



# ECKINGTON SCHOOL

*"OUTSTANDING ACHIEVEMENT FOR ALL"*



# SIXTH FORM ENRICHMENT BOOKLET

2024 - 2025

# Introduction

At Eckington Sixth Form we believe that academy life is more than attending lessons and that it should extend interest and skills. We want you to leave Eckington School having had as many opportunities and experiences as possible for you to become well rounded individuals who are ready to take the next steps in your lives whether that be higher education, an apprenticeship or a job.

Throughout Year 12, we expect you to take part in enrichment activities that will help you develop a variety of skills and gain different experiences and opportunities. It is our expectation that every student in Y12 is actively involved in at least one extra curricular activity or one leadership role, this does NOT include the PAID ROLES. These are additional responsibilities if you wish to apply. If you are considering running for Head Prefect in Y13, it is vital that you take part in a student leadership role in year 12. This will allow you to be considered for the role and will enable you to demonstrate your skills and qualities that will be important for the Head Prefect role.

Please take time to read through the booklet and decide what you would like to get involved in. Once you have made your choice please fill in and return the slip at the back of the booklet. Some leadership roles will require you to fill out an application form after you have expressed an interest.

**STUDENT**

**LEADERSHIP**

# SNACK SHACK

<b>STAFF MEMBER</b>	Mrs Exley.
<b>SUITABLE FOR</b>	Y12 students.
<b>DAY AND TIME OF ACTIVITY</b>	Rota throughout the week - at least one break or lunchtime per week.  You may also be required to open on school event evenings.
<b>DURATION</b>	All year.
<b>APPLICATION PROCESS</b>	<ul style="list-style-type: none"><li>Express interest.</li></ul>
<b>LIMIT</b>	12

## DETAILS

You will become part of the Snack Shack Team. You will be given a rota and will be expected to man the snack shack in your allocated slot. You may be expected to manage money and stock.

Students will be expected to work together as a team to source products to sell, and decide on costs in order to make a profit. All funds raised will be used within the 6<sup>th</sup> form area to support students and sixth form events.

# Y12 TRANSITION LEADERS

<b>STAFF MEMBER</b>	KNE
<b>SUITABLE FOR</b>	Y12 students.
<b>DAY AND TIME OF ACTIVITY</b>	A number of days, evenings, lunchtimes throughout the year where you will be required to be present and promote /market the school and our sixth form. (Average of once a month) Dates / times will be published asap.
<b>DURATION</b>	All year.
<b>APPLICATION PROCESS</b>	<ul style="list-style-type: none"> <li>Express interest on this form.</li> </ul>
<b>LIMIT</b>	12 students.

## DETAILS OF CLUB ACTIVITY

Transition leaders help with marketing our school and assist with the smooth transition for pupils in Y6 to Y7 and Y11 to Y12.

### Your role will include:

- Assisting with the planning and delivery of the Y6 open evening.
- Assisting with the planning and delivery of the Y12 open evening.
- Attending Y12 open days at other venues where we market our school.
- Showing prospective students and their parents around our school.
- Mentoring Y10 Students to work with them on Post 16 Pathways.
- Attending all parents information and open evenings to promote our school and its sixth form. (This will be on a rotation depending on how many students opt for this leadership role).
- Presenting information about sixth form to lower years.
- Promoting the Sixth Form across school at lunchtime.

# TEACHING ASSISTANT

<b>STAFF MEMBER</b>	KNE
<b>SUITABLE FOR</b>	Y12 students.
<b>DAY AND TIME OF ACTIVITY</b>	During one of your study periods. (This will be arranged between you, your LoSD and the classroom teacher).
<b>DURATION</b>	All year.
<b>APPLICATION PROCESS</b>	<ul style="list-style-type: none"><li>• Express interest.</li><li>• Approach individual teachers.</li><li>• Inform your LoSD and Mrs Needham of what you are doing and when.</li></ul>
<b>LIMIT</b>	No limit.

## DETAILS

You will become a teaching assistant for a subject of your choice. You will need to liaise with the subject teacher a time / period in the week whereby you will support their class.

During the lessons you will be expected to support the teacher / students in their teaching / learning.

You will be expected to do 12 sessions in total. You will need to fill out a form and get the teacher to sign it each time you support.

# LIBRARY ASSISTANT

<b>STAFF MEMBER</b>	HSM
<b>SUITABLE FOR</b>	Y12 - Y13 students.
<b>DAY AND TIME OF ACTIVITY</b>	Study period / after school To be confirmed with HSM.
<b>DURATION</b>	All year.
<b>APPLICATION PROCESS</b>	<ul style="list-style-type: none"><li>Express interest.</li></ul>
<b>LIMIT</b>	4 - 8 students.

## DETAILS

The library assistants will be responsible for:

1. Processing and cataloguing new books
2. Creating weekly displays
3. Creating content for the library for share point site
4. Shelf tidying

If you are interested in this role your name will be passed to Mrs Smith to be considered.

# CATALOGUING ASSISTANT

<b>STAFF MEMBER</b>	HSM
<b>SUITABLE FOR</b>	Y12 - Y13 students.
<b>DAY AND TIME OF ACTIVITY</b>	1DL lesson per week or after school To be confirmed with HSM.
<b>DURATION</b>	All year.
<b>APPLICATION PROCESS</b>	<ul style="list-style-type: none"><li>Express interest.</li></ul>
<b>LIMIT</b>	4 maximum.

## DETAILS

You will support the Library through

- labelling new books
- cataloguing new books using our bespoke Library Management System
- update our online catalogue with current themes and areas of interest

This is a great opportunity to develop your organisation and independent working skills and is especially suited to students with an interest in IT, Administration or Marketing.



# ARCHIVIST

<b>STAFF MEMBER</b>	HSM
<b>SUITABLE FOR</b>	Y12 - Y13 students.
<b>DAY AND TIME OF ACTIVITY</b>	1 DL lesson per week or after school.
<b>DURATION</b>	Throughout the school year.
<b>APPLICATION PROCESS</b>	<ul style="list-style-type: none"><li>Express interest.</li></ul>
<b>LIMIT</b>	4 maximum.

## DETAILS

You will support the creation of an online school archive through

- digitising existing material
- organising existing material
- developing a plan to promote the archive

This is a great opportunity to manage an important project from the start. You will learn many administrative and organisational skills. This post is especially suited to students with an interest in marketing, digitisation and project management.

# PE LOWER SCHOOL CLUB LEADERS

<b>STAFF MEMBER</b>	SCL
<b>SUITABLE FOR</b>	Y12 students.
<b>DAY AND TIME OF ACTIVITY</b>	To be confirmed with Mrs Clarke. You will likely be needed once a week after school depending on which activity you are supporting.
<b>DURATION</b>	All year.
<b>APPLICATION PROCESS</b>	<ul style="list-style-type: none"><li>• Express interest.</li><li>• Mrs Clarke to make final decision.</li></ul>
<b>LIMIT</b>	10 students.

## DETAILS

The PE department run a variety of clubs for students in younger years. They would benefit from having sixth form students help run these clubs. If you have an interest in sport / PE then this would be a great opportunity for you to take a lead! You will be required once a week at an after-school club. This will be arranged with Mrs Clarke.

If you are interested in this role your name will be passed to Mrs Clarke to be considered. She will allocate you to the club that she feels most suits your talents!

# SIXTH FORM PREFECTS

<b>STAFF MEMBER</b>	KNE / LMO
<b>SUITABLE FOR</b>	Y12 students
<b>DAY AND TIME OF ACTIVITY</b>	You will meet once a week with the senior and head prefects to drive change in Sixth Form and organise Sixth Form events.
<b>DURATION</b>	Throughout the year
<b>APPLICATION PROCESS</b>	Express interest

## DETAILS OF LEADERSHIP ROLE

You will work with the Head and Senior Prefects on a variety of projects including charity events, student voice and Sixth Form socials.

You will also be asked to represent the school at key events such as open evenings.

You will develop softer skills in this leadership role which will help you when applying for your next steps.

# YOUNG ENTERPRISE

<b>STAFF MEMBER RUNNING CLUB</b>	LMO
<b>SUITABLE FOR</b>	Y12 students.
<b>DAY AND TIME OF ACTIVITY</b>	Thursday after school. Time: 3pm - 4pm.
<b>DURATION CLUB WILL RUN</b>	Start date: September 2024. End date: June 2025.  You must commit to this club for the entire period of time.
<b>LOCATION OF CLUB</b>	Sixth Form common room.
<b>CLUB LIMIT</b>	10 per team / company.

## DETAILS OF CLUB ACTIVITY

One evening after school, meetings held weekly. Students then work on activities in their own time.

The Company Programme is a national entrepreneurship programme with over 1,000 students participating between the ages of 15 to 18 years. This opportunity gives students first-hand experience of setting up and running their own real business.

From devising a product concept, development of the actual product, creating a business plan, raising capital, marketing and management of all major business functions, the Company Programme is a comprehensive all round business experience.

Running throughout on e academic year, students make all the decisions about their enterprise, from deciding on the name and product to creating a business plan, managing the student company finances and selling to the public at trade fairs. All this takes place with the support of a volunteer Business Advisor who brings a wealth of business knowledge and expertise.

This programme requires students to raise finance to cover the cost of entry of this competition through fund raising events in order for the programme to continue. Running the team is totally dependent on whether the entry fee is raised by October half term.

Students will be required to complete an application form for places in the young enterprise team as the competition is very demanding and students will need to display perseverance through out the year to complete tasks which push them outside of their comfort zone.

Eckington has been extremely successful over the past 10 years and have made it through to the country final on numerous occasions. We hope the 2025 team will be equally successful.

The sessions after school on Wednesdays will be board meetings. (Students will be expected to work in their own time on team activities).

New for September 2024.

Students will also have the opportunity to convert their Young Enterprise learning into an EPQ Express which carries UCAS points if completed before January 2025. To achieve this students will be expected to do additional project write ups to support their practical enterprise work.

# SPORTS LEADERS

<b>STAFF MEMBER RUNNING CLUB</b>	ARB
<b>SUITABLE FOR</b>	Y12 / Y13 students who are interested in any form of Leadership.
<b>DAY AND TIME OF ACTIVITY</b>	Day: TBC. Time: TBC.
<b>DURATION CLUB WILL RUN</b>	One directed study session a week. Not every week. They will become more frequent as we get close to the events.  The events are likely to be after school.
<b>LOCATION OF CLUB</b>	TBC.
<b>CLUB LIMIT</b>	20.
<b>DETAILS OF CLUB ACTIVITY</b>  We will aim to lead at least 3 events over the year in conjunction with the school sports partnership. This will mainly involve primary competitions. Leadership roles will vary from officiating, coaching, team management and administration roles.	

# **EXTRA-CURRICULAR ACTIVITIES**

# EXTENDED PROJECT QUALIFICATION (EPQ)

<b>STAFF MEMBER RUNNING CLUB</b>	WBE / HSM
<b>SUITABLE FOR</b>	Y12.
<b>DAY AND TIME OF ACTIVITY</b>	Independent study period.
<b>DURATION CLUB WILL RUN</b>	Starting: September 2024. This will run throughout Y12 & Y13.
<b>LOCATION OF CLUB</b>	Information Centre.
<b>CLUB LIMIT</b>	8

## DETAILS OF CLUB ACTIVITY

The AQA Extended Project Qualification is a way to extend your studies beyond A Level standard and to earn up to 28 UCAS points towards your university application. The project is on a topic entirely of your choice, the only restriction being that it cannot be part of your examination syllabus. The final write up should be 5000 words. The course requires 120 study hours, which will be largely independent study. One directed study period will be devoted to a taught session on research skills development.

You must be willing to work independently on this project and keep up to date with tight deadlines. You cannot take this enrichment if you are retaking English or Maths.

If we have over 8 students who express an interest we will need to select the students who we feel would best suit this course.

# RUNNING CLUB

<b>STAFF MEMBER RUNNING CLUB</b>	Mr Wilks
<b>SUITABLE FOR</b>	Y12 - Y13.
<b>DAY AND TIME OF ACTIVITY</b>	Day to be confirmed.
<b>DURATION CLUB WILL RUN</b>	Once a week throughout the year.
<b>LOCATION OF CLUB</b>	Field.
<b>CLUB LIMIT</b>	No limit.

## DETAILS OF CLUB ACTIVITY

This club would probably happen after school and would involve approximately 40 minutes of exercise and running.

The club would be suitable for anyone who has an interest in any type of running as activities would be mixed up each session, but with the general aim of improving running strength, conditioning and speed.

A typical session may be around 5 to 10 minutes of warm up, 10 minutes of running strength training, 15 minutes of sprint intervals or HIIT running training, 5 minutes active recovery and cool down.

This kind of training is usually associated with runners looking to improve their 5K and 10K times. However, any runner of any ability should make progress from undertaking this type of training.



# CLAY ART

<b>STAFF MEMBER RUNNING CLUB</b>	EPI
<b>SUITABLE FOR</b>	Y12 - Y13.
<b>DAY AND TIME OF ACTIVITY</b>	The penultimate Thursday of every half term. 3 - 4pm.
<b>DURATION CLUB WILL RUN</b>	6 times in the year as above.
<b>LOCATION OF CLUB</b>	A3.
<b>CLUB LIMIT</b>	10.

## DETAILS OF CLUB ACTIVITY

If you are feeling creative or artistic then this could be the club for you!

Once every half term you can drop in and mess about with clay after a few demonstrations from Miss Pickard!

# PRE-TEACHING AWARD

<b>STAFF MEMBER RUNNING CLUB</b>	Mrs S Warren-Armes
<b>SUITABLE FOR</b>	Y12 - Y13.  Anyone who would like to work with children (either Teaching, or Coaching, or Early Years etc).
<b>DAY AND TIME OF ACTIVITY</b>	After school.  Time TBC.
<b>DURATION CLUB WILL RUN</b>	Start date: September 2024.  Finish date: July 2025.
<b>LOCATION OF CLUB</b>	6th Form classroom.
<b>CLUB LIMIT</b>	

## DETAILS OF CLUB ACTIVITY

Looking for something to WOW on your UCAS application?

Want to work with children or Teenagers in some capacity (Teaching, Coaching, Early Years etc)?

Then the BGU Pre-Teaching Award will be perfect for you!

Run in conjunction with our friends at Bishop Grosseteste University in Lincoln (BGU) this award will run at your own pace in your own time, with regular check in meetings with Mrs Warren-Armes.

Completing the Award will give you lots of classroom experience.

You will also have the chance to observe Eckington teachers teaching and reflect with them on their lesson.

There is also an exciting opportunity to practise your presentation skills in front of other students doing the award.

Great skills to learn and develop.

PLUS - Students who complete the program will get a certificate and a GUARANTEED INTERVIEW at BGU for their Primary Teaching degree!!! Wow!

# SIXTH FORM DARTS CLUB

<b>STAFF MEMBER RUNNING CLUB</b>	DNE
<b>SUITABLE FOR</b>	Anyone who enjoys playing Darts (all abilities welcome).
<b>DAY AND TIME OF ACTIVITY</b>	Lunchtimes. Time: 12:15pm - 12:55pm .
<b>DURATION CLUB WILL RUN</b>	All year.
<b>LOCATION OF CLUB</b>	Gym 2.
<b>CLUB LIMIT</b>	24

## **DETAILS OF CLUB ACTIVITY**

Students will arrive, and be sorted into games on the 6 boards. Students will play a number of games for the duration of each session.

Students will have the opportunity to be the first to try this new and exciting Darts Club. There will be 6 high quality dart boards set up in Gym 2 in the PE block. Students can enjoy playing against their friends in a double or singles format.

Depending on interest, a league may be arranged for those students who wish to play more competitively. However, several boards will always be available for recreational play for those students who just want to play for fun.

# SIXTH FORM INDOOR FOOTBALL

<b>STAFF MEMBER RUNNING CLUB</b>	DNE
<b>SUITABLE FOR</b>	Y12 / Y13  Anyone who enjoys playing football (all abilities welcome).
<b>DAY AND TIME OF ACTIVITY</b>	Lunch time.  Start: 12:25pm. End time: 12:55pm.
<b>DURATION CLUB WILL RUN</b>	
<b>LOCATION OF CLUB</b>	Sports hall.
<b>CLUB LIMIT</b>	No limit.

## **DETAILS OF CLUB ACTIVITY**

Students will arrive, and be sorted into teams to play short, timed games.

Students will have the opportunity to come and enjoy a friendly but competitive game of 5-a-side football in the Sportshall.

Students will be put into teams and enjoy the chance to get some exercise and play with, and against, their friends.

Students from both year groups are very welcome.

# BOOK CLUB - DYSTOPIAN LITERATURE

<b>STAFF MEMBER RUNNING CLUB</b>	HBU
<b>SUITABLE FOR</b>	English literature students and anyone who wants to read and talk about quality literature.
<b>DAY AND TIME OF ACTIVITY</b>	After school, once a half term.  Start: 3pm. End time: 4pm.
<b>DURATION CLUB WILL RUN</b>	All year
<b>LOCATION OF CLUB</b>	T12
<b>CLUB LIMIT</b>	No limit.

## DETAILS OF CLUB ACTIVITY

Enter the world of dystopian literature...if you dare. Apocalyptic scenes, brutal characters and Big Brother await. To sweeten the blow, we can discuss end of the world fiction with a biscuit and a cup of tea!

# THEATRE EXPERIENCE

<b>STAFF MEMBER RUNNING CLUB</b>	K Needham
<b>SUITABLE FOR</b>	Y12 / Y13
<b>DAY AND TIME OF ACTIVITY</b>	TBC.  2 - 3 Theatre experiences throughout the year - evenings / or matinee performances.
<b>DURATION CLUB WILL RUN</b>	3 times throughout the year.
<b>LOCATION OF CLUB</b>	Variety of local theatres.
<b>CLUB LIMIT</b>	No limit.
<b>DETAILS OF CLUB ACTIVITY</b>  Do you enjoy going to the theatre?  Have you never been to the theatre?  Are you studying English Literature?  If you would like to experience a variety of different theatre across the year then this could be for you.  Mrs Needham will inform you of the theatre trips in advance. Some, if local may require you to make your own way there, others coaches may be organised.  There will be a cost of this enrichment activity. You will be informed of this in advance.	

# MUSIC ALBUM CLUB

<b>STAFF MEMBER RUNNING CLUB</b>	WBE and BJE
<b>SUITABLE FOR</b>	Y12 / Y13.
<b>DAY AND TIME OF ACTIVITY</b>	Wednesday lunchtime. Start: 1:30pm. End: 1.50pm.
<b>DURATION CLUB WILL RUN</b>	September 2024 - July 2025.
<b>LOCATION OF CLUB</b>	Sixth Form.
<b>CLUB LIMIT</b>	No limit.

## DETAILS OF CLUB ACTIVITY

Which is the best music album?

Each week we listen to an album and discuss what we think of it. Hit or Miss!

Expanding music tastes and discovering new music. Taking it in turns, one person puts forward an album for us all to listen too over the week. This could be a new release, personal favourite or one from a list of top 100 albums.

As the person puts forward one album, we listen to one track of the album picked and then make an agreement that by the following week we will have listened to the album in full. Like a book club. (Making sure it is on a streaming service like Spotify). Then, the following week we have a conversation about what we all thought before the next person suggests the next album.

No extra work, no extra stress, just a chance to enjoy and share music!

# PHOTOGRAPHY CLUB

<b>STAFF MEMBER RUNNING CLUB</b>	HPA
<b>SUITABLE FOR</b>	Students who have an interest in Photography or did it for GCSE but did not take A-Level Photography
<b>DAY AND TIME OF ACTIVITY</b>	Lunchtime. Start: 1:20pm. End: 1.55pm.
<b>DURATION CLUB WILL RUN</b>	October 2024 - December 2024.
<b>LOCATION OF CLUB</b>	A1
<b>CLUB LIMIT</b>	

## DETAILS OF CLUB ACTIVITY

If you are a student who has a keen interest in Photography or took it at GCSE but didn't or couldn't take it as an A-Level but would like to continue your interest, then this is the club for you!

We will explore DSLR camera basics alongside your phone camera. We will explore creative lighting techniques, dynamic compositions, storytelling and staging photoshoots for social media.



# PAID SIXTH FORM ROLES

**ARE YOU INTERSTED IN THE FOLLOWING  
JOB OPPORTUNITY?**

**Sixth Former  
Lunch Time Supervisor  
Monday – Thursday  
lunchtimes**

**(You can decide how many lunchtimes you would like to work)**

**Please see Job Description and Personal Specification overleaf.**

**£6.83 per hour plus a free lunch**

**Please indicate your interest on the back page and then  
Mrs Needham will give you an application form.**

**There will be a formal interview for this role.**

# Job Description

**Our school is committed to safeguarding and promoting the welfare of children and young people**

<b>POST TITLE</b>	Sixth Form Lunch Time Supervisor
<b>SCALE</b>	£6.83 per hour
<b>RESPONSIBLE TO</b>	Mrs Needham
<b>WEEKLY HOURS</b>	40 mins (1 - 4 lunchtimes)
<b>WEEKS PER ANNUM</b>	Term Time (38 weeks)
<b>POST OBJECTIVE</b>	Supervising pupils during the lunch break
<b>APPLICATION DEADLINE</b>	Friday 20 <sup>th</sup> September

## **DUTIES AND RESPONSIBILITIES**

- Supervising pupils queuing for the dining room and supervision / control of children in the dining area.
- Helping with supervision during the service of meals and in the training of good eating habits and table manners.
- Supervision in the playground and other social areas.
- Reporting to the member of staff on duty, any accidents and any other matters which need to be brought to their attention.
- Any other duties which may be required by the member of staff or SLT member.

## **METHOD OF WORKING**

- Participate in training as required.
- Contribute to the overall ethos and aims of the Academy.
- Attend and participate in meetings.
- Appreciate and support the roles of other professionals within the Academy.
- Recognise your own strengths and areas of expertise and use to support others.
- To comply with the requirements of HR, Health & Safety, confidentiality, GDPR, other relevant legislation and school policies and procedures.
- To understand and comply with the schools safeguarding policy, equal opportunities and anti-discrimination policy.

# Personal Specification

## Sixth Form Lunchtime Supervisor

	ESSENTIAL	DESIRABLE
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"><li>• Good standard of education</li></ul>	
<b>EXPERIENCE</b>		<ul style="list-style-type: none"><li>• Experience of supervising children. In addition, they might have experience of working with children on a voluntary or paid basis</li></ul>
<b>KNOWLEDGE &amp; UNDERSTANDING</b>		<ul style="list-style-type: none"><li>• Good awareness of Health &amp; Safety, basic knowledge of First Aid.</li></ul>
<b>SKILLS</b>	<ul style="list-style-type: none"><li>• Ability to talk to children and adults in a clear and calm manner.</li><li>• Work as part of a group and on their own.</li><li>• Encourage high standards of pupil behaviour at all times.</li><li>• Respect confidential information.</li><li>• Remain calm in a crisis.</li><li>• Undertake appropriate training as required.</li></ul>	<ul style="list-style-type: none"><li>• Recognise behaviour giving cause for concern and inform teaching staff.</li></ul>
<b>PERSONAL CHARACTERISTICS</b>	<ul style="list-style-type: none"><li>• Tolerant.</li><li>• Able to communicate well with staff and children.</li></ul>	

## Extra Curricular Expression of Interest Slip

Please express your interest in the activities / leadership opportunities that you would like to participate in this year. You **MUST** carry out at least one leadership and extra curricular activity with in the year. You may carry out more than this if you wish. Please fill in the sheet and return it to your form tutor by Friday 13<sup>th</sup> September.

We will confirm the next process with you by Friday 20<sup>th</sup> September 2024.

**NAME**

**FORM**

ACTIVITY	EXPRESS INTEREST
<b>STUDENT LEADERSHIP</b>	
SNACK SHACK	
YEAR 12 TRANSITION LEADERS	
TEACHING ASSISTANT	
LIBRARY ASSISTANT	
CATALOGUING ASSISTANT	
ARCHIVIST	
PE LOWER SCHOOL CLUB LEADERS	
SIXTH FORM PREFECTS	
YOUNG ENTERPRISE	
SPORTS LEADERS	
<b>EXTRA CURRICULAR</b>	
EXTENDED PROJECT QUALIFICATION (EPQ)	
RUNNING CLUB	
CLAY ART	
PRE-TEACHING AWARD	
DARTS	
SIXTH FORM INDOOR FOOTBALL	
BOOK CLUB - DYSTOPIAN LITERATURE	
THEATRE EXPERIENCE	
MUSIC ALBUM CLUB	
PHOTOGRAPHY CLUB	
<b>PAID SIXTH FORM ROLES</b>	
LUNCHTIME SUPERVISORS	





# Eckington School

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Chorus Education Trust