



Association of Arbitrators (Southern Africa) NPC

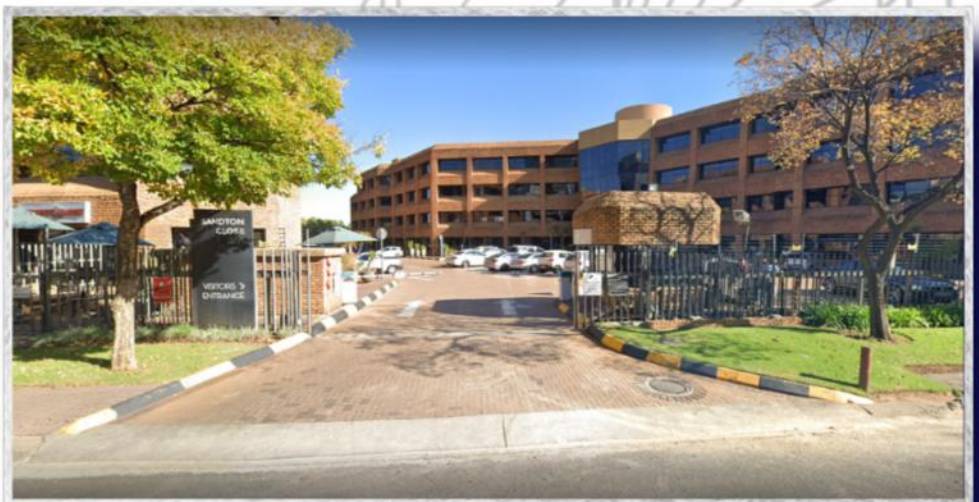




WHERE YOU MATTER

**In the heart of Sandton,
Johannesburg, the
Association of Arbitrators
(Southern Africa) NPC (“the
Association”) offers you
versatile, quality corporate
venue hire facilities, in a
professional, friendly and
relaxed atmosphere, to suit
your needs and to flatter your
pocket - always with
confidentiality
as our top priority.**

**Perfect for your meetings,
hearings - arbitrations,
adjudications, mediations -
and small events.**





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RECEPTION

Enter our reception where our smiling staff will welcome you and ensure that your guests feel comfortable and relaxed.



We are available to assist you with registrations, etc., if required.



EYVIND FINSEN ROOM

Ideal for larger events or meetings.

- ▶ **Capacity: 50 to 60 people;**
- ▶ **Cinema or schoolroom setup;**
- ▶ **Podium available;**
- ▶ **Projector available to link up to your laptop;**
- ▶ **Breakaway rooms.**

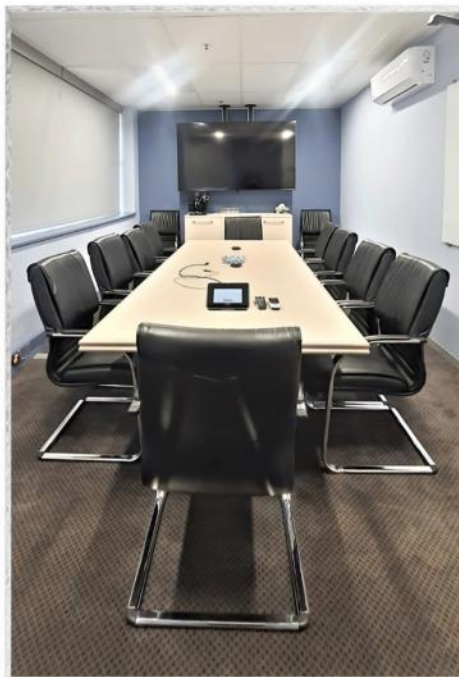




VIDEO CONFERENCE ROOM

Ideal for online meetings.

- ▶ **Capacity: up to 12 people;**
- ▶ **Zoom platform;**
- ▶ **Big screen TV;**
- ▶ **Whiteboard;**
- ▶ **Speaker zoom-in capability.**
- ▶ **Fully automated room.**





ZOOM PLATFORM



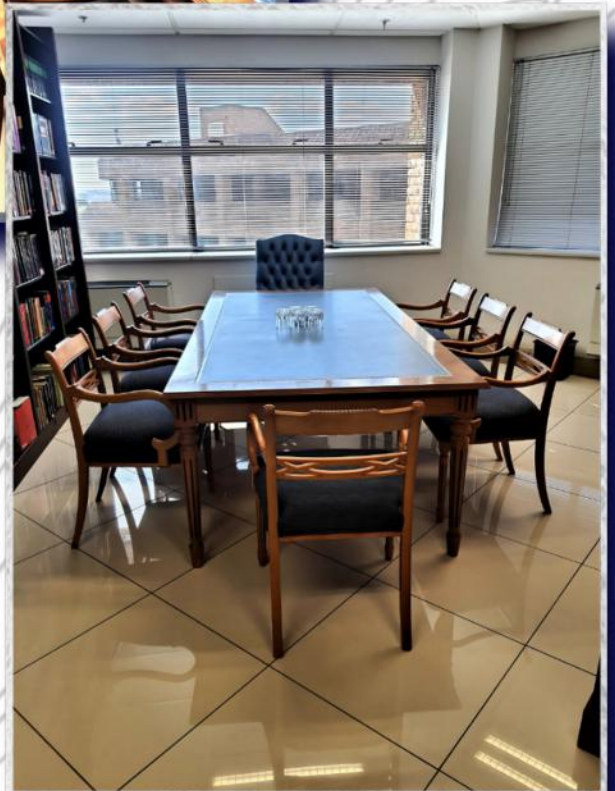
We will set up online meetings for you. Confidentiality is top of our minds.

- ▶ Platform fully licensed;**
- ▶ Our staff will manage your online meetings;**
- ▶ Includes:**
 - ▶ Email invitations and/or registrations;**
 - ▶ Recording;**
 - ▶ Reports.**



GEORGE QUAIL MEMORIAL LIBRARY

Relax in a tranquil atmosphere whilst reading through the wealth of information waiting for you.





GEORGE QUAIL MEMORIAL LIBRARY

- **Capacity: up to 10 people;**
- **Includes most of the available textbooks relating to arbitration and many on related subjects;**
- **Open to the Association's members during business hours;**
- **Books must be read in the library and may not be borrowed;**
- **Administered by the Association's staff.**





CANTEEN

Catchup over delicious brewed coffee, enjoy a sumptuous meal, or take a break in our inviting canteen, while our staff help you unwind.





CANTEEN

- ▶ **Tea, coffee and biscuits available throughout your event;**
- ▶ **Catering available - finger snacks or hot meals upon request;**
- ▶ **Step out on our balcony and gaze upon the Sandton skyline.**





HIRE INCLUSIONS

Your venue hire includes the following:

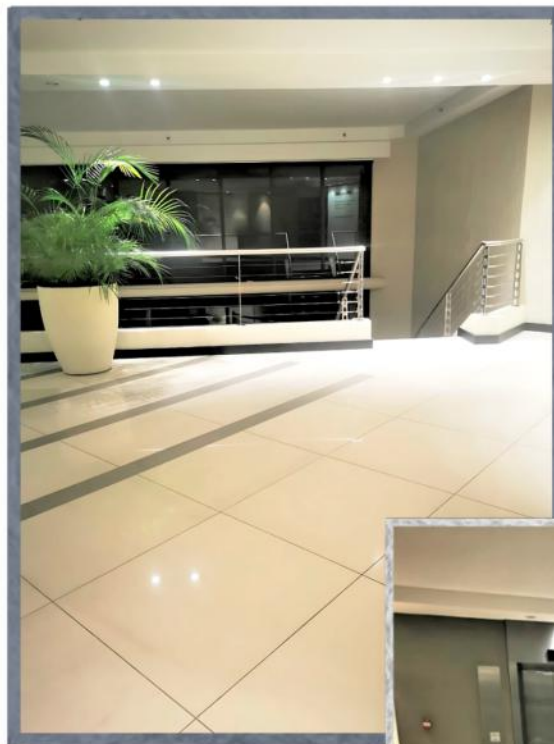
- ▶ **All rooms airconditioned;**
- ▶ **Tea, coffee and biscuits throughout your event;**
- ▶ **Bottled water - still and sparkling;**
- ▶ **Pens and notebooks.**





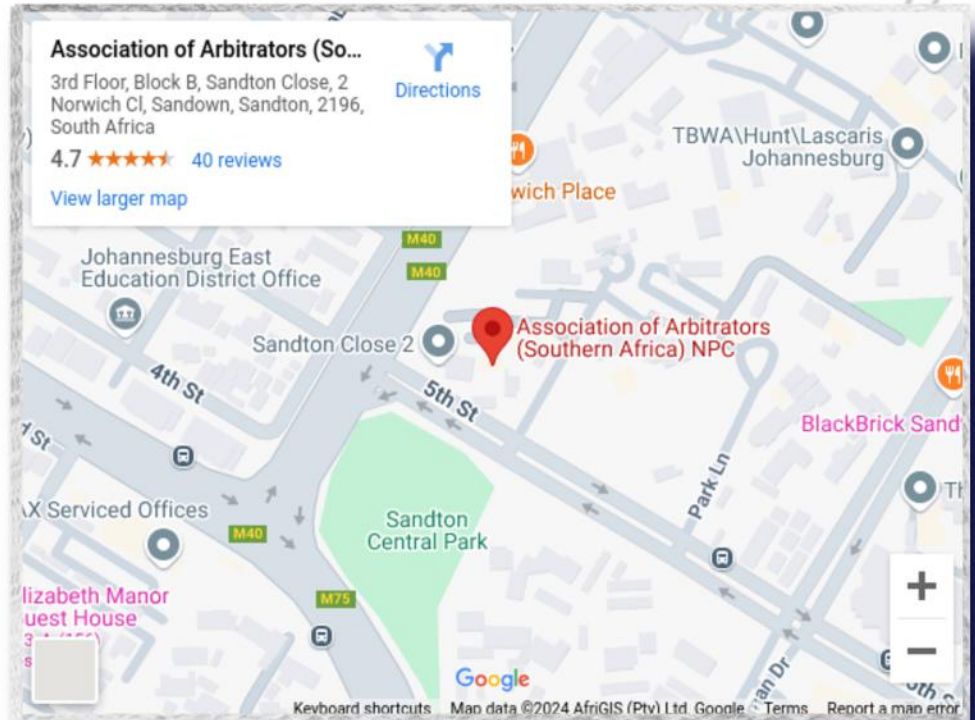
VENUE INCLUSIONS

- Ample secure parking;
- Gender segregated ablutions;
- Wheelchair friendly;
- LGBTQ friendly.





LOCATION



Association of Arbitrators (Southern Africa) NPC

3rd Floor, Block B, Sandton Close
2 Norwich Close
Sandown, Sandton, 2196
Gauteng, South Africa

☎ +27 11 884 9164/5

✉ nominations@arbitrators.co.za

🌐 www.arbitrators.co.za





ENQUIRIES

For professional and friendly assistance contact Miss René Vermaak.



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 nominations@arbitrators.co.za

To book your venue hire,
please visit:

 www.arbitrators.co.za

NOTE:

We can assist with onsite recording and transcription services.