



RUGBY SCHOOL  
THAILAND

# *Education Visas*

## *For Students of Rugby School Thailand*

Rugby School Thailand welcomes students from all over the world. This booklet is designed to guide international students and their families through the process of obtaining and maintaining a Non-Immigrant ED visa, which is required for full-time study in Thailand.

### WHAT IS A NON-IMMIGRANT ED VISA ?

The Non-Immigrant ED visa is for non-Thai nationals studying at an educational institution in Thailand. Rugby School Thailand is a fully accredited school approved by the Ministry of Education, which makes our international students eligible to apply for this type of visa.

### STUDENT VISA TRANSFER OR RENEWAL (ONE YEAR VISA)

Applies to students who:

- Are continuing their studies at Rugby School Thailand and need to renew their existing Non-Immigrant ED Visa for a further academic year, or
- Are transferring from another school within Thailand and wish to transfer their existing Education visa to Rugby School Thailand.



### WHO NEEDS NON-IMMIGRANT ED VISA ?

Students who:

- Are non-Thai nationals
- Will be studying full-time at Rugby School Thailand
- Are not dependents on a parent's work or diplomatic visa



### NON-IMMIGRANT ED VISA CATEGORIES

1. New Education Visas (applying outside Thailand)
2. New Education Visas (applying within Thailand)
3. Student Visa Transfer or Renewal (One Year Visas)

### IMPORTANT NOTE

- After submitting your visa application, you will need to wait approximately 3–4 weeks for processing.
- During this period, you must remain in Thailand until the new visa sticker is placed in your passport.
- The appointment date for affixing the visa sticker will be written on your visa application receipt and attached to the back of your passport.
- After receiving the 3-month visa sticker, you must apply for a re-entry permit before leaving Thailand to maintain the visa's validity. Without a re-entry permit, the visa will expire and you will need to reapply upon your next entry.

# New Education Visa (Initial Application from Outside Thailand)

This visa is for international students applying for their initial Non-Immigrant ED (Education) visa from outside Thailand. It is issued by a Thai embassy or consulate and allows entry for full-time study at an accredited school such as Rugby School Thailand. The visa is typically valid for a single entry with an initial 90-day stay, after which students must complete further steps in Thailand to extend it for the duration of their studies.

## REQUIRED DOCUMENTS

### From the student:

- Passport valid for at least 6 months with a minimum of 4 blank pages.
- Two recent passport-size photos (4x6 cm).
- Completed visa application form (provided by your local embassy).

### From Rugby School Thailand:

- Official letter confirming the student's full-time enrolment.
- Copy of Rugby School Thailand's licence and School registration documents.

### Additional documents that may be required:

- Evidence of financial support (for example; parents' bank statement).
- Birth certificate.
- Parents' passport or Thai ID card.

## APPLICATION PROCESS

- Evidence of financial support (e.g. parents' bank statement).
- Birth certificate.
- Parents' passports and ID (if applicable).

## ARRIVAL IN THAILAND

### Upon arrival:

- Immigration will stamp a 90-day entry permit in your passport.
- Submit your passport to the School within 7 days for records and processing.
- The School will then support the extension of your stay with Immigration.

## VISA SERVICE FEES

- New Education Visa: 15,000 THB
- Education Visa (Transfer or Renewal): 10,000 THB
- Guardian Visa: 10,000 THB
- Document Pack Only: 1,000 THB

## STUDENT WITHDRAWAL PROCEDURES

- **The School must inform Immigration and the current ED visa will be cancelled**
- The student must either leave Thailand or transfer to a new visa category within the grace period, which is usually 7 days.

# New Education Visa (New Application from within Thailand)

This visa category is for individuals already in Thailand on another visa (such as a Tourist Visa) who wish to convert to a Non-Immigrant ED (Education) visa without leaving the country. Applications must be submitted to the Thai Immigration Bureau before the current visa expires. If approved, the visa is initially valid for 90 days and can be extended to cover the full duration of study at an accredited institution such as Rugby School Thailand.

## REQUIRED DOCUMENTS

### From the student:

- Passport valid for at least 6 months with a minimum of 4 blank pages.
- Two recent passport-size photos (4x6 cm).
- Visa application form (TM.86/87, available from the [\*\*\*Thai immigration website\*\*\*](#)).
- Copy of parents' house registration or rental agreement in Thailand.
- TM.30 (residence notification from landlord or hotel).
- Residence evidence (rental);
  - *Residence Receipt ('Notification From the Immigration Office')*.
  - *Rental Contract*.
  - *Current house registration*.
  - *Copy of the title deeds (both pages, signed)*.
  - *Copy of the Sale Agreement (signed)*.
  - *Copy of the Landlord's valid ID card (Thais) or passport with the Thai visa page (non-Thais)*.
  - *Copy of the Landlord's house registration (Thais)*.
  - *If company owned, company registration from the Department of Business Development (DBD)*.
- Residence evidence (home owner);
  - *Residence Receipt ('Notification From the Immigration Office')*.
  - *Current house registration*.
  - *Copy of the title deeds (both pages, signed)*.
  - *Copy of the Sale Agreement (signed)*.
  - *Copy of the Landlord's valid ID card (Thais) or passport with the Thai visa page (non-Thais)*.
  - *If company owned, company registration from the Department of Business Development (DBD)*.
- NOTE: Students resident as boarders at Rugby School Thailand do not require evidence of residence.

### From Rugby School Thailand:

- Official letter confirming the student's full-time enrolment.
- Copy of Rugby School Thailand's licence and School registration documents.

## Student Visa Transfer or Renewal (One Year Visa)

This visa is for RST students who need to renew their existing Non-Immigrant ED Visa for another academic year, or transfer from another school in Thailand to Rugby School Thailand and wish to transfer their existing Education Visa accordingly.

The visa transfer or renewal must be completed through the Thai Immigration Bureau before the current visa expires. Once approved, the student will receive a one-year extension on their Education Visa, subject to continued enrolment and compliance with immigration regulations.

## REQUIRED DOCUMENTS

### From the student:

- Passport valid for at least 6 months with a minimum of 4 blank pages.
- Two recent passport-size photos (4x6 cm).
- TM.7 visa application form (available from the **Thai immigration website**)
- Copy of parents' house registration or rental agreement in Thailand.
- TM.30 form (residence notification from landlord or hotel).
- Residence evidence (rental);
  - *Residence Receipt ('Notification From the Immigration Office')*
  - *Rental Contract*
  - *Current house registration*
  - *Copy of the title deed on both pages (signed)*
  - *Copy of the Sale Agreement (signed)*
  - *Copy of the Landlord's ID Card for Thais (still valid)*
  - *Copy of the Landlord's passport (still valid) with the Thai visa page for foreigners*
  - *Copy of the Landlord's house registration for Thais*
  - *DBD Letter if the owner bought the house under a company name*
- Residence evidence (home owner);
  - *Residence Receipt ('Notification From the Immigration Office')*
  - *Current house registration documents*
  - *Copy of the house title deeds (both pages, signed)*
  - *Copy of the sale agreement (signed)*
  - *Copy of the Landlord's valid passport (non-Thais must include the Thai visa page)*
  - *If company owned, company registration from the Department of Business Development (DBD).*

NOTE: Students resident as boarders at Rugby School Thailand do not require evidence of residence.

### From Rugby School Thailand:

- Official letter confirming the student's full-time enrolment.
- Copy of Rugby School Thailand's licence and School registration documents.




[www.rugbyschool.ac.th/admissions/visa](http://www.rugbyschool.ac.th/admissions/visa)

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