



Chartered Accountants,  
Business & Financial Advisers



Join Our Team!

## Do you want...



To study towards a nationally recognised qualification?



To gain valuable, real life work experience in a professional environment?



To enjoy loads of brilliant staff perks and incentives?



To earn a competitive salary while you train?

...then you might want to consider a career with us at Dodd & Co!

We employ people in lots of different disciplines including the following;

- Admin Support
- Accountants
- Auditors
- HR Advisers
- Marketing
- Payroll Specialists
- Projects
- Tax Advisers
- VAT Specialists



# SO MUCH MORE

than just accountants and tax advisers



Trainee Chartered Accountant



Accounts Senior



Personal Assistant



Cloud Specialist



Projects Senior



Payroll Assistant



Support Admin Assistant



Chartered Tax Adviser



Marketing Senior

# BUT

## don't just take it from us...

### What is it like working full time whilst also studying?

This is very challenging but very rewarding. Being able to apply what you are learning to scenarios you face at work not only helps you in your job role but also when sitting exams. It's easier to answer a question if you do it all the time at work!



### Why did you want to work for a company like Dodd & Co?

I didn't want to go to university so I knew that the apprenticeship route was the best for me. Dodd & Co appealed to me as I knew that they fully believe in the benefit of an apprenticeship approach to learning. I wanted to work for a company where you were supported and offered an array of career opportunities while gaining qualifications.

### Would you recommend this route of learning and earning?

Absolutely! I am gaining the same qualification I would have if I had gone to university but doing so while earning money.

## What is it like working full time whilst also studying?

It can be really tough to start with and finding the right balance between working and learning can take some time. You need to not be too hard on yourself if you can't quite get that right at the beginning as you will work out a routine that works for you. You also need to have a flexible attitude towards this.

## Why did you want to work for a company like Dodd & Co?

One of the biggest selling points for me with Dodd & Co was the staff benefits, particularly flexible working which works brilliantly with my family life. There was also the encouragement to complete further training with the company if I wanted to pursue it as I have. Furthermore, when I applied, it seemed like a very welcoming company to work for and this has absolutely been borne out a year and a half down the line.

## Would you recommend this route of learning and earning?

I find that being able to get hands-on experience really solidifies what I am being taught during my courses – and this method allows me to do that. Being surrounded by a team that has such wide-ranging experiences in the industry means there is almost always someone to ask if there is something that you couldn't quite get your head around.



# Staff Perks & Incentives

## Why choose a career with Dodd & Co?



**Flexible Working**  
We have 'core hours' (10-12 and 2-4) but the rest of your hours can be worked when suits you between 7am and 7pm!



**Up to 30 days paid holiday PLUS Bank Holidays!**  
Plus the opportunity to build an additional 8 days of holiday with our flexible working system



**Training and development**  
Tailored to you and your role, with a clear progression plan. Technical training to masters level and beyond



**Enhanced maternity & paternity leave**  
Additional maternity and paternity pay



**Competitive salary**  
Reviewed annually for everyone



**Competitive Pension Contribution**  
Employer pension contribution of 5%



**Paid overtime -**  
Paid at time / time and a half



**Paid professional subscription fee**  
One professional subscription fee paid per year



**Remote working opportunity**  
Giving you the balance and flexibility to work a mix of at home and in the office



**Health & wellbeing plan**  
For every member of the team, including access to valuable health and wellbeing services, savings from high street brands and cashback. Also, monthly massages and time off to give blood



**A calendar of regular social events**  
Including quarterly drinks, a summer party, Christmas party, walking club, competitions, the list goes on...!



**Company sick pay**  
Up to 3 months full pay

# Accountancy FAQs



**Q.** I'm not going to University - can I still become an accountant, payroll technician or taxation technician?

**A.** *YES! We offer training opportunities leading to professional qualifications in all 3 of those departments & more!*

**Q.** I don't want to do exams after I've left school or college - can I still work for an accountancy firm?

**A.** *YES! However, all of the professional qualifications that we offer do require students to complete some sort of final assessment, often an exam.*

**Q.** I don't like maths. Can I still work for an accountancy firm?

**A.** *YES! Maths is just one of many elements to working with Dodd & Co. Others include communication and teamwork, IT skills, accuracy and reliability.*

**Q.** I've heard that accountancy is boring - is this true?

**A.** *NO! Ask any of our junior or senior members of staff and they will agree that Dodd & Co is anything but boring!*

## Now it's your turn to do a bit of research!

Visit the following websites for further information about the careers and training schemes on offer:

**Chartered Accounting** - [www.icaew.com](http://www.icaew.com)

**Certified Accounting** - [www.accaglobal.com](http://www.accaglobal.com)

**Accounting Technicians** - [www.aat.org.uk](http://www.aat.org.uk)

**Chartered Tax Advisor** - [www.tax.org.uk](http://www.tax.org.uk) and [www.att.org.uk](http://www.att.org.uk)

**Chartered Payroll** - [www.cipp.org.uk](http://www.cipp.org.uk)

**Business & Administration** - [www.carlisle.ac.uk/apprenticeships](http://www.carlisle.ac.uk/apprenticeships)

If you're interested in training with us, please visit our website at **[doddaccountants.co.uk](http://doddaccountants.co.uk)** and check out our current vacancies.

