



# SCHOOL ADMISSION POLICY 2025 - 2026







## Our Mission

We are committed to providing an outstanding education that nurtures the potential within each individual, fosters a spirit of collaboration and empathy, and equips our students with the skills, knowledge, and values needed to contribute to a more compassionate and a peaceful world.



## Our Vision

to cultivate creative, innovative, caring individuals and visionaries who empower and inspire each other, building a purpose-driven community that impacts the world positively and promotes global change.

# Admission Criteria

## **Age Requirements:**

- Applicants must fall within the age range of 4 to 11 years old to be eligible for admission.
- Age will be calculated as of a specific date—usually the start of the academic year—to ensure consistency in enrollment.

## **Academic Readiness:**

- Readiness will be assessed in areas such as literacy, numeracy, and basic problem-solving skills appropriate for the applicant's age group.
- This assessment may be conducted through age-appropriate activities or standardized assessments designed for young learners.

## **Previous Academic Records (if applicable):**

- If the applicant has attended a previous educational institution, transcripts or reports will be requested to understand their academic progress and achievements.

## **Behavior and Social Skills:**

- The applicant's social and emotional development will be evaluated, including interpersonal skills, cooperation with peers, ability to follow instructions, and overall behavior in group settings.
- Relevant information provided by parents or guardians regarding the child's behavior and social interactions will also be considered.

# Admission Process

## 01 Tour and First Interview

Contact us by phone or through our website to schedule a school tour and preliminary interview. This provides an excellent opportunity to become familiar with our learning environment and address any initial questions.

## 02 Application Submission

Families interested in proceeding with the admissions process are required to submit a completed admission application form. Please ensure that all necessary documents are included to avoid delays.

## 03 Student Assessment

- Depending on the student's grade level, a comprehensive assessment will be conducted with a staff member. This assessment, which may utilize a variety of learning strategies, helps us understand the student's academic abilities and needs.
- Families will receive the results within 72 hours post-assessment.

## 04 Second Interview with Student and Parents

- Following the assessment, a more in-depth interview will be scheduled with both the parents and the student. This meeting, typically with the school principal or a senior educator, is essential for gaining a deeper understanding of the student's educational background, learning style, and alignment with the school's values and the IB educational approach.

## 05 Admission Decision and Enrollment

- After the interviews, our admissions committee will review the application, assessment results, and interview insights to make a decision. Families will be informed promptly of the outcome.
- If the student is applying from abroad, an interview will be conducted online. Application and official documents like transcripts **MUST** be received by the school electronically. A 2-year transcript is required depending on the grade level of the applicant, starting G2 onwards.



# Admission Decision-Making Policy

## **Student Acceptance Criteria:**

- Applicants will be evaluated for acceptance based on a combination of factors, including availability, interview outcomes, and assessment results. The school seeks to ensure a comprehensive and fair evaluation process aligned with our educational standards.

## **Timely Notification Commitment:**

- Duroub is committed to a three-working-day policy for releasing acceptance or denial notifications to all applicants. This commitment reflects our dedication to providing prompt and transparent communication with parents and guardians.

## **Admission Committee Authority:**

- The admission committee holds the authority to make decisions on each applicant based on a thorough review of interview and assessment results. Decisions are made in accordance with the school's mission, values, and commitment to maintaining an outstanding learning community.

## **Acceptance Letter and Payment Period:**

- Upon acceptance, parents or guardians will receive an official acceptance letter outlining the terms and conditions of enrollment.
- A three-week period will be provided to complete the enrollment process, including submitting the required documents and tuition payment (pending approval).

جاءی Growth



جاءی Progression



جاءی Individual  
جاءی Uniqueness

