January, 15th August and 2nd October. Publication of Lottery results in Official Gazettes, News Papers etc. Maintenance of monthly turnover statement progress report, PLA Account etc.

The Directorate of Small Savings & Lotteries is primarily revenue generation Department with an objective to promote and maximize the sales of financial products of Small Savings Schemes. This Department is also co-ordinating with the Post Offices for better mobilization of deposits in each and every financial year to achieve the targets fixed by the Government of India under the Small Savings production.

This Directorate also sanctions Grant-in-Aid to Institute of Public Assistance to meet the expenditure on the various welfare schemes such as maintenance of aged homes 10 numbers, Orphanages 2 numbers, scheme of providing immediate relief for various items and to meet the establishment expenditure of Institute of Public Assistance.

4. Act and Rules implemented by the Department:-

In exercise of the powers conferred by section 12 of the Lotteries (Regulation) Act, 1998, the Government of Goa has made the rules called the Goa Lotteries (Regulation) Rules 2003, Goa Computerized Network Lottery Rules, 2003 and In exercise of the Powers conferred by sub-section (1) of section 11 of the Lotteries (Regulations) Act, 1998 the Central Government has made the Lotteries (Regulation) Rules, 2010 to carry out the provision of the Act.

5. Physical achievements of the Department:-

Important achievements during the financial year 2017-18 are as follows:

<u>Achievements during the year 2017-18</u>		
I-Receipt of Revenue during the financial year 2017-18 from sale of Lottery Tickets		Rs. 31.71 crores
(A) Small Savings:		
A) Enrolment of New Agents under Small Savings during the year 2017-18		8 Agents
B) Renewal of Agencies		
i) Standardised Agency System		86
ii) Mahila Pradhan Kshatriya Bachat Yojana		172
iii) Public Provident Fund		3

6. Financial Aspects of Plan and Non-Plan Schemes:-

The only following Non Plan Schemes are implemented by the Directorate of Small Savings & Lotteries.

Demand No.30

Outlay under each major Head/Programme

Rs. In lakhs

Major Head	Name of the Scheme	2017-18					
		Plan			Non-Plan		
		B.E	R.E	Actual Exp.	B.E.	R.E.	Actual Exp.
2047	Other Fiscal Services	-	-	-	12.50	4.50	1.74
2075	Miscellaneous General Services	-	-	-	89.53	97.53	80.26
2235	Social Security and Welfare	-	-	-	2000.00	2000.00	1132.00
	Total	-	-	-	2102.03	2102.03	1132.00
	Grand Total				2102.03	2102.03	1132.00

7. Vision for future

To generate more revenue by sale of online and paper lotteries.

71. DIRECTORATE OF TECHNICAL EDUCATION

1. Introduction:-

The Directorate of Technical Education is the apex body in the field of Technical Education in the State of Goa since 1987. Directorate of Technical Education has been entrusted with the work of implementation of the various schemes for the growth & development of Technical/Technician Education in the State of Goa. Directorate of Technical Education aims for technical growth & development in the state of Goa through the following Institutions.

1. Goa College of Engineering, Farmagudi, Ponda.
2. Goa College of Pharmacy, Panaji.
3. Goa College of Architecture, Panaji.
4. Goa College of Art, Panaji
5. Government Polytechnic, Panaji.
6. Government Polytechnic, Curchorem.
7. Government Polytechnic, Bicholim.

In addition, four private Engineering Colleges, one Private Pharmacy College and two aided Polytechnics and two unaided Hotel Management Institutions are functional in the State, contributing to the technical education infrastructure.

2. Organizational chart of the Department:

Please see Annexure-I

3. Functions and duties carried out by the Department:

The Directorate of Technical Education, Porvorim is entrusted with the functions mentioned below, in pursuit of providing quality Technical Education to the people of the State:

1. Promote and develop Technical Education in the State in a planned, integrated manner consistent with national and state policies, ensuring quality of Technical Education.
2. Monitoring standards of Degree level Technical Institution at regular intervals and initiate corrective measures.
3. Prescribing the rules for recruitment and promotion for faculty members of Technical Institutions and officials at Directorate of Technical Education.
4. Collaboration with AICTE, MHRD, Universities, Industries and Directorate (Technical Education) of other States.
5. Preparation of Budget for Directorate of Technical Education and Aided Polytechnics (Technical Institutions) in the State.
6. Recommending and recognising new institutions, and new courses and increase in the intake capacity in the existing institutions of Technical Education at Degree and Diploma levels.
7. Addressing grievances of teaching and non-teaching staff of Technical Institutes and Directorate of Technical Education.

8. Monitoring standards of Diploma level Technical Institutions at regular intervals and initiate corrective measures. Recommending, recognizing and affiliating Technical Institutions at Diploma Level.
9. Conduct of the GCET i.e. Goa Common Entrance Examination.
10. Admission to the First year and second year of Degree level professional Courses in Technical Institutes/Colleges in the State, including preparation of common prospectuses for the Courses.
11. Admission to the First Year & second year of Diploma level Technical Courses in different Institutions in the State, including preparation of common prospectus of those Courses.
12. Preparation of term Schedule, Examination schedule etc. for the Diploma level Institutions.
13. Conduct of Examinations including appointment of Examiners, paper setting, evaluation, Tabulation and Declaration of results of the Diploma Courses.
14. Award of Diploma, Mark-sheets and Migration certificates etc. to the candidates who have successfully completed the prescribed Courses.
15. Development of need based Curriculum and periodic revisions of the same. Circulation of the Curriculum to the Diploma level Institutions and the Board of Technical Education.
16. Development of learning Resources, print and Non-print materials for the use of Diploma and Degree level Institutions of the State.
17. Conducting training programmes for enhancement of teaching skills and knowledge levels of the teaching faculty members and supporting staff.
18. Approving the FEE structure for various Professional non Government Technical Institutions.
19. Recruitment of Teaching Faculty.
20. Framing, approving, vetting and notification of recruitment rules of teaching post.
21. Service matter of all the teaching faculty.
22. Promotion of teaching faculty
23. Approvals for major and minor Civil Electrical works.
24. Approvals for purchase of equipment, machinery etc.
25. Matters pertaining to creation, revival abolition and continuation of posts.
26. Court matters pertaining to institutions.
27. Maintenance of Reservation Roster.
28. Implementation of Right to Information Act.
29. Redressal of grievances through designated Public Grievance Officer.
30. Constitution of Internal Complaint Committee to look into matters related to sexual harassment at workplace.

4. Acts and Rules implemented by the Department:

Relevant Acts and Rules framed by Government of Goa, AICTE, CoA, PCI as applicable are implemented, including pay-scale and service conditions of teaching faculty.

5. Physical achievements of the Department:

- Land acquisition for setting up of NIT-Goa is completed and handed over to MHRD, Govt. of India for construction of permanent campus.
- Identification of site for setting up of permanent campus of IIT-Goa is in process.
- Admissions to Professional Degree Courses for B.Sc. Nursing, Allied Health Sciences, Engineering and Pharmacy were based on GCET (Goa Common Entrance Test) Scores, while admission to MBBS, BDS, BHMS, BAMS, Course were based on NEETUG Scores. Admissions to Diploma Courses were based on marks obtained at qualifying exam (Std Xth /XIIth).
- Over 5116 GCET applicants were tested whose results were processed and declared within 4 working days, without any error or discrepancy. 1900 seats in Professional Degree and 1200 seats in Diploma level courses have been filled in an open, transparent manner, solely on the basis of merit with the entire process being smoothly carried out by adequate deployment of available manpower and infrastructure, thereby facilitating the public to avail admission related services in the optimum possible manner.
- Additional resource mobilization was undertaken through moderate revision in tuition fees and other fees payable to the Institutions for which admissions are carried out by this Directorate, to the tune of Rs. 25 lakhs.
- 02 new Associate Professors joined Goa College of Engineering.
- 03 teaching posts of Goa College of Engineering advertised for regular filling.
- The post of Principal, Goa College of Engineering advertised by Goa Public Service Commission for regular filling was filled on regular basis.
- 09 teaching posts of Goa College of Art were advertised thrice by Goa Public Service Commission for regular basis.
- 08 teaching posts of Goa College of Architecture were advertised thrice by Goa Public Service Commission for regular basis.
- 07 teaching faculty of Goa College of Pharmacy confirmed in service
- **Recruitment of Group C & D staff during the year 2017-18.**
 - Posts creation -02 nos
 - Direct Recruitment and compassionate Ground-02nos.
 - By promotion -13 nos.
- Teaching post are being filled up on regular basis in all Government institute. More than 80% post are presently occupied by teachers on regular basis.
- Government Polytechnics in the State are successfully running a programme called “Community Development Through Polytechnics,” Scheme which is sponsored by MHRD for transfer of Technology to the under privileged.
- Under the Scheme of Community Development through Polytechnic courses of 3/6 months duration were conducted in field of Health Care, Fashion Designing, Tailoring, Basis Computer Applications, repair of home appliances, Auto CAD, etc. Also Government Polytechnic Panaji is running a Centrally Sponsored Scheme to integrate the Person with disabilities in the main

stream of technical and Vocational Education. Modernization of labs is being carried out in Polytechnics under upgradation of Polytechnic scheme MHRD. The above schemes are monitored and supported by the Polytechnic Section of this Directorate.

- Government Polytechnic, Panaji has been bestowed with the status of Community College for the state of Goa by MHRD, New Delhi. Under this Scheme non formal Diploma programme will be offered.

6. Financial aspects of Plan and Non-Plan schemes:

(Rupees in Lakhs)

		2017-2018					
Major Head	Name of the Scheme	Plan			Non-Plan		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2075	Miscellaneous General Service						
800	Other Expenditure						
01	Annuity Contribution towards interest payment to GEDC for purchase of Laptop to teachers (N.P)				0.02	0.02	0
2203	Technical Education						
103	Technical School						
01	Technical Education Cell (NP)				87.41	98.66	95.71
08	Grants to promote excellence amongst students by Sponsoring International Tours	0.01	0.01	0			
09	Strengthening of Directorate of Technical Education (Plan)	1912.68	2136.68	2121.47			
11	Implementation of Scheme of Community Polytechnic	25.00	25.00	0			
14	Technical Education Quality Improvement Project Phase (II)	0.10	0.10	0			
20	Setting Up of IIIT, Goa	0.10	0.10	0			
21	Cyberage Students Scheme	200.00	60.00	0			
22	E-Learning and Smart Class	0.03	0.03	0			
23	Special Lecture Series	3.25	0	0			
24	Academic Chair	3.00	0	0			
25	Upgradation of Existing Polytechnic (Aided) (A)	0.01	0.01	0			
26	Land Acquisition for I.I.T. Goa	2.00	2.00	0			
	Total (Plan) (Revenue)	2146.18	2223.93	2121.47			
4202	Capital Outlay on Education, Sports, Art & Culture						
02/103	Technical Education						
01	Buildings (Tech. Edn)	150.00	150.00	19.82			
02	Establishment Charge Transferred from 2059-Public Works (Plan)	9.75	9.75	1.29			
03	Tools and Plan Charges transferred from 2059-Public Works (Plan)	1.13	1.13	0.15			
09	Land Acquisition for NIT Goa	0.01	0.01	0			
10	Land Acquisition for IIIT Goa	0.01	0.01	0			
11	Land Acquisition for I.I.T. Goa	1000.00	1000.00	0			
12	Education Development Fund	0	0	0			
	Total (Capital)	1160.90	1160.90	21.26	87.43	98.68	95.71
	Grant Total	3394.51	3483.51	2238.44			

7. Vision for future:-

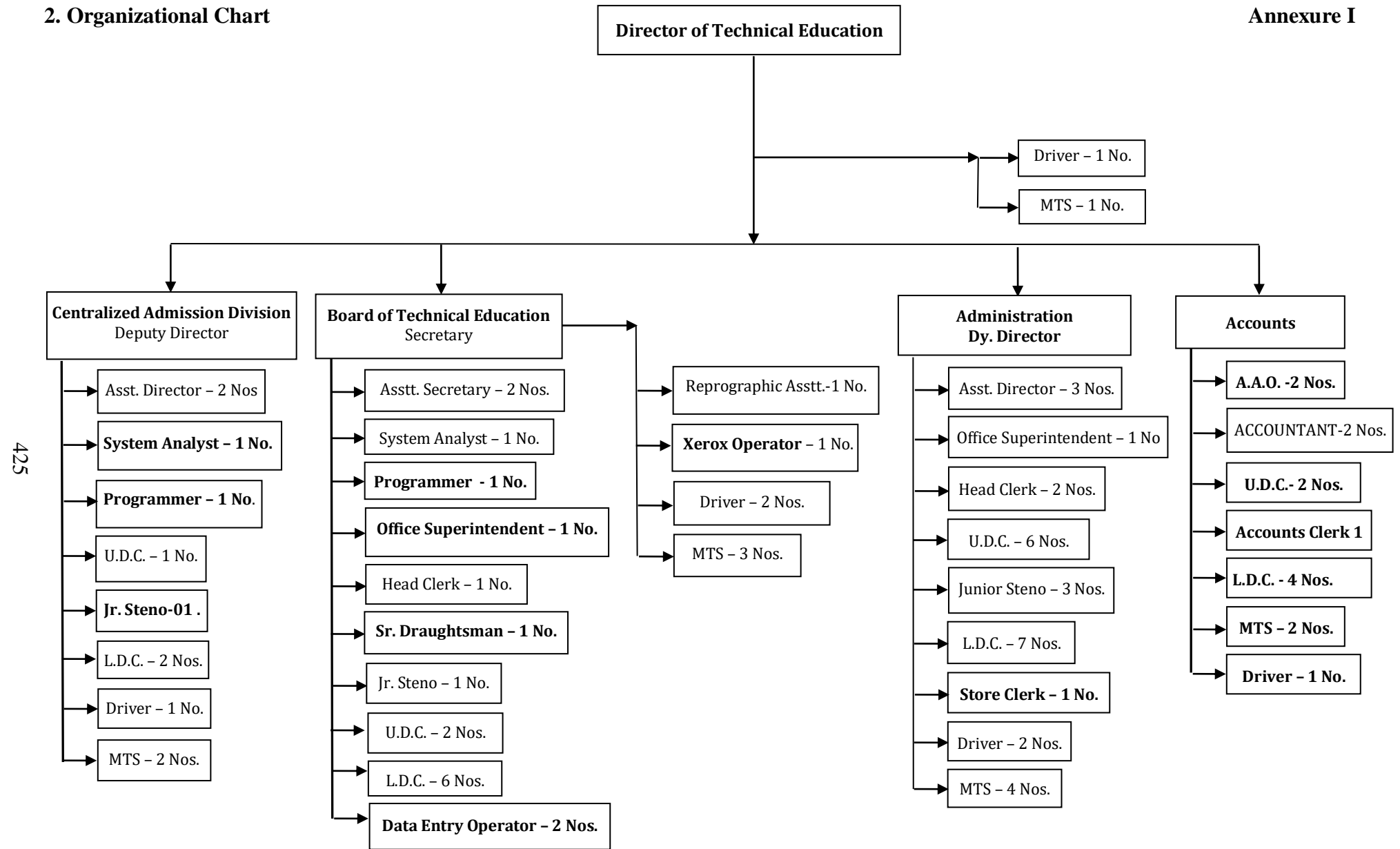
For the year 2017-18, admissions to Degree courses in Medicine, Dentistry, Allied Health Sciences, Homeopathy, Ayurveda and Nursing shall be on the basis of NEET UG-2018, conducted by CBSE and other eligibility criteria specified by respective regulatory authority. Merit list for these courses shall be based on NEET UG-2018 based scores/ranks. Admissions to Engineering & Pharmacy Degree Courses shall be on basis of Goa Common Entrance Test-2018, while admissions to Diploma Courses shall be based on marks obtained at qualifying exam. (Std Xth /XIIth).

New initiatives proposed and implemented by the Department to improve the services to the people.

1. Admission process is proposed to be further simplified to make it more student friendly, convenient, transparent with greater use of available Information Technology.
2. Relevant information pertaining to admissions to professional Degree and Diploma courses across the State is made available on the website.
3. Online payment facilities using net banking/credit/debit cards, as well as offline payment facility (DD/Cash) are being operationalised of all fees through online and offline channels to facilitate smoother admission process.
5. Revision of Engineering curriculum as per proposed model curriculum of AICTE to include internship for students.
6. NBA accreditation to be initiated for all Technical Degree Institutes.

2. Organizational Chart

Annexure I



72. DEPARTMENT OF TOURISM

1. Introduction

The Administrative head of the Department is Secretary (Tourism), Government of Goa. The Department of Tourism is headed by Director, who also functions as an Ex-Officio Joint Secretary to the Government. The Department involves in policy formulation, undertakes planning and development of basic infrastructure, promotion, publicity and marketing to promote the State of Goa as an ideal tourist destination throughout the year, both within the country and abroad. The Director of Tourism exercises statutory powers of the “**Prescribed Authority**”, under the Goa Registration of Tourist Trade Act, 1982 and as “Competent Authority” under the Goa Tourist Places (Protection and Maintenance) Act, 2001.

2. Organizational Chart:

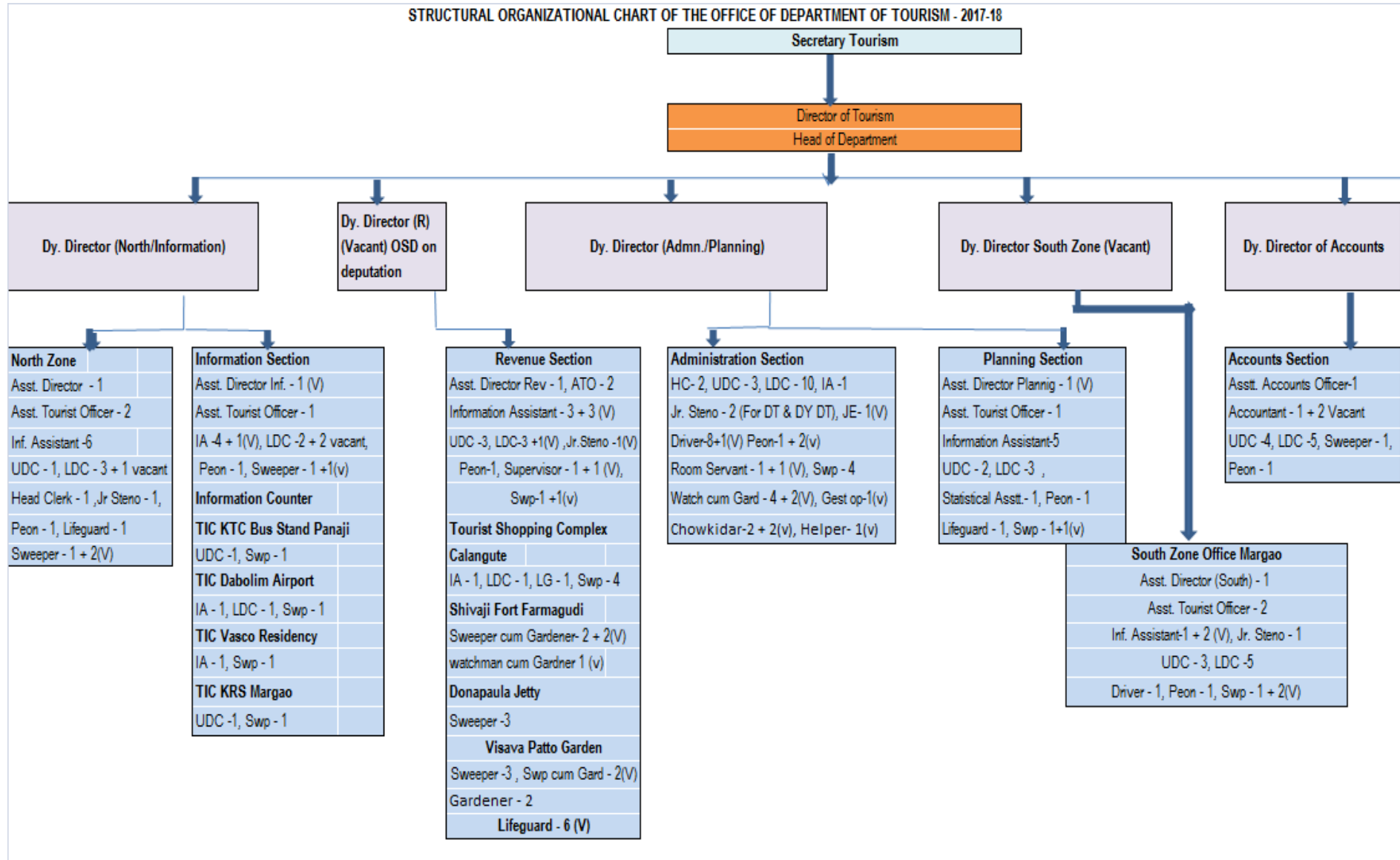
The Director heads the Department of Tourism. He is assisted by 4 Deputy Directors, one Officer on Special Duty, 5 Assistant Directors, One Deputy Director of Accounts, One Assistant Accounts Officer, 09 Asst. Tourist Officer, 26 Information Assistance, 17 UDCs and 32 LDCs. The Department of Tourism has 2 Zonal Offices one is at North Goa and other is at South Goa. Both zonal offices are headed by Deputy Director of Tourism who is also act as a Prescribed Authority under Registration of Tourists Trade Act. The total strength of the Department is 201.

As per the guidelines of Ministry of Tourism this Department had to formulate Tourists Security Force for the safety and security of Tourists and set up a tourist friendly and sensitive organization to deal with cases of harassment with the tourists under the Administrative control of Department of Tourism.

The TSF is deployed at various beaches across the State of Goa. Currently, the total strength of TSF personnel are as under:-

1. Taluka Level Supervisor – 2 no.
2. Tourist Wardens – 49 nos.
3. Tourist Warden Driver – 27 nos.
4. L.D.C. – 5 nos.

STRUCTURAL ORGANIZATIONAL CHART OF THE OFFICE OF DEPARTMENT OF TOURISM - 2017-18



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3. Functions and Duties:

A. ADMINISTRATION SECTION:

Administration Section is headed by Deputy Director (Administration) with the assistance of two Head Clerks.

Functions:

- i. Maintenance, cleanliness, AC, Vehicles etc. and upkeep of the entire office premises.
- ii. Maintaining personal files, creation of posts, attendance, movement register, leave records, confidential Report, Promotions etc of all staff.
- iii. House Building Advance, Government accommodation.
- iv. Dealing with Public grievances, Vigilances, Departmental enquires, RTI etc.

B. PLANNING SECTION:

Planning Section deals with following:

- i. Tourism Policy (Master Plan & Tourism Policy).
- ii. Preparation of Budget
- iii. Implementation of tourism infrastructure development projects through state and central funds
- iv. All matters such as mutation, partition, demolition, removal of encroachment in department's acquired properties.
- v. Tourism related projects under tribal welfare scheme
- vi. Compilation of tourist statistics data.

C. REVENUE SECTION:

Revenue section looks after maintenance & cleanliness of beaches, Beach safety service and Lifeguarding on nominated beaches and water bodies, issues permissions for setting up of temporary shacks, deckbeds, grants of permissions to hold tourism events (major/minor), issues NOC for film shooting, handles court matters, leases of Departmental properties and implementation of the Goa Tourist Places (Protection & Maintenance) Act, 2001.

D. INFORMATION SECTION:

- i. Constitution of SLMPC
- ii. International Events: Road Shows / Travels Marts / Fairs / Exhibitions
- iii. Domestic events: Exhibitions / Fairs
- iv. State Festivals
- v. Media Campaign
- vi. Tourist Information Counter
- vii. Maintenance of Department's website
- viii. Appointment of PR Agency

E. ACCOUNTS SECTION:

The Section is headed by a Dy. Director of Accounts deputed by the Directorate of Accounts and is assisted by an Assistant Accounts Officer & Accountant who are also deputed from the Directorate of Accounts. This section looks after the financial matters pertaining to the Department.

F. NORTH ZONE OFFICE, PANAJI & SOUTH ZONE OFFICE, MARGAO:

The North and South Zone offices look after the implementation and administration of the Goa Registration of Tourist Trade Act, 1982, with the Dy. Director of Tourism (North) being the Prescribed Authority (North) and Dy. Director of Tourism (South) being Prescribed Authority (South) in their respective jurisdiction.

4. Acts and Rules:

- ❖ **The Goa Tourist places (Protection and Maintenance) Act, 2001:** To protect and maintain the tourist places from deterioration and erosion and preserve their tourism potential.s
- ❖ **Goa Registration of Tourist Trade Act, 1982:** To provide for registration / renewal of various activities as stipulated in the Act and fees for registration of various activities are register under Goa Registration of Tourist Trade Act, 1982.

5. Physical Achievements of the Department:

Beach Cleaning: The State of Goa is bestowed a beautiful coastline towards western side which is sprawled from North to South Goa. The Department of Tourism maintains all the major beaches cross the state. Currently, the Department is in the process of appointment of suitable agency to undertake comprehensive cleanness of the beaches. In the meantime as stop gap arrangements, the work of beach cleaning has been outsourced to a private agency M/s Drishti Lifesaving Pvt. Ltd.

Beach Shacks: With a view to create employment / business opportunities to the locals to earn their livelihood, Department has formulated the Tourism Policy for erection of temporary beach Shacks, Huts and other activities for the period of 2016-19 for 03 years and have issued 343 permissions for erection of temporary shacks on the government property.

Beach Safety & Lifeguarding: At present, the work of life guarding and water safety services is outsourced to M/s Drishti life Services Pvt. Ltd. for period of 5 years which is effluxing on 30/06/2019. The Government has further extended a period of work for another period of 3 years, more than 600 lifeguards and 111 beach safety patrolmen with necessary equipments are deployed.

- **ACCOMMODATION CAPACITY:** Till 31.03.2018, 3510 accommodation units (hotels) have been registered. The room capacity has increased to 38264 and the bed capacity to 66857.
- **CHARTER FLIGHTS:** During the tourist season 2017-18, 997 Charter flights has brought in 253875 foreign tourists as against 988 charter flights bringing, 232679 foreign tourist during the previous season.

6. Financial aspects of Plan and Non-Plan:

(Rs. In lakhs)

Major Head	Sub-Major Head/Scheme	B.E.	R.E.	Actual Expenditure
1	2	3	4	5
3452	Tourism	8372.55	8343.56	8078.90
5452	Capital Outlay on Tourism	11551.00	11551.00	9308.00
7452	Loans for Tourism	100.00	100.00	0.00
Grand Total		20023.55	19994.56	17386.90

7. Vision for future:

- New Tourism Services to be launched.
 - (i) 5D Entertainment Box at Baga
 - (ii) Personal Transportation devices
 - (iii) Giant Wheel
 - (iv) Fly Boarding
 - (v) Merchandise Partner
 - (vi) Floatel cum Houseboats
 - (vii) Interstate bus service
 - (viii) Heli Tourism

73. TOWN & COUNTRY PLANNING DEPARTMENT

1. Introduction

The Town & Country Planning Department is nodal Department in framing land use policies for State of Goa. The physical development of towns and country side is being governed by Outline Development Plans prepared by Planning & Development Authorities in respect of planning areas and by Regional Plan for Goa as well as Zoning Plans prepared by the Department respectively. The Department is also involved in fields of heritage conservation, traffic & transportation, environmental protection etc.

The Town & Country Planning Department has to play a major role on account of rapid urbanization and resultant problems arising out of it. The Department plays advisory role to various Government Departments and local bodies in the State in the form of issuing NOCs for developments in their jurisdiction. The Department also issues technical clearances for various developments in state of Goa as per provisions of the Goa Land Development and Building Construction Regulations 2010.

2. Organisational Chart

The Town & Country Planning Department was established in the year 1964, having its headquarters at Panaji. Thereafter, it was de-centralized by maintaining headquarters at Panaji and two District Level Offices i.e. one at Mapusa for North Goa District and another at Margao for South Goa District. Also seven Taluka level offices were established in early nineties for convenience of the people. An organizational chart of TCP Department, is enclosed as Annexure 'A'

Total sanctioned posts in the Department at various categories is 129, however, present strength of staff of the Department as on date is 119. It is observed that many posts have fallen vacant on account of retirement on superannuation of many officials, while few posts have been lapsed which require to be revived.

3. Functions and Duties

The Department is directly responsible for physical/spatial planning of the State through implementation of various statutory plans prepared under provisions of the Town and Country Planning Act 1974. The plans prepared by the Department are: Regional Plan for Goa 2001 and Regional Plan for Goa – 2021. The Planning & Development Authorities such as North Goa Planning & Development Authority, South Goa Planning & Development Authority & Mormugao Planning & Development Authority, constituted under provisions of TCP Act have also prepared Outline Development Plans for planning areas falling under their jurisdiction.

The functions of the Town & Country Planning Department are emphasized on following main issues:

- 1) To strengthen the Urban and Rural Planning for balanced and equitable growth in the State.

- 2) To expand and re-orient the Town & Country Planning activities in a way to make them more public friendly.
- 3) To decentralize the planning process and administration.
- 4) To effectively implement various plans approved by Government in order to achieve planned development of the State.
- 5) To emphasize on planning and effective implementation of traffic and transportation system in major towns of the State.
- 6) To ensure better quality of life through Socio-economic development of the State.

5. Acts and Rules

The legal frame work such as Acts/Rules under which department functions is given below:

- A. The Goa Town and Country Planning Act, 1974 (w.e.f. 4/11/1975).
- B. The Goa (Regulation of Land Development and Building Construction) Act, 2008 (w.e.f. 2/9/2007).
- C. The Goa Land Development and Building Construction Regulations, 2010 were notified vide notification No. 21/1/TCP/10/Pt. File/3256 dated 6/9/2010, published in Official Gazette Series I No. 24 dated 9/9/2010. The said Regulations came into force with effect from 8/11/2010 as notified in Official Gazette Series I No. 32 vide notification No. 21/1/TCP/10/Pt. file/3942 dated 3/11/2010.
- D. The Goa Tax on Infrastructure Act, 2009.
- E. The Department also functions as an advisory body under Land Revenue Code, 1969, Land Acquisition Act, 1894, and Petroleum Storage and Exposures Act.
- F. The Department has amended Section 3 of the Town & Country Planning Act, 1974 thereby two additional posts of Chief Town Planners have been created and in addition to the existing one post and designated them as Chief Town Planner (Land Use), Chief Town Planner (Administration) and Chief Town Planner (Planning).
- G. The Department has amended Section 16-A of Town and Country Planning Act to make penal provision for contravention to Regional Plan more stringent by way of adding imprisonment which may extend up to one year and increase the fine from Rs.1.00 lakh to Rs.10.00 lakhs.
- H. The Department has amended Section 49 (6) of Town & Country Planning Act 1974 to make it mandatory for registering officer appointed under Indian Registration Act, 1908 to obtain a certificate of sanction or No Objection from the Town & Country Planning Department before registration of new plots which are not as per the original Survey Plan or which are not as per the layout plan approved by the department or any relevant authority, with the exception of divisions within the family in case of areas within a planning area or from the Town and Country Planning Department within an area other than a planning area.
- I. The Department has amended Section 17 (B) of Town & Country Planning Act to increase the fine for violation of Section 17A of the Act from Rs.1.00 lakh to Rs.10.00 Lakhs.
- J. The Department has taken up further amendments to the Goa Land Development and Building Construction Regulation, 2010, for streamlining the regulations pertaining to industrial estates of GIDC and other modification to remove anomaly.

5. Physical Achievement

- The department has completed rectification process in Regional Plan for Goa 2021 for three Talukas i.e. Sattari, Pernem and Canacona.
- Total amount of Infrastructure Tax collected during financial year 2017-18 is Rs. 39.86.Crores.
- Total amount of processing fees collected during financial year 2017-18 is Rs.49.04 lakhs
- Total fees collected by the department by virtue of sale of 20% additional FAR for four and five star hotels through the scheme specially formulated is Rs.2.63 Crores during the financial year 2017-18.
- The process of registering professionals like Architects, Engineers, Structural Engineers, Landscape Architect, Urban Designer and Town Planner under the Goa Land Development and Building Construction Regulations, 2010 is continued by the department. The Department has now taking up renewal process of registered Engineers / Architect. The total number of Professionals registered under Goa Land Development and Building Construction Regulation, 2010 (GLDBCR) are 94 for the Calendar year2017 and the total number of renewals of registration under GLDBCR, 2010 are 78.
- The Department has taken up further amendments to the Goa Land Development and Building Construction Regulation, 2010, for streamlining the regulations pertaining to industrial estates of GIDC and other modification to remove anomaly.
- The Department is taking up all steps to procure Auto-DCR for state of Goa.
- The Department has undertaken amendments to The Goa Tax on Infrastructure Act, 2009 by which infrastructure tax is proposed to be exempted for the constructions taken up by the locals where the build up area does not exceed 250 Sq. mtrs.

6. FINANCIAL ASPECTS OF PLAN AND NON PLAN SCHEMES

(Rs. In lakhs)

Major Head	Name of the Scheme	2017-2018					
		Plan			Non – Plan		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
1	2	3	4	5	6	7	8
	2217 – Urban Development	2731.55	2731.55	642.34	-	-	-
02	Preparation & Implementation of Regional Plan	45.59	45.59	13.06	-	-	-
04	Town Planning Board	20.94	20.94	13.79	-	-	-
05	Research and Regional Information Unit	5.48	5.48	2.55	-	-	-
10	Strengthening of Departmental Administration	598.45	598.45	547.29	-	-	-

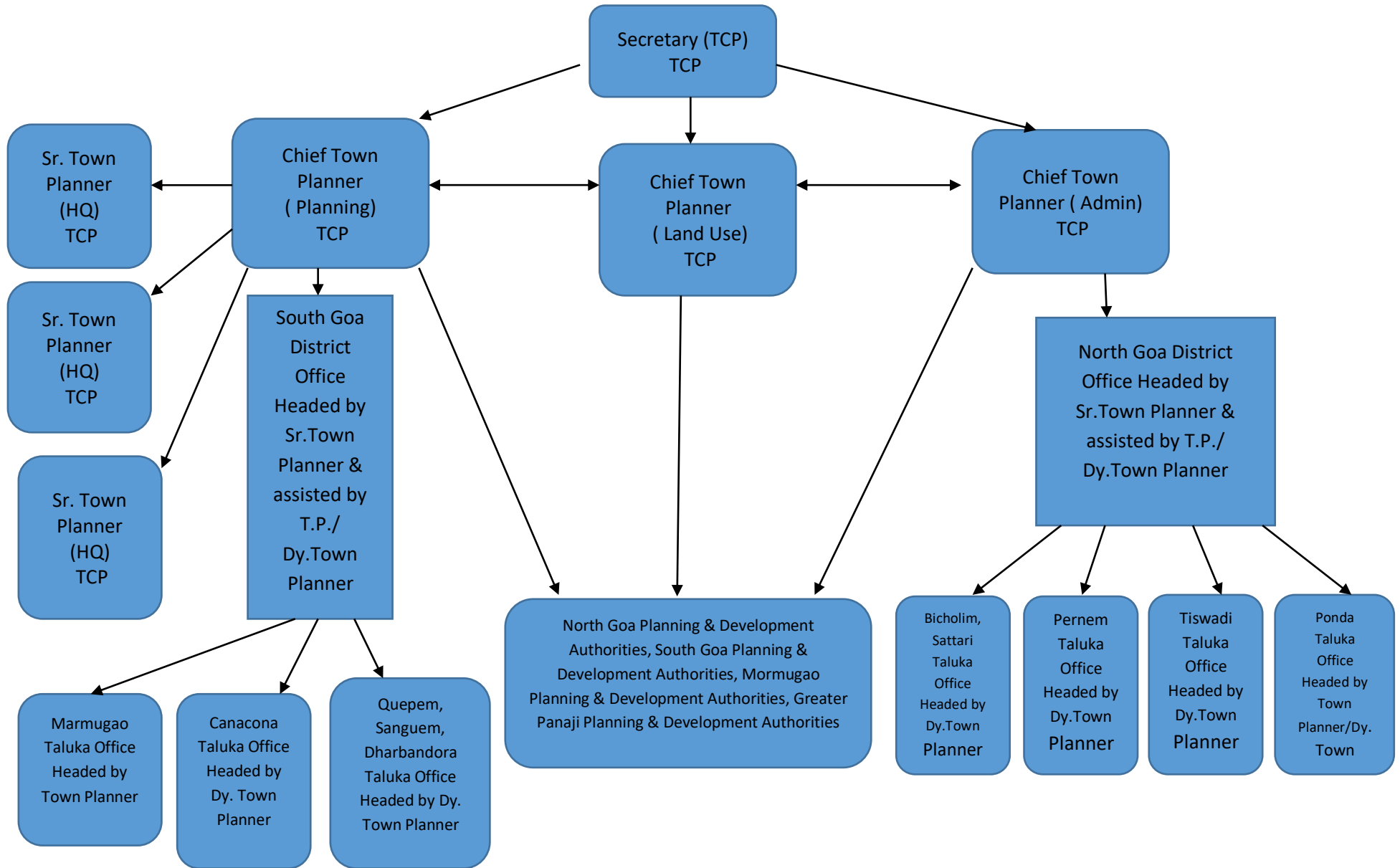
11	Goa Conservation Committee	50.00	50.00	0.00	-	-	-
12	Planning & Development Authorities	300.00	300.00	59.12	-	-	-
13	State land Use Board	7.89	7.89	6.53	-	-	-
14	Implementation of Traffic & Transportation Scheme	1.50	1.50	0.00	-	-	-
17	National Urban Information System	1.70	1.70	0.00	-	-	-
18	Contribution for Improvement of Infrastructure of Town & Country Planning Department.	1000.00	1000.00	0.00	-	-	-
19	Development of website for Auto SCR	700.00	700.00	0.00	-	-	-
	4217-Capital Outlay on Urban Development	835.00	835.00	0.00			
01	Building	20.00	20.00	0.00	-	-	-
02	Outline Development Plan – Roads – Panaji PDA	10.00	10.00	0.00	-	-	-
03	Land Acquisition & Socialization of Urban Lands	5.00	5.00	0.00	-	-	-
04	Development Works for PDAs	800.00	800.00	0.00	-	-	-
	Total	3566.55	3566.55	642.34	-	-	-
	001 –Direction and Administration TCP (Non-Plan)	-	-	-	649.32	649.32	592.16
	800 – Other Expenditure / Basic survey Unit (Non-Plan)	-	-	-	30.78	30.78	24.31
	Grand Total	3566.55	3566.55	642.34	680.10	680.10	616.47

7. VISION FOR FUTURE

- Department is in process of hosting its Website.
- Department is in process of framing of New updates Citizen Charter and uploading in the website.
- Department is in process of calling Tenders for a development of software for automated building plan approval through M/s Goa Electronics Limited.

ORGANISATIONAL CHART

ANNEXURE 'A'



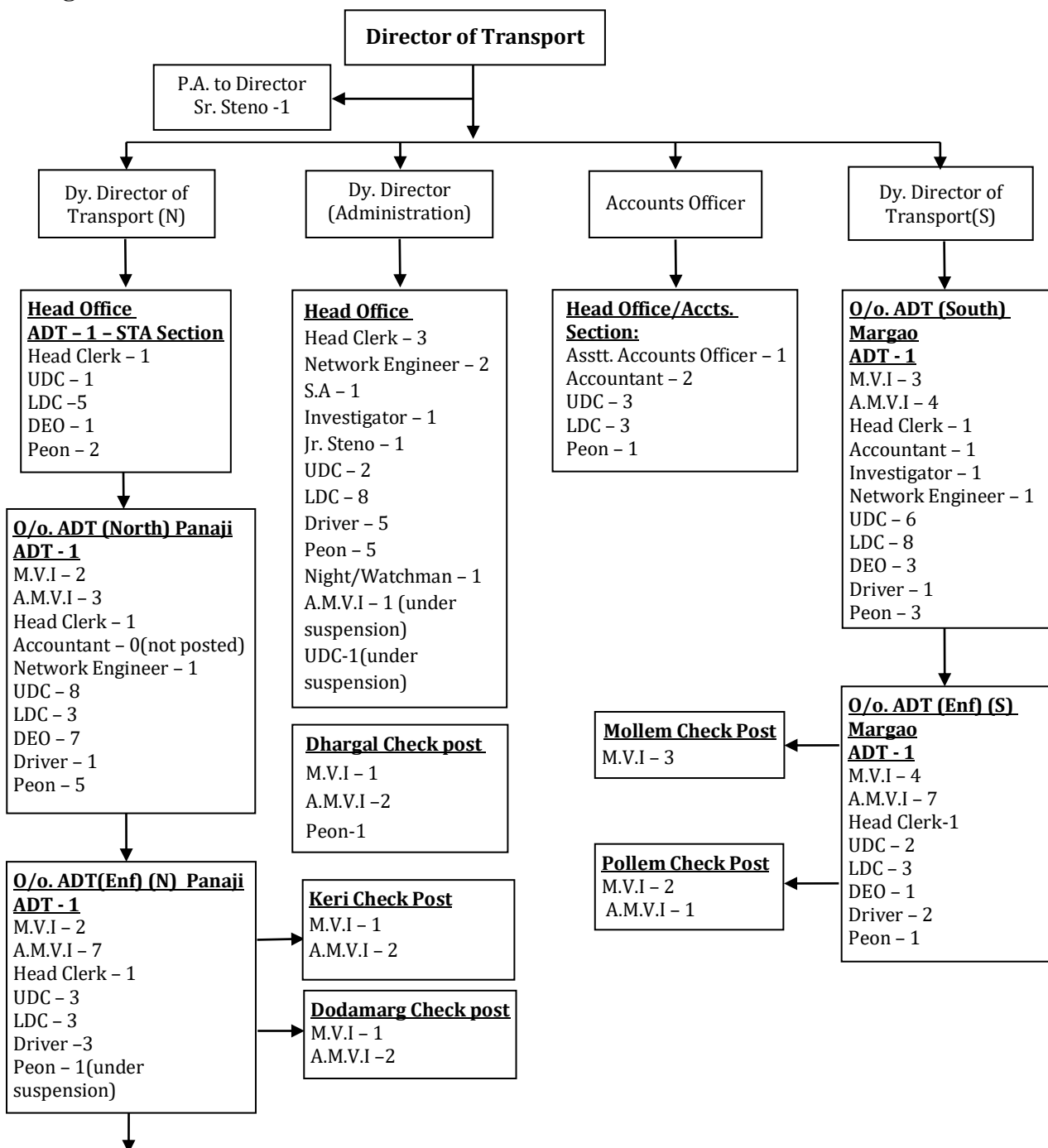
74. DIRECTORATE OF TRANSPORT

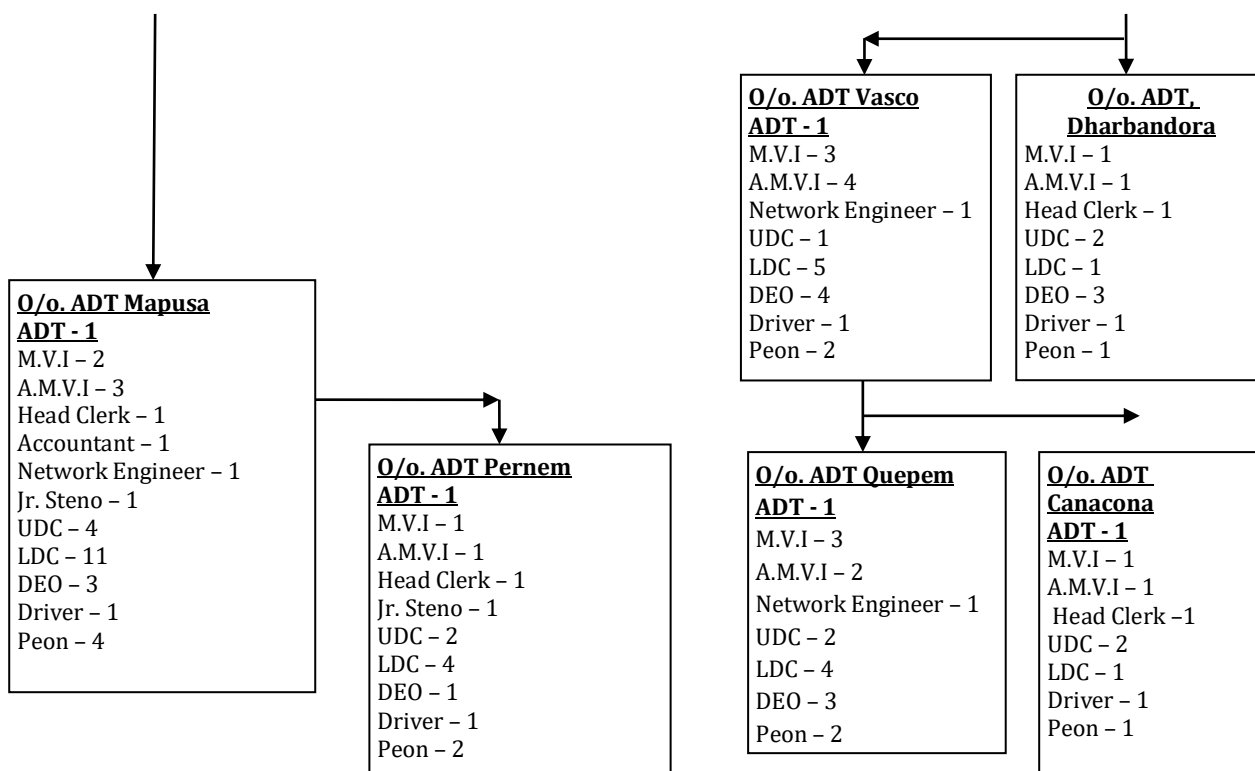
1. Introduction:

A good road network helps in the success of all developmental activities being taken in the sphere of agriculture, trade and commerce, education, health and even in maintenance of law and order situation. Transport Department is making all efforts to provide secure, integrated, proactive and pioneering Transport System to the people of Goa.

The Department is headed by the Director of Transport, who also functions as Ex. Officio Additional Secretary. There are 12 Sub-Offices of Assistant Director of Transport whose core functions are issuing Driving Licences and Registration of Vehicles in their respective jurisdiction including 2 Enforcement wings of the department, one each in North Goa and South Goa Districts. Besides there are 5 Border Check posts.

2. Organisational Chart:





3. Functions and duties carried out by the Department:

The Transport Departments core functions are issuing of Driving Licenses, Registration Certificates of Vehicles and collection of taxes under Goa Motor Vehicle Act, State Passenger Act and Cess Act/Rules. Besides, the department is also performing regulatory functions under Central Government and State Government Laws by way of enforcement duties.

In connection with the enforcement functions, the department also performs the role of an educator to the public on the subject of Road Safety.

4. Acts and Rules Implemented by the Department:

- The Central M.V. Act /Rules.
- The State Motor Vehicles Rules.
- The Goa Motor Vehicles Taxation Act/Rules.
- The Goa Passenger Taxation Act/Rules.
- The Goa Rural Improvement and Welfare Cess Act/Rules.

5. Physical Achievements of the Department:

1) Revenue collection: For the year 2017-18.

(in Crores)

Rev. Target	Amt. Collected	% Increase over the target assigned
262.46	292.08	11%

2) Beneficiary Oriented Schemes:

i) The Goa State Interim Compensation to Road Accident Victims, 2015:

Beneficiaries for the Year 2017-18 are 37. Amount disbursed is ` 69.50 lakhs.

ii) Subsidy for the purchase of Y/B Motor Cycles, Y/B Auto-rickshaws, Y/B Taxis & Tourist Taxis Scheme 2013.

Beneficiaries for the Year 2017-18 are 159. Amount disbursed is ` 299.08 lakhs.

iii) Seasonal Pass Scheme –KTCL.

Beneficiaries for the Year 2017-18 are 108409. Amount disbursed is ` 1033.87 lakhs.

iv) Goa State Subsidy for replacement of old passenger buses Scheme, 2001.

Beneficiaries for the Year 2017-18 are 06. Amount disbursed is ` 19.80 lakhs.

v) The Goa State Fuel Subsidy to Private Stage Carriage Operators Scheme, 2014:

Beneficiaries for the Year 2017-18 are 485. Amount disbursed is ` 1042.45 lakhs.

vi) The Goa State Insurance Amount Reimbursement Scheme, 2014.

Beneficiaries for the Year 2017-18 are 220. Amount disbursed is ` 71.76 lakhs.

3) Development of Bus Stands:

-Panaji Bus Stand	}	Work is under Process
-Mapusa Bus Stand		
-Bicholim Bus Stand		
-Margao Bus Stand		
-Sakhali Bus Stand		

4) KTCL Status:

- New Buses: 54
- New Routes: 12

6. Financial Aspects of Plan and Non Plan Schemes:

(in lakhs)

Major Head	Name of the Scheme	2017-18		
		B.E.	R.E.	Actual Exp.
2041	Taxes on Vehicles	511.34	511.34	491.96
2045	Other Taxes & Duties	93.05	93.05	99.69
3055	Road Transport	12389.51	12385.17	11989.79
5055	Capital Outlay on Road Transport	14315.00	9300.00	4772.53
Grand Total		27308.90	22289.56	17353.97

7. Vision for Future:

i. Construction of Transport Bhavan at Panaji:-

Construction Modern, Spacious and well equipped "Transport Bhavan" is a vision of the Department to cater the needs of the tourism oriented state. (Approx. cost 100.00 lakhs)

ii. Traffic Management Plan for Ponda City:-

Will be worked out in and around Ponda on pilot basis through an established organization like CIRT/ ICAT. (Approx. cost 100.00crs)

iii. Comprehensive Mobility Plan:-

To implement a comprehensive mobility plan for extensive connectivity across the State through Kadamba transport Corporation. (Approx. cost 150.00crs)

iv. Up gradation of City Bus Service in Panaji

The present City bus transport service includes 79 numbers of buses plying to and fro between Bus Stand and GMC via Market, Miramar & Dona Paula and back. An outer ring circuit with connections to inner loops of Bhatlem, Altinho, Taleigao, Bambolim loop etc. so that to and fro trips shall be restricted and smooth flow of Public Transport is achieved. Reorganization Plan on these lines is under active consideration of the Government.

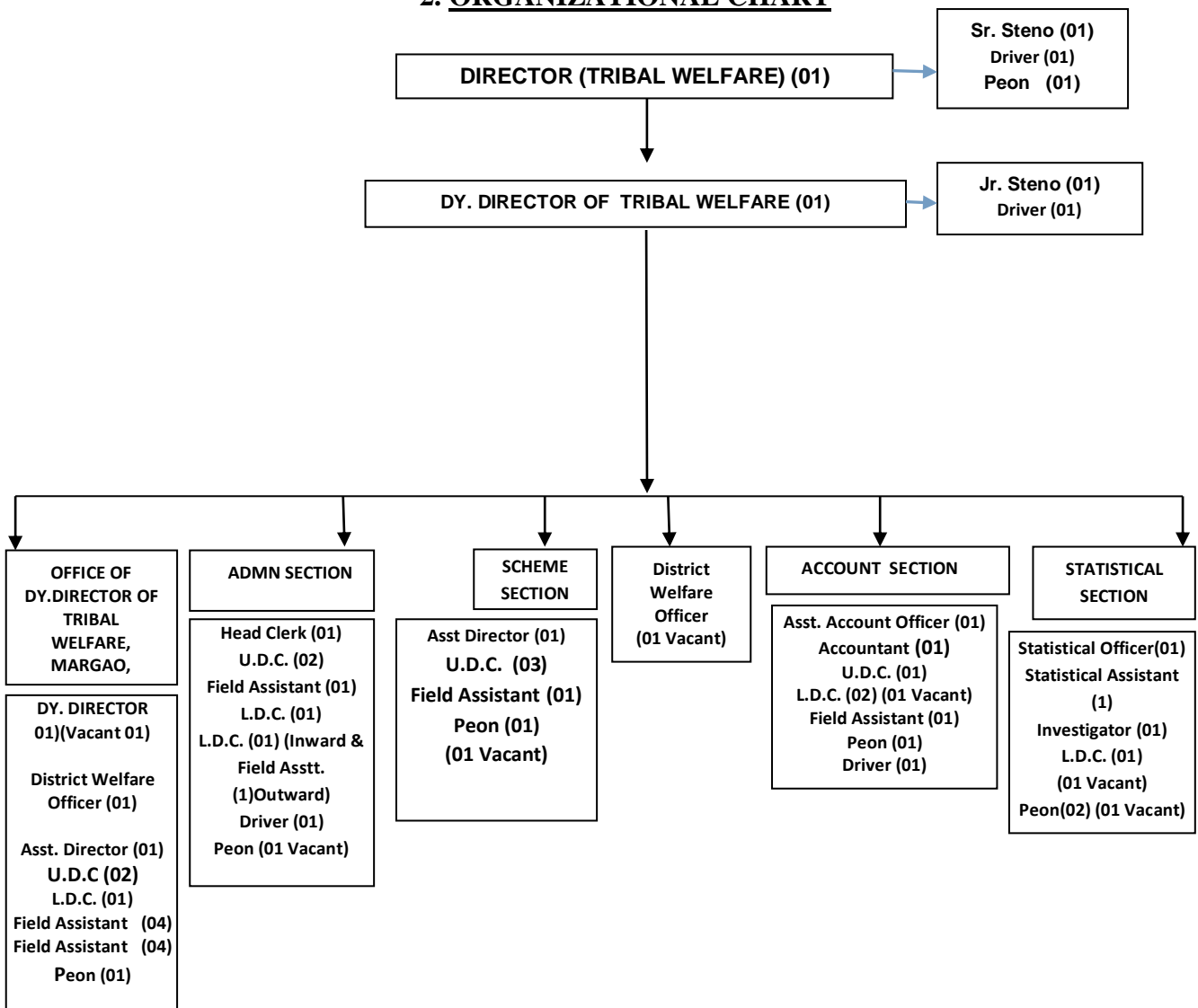
v. Reducing the number of Road Accidents by 50% by the year 2020, according to the UN decadal.

75. DIRECTORATE OF TRIBAL WELFARE

I. INTRODUCTION:

The Directorate of Tribal Welfare is headed by the Director, who is also Ex- Officio Joint Secretary and is assisted by a Dy. Director, Statistical Branch, besides, Accounts and Administration Branches, respectively. The department has one branch office in South Goa at 2nd Floor, A-wing Old Collectorate Building, Margao-Goa headed by Dy. Director of Tribal Welfare on additional charge. The Total sanctioned strength of the department is 55 in which 13 posts are vacant.

2. ORGANIZATIONAL CHART



3. FUNCTIONS AND DUTIES CARRIED OUT BY THE DEPARTMENT-

The State Government has set up the Department of Tribal Welfare, to look into the grievances of Schedules Tribes, for better enforcement of their Constitutional Rights and to give impetus to the implementation of various schemes and programmes for the Welfare & development of Schedule Tribes in the State of Goa. The functions entrusted to the Department are:-

- a) Statutory and Administrative functions relating to protection and empowerment of Scheduled Tribes in the state.
- b) Preparation of Tribal Plan and monitoring of implementation.
- c) Implementation and monitoring of Welfare scheme for Tribals framed by Government of Goa.
- d) Protecting interest of Tribals in matters pertaining to employment in Government Service.
- e) Establishment and monitoring function of statutory bodies pertaining to growth and protection of Tribals.
- f) Carrying out census and survey of Scheduled Tribes community for facilitating preparation of data base on key social and economical indicators.
- g) Training and capacity building among Tribals.
- h) Scheduled Tribes and other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006.

4. ACTS AND RULES IMPLEMENTED BY THE DEPARTMENT:

a) Implementation of the Schedule Tribes and other Traditional Forest Dwellers Act, 2006.

An Act to recognize and vest the forest rights and occupation in forest land in forest dwelling scheduled tribes and other traditional forest dwellers who have been residing in such forests for generations but whose rights could not be recorded: to provide for a framework for recording the forest rights so vested and the nature of evidence required for such recognition and vesting in respect of forest land.

b) The scheduled caste and the scheduled Tribes (Prevention of Atrocities) Act, 1989.

The Act to prevent the commission of offenses of Atrocities against the members of the Scheduled Castes and the Schedule Tribes, to provide for special Court got the trial of such offenses and for the relief and rehabilitation of the victims of such offences and for the relief and rehabilitation of the victims of such offenses and for matters connected therewith or incidental thereto.

c) Goa Commission for SC & ST Act 2010.

To provide for the establishment of the Goa Commission for Scheduled Castes & Scheduled Tribes is set up to safeguard the interests of the Scheduled Castes and the Scheduled Tribes in the State of Goa.

The Commission would consist of an eminent person of rank not less than Secretary to Government of India or person who has distinguished himself for working for welfare of Scheduled Tribes & Scheduled Castes or retired High Court Judge of ability, integrity and having outstanding record of selfless service to the cause of justice to be appointed by the Government as Chairperson alongwith the Director of Tribal Welfare as Secretary and the Chief Executive Officer of the Commission.

d) The Protection of Civil Rights Act, 1955

An act to prescribe punishment for the preaching and practice of “Untouchability” for the enforcement of any disability arising therefore and matters connected therewith.

5. PHYSICAL ACHIEVEMENTS OF THE DEPARTMENT:

In the year 2017-18, 26303 students were benefited under various educational schemes implemented by this office. Office of the Dy. Director of Tribal Welfare has been set up in South Goa at 2nd floor , A – Wing, Old Collectorate Bldg., Margao –Goa in the month of September, 2017 which was inaugurated by Hon’ble Chief Minister Shri. Manohar Parrikar on an auspicious day of Vijaya Dashmi (Dussehra).

Besides this, 674 beneficiaries were given financial assistance either for construction of new house or repair of house under Atal Asra Yojana. Total 34 projects of ST Communities are benefits under Adivasi Vikas Yojana. Total 10 projects out of which 3 project was completed and 1st installment of nine projects were released. Major project of “Demolition and Reconstruction of market Complex” at Bhoma Adcolna, Ponda- Goa was approved by the Ministry of Tribal Affairs under Proviso to Article 275(1) of the constitution of India & 03 Projects of 11KV Aerial Bunched conductor at Priol Constituency are approved by the Ministry of Tribal Affairs Under SCA to TSS for the year 2017-18,2018-19 and 2019-20.

Total 48 works such as retaining wall, widening and improvement of roads, laying of pipelines, improvement of water supply scheme by providing booster pump, construction of 52 Nos. of single pour flush water seal latrines with twin leach pits etc were carried out in different talukas under TSP.

Roster verification of all the Government Department and Grant-in-aid institutions are carried out by this department and efforts are being made to fill the backlog ST vacancies.

The Forest Right Act, 2006 in the State of Goa was implemented in the year 2012, the total 147 Forest Right Committees have been constituted and these Forest Right Committees all together have received total 10137 claims.

Two rounds of training programme were conducted for the officials involved in the implementation of Forest Right Act, 2006. Special awareness programme cum meeting with the Forest Right Committee were conducted to sensitize and make them aware of the various provision of the Act. It is proposed to give mass publicity and advertisement for awareness programme cum capacity building by way of street play at public places, road show with loud speakers, drum beats sound etc.

6. FINANCIAL ASPECTS OF PLAN SCHEMES:

(Rs. In lakhs)

Major Head	Name of the Scheme with Budget Heads	2017-18		
		Plan		
		B.E.	R.E.	Actual Exp.
2 2 2 5	Welfare of SCs, STs and Other Backward Classes			
0 2	Welfare of Scheduled Tribes			
0 0 1	Direction and Administration			
0 1	Directorate of Tribal Affairs			
	01- Salaries	156.38	235.38	199.44
	02-Wages	1.40	0.40	-
	03-Overtime Allowance	2.00	0.50	-
	11-Domestic Travel Expenses	0.89	2.39	1.70
	13-Office Expenses	69.82	119.82	69.70
	14-Rents, Rates, Taxes	10.00	1.00	-
	20-Other Administrative Expenses	3.00	1.00	-
	21-Supplies and Materials	5.00	1.00	-
	26-Advertising and Publicity	1.00	9.00	4.11
	27-Minor Works	2.00	2.00	-
	28-Professional Services	3.00	0.50	-
	30-Other contractual Services	3.00	0.50	-
	50-Other charges	5.00	1.00	-
2225	Welfare of SCs, STs and Other Backward Classes			
0 2	Welfare of Scheduled Tribes			
277	277-Education			
	01-PRE-MATIC Scholarship (P)			
	34- Scholarships/Stipend	550.00	550.00	547.33
	02-POST MATRIC Scholarships(P)(A)			
	34- Scholarships/Stipend	522.11	702.11	701.67
	03-Up- gradation of MERITof ST students(P)			
	31-Grant-in-aid	20.00	0.00	0
	04-BOOK BANK for ST students (P)			
	31-Grant-in-aid	2.00	5.00	4.83

	05-Grants for hostels for ST students(P)			
	31-Grant-in-aid	100.00	200.00	195.87
	07-Financial assistance to NGOs who run Normal Schools having students from Tribal Community(P)			
	31-Grant-in-aid	20.00	2.00	-
	08-Financial Assistance for CONSTRUCTION OF HOSTELS for ST students			
	31-Grant-in-aid	50.00	2.00	-
	12-Financial Assistance to ST Student for NURSING COURSES			
	34-Scholarship/Stipend	1.31	1.31	1.25
	13-Vidya Laxmi			
	50-Other Charges	214.50	270.50	270.50
	14-Ashram Schools in Tribal Sub Plan area			
	50-Other Charges	100.00	2.00	-
	17-Special Coaching for ST Student for Competative Examination			
	50-Other Charges	20.00	2.00	-
	18-Vocational Training for ST people in Rural areas (P)(A)			
	50-Other Charges	10.00	1.00	-
	20-Prashikshan yatra Scheme for conducting study tours			
	50-Other Charges	50.00	85.00	84.79
	21-GAGAN BHARARI SHIKSHA YOJANA			
	50-Other Charges	400.00	530.00	528.83
	22-Merit based Award and recognition of high performance in the Board Exams			
	50-Other Charges	164.98	204.98	180.10
	23-Financial Assistance to ST trainees acquiring Skill upgradation for vocational courses			
	50-Other Charges	10.00	2.00	-
	25-Additional nutrients, play material for Anganwadis in Tribal dominated Areas			
	50-Other Charges	20.00	20.00	
	26-Pre Primary Schools for Scheduled Tribes Children in remote areas			
	50-Other Charges	7.40	8.40	7.22
	28-Providing Modern Teaching aid to the School for ST Student(P)			
	50-Other Charges	5.00	1.00	-

	30-Capacity Building for the Forest Rights Committee under forest Act			
	50-Other Charges	50.00	20.00	3.30
	31-Tribal Heritage fair, exhibition etc for st people			
	50-Other Charges	40.00	40.00	8.50
	32-Upgrading Traditional skills of Tribal Folk Artists for St			
	50-Other Charges	5.00	2.00	-
2225	2225-Welfare of SCs, STs and Other Backward Classes			
0 2	02-Welfare of Scheduled Tribes			
794	794-Special central assistance for tribal sub plan			
	01-Financial Assistance for Self Employment & Training(P)(A)			
	33-Subsidies	0.33	0.33	-
	02-Non-recurring grants for infrastructure development & minor irrigation(P)(A)			
	31-Grant-in-aid	80.00	120.00	10.50
2225	2225-Welfare of SCs, STs and Other Backward Classes			
0 2	02-Welfare of Scheduled Tribes			
800	800-other expenditure			
	01-Relief to St victims of Atrocities (P)			
	50-Other Charges	1.00	1.00	-
	04-Implementation of ST & other forest dwellers Act (Recognition of Forest Right Act)			
	26-Advertising and Publicity	20.00	20.00	3.80
	04-Implementation of ST & other forest dwellers Act (Recognition of Forest Right Act)			
	50-Other Charges	50.00	30.00	11.40
	05-Setting up of office of GOA State Commission for ST (P)			
	31-Grant-in-aid	100.00	100.00	75.00
	09-Setting up of the Tribal Research Institute			
	50-Other Charges	10.00	2.00	-
	10-Financial Assistance for Construction of New Houses and Repairs -ATAL ASRA YOJANA			
	50-Other Charges	700.00	665.00	663.50
	11-Financial Assistance for damages to life & property due to wild life attack or fire, tree uprooting			
	50-Other Charges	50.00	5.00	-

	12-Grant to Financial Assistance for Performance of Funeral and Religious Ceremonies ANTYA SANSKAR SAHAY YOJANA			
	50-Other Charges	100.00	100.00	99.94
	13-Financial Assistance to purchase Dwelling House of Mundkar -Mundkarache Ghar			
	50-Other Charges	1.00	1.00	-
	14-Scheme to support Orphan child / children of Widow belonging to ST community			
	50-Other Charges	65.98	125.98	85.36
	15-Financial Assistance for IVF(Invitro Fertilization) Method -MATRUTVA YOJANA			
	50-Other Charges	20.00	5.00	-
	16-Financial Assistance to support land development, minor forest produce, agriculture, horticulture			
	50-Other Charges	30.00	2.00	-
	18-Information, Education, Communication activities			
	50-Other Charges	0.61	0.61	-
	20-Ladli Laxmi Scheme(P)			
	50-Other Charges	1600.00	1600.00	1600.00
	21-Dearness Allowance to housewives(P)			
	50-Other Charges	2000.00	2000.00	2000.00
	22-Freedom from hunger(P)			
	50-Other Charges	6000.00	6000.00	3000.00
	25-Office of Goa State ST Development Corporation			
	31-Grant-in-aid	200.00	200.00	100.00
	26-Celebration of Prerana Din			
	50-Other Charges	14.44	14.44	5.00
2225	Welfare of SCs, STs and Other Backward Classes			
80	General			
102	Aid to Voluntary Organisations			
	01-Financial Assistance to organisation for Seminars, conferences etc(P) (Sahayata)			
	31-Grant-in-aid	30.00	30.00	1.46
4215	Capital Outlay on Water Supply and Sanitation			
0 1	Water Supply			
796	Tribal Area Sub-Plan			
	01-Scheduled Tribe Development Schemes (P)			
	53-Major Works	1000.00	400.00	158.74

4215	Capital Outlay on Water Supply and Sanitation			
0 1	Sewerage and sanitation			
796	Tribal Area Sub-Plan			
	01-Scheduled Tribe Development Schemes (P)			
	53-Major Works	500.00	100.00	7.82
4225	Capital outlay on Welfare of SCs, STs and OBCs			
0 2	Welfare of Scheduled Tribes			
190	Investment in Public Sector & Other undertakings			
	01-Investment in Goa State ST Development Corporation			
	54-Investments	100.00	100.00	-
	02-Infrastructure Development Project in Schedule Tribes Area(P)			
	60-Other capital expenditure	1000.00	450.00	446.93
	04-Construction of Tribal Bhavan			
	60-Other capital expenditure	100.00	2.00	-
	05-Land acquisition for construction of Houses for ST people residing in Forested Areas			
	60-Other capital expenditure	100.00	2.00	-
	06-Contribution to GSIDC-Construction of Sanskruti Bhavan in Tribal Community Area			
	60-Other capital expenditure	600.00	200.00	-
	07-Construction of Ashram Schools in Tribal Sub Plan Area			
	60-Other capital expenditure	800.00	800.00	-
5054	Capital Outlay on Roads and Bridges			
0 4	District and Other Roads			
796	Tribal Area Sub-Plan			
	01-Scheduled Tribe Development Schemes (P)			
	53-Major Works	1200.00	3346.00	3086.66
	TOTAL	19098.15	19448.15	14165.25

7. VISION FOR FUTURE

1. Protection & Empowerment of STs in Goa.
2. Implementation of the Scheduled Tribes & Other Traditional Forest Dwellers Act, 2006 we expect to reach to the peoples in remote tribal areas and to all the tribals in Goa to make them aware of their rights.
3. To make awareness of various schemes of the Department among all ST population in the State.

4. Implementation of Tribal Sub Plan thoroughly.
5. Training and capacity building among Tribals.
6. Formation of new Schemes for the upliftment of scheduled Tribes in Goa.

76. DIRECTORATE OF VIGILANCE

1. Introduction

The Directorate of Vigilance was set up on 10/4/1979. It comprises of the General Vigilance Cell, Technical Cell, Anti-Corruption Branch and the Administration & Establishment Cell.

In order to strengthen the Directorate of Vigilance so as to curb the menace of Corruption in Public life and for effective control over Government / Public Servant, the Anti Corruption Branch has been brought under the Directorate of Vigilance which was previously a part of the Police Department.

The main function of this Directorate is to cause investigations into the complaints against the Government servants and servants of Public Sector Undertakings as well as Autonomous Bodies involving the allegations of corruption, lack of integrity and serious misconduct.

2) Organizational Chart of the Department

The Directorate of Vigilance is under the overall administrative control of the Chief Secretary/Chief Vigilance Officer, while the Director of Vigilance is the Head of the Department as well as functions as the Ex-Officio Additional Secretary to the Government.

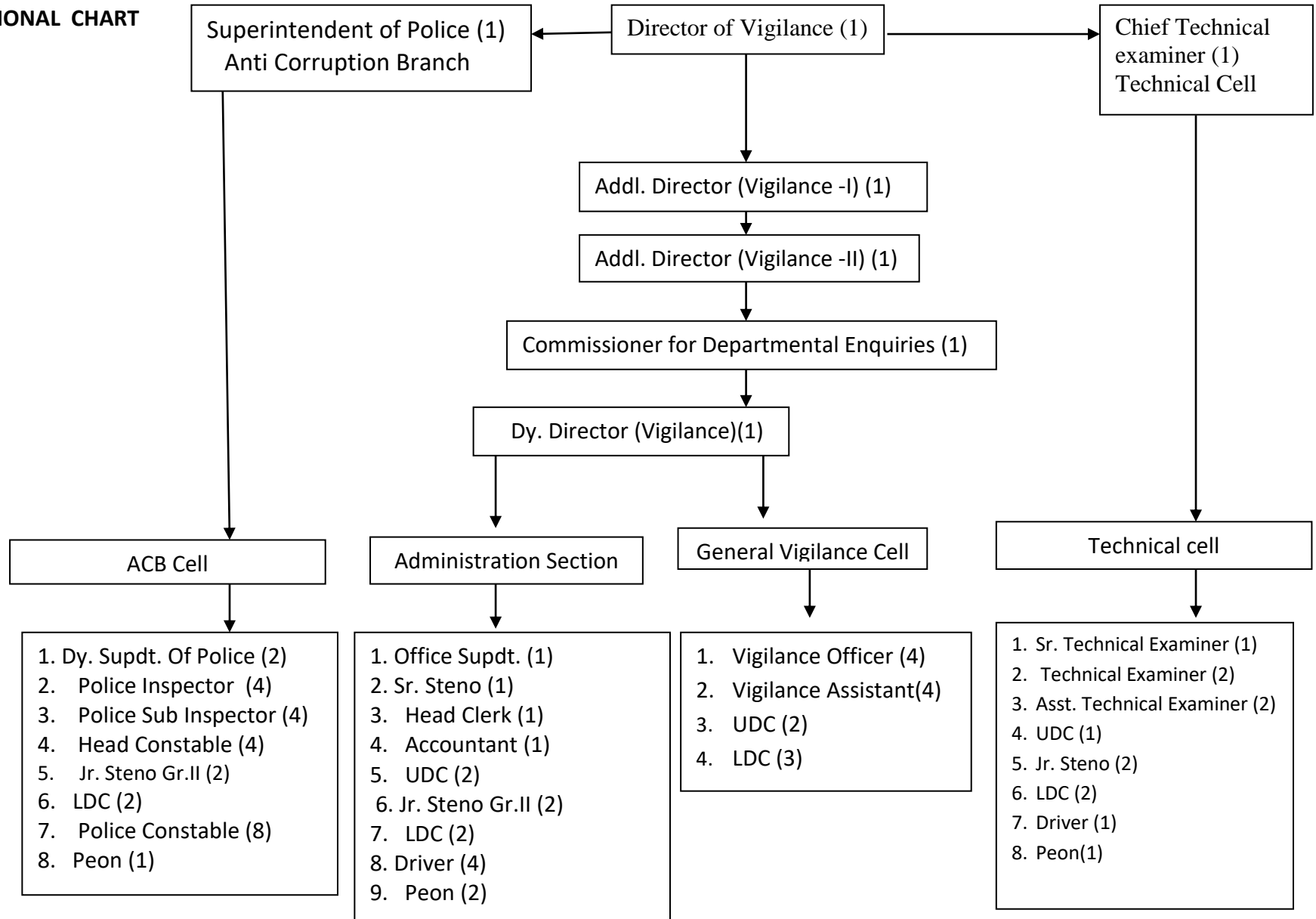
The Additional Director (Vigilance) is the Head of Office.

The Directorate of Vigilance comprises of four branches viz. General Vigilance Cell, Administration & Establishment Cell, Technical Cell and Anti Corruption Branch, with Additional Director (Vigilance), Chief Technical Examiner and Superintendent of Police as Branch Officers, respectively.

The sanctioned strength of the Department is indicated below:

Sr. No.	Group	Total Strength
1.	Gazetted Officers, "A"	12
2.	Gazetted Officers, "B"	6
3.	Non-Gazetted Officials, "C"	58
4.	Non-Gazetted Officials, "D"	04
	Total	80

ORGANISATIONAL CHART



3) **Functions and Duties carried out by the Department.**

General Vigilance Cell deals with the enquiries into the complaints of civil misconduct committed by the Government servants.

Technical Cell deals with the examination of complaints pertaining to allegations regarding sub standard, poor quality execution of civil works, etc. Technical Cell is responsible for examination and unearthing of irregularities in the execution of Public works.

Anti-Corruption Branch deals with investigation of cases under the Prevention of Corruption Act and relevant provisions of the Indian Penal Code, 1860, and Complaints pertaining to corruption, misappropriation of Government funds, lack of integrity, Criminal misconduct and assets disproportionate to the known sources of income filed against public servants are also investigated.

4) **Acts and Rules implemented by the Department.**

1. Central Civil Services (Classification, Control & Appeal) Rules, 1965.
2. Central Civil Services (Conduct) Rules 1964
3. Central Civil Services (Pension) Rules, 1972.
4. Prevention of Corruption Act, 1988 and related Sections of Indian Penal Code.

5) **Physical Achievements of the Department during the year**

- (i) Number of complaints received :- **465**
- (ii) Number of complaints under process:-**159**
- (iii) Numbers of Complaints disposed:- **306**
- (iv) Disciplinary proceedings has been initiated against **08** Gazetted Officers.
- (v) In **06** cases FIR has been registered, **06** cases have been charge sheetd and **03** cases have been finalized.
- (vi) In **01** case Preliminary Enquiry has been registered.

6) **Financial aspects of plan and non-plan schemes.**

(Rupees in lakhs)

		2017-2018					
		Plan			Non-Plan		
Major Head	Name of the Scheme	B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2070-Other Administrative Services							
00-							
104-Vigilance							
01-Directorate of Vigilance							
	01-Salaries	--	--	--	290.42	290.42	290.39
	02-Wages	--	--	--	01.00	01.00	00.98
	05-Rewards	--	--	--	00.30	00.30	00.00
	11-Domestic Travel Expenses	--	--	--	01.24	01.24	00.60
	13-Office Expenses	--	--	--	41.88	41.88	23.09
	14-Rent, Rates And Taxes	--	--	--	04.00	04.00	00.00
	26-Advertisement & Publicity	--	--	--	04.00	04.00	00.00
	28-Professional Services	--	--	--	05.00	05.00	01.54
	41-Secret Service Expenditure	--	--	--	05.00	05.00	02.00
	50-Other charges	--	--	--	15.23	15.23	12.65
2070-Other Administrative Services							
00-							
800-Other Expenditure							
01-Establishment of Lokayukta							
	01-Salaries	150.00	150.00	63.17	--	--	--
	02-Wages	05.00	05.00	04.72	--	--	--
	11-Domestic Travel Expenses	05.00	05.00	00.00	--	--	--
	13-Office Expenses	10.48	10.48	06.13	--	--	--
	20-Other Administration Expenditure	12.00	12.00	06.72	--	--	--
2070-Other Administrative Services							
00-							
800-Other Expenditure							
02-Special Squads							
	01-Salaries				60.00	60.00	00.00
	11-Domestic Travel Expenses				20.00	20.00	00.00

	13-Office Expenses				60.00	60.00	00.00
	50-Other Charges				10.00	10.00	00.00
	Total	182.48	182.48	80.74	518.07	518.07	331.25

7) Vision for future.

- 1) Emphasis on preventive aspect of Vigilance will be given e.g. Random Inspections / visits to the Heads of Departments and the Vigilance officers to their respective offices / branches.
- 2) Efforts will be made to fill the vacant posts.
- 3) Large number of pending complaints will be attended to.
- 4) This Directorate strives to ensure responsive and transparent Administration.

77. DEPARTMENT OF WATER RESOURCES

1. Introduction:

The Water Resources Department, formerly known as Irrigation Department was a part of the Public Works Department (PWD) even prior to Goa's liberation from Portuguese rule. Eventually, vide Government Notification No.7/17/1/80-WET, dated 25/06/1981, certain Divisions/Circles were carved out from the composite Public Works Department and an independent Irrigation Department was formed on 01/07/1981. Subsequently, it was renamed as *Department of Water Resources* vide Government Notification No.23/1/87-GA&D-(i) dated 12-12-2000.

Administrative Structure:

The organizational chart of the Department is enclosed as Annexure I. The structural organization of the department is briefly given as under:

The department is headed by the Chief Engineer, who is assisted in his office by three sections headed by the Engineering Officer, Director of Administration and the Accounts Officer. The Superintending Engineer, Central Planning Organisation, who is an independent Head of Office, acts as the head of the technical wing of the Chief Engineer's office. Intermediate in grade between the Chief Engineer and Superintending Engineers are two posts of Additional Chief Engineers; namely Additional Chief Engineer (Madei Basin) and Additional Chief Engineer (Irrigation Projects). The former heads the Madei Cell, comprising Circle Office-III and Works Division IX and V, with its subordinate Sub Divisions. The latter, i.e. Additional Chief Engineer (IP) is in charge of the Tillari Irrigation Project (TIP). He is assisted in his office by the Surveyor of Works with his own subordinate staff. Additional Chief Engineer (IP) has a Circle Office, namely; Circle Office II and three Works Divisions i.e. Works Division VII, VIII and SLAO (N) under his control. Circle office V has Works Division III under it. This Circle is implementing the National Hydrology Project and National Cyclone Risk Mitigation Project. Circle I has Works division I, II, VI, XI, XII and XIII under its control and Circle IV has Works division X, XIV and SLAO (S) under its control.

Each Circle Office is headed by a Superintending Engineer. Each Circle has under its control Works Divisions, which are the executive units of the Department and each division is headed by an Executive Engineer. The field units directly in charge of the works at site under the Division are Sub-Divisions lead by an Assistant Engineer. The department has 6 sanctioned posts of Superintending Engineers, 20 posts of Executive Engineers / Engineering Officer / Surveyor of Works and 73 Assistant Engineers / Assistant Surveyors of Works.

2. Organizational Chart: enclosed.

3. Functions and Duties Carried out by the Department:

The Water Resources Department has jurisdiction over the surface as well as the ground water resources in the fresh water zone. The main function of the Department is the development and management of the available water resources and its judicious utilization in a scientific and sustainable

manner. Besides maintenance of created assets, activities of the Water Resources Department are broadly classified as under:

- Major and Medium Irrigation including Water Development.
- Minor Irrigation including Water Resources Development and Water Conservation.
- Flood Control, Anti-Sea Erosion and Drainage including slope stabilisation.
- Command Area Development in the commands of Salaulim, Tillari and Anjunem Irrigation Projects, covering an area of 29,549 ha.ult. in the State by providing infrastructure and water distribution networks for optimal utilization of water for irrigation and to increase crop productivity per unit area.
- Implementation of minor irrigation schemes in the Western Ghats talukas of Sattari, Sanguem, Dharbandora and Canacona under the Western Ghats Development Programme.

4. Acts and Rules Implemented by the Department:

State Acts:

1. The Goa, Daman and Diu Irrigation Act, 1973 (Act No. 18 of 1973), (Amendments – (Act No. 9 of 1975) (Act No. 6 of 1986))
2. The Goa Command Area Development Act, 1997 (Act 27 of 1997), (Amendment - (Act 37 of 2001))
3. The Goa Tillari Irrigation Development Corporation Act, 1999 (Goa Act 6 of 1999), (Amendment - (Goa Act 38 of 2001))
4. The Goa Ground Water Regulation Act, 2002 (Goa Act 1 of 2002)
5. The Right to Information Act, 2005.

Rules:

1. The Goa, Daman and Diu Irrigation Rules, 1975.
2. The Goa Command Area Development Rules, 1999.
3. The Goa Tillari Irrigation Development Corporation Rules, 1999.
4. The Goa Ground Water Regulation Rules, 2003.
5. The Goa Ground Water Regulation (Amendment) Rules, 2005

5. Physical Achievements of the Department:

- Total cumulative ultimate irrigation potential has been created under various irrigation schemes to the tune of 70,366 ha.ult., out of which potential utilized is 41,242 ha.ult. Details of creation and utilization are as under:

	Creation	Utilization
a) <i>Major and Medium Irrigation</i>	35,548 ha.ult	11,830 ha.ult.
b) <i>Minor Irrigation</i>	30,594 ha.ult.	25,821 ha.ult.
c) <i>Western Ghats Development Programme</i>	4,224 ha.ult.	3,591 ha.ult.

Out of the above, 10 ha.ult. of irrigation potential has been created during 2017-18 and the corresponding utilization is 61 ha.ult.

- Minor Irrigation tank at Gavnem in Canacona Taluka has been completed Permission has been granted to PWD to draw raw water at the rate of 1.5 MLD for domestic water supply.
- Vide Notification No.4/4/CE-WRD/EO/2017-18/159 dated 16.06.2017, a new scheme called as “Nital Goem Nital Baim” has been introduced to help promote the conjunctive use of water and also maintain the ground water structures by individuals/ group of individuals or farmers by granting them grant in aid in the form of subsidy.
- The *Command Area Development Programme* has been implemented successfully for the Salaulim, Anjunem, and Tillari Irrigation Projects. Under this scheme, activities such as construction of field channels, land leveling and shaping, warabandi, farmers’ training and formation of Water Users Associations are taken up. The objective of the scheme is to minimize the gap between the potential created and utilized. 17.00 ha.ult. of area has been covered under field channels under Tillari Irrigation Project during the year 2017-18.
- Flood control, anti-sea erosion and drainage measures have been implemented in a total length of 10.358 km at vulnerable places in the State during the year 2017-18.

6. Financial Aspects of Plan and Non Plan Schemes:

(Rs. in Lakh)

Major Head/ Demand No.	Name of the Scheme	2017-18					
		Plan			Non-Plan		
		B.E.	R.E.	Actual Exp	B.E.	R.E.	Actual Exp
1	2	3	4	5	6	7	8
74	Water Resources Department						
2551	Hill Areas	69.62	69.62	24.76	-	-	-
2701	Major & Medium Irrigation	2550.42	2550.42	3924.79	4086.93	4086.93	4703.21
2702	Minor Irrigation	692.43	692.43	866.95	4238.03	4238.03	4221.09
2705	Command Area Development	1052.90	1052.90	1257.67	103.35	103.35	113.38
2711	Flood Control Development	450.00	450.00	403.54	700.00	700.00	1282.46
	Total (Revenue Head)	4815.37	4815.37	6477.71	9128.31	9128.31	10320.14

4551	Capital Outlay on Hill Areas	133.00	133.00	233.56	-	-	-
4701	Capital Outlay on Major & Medium Irrigation	7215.50	7215.50	1350.85	-	-	-
4702	Capital Outlay on Minor Irrigation	6002.68	6002.68	7824.34	-	-	-
4705	Capital Outlay on Command Area Development	965.10	965.10	381.84	-	-	-
4711	Capital Outlay on Flood Control Development	5300.05	5300.05	5639.12	-	-	-
	Total (Capital Head)	19616.33	19616.33	15429.71	-	-	-
	Grand Total	24431.70	24431.70	21907.41	9128.31	9128.31	10320.14

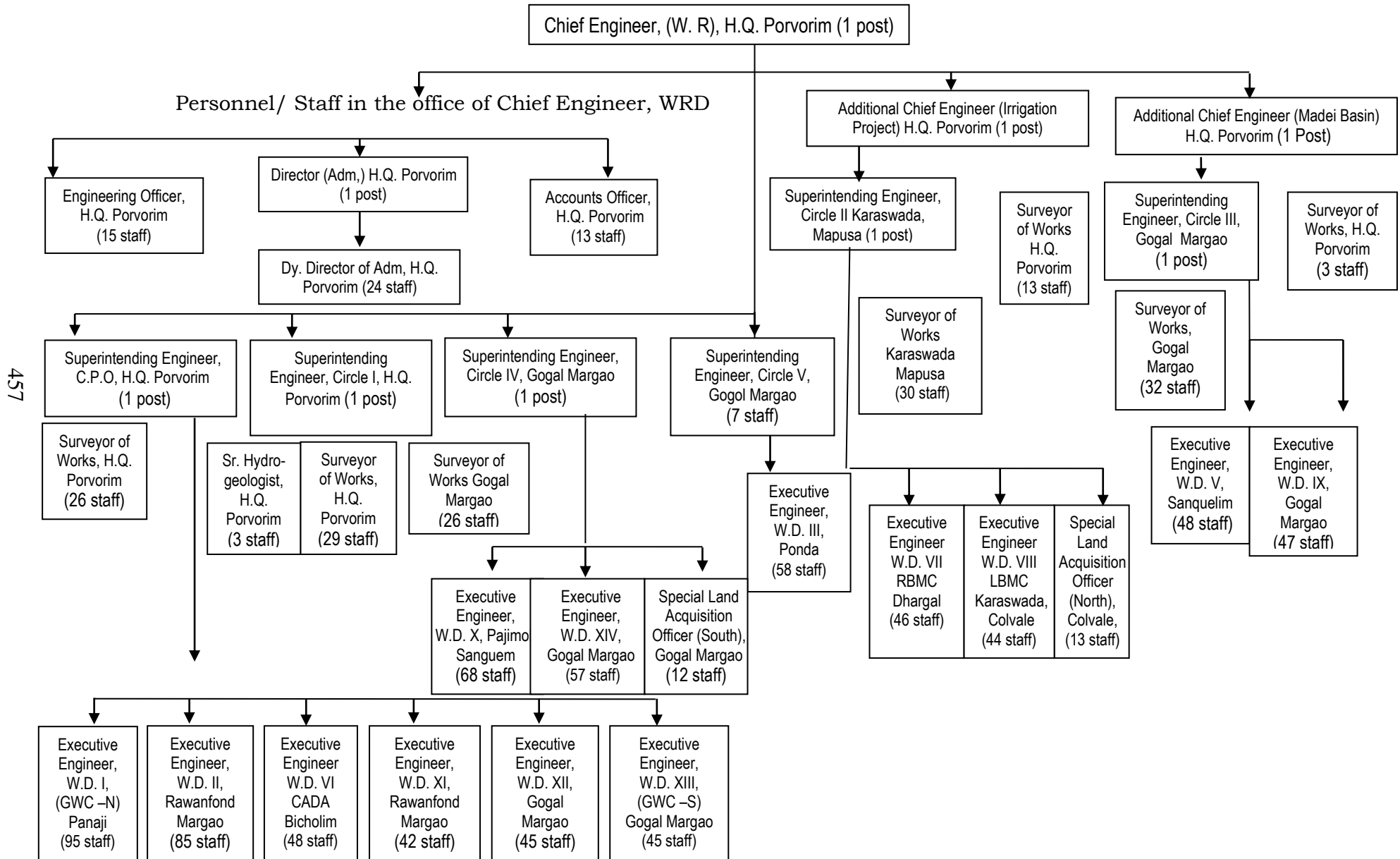
7. Vision and Mission for the Future:

The Water Resources Department has adopted the following Vision and Mission Statement to guide its activity.

- **VISION:** To harness, utilize, protect and regulate the water resources in the State of Goa so as to make optimal use of the same and also save this precious resource for posterity.
- **MISSION:** To blend the traditional and innovative technological methods to create storages, utilize the same optionally, envisage an effective regulatory mechanism for protecting this resource and envisage protection of environment and lives from fury of water.

Organisation Chart of Water Resources Department:

The total sanctioned strength of the staff is 983



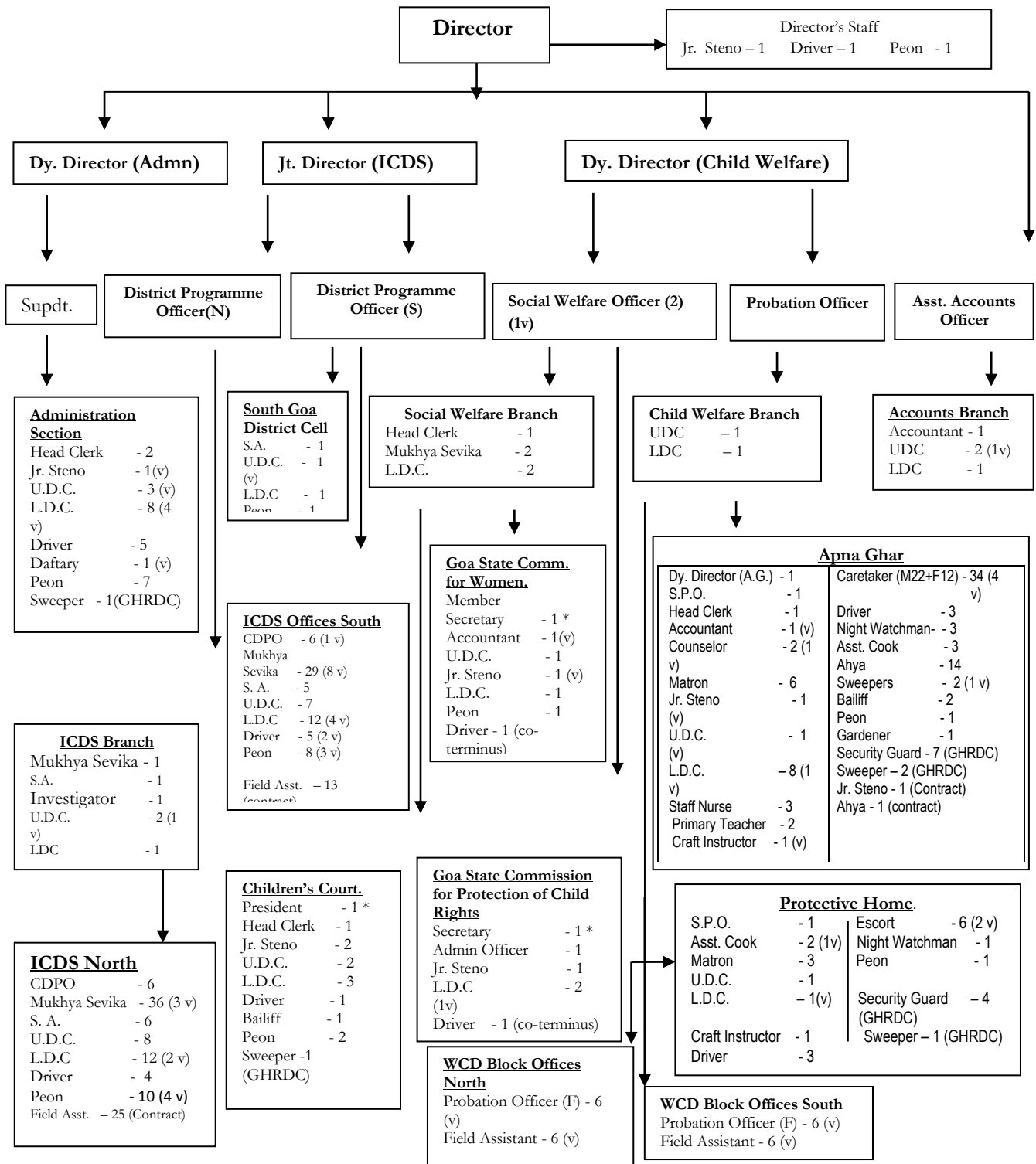
457

78. DIRECTORATE OF WOMEN & CHILD DEVELOPMENT

1. Introduction:

Department of Women & Child Development functions to give the much needed impetus to the holistic development of women and children. The Department has schemes for the welfare and uplift of women and children. The State & Central Acts are being implemented to counter the growing evil on Women & Child in the society.

2. Organizational Chart of the Department:



3. Functions and duties carried out by the Department:

- **Director**, the Head of the Department, executes all matters pertaining to the Department.
- **Jt. Director (ICDS)** is in charge of ICDS matters.
- **Dy. Director (Administration)** is in charge of administration of the Department.
- **Dy. Director (Child Welfare)** looks after all child related matters. The Officer is assisted by Programme Officer, Social Welfare Officer and Probation Officer.
- **Dy. Director (Apna Ghar)** is in charge of Apna Ghar Institution at Mercedes-Goa.
- **District Programme Officers** monitors Integrated Child Development Services (ICDS) spread over all the 12 Talukas of Goa. ICDS are headed by **Child Development Project Officers** at 12 block levels.
- **Social Welfare Officer** implements various social welfare schemes namely:-
 - Laadli Laxmi Scheme
 - Griha Aadhar Scheme
 - Grants to Mahila Mandals,
 - Shelter Home for Women,
 - Yashasvini
 - State Resource Centre for Women

Besides, Social Welfare Officer also monitors implementation of all Acts concerning Women and Children.

- The Goa State Commission for Women Act & Rules 1996,
 - The Goa Children's Act 2003,
 - The Commission for Protection of Child Rights Act, 2005 and
 - The Protection of Women from Domestic Violence Act, 2005.
 - **Probation Officer** implements various schemes namely:-
 - Foster Care Scheme (Vatsalya)
 - Goa (Technical / Vocational training to sex workers and sexually abused women) Scheme, 2013 (Prabhat)
 - Internship Scheme for students of Counselling / Psychology / Social Work etc.
 - Matter related to Apna Ghar, Mercedes and Protective Home cum Reception Centre, Mercedes
 - **Programme Officer** implements schemes namely
 - Integrated Child Protection Scheme (ICPS)
 - Scheme for welfare of children need of Care & Protection.
 - Scheme for Financial Assistance & Awards for Village & Municipal Child Committees.

Programme Officer also Monitors

 - Child Care Institutions.
 - Welfare & Rehabilitation of Children in need of Care & Protection and Children in conflict with law.
 - Implementation of Adoption Regulations, 2017.
 - The Protection of Children from Sexual Offences Act, 2012 (POCSO) Act, 2012.
 - **Asst. Accounts Officer** – Accounting work of the Directorate and subordinate offices is handled by the Officer.
- Two Commissions are constituted under the statutory requirements namely:-*
1. The Goa State Commission for Women, and
 2. The Goa State Commission for Protection of Child Rights.

- **Superintendent** – Monitors administration section of the Department.

4. Act and Rules implemented by the Department:

❖ **The Goa State Commission For Women Act, 1996**

Under provision of Section 4(1) of the Goa State Commission for Women Act, 1996 a statutory body '**Goa State Commission for Women**' was set up in the year 1997.

The Goa State Commission for Women exercises the powers conferred on and performs the functions assigned to it on all matters pertaining to development of women's growth, stressing on emotional, physical, moral well beings, financial stability, legal assistance and incidental thereto. It commits for the overall social upliftment leading to holistic development of women in Goa.

The Goa State Commission for Women also organizes seminars, workshops, awareness programmes, celebrates other relevant National/ International events, besides hearings the complaints of the women twice in a week and conducts home visits wherever necessary, etc.

The Commission is functioning through its office at 3rd lift, 4th floor, Junta House, Panaji-Goa.

❖ **The Goa Children's Act, 2003**

i) **The Children's Court** for the State of Goa is set up vide Notification No. LD/94-Estt-04 dated 17/06/2004 under sub-section (1) of Section 27 of the Children's Act, 2003 and the President (District Judge and Additional Sessions Judge) is appointed by the State Government vide Notification No.LD/94-Estt-04 dated 17th June, 2004. At present a full time Special Judge for the Children's Court is appointed vide Notification No. 12-14-2014/LD(Estt) dated 27/08/2014 and the hearing of the cases before the Court are taken on daily basis.

ii) **"The Goa Village and Municipal Child Committee"** are constituted by village Panchayats/ Municipalities /CCP under section 13(8) of The Goa Children's Act, 2003 to ensure the best interests of the child and will pay particular attention to provide recreational and play facilities for children, etc.

"The Goa Village and Municipal Child Committee Grants and awards Scheme, 2014" has been formulated for recognizing and recording appreciation of the functioning of the Village/Municipal Child Committees. Under this Scheme, an annual financial grants of Rs. 10,000/- towards administrative expenses is granted to the Committees subject to their application and fulfillment criteria. Further, every year from the year 2015-16 an award of an amount of Rs. 10,000/- to the best performing village and Municipal Child Committee one in each of the Taluka will be granted subject to their application and fulfillment criteria.

iii) Adv. Shri. Emidio Pinho, a Social Worker is nominated by the Government of Goa to set up and manage the **Victim Assistance Unit (VAU)** and facilitate the child to deal with trauma of abuse and assist the child in processes involved with appearing as witnesses before any Court or Authority, etc.

❖ **The Protection of Women from Domestic Violence Act, 2005.**

The Act is basically meant to provide protection to the wife or female live-in partner from violence at the hands of the husband or male live-in partner or his relatives. The law extends protection to women who are sisters (including adopted) and mothers. Domestic violence under the Act includes actual abuse or the threat of abuse, whether physical, sexual verbal emotional or economic harassment by way of unlawful dowry demands to the women victim or her relatives would also be covered under the definition of domestic violence.

The Government has notified 02 superintendent of Police each for North Goa District and South Goa District respectively. 12 B.D.Os for respective Talukas and 02 Chief Executive Officer, Zilla Panchayats for North Goa District and South Goa District as Protection Officers to perform the duties and functions under the said Act. The Government has also notified five shelter homes under the Act. 2 NGOs are also notified as service providers in the North and 3 in the South Goa District and 2 counselors in North Goa District and one Counselor in South Goa District for counseling purpose.

For medical facilities all the doctors working under North and South District hospitals, community health centre and Primary Health Centre are providing medical aid if approached by the women or the Protection Officer for the same.

❖ **Commission for Protection of Child Rights Act, 2005**

The Goa State Commission for Protection of Child is constituted under the Act to promote the welfare of children. The commission examines and reviews the safeguards provided by or under any law for the time being in force for the protection of child rights and recommend measures for their effective implementation. It is functioning at D-7, A Ground, floor, Government Quarters, Opp. Directorate of Fire & Services, St. Inez, Panaji – Goa.

❖ **The Protection of Children from Sexual Offences Act, 2012 (POCSO Act, 2012)**

The Protection of Children from Sexual Offences Act, 2012 was enactment in November, 2012 by the Central Government. The said Act is a comprehensive law to provide for the protection of children from the offences of sexual assault, sexual harassment and pornography while safeguarding the interests of the child at every stage of the judicial process by incorporating child –friendly, mechanisms for reporting, recording of evidence, investigation and speedy trial of offences through designated special courts.

The State Government has implemented the provisions of the Act as under:-

- i) **The Children’s Court** constituted under the Goa Children’s Act, 2003 **is designated as a Special Court** under POSCO Act, 2012.
- ii) The Victim Assistance Unit (VAU) is conducting trainings, creating awareness, attending and assisting the victims under the Act.

❖ **The Juvenile Justice (Care & Protection of Children) Act, 2015 / The Juvenile Justice (Care & Protection of Children) Model Rules 2016**

It is formulated on the basis of the Central Act thus the Juvenile Justice (Care and Protection) Act, 2015 for protection of juveniles in conflict with law and children in need of care and protection, for providing proper care, protection and treatment by catering to their development needs, and by adopting a child-friendly approach in the adjudication matters in the best interest of children and for their ultimate rehabilitation through various institutions established under this enactment.

❖ **The Immoral Traffic (Prevention) Act, 1956**

An Act to safeguard the interest of the women and children who are rescued and are victims of trafficking, the provision of the Act provide stringent punishment to the persons involved in the trafficking and effective implementation of the same.

❖ **Immoral Traffic in Women and Girls Rules, 1978**

Immoral Traffic in Women and Girls Rules 1978 is formulated on the basis of the Central Act the Immoral Traffic (Prevention) Act, 1956 to safeguard the interest of the women and children who are rescued and are victims of trafficking, the provision of the Act to provide stringent punishment to the persons involved in the trafficking and effective implementation of the same.

❖ **The Probation of Offenders Act, 1958**

An act whereby the Probation Officer is to submit a report on a stipulated date or periodical on reports of the progress, conduct, mode of living of the probationer placed under the officers supervision, preliminary enquiry to be submitted to the Courts in the State and any other report as requested by the Court or the District Magistrate from time to time.

❖ **The Goa Probation of Offenders Rules, 1993**

The Goa Probation of Offenders Rules, 1993 are formulated on the basis of the Central Act thus the Probation Officer is to submit a report on a stipulated date or periodical on reports of the progress, conduct, mode of living of the probationer placed under the officers supervision, preliminary enquiry to be submitted to the Courts in the State and any other report as requested by the Court or the District Magistrate from time to time.

❖ **The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013**

To ensure safety and security of women at workplace, the Government of India has enacted the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. The Act aims to uphold the fundamental right of equality guaranteed, right to live with dignity and right to practice any profession or to carry on any occupation, trade or business which includes a right to safe working environment free from sexual harassment.

5. **Physical achievements of the Department:**

❖ **State Programme of Action for the Child in Goa**

Goa is the only State in whole of India to have special and unique legislation for children called the Goa Children Act, 2003. The Act aims at monitoring the basic Child rights and mechanism to ensure its implementation for child development. A special court is set up under the Goa Children Act, 2003 under this Directorate called “The Children’s Court” to try all cases of offences against the children below 18 years and has its sitting every day for whole day in two sessions. The Children’s court is functioning at Shram Shakti Bhavan, 1st Floor, Patto Panaji- Goa.

Review of the scheme	Agreed Outlay (`in lakh)	Actual Expenditure (`in lakh)
2017-18	75.44	66.56

❖ **Goa State Commission for Protection of Children Rights**

Under the Goa Children’s Act, 2003, the Goa State Commission for Children was constituted as required under section 13 (5) of the Act 2003. This was again one of the first Commission for children in whole of India. The Commission was functional till 5.11.2007 thereafter, Goa State Commission for Protection of child Rights was constituted under the National Commission of Protection of Child Rights Act, 2006 to promote and maintain the best interests of all the children in Goa and to ensure that the rights of the child are protected so they become the fit citizen. GSCPCR process the cases concerning to the issues of children.

Review of the scheme	Agreed Outlay (` in lakh)	Actual Expenditure (` in lakh)
2017-18	41.42	30.87

❖ **Yashashvini**

The State Government has launched Yashasvini Scheme in order to provide financial assistance to self help groups or unemployed women capable of under taking specific activity. The financial assistance agreed under this scheme shall be maximum of ` 1.00 lakh per group. The assistance shall include 75% interest free loan to be repaid within 4 years to avail 25% as subsidy. There are 32 different activities under this scheme. The scheme is implemented through State Social Welfare Board, Mala, Panaji.

Review of the scheme	Agreed Outlay (` in lakh)	Actual Expenditure (` in lakh)
2017-18	9.96	6.88

❖ **Swawlamban**

This scheme provides Financial Assistance to the Mahila Mandal/ SHGs for providing training under various trades in order to encourage women to undertake income generating activities and become self reliant. The Scheme is implemented all over the State through trained resource persons by providing grants to Mahila Mandals which cover the cost of remuneration of trainers and raw material. Under the scheme an amount of `20,000/- (Rupees Twenty Thousand only) is also given as annual grants to the registered Mahila Mandal/ SHGs for successful functioning in the Goa State.

Review of the scheme	Agreed Outlay (` in lakh)	Actual Expenditure (` in lakh)
2017-18	30.00	8.61

During the year 2017-18, 102 Self Help Groups / Women SHGs were sanctioned grants under Swawlamban scheme.

❖ **Shelter Home for Women**

The Scheme Shelter Home for Women extends temporary shelter and rehabilitation to those women who have no social support systems due to family problems, mental strain, social ostracism, exploitation and other causes. It creates a space for women to socially and economically equip themselves to face the challenge. The services extended in these

form include medical care, psychiatric treatment, casework services, occupational therapy, and education cum vocational training, recreational facilities etc. Under the Shelter Home Scheme grants consisting of salary component and maintenance expenditure are given to NGO running such Homes.

Review of the scheme	Agreed Outlay (` in lakh)	Actual Expenditure (` in lakh)
2017-18	30.00	22.96

❖ **Self Help Group Marketing Support**

Proposal to form a Federation of Self Help Groups, which will be provided financial assistance in order to monitor and implement all the schemes formulated for Women Self Help Groups is under consideration of Government. The frame work of the scheme is under process.

Review of the scheme	Agreed Outlay (` in lakh)	Actual Expenditure (` in lakh)
2017-18	1.00	Nil

❖ **Laadli Laxmi Scheme**

The Government of Goa has launched Laadli Laxmi Scheme with the objective to reduce the financial burden on the family thereby addressing the undesirable tendency of female foeticides, and thus helping to arrest the declining female sex ratio in the State. The Scheme further intends to ensure that the girl child does not become a burden for the parent or guardian during her marriage.

The beneficiaries under this scheme are paid Rs. 1.00 lakh as financial assistance. As on March, 2018, 56013 beneficiaries have been sanctioned financial assistance the scheme amounting Rs. 5,60,13,00,000/-

Review of the scheme	Agreed Outlay (` in lakh)	Actual Expenditure (` in lakh)
2017-18	10650.45	7593.00

The expenditure incurred during 2017-18 which covered 7383 beneficiaries including Office Expenses and advertisement & publicity.

❖ **Dearness Allowance to Housewife (GrihaAadhar Scheme)**

The Griha Aadhar Scheme has been launched by the Government of Goa to address the problem of spiraling prices and to provide support to the housewives/homemakers from middle, lower middle and poor section of the society, to maintain a reasonable standard of living for their families.

Under this scheme `1,500/- per month is being provided to housewives/homemakers to achieve this objective.

Any married woman above the age of 18 years, who fulfills all of the following conditions, is eligible to apply:

- i) She should be a resident of Goa for the last fifteen years; and

- ii) The gross income of the husband and wife taken together should not exceed Rs. 3,00,000/- per annum.

Review of the scheme	Agreed Outlay (`in lakh)	Actual Expenditure (`in lakh)
2017-18	26423.11	24200.46

The expenditure incurred during 2017-18 which covered 151998 beneficiaries including Office Expenses and advertisement & publicity.

❖ **Scheme for Welfare of Children in need of Care and Protection**

The Scheme aims to improve the living conditions of children facing problems due to migration of their families/parents from rural to urban areas in search of employment. An amount of ` 400/- per child per month is given to the institution having their own premises and 500/- in case of rented premises.

Review of the scheme in	Agreed Outlay (`in lakh)	Actual Expenditure (`in lakh)
2017-18	30.00	13,30,560

❖ **State Resource Centre for Women**

The Government has nominated the Centre for Women Studies, Goa University to establish the Goa State Resource Centre for Women (SRCW) under the National Mission for Empowerment of Women (NMEW). State Resource Centre for Women (SRCW) is a centrally sponsored scheme funded in the ratio of 60:40. The main objective of the Goa State Resource Centre for Women is to work for the holistic empowerment of women in the state cutting all sectors. The SRCW will facilitate government and other stakeholders involved in women empowerment issues to implement Gender sensitive programmes, law and schemes through effective coordination. The SRCW has to regularly review and evaluate existing policies, programs and legislations impacting women and bring suitable recommendations before the Goa State Mission Authority (GSMA) and National Resource Centre for Women for suitable measures.

Review of the scheme in	Agreed Outlay (`in lakh)	Actual Expenditure (`in lakh)
2017-18	33.56	16.38

❖ **Sakhi- One Stop Centre (P) (A)**

As per the directions of the Ministry of Women and Child Development, the Government of India, Temporary One Stop Centre Scheme (OSC) is established by authorizing NGO SCAN and named the Centre of Goa as "SAKHI" to provide integrated support and assistance to women affected by violence, both in private and public spaces under one roof. The temporary One Stop Centre is set up at Forensic Department of Goa Medical College is functioning efficiently since November, 2015.

Review of the scheme	Agreed Outlay (`in lakh)	Actual Expenditure (`in lakh)
2017-18	16.40	3.92

❖ **Construction of One Stop Centre- Sakhi (P) (A)**

The Ministry of Women and Child Development, the Government of India, has approved the One Stop Centre in the State of Goa named as “SAKHI” to provide a universal pattern of integrated support and assistance to women affected by violence, both in private and public spaces under one roof. The scheme is funded under the Nirbhaya Fund and the Central Government provides 100% financial assistance to the State Government for the construction of the Permanent One Stop Centre. Public Health Department has allotted land for construction of OSC and transferred land admeasuring 500 sq. mtr., belonging to Goa Medical College, Bambolim to this Directorate to construct permanent One Stop Centre at Medical College Colony, Bambolim-Goa. The proposal is submitted for Government to appoint Goa State Infrastructure Development Co-operation (GSIDC) as Nodal Agency to construct permanent One Stop Centre.

Review of the scheme	Agreed Outlay (`in lakh)	Actual Expenditure (`in lakh)
2017-18	47.70	Nil

❖ **Universal Women Helpline 181**

As per the directions of the Ministry of Women and Child Development, Govt. of India, Universal Women Helpline 181 is established by authorizing GVK EMRI to set up and establish the Universal Women Helpline 181 at Goa Medical College Bambolim Goa. The Universal Women Helpline is functioning effectively since 10th September, 2018 to support women affected by violence, both in private and public spaces, including in the family, community, workplace etc. and provide 24 hour emergency response to all women affected by violence and all the existing emergency.

Review of the scheme	Agreed Outlay (`in lakh)	Actual Expenditure (`in lakh)
2017-18	60.53	Nil

❖ **Grants to State Social Welfare Board (Non-Plan)**

Goa State Social Welfare Board was established in the year 1963 with the objective of promoting and encouraging voluntary efforts by providing financial assistance and guidance for welfare programmes for women and children to the voluntary agencies. The Board provides support to voluntary organizations under a variety of programme in order to facilitate and strengthen their role in empowering women through education and training, through collective mobilizations and awareness creation, through income generating facilities and by providing support services.

Review of the	Agreed Outlay	Actual Expenditure
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scheme	(`in lakh)	(`in lakh)
2017-18	30.00	22.96

❖ **State Commission for Women (Non-Plan)**

Under provision of Section 4(1) of the Goa State Commission for Women Act, 1996 a statutory body 'Goa State Commission for Women' was set up in the year 1997. The Goa State Commission for Women exercises the powers conferred on and performs the functions assigned to it on all matters patterning to development of women growth, stressing on emotional, physical, moral well-beings, financial stability legal assistance and incidental thereto. It contains for the overall social upliftment leading to holistic development of women in Goa.

Review of the scheme	Agreed Outlay (`in lakh)	Actual Expenditure (`in lakh)
2017-18	20.00	10.00

❖ **The Goa Village and Municipal Child Committee Grants and awards Scheme 2014''**

The Goa Village and Municipal Child Committee Grants and awards Scheme has been formulated for recognizing and recording appreciation of the functioning of the Village/Municipal Child Committees. Under this Scheme, an annual financial grants of Rs. 10,000/- towards administrative expenses is granted to the Committees subject to their application and fulfillment criteria.

Review of the scheme	Agreed Outlay (`in lakh)	Actual Expenditure (`in lakh)
2017-18	5.00	Rs. 10,000/-

❖ **Central Victim Compensation Fund**

Ministry of Home Affairs has decided to set up a Central Victim Compensation Fund (CVCF) with the objectives to support and supplement the existing Victim Compensation Schemes notified by State /UT Administrations, to reduce disparity in quantum of compensation amount notified by different states/UTs to effectively implemenent the Victim Compensation Fund schemes (VCS) notified by them under the provisions of section 357A or Cr.P.C. and continue financial support to victim crimes especially sexual offences including rape, acid attacks, crimes against children, human trafficking, etc.

However, the Goa Victim Compensation scheme was notified by Home Department vide Notification dated 17/12/2012, under sub-section (1) of Section 357A of the Code of Criminal Procedure, 1973 (Central Act 2 of 1974) and the same is amended vide Notification dated 19/02/2015.

Review of the scheme	Agreed Outlay (`in lakh)	Actual Expenditure (`in lakh)
2017-18	201.00	Nil

❖ **Support to Training & Employment Programme for Women (STEP)**

Ministry of Women & Child Development, through its STEP Programme, has been addressing special situation of poor women and women in remote areas who are not in a position to move out of their immediate surroundings and go to a formal skill centre to acquire training. The objective of the Scheme is to provide skills that give employability to women and to provide competencies and skills that enable women to become self-employed/entrepreneurs. Under the STEP scheme, financial assistance to meet a maximum of 90% of the project cost will be sanctioned by the Government of India. The remaining 10% will have to be borne by the implementing agency from its own resources.

❖ **Integrated Child Development Services Scheme incl. Health cover**

Integrated Child Development Services Scheme is one of the major Centrally Sponsored Scheme being implemented all over the State under the aegis of Directorate of Women and Child Development by providing services like supplementary nutrition, immunization, health check-up, referral services, pre-school non-formal education and nutrition & health education to children in the age group of 0-6 years and to pregnant and nursing mothers through a well knit network of 1262 Anganwadi Centres. This year, 04 new Anganwadi Centres were opened and hence, the sanctioned strength of 1262 Anganwadi Centres has been fully achieved. 47 Anganwadi Centres are shifted from rented Anganwadi Centres to Govt. Primary Schools of Education Department.

Supplementary Nutrition Programme of ICDS

Supplementary Nutrition Programme under ICDS aims at supplementing the nutritional intake of children (0-6 yrs) of age, pregnant women and nursing mothers. It is a centrally sponsored scheme in a share of 60:40. The beneficiaries are provided with a nutritious and protein packed diet of cereals and pulses for 300 days a year. Pregnant women, lactating mothers and children in the age group of 6 months to 2½ years are given dry take-home ration while children in the age group of 2½ - 6 years given hot cooked meal at the Anganwadi Centre.

In the financial year 2017-18, 70390 average beneficiaries have availed SNP.

❖ **Scheme for Adolescent Girls – SAG**

The Scheme for Adolescent Girls of 11-14 years of age, is being implemented with focus on out-of-school girls by improvement in their nutritional and health status and upgrading various skills like home skills, life skills and vocational skills. Previously, the Scheme was known as Rajiv Gandhi Scheme for Empowerment of Adolescent Girls-SABLA, catering to Adolescent Girls in the age group of 11 – 18 years. During the financial year 2017-18, 35 out-of-school girls ages 11-14years, 633 out-of-school girls ages 14-18years and 34021 school-going girls ages 14-18years benefited under SABLA. Due to change in norms of the scheme, i.e. 11-18 years to 11-14 years out-of-school girls, there has been a drastic drop in the number of beneficiaries.

❖ **Pradhan Mantri Matru Vandana Yojana (PMMVY)**

It is a centrally sponsored scheme in the share of 60:40 and the Maternity Benefit Programme is implemented in both the Districts of the State w.e.f. 01.01.2017. Cash incentive of Rs. 5000/- is credited directly into the Bank account of the Pregnant Women

& Lactating Mothers (PW&LM) for the first living child of the family subject to their fulfilling specific conditions relating to Maternal and Child Health.

For the financial year 2017-18, 6751 beneficiaries has availed benefits under this scheme.

❖ **Financial Incentives to Mothers who deliver a Girl child – (Mamta)**

The Govt. of Goa, had launched a scheme “Financial Incentives to mothers who delivers a girl child – MAMTA” w.e.f. 1.4.2011. Under this scheme, financial incentive of Rs.25,000/- was given with disbursal linked to 5 stages of Rs. 5000/- each at birth, Completion of immunization (after 3 years), completion of secondary education, completion of higher secondary and finally completion of degree education. The Scheme has been amended on 6th December, 2018 and is made effective with effect from 1st April 2015, wherein an amount of Rs. 10000/- as one time financial incentive shall be paid to all the mothers who delivers a live girl child (maximum 02 deliveries) in a registered medical institution.

During the financial year 2017-18, 6589 beneficiaries had received benefits.

❖ **Retirement Benefit Scheme for Anganwadi Workers/Helpers**

This Scheme has been started with the objective to determine retirement age and to provide lump sum financial assistance on such retirement in order to help and enable the Anganwadi Workers and Anganwadi Helpers to take care of their requirement after retirement. The Anganwadi Workers and Anganwadi Helpers upon their retirement on superannuation or on medical grounds are entitled for cash benefits of an amount of **Rs. 3.00 lakhs** and **Rs. 1.50 lakh** respectively.

During Financial year 2017-2018 49 Anganwadi Workers and 32 Anganwadi helpers were benefited

❖ **Construction of Anganwadi Centre and Godown**

Under this scheme, it is proposed to meet expenditure on construction work of Anganwadi Centre in Goa. The main aim is to provide basic facilities such as toilet, electricity, drinking water and child friendly environment to those children who are attending the Anganwadi Centres.

This department had appointed GSIDC as Nodal Agency to construct modal Anganwadi Centres across Goa.

❖ **Beti Bachao Beti Padoo (P)(A)**

This scheme seeks to address the issue of decline in Child Sex Ratio (CSR) .Aims at 1) Preventing gender biased sex selective elimination 2) Ensuring survival & protection of the Girl child, 3) ensuring education and participation of the girl child. Implementation as a central sector scheme under which grant in aid would be released to states / UTs at 100% financial assistance from GOI from the financial year 2017-18. This scheme is implemented at State level by DWCD & at District level by Collector & North Goa has been selected by GOI at the moment.

❖ **Anganwadi Workers Training Programme (P)(A)**

Under ICDS scheme training is provided to Anganwadi workers and helpers in order to get well acquainted with their jobs.

❖ **National Crèche Scheme**

National Crèche Scheme is a centrally sponsored scheme for the children of Working Mothers, with an aim to make a significant impact on the Early Childhood Care Services for Children upto 6 years of age. Under this scheme, grants are released to functional Crèches in the State to provide integrated package of services like daycare facilities including sleeping facilities, early stimulation for children below 3 years and pre-school education for 3 to 6 years, supplementary nutrition, growth monitoring, health Check-ups and immunization.

❖ **Integrated Child Protection Scheme (ICPS)**

The main objective of the scheme is to contribute to the improvement in the well being of children in difficult circumstances as well as to reduction of vulnerabilities to situation and actions that leads to abuse, neglect, exploitation, abandonment and separation of children etc.

For the year 2017-18 the grants were sanctioned to 02 specialized Adoption Agencies.

❖ **The Internship Scheme for Student of Counseling/Psychology/Social Work/ Home Science etc.**

Applications were invited from students of counseling Psychology/Social Work/ Home Science etc who passed out from recognized University with a Masters Degrees at least 50% marks aggregate in final year, passed out within 01 month prior to applying for the internship. Application was invited by releasing aid in local dailies.

In the financial year 2017-18, 15 Interns were appointed under the Internship scheme.

Review of the scheme in	Agreed Outlay (`in lakh)	Actual Expenditure (`in lakh)
2017-18	12.00	4.85

❖ **Foster Care Scheme – Vatsalya**

The Foster Care Scheme – “Vatsalya” has been implemented in the State towards providing non institutional care for children in need of care and protection. For the financial year 2017-18, 01 child is placed in foster care; however the foster families have not claimed any allowances under the scheme.

Review of the scheme in	Agreed Outlay (`in lakh)	Actual Expenditure (`in lakh)
2017-18	3.25	Nil

❖ **Goa (Technical/Vocational training to sex workers and sexually abused women) scheme 2013 (Prabhat)**

This Scheme is to provide technical/vocational training to sex workers and sexually abused women to enable them to earn for their livelihood by such technical/vocational training and skill. A victim of commercial sexual exploitation (excluding victims housed in Protective Home) will be provided a stipend of 2500/- per month, after rescue or exit

from commercial sexual exploitation. The stipend will be paid for a period of three months or till she joins a livelihood programme, whichever is earlier.

Review of the scheme in	Agreed Outlay (`in lakh)	Actual Expenditure (`in lakh)
2017-18	11.00	10.00

❖ **Registration of Homes under the JJ Act 2015**

01 Child Care Institution is in process of registration and 78 Child Care Institutions are registered in the State under the Juvenile Justice (Care and Protection of Children) Act 2015.

6. Financial aspects of Plan and Non-Plan schemes:

Demand No. 58	` in lakhs			
Major Head	Scheme	B.E 2017-18	R.E 2017-18	Actual Exp.
		()	()	()
2235	Social Security & Welfare	45313.73	45313.73	37661.63
	TOTAL	45313.73	45313.73	37661.63
2236	Nutrition	1787.36	1787.36	1357.66
	TOTAL	1787.36	1787.36	1357.66
4235	Capital Outlay on Social Security & Welfare	457.70	457.70	202.98
	TOTAL	457.70	457.70	202.98
	GRAND TOTAL	47558.79	47558.79	39222.27

Note: Under Major Head 2235 department is implementing number of schemes but major schemes are ICDS, Griha Aadhar, Laadli Laxmi & MAMTA. Under Major Head 2236 major scheme is SNP.

7. Vision for future:

Department has envisioned the following:

- i. To increase the Government owned premises of Anganwadi Centres to at least 70 % from the existing 41 % in the next 5 years.
- ii. To provide basic infrastructure to all Anganwadi Centres (100 %) in the State in next 5 years.
- iii. To make the state 100 % malnutrition free within next two years
- iv. To ensure 100% weight monitoring using latest standard World Health Organization growth Charts.
- v. 100% coverage of Mother and Child Protection Cards (MCP).
- vi. To take constructive steps to combat the minimal identified cases of malnutrition through continued provision of nutritious recipes under Supplementary Nutrition Programme, referral services, conducting of home visits and regular follow up and nutritional counseling.
- vii. To ensure 100% coverage and coordinate with the Health Departments to provide adequate services under Immunization, Health Check-up and Referral Services and mass

awareness through Nutrition Health Education Day activities. Also creation of early identification and detection of child hood disabilities and prevention and treatment.

- viii. Raise public awareness about the reality of child rights.
- ix. Encourage facilitate and create awareness of non-institutional care.
- x. Reduce the number of registered Child Care Institutions in the state of Goa and keeping institutional care as last resort.
- xi. Conducting training and awareness for prospective parents towards Foster Care & Adoption.
- xii. Constituting Escort Cell for repartition of Children.
- xiii. Formulating and implementing Sponsorship Scheme under Integrated Child Protection Scheme.
- xiv. More Stringent monitoring of facilities of housing children.

79. NRI CELL

1. Introduction

1. The Government of Goa set up an NRI Cell w.e.f 23rd February 2006 in order to promote, nurture and sustain a mutually beneficial and symbiotic relationship between the State of Goa and the Goan Diaspora spread across the globe. This relationship is cemented through continuous interface, rapport, dialogue and communication with the Overseas Goan Community.

2. The NRI Commission website www.nri.goa.gov.in disseminate information to Goans within India and abroad with all the updated information on important developments, including Government policies and new legislations enacted, etc to the Goan Diaspora across the world and provide them with advisory services, thereby strengthening bonds, promoting investment in Goa,.

3. As part of regular interaction, the Commissioner for NRI Affairs has been encouraging the Overseas Goans to form their associations in the countries in which they reside, and through such associations, articulate and exchange views on matters of common interest which would go a long way to strengthen their bonds. The NRI Cell regularly interacts with Indian Missions abroad and Government Department / Offices / Undertakings, Civic Bodies and Public Sector Banks and Airlines at home for settlement of grievances of Non Resident Goans (NRGs)

2. Organizational Chart

The NRI Cell functions independently under the Commissionerate of NRI Affairs and the administrative control of the Hon'ble Minister for NRI Affairs.

The Commissioner for NRI Affairs, who is enjoying the Rank and Status of a Cabinet Minister, is assisted by a Secretary to the Government and the Director for NRI Affairs. The Secretary enjoys the powers of the Head of the Department under the Goa Delegation of Financial Powers Rules, 2008.



However, policy decisions and proposals / schemes requiring administrative approval are submitted to the Hon'ble Minister for NRI Affairs, before obtaining expenditure sanction of the Finance Department.

The Commissioner for NRI Affairs has at his disposal the following Officials to assist him in day to day matters:

Sr. No.	Designation	No of Post(s)
1.	Director	1
2.	Under Secretary	1
3.	Private Secretary	2
4.	Personal Assistant	1
5.	Junior Assistant	3
6.	Computer Operator–cum Telephone Operator	2
7.	Driver	2
8.	Peon	4

3. Functions and Duties

- a) Promote, nurture, sustain and interact with the Goan Diaspora across the Globe and effectively address their needs and concerns;
- b) Provide institutional platform, advisory services, disseminate information, encourage investment and formulate appropriate policies and programmes for the benefit of Overseas Goans;
- c) Strengthen bonds and relationship between the State of Goa and the Goan Diaspora through organization of social and cultural events and celebrating their achievements;
- d) Interact with the Government of India Ministries of Home, External Affairs and Overseas Indian Affairs and Indian Missions abroad on policy formulation and implementation, including Citizenship, Passport and Visa matters, on regular basis.
- e) Provide help and assistance to Non Resident Goans (NRGs) in times of distress abroad, tracing missing persons, including seamen, transportation of mortal remains of the deceased, including sailors on board the ships, and repatriation of those stranded, arrested and fleeced.
- f) Assist foreign citizens of Goan Origin to obtain OCI Card status from FRROs in India and/or Indian Missions abroad.
- g) Redress grievances of NRGs in property related and other issues in Goa.
- h) Implement yearly Know Goa Programme (KGP) for Goan Diaspora Youth who are not Indian nationals and have had no opportunity to discover Goa and India.
- i) Implement Skill Up-gradation and Pre-Departure foreign orientation training programme for Goan youth aspiring for gainful employment in overseas countries.
- j) Launching awareness campaign on the advantages of legal migration and disadvantages of illegal and irregular migration for the benefit of the Goan youth seeking employment abroad.
- k) Implementation of Goan Welfare / Pension Scheme for Seafarers 2012 for the benefit of retired Goan seamen or their widows.

4. Acts and Rules

Although the NRI Commission is not called upon to implement any Statutory Act or Rules, yet the Commission has succeeded in amending the following Acts through the Departments concerned for the benefit of NRIs and PIOs of Goan Origin:

- a) The Goa Buildings (Lease, Rent & Eviction) Control Act, 1968 for speedy recovery of rented properties through summary eviction of tenants.

- b) The Goa Registration of Tourist State Act, 1982 for prevention of Travel Agent from functioning as Recruiting Agent unless registered as such under the Emigration Act 1983 (Central Act No. 31 of 1983).

5. Physical achievements

5.1 10th Know Goa Programme for Goan Diaspora Youth in November-December 2017.

Since 2008, the NRI Commission has implemented a Know **Goa Programme (KGP)** for the benefit of Goan Diaspora youth who are not Indian Nationals and have had no opportunity to discover Goa and India; it's past, exciting present and promising future.

The KGP is intended to provide the participants a unique opportunity to share their views, experiences and expectations. With a package of programmes focusing on learning and thought sharing processes with their counterparts in Goa and elsewhere in the country, the Programme is aimed at exposure to urban and rural milieu, grass root governance and cultural heritage.

5.2 Under this Programme, Goan Diaspora youth - students and young professionals in the age group of 18-28 years - who have distinguished themselves in various fields and have abiding interest in India in general and Goa in particular, are sponsored every year in November - December on a 15-day visit to Goa and Delhi in association with the Government of India, Ministry of External Affairs.

During the year 2017-18, 13 Goan Diaspora youth drawn from Australia, Canada, Kenya, Portugal and Tanzania recommended by the Indian Missions participated in the 10th Know Goa Programme held from 30th November to 13th December 2017.

5.3. Goa Card

In order that NRGs may get faster access and better attention, from Government departments / offices as and when they frequent to pursue their problems including time bound permissions, licences etc, "**GOA CARD**" has been introduced with effect from January 2008. Such Cards are issued on request of payment of nominal charges of Rs. 250/- per Card. The Card holders are also entitled to the benefits offered by Government Undertakings, Private Hospitals, Hotels etc. on their services/facilities. As on February 2018, 33 Goa Cards were issued.

5.4. Scheme for Skill Up-gradation and Pre Departure Orientation Programme for Emigrant Workers

The Overseas Employment Agency of Goa (OEAG) established as a Society in January 2007, is engaged in assisting the aspiring Goan youth in gainful employment in overseas countries, ensure quality and reliability in the recruitment process, and in imparting skill up-gradation and pre-departure foreign orientation training programmes, so as to familiarize the aspiring youth with general working conditions in foreign countries, adaptation to foreign environment, safety norms and use of tools and equipment which would benefit them while securing jobs in overseas establishments.

The above scheme is implemented through the Government ITIs and Government recognized private technical institutions having adequate infrastructure in place to conduct the skill up-gradation and pre-departure foreign orientation training programmes. The Agency does not charge any fees from the participants. So far, 1345 prospective jobseekers have been trained in the trades of Plumber, Electrician, Refrigeration and A/C Mechanic, Desktop Publishing, Mobile repair, Tailoring, Food Production and Beverage Services, etc, upto February 2019.

This apart, the Agency has been regularly conducting a number of miscellaneous courses for school drop outs such as Health Care Worker, Mobile Repair, Food Production etc to enable them to procure employment locally or abroad.

5.5. Pension Scheme to Retired Seamen and their Families

This scheme has been implemented from December 2012. Under this scheme, financial assistance in the form of gross pension of Rs. 2,500/- per month to Retired Goan Seamen on completion of 60 years who were employed on lowly paid jobs on board the ship and retired, including seamen invalidated from sea services on medical grounds before retirement, and widows of deceased seamen on compassionate grounds, provided annual income from all sources does not exceed Rs. 1.2 lakhs. However, those of the beneficiaries who are in receipt of Rs. 2,000/- as financial assistance under Dayanand Samajik Suraksha Scheme are entitled to only Rs. 500/- per month.

Under the above scheme, 2397 Seamen or their dependant widows have been sanctioned Pension amounting to 238.08 lakhs during the financial year 2017-18.

5.6. Directory on Goan Diaspora – Protection of properties regarding.

Goan expatriates gainfully employed in gulf countries and elsewhere, mostly on lowly paid jobs, look upon the Government for help and assistance in protecting their ancestral properties against illegal encroachments in their absence from Goa.

Against this background, the NRI Cell took a conscious decision to create a databank of all the landed properties (other than flats and shops) of those NRIs and PIOs of Goan origin that are willing to register their properties with the Government. Pursuant to this decision, the NRI Cell requested all the Goan Overseas Associations to inform their members that in case they are willing to register such properties with the Government, the details be forwarded to the Commissioner for NRI Affairs supported with documentary evidence. In response thereto, 33 overseas Goans have forwarded the required details of properties owned or inherited by them either individually or jointly as co-owners. In turn, this office has forwarded the details to the District Collectors to take necessary action to protect these properties.

As a follow-up, the District Collectors have deployed the Revenue Inspectors to verify and detect after site inspection whether any of these properties have been encroached upon or usurped. Side by side, the State Registrar cum Head of Notary Services has sent a suitable advisory to the Taluka Sub Registrars within whose jurisdiction these properties are located so as to prevent execution of fraudulent sale deeds.

5.7. Mhozo Gaum – Majem Goem Scheme.

Goan expatriates gainfully employed in overseas countries have often expressed their desire to contribute to the development of their native areas where they were born or brought up or have their roots. Their contribution to the development process could be in any infrastructure project or scheme of public interest, which would either help in improving the living conditions of the Community at large or provide the much needed facilities which some of the Village Panchayats are unable to provide basically due to lack of funds.

Under the above scheme, voluntary donations / contributions will be accepted from Goan expatriates gainfully employed in overseas countries and Non Resident Goans settled in other parts of India for the development of infrastructure of any project in a specific location or

specific project in any location. The following schemes / projects under the caption “**Mhozo Gaum - Majem Goem**” and ascertain their willingness to contribute to the scheme / project of his / her choice, either wholly or partly.

Sr. No.	Schemes / Projects
1.	Construction of additional classrooms, laboratories, libraries and renovation of school buildings
2.	School Infrastructure – Provision of benches / desks, blackboards, laboratory equipments, water coolers, ceiling/table fans, sports equipments, Desktop Computers with UPS & Printers.
3.	Village Library / Reading room
4.	Gymnasium / Fitness Centre
5.	Public Toilets / Paving of public areas.
6.	Construction of Health Centres / Sub Centres, Public Dispensaries.
7.	Medical fund, scholarships, parks, gardens, culverts, roads, bus shelters, bus stands and playgrounds.
8.	Old Age Homes
9.	Drug and Alcohol De-addiction Centres.
10.	Vocational Centre for Physically and Mentally challenged.
11.	Street lighting / Highmast lighting.
12.	Panchayat Ghars.
13.	Community Halls.
14.	Any other project/purpose proposed by the donor with the High Level Committee headed by the Commissioner for NRI Affairs may find feasible for implementation.

A High Level Committee headed by the Commissioner for NRI Affairs will consider the project feasible and forward the same to Goa State Infrastructure Development Corporation (GSIDC) which will be the Nodal Agency for execution, and will obtain necessary approvals/clearances from the relevant authorities for implementation of the projects. A proper MOU shall be entered into by the NRI Cell before execution of the project, wherein all the terms and conditions with the donors, the Executive Agency and the ultimate end user, whether a local body or a Government Department or Government Aided Institution, as the case may be, shall be clearly stipulated. A separate bank account shall be opened wherein all donations / contributions received from donors by ECS mode of transfer or by Demand Draft, as the case may be, shall be deposited.

The NRI Cell shall contribute from its budget towards any mismatch /shortfall, not exceeding 10% of the total cost of the project, subject to the entire contribution being received from the donor(s) upfront. While the ownership shall vest in the Government, the project could be named after the person of the choice of the donor so that there is sense of belonging towards the project. The project financed under the scheme shall be audited through reputed and recognized companies of Chartered Accountants of not less than 25 years experience. A copy of the Audit

Report shall be given to the donor who shall be indemnified of any legal complications during the execution of the project or after its completion.

6. Financial aspects of Non-Plan and Plan schemes:

(Rupees in Lakhs)

		2017-18		
		Non Plan		
Major Head	Name of the Scheme	B.E	R.E	Actual Exp.
2052 – Secretariat General Services, 00, 800 – Other Expenditure, 02 – Facilitation Centre for Welfare of NRI (Goans)	01 Salaries	58.47	58.47	58.30
	03 Overtime Allowance	0.15	0.15	--
	11 Domestic Travel Expenses	3.13	3.13	0.16
	12 Foreign Travel Expenses	2.17	2.17	--
	13 Office Expenses	6.43	6.43	4.70
	26 Advertising & Publicity	15.00	15.00	0.98
	28 Professional Services	2.00	2.00	0.28
	31 Grant-in Aid	22.00	22.00	--
	50 Other Charges	46.98	46.98	21.18
	GRAND TOTAL	156.33	156.33	85.60
		Plan		
Name of the Scheme		B.E	R.E	Actual Exp.
	03 – Welfare/Pension Scheme for Seafarers	330.00	330.00	238.08
	GRAND TOTAL	330.00	330.00	238.08

7. Vision for the future

The NRI Cell will continue to engage with the Goan Diaspora on a meaningful and sustainable basis and identify areas of mutual concern as heretofore in a manner that will serve the interest of the State of Goa and meet the expectations of Overseas Goans across the world.

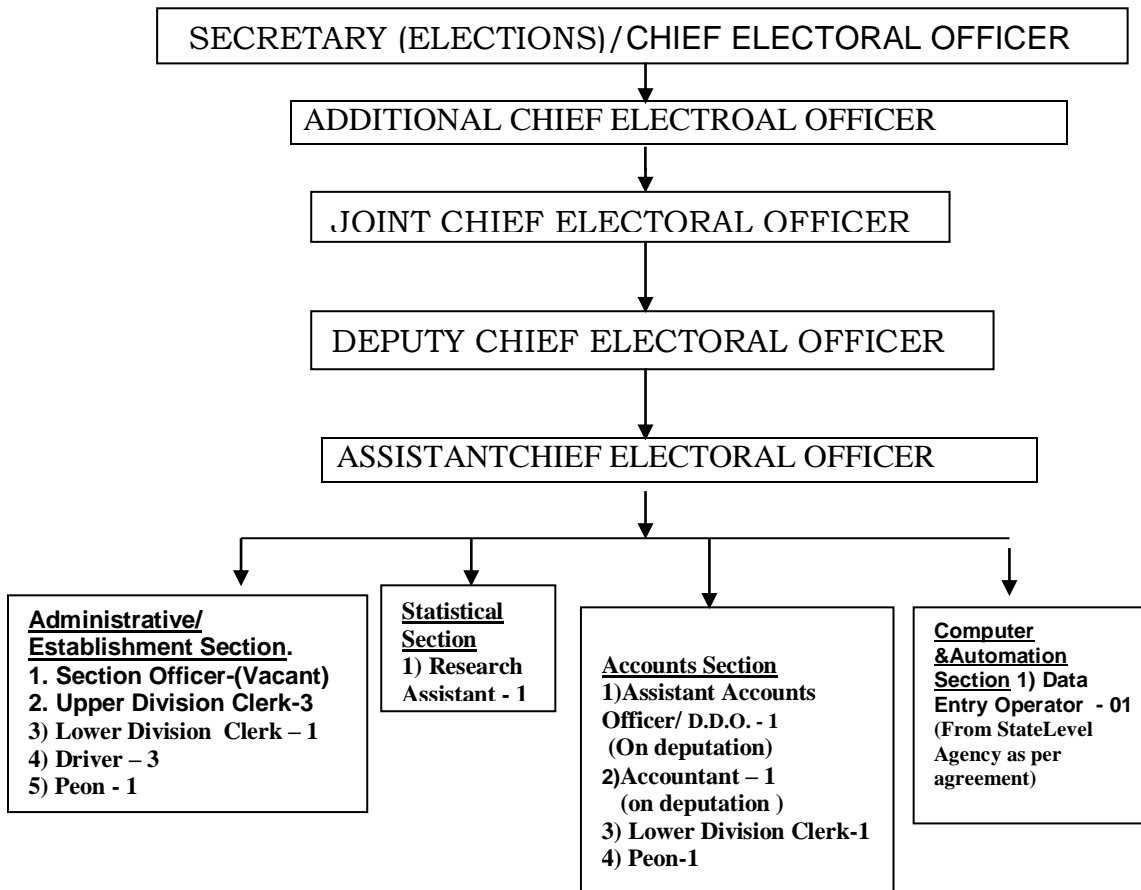
As part of this initiative, the NRI Cell is committed to organize the 12th Know Goa Programme in the month of November-December 2019 for the benefit of Goan Diaspora Youth who are not Indian nationals and who have distinguished themselves in various fields and have had abiding interest in India in general and Goa in particular in association, Govt. of India, Ministry of External Affairs, Overseas Indian Affairs-II, New Delhi..

80. OFFICE OF THE CHIEF ELECTORAL OFFICER

1. Introduction:

The Office of the Chief Electoral Officer is directly under the superintendence, direction and control of the Election Commission of India, New Delhi. The main functions are to prepare and keep upto date Electoral rolls and conduct of elections to the Lok Sabha, Rajya Sabha and Legislative Assembly of the State. The State has three elected Representatives in the Parliament, two in Lok Sabha and one in Rajya Sabha. The Legislative Assembly has strength of forty members.

2. Organisational Chart:



3. Function and Duties carried out by the Department:

As per the directives from the Election commission of India, the programme of the Special Summary Revision of Photo Electoral Roll with reference to 01/01/2019 for the State of Goa was held from 01-10-2018 to 18-01-2019. The period from 01-09-2018 to 14-10-2018 was scheduled for accepting claims and objections for inclusion of names or objection or correction to the particulars in the entries in electoral rolls and for registering new electors who have attained the age of 18 years with reference to 01-01-2019 as qualifying date.

As per the instructions of Election Commission of India, National Voters Day is celebrated as “National Voters Day” on 25th January every year in order to make awareness about registration of Voters in the voters list and induce them to participate in the democratic process of elections. The above function is organised at booth level, district level and State level. In this function, the Electoral Photo Identity Cards are ceremonially distributed to the young voters who have

completed 18 years of age and also prizes are distributed to the winners of several competitions organized to mark National Voters Day. As State Level National voters day function is held with presence of Hon'ble Governor of Goa.

4. Acts and Rules implemented by the Department:

1	Extract from the Constitution
2	Acts of Parliament
3	Representation of the People Act, 1950
4	Representation of the People Act, 1951
5	The Delimitation Act, 2002
6	Election Symbols (Reservation and Allotment) Order, 1968
7	Registration of Electors Rules, 1960
8	Conduct of Election Rules, 1961

5. Physical achievements of the Department:

- (i) During the Special Summary Revision of Photo Electoral Roll with reference to 18/01/2019, the enrolments of male electors were 5,51,597 and the female electors were 5,75,135. A total of 11,26,732 electors were enrolled in the Electoral Roll of Goa State.

6. Financial aspects of Plan and Non-Plan Schemes:

(Rs. in lakhs)

		2017-2018					
		Plan			Non-Plan		
Major Head	Name of the scheme	B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2015		NIL					
102	Electoral Officer				101.79	43.83	130.35
103	Preparation and Printing of Electoral Rolls				172.95	19.97	155.93
105	Charges for conduct of Election to Parliament				103.50	--	5.22
106	Charges for conduct of Elections to State Legislature				2064.50	33.00	668.81
108	Issue of Photo Identity Cards to Voters				6.00	--	-----
	Total				2448.74	196.80	960.29

7. Vision for Future:

This office has implemented the policy of the Ministry of Law and Justice, Legislative Department, New Delhi and the Election Commission of New Delhi for payment of ex-gratia lump-sum compensation ranging from 5.00 lakhs to 20.00 lakhs depending on the nature of the case, to the families of polling personnel who die or sustain injuries during the course of their deployment in election duty.

81. INSTITUTION OF GOA LOKAYUKTA

1. INTRODUCTION:

The Goa Lokayukta Act, 2011 has been passed by the Goa Legislative Assembly on 5.10.2011 and assented by the President of India on 12.5.2012. The Act provides for provision for appointment of the Lokayukta and Upa-Lokayukta for the State of Goa to inquire into grievances and allegations made against public functionaries in the State of Goa. The Institution of Goa Lokayukta actually started functioning from 3rd April, 2013 in the premises located at State Guest House, Altinho, Panaji. However, after functioning for about six months, the Hon'ble Lokayukta Justice Shri B. S. Reddy resigned on 19/10/2013. The post of Lokayukta remained vacant till Justice Shri P. K. Misra, a retired Chief Justice of Patna High Court took charge on 28/04/2016 as the second Lokayukta for the state of Goa.

2. ORGANISATIONAL CHART.

The total sanctioned strength of the staff of this Institution is 36 which is shown herein below and the chart showing organizational set up of the staff is attached separately at Annexure-I.

No.	NAME OF THE POSTS	Sanctioned Strength	Working Strength	Vacant posts
1.	Secretary to Lokayukta	1	1(C)	-
2.	Registrar	1	1(C)	-
3.	Under Secretary	1	1	-
4.	Superintendent	1	-	1
5	Private Secretary	2	1(C)	1
6.	Sr. Steno	1	-	1
7.	Jr. Steno	1	-	1
8.	L.D.C.	4	2(C)	2
9.	Personal Assistant	2	-	2
10	Driver(L.V.)	5	3(D)	2
11.	Record Supervisor Clerk	1	-	1
12.	Peon	7	1(C)	6
13.	Dy. S. P.	1	-	1
14.	P.I.	1	-	1
15.	Head Constable	2	2(D)	-
16.	Police Constable	5	2(D)	3
	Total	36	14	22

(C) Contract basis (D) Deputation Basis.

Besides 1 Accountant and 1 Bench Clerk are appointed on service contract basis not shown in the Sanctioned strength. However, these posts have been included in proposal for creation of additional 62 posts of different categories. The administrative reforms departments has already examined the proposal for creation of additional 62 posts and the same has been approved by the Government vide its Minutes dated 13/12/2016.

The proposal of creation of above 62 posts of different categories was referred to the Finance Department for their Concurrence. Presently the said proposal is pending before Inter Departmental Committee of Officers (IDCO) created vide O.M. No. 1/1/2017-Addl. Secy.(PER) dated 22/11/2017 for consideration.

3. FUNCTIONS AND DUTIES CARRIED OUT BY THE DEPARTMENT

The Institution of Goa Lokayukta being quasi judicial body established under a statute to entertain and investigate into the complaints of grievances and allegations, either Suo Motu or as Complaint filed under section 11 or reference made by the Government under sub section (2) of section 9 of the Act against the public functionaries in the State of Goa. Further, the Lokayukta performs his functions and duties as per the provisions of section 12 of sub section (2) which provides for procedure for conducting inquiries and the investigations of complaints depending upon the circumstances of each case.

Under section 16 (1) (a) If, after investigation of any complaint involving any allegation, the Lokayukta or Upa-Lokayukta, as the case may be, is satisfied that such allegation is substantiated either wholly or partly, he shall, by report in writing within the period of ninety days from the date of completion of inquiry to the Government, communicate his findings and recommendations and as far as possible along with the relevant documents, materials, and other evidence to the competent authority concerned and copy of the report regarding the findings and the recommendation shall be submitted to the Government.

(b) If, after investigation of any complaint involving a grievances, the Lokayukta or the Upa-Lokayukta, is satisfied that in consequence of mal-administration by the public functionary, the complainant has sustained injustice or undue hardship, the Lokayukta or the Upa-Lokayukta, shall by a report in writing recommend to the public functionary and the competent authority concerned, that such injustice or undue hardship shall be remedied or redressed and such report shall be acted upon as far as possible within 60 days and a report shall be sent to the Lokayukta or Upa-Lokayukta accordingly. Moreover, the Lokayukta performs his functions and duties as per the procedure laid down under the provisions of Goa Lokayukta Act, 2011 and Rules, 2012.

4. ACT AND RULES IMPLEMENTED BY THE DEPARTMENT.

All the Central Acts and Rules framed by the Central and the State Governments which are applicable to the State Government and within the jurisdiction and competence of the Lokayukta to the extent provided under the Goa Lokayukta Act, 2011 and Rules, 2012.

5. PHYSICAL ACHIEVEMENT OF THE DEPARTMENT.

The total number of Complaints pending as on 31/03/2017 was 34. The total number of complaints received in the Institution of Goa Lokayukta from 01/04/2017 to 31/03/2018 is 31. The total pendency as on 31/03/2018 was 42. Out of these total 42 complaints 23 complaints have been disposed off during the period from 01/04/2017 to 31/03/2018. Pendency as on 31/03/2018 is 42 complaints which are pending for preliminary inquiry/ detailed investigation.

As per section 21 of the Goa Lokayukta Act, 2011 every public functionary falling within the purview of the Lokayukta for the purpose of investigation are required to submit property statements (assets and liabilities) within 6 months from the date he enters upon his office and thereafter before the 30th June of every year.

The Institution of Lokayukta has received property returns of the following public functionaries in the state of Goa for the period ending 31st March, 2017.

I. Members of Legislative Assembly	38
II. Chairman/President etc. of the autonomous bodies	02
III. Councilors of Municipal Councils/Corporations	64
IV. Corporators of the City Corporation of Panaji	15
V. Zilla Panchayat members	28
VI. Members of Village Panchayats in North Goa	224

6. **FINANCIAL ASPECTS OF PLAN AND NON-PLAN SCHEMES.** (Rupees in Lakhs)

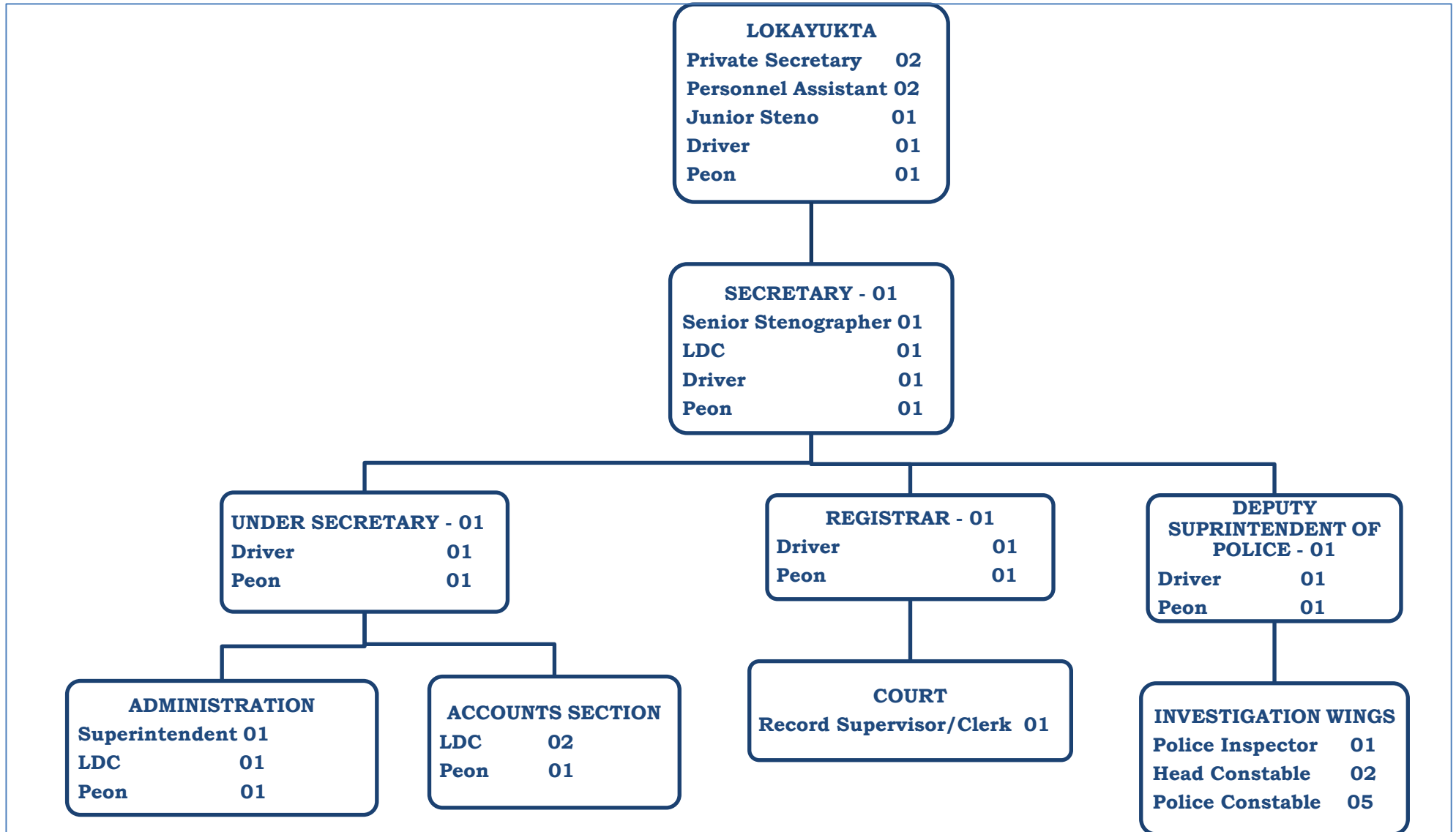
2017-2018							
Major Head	Name of the scheme	Plan			Non-Plan		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2070-Other Administrative Services 00- 800-Other Expenditure 01-Establishment of Lokayukta (N.P)							
01-Salaries					150.00	-	63.17
02-Wages					5.00	-	4.72
11-Domestic Travel Expenses					5.00	-	-
13-Office Expenses					10.48	-	6.13
20-Other Administrative Expenses					12.00	-	6.72
	Grand Total				182.48	-	80.74

7. **VISION FOR FUTURE**

The Office of the Goa Lokayukta has started functioning from 3rd April, 2013 with a skeleton staff. The Institution of Goa Lokayukta is presently in infant stage. However, while the current workload of the Lokayukta is meager, it is expected that it will grow in future for which an independent complex for its smooth functioning is very much essential. The exercise of projecting future requirements of the Lokayukta and staffing pattern required is being worked out. Here, what is envisaged for the Institution of Goa Lokayukta is the full fledged office and Court, Establishment Section, Accounts Section, Registry, Technical Wing, IT Support and Staff Support and an Investigation Wing with two cells, one for North Goa and the other for South Goa and Prosecution (Legal Wing). There is a need for one Inquiry Officer with a judicial background, Librarian and staff for 24 hour helpline. It has been estimated that a total of 104 posts are required, out of which, 36 posts have already been created thereby another 68 posts of various categories need to be created. The proposal for additional 62 posts of various categories has already been approved by the Government and the file is pending for doing the other formalities. Most of these posts are proposed to be filled by deputation, failing which on contract/direct recruitment. The recruitment rules for 36 posts of various categories which was submitted to the Government for approval has already been approved and the same has been notified in the Official Gazette on 18/01/2018.

The Government vide order No.1/52/2013-GAD-IV/1753 dated 15/07/2014 had allotted an area admeasuring 511 sq. mtrs. on the first floor of the premises of the Goa Institute of Management at Ribandar for full fledged functioning of the Lokayukta, The alterations and renovation work of the said premises has completed by PWD and the possession of the said premises has been handed over to this Institution of Goa Lokayukta. The inaugural ceremony of the Institution the Goa Lokayukta in the new premises at Ribandar was held on 26th Januray, 2018 at 10.30 a.m. at the hands of Shri Manohar Parrikar, the Hon'ble Chief Minister of Goa in the distinguished presence of Justice Shri P. K. Misra, the Hon'ble Goa Lokayukta and Shri Dharmendra Sharma, IAS, Chief Secretary, Government of Goa. The Institution of Goa Lokayukta started functioning in the new premises on the 1st floor of the annexed building, Old G.M.C. Complex at Ribandar from 12/02/2018. As per the request made by this Institution the Government had allotted additional space admeasuring 379 sq.mts. adjacent to the 1st floor of the said building at Ribandar. This Institution vide letter dated 19/10/2016 has requested the Chief Architect, P.W.D. Altinho, Panaji to prepare the drawings for the second phase to accommodate the offices for the various wings/branches/sections which could not be accommodated in the first phase of 511 sq.mts. area.

ORGANISATIONAL CHART - ANNEXURE I



82. DEPARTMENT OF HANDICRAFT TEXTILE & COIR

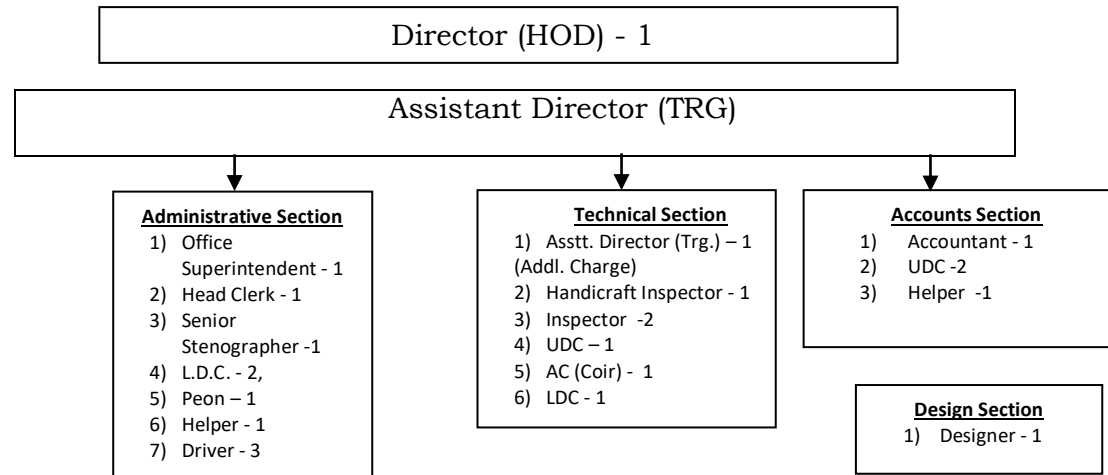
1. INTRODUCTION

The Department of Handicraft Textile & Coir is established in the year May 2013. After the formation of the new department, Government had framed a new scheme viz. Goa Integrated Skill Development Scheme 2014 which was renamed as Vishwakarma Kaushal Yojana.

This scheme is notified by the Government and under which local youth, young widow, women, school dropouts and other segments from rural areas which are financially backward are trained in various Handicrafts, Textile & Coir trades so as to make them self-sufficient on their livelihood.

Under the scheme total numbers of 14 trades have been selected to impart training out of which in the selected trade shown below the achievement attained by the Department is shown as under at serial No. 5:

2. ORGANIZATIONAL CHART



Training Centres under the control of DHTC in North and South districts of the State, along with the existing staff.

NORTH GOA

PERNEM
Handloom Training Centre, Mandrem
1) T.O. - 1
1) J.C. - 3
2) S.W. - 1
Korgao
1) J.C. - 3
1 Adl. Charge at Halarna.
2) Helper (Wood) - 1
Halarna (Hdlm)
1) J.C. - 1 (Adl. Charge)
Halarna (Wood)
1) S.W. - 1
2) Helper - 2
Torshem (Bamboo)
1) S.W. - 1

BARDEZ
Wood Craft, Siolim
1) M.C. - 1
2) S.W. - 1
3) Helper - 2
Carpentry, Verem
1) S.W. - 2

BICHOLIM
Pottery, Bicholim
1) J.C. - 1
2) S.W. - 1
3) Helper - 5
Bamboo, Bicholim
1) J.C. - 1
2) S.W. - 3
3) Helper - 1
Carpentry GPS, Advalpal
1) Helper - 2
1.MTS-1

TISWADI Wood Craft, Neuginagar
1) J.C. - 2
2) S.W. - 1
3) Helper - 1
Handloom, Neuginagar
1) A.C. - 1
2) S.W. - 1
Wood Craft Centre, Chimbel
1) A.C. - 2
2) Helper - 2
Wood Craft, Morambi
1) S.W. - 1
2) Helper - 1
Tailoring Chimbel
1) A.C. - 1
Batik, Panaji
1) M.C. - 1
2) J.C. - 1
Wadwad, Curca
1) A.C. - 1

PONDA
Coir Defibring Plant, Kundaim
1) A.C. - 2
2) S.W. - 7
3) Helper - 7
Powerloom, Shiroda
1) T.A. - 1
2) Helper - 1
Bimbalwada, Shiroda
1) A.C. - 1
Bamboo Gurvaswada, Kundaim
Helper - 2
Tailoring, Mestawada Curti
1) A.C. - 1

SALCETE
Wood Craft, Benaulim
1) M.C. - 1
Veroda Cuncolim
1) S.W. - 1
2) Helper - 1
Demani Cuncolim
1) Helper - 4

SOUTH GOA

QUEPEM
Coir, Betul
1) S.W. - 1
2) Helper - 3

SANGUEM
Powerloom, Vaddem
1) Helper - 1

CANACONA
Wood Craft, Poingim
1) Sr. Tech. Spec. - 1
2) M.C. - 1
3) S.W. - 4
4) Helper - 7
Coir, Tamanem, Poingim
1) M.C. - 1
2) A.C. - 1

3. FUNCTIONS AND DUTIES CARRIED OUT BY THE DEPARTMENT

1. To develop the skill of the Artisan by imparting training to the widows, school drop outs, women and other weaker section of the society in the field of Handicrafts, Textile & Coir
2. Conducting and participating exhibitions.
3. Building up data of the Artisans and trainees in the State of Goa in order to extend the facilities of scheme of State and Central Government.
4. Utilization of unused Government Primary and Higher Secondary Schools to establish Common Facility Centres for use of Artisans in particular locality.
5. Sponsoring Goan candidates for undergoing three years diploma in Handloom and Textile Technology, Ministry of Textiles at Indian Institute of Handloom Technology, Salem in Tamil Nadu, Kannur in Kerala and Karnataka Institute of Handloom & Textile Technology, Gadag, Karnataka.
6. Sponsoring candidates for training in pottery, terracotta, stone carving, wood carving and metal embossing in KPJ Institute of Artisan at Jogardoddi, Karnataka.

4. ACTS AND RULES IMPLEMENTED BY THE DEPARTMENT

5. PHYSICAL ACHIEVEMENTS FOR THE YEAR 2017-18

The Department of Handicrafts, Textile & Coir which is a newly formed Department in the year 2013 running 20 regular Training and Training-cum-Production centres all over the State in various trades such as Powerloom, Handloom, Carpentry, Coir, Pottery, Bamboo, Papier Mache and Tailoring & Embroidery, etc. All these regular centres of this Department are functioning with regular staff.

The details of training conducted are as under:-

Sr. No.	Name of the Crafts	Training Imparted	Number of trainees
1	Handloom Training	Basic Training of 6 months	29
2	Tailoring & embroidery	Training of 2 months	60
3	Coir Crafts	Trainings of 2 months duration	179
4	Bamboo Crafts	4 months duration courses	104
5	Pottery	4 months duration courses	30

Carpentry

Under Carpentry, 4 regular centres are setup by this department which are as under:

1. Carpentry Common Facility Centre, Poinguinim
2. Carpentry Centre, Marna, Siolim, Bardez.
3. Wood crafts Centre, Crafts Complex, Neuginagar, Panaji
4. Wood Crafts Centre, Chimbél, Tiswadi Goa

A. Exhibitions

During this year this department has participated in the exhibitions like Saras, Lokotsav.

B. Sponsoring Candidates in other State.

During this year this department has sponsored one candidate for Diploma in Handloom and textile Technology at Indian Institute of Handloom Technology at Salem, Tamil Nadu. Two

Candidates are sponsored at KPJ Prabhu Artisan Institute Jogaradoddi, Bangalore for undergoing 18 months training in wood and stone carving.

6. FINANCIAL ASPECTS OF PLAN AND NON PLAN SCHEMES

Major Head	Name of Scheme	<u>BE - 2017-18</u> (Rupees in lakhs)	<u>Actual expenditure 2017-2018</u> (Rupees in lakhs)
2551-	Hill Area 01-Western Ghats	49.92	6.08
2851 -	Village & Small Industries	1186.34	810.17
4851- 102-	Capital Outlay on Village and Small Industries Small Scale Industries	300.00	177.96

7. Vision for future:-

Through the capacity building programs conducted by this department, the vision of the department is to set up Coir Cluster in the Mining affected areas and for the population residing in the forested areas. So that the Central assistance would be roped in for the welfare of these artisans.

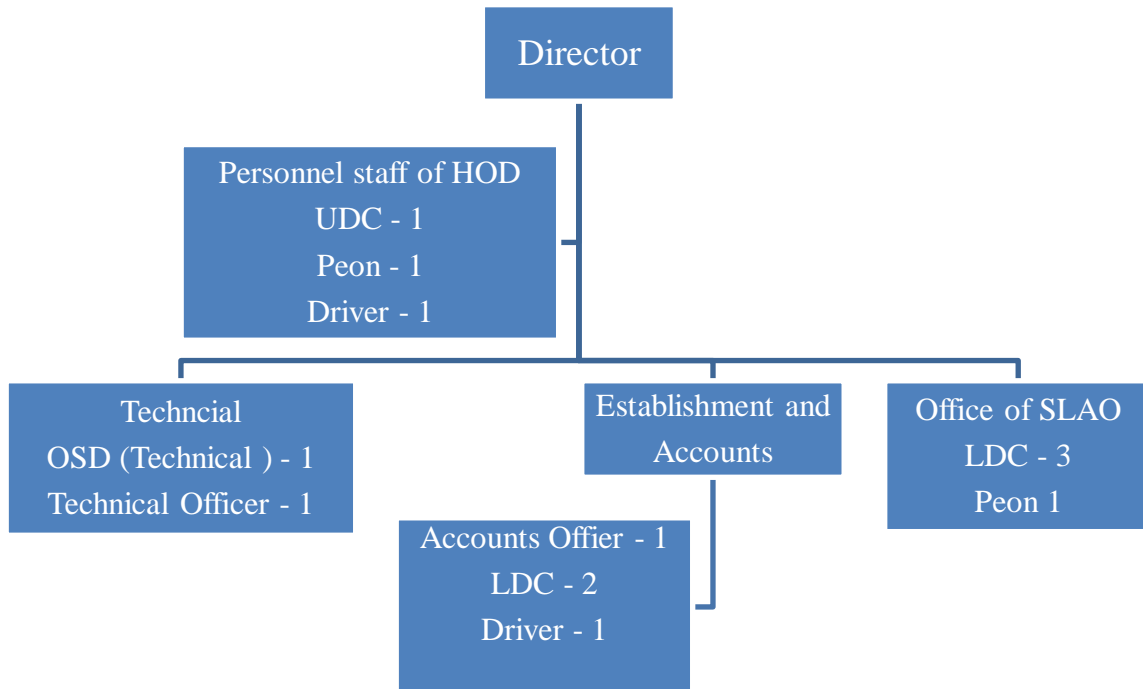
Vision is to adopt a policy that would benefit handicrafts and Handloom weavers in improving the living standards of the artisans, reviving age old village industries making it more economically viable. Providing opportunities in seeking financial assistance for easy procurement of raw material and capital investment in Handloom, Handicrafts and Coir sector.

83. DIRECTORATE OF CIVIL AVIATION

1. Introduction

The Directorate of Civil Aviation was created vide cabinet decision dated 18-9-2013. The Business of the Government of Goa (Allocation) Rule, 1987 was amended by inserting the Department of Civil Aviation at Sl. No. 3A. The Department is responsible for all the matters pertaining to Mopa Airport, all the matters pertaining to Dabolim Airport, matters pertaining to Civil Aviation and Co-ordination with Government of India pertaining to Dabolim Airport and Mopa Airport.

2. Organizational Chart of the Department:



3. Functions and Duties carried out by the Department:

As per Business of the Government of Goa (Allocation) (Twenty-eighth Amendment) Rules, 2013, the Directorate of Civil Aviation is responsible for all the matters pertaining to Dabolim Airport, all the matters pertaining to Mopa Airport, matters pertaining to Civil Aviation and co-ordination with Government of India pertaining to Dabolim Airport and Mopa Airport.

4. Acts and Rules implemented by the Department:

- (i) The Goa (Mopa Airport Development Authority) Act, 2018 (Goa Act 10 of 2018).
- (ii) The Goa Mopa Airport Development Authority) Rules, 201

5. Physical achievements of the department:

The construction of Mopa Greenfield International Airport in Pernem taluka on PPP basis is in progress. The GMR Goa International Airport Limited is the concessionaire for developing the project. The three year construction period for phase 1 of the project has started from 4th September 2017 with a target of commissioning the first Phase in September 2020. The project is being developed in four phases with an annual passenger capacity of 4.4 million, 5.8 million, 9.4 million and 13.1 million in phase I, Phase II, Phase III and Phase IV respectively.

For the development Mopa Airport in a time bound manner and to provide single window clearance mechanism to expedite various clearances a new legislation viz. the Goa (Mopa Airport Development Authority) Act, 2018 (Goa Act 10 of 2018) has been enacted and the same is published

in the Official Gazette Series I No. 22 (Extraordinary -2) dated 5-9-2018. Pursuant to this, the Goa Mopa Airport Development Authority) Rules, 2018 have also been notified. The Mopa Airport Development Authority has also been constituted.

The project has ultimate traffic potential of 30 million passengers per million per annum. The work of improvement and widening of the existing road connecting the national highway to the proposed airport to facilitate two-way movement of vehicles to facilitate construction work has been completed. Additional three times compensation to the eligible persons has been sanctioned to the persons whose lands have been acquired and claims have been settled by the Special Land Acquisition Officer.

6. Financial aspects of plan and non-plan schemes:

(Rs. in Lakhs)

		2017-18					
		Plan			Non -Plan		
Major Head	Name of the scheme	B.E	R.E	Actual Exp.	B.E	R.E	Actual Exp.
3053-Civil Aviation	01-Establishment of Airport Cell (Plan)	54.89	47.89	72.78	-	-	-
	02-Civil Aviation Policy Implimentation (P)	1.00	-	-	-	-	-
	03- Consultancy fees for Mopa Airport	250.00	250.00	265.60	-	-	-
	04- Development of General Aviation sector in Goa	1.00	-	-	-	-	-
	05- Payment of Independent Engineer Fees	300.00	300.00	-			
	Total (3053)	606.89	597.89	338.38	Nil	Nil	Nil
5053-Capital Outlay on Civil Aviation	01-Construction of new International Airport at Mopa, Pernem (Plan)	1000.00	1000.00	670.55	-	-	-
	02-Consturction of New Approach Road to Mopa Airport	7500.00	-	-	-	-	-
	03-Widening and improvement of existing approach road to Mopa Airport	1600.00	1600.00	978.32	-	-	-
	Total (5053)	10100.00	2600.00	1648.87	Nil	Nil	Nil
	Grand Total	10706.89	3197.89	1987.25	Nil	Nil	Nil

7. Vision for future:

The Department intends to successfully complete the construction of Greenfield International Airport at Mopa in Pernem Taluka on PPP basis by the year 2020 as envisaged in the Concession Agreement.

84. DISTRICT RURAL DEVELOPMENT AGENCY – NORTH AND SOUTH GOA

1. Introduction

The present District Rural Development Agency, South Goa was established vide Government Notification No. 1/44/99-ADM/RDA/00-01/2078 dated 9th March 2001. Whereby the erstwhile Rural Development Agency, Goa was bifurcated into DRDA North Goa, and DRDA South Goa. The DRDA South Goa is registered under the Societies Registration Act, 1860 vide its registration No. 9/Goa/2001 dated 10.01.2001. It consists of six Talukas viz: Salcette, Mormugao, Quepem, Canacona, Sanguem and Dharbandora.

2. Organizational Chart

Organization chart pertaining to DRDA North & South are enclosed as Annexure I

3. Functions & duties carried out by the Department

The following are the main functions:

- i. To suggest various measures to the Government of Goa and the Government of India and the Government of India to Uplift the Living conditions in rural areas of the state especially the rural poor under Below Poverty line backward and weaker sections.
- ii. To implement and execute the various schemes of the Central Government like Swarnajayanti Gram Swarajgar Yojana substituted now by (NRLM), Indira Awas Yojana , National Family Benefit , Goa Gram Samrudhi Yojana & Mahatma Gandhi National Rural Employment Guarantee Act etc. and any other schemes sponsored by the Government of India/State of Goa for the economic development in rural areas.
- iii. To receive grants from the State and the Central Government earmarked for implementation of schemes and for the maintenance of administrative set up of the Agency, incur expenditure for overall development of rural areas and to see that such grants are utilized properly.
- iv. To deal with the anti-poverty programmes of the Ministry of Rural Development.
- v. To manage the anti-poverty programme of the Ministry of Rural Development and to effectively relate these to the overall efforts of poverty eradication in the District.
- vi. To interact effectively with various other agencies and to co-ordinate with line department, the Panchayat Raj Institutions, the Banks and other financial institutions SHGs, the NGOs and as well as the technical institutes with a view to gathering the support and resources required for poverty reduction efforts in the Districts.
- vii. Other schemes and functions related to the development of the rural areas and people.

4. Acts and Rules implemented by the Departments:

Mahatma Gandhi National Rural Employment Guarantee Act, 2005

The objectives of the Act is to enhance livelihood security in rural areas by providing at least 100 days of guaranteed wage employment in a financial year to every household whose adult members volunteer to do unskilled manual work.

5. Physical achievements of the Department:

1. Indira Aawas Yojana (IAY)

Indira Aawas Yojana (IAY) is a centrally sponsored scheme of Government of India, where housing facilities are provided for BPL houseless or katcha house beneficiaries. Under IAY scheme, assistance of Rs. 70,000/- i.e. @ 60:40 respectively by Government of India and State is given for construction of New Houses and Rs. 15,000/- is given to upgrade the house. In addition to this, the Government of Goa is giving additional assistance of Rs. 25,000/- for new construction.

During the year 2017-18, 83 houses of the previously sanctioned houses were completed while 2 new houses for construction were sanctioned.

2. National Social Assistance Programme (NSAP)

a) National Family Benefit Scheme (NFBS)

Under this Scheme one time assistance of Rs. 20,000/- is provided to the BPL family on the death of bread winner as an instant relief from the Government. The earlier proposals in this respect were processed at Block Level and submitted to DRDA for sanction of assistance. However, in order to provide the instant relief the funds are placed at the disposal of BDOs and the BDOs are authorized to provide the assistance to the applicant. This Scheme is 100% funded by Central Government.

During the year 2017-18, 130 families availed of the benefit under this scheme.

b) Indira Gandhi National Old Age Pension Scheme (IGNOAPS)

The Government of India had launched a scheme titled 'Indira Gandhi National Old Age Pension Scheme' which has been extended to this State also and includes beneficiaries residing in urban areas.

Under this programme, pension of Rs. 200/- per month is provided to the beneficiaries of 60 years of age and above till the age of 80 years and thereafter Rs. 500/-. The beneficiary must be a destitute in the sense of having little or no regular means of subsistence from his/her own source of income or through financial support from family members or other sources.

1648 persons benefited from this scheme from 2017-18

This scheme has been transferred to Directorate of Social Welfare i.e. in convergence.

3. Goa Gram Samrudhi Yojana (GGSY)

The Scheme provides creation of infrastructure assets in the rural areas like:

- a) Construction of Panchayat Ghar
- b) Construction of play ground
- c) Construction of market complex
- d) Construction of drama stage
- e) Construction of protection wall
- f) Development of open space
- g) Fish Market.

This Scheme is 100% funded by the State Government and implemented by both DRDAs.

Under the Scheme prescribed limit of each work upto Rs. 25.00 lakhs and Rs.100.00 lakhs in special case with prior approval of the finance department for better financial prudence.

18 Projects were completed, 25 projects were in progress and 40 new projects were sanctioned.

4. Goa Grameen Urja Yojana (GGUY)

The objective of the scheme is to provide Below Poverty Line families and provide installation of one new domestic LPG connection. It is pollution free (Fuel) to minimize the use of firewood, thus reducing the pressure on forest and at the same time helping in maintaining pollution free environment as well as health of house wives. The BPL families are provided with free LPG installation comprising of one gas stove with two burners and two cylinders with all other required accessories for a total cost of Rs. 6087/-. This Scheme is 100% funded by the State Government.

323 families benefited with new Gas connections under this scheme during 2017-18.

5. Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA):

The Scheme provides 100 days of guaranteed unskilled wage employment in a financial year to every household in plain area and 150 days of job in forest dwelling area @ Rs. 240/- per day w.e.f. 1st April 2017.

Kind of Work:

- Construction of Kutcha Road/footpath, development of nallah construction/ repair of tali/pond, cleaning of water logged areas, construction of well for community/SC purpose, land development of fallow land for agriculture purpose, repair of field bandh, repair of terraces, desilting of water channels, repair of pathway, repair of rubble wall with mud, construction of protection wall, leveling of land for development, construction of field bandh, excavation of existing water channel alongside paddy field.

This Scheme is a Centrally Sponsored Scheme which is shared between Central and State at the ratio of 90:10.

1.19 lakh mandays were generated during the year 2017-18 while 533 job cards were issued during the same period.

321 works were sanctioned, 236 works were completed while 157 works were in progress during the year 2017-18.

6. National Rural Livelihood Mission (NRLM)

The aim of the NRLM is to reduce poverty through building strong grassroots institutions of the poor. These institutions enable the poor households to access gainful self-employment and skilled wage employment opportunities, resulting in appreciable increase in their incomes, on a sustainable basis. NRLM is a Centrally Sponsored Scheme and the financing of the programme is shared between the Centre and the State in the ratio of 60:40.

Goa State Rural Livelihood Mission has been constituted and registered under Societies Registration Act, 1860. The scheme was launched in Goa on 19th December 2015.

Canacona from South Goa District, Pernem & Bardez block of North Goa District were identified as intensive blocks for the year 2015-16 and in Addition to the earlier three blocks, two more blocks are identified as intensive blocks for the year 2016-17 namely Quepem Block from

South Goa District and Bicholim block from North Goa District. Both the blocks are geographically in remote areas of the state. Three more blocks have been added as intensive blocks from the financial year 2017-18, they are Ponda, Tiswadi and Dharbandora.

The objective of the Mission is as follows:-

- Poverty alleviation through women by forming their groups.
- Create income security for the rural poor through interventions at various levels.
- Increase participation of women in Panchayat Raj Institution (PRI) by empowering them through the means of Self Help Groups (SHGs).
- Bring synergy for coordination and communication among different poverty alleviation programs of State and Central Government.
- Facilitating formation of federations at Village, Taluka/Block & District level.
- Facilitating access to financial institution for SHGs.
- To work with vulnerable and destitute people for their empowerment & upliftment.

No. of New SHGs formed were 392, No. of SHGs revived were 639, Village Organisations formed were 61, Revolving Funds were given to 250 SHGs. Start Up fund were given to 17 Village Organisations.

SARAS

Further the NRLM scheme also provides SARAS facilities wherein all India Self Help Groups are coming together in each state and organizing the exhibition to promote the Self Help Groups and to give exposure to Self Help Groups for marketing platform.

Goa Saras 2017

Saras is a National Level Exhibition-cum-Sale to provide exposure of different items produced by SHGs and provide market to Swarojgaries assisted under SGSY Scheme from all over the Country. The Goa Saras 2017 was jointly sponsored by the Ministry of Rural Development, Govt. of India and State of Goa. The District Rural Development Agency – North Goa organized the exhibition at the Dayanand Bandodkar Football Ground, Campal, Panaji from 27th October 2017 to 7th November 2017. This is the 5th Goa Saras organized by the State of Goa in the North Goa District.

For the Goa Saras 2017, around 350 stalls were erected at the exhibition site. 200 stalls were exclusively reserved for the participants of different states of India and the remaining 150 stalls were allotted to the local SHG beneficiaries from Goa State.

20 stalls were allocated to various Government Departments/Corporations, Institutions and Banks for information, Education and Communication (IEC) program. 24 States participated in the Saras Exhibition through their SHG's/artisans.

Out of the Total amount earned towards Sales Rs.92,01,207/- , Rs. 18,76,629/- Sales were made by Local (Goa) Stalls, Rs. 8,64,175/- Sales were made by Stalls run by Individuals and Rs. 64,60,403/- Sales were made by Outstation Stalls.

Goa Saras 2018

Goa Saras 2018 was organized by District Rural Development Agency South Goa at the South Goa Planning Development Agency (SGPDA) Ground, Near Kadamba Bus Stand Margao from 11th January to 22nd January 2018.

Total 200 stalls were provided on sharing basis to SHGs comprising 51 SHGs and 6 Individual Artisans from 16 different States and 132 SHGs & 86 Individual Artisans from across Goa participated in the Exhibition.

The total Sales proceed during the exhibition was 1.30 crores

7. Retirement Benefit Scheme for DRDA Staff.

The Government is not only helping the BPL population but also ensuring security for DRDA staff and therefore the new scheme was introduced to get the retirement benefit to the DRDA staff which is implemented from the year 2014-15. It is a 100% funded by the State Government.

8. District Rural Development Agency Administration

This scheme is meant to meet the administrative expenditure cost which includes salary component and contingent expenses. This is a 60:40 cost sharing scheme by the Centre and State Government respectively.

6. Financial aspects of plan and non-plan schemes is enclosed as Annexure II.

7. Vision for future

Uplifting of the rural poor by providing the assistance of anti-poverty and social development programmes with a clarity of purpose and commitment to the task. DRDA also aims for empowerment of women in rural areas for their self employment and Capacity Building. The special emphasis will be put forth to preserve and nurture the essence of rural community life by providing infrastructural development in the unprivileged cluster of villages.

ANNEXURE II

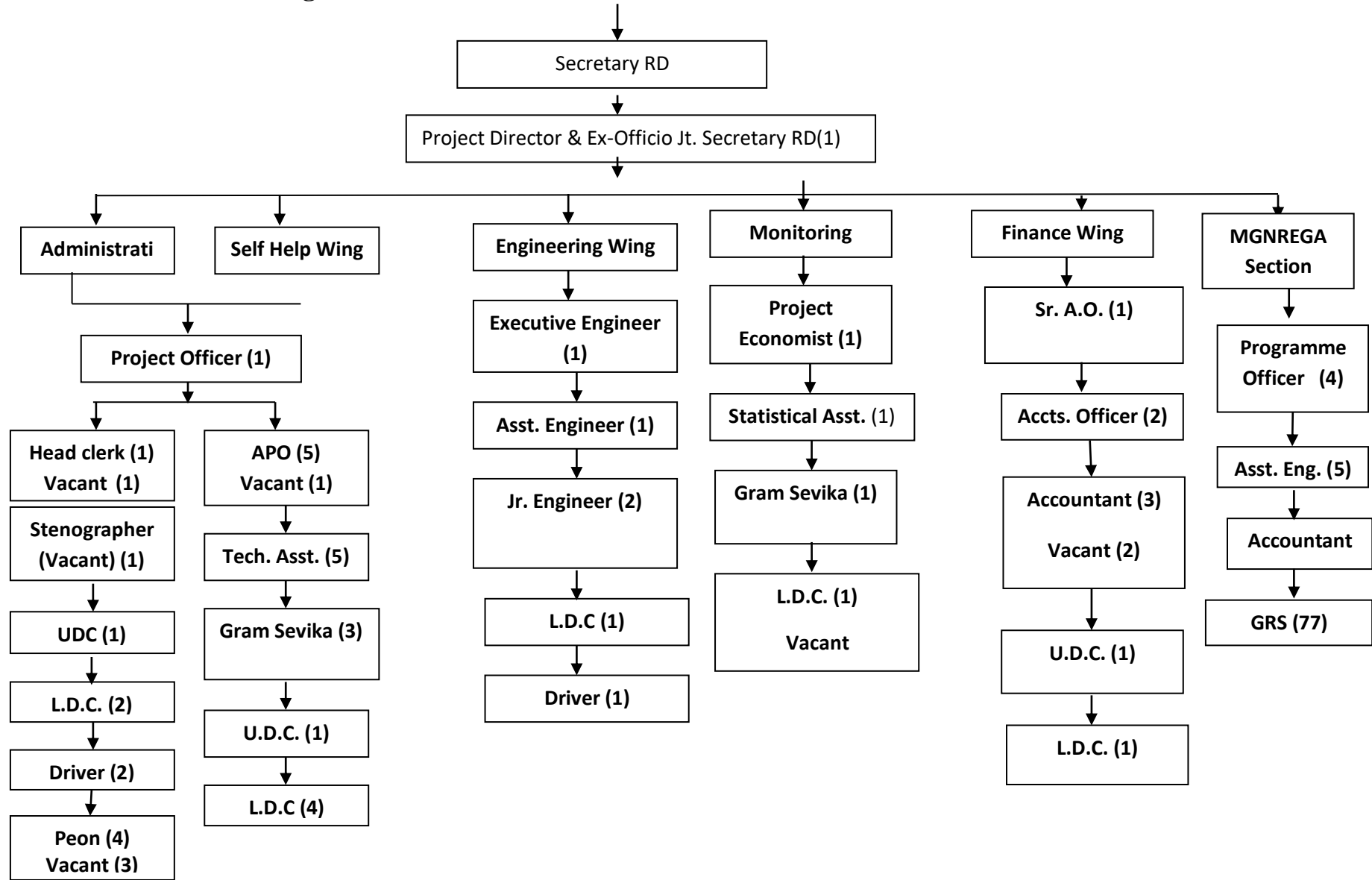
Financial aspects of plan and non-plan schemes:

(Rs. in lakhs)

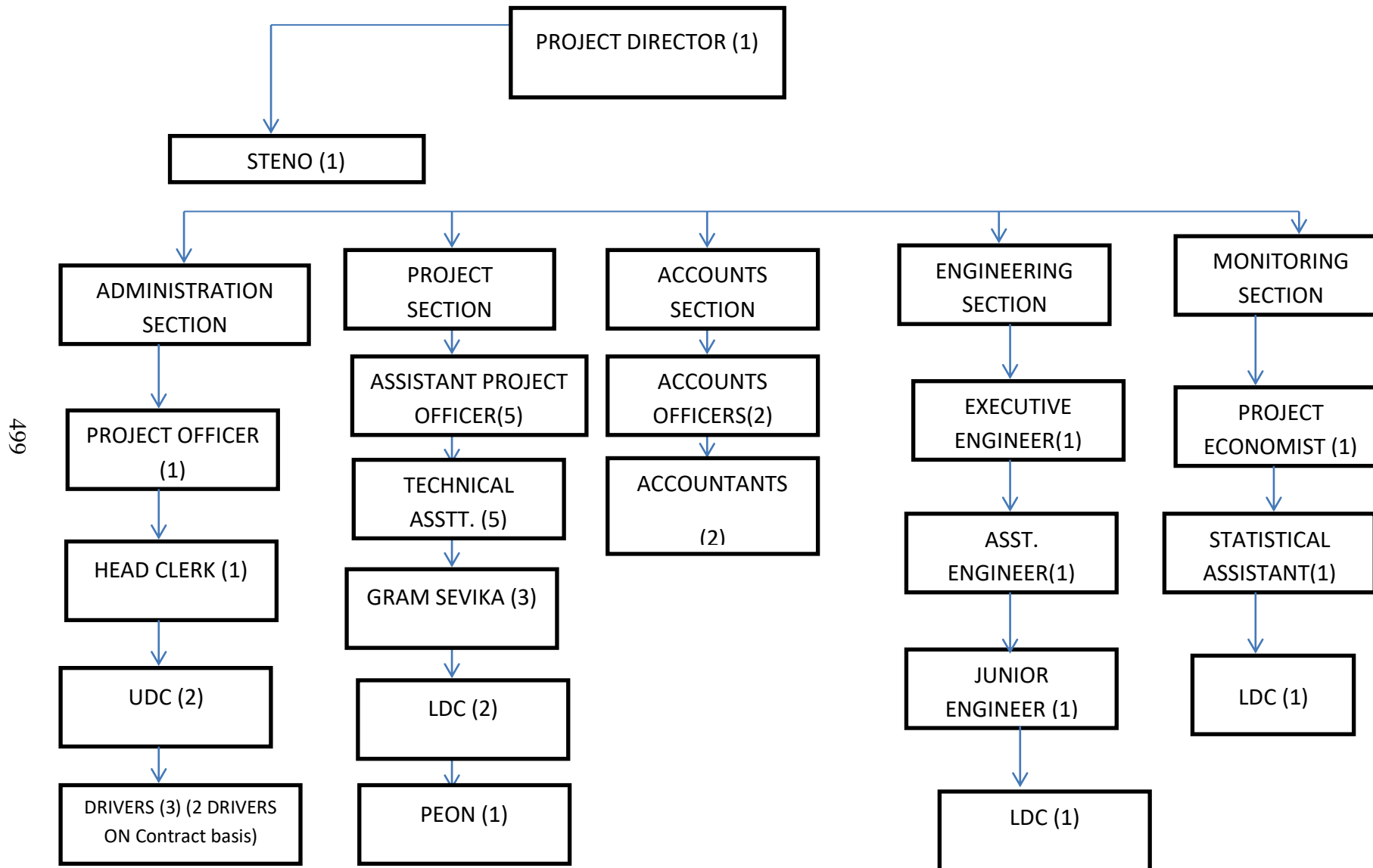
Demand No.	Major Head	Name of the Scheme	Plan			Non-Plan		
			Budget Estimate 2017-18	Revised Estimate 2017-18	Actual expenditure 2017-18	Budget Estimate 2017-18	Revised Estimate 2017-18	Actual expenditure 2017-18
1	2		3	6				
31		Department of Rural Development						
	2505	Rural Employment	-		-			
	01	National Programmes	-		-			
	701	Jawahar Rozgar Yojana	-		-			
	01	National Social Assistance Programme (A)	--		--			
		National Old Age Pension Scheme (NOAPS)	--		--	--	--	--
		National Family Benefit Scheme (NFBS)	--	0.01	21.60	--	--	--
	02	Swarnjayanti Gram Swarozgar Yojana	150.00	150.00	0.00			
	03	National Rural Livelihood Mission (P)	250.00	752.00	150.68	--	--	--
		SGSY Goa Bazar	--	--	0.60	--	--	--
	04	National Rural Employment	1000.00	1000.00	224.50	--	--	--

		Guarantee Act (NREGA)						
	05	Pradhan Mantri Gram Sadak Yojana	1.00	1.00	0.00	--	--	--
	08	District Rural Development Agency Admin	1000.00	1000.00	373.00	--	--	--
	13	Indira Awaas Yojana	1000.00	1000.00	37.70			
	20	Goa Gram Samrudhi Yojana (GGSY)	600.00	1200.00	380.94	--	--	--
	23	Financial Assistance for New Domestic LPG connection to BPL families	50.00	50.00	11.44	--	--	--
	25	Technical Cell for PMGSY Scheme	1.00	1.00	0.00	--	--	--
	26	Retirement Benefit Scheme for DRDA Staff	100.00	100.00	69.50	--	--	--
	27	Implementation of SARAS Fair	0.00	0.00	57.79	--	--	--
	28	Pradhan Mantri Awas Yojana (Gramin)	0.00	0.00	0.00	--	--	--
	789	Special Component Plan for Scheduled Castes (SC)	75.00	75.00	4.00	--	--	--
	796	Tribal Area Sub-Plan (ST)	200.00	200.00	9.00	--	--	--
		TOTAL	4427.00	5529.01	1340.75	--	--	--

Organizational Chart of DRDA – North ANNEXURE-I



Organizational Chart of DRDA-South



S-1 ADMINISTRATIVE REFORMS DEPARTMENT

1. Introduction:-

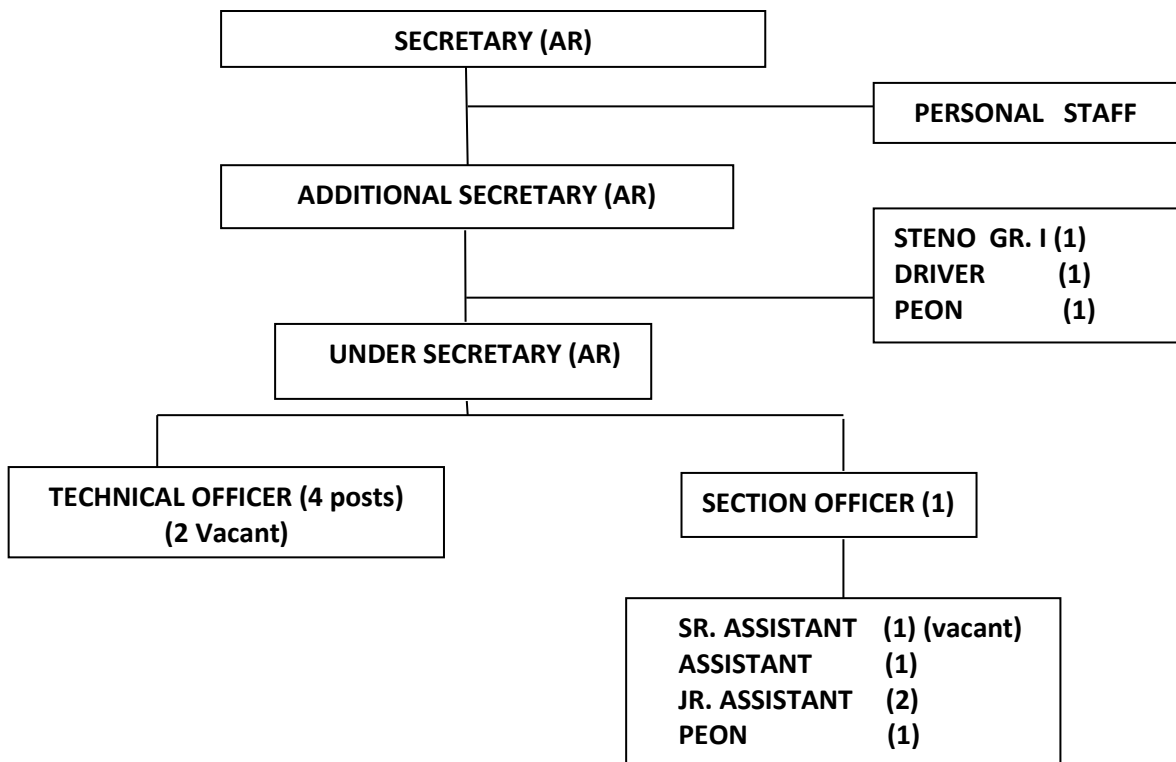
The Administrative Reforms Department (A.R.D.) is one of the important Department of the Government which came into existence in April, 1977. With the setting up of the Administrative Reforms Department, the organizational analysis and method studies were introduced with the result that scope for disposal of workload to different levels in the vertical structure of the organization was examined.

The Administrative Reforms Department was then headed by Management Analyst and consisted of two Technical Assistants, one Superintendent, one Junior Stenographer, one LDC and one Peon. Later the two posts of Technical Assistants were increased to four posts. Subsequently, the post of Management Analyst was re-designated as Under Secretary (Administrative Reforms) and four posts of Technical Assistants were re-designated as Technical Officers.

2. Organizational Chart of the Department:-

Chief Secretary/Secretary (AR) is the Administrative Secretary. The Administrative Reforms Department comprises of the Joint Secretary (AR) who is the Head of Office and the Under Secretary (AR) is in-charge of the Branch. There are four Technical Officers in the Department out of which one post is vacant on account of promotion to Junior Scale Officer. The administrative section comprises of one Section Officer and the administrative staff viz., one Senior Assistant (vacant), one Assistant, two Jr. Assistants and one Peon.

The Organizational chart of the Department is shown below:-



3. Functions and duties carried out by the Department:

Mainly, the Administrative Reforms Department plays a recommendatory role as regards the creation/revival/upgradation/ redesignation of posts in various Government Organizations. While performing this job, the following studies are undertaken by the Department with regard to working of various Government organizations:-

- i) Organizational analysis:** where the outline, functions and flow of an organization are studied and remedial action suggested to do away with the bottlenecks;
- ii) Method study:** where the working system is studied to improve output; and
- iii) Assessment of staff:** to see to the actual requirements of staff after taking into account the workload of the Department and interaction with the department.

The subject matter of Prime Minister's Award for Excellence in Governance was allocated to Administrative Reforms Department in the year 2010-11. Since then it is dealt with by A.R.D.

The A.R.D. also prepares Annual Administration Report by collecting and compiling the material from the Government Organizations and places the same on the Table of the House in the Goa Legislative Assembly. It also liaises with the Government of India and the directions/guidelines received from them are circulated to the departments for implementation. The recommendations on various Reports received from the Administrative Reforms Commission are also being acted upon for bringing efficiency, transparency and accountability in the Administration.

A number of steps/measures are taken to gear up administrative machinery and make it more responsive, effective, transparent, accountable and corruption free by issuing the circulars for speedy clearance of files.

Conferences/Seminars/Workshops are conducted in co-ordination with the Government of India regarding e-governance.

A.R.D. is appointed as Nodal Department by the Government for co-ordinating, processing and monitoring the implementation of recommendations of 2nd Administrative Reforms Commission Reports.

4. Acts and Rules implemented by the Department:-

Acts and Rules as applicable to a department for staffing pattern are being followed, for example Staffing pattern norms issued by Medical Council of India, Dental Council of India are followed in case of Goa Medical College and Goa Dental College and Hospital respectively, norms by All India Council of Technical Education, University Grants Commission as applicable in case of Educational Institutions. Likewise, norms as prescribed by Central Public Works Department, Bureau of Police Research and Development, Employees State Insurance Scheme, Standing Fire Advisory Council, etc. are being applied while examining the proposals from the respective Departments. Various Acts and Rules as stipulated by the Central and State Governments based on the norms prescribed by S.I.U. Department of Expenditure, Ministry of Finance, Government of India and other relevant criteria adopted by the Government of India are also taken into consideration during examination of the proposals pertaining to staffing requirements of various Departments.

5. Physical achievements of the Department:-

1. This Department had celebrated the Civil Service Day Function on 20th & 21st April, 2017.

6. Financial aspects of Plan and Non-Plan Schemes:-

No Schemes are implemented by this Department. However, the General Administration Department is the budget controlling authority for the Department.

7. Vision for future:-

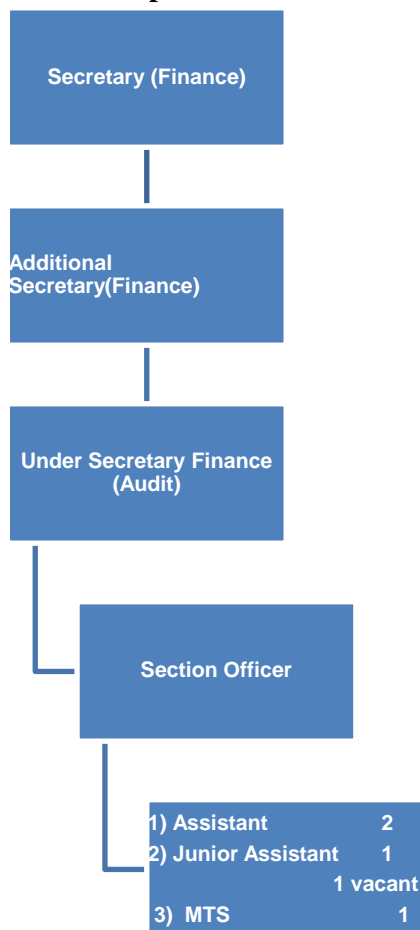
- 1) To ensure optimum utilization of the workforce in all Government Departments;
- 2) To ensure that Government Departments implement the latest technological initiatives like e-governance, etc. so that the benefits of various schemes are availed by the public.
- 3) To streamline the office procedure in order to attain high efficiency and productivity in the functioning of the Departments.
- 4) To regulate the staffing pattern of various departments by implementing laid down norms by the Government regulatory bodies while examining the proposals for creation, revival of posts, etc.

S – 2 Finance (Audit) Department

1. Introduction:

The Finance (Audit) Department, which was set up by the Government with the sole motive of ensuring that all Departments comply with the audit observations raised by the Office of the Accountant General, Goa as well as the Directorate of Accounts, has on the whole succeeded not only in ensuring that most of the observations were complied with by the Departments but their functioning in recovering most of the outstanding dues/recoveries, etc. was also streamlined.

2. Organizational chart of the Department:



3. Functions and Duties carried out by the Department:

- a) Placing of CAG Report on the table of the House and circulating the same to the concerned Departments/ Corporations seeking their Action Taken Notes on the observations made therein. Upon receiving the Action Taken Notes furnished by the concerned Departments/Corporations through their Administrative Departments, and after obtaining the approval of the concerned Administrative Secretary, the same are examined and vetted. If found to be in order the Action Taken Note is sent back to the concerned Department for onward submission to the office of the Accountant General, Goa. Those Action Taken Notes which are found not to be in order, are also returned back to the respective Departments for rectification and resubmission.

- b) Besides the CAG Report, Audit Department also receives a number of Inspection Reports from the Office of the Accountant General, Goa, as well as Internal Inspection Reports from the Directorate of Accounts. The same are examined and actions/remedies, if any on the observation made therein are communicated to the concerned Departments. Compliance reports on the same are also sought, failing which repeated reminders are sent.
- c) Examining complaints pertaining to audit related matters and accordingly, issuing necessary instructions.
- d) Circulars/Notifications/Memorandums regarding guidelines/ measures, etc. to be followed in respect of audit observations are also issued from time to time.

4. Acts and Rules implemented by the Department:

This Department has not formulated/implemented any Acts and Rules.

5. Physical achievements of the Department:

- (i) As usual, this year too, the Department examined a number of Inspections Reports/Internal Inspection Reports received from the offices of the Accountant General, Goa and Directorate of Accounts, respectively and ensured that the observations therein were complied with by the concerned Departments.

6 Financial aspects of Plan and Non-Plan schemes: N.A.

7. Vision for future:

The Finance (Audit) Department plans to streamline the functioning of all the Government Departments/Corporations so that financial rules/prescribed procedures are followed thereby giving no room for any procedural/financial lapses/irregularities.

S-3 Health Section of Public Health Department

1) Introduction:-

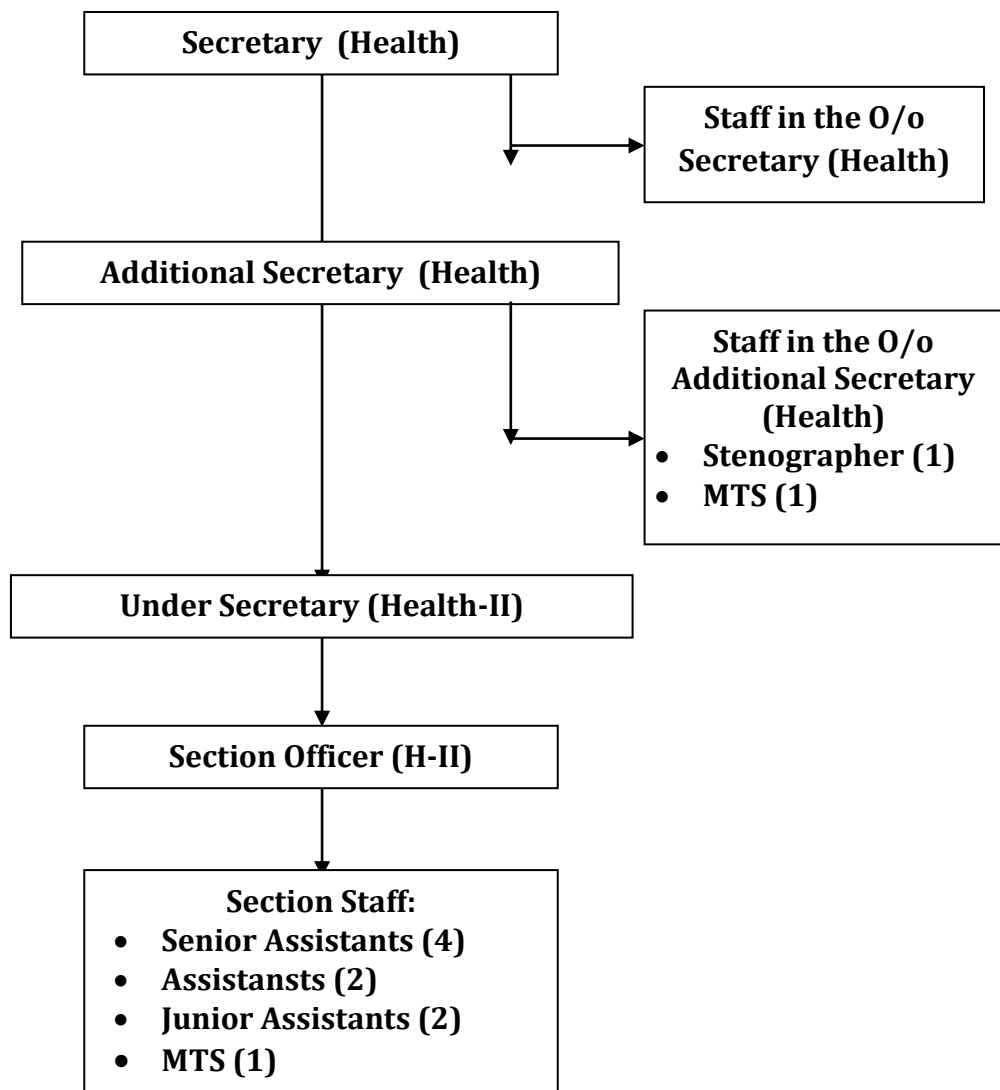
Health Section of the Public Health Department, Secretariat, Porvorim is the administrative department of the following institutions:

- 1) Directorate of Health Services, Panaji.
- 2) Directorate of Food & Drugs Administration, Bambolim.
- 3) Institute of Nursing Education, Bambolim.

The Health Section, also provides financial assistance towards running of GVK-EMRI ambulances in the State of Goa.

2) Organizational Chart:-

The Secretary (Health) is the Administrative Secretary of the department. Additional Secretary (Health) is the Head of Office, Under Secretary (Health-II) is incharge of Health Section and Section Officer (Health-II) is the supervisor of the Health Section besides these there are other subordinate staff. The flow chart of the department is shown below.



3) Functions and Duties carried out by the Department:-

Health Section deals with the all Administrative, Establishment and Expenditure/Financial matters pertaining to Directorate of Health Services (District Hospitals, Sub District Hospitals, Community Health Centres, Primary Health Centres, Sub Health Centres & Rural Medical Dispensaries), Institute of Nursing Education & Directorate of Food & Drugs Administration. Some of the functions carried out by this department are stated below in brief.

i.) Goa Mediclaim Scheme:

Government of Goa has introduced the Goa Mediclaim Scheme to provide the special medical facilities in recognised hospitals outside and within the State of Goa, and is published in the Official Gazette, Series I. No. 26 dated 28/09/2000. The Scheme is available, to the residents of Goa, who are residing for the last 15 years in the state and figuring in the voters list and holding permanent ration card, including minor dependents whose family income does not exceed Rs.1,50,000/- per annum. Under this scheme, maximum amount of Rs. 1,50,000/- is provided as financial assistance, per illness to the patient. However, in genuine cases the Minister for Health shall be competent to sanction mediclaim up to Rs. 3.00 lakhs. Simultaneously, the limit of financial assistance for **Cancer patients** shall be Rs. 5.00 lakhs and in respect of **Bone Marrow Cancer/diseases** the same shall be extended upto Rs.8.00 lakhs. However, if the claim is not within the purview of above Rules and attract relaxation, the same are referred to Finance(Exp) Department for concurrence through Hon. Minister for Health.

ii.) Health Section plays a recommendatory role of Administrative matter of Grade A, B, C, and D posts under Directorate of Health Services, Directorate of Food & Drugs Administration, and Institute of Nursing Education.

iii.) For conducting emergency ambulance services in the State of Goa, the State Government every year releases Grant-in-Aid towards State Share to GVK EMRI as per the revised pattern of assistance.

iv.) Right to Information:

Applications received under RTI Act, 2005 are immediately disposed off and whenever necessary, the applications are transferred to the concerned Departments under section 6(3) of RTI Act, 2005 for providing requisite information to the applicants.

v.) Deen Dayal Swasthya Seva Yojana Scheme:

Government has introduced the Scheme called “Deen Dayal Swasthya Seva Yojana” to provide Health Insurance Coverage for the entire resident population of the State of Goa, who are residing in Goa for five (05) and more years. The entire resident population shall be eligible for the Universal Health Coverage through Insurance Company i.e. United India Insurance Company Limited. The benefits under this Scheme shall be provided on cashless basis by using the DDSSY Cards at respective Hospitals. The beneficiaries shall be entitled annual coverage up to Rs. 2.50 Lakhs per annum for a family of four or more members. Under no case the claim would exceed Rs. 4.00 Lakhs annually. The Insurance benefits can be availed individually or collectively by members of the family. An individual is free to take a higher cover directly from the Insurance Company by paying higher premium, without having any impact on Government policy and facilities. The facilities for 447 procedures shall be covered under this scheme.

vi.) Granting approvals for operating of SPA's in the State of Goa.

4) Acts and Rules implemented by the Health Section:-

All Rules pertaining to Administrative, Establishment and Expenditure and Financial matters are implemented by the Health Section of the Public Health Department.

5) Physical achievements of the Department :-

The Department endeavours in processing all the proposals for administrative approval and expenditure sanctions of the Institutes coming under the control of this Department

6) Financial aspects of Plan and non-Plan Schemes:-

No Schemes are implemented by this Department.

7) Vision of Future:-

- To ensure high efficiency and productivity in the functioning of the Department, by optimally utilizing the workforce.
- To ensure completion of all the projects pertaining to Directorate of Health Services, Directorate of Food & Drugs Administration & Institute of Nursing Education which are coming under the purview of Health Section of Public Health Department.
- To ensure completion of the new South Goa Sub District Hospital, which will be under Directorate of Health Services.
- To provide medical facilities to each and every citizen, in the State of Goa at affordable cost.

S-4 Medical Section of Public Health Department

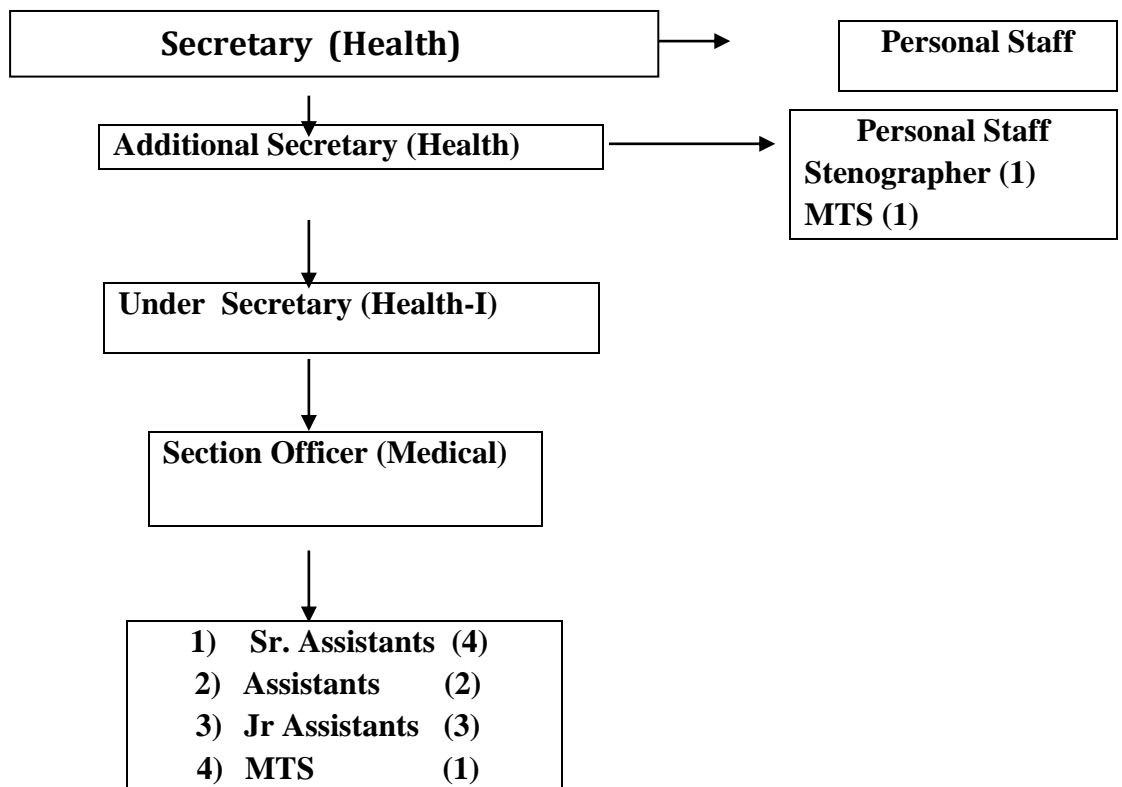
1) Introduction :-

Medical Section is one of the important section of Public Health Department of Secretariat. Medical Section is administrative Department for the following Institutions:-

- 1) Goa Medical College & Hospital, Bambolim
- 2) Goa Dental College & Hospital, Bambolim
- 3) Institute of Psychiatry & Human Behaviour, Bambolim

2) Organizational Chart :-

Secretary (Health) is the Administrative Secretary, the other officials in the Division are Additional Secretary (Health), Under Secretary (Health-I), Section Officer (Medical) and other subordinate staffs.



3) Functions and duties carried out by the Department:-

- i) Medical Section deals with the all Administrative, Establishment and Expenditure/Financial matters pertaining to GMC&H, GDC&H and IPHB, besides Medical Reimbursement cases of Government Officials under Central Service (Medical Attendance) Rules, 1944.
- ii) **Medical Reimbursement:-** The Medical reimbursement claims of Government Officials are examined in terms of Central Service (Medical Attendance) Rules, 1944 and guidelines issued by this Department from time to time. The Government has also delegated powers to the following authorities to settle the claims within the purview of CS(MA) Rules, 1944:-

Sr. No.	Designation of the Officer	Amount in Rs.
1	Under Secretary(Health)	upto . Rs. 50,000/-
2	Joint Secretary (Health)/Additional Secretary(Health)	Rs.50,001 to Rs. 1,00,000/-
3	Secretary(Health)/Comm. & Secretary(Health)	Rs.1,00,001/- to Rs. 2,00,000/-

The claim if not within the purview of above Rules and attract relaxation are referred to Finance(Exp) Department for concurrence through Hon. Minister for Health.

4) Acts and Rules implemented by the Medical Section:

All Rules pertaining to Administrative, Establishment and Expenditure and Financial matters.

Right to Information Act, 2005:- The Section Officer (Medical) has been declared as Public Information Officer and Sr. Assistant as Assitant Public Information Officer under the Right to Information Act, 2005. The applications received under RTI Act, 2005 are immediately disposed off and whenever necessary, the applications are transferred to the concerned Departments under section 6(3) of RTI Act, 2005 for providing requisite information to the applicants.

Physical achievements of the Department :-

Medical Section of Public Health Department has processed all the Administrative, Establishment, Expenditure/Financial matters pertaining to GMC&H, GDC&H and IPHB & granted approval to many Medical Reimbursement cases of Government Officials under service (Medical Attendance)Rules, 1944.

5) Financial aspects of Plan and non-Plan Schemes:-

No Schemes are implemented by the Medical Section of the Public Health Department. However, General Administration Department is the Budget Controlling Authority for the Public Health Department.

6) Vision of Future:-

- 1) To ensure high efficiency and productivity in the functioning of the Department.
- 2) To ensure completion of all the projects pertaining to Goa Medical College & Hospital, Bambolim, Goa Dental College & Hospital, Bambolim & Institute of Psychiatry and Human Behaviour which are coming under the purview of Medical Section of Public Health Department.
- 3) To ensure optimum utilization of the workforce in the Department.
- 4) To ensure development of e-Health infrastructure for Goa.
- 5) To ensure completion of Super Speciality Hospital Project, Tertiary Cancer Care Centre, etc. under Goa Medical College.

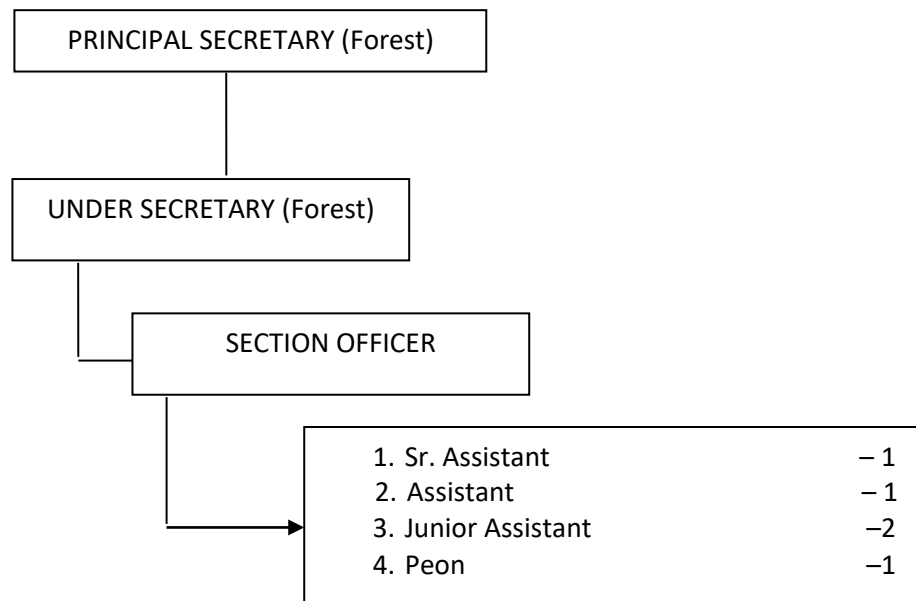
S-5 FOREST DEPARTMENT

1. Introduction:

This Department is one of the Secretariat Department which deals with all administrative/establishment matters of the Principal Chief Conservator of Forests, Panaji and Goa Forest Development Corporation.

2. Organizational chart of the Department:

The Department comprises of Principal Secretary (Forests) as its Administrative Head, the other officials in the Division are Under Secretary (Forests), Section Officer and subordinate staff. The Organizational chart of the Department is shown below:-



3. Functions and Duties of the Department:

- i) Administrative matters of Gazetted Officers of Forest Department such as promotion/appointment/deputation/ transfer/seniority etc.
- ii) Revival and creation of various posts of Forest Department.
- iii) Disciplinary proceedings/Vigilance cases of Gazetted Officer.
- iv) ACP/MACPs of Gazetted/Non – Gazetted Officers.
- v) Court cases.
- vi) Dealing with inspection/Audit reports.
- vii) Notification of Reserve Forest.
- viii) Other important matters of Forest Department.
- ix) Important correspondence from GOI.
- x) Compassionate appointment of the Forest Department.
- xi) Disciplinary proceedings/vigilance cases of non-Gazetted.
- xii) LAQs.
- xiii) RTI matters.
- xiv) Lok Sabha/Rajya Sabha Question.
- xv) Weekly arrears, weekly statement of important cases, etc.
- xvi) Training/Workshop of Forest Department.

- xvii) Medical Reimbursement of Forest Department.
- xviii) Purchase/Condemnation of vehicle.
- xix) Other Miscellaneous matters.
- xx) Matters of GFDC.

4. Acts and Rules implemented by the Department:

The Department has not formulated/implemented any Acts and Rules.

5. Physical achievements of the Department:

- i) Approval is given to engage 08 posts of Watchman and 04 posts of Sweepers through approved agency i.e. Goa Labour Recruitment Society.
- ii) Approval for special purpose permit under Section 12 of the Wildlife (Protection) Act, 1972.
- iii) Approval to purchase 4 Pistol Auto 9mm 1A, 9 Rifle 22 and Ammunition in order to protect the illegal activities and to prevent poaching and also during the regular patrolling in the Forest areas.
- iv) Extension of contractual appointment of Veterinary Officer for Bondla Zoo and appointment of Veterinary Officer.
- v) Dealt with all administrative matters of Forest Department i.e. conveyed approval for condemnation of vehicle and purchase of vehicle.
- vi) Promotions of Assistant Conservator of Forests and Range Forest Officer were done.
- vii) Grant of ACP-I to Ex-Chief Forest Surveyor.
- viii) Issued Notification regarding Rates for use of road by different agencies.
- ix) Issued Notification for appointment of Honorary Wildlife Wardens.
- x) Issued Order to fix the entrance fees to the Butterfly Park at Cotigao Wildlife Sanctuary.
- xi) Issued Order regarding revise fee for the renewal of license fee of wood based Industries.
- xii) Conveyed approval for re-appropriation of funds to the Forest Department.
- xiii) Prepared replies to Assembly Questions, Rajya Sabha and Lok Sabha Questions.
- xiv) Issued Order for revival of 10 posts of Range Forest Officer.
- xv) Approval given towards releasing of Electric connection at the site of Bhagwan Mahaveer National Park at Collem.
- xvi) Issued Order of the Forest Officers to attend the Court Matters.

6. Financial Aspects of Plan and Non-Plan Schemes:

No Schemes are implemented by the Department. However, the General Administration Department is the Budget controlling Authority for the Department.

7. Vision for Future:

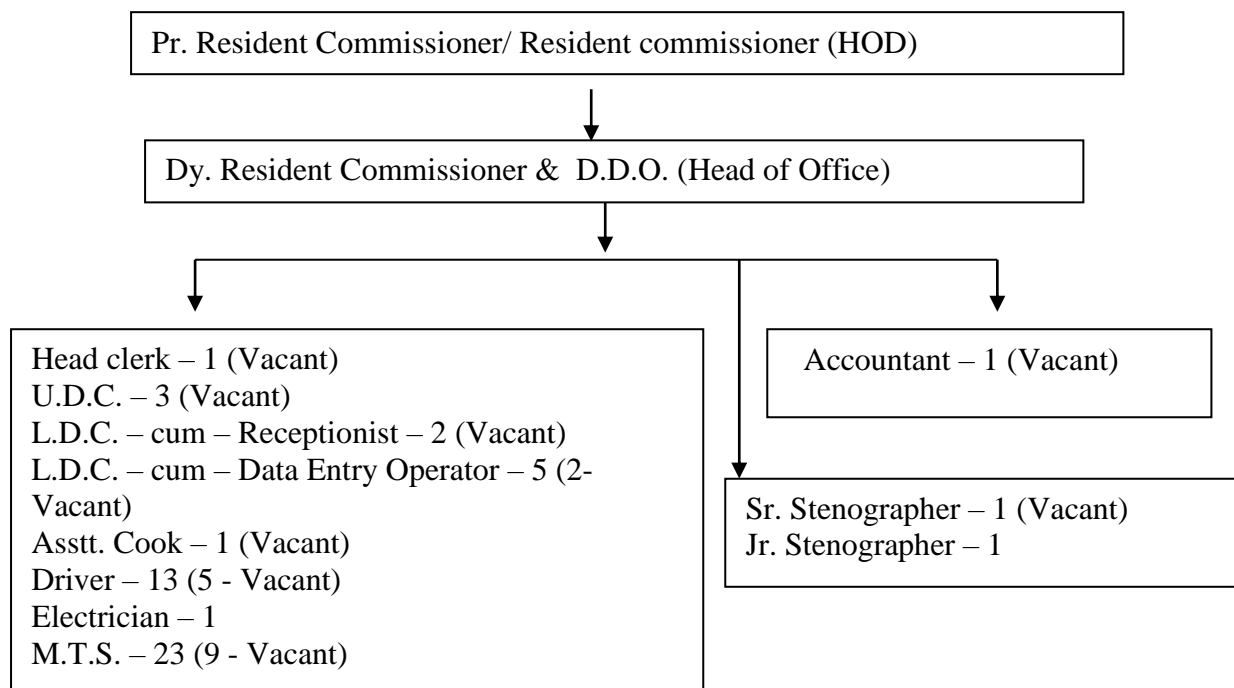
The Office of Under Secretary(Forest) plans to streamline the functioning of the Department so that financial rules/prescribed proceedings are followed up vigorously thereby giving no room for any proceedings/financial lapses/irregularities.

S-6 OFFICE OF RESIDENT COMMISSIONER

1. Introduction:

Goa Sadan and Goa Niwas are two guest houses of the State Govt. under the administrative control of Resident Commissioner, Government of Goa at New Delhi to provide Protocol and Hospitality services to the visiting Dignitaries and Senior Officials from Goa government and carry out Liaison work between State Government and the government of India.

2. Organisation Chart:



3. Function and Duties carried out by the Department:

- I. This Office provides protocol to VVIPs/VIPs.
- II. Provides lodging and boarding facilities to the visiting dignitaries and all the Officers from the Goa Government visiting New Delhi.
- III. Provides vehicle for local movements of the dignitaries and the Officials visiting New Delhi.
- IV. Fixes the appointments for VIPs, Senior Officers from Goa Government with the dignitaries in New Delhi.
- V. Pursues the pending issues of the State Government in Government of India's Department/Offices.
- VI. Officials of the Office attended meetings in Government of India Offices on behalf of the State Government and send feedback to the State Government.
- VII. Secretarial assistance is also provided by this Office to the visiting dignitaries from Goa.

4. Acts and Rules implemented by the Department:

Rules relating to allotment of Government accommodation in Goa Government guesthouses and use of Government Vehicles are implemented by this Office.

5. Physical Achievement of the Department:

- i. Government has formed common Cadre of the Group “C&D” staff of Goa Sadan merging two establishments i.e. Office of the Resident Commissioner and Goa Sadan. The New Cadre is headed by the Pr. Resident Commissioner as Head of the Department assisted by Dy. resident Commissioner as Head of the Office/DDO, both to be drawn from outside the cadre.
- ii. Government has in principal approved “Re-construction of Goa Sadan at 18, Amrita Shergil Marg, New Delhi” by demolishing the existing building and plan/designs are being prepared by PWD.
- iii. From new vehicles viz. a Mercedes SUV, two Innova Crysta cars and a Maruti Hybrid Ciaz car have been purchased for use by VIPs and Officers.

6. Financial aspects of plan and non plan schemes:

(Rupees in Lakhs)

		2017-18					
		Plan			Non Plan		
Major Head	Name of the Scheme	B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2052	---	---	---	---	86.82	---	68.26
2070	---	---	---	---	357.82	---	343.42
Total	---	---	---	---	444.64	---	421.68

7. Vision for future:

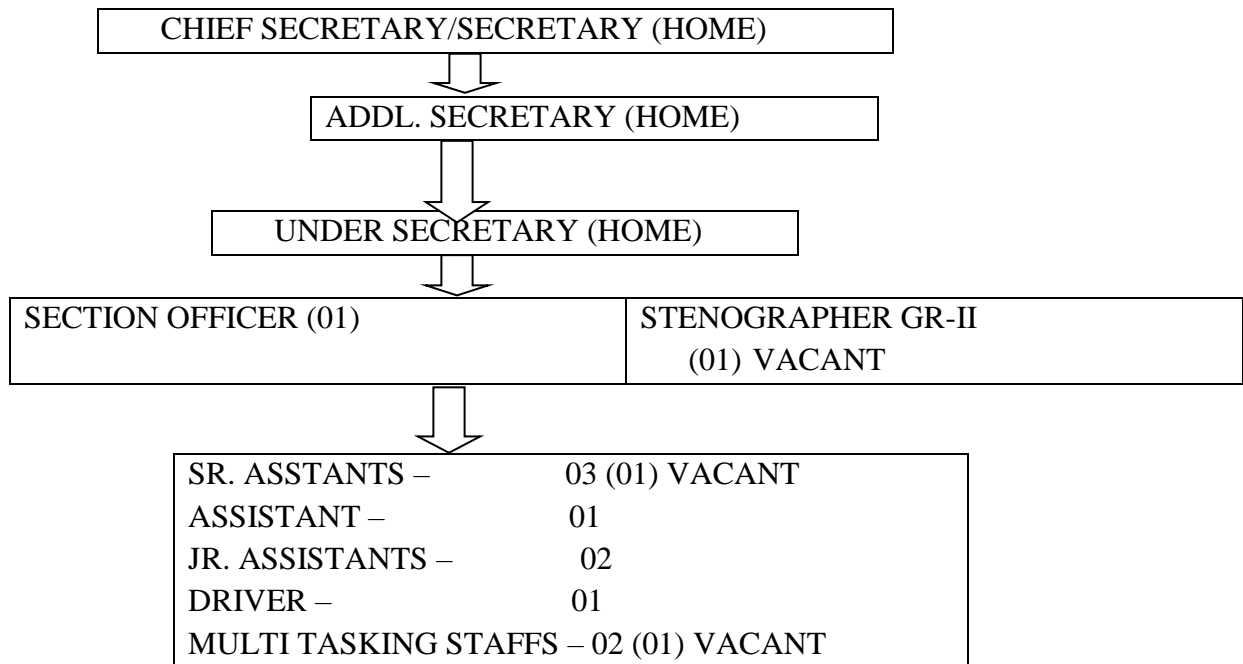
The Housekeeping services contract in Goa Niwas is being run by PWD from Goa which obviously is not very practical arrangement. Henceforth the contract of housekeeping services at Goa Niwas, Chanakyapuri, New Delhi will be run by this Office which by virtues of being in New Delhi will be in a better position to run the contract. This Office endeavours to provide best services to visiting dignitaries and officers from Goa.

S-7 Home Department (F&CD) (Foreigners & Citizenship Division)

1. Introduction

Home department (F&CD) is headed by Chief Secretary as Secretary (Home). The other officers are (1) Additional Secretary (Home), Under Secretary (Home-I) (F&CD) and Section Officer (F&CD).

2. Organizational chart of Home Department (F&CD)



3. Functions and Duties carried out by the Department

- The citizens of PRC countries viz. Pakistan and foreign nationals of other countries of Pak origin submit their applications on online mode for grant of visa to travel to Goa/India. As per the procedure, after the validated visa application details are uploaded by the Missions abroad, comments/clearance in respect of the applicant is to be conveyed by the Ministry of Home Affairs electronically (using the Digital Signature) on the central data base server **within a period of 30 days**. Hence, the State Governments have to directly access the visa application details on the central data base server and communicate their comments/clearance on-line within 21 days of uploading.
- The Subject matter regarding Verification of Nationality Status and antecedents is dealt with by this department. As and when Consulate of other Country or MEA/MHA refers any case for verification of nationality/character/ antecedents of any person, the required report is obtained from the concerned Authority in the State of Goa and submit to the Consulate/ MHA/MEA.

3. This department issues NORI (No Objection to Return to India) Certificates at the request of the applicant. Such Certificates are issued after detailed enquiry into the application of the applicant through the Police Department of the State.
4. Every year Haj Yatra is performed by the Haj pilgrims from Goa State. This department deals with the subject matter Haj and Under Secretary (Home) being the Member Secretary on the Goa State Haj Committee, necessary correspondence/office work with regard to Haj Yatra is being routed to Haj Committee of India and Ministry of Minority Affairs through this department.
5. Deals with the matters of Office of Custodian of Evacuee Property. Collector has taken the possession of the Evacuee Properties. However, this Department is the Administrative department of the CEP.

4. Acts & Rules implemented by the Department.

1. The Citizenship Act, 1955
2. The Haj Committee Act, 2002

5. Physical Achievements of the Department

1. Correspondence received from various Consulates are dealt with by the Department
2. Haj Pilgrims of Goa State performed Haj Yatra for which Department gave full co-operation to the Goa State Haj Committee.
3. Several applications for grant in visa to Pakistani Nationals & Foreign Nationals of Pak origin are processed. Also many applications for grant of extension of stay in India to Foreign Nationals are processed by this Department.

6. Financial aspects of plan and non-plan schemes.

No schemes are implemented by the Department. However, the General Administration Department is the Budget Controlling Authority for the Department.

7. Vision for future

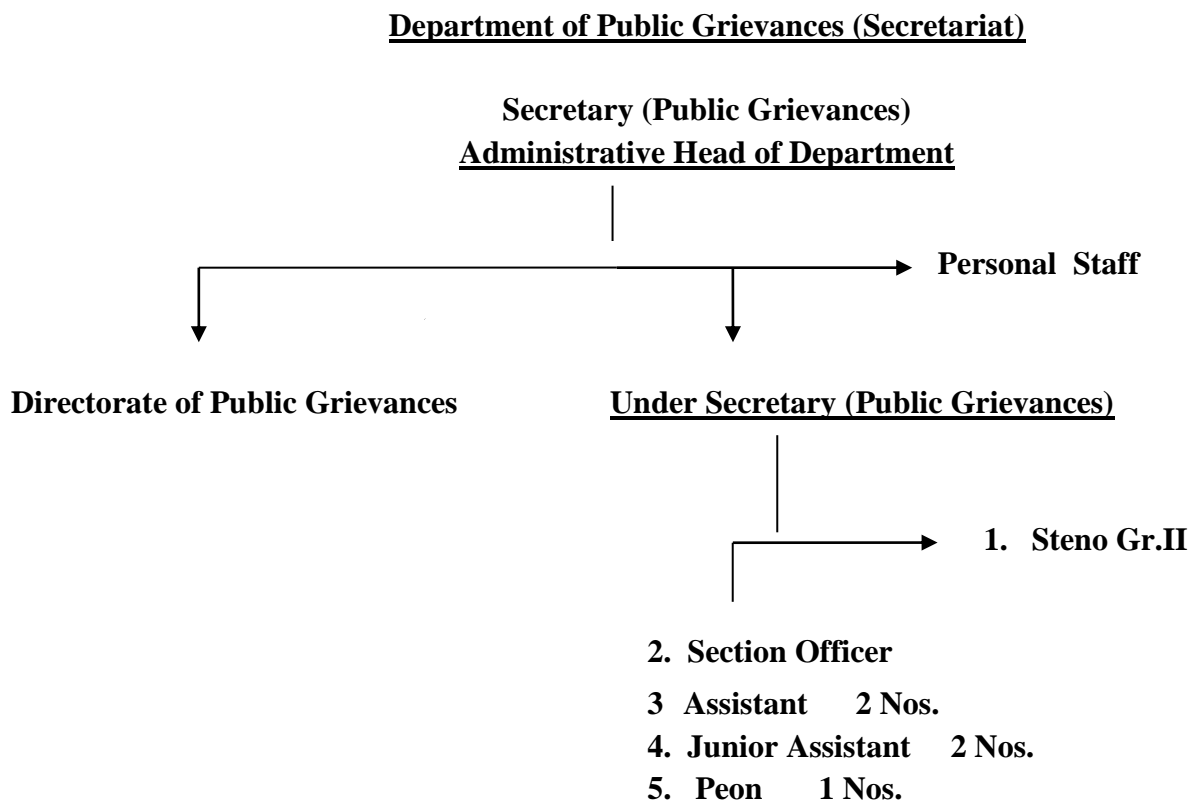
This department by making best use of latest communication technologies will gear up the cases pertaining to Citizenship matters.

S-8 DEPARTMENT OF PUBLIC GRIEVANCES

1. Introduction:

The Public Grievances Department is formed to cater to Public grievances.

2. Organizational Chart of the Department:



3. Function and duties carried out by the Department.

1. To provide an additional platform to the individual citizen to raise his/her grievance against the poor service or no service given to him from the Government Department/Organization and to obtain quick redress of his/her grievance.
2. To assist the citizen to approach the appropriate forum according to his/her need or the nature and type of services he/she desires.
3. To provide specific information to the citizen regarding the various Government Organization and the services provided by them to the citizen.
4. To Coordinate with the various Government Organization with whom the citizen has the grievance.
5. To invite suggestions from the citizens regarding the improvement in the quality and efficiency of Government services and accordingly to recommend the appropriate measure to the concerned Government Organizations.
6. To monitor the quick disposal of Public Grievances by various Government Organization.
7. Promoting citizen-friendly and citizen – centric Governance.

8. To process and pursue an Online Grievances received from Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Administrative Reforms & Public Grievances, New Delhi under **CPGRAMS** (Centralize Public Grievance Redress & Monitoring System) Portal of i.e. **1] DARPG, 2]Direct Receipt, 3] President's Secretariat and 4] Hon'ble Prime Minister of India Office.**
9. Also grievances received from Goa Public Grievances Redress & Monitoring System (**GPGRAMS**) portal of i.e.
 - A. **1] Hon'ble Chief Minister's Office., 2] Secretary (Public Grievances) and Department of Public Grievances.**
 - B. Grievances received on Email : us-pgc.goa@nic.in of this Department.
 - C. Grievances received manually.
10. To process and pursue the Hard copies of grievances received from office of the Hon'ble Chief Minister.
11. To pursue any reference regarding public grievances received from His Excellency, the Governor and Government of Goa Ministers or any Central Organization.
12. To pursue any petition of public grievances received from any resident of Goa concerning to any Departments of Central Government and to pursue the matter with concerned Departments.

4. Acts and Rules

1. The Department itself does not function under any specific Act.
2. General laws applicable in service and financial matters, as applicable uniformly to all departments are followed.

5. Physical achievements of the Department:

Identification and Collection of Grievances

The Government has set up the Department of Public Grievances in the Secretariat for effective redressal of public grievances. During the **year 2017-18** the Public Grievances Department have received **1097** public Grievances which were duly addressed to.

6. Financial aspects of plan and non-plan schemes:

No schemes are implemented by the Department.

7. Vision for future:-

Pursuit of excellence in governance for the benefit of all citizens and to ensure that the citizens get a responsive, accountable and transparent administration

S-9 LABOUR DEPARTMENT

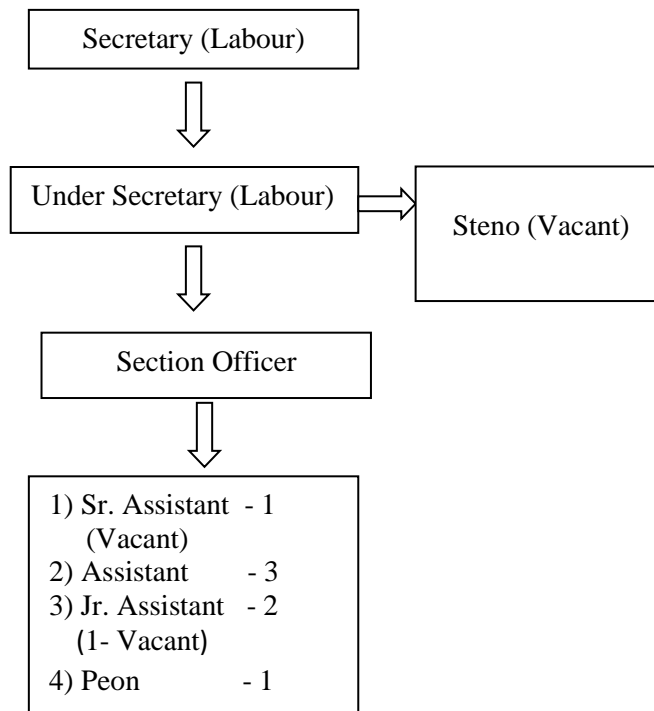
1. Introduction:

After the liberation of Goa there has been rapid growth in the Industries and other services. This led to more exploitation of labour, occurrences of strikes and lockouts and therefore attention was required towards enforcement of Labour Legislation. On account of high literacy and effective union movement, the industrial workers have become more conscious of their right. This Department was set up with the main objective of implementing and enforcement of various Labour Acts and Regulations. Besides, the Department also caters to the Medical treatment of the workers working under various Industries and private sector in the State through Employees State Insurance Scheme.

The Labour Department through Commissioner, Labour and Employment works as an enforcement machinery for proper implementation of all the Labour related Rules & Acts and better working conditions for the workers in the State thereby providing a conducive environment for Industrial growth in the State.

2. Organisational Chart of the Department

The Department in Secretariat comprises of Secretary(Labour) as its Administrative Head, the other officials in this Department are Under Secretary(Labour), Section Officer and subordinate staff. The organizational chart of this Department is shown below:-



3. Functions and Duties

The Labour Department primarily works towards implementation and enforcement of various Labour Acts such as Shops and Establishment Act, Minimum Wages Act, Industrial Dispute Act, Motor Transport Workers Act, 1961, etc.

The Goa Daman & Diu Shops and Establishment Rules, 1975 has been amended to bring all banks and financial institutions under its coverage thereby increasing the revenue.

Under the Employees State Insurance Scheme, treatment is provided to Insured Person working under various Industries and other private sector workers as ESI Act, 1948. The expenditure under these schemes is borne by the State Government and Employees State Insurance Corporation in the ratio of 1:7.

Under the Minimum Wages Act, 1948, the Department has brought all establishments in 20 Scheduled Employment under the purview of the Minimum Wages Act. The revision of Minimum Wages of all 20 schedule Employment are carried out in proportion to Consumer Price Index or two years, as given in the Act.

4. Acts and Rules

Various Labour Acts and Rules as stipulated by the Central and State Government are followed by the Department.

- i. The Goa Daman and Diu Shops and Establishment Act, 1979.
- ii. The Industrial Dispute Act, 1947.
- iii. The Payment of Wages Act, 1936
- iv. The Minimum Wages Act, 1948
- v. The Motor Transport Workers Act, 1961
- vi. The Working Journalists and Other Newspaper Employees (condition of service) and miscellaneous Provision Act, 1955.
- vii. The Contract Labour (Regulation & Abolition) Act, 1970.
- viii. The Payment of Bonus Act, 1965.
- ix. The Equal Remuneration Act, 1976.
- x. The Inter State Migrant Workers (Regulation of Employment and condition of service) Act, 1976.
- xi. The Child Labour (Prohibition and Regulation) Act, 1986.
- xii. The Beedi Labour (Prohibition and Regulation) Act, 1986.
- xiii. The Labour Laws (Exemption from furnishing returns and maintaining registers by Certain Establishments) Act, 1988.
- xiv. The Maternity Benefit Act, 1961.
- xv. The Payment of Gratuity Act, 1972.
- xvi. The Sales Promotion Employees (condition of service) Act, 1976.

5. Vision for Future:

The Department aims to achieve a conducive environment for growth of industries in Goa through better labour relations which facilitates investments, growth and employment creation. The Department aims at ensuring the well being of the labour force through effective implementation of labour welfare measures. The Department has already initiated steps to make the newly established

E.S.I. Hospital at Margao functional and has considered establishing a new Hospital in North Goa, for the welfare of Labour. The proposal for providing online facilities to the citizens for registration and renewal under various labour enactments is under consideration. The system will facilitate easy registrations and renewal and thereby reduce delivery time of the service.

The Department envisages Labour reforms, which thrive to reduce the gap between Employers' expectation and Employees skill force by extending identification of skills and training requirement through Employment Resource Centres.

Various labour friendly amendments in the Labour Act and Rules in line of Madhya Pradesh, Rajasthan and other State have been taken up to reduce exploitation of labour and minimize labour disputes.

S - 10 REVENUE DEPARTMENT

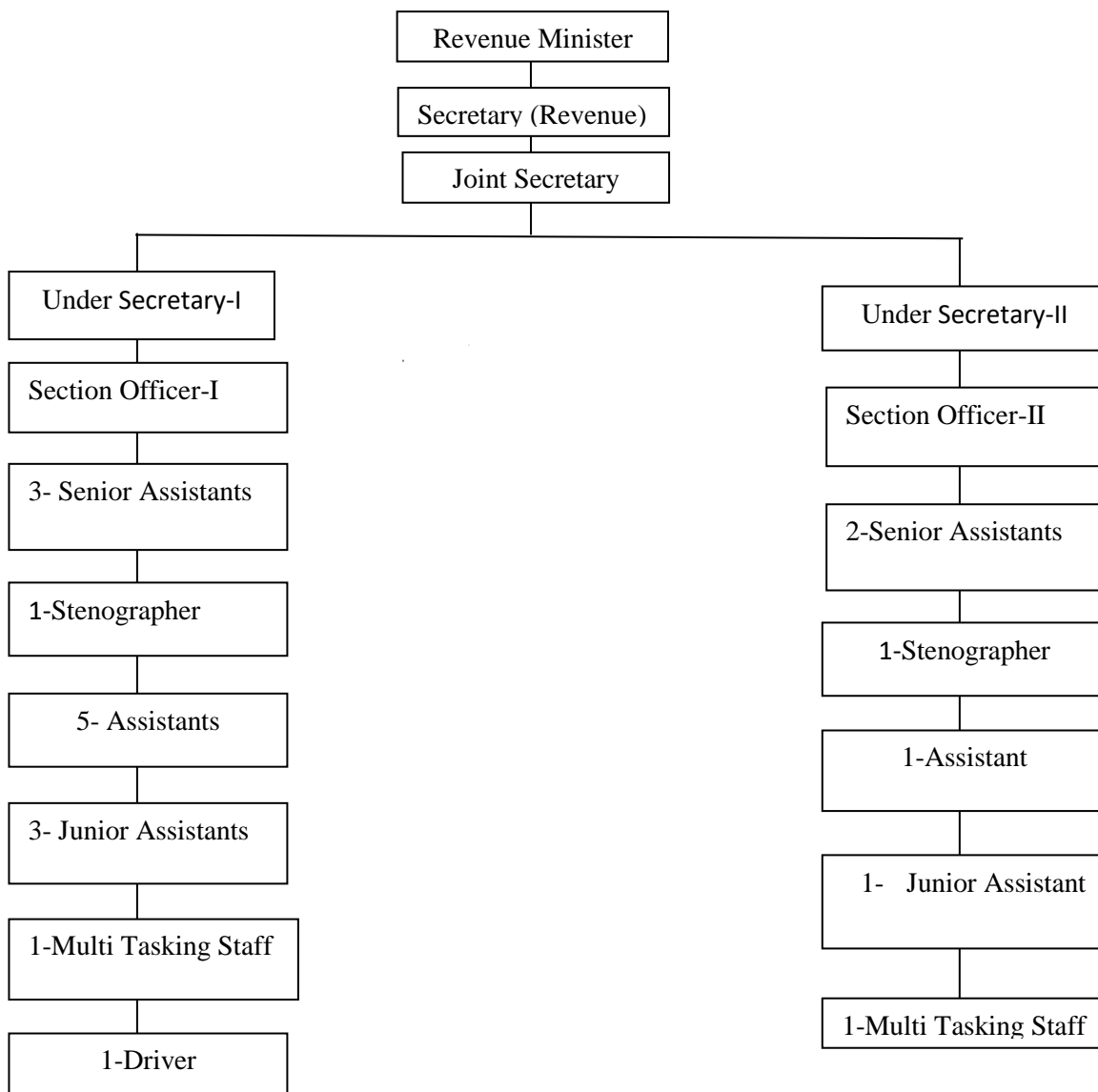
1. Introduction:

Revenue Department in Secretariat is one of the Departments specified under the Business of the Government of Goa (Allocation) Rules, 1987. Revenue Department deals with various subjects like Land Revenue, Agricultural Tenancy, Comunidades, Stamps, Land Acquisitions, Devasthan Regulations, Disaster Management, Land Use among other subjects.

For Administrative purpose, Revenue Department is the Department under General Administration Department in Secretariat. It is an Administrative Department for Collectorate (North), Collectorate (South), Directorate of Settlement and Land Records. The work of Goa Rehabilitation Board is also handled by Revenue Department.

2. Organisation chart of the Department

Secretary (Revenue) is the Head of the Department followed by Jt. Secretary (Revenue). The Under Secretary (Revenue-I) and Under Secretary (Revenue-II) is the Head of the Office, the Administrative Section comprises of 02- Section Officer, 05-Senior Assistant, 02-Stenographers, 06-Assistants, 04-Junior Assistants, 02-Multi Tasking Staff, 01-Driver.



3. Functions of the Department

A number of steps/measures are taken to gear up administrative machinery and make it more responsive, effective, transparent and accountable and corruption free by issuing the Circulars for speedy clearance of files.

Issue of directions to the Head of Department's, Collector (North/South) and Director of Settlement and Land Records for implementation of Government instructions, Amendment of Rules Act. Time to time application received regarding RTI are immediately disposed off and if required the applications are also transferred to the concerned Department for providing information to the applicant.

For achieving responsive, effective, accountable and efficient administration and to have control for smooth functioning of the Department, the Dealing Hand Diary is maintained, weekly arrears statement are submitted to the Under Secretary (Revenue-I), File Movement System is followed.

4. Acts and Rules dealt by the Department:-

The Goa, Daman and Diu Land Revenue Code, 1968 and Rules, the Goa Regularisation of Unauthorised Construction Act, 2016, the Indian Stamp (Goa, Daman and Diu Amendment) Act, 1968 and Rules, Code of Communitade and Rules, the Goa Agricultural Tenancy Act 1975 and Rules, the Goa, Daman and Diu Mundkars (Protection from Eviction) Act, 1975 and Rules, the Goa Daman and Diu Mamlatdar's Court Act 1966 and Rules, Land Acquisition Act 1894 and Rules/Policy on Procurement of land under Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013, the Goa Compensation to the Project Affected Persons and Vesting of Land in the Government Act, 2017, the Goa (Allotment of Plots to Certain Displaced Persons) (Amendment) Act, 2017, Devasthan Regulations and the Disaster Management Act 2005.

5. Physical Achievements of the Department:-

Initiated action to establish separate cell in the Revenue Department to maintain Government land and properties for which the proposal is submitted to General Administration Department to provide the requisite staff to function the same.

To Rationalize the Stamp Duty, Registration Fees on Conveyances, the rates proposed in the Budget Speech are notified for the purpose of stamp duty (Copy of Notification dated 30/03/2017)

Goa Land Revenue (Issuance of Identification and Corresponding Certificate) Rules, 2017 were notified vide Notification No. 26/24/2016-RD dated 25/01/2018. The certificate will help people who have title documents which does not have survey number written on it, to get the same verified from Land Survey Officer, which will help them in Carrying out mutation and partition of their property.

Vide Order No. 14/59/2017-RD dated 16/04/2018 issuing of Residence Certificate, Domicile Certificate, Mediclaim Certificate, Divergence Certificate, Caste Certificate and Sound Permission were made online.

Partition Rules were amended to provide for issuing notice only to the owners who are occupying the land on four sides of the land to be partitioned thereby reducing the procedure to serve notices to all the occupants in the survey records of the concern property.

The Mutation rules amended to issue notice only to the vendor was implemented. The process of integrating GAURI and Dharni (software Gauri regarding Registration of Documents and Dharani regarding Mutation) thereby allowing online transfer of data regarding registration of documents from Sub-Registrar to concern Mamlatdar for which provision was made to pay mutation fees at office of Sub Registrar at the time of registration of documents.

Agricultural Tenancy Act 2017 was amended to bring the cases from Civil Court to Mamlatdar Court.

Land Revenue Code was amended to provide for regularization of Alvara land as ClassII and Class I occupant granted under Decree No. 3602 Dated 24/11/1917.

The Goa Compensation to the project affected person and vesting of land in the Government Act 2017 was passed on 07/08/2017 which permits the State Governments to purchase the land from the private individual for the public purpose thereby making provision which allows the government to take the land or development activities wherever required.

6. Financial aspects of plan and non-plan schemes:

(Rupees in Lakhs)

Demand No. 33

2017-18							
Major Head	Name of the Scheme	Plan			Non-plan		
		B.E.	R.E.	Actual Exp.	B.E.	R.E.	Actual Exp.
2235-	Social Security Welfare scheme.	-	-	-	200.00	200.00	80.00
2245-							
02-	State Disaster Response Fund	-	-	-	400.00	400.00	400.00
04-	Salary Grants to weaker Communitade Employees				140.00	140.00	140.00
06-	Goa Abolition of Proprietorship of Titles and Grants of Land	2000.00	2000.00	140.00	-	-	-
4059-							
02-	Purchase of land /Building	5000.00	5000.00	313.00	-	-	-
	Total :-	7000.00	7000.00	453.00	740.00	740.00	620.00
	Grand Total-	7000.00	7000.00	453.00	740.00	740.00	620.00

7. Vision for Future:

Citizen Services Centre

Revenue Department is planning to open citizen Service Centre by which all the services given by Revenue Department such as all the certificates, Form I & XIV, survey Plan and all other types of documents can be applied through such Citizen Service Centre and the same will be made available in Citizen Service Centre itself. In the beginning, Citizen Service Center will be opened at Margao and Panaji, who will cater in providing services to Salcete Taluka and Tiswadi Taluka respectively.

S – 11 Law Department (Establishment)

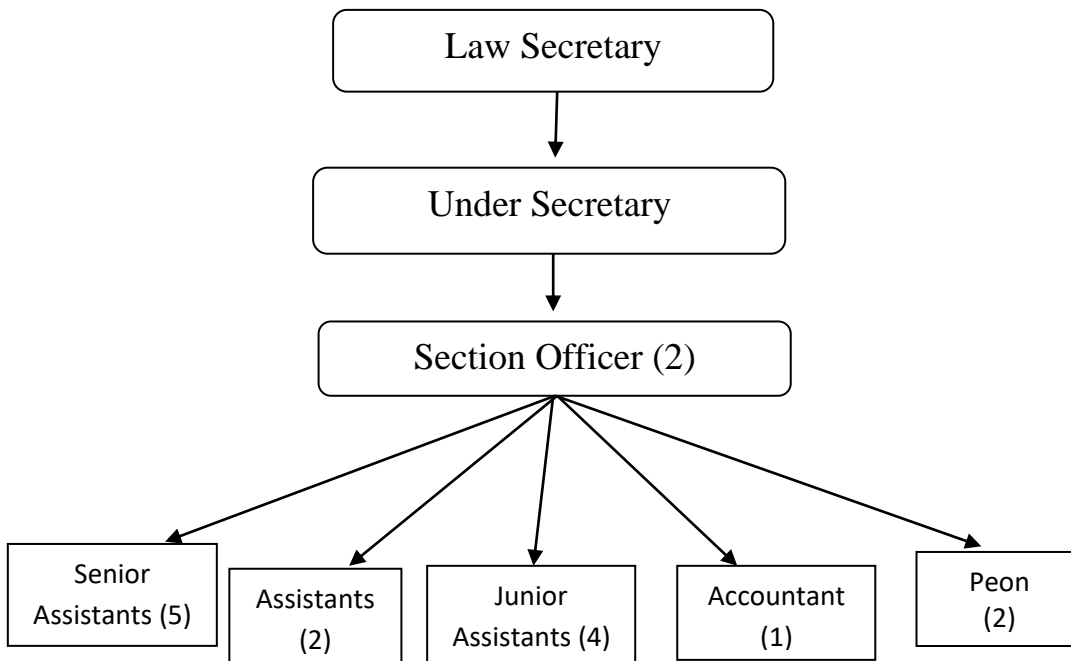
1. Introduction

The Law & Judiciary Department is the Administrative Department for the Hon'ble High Court of Bombay at Goa, District & Sessions Court North Goa, District & Sessions Court South Goa, Administrative Tribunal, Goa, Registration Department, Notary Services, its duties include maintenance and repairs of Court Buildings, Judicial Bungalows and Quarters, Goa State Legal Service Authority, Office of Ld. Advocate General. Appointment of Government Advocates, Appointment of Government Counsels before the Hon'ble Supreme Court, Hon'ble High Court, other Courts & Tribunals. Law & Judiciary Department is the Budget Controlling Authority under Demand No.62.

The Law and Judiciary Department (Estt.) is headed by the Law Secretary who is also the Inspector General of Registration. The Law and Judiciary Department (Estt.) comprises of Under Secretary Law (Estt.), who is the overall incharge of the Branch of the Law & Judiciary, Estt. Section, Secretariat. Presently, there is One Section Officer, designated as Section Officers-I and Section Officers-II is lying vacant at present, who jointly work in the Establishment Section. The Administrative Staff comprises of five Senior Assistants out of which one is filled on contract basis, two Assistants, 4 Junior Assistants, one Accountant (Accounts Cadre) and two Peons out of which one is lying vacant.

2. Organisational Chart of the Law & Judiciary Department

The Organisation Chart of the Department is shown below:-



3. Functions and Duties carried out by the Department:

The main function of the Department is to look after the Administrative matters of the establishment of Hon'ble High Court of Bombay at Goa, Hon'ble District & Sessions Courts North & South Goa, Goa Judicial Service Cadre, Administrative Tribunal, Goa, State Registrar and Head of Notaries, State Legal Services Authority, Goa State Litigation Policy, Office of Ld. Advocate General, Appointment of Government Advocates, Appointment of Standing Counsels before the Supreme Court, Registration of Notaries, payment of Government Advocate bills, Expenditure sanction towards Maintenance of the various Court buildings (High Court of Bombay at Goa, District & Sub-ordinate Court, North and South Goa) including new constructions i.e. New High Court Building at Penha de Franca, New District & Subordinate Court complex at Mercedes and Civil and Criminal Court Building at Fotorda, Margao-Goa, and funds for the same are provided under Demand No.62 controlled by the Law & Judiciary Department.

Law & Judiciary Department obtains Government approval for expenditure sanction to attend Training Programme/Workshops for Judicial Officers including non Judicial Staff in the State of Goa as per the recommendation of the Hon'ble High Court of Bombay in various Judicial Academies in the Country. Workshops and Training programmes are also conducted by the Goa State Legal Services Authority to the Judicial Fraternity in co-ordination with the Hon'ble High Court.

Applications received under RTI Act, 2005 are immediately disposed off and wherever the subject matter does not pertain to this Department then the RTI Application are transferred within stipulated time under Section 6 (3) of RTI Act, 2005.

4. Acts and Rules implemented by the Department:

All rules as applicable to Establishment matters and Notaries Act 1952 and Notaries Rules 1956.

5. Physical Achievements of the Department:

Law and Judiciary Department has taken initiative for taking up New projects like Construction of New District & Subordinate Court Complex at Mercedes, Construction of New High Court Building at Penha De Franca, New Civil and Criminal Court Margao. It has acquired land for the purpose of construction of Residential Quarters for the Judges at Mapusa (an area admeasuring 1140 sq. mtrs. approx. and transferring of Government land including road admeasuring an area of 1799 sqmtrs including 171 sq. mtrs. in the name of Law and Judiciary Department). The Department carried out Implementation of all the Recommendations made by Justice Shetty Commission for Non Judicial Staff of the Sub-Ordinate Courts in the State, as per the direction of Hon'ble Supreme Court. Government has also adopted and implemented the Goa State Litigation Policy on the lines formulated on the National Litigation Policy and the Policy recommends appointment of "Nodal Officers" in all the Government Departments of the State who shall play a crucial and important role in over all specific implementation of the Policy. All the Heads of Departments are directed to appoint/designate one Nodal Officer esp. having legal background & Expertise and who must be in a position to pro-actively manage litigation/s. Government has also adopted Padmanabhan Commission for the Judicial Officers in the State of Goa and Payment of Interim Relief to the extent of 30% of increase in the basic pay with accrued increments shall be paid to all categories/ranks of Judicial Officers including pensioners/family pensioners w.e.f. 01/01/2016 as per directions of the Hon. Supreme Court of India (Second National Judicial Pay Commission).

Registration Department has implemented online Property Registration through NGDRS (National Generic Document Registration System) has launched in all the Talukas of Civil Registrars-cum-Sub-Registrars offices in the State of Goa. Also, online Partnership Firm Registration has started in all Civil Registrars-cum-Sub-Registrars.

A number of steps/measures have been taken to speed up the Administrative machinery and make it more responsive, effective, transparent, accountable and corruption free. Workshops and training programs are conducted by Goa State Legal Services Authority to the Judicial fraternity in coordination with the Hon. High Court. Issue of directions of the Heads of Departments on the Orders issued by the Hon'ble High Court in various Judgments pronounced for implementation of the Orders.

The Narcotic Drugs Psychotropic Substances Act, the Government of Goa constituted the Court of Sessions, the Court of Additional Sessions and Court of Ad-hoc Additional Sessions in the State of Goa as a Special Court, within the limits of their respective Jurisdiction, to try the offences under the said act, and further exercise of the Power conferred by Sub-Section (2) of Section 36 of the said Act vide Notification No.12/42/2015/LD(Estt)453 dated 25/02/2016 issued with the concurrence of the Chief Justice of the High Court of Bombay. To implement the Prevention of Corruption Act, 1988 (Central Act No.49 of 1988) effectively, the Government of Goa, with the concurrence of the High Court of Bombay appointed the Sessions Judges, the Additional Sessions Judges and the Ad-hoc Additional Sessions Judges in the State of Goa, as Special Judges, within the limits of their respective Jurisdiction, to try the offences, vide Notification No.12/42/2015/LD(Estt) 454 dated 25/02/2016.

05 posts of Civil Judge, Junior Division and JMFC created vide Order No.13/5/2013-LD(Estt.)/1178 dated 25/08/2015 for the period of 5years on temporary basis to achieve zero pendency in the State of Goa. Out of the 5posts, 03 posts have already been filled on regular basis and 02 are vacant which will be filled in due course of time on the recommendations of the Hon. High Court of Bombay.

Final sanctioned strength (including the newly created and excluding the abolished posts) /creation of posts for the next five years of Judicial Officers in the state of Goa under the control of the District & Sessions Court, North and South Goa under Demand No.3 & 4, along with the non judicial Staffs has been finalized by IDCO/HLEC accordingly, necessary Orders has been issued vide Order No.12/10/2018-LD(Estt.)/2070 dated 16/11/2018 and Order No.12/10/2018-LD(Estt.)/2071 dated 16/11/2018 with the approval of the High Level Empowered Committee (H.L.E.C.) is conveyed vide letter No.9/11/IDCO/2018-ARD/315 dated 12/10/2018 and letter No.9/16/IDCO/2018-ARD/362 dated 13/11/2018 issued by the Department of Administrative Reforms, Secretariat.

6. Financial Aspect of Plan and Non-Plan Schemes:

Centrally sponsored schemes are implemented by the Departments under Plan Schemes and under State Plan Scheme- Infrastructure for Judiciary and Establishment and operating of Gram Nayalayas under Centrally sponsored schemes (plan). Under the Non Plan Schemes, repairs and renovations of Courts building are undertaken.

		2017-2018					
		Plan			Non-Plan		
Major Head	Name of the Scheme	BE	RE	Actual Exp.	BE	RE	Actual Exp.
2445	2014-Administration of Justice 00-800-Other Expenditure 05-Establishment & Operating Gram Nayalaya 31-Grants in Aid.	36.00	36.00	0.00	--	--	--
2235	2235- Social Security & Welfare 60- Other Social Security & Welfare Programmes 200- Other Programmes 01-Legal Aid to the Poors 50- Other Charges	--	--	--	15.00	15.00	0.00
4059	4059-Capital Outlay on Public Works 01-Office Buildings 051- Construction 04- Development of Infrastructural facilities for the Judiciary 53- Major Works Development of Infrastructural facilities for the Judiciary (Plan)	---	---	---	--	--	--

7. Vision for future:-

1. To ensure optimum utilization of the workforce in the Department;
2. To ensure that sub-ordinate judiciary implement the latest technological initiatives like e-governance etc, so that the benefit is availed by the public;
3. To ensure high efficiency and productivity in the functioning of the Department;
4. To regulate the staffing pattern of Hon'ble High Court, Sub-ordinate Judiciary, Administrative Tribunal etc; while examining proposals for creation & revival of posts etc.
5. To complete all the infrastructure projects in time viz. Construction of New District & Subordinate Court Complex at Merces, Construction of New High Court Building at Penha De Franca, New Civil and Criminal Court Margao, construction of residential quarters for the Judges at Mapusa which are coming under the purview of the Law & Judiciary Department under Demand No.62. Government has approved for construction of Additional Courts at Mapusa and concurrence of the High Court of Bombay is awaited.
6. Establishment and operating of Gram Nayalayas at Valpoi in North Goa and Sanguem in South Goa Districts is under process.

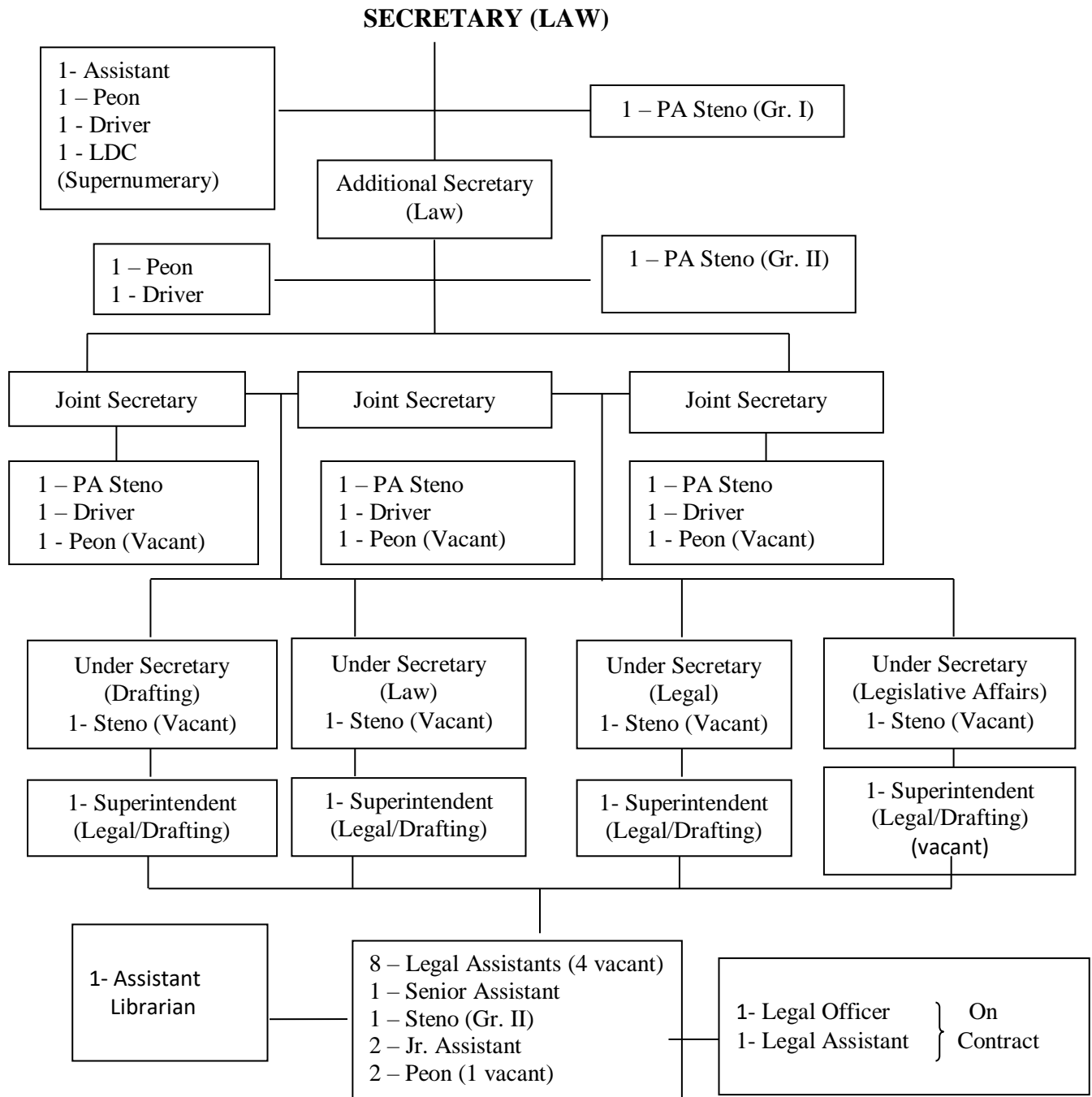
7. Constitution of Commercial Courts in the State of Goa under the Commercial Courts, Commercial Division and Commercial Appellate Division of High Courts Act, 2015.
8. State Government has approved to establish the Court of the Principal District & Sessions Judge, North Goa and the Court of the Principal District & Sessions Judge, South Goa as Fast Track Special Courts, for North & South Goa District in the State of Goa to exclusively deal with the trial of Rape Cases in view of the Criminal Law (Amendment) Act 2018 and concurrence of the High Court of Bombay is awaited.
9. State Government has decided henceforth no further Courts shall be housed in Rental Premises. All the present Courts on the rental premises shall be shifted to the New Constructed Court Buildings/ Government owned building.

S-12 Law Department (Legal Affairs)

1. Introduction:-

The Law Department (legal Affairs) deals mainly with all legal matters of the Government. It's main function is to tender legal advice to the Departments of the Government on the legal matters, drafting and vetting of Bills for enacting legislation, so also drafting and vetting of statutory Rules, Orders, Notifications, Deeds, Agreements, etc. The Department also deals with legal advice in the matters relating to Litigations by or against the Government and advice in all Court cases.

2. Organisational chart of the Department (2017-18).



3. Functions and duties carried out by the Department:-

Tendering legal advice to the Department of the Government on all legal matters.

Drafting and vetting of Bills for enacting legislations.

Vetting of Statutory Rules, Orders and Notifications, etc.

Vetting of all deeds of conveyances, agreements, etc.

Publishing of Local and Central Acts in the Official Gazette.

Processing files containing Bills for Assent of Hon'ble Governor

Legal advice in court cases, such as, prosecution of criminal cases and

Litigation by or against the Government.

Summoning and Prorogation of the Legislative assembly.

4. Acts and Rules implemented by the Department:

(1) The Goa Salary, Allowances and Pension of Members of the Legislative Assembly Act, 2004 (Goa Act 20 of 2004) and (2) The Goa, Daman and Diu Salaries and Allowances of the Speaker and Deputy Speaker Act, 1964 (Goa Act 4 of 1965), comes under this Department. However, the provisions thereof are implemented by Legislature Secretariat/General Administration Department.

5. Physical Achievement of the Law Department (Legal Affairs):

In the Financial Year 2017– 2018, 26 Bills were examined and vetted in the Law Department (Legal Affairs), and 26 Bills were passed by the Legislative Assembly and have become Acts of 2017-2018. Further, in the financial year 2017– 2018 altogether 2947 matters were received and dealt in this Department consisting of framing of Rules, Regulations, Agreements, Orders, Affidavits, Constitutional matters, feasibility of enacting Legislations, legal advice matters including advice in the Court cases and miscellaneous matters.

6. Financial aspects of plan and Non-Plan schemes:

Not applicable

7. Vision for future:

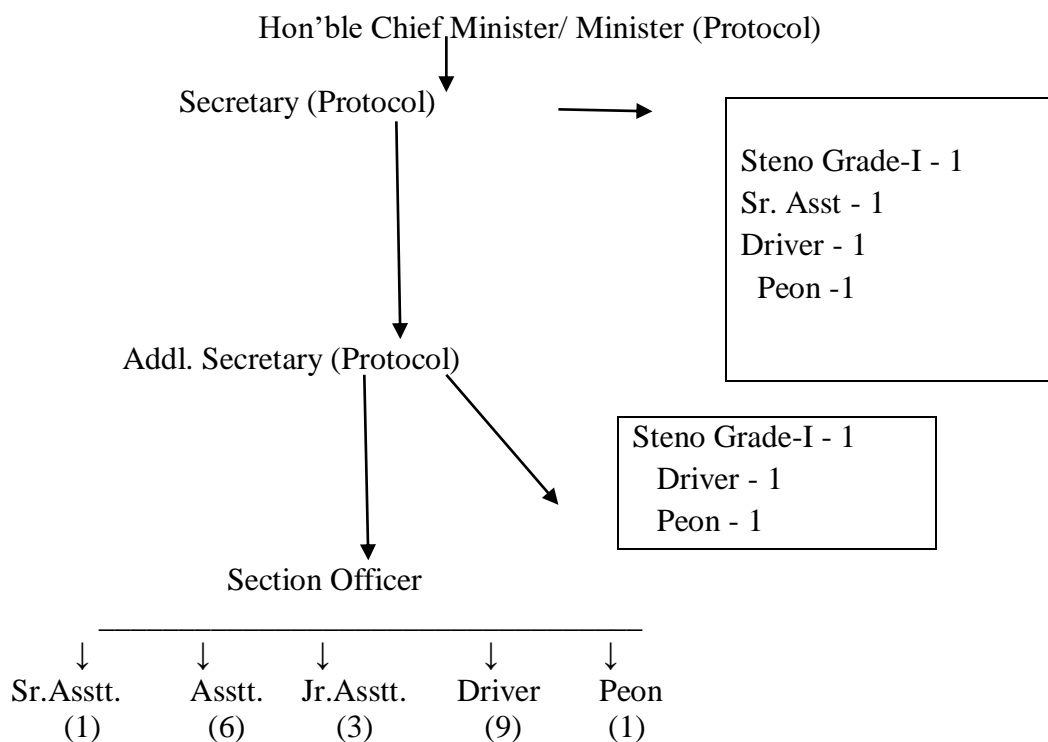
Not applicable

S – 13 PROTOCOL & HOSPITALITY DEPARTMENT

1. Introduction

The Protocol & Hospitality Department provides protocol facilities to State Guests to make arrangements for the Governors and Lt. Governors, visits of H.E. the President of India, Hon'ble Union Ministers, State Chief Ministers and other Ministers, Hon'ble Chief Justice of Supreme Court of India, Hon'ble Judges of Supreme Court, Chief Justice of High Court, Speaker, Dy. Speaker, Secretaries and Addl. Secretaries of Government of India, Ambassadors and other foreign dignitaries etc. while also making arrangements for functions of National and State importance.

2. Organisational Chart:



3. Functions & duties of Protocol & Hospitality Department:

To provide reception/see off, transport, lodging, boarding and police security to the State Guests including VVIPs/VIPs and other Foreign Dignitaries.

1. To reserve accommodation for VVIPs/VIPs in State Guest House, Circuit House or Hotels/ Resorts as per their requirements.
2. To monitor and provide reception including seating and other arrangements for bureaucrats as per the Warrant of Precedence for functions of National and State importance namely 26th January (Republic Day), 18th June (Goa Revolution Day), 15th August (Independence Day), 19th December (Goa Liberation Day) and Swearing-in-Ceremonies of Council of Ministers.
3. To make catering arrangements for formal and informal meetings of Hon'ble Chief Minister/Minister/Chief Secretary and Secretaries to Government.

4. Act and Rules implemented by the Department

State Guest Rules

5. Physical Achievements of the Departments:-

This department is responsible for providing Service Excellence in terms of protocol & hospitality courtesies extended to State Guests including VVIPs, VIPs and other National and International dignitaries. Our achievements are in the field of providing high end guest relations services and coordinating with Police & Airport authorities to ensure that security needs are synchronized as a TEAM.

6. Financial aspects of Plan and Non-plan schemes:

(Rs. In Lakhs)

		2017-2018					
		Plan			Non-Plan		
Major Head	Name of the Scheme	B.E	R.E	Actual Exp.	B.E	R.E	Actual Exp.
Demand No.2	--						
2052-Sectt. Gen. Services							
800-Other Exp.							
01-Hospi & Enter Exp							
13-Office Exp					22.00	22.00	22.00
20-Other Adm. Exp.					150.00	150.00	122.95
50-Other charges					8.13	8.13	8.13
	Total				180.13	180.13	153.08
	Grand Total				180.13	180.13	153.08

7. Vision for Future:

With the ever changing scenario in the field of National and International tourism and travel sectors, Indians believe, in the philosophy of "Atithi Devo Bhava" a Sanskrit adage which literally translates as the Guest is God.' The Protocol & Hospitality Department envisages creating beautiful experiences and establishing lasting relationships by extending goodwill with warm reception, comfortable and productive stays and providing proper guest etiquette, at the time of departure from the State.

In the future, our vision is to provide hospitality and protocol services in the state of Goa in a befitting and efficient manner to various visiting State Guest/dignitaries and event connected with such visit by thriving to commit fulfil the needs of its stateholders in an efficient and professional manner, at all times and inturn promote Goa as a brand of Hospitality.

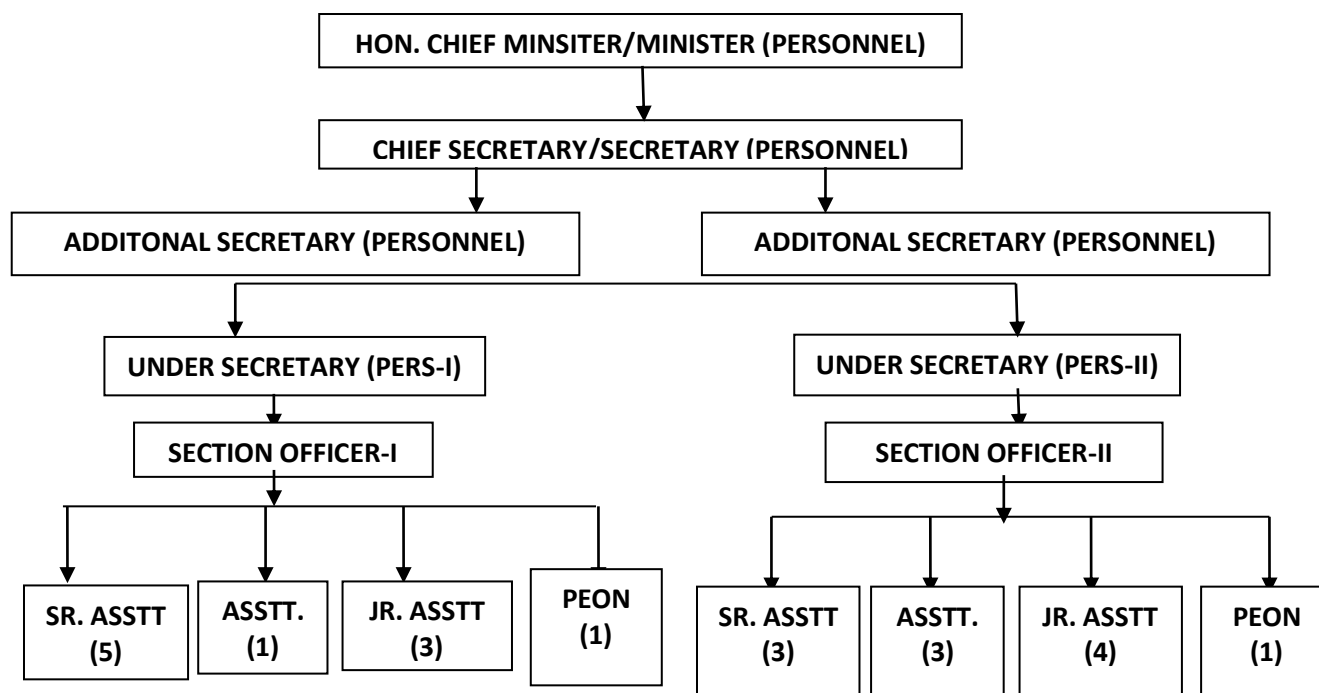
Finally, with the ever increasing demands on manpower and limited resources, time management with a well planned website can attract global audiences with destination marketing linked with Tourism to strategically place GOA as the best international destination of choice, by strengthening the economy of INDIA, exponentially through Protocol & Hospitality.

S – 14 DEPARTMENT OF PERSONNEL

1. INTRODUCTION:-

The Department of Personnel consist of Officers/Officials belonging to the differently services viz-Indian Administrative Services, Goa Civil Services and Secretariat Cadre. The Administrative Secretariat Head is the Secretary (Personnel)/Chief Secretary who is Group “A” Officer belonging to the IAS (AGMUT) cadre. The appointment of the IAS cadre Officers is done by the Ministry of Home Affairs, Government of India. The next Officer below the Secretary (Personnel)/Chief Secretary is the Special Secretary/Additional Secretary (Personnel) and thereafter Under Secretary (Personnel I) and Under Secretary (Personnel II) who all are group “A” Officers belonging to the Goa Civil Services Cadre. The supervisory staff attached to the Department is Section Officer who is Group “B” Gazetted Officer belonging to the Secretariat Cadre. The Senior Assistant, Assistant, Junior Assistant, Steno and Peon are Group “C” Officials belonging to the Secretariat Cadre and the cadre controlling department for these Officials including section Officers is the General administration Department, Secretariat.

2. The Organizational Chart of the Department is as follows:-



3. FUNCTIONS OF THE DEPARTMENT:-

- 1) Framing/Amendments of RRs for all categories of posts viz. Group ‘A’ ‘B’ ‘C’ in the State of Goa.
- 2) Issuing of instructions in service matters such as leave, deputation, tour, foreign tour, recruitment, APARs, etc.
- 3) Redeployment of surplus staff in various Departments.
- 4) Nodal Department for conducting various examinations of Union Public Service Commission Panaji being one of the centres for conducting these examinations.

- 5) Deputing Officers for various types of training, workshop, seminars, foreign assignments etc. as and when nominations are sought by the Government of India, or request is received from the departments.
- 6) Maintenance of Annual Performance appraisal Reports of officers of the department.
- 7) Establishment matters of North & South Goa Collectorates.
- 8) Issue of instructions regulating daily wages N.M.R. workers etc.
- 9) Matters or advice on service matters to Government Departments.
- 10) Establishment matters of Goa Public Service Commission, GHRDC, GIPARD and matters relating to Government Employees Association and recognition of Associations.
- 11) Instructions relating to extension in service/ re-employment /appointment on contract basis of Government Servants after retirement.
- 12) Issues N.O.C. to fill up vacant posts Group 'C' under direct recruitment quota, in various Departments.
- 13) The matters relating to Pre-Employment Training Scheme formulated in the year 2002.
- 14) Matters relating to equivalence of educational qualifications.
- 15) Submitting nominations for various national Awards viz. Padma Vibhushan, Padma Bhushan and others, as and when requested by the Government of India.
- 16) Recommendation of cases for compassionate appointment.

4. ACTS AND RULES FOLLOWED BY THE DEPARTMENT:-

Most of the Acts and Rules formulated by the Central Government are adopted by the State Government. Rules framed by the State Government for various purposes other than Central Rules are also followed by the Department.

5. PHYSICAL ACHIEVEMENTS OF THE DEPARTMENT:-

1. In total, the department has received 98 applications from January–December 2017, Compassionate employment have been made in the year 2018.
2. Setting up of Goa Human Resource Development Corporation.
3. Setting up of GIPARD as a State Training Institute from January 2014.
4. Implementation of online portal for APAR of Officers under the control of Personnel Department.

6. FINANCIAL ASPECTS OF PLAN AND NON-PLAN SCHEMES:-

The General Administration Department is the Budget Controlling Authority for this Department.

7. VISION FOR FUTURE:-

1. To continue with and provide even better and speedy service, as regards to the service matters, to all the concerned.
2. To cover maximum possible number of cases under the Compassionate Appointment Scheme.
3. To ensure speedy clearance of files received for advice from various State Departments.
4. Publication of the Compendium.
5. Setting up of Subordinate Staff Selection Board/Central Recruitment Agency.
6. Timely filling up of posts under various categories.

5. Physical achievements of the Department :

This Department is controlling the State Budget allocated to various Departments Government of Goa every year.

6. Financial aspects of plan and non-plan schemes:

N.A.

7. Vision for future:

Finance (Bud) Department plans to streamline the procedure of budget formulation and allocation through use of I.T. tools.

S-16 HOME DEPARTMENT (GENERAL)

1. Introduction

Home Department is headed by Chief Secretary as Secretary (Home). The other officers are:-

1. Additional Secretary (Home)
2. Under Secretary (Home-I)
3. Under Secretary (Home-II)
4. Section Officer- 3 nos.

There are two divisions in the Department i.e. Home Department (General) and Home Department (Foreigners & Citizenship). Both divisions are headed by Under Secretary which reports to the Additional Secretary (Home).

Line Departments, Institutions and organizations under the Department.

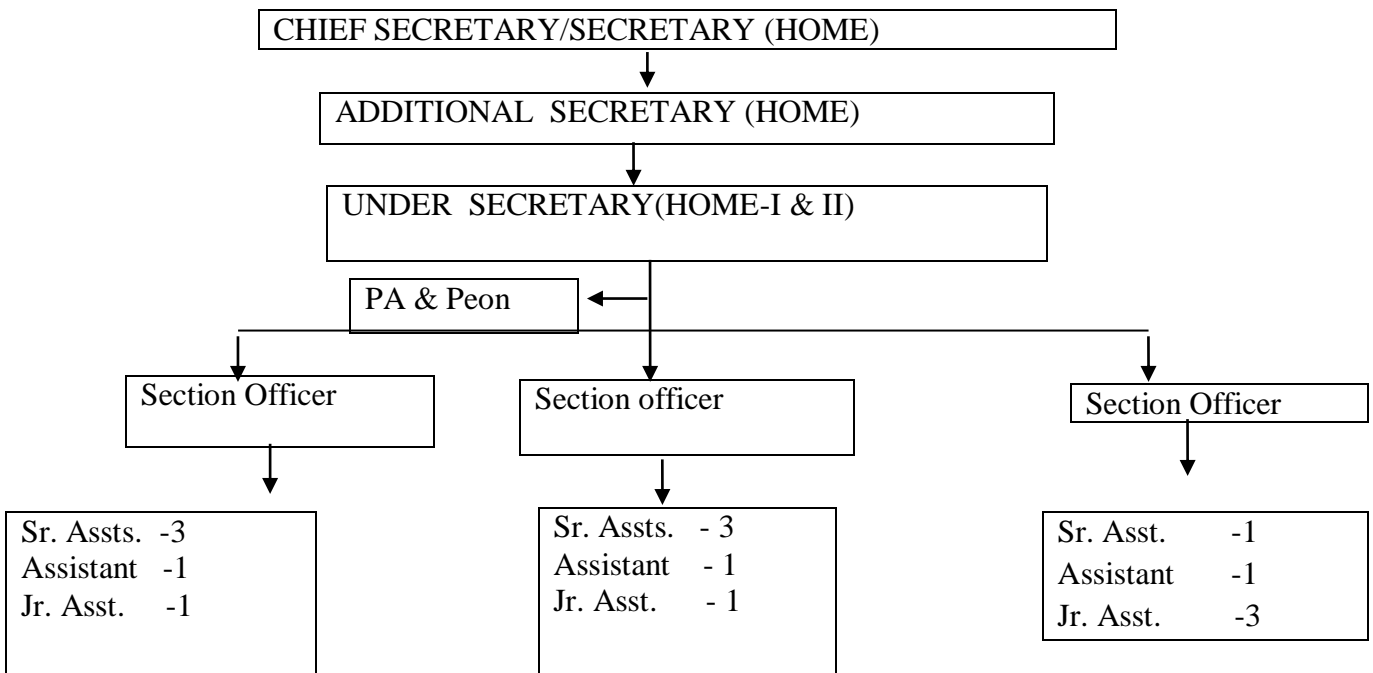
The Home Department is the Administrative Department for the following Departments/Organizations:-

1. Goa Police.
2. Directorate of Fire & Emergency Services.
3. Inspectorate General of Prisons.
4. Home Guards & Civil Defence.
5. Directorate of Prosecution.
6. Department of Sainik Welfare.

Besides, there are two authorities under Home Department i.e.

- The Goa Human Rights Commission, and
- The State Police Complaints Authority.

2. Organization Chart of the Department



3. Function and duties carried out by the Department:

- 1) The project of implementation of Crime and Criminal Trafficking Network System (CCTNS) is in progress.
- 2) There are about 1723 Freedom fighters/ or their spouses registered in the State for Sanman Pension. The eligible applicants are given State pension of Rs. 6000/- + D.A. & Rs.1000/- as medical allowance. Besides Rs. 12,000/- is paid as Central pension. Financial Assistance from Rs. 10,000/- to Rs.25,000/- towards house repairs and Rs.5,000/- towards funeral expenses and medical reimbursement towards the treatment taken in Government as well as private hospitals. The children of Freedom fighters are given 5 years relaxation and 2% reservation in government job in A & B category and educational institutions. The Freedom Fighters are entitled for free travel in KTC bus within State of Goa. The Government has notified a scheme to give employment to all children of Freedom Fighter vide No. 11/13/91-HD(G) dated 20/8/2013 and the scheme is already implemented by the Government and is in progress. Now the same is extended for further period of 2 years w.e.f. 1st March, 2017.
- 3) The Goa State Human Rights Commission is functional and responsible for the protection and promotion of human rights in the State.
- 4) The Goa State Police Complaints Authority is functional with two members namely Dr. B. A. Gomes and Shri Surendra Kerkar for improvement of Police practice.
- 5) The process of issuing of Licenses to Private Security Agency under the Private Security Act, 2008 is in progress.
- 6) The Government of Goa in co-ordination with the Central Government framed the Goa Victim Compensation Scheme, 2012. Government had made a provision of Rs. 25 lakhs for providing funds for the purpose of compensation to the victim or his dependents who have suffered loss or injury as a result of the crime and who require rehabilitation.

4. Acts and Rules implemented by the Department:-

1. The Goa Daman and Diu Public Gambling Act, 1976.
2. The Private Security Agency (Regulation Act, 2005).
3. The National Security Act.
4. The Protection of Human Rights Act, 1993.
5. The Arms Act, 1959 (Act 54 of 1959).
6. The Prisoners Act, 1900 along with Prison Act, 1984 and Goa Prison Rules, 2006.

5. Physical Achievement of the Department:

- (1) The Scheme of modernization of State Police Force which is a Central Scheme has been implemented in the State and is in progress. Under the said scheme a Police Control Room has been functioning with the required staff and vehicles.
- (2) A comprehensive Coastal security exercise “Sagar Kavach Goa” involving all stake holders conducted under the aegis of Government of Goa.
- (3) During the Financial Year 2017-2018, 33 numbers of licenses has been issued by the Department under the Private Security Agencies Regulation Act, 2005.

- (4) President's Police Medal for Distinguished Service (Independence Day, 2017) has been awarded to Shri Dinraj Govekar, Superintendent of Police (Traffic), Altinho, Panaji.
- (5) Police Medal for Meritorious Service (Independence Day, 2017) has been awarded to Shri Ramesh Y. Gaonkar, Retd. Dy. Superintendent of Police and Shri Sidhant Shirodkar, Police Inspector, Panaji Police Station.
- (6) Police Medal for Meritorious Service (Republic Day, 2018) has been awarded to Shri Zubear Momin, PC-4893 of Traffic Cell, Panaji.

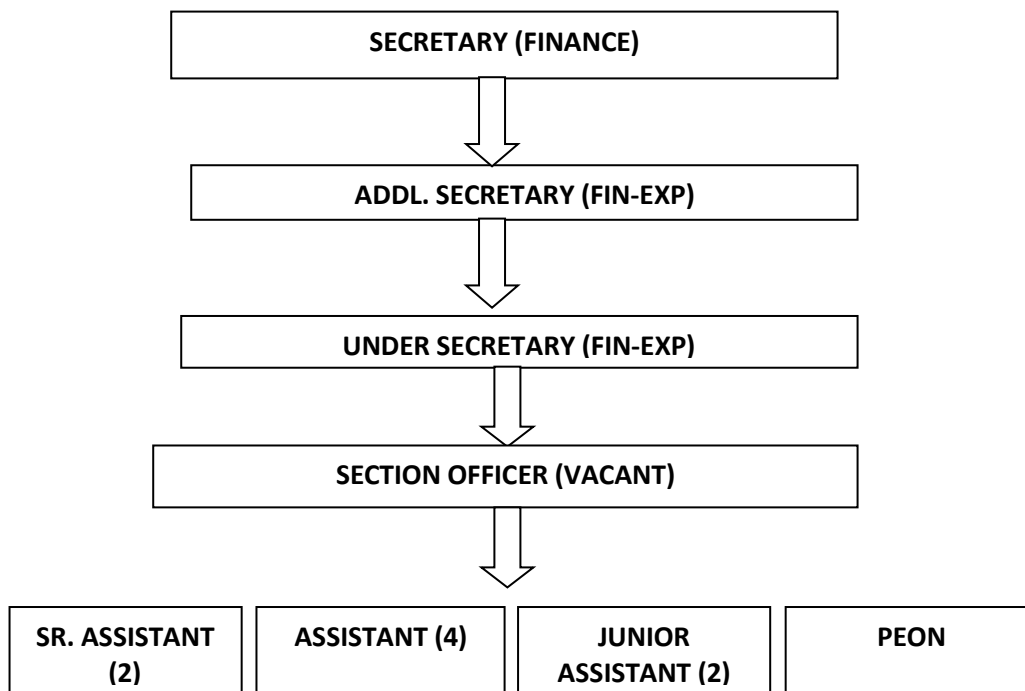
6. Financial Aspect of plan and non plan. – N.A.

S-17 Finance (Exp) Department

1. Introduction

Finance (Exp) Department accords expenditure sanction pertaining to all the departments i.e. the entire State of Goa.

2. Organisational Chart of the Department.



3. Function and duties carried out by the Department.

Finance (Exp) Department is a division of Finance Department and carries out the work relating to expenditure of the State of Goa.

The following functions and duties are carried out by the Department:-

- Matters pertaining to Goa State Works Board and Expenditure Finance Committee.
- Advice on the proposals linked with the provision of FRSRs.
- Expenditure sanction of all Departments. (Plan as well as Non-Plan)
- Proposal relating to acceptance of tenders of the works of PWD, WRD Electricity etc.
- Advice of the proposals linked with the provision of CPWD code and Manual etc.
- Proposals relating to sanction of grants to the Educational Institution as part of expenditure.
- Proposals relating to sanction of expenditure on training courses, seminar workshop etc and payment of honorarium/remuneration/TA/DA to the participants.
- Enhancement of diet rates, lecture fees etc.
- Compensation cases in connection with land acquisition cases, regarding crop compensation of farmers etc.
- Sanctions pertaining to various Centrally Sponsored Schemes/State sector schemes.
- Miscellaneous matters of the Departments.

- Scrutiny of the original estimates of PWD/Electricity Water Resource Department and other Departments pertaining to civil works.
- Drawal of money on AC bills for all Departments.
- Expenditure sanction for various works such as repairs, minor works etc. All departments including Secretariat.
- Sanction for condemnation of vehicle/materials.
- Assembly Questions/Lok Sabha.
- Expenditure sanction toward exhibition/sports etc of various Departments.
- Matters pertaining to Goa (receipts and Payments) Rules, 1997.
- Share capital contributions to various Corporations, Co-operative societies if defined under Pattern of Assistance.
- Loans/subsidies, cases of RCS, Fisheries Department Animal Husbandry etc.
 - Grant –in-aid to Freedom Fighters and other related matters.
 - Grant-in-aid to Voluntary Organisations/Institutions.
 - Grant-in-aid to Municipalities, Village Panchayat.
 - Other miscellaneous matters such as scrutinizing Pattern of Assistance for various scheme implemented by the Government (Old as well as new) and furnishing new POAs.
 - Matter regarding air journey (official tour) of all Departments.
 - Matter pertaining to GDFPR, 2008 and incidental to it.

4. Acts and Rules implemented by the Department.

This Department is not formulating/implementing any Acts and Rules.

5. Physical achievements of the Department

- i) The Department gives expenditure sanction to all the departments and all the constituencies for various maintenance/works. Original/Revised estimates of PWD/Electricity Department. Advance payment relating to the purchases by Electricity and other Departments etc.
- ii) Expenditure sanction to repairs, purchases, honorarium, Court matter fees, training/workshops etc.
- iii) Approval for Note for Cabinet etc.
- iv) Approval to various schemes of all departments, grant-in-aids and other related matters, pattern of assistance, estimates works of WRD, share capital contribution, releasing subsidies, loans and financial assistance, voluntary organisation/Institution, matters regarding air journey etc.
- v) Drawal of money on AC bill, relaxation towards Medical Reimbursement claims, condemnation/disposal of vehicle, payment of compensation to electrocuted animals, issue of circulars on GIS, Bonus, DA and other miscellaneous works etc.
- vi) This Department has disposed nearly 4550 file and 600 correspondence/documents in the financial year 2017-18.

6. Financial aspects Plan and Non-Plan Schemes.

No Schemes are implemented by this Department. However, this Department is the sanctioning authority for the implementation of all Schemes in the State of Goa.

7. Vision for future.

- i) To ensure that all Government Departments in Goa implement the latest technological initiatives like e-governance, etc, so that various Schemes are availed by the people.
- ii) To regulate the Pattern of Assistance of various Departments for sanctioning grant-in-aid towards implementation of various Schemes by Government Departments as per GDFPR 2008 and GFR, 2005.

