

# BUTLER DIARIES



# COMPLIANCE INFORMATION

## WEEKLY PROGRAMMING AND REFLECTION DIARY (7 DAY) EYLF & MTOP

This information sheet is designed to support you in identifying, reflecting on, and documenting how your service operations and practices are linked to:

- Frameworks,
- NQS,
- Theorists,
- Developmental Milestones, and
- Exceeding Themes.



# WEEKLY PROGRAMMING AND REFLECTION DIARY (7 DAY) EYLF & MTOP



This diary is an indispensable tool for record-keeping and planning for compliance under the NQS. It teaches your staff to be uniform and vigilant via a weekly format. This in turn reduces the stress and workload associated with the NQS.

**BUTLER  
DIARIES**



Centre-based service ✓



Family day care services ✓



School aged children ✓



Birth to five ✓

## THIS DIARY IS FOR

- Educators
- Room Leaders
- Teachers
- Educational Leaders

## WORKING IN

- Long Day Care
- OSHC / Occasional Care
- Preschool
- Family Day Care

## IN

- Australia (all States)
- QLD Kindergarten Program Version
- OSHC Program Version
- NZ Program Version

## DESIGNED TO BE USED WITH:

- Individual Observations Booklet (all States)
- Transition to School and Portfolio Journal (all States)
- Educational Leader Diary (all States, NZ)
- Nominated Supervisor Diary (all States, NZ)
- Childcare Centre Diary (all States, NZ)
- Family Day Care Diary (all States, NZ)
- Family Day Care Co-ordinator Diary (all States, NZ)
- Central Outdoor Weekly Programming and Reflection Diary (all States, NZ)



- ✓ LESS PAPERWORK
- ✓ ALL IN ONE PLACE
- ✓ EASY TO USE
- ✓ PROMPT AND INSPIRE

- ✓ EVIDENCE NQS
- ✓ REDUCE COMPLIANCE CONFUSION
- ✓ QUALITY IMPROVEMENT
- ✓ LOCALLY AND FAMILY OWNED



# WEEKLY PROGRAMMING AND REFLECTION DIARY (7 DAY) EYLF & MTOP



## HOW DOES OUR DIARY HELP WITH COMPLIANCE?

### EYLF AND MTOP:

- Supports you in making decisions around EYLF and MTOP Frameworks with an overview page.

### Principles

- Partnerships with families, respect for diversity, and ongoing learning and reflective practice are encouraged with **weekly planning prompts, family input, displayed program, weekly reflections, extension planning, and a diversity dates calendar.**

### Practice

- Holistic approaches, learning through play, and intentional teaching are encouraged **through our box prompts in the weekly programming spread.** The reflection spread prompts consideration of your learning environments and continuity of learning and transitions. Assessment for learning is **captured in extension planning, individual observation record, photographic evidence, and reflections.** Cultural competence is encouraged through our diversity dates calendar.

### Learning Outcomes

- Supports your planning and reflection based on the **EYLF and MTOP outcomes** with a weekly framework checklist for outcomes covered.
- Supports reflection on learning outcomes with **prompts that cover the EYLF and MTOP outcomes.**



### COVERS:

- LO1: Children have a strong sense of identity
- LO2: Children are connected with and contribute to their world
- LO3: Children have a strong sense of wellbeing
- LO4: Children are confident and involved learners
- LO5: Children are effective communicators



# WEEKLY PROGRAMMING AND REFLECTION DIARY (7 DAY) EYLF & MTOP



## HOW DOES OUR DIARY HELP WITH COMPLIANCE?

### THEORETICAL LINKS

- Supports theorists guiding your programming and practice with **tips for linking theorists to EYLF**.
- Erikson believed children move through 8 stages across their lifespan in their social and emotional development. Children are supported through a crisis to develop socially and emotionally when the environment and educators support their development. This can be done through **relationships, planning for children's skills, providing a variety of play experiences, and inviting children to contribute to the program**, which is supported and promoted by our planning boxes and critical reflection.
- Piaget believed children must master one stage before they could move on to the next stage of cognitive development. Planning for children's **individual skills, interests, and abilities** is prompted through **critical reflection** on learning data, the environment, resources used, and extension planning, as well as a record of observations captured.
- Vygotsky emphasised the importance of social interactions on development. Social interaction is planned daily through a **group learning planning box**.
- Gardner suggested there was more than one intelligence and placed importance on **arts and creativity in children's learning**, we captured this daily with an Art / Craft / Cooking planning box.
- Bronfenbrenner emphasised the importance of interactions between environmental factors on children's development. **Interactions between parents and educators** are encouraged with family input into the program.
- Montessori pressed the importance of the environment and resources in children's learning. She believed children learn best when **using their senses and following their interests**. We have embedded this into our Weekly Programming and Reflection Diary with a **Sensory planning box and reflections** on the environments and resources used.





# WEEKLY PROGRAMMING AND REFLECTION DIARY (7 DAY) EYLF & MTOP



## HOW DOES OUR DIARY HELP WITH COMPLIANCE?

### DEVELOPMENTAL MILESTONES

Supports you implementing EYLF and MTOP which links with children's development:

- **Physical** development is captured through Art / Craft / Cooking planning box (**LO1, 3, 4**)
- **Social** development is captured through the Group Learning planning box (**LO1, 2, 3, 5**),
- **Emotional** development is captured through Group Learning and Role Play / Sensory / Mindfulness planning boxes (**LO1, 2, 3, 4**),
- **Cognitive** development is captured through Group Learning / Intentional Teaching planning box (**LO2, 4, 5**),
- **Language** development is captured through Stories / Songs and Group Learning planning boxes (**LO1, 5**), and
- Children's development across **all areas** is captured in the Children's Spontaneous Choices planning box, Learning Data Reflection Box, Observation Record, and Photographic Evidence Space (**LO1, 2, 3, 4, 5**).

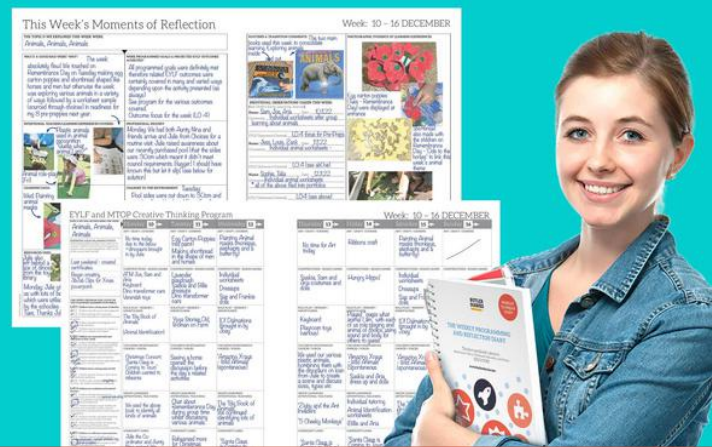


### COVERS:

- Physical development (LO1, 3, 4)
- Social development (LO1, 2, 3, 5)
- Emotional development (LO1, 2, 3, 4)
- Cognitive development (LO2, 4, 5)
- Language development (LO1, 5)



# WEEKLY PROGRAMMING AND REFLECTION DIARY (7 DAY) EYLF & MTOP



## HOW DOES OUR DIARY HELP WITH COMPLIANCE?

### NATIONAL QUALITY FRAMEWORK

#### QA1 Educational program and practice

- Supports the implementation of **approved learning frameworks** with weekly learning outcome checklist, weekly reflections, overview pages, references, and a diversity dates calendar (**QA1.1.1**)
- Support children's interests at the **centre of the program** with daily child's interests recorded and emerging planning notes section (**QA1.1.2**)
- Supports **maximising opportunities for children's learning** with planning and reflection to cover key areas, routines, and transitions (**QA1.1.3**)
- Promotes **intentional teaching practices** with a daily intentional teaching planning box, weekly intentional teaching reflection, and space for photos of learning experiences (**QA1.2.1**)
- Encourages **responding to children's ideas** and extending their learning by capturing children's choices, recording individual observations taken, and multiple points for extension planning (**QA1.2.2**)
- Supports promoting **children's agency** to influence their world with spontaneous children's choices recorded daily (**QA1.2.3**)
- Supports the implementation of a **cycle of planning** with emerging ideas planning, analysis of learning, weekly and monthly reflections, extension planning, and individual observation record (**QA1.3.1**)
- Promotes **critical reflection** with weekly **reflection prompts** (**QA1.3.2**)
- Designed to be displayed and easily read, so **families are informed** about their child's program (**QA1.3.3**)

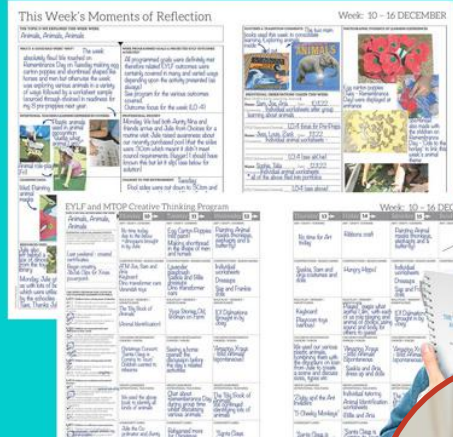
#### COVERS:

- 1.1.1 Approved Learning Framework
- 1.1.2 Child-centred
- 1.1.3 Program learning opportunities
- 1.2.1 Intentional teaching
- 1.2.2 Responsive teaching and scaffolding
- 1.2.3 Child directed learning
- 1.3.1 Assessment and planning cycle
- 1.3.2 Critical reflection
- 1.3.3 Information for families





# WEEKLY PROGRAMMING AND REFLECTION DIARY (7 DAY) EYLF & MTOP



## HOW DOES OUR DIARY HELP WITH COMPLIANCE?

### NATIONAL QUALITY FRAMEWORK

#### QA2 Children's health and safety

- Supports each **child's wellbeing and comfort** with weekly reflections on routines and transitions (**QA2.1.1**)

#### COVERS:

- 2.1.1 Wellbeing and comfort

#### QA3 Physical environment

- **Promotes reflection of physical environments** to ensure they are fit for purchase, well maintained, and inclusive with a reflection on the changes you made to the environment (**QA3.1.1, QA3.1.2, QA3.2.1**)
- Promotes reflection on the **use of resources and their suitability** for enabling and including every child with a resources used reflection prompt (**QA3.2.2**)
- Supports **engagement with sustainability** with a dates calendar and links to the Central Outdoor Weekly Programming and Reflection Diary (**QA3.2.3**)

#### COVERS:

- 3.1.1 Fit for purpose
- 3.1.2 Upkeep
- 3.2.1 Inclusive environment
- 3.2.2 Resources support play-based learning
- 3.2.3 Environmentally responsible

#### QA4 Staffing arrangements

- Promotes **professional collaboration** and ongoing learning through a professional development summary and professional inquiry reflection prompt (**QA4.2.1**)
- Supports guidance by **professional standards** (**QA4.2.2**)

#### COVERS:

- 4.2.1 Staffing arrangements
- 4.2.2 Professional standards



# WEEKLY PROGRAMMING AND REFLECTION DIARY (7 DAY) EYLF & MTOP



## HOW DOES OUR DIARY HELP WITH COMPLIANCE?

### NATIONAL QUALITY FRAMEWORK

#### QA5 Relationships with children

- Promotes **collaborative learning** opportunities with a daily programming box for group learning (**QA5.2.1**)

#### COVERS:

- 5.2.1 Collaborative learning

#### QA6 Partnerships with families and community

- Promotes the expertise, culture, values, and beliefs of **families to be embedded** into decision-making and planning with a displayed program and weekly reflection on parent input (**QA6.1.2**)

#### COVERS:

- 6.1.2 Parent views are respected

#### QA7 Leadership and service management

- Promotes **continuous improvement** through reflection (**QA7.2.1**)

#### COVERS:

- 7.2.1 Continuous improvement



Use this diary in conjunction with our suggested diaries to evidence against more National Quality Standards and Elements.



# WEEKLY PROGRAMMING AND REFLECTION DIARY (7 DAY) EYLF & MTOP



## HOW DOES OUR DIARY HELP WITH COMPLIANCE?

### EXCEEDING THEMES FOR YOUR QUALITY IMPROVEMENT PLAN

#### THEME 1

##### Embedded in Service Operations

Our Weekly Programming and Reflection Diaries are designed to ensure **consistency of practice and provide evidence** for intentional practices that are being implemented by staff. The diaries are designed to support consistency in **daily planning and weekly reflections** to support extensions for the following week. An **ongoing cycle of planning** is promoted with weekly emerging ideas and extension planning prompts.

#### THEME 2

##### Informed by Critical Reflection

To ensure your practices are informed by critical reflection, our diary includes **weekly reflections and extension planning** to promote ongoing analysis and drive ongoing quality improvement. The **reflection prompts** you to think about different areas and critically reflect on improvements that can be implemented in the following week's program.



#### THEME 3

##### Shaped by Meaningful Engagement with Families and Community

Our diary supports meaningful engagement with families and the community by **encouraging family input** every week to embed in your program. Its design allows your program to be **displayed for families** so they can provide input and feedback on their children's learning. A diversity dates calendar is included so you are **prompted to embed community and cultural events** and learning into your program.



ORDER YOUR DIARY  
[WWW.BUTLERDIARIES.COM](http://WWW.BUTLERDIARIES.COM)

1

2

3

4

5

6

7

# WEEKLY PROGRAMMING AND REFLECTION DIARY (7 DAY) EYLF & MTOP

LOOK INSIDE  
EVERY WEEK

## EYLF and MTOP Creative Thinking Program

TOPICS WE'LL BE EXPLORING THIS WEEK	Monday 2	Tuesday 3	Wednesday 4
<b>CHALLENGE/IDEAS/PLANNING/MTOP:</b> Intentional teaching, learning, and assessment, for special events, group projects, following up on the previous week's plans.	ART / CRAFT / COOKING	ART / CRAFT / COOKING	ART / CRAFT / COOKING
	CONSTRUCTIONS / BOARD GAMES	CONSTRUCTIONS / BOARD GAMES	CONSTRUCTIONS / BOARD GAMES
	ROLEPLAY / SENSORY / MINDFULNESS	ROLEPLAY / SENSORY / MINDFULNESS	ROLEPLAY / SENSORY / MINDFULNESS
<b>TOPIC WEEK PROGRAMS WE'LL EXPLORING THE FOLLOWING LEARNING OUTCOMES:</b> <b>LO 1</b> Children have a sense of purpose and direction. LO 1.1 Children feel safe, secure and supported. LO 1.2 Children develop their own identity, autonomy, self-respect, resilience and sense of worth. LO 1.3 Children develop knowledge and skills to manage their emotions. <b>LO 2</b> Children are connected with and confident in their world. LO 2.1 Children develop a sense of belonging to a group and community and understand the importance of active community participation. LO 2.2 Children respond positively with respect. LO 2.3 Children become aware of families and communities. LO 2.4 Children become socially responsible and respect the environment. <b>LO 3</b> Children have a strong sense of self. LO 3.1 Children become strong in their world, confident and resilient. LO 3.2 Children are becoming responsible and confident in their world. <b>LO 4</b> Children are confident and resilient. LO 4.1 Children develop confidence in their world, confident and resilient. LO 4.2 Children develop confidence in their world, confident and resilient. LO 4.3 Children develop confidence in their world, confident and resilient. <b>LO 5</b> Children are effective communicators. LO 5.1 Children develop verbal and non-verbal communication skills. LO 5.2 Children develop verbal and non-verbal communication skills. LO 5.3 Children develop verbal and non-verbal communication skills. LO 5.4 Children develop verbal and non-verbal communication skills. LO 5.5 Children develop verbal and non-verbal communication skills. <b>LO 6</b> Children are confident and resilient. LO 6.1 Children develop confidence in their world, confident and resilient. LO 6.2 Children develop confidence in their world, confident and resilient. LO 6.3 Children develop confidence in their world, confident and resilient. <b>LO 7</b> Children are confident and resilient. LO 7.1 Children develop confidence in their world, confident and resilient. LO 7.2 Children develop confidence in their world, confident and resilient. LO 7.3 Children develop confidence in their world, confident and resilient.	CONSTRUCTIONS / BOARD GAMES	CONSTRUCTIONS / BOARD GAMES	CONSTRUCTIONS / BOARD GAMES
	CHILDREN'S SPONTANEOUS CHOICES / VOICES	CHILDREN'S SPONTANEOUS CHOICES / VOICES	CHILDREN'S SPONTANEOUS CHOICES / VOICES
	GROUP LEARNING (INTENTIONAL TEACHING)	GROUP LEARNING (INTENTIONAL TEACHING)	GROUP LEARNING (INTENTIONAL TEACHING)
	COMMUNITY LINKS	COMMUNITY LINKS	COMMUNITY LINKS
	OUTDOOR EXPERIENCES	OUTDOOR EXPERIENCES	OUTDOOR EXPERIENCES

DAILY  
PLANNING  
WITH WEEK  
OVERVIEW

This Week's Moments of Reflection

Week: 10 - 16 DECEMBER

THE TOPICS WE'LL BE EXPLORING THIS WEEK

ROUTINES & TRANSITION COMMENTS:

PHOTOGRAPHIC EVIDENCE OF LEARNING EXPERIENCES:

INDIVIDUAL / GROUP OBSERVATIONS TAKEN THIS WEEK:

EXTENSION PLANNING:

NEXT SUGGESTED TOPICS OR IDEAS TO EXPLORE:

A4  
STANDARD,  
ALSO  
AVAILABLE  
IN A3!

## Week: 2 - 8 JANUARY 2023

Thursday 5	Friday 6	Saturday 7	Sunday 8
ART / CRAFT / COOKING	ART / CRAFT / COOKING	ART / CRAFT / COOKING	ART / CRAFT / COOKING
CONSTRUCTIONS / BOARD GAMES	CONSTRUCTIONS / BOARD GAMES	CONSTRUCTIONS / BOARD GAMES	CONSTRUCTIONS / BOARD GAMES
ROLEPLAY / SENSORY / MINDFULNESS	ROLEPLAY / SENSORY / MINDFULNESS	ROLEPLAY / SENSORY / MINDFULNESS	ROLEPLAY / SENSORY / MINDFULNESS
CHILDREN'S SPONTANEOUS CHOICES / VOICES	CHILDREN'S SPONTANEOUS CHOICES / VOICES	CHILDREN'S SPONTANEOUS CHOICES / VOICES	CHILDREN'S SPONTANEOUS CHOICES / VOICES
GROUP LEARNING (INTENTIONAL TEACHING)	GROUP LEARNING (INTENTIONAL TEACHING)	GROUP LEARNING (INTENTIONAL TEACHING)	GROUP LEARNING (INTENTIONAL TEACHING)
COMMUNITY LINKS	COMMUNITY LINKS	COMMUNITY LINKS	COMMUNITY LINKS
OUTDOOR EXPERIENCES	OUTDOOR EXPERIENCES	OUTDOOR EXPERIENCES	OUTDOOR EXPERIENCES

DAILY  
PLANNING  
WITH WEEK  
OVERVIEW

## This Week's Moments of Reflection

THE TOPICS WE'LL BE EXPLORING THIS WEEK	THE TOPICS WE'LL BE EXPLORING THIS WEEK
WAS IT A GOOD / CHALLENGING WEEK? WHY?	PROGRAMMED GOALS & PROJECTED OUTCOMES ACHIEVED?
INTENTIONAL TEACHING / LEARNING EXPERIENCES COVERED:	PROFESSIONAL INPUT:
LEARNING DATA:	CHANGES TO THE ENVIRONMENT:
RESOURCES USED:	FAMILY AND COMMUNITY INPUT:

WEEKLY  
REFLECTION  
PROMPTS

## Week: 2 - 8 JANUARY 2023

ROUTINES & TRANSITION COMMENTS:	PHOTOGRAPHIC EVIDENCE OF LEARNING EXPERIENCES:
INDIVIDUAL / GROUP OBSERVATIONS TAKEN THIS WEEK:	
EXTENSION PLANNING:	
NEXT SUGGESTED TOPICS OR IDEAS TO EXPLORE:	

WEEKLY  
ROUTINE  
AND  
EXTENSION  
PLANNING,  
OBSERVATION  
TRACKER,  
PHOTO  
EVIDENCE

\*These pages are sample pages only, some changes in design or layout may be present in the physical diary.

[illegible]

A4  
STANDARD,  
ALSO  
AVAILABLE  
IN A3!

# January

at a glance

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
						New Year's Day 1	
New Year's Day (observed)	2	3	4	5	6	7	8
9	10	11	12	13	14	15	
16	17	18	19	20	21	22 (2 more New Year's Eve observed)	
23	24	25	Australia Day	26	27	28	29
30	31						

Some of these dates were not able to be confirmed at time of printing. Please check closer to the date that it occurs. \*Public observance

PROGRAMMING NOTES FOR JANUARY

SAMPLE

Copyright © 2012

## MONTHLY PROGRAMMING NOTES

PHOTOS / DRAWINGS

REFLECTION NOTES FOR JANUARY

SAMPLE

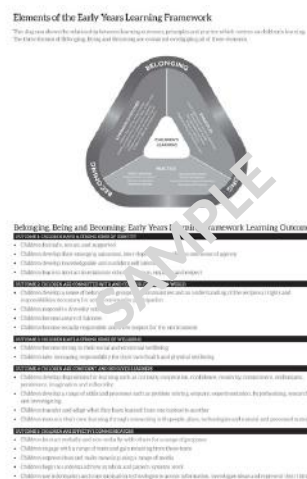
## MONTHLY REFLECTION NOTES

These pages are sample pages only, some changes in design or layout may be present in the physical diary.



# WEEKLY PROGRAMMING AND REFLECTION DIARY (7 DAY) EYLF & MTOP

LOOK INSIDE FRONT PAGES

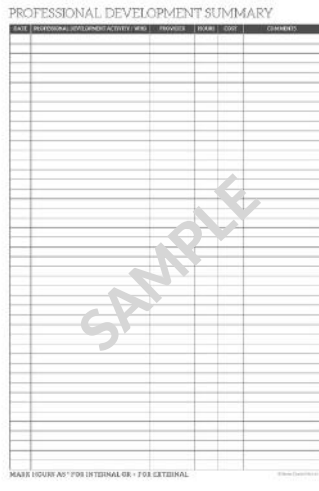
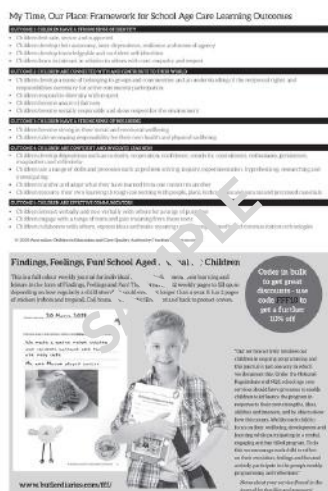


WHAT'S IN THE FRONT PAGES?

IMPORTANT INFORMATION SUMMARY

TIPS FOR USING THIS DIARY

SUMMARY OF EYLF



SUMMARY OF MTOP FRAMEWORK

PROFESSIONAL DEVELOPMENT SUMMARY

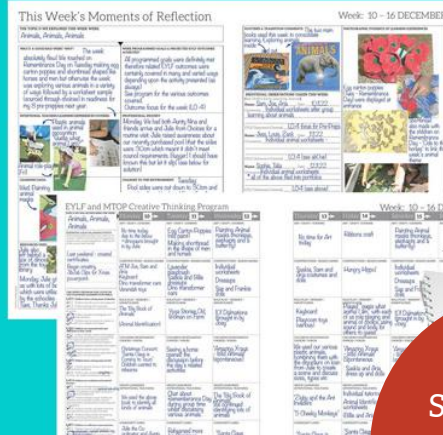
LINKING EYLF WITH THEORISTS

SPECIAL DATES CALENDAR

\*These pages are sample pages only, some changes in design or layout may be present in the physical diary.

BUTLER DIARIES

# WEEKLY PROGRAMMING AND REFLECTION DIARY (7 DAY) EYLF & MTOP



A4  
STANDARD,  
ALSO  
AVAILABLE  
IN A3!

## LOOK INSIDE FRONT PAGES



3 Years at a Glance

2022

January	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
February	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
March	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
April	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
May	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
June	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
July	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
August	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
September	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
October	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
November	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
December	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

2023

January	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
February	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
March	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
April	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
May	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
June	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
July	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
August	1	2	3	4	5	6	7	8	9	10	11	12																			

2023 Year Planner

Month	Day	Week	Program	Reflection
JANUARY 2023	1	1	1	1
	2	2	2	2
	3	3	3	3
	4	4	4	4
	5	5	5	5
	6	6	6	6
	7	7	7	7
FEBRUARY 2023	8	8	8	8
	9	9	9	9
	10	10	10	10
	11	11	11	11
	12	12	12	12
	13	13	13	13
	14	14	14	14
MARCH 2023	15	15	15	15
	16	16	16	16
	17	17	17	17
	18	18	18	18
	19	19	19	19
	20	20	20	20
	21	21	21	21
APRIL 2023	22	22	22	22
	23	23	23	23
	24	24	24	24
	25	25	25	25
	26	26	26	26
	27	27	27	27
	28	28	28	28
MAY 2023	29	29	29	29
	30	30	30	30
	31	31	31	31
	1	1	1	1
	2	2	2	2
	3	3	3	3
	4	4	4	4
JUNE 2023	5	5	5	5
	6	6	6	6
	7	7	7	7
	8	8	8	8
	9	9	9	9
	10	10	10	10
	11	11	11	11

School Terms and Public Holidays

State/Territory	Term	Start Date	End Date	Public Holiday
New South Wales	Term 1	1 Jan	10 Feb	1 Jan, 2 Jan, 3 Jan, 4 Jan, 5 Jan, 6 Jan, 7 Jan, 8 Jan, 9 Jan, 10 Jan, 11 Jan, 12 Jan, 13 Jan, 14 Jan, 15 Jan, 16 Jan, 17 Jan, 18 Jan, 19 Jan, 20 Jan, 21 Jan, 22 Jan, 23 Jan, 24 Jan, 25 Jan, 26 Jan, 27 Jan, 28 Jan, 29 Jan, 30 Jan, 31 Jan
	Term 2	11 Feb	10 Mar	11 Feb, 12 Feb, 13 Feb, 14 Feb, 15 Feb, 16 Feb, 17 Feb, 18 Feb, 19 Feb, 20 Feb, 21 Feb, 22 Feb, 23 Feb, 24 Feb, 25 Feb, 26 Feb, 27 Feb, 28 Feb, 29 Feb, 1 Mar, 2 Mar, 3 Mar, 4 Mar, 5 Mar, 6 Mar, 7 Mar, 8 Mar, 9 Mar, 10 Mar
	Term 3	11 Mar	10 Apr	11 Mar, 12 Mar, 13 Mar, 14 Mar, 15 Mar, 16 Mar, 17 Mar, 18 Mar, 19 Mar, 20 Mar, 21 Mar, 22 Mar, 23 Mar, 24 Mar, 25 Mar, 26 Mar, 27 Mar, 28 Mar, 29 Mar, 30 Mar, 31 Mar
	Term 4	11 Apr	10 May	11 Apr, 12 Apr, 13 Apr, 14 Apr, 15 Apr, 16 Apr, 17 Apr, 18 Apr, 19 Apr, 20 Apr, 21 Apr, 22 Apr, 23 Apr, 24 Apr, 25 Apr, 26 Apr, 27 Apr, 28 Apr, 29 Apr, 30 Apr, 1 May, 2 May, 3 May, 4 May, 5 May, 6 May, 7 May, 8 May, 9 May, 10 May

WHAT'S IN  
THE FRONT  
PAGES?

3 YEARS  
AT A GLANCE

YEAR  
PLANNER

SCHOOL TERMS  
AND PUBLIC  
HOLIDAYS



\*These pages are sample pages only, some changes in design or layout may be present in the physical diary.

# BUTLER DIARIES



BUTLER DIARIES PTY LTD  
50 162 643 729

WWW.BUTLERDIARIES.COM  
INFO@BUTLERDIARIES.COM  
07 3608 1934



**BUTLER  
DIARIES**

CHILDCARE



**BUTLER  
DIARIES**

TRADIES



**BUTLER  
DIARIES**

PROFESSIONAL

© Butler Diaries Pty Ltd

**Information sourced from:**

ACECQA - [About Exceeding](#)

ACECAQ - [National Quality Standard](#)

Australian Government - [Developmental milestones and the EYLF and NQS](#)

Australian Government - [The Early Years Learning Framework for Australia](#)

Australian Government - [My Time, Our Place](#)

Queensland Curriculum & Assessment Authority - [Queensland Kindergarten Learning Guideline](#)



**Disclaimer:**

The Butler Diaries provide evidence for some, but not all parts of the framework. Butler Diaries cannot promise our products will get you a better assessment. This information is general information only and must be considered inside the context of your own practices and service operations.