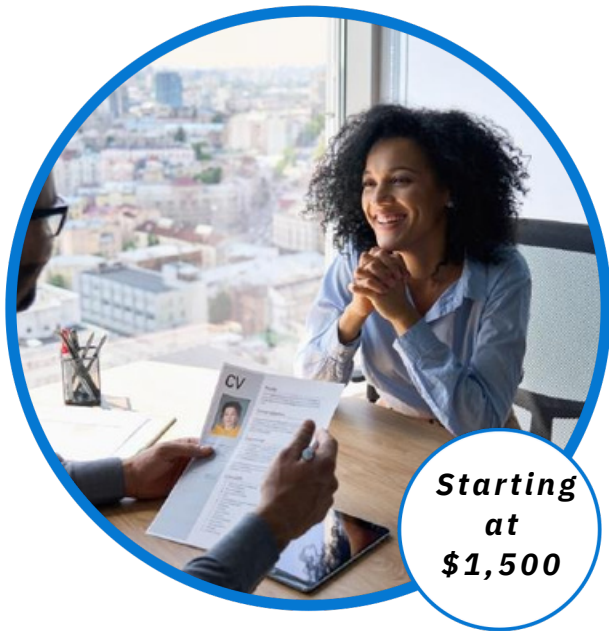




# HUB

## Recruiting Services



**Starting  
at  
\$1,500**

We are more than a traditional  
recruiting service

***We lead,  
attract, and  
recruit***

according to the specific  
needs of your business



1520 Bridgeway Drive, Suite 108, Diamond Bar, CA 91765



[www.CombinedHCM.com](http://www.CombinedHCM.com)



888-881-0111



[hrhelp@combinedhcm.com](mailto:hrhelp@combinedhcm.com)



### **Salary benchmarking**

Comprehensive analysis of wages to ensure you're staying competitive in the job market and compliant with pay transparency requirements.



### **Job descriptions**

We identify job categories and customize job descriptions compliant with anti-discrimination laws.



### **Job postings on many platforms**

Job listings are posted and promoted on all major job boards/websites.



### **Resume vetting**

Our recruiting team will review all incoming resumes to ensure we find the best fit for your company.



### **Initial candidate screening (phone interview)**

We conduct the first interview to ensure we select only the best candidates to move forward in the hiring process.



### **Offer letters**

Our team will assist with creating job offer letters tailored to each position.