

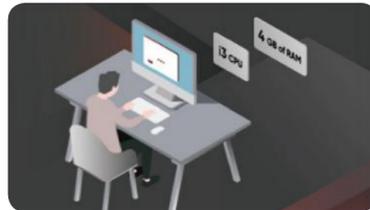
# Highlights

## System features



### Professional & flexible

Specially designed for access control and time attendance management needs, the platform suits applications and scenarios for small- to medium-sized businesses, bringing flexible solutions for both employees and managers.



### Easy to operate

With a clear setup wizard, managers can quickly configure and run HikCentral Access Control based on their actual needs.



### Lightweight & convenient

Users can get full functionality even using basic hardware and common web browsers. What's more, users can also manage remo-tely with an intuitive mobile app.

## Benefits for key roles



### Easy & convenient For employees

Employees will get through gates and take attendance at the workplace more efficiently via multiple authentication methods. They can check their own attendance results quickly and apply for exceptions on the portal or mobile app without the need to interrupt their supervisors.



### Easy & convenient for employees

Employees will record their attendance at the workplace more efficiently via multiple authentication methods. What's more, employees on-the-go can flexibly punch in remotely via their mobile phone. They can check their own attendance results quickly and apply for exceptions on the portal or mobile app without the need to interrupt their supervisors.



### Efficient & intuitive For HR & management staff

User-friendly interfaces and quick setup wizards help supervisors manage employee attendance with great flexibility. They can also arrange shifts and schedules easily. Human resource personnel will enjoy the diverse report template types and automated paper size & orientation when printing.

# All functions, free of charge!

Covers up to 16 doors and 3,000 people

## Access Control

- ✓ Person / permission management
- ✓ Active Directory (AD) domain synchronization
- ✓ Flexible access credential management
- ✓ Advanced access strategies for enhanced security
- ✓ Intuitive control on E-map

## Time Attendance

- ✓ Flexible attendance rules & reports
- ✓ Convenient employee self-service time attendance
- ✓ Mobile attendance
- ✓ Start simple with Lite Mode

## Lite Attendance Lite Mode

Effective attendance management shouldn't be complicated. Lite Mode delivers everything small teams need without the hassle of features you don't use.

Feature	Lite Mode <sup>NEW</sup>	Professional Mode
Attendance rules	Company-wide rules	Company-wide, department-specific, and group-based rules
Shift scheduling	Schedule by department and employee with temporary adjustments	Schedule by department, employee, and attendance group with temporary adjustments
Mobile attendance	/	Check in/out from anywhere
Attendance applications	Admin submits all requests	Employees submit their own requests
Approval process	Automatic approval with withdrawal option	Manager review with approve/reject capability
Approval workflow	/	Custom reviewers and review processes
Attendance reports	8 report types	30+ report types
Custom reports	/	Support
Advanced features	Basic functions only	Custom leave rules, report settings, attendance checkpoints, and storage management

### Choose Lite Mode if you need:

- Simple, company-wide attendance rules
- Basic shift scheduling for small teams
- Efficient attendance correction
- Essential reporting (8 types)

### Choose Professional Mode if you need:

- Department and group-based attendance rules
- Mobile check-in and -out for remote workers
- Employee self-service applications
- Advanced reporting and analytics (30+ types)
- More customizable and advanced features

**Remember:** You can start with Lite Mode and switch to Professional Mode later without losing any information. Your attendance history stays intact.



# HikCentral Access Control <sup>V2.4</sup>

Manage access & attendance  
– free & easy



# What is HikCentral Access Control ?

HikCentral Access Control is Hikvision's lightweight platform for professional and flexible access control, time attendance, and intercom management, making daily operations simpler and more efficient. Small- and medium-sized businesses and those with more complex access control and time-attendance needs can all find the right solution here.

With HikCentral Access Control in hand, it's never been easier to create a top-notch work environment that features unparalleled security, enhanced efficiency for both management personnel and employees.



Learn more and download the software now



Scan for extensive how-to details

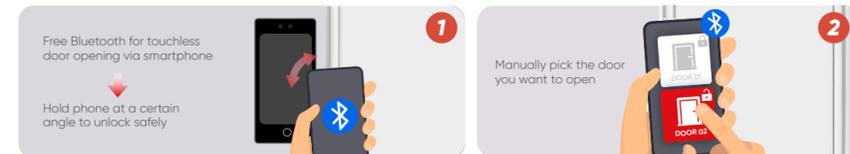
## Core functions | Access control



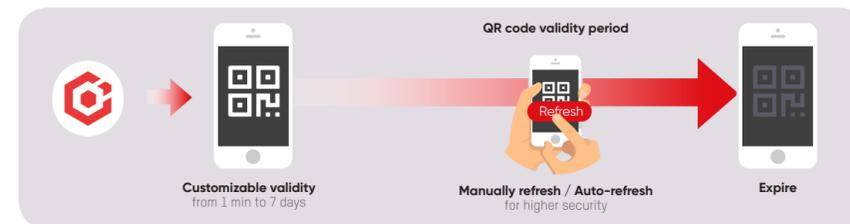
### Flexible access control systems

Flexible credential methods, including fingerprint, face, iris, card, QR code, PIN code, Bluetooth, as well as 512 authentications to choose from to suit hundreds of scenarios

#### Door opening via bluetooth



#### Dynamic QR codes NEW



### Advanced access strategies for enhanced security

Enhanced security with advanced strategies including multi-door interlocking, first person in, anti-passback, multi-factor authentication, and more.



### Interactive E-Maps

Dynamic views of multiple sites and access control device status all at the same time, as well as shortcuts to handle events and alarms directly onboard.



E-Map

### Convenient employee badge design & printing

Several unique styles and layouts to choose from, with essential information and access permissions.

## Core functions | Time & attendance



### Flexible attendance rule-setting

Easy setting and scheduling for normal, man-hour, multiple, or temporary shifts based on specific scenarios for offices, factories, stores, and more.



### Diverse set of attendance report styles

Provides 30+ of the most common types to choose from. Users can also create personalized report templates based on their needs with exporting in Excel, PDF, and CSV formats, among others.



### Mobile attendance

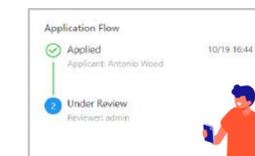
Employees on-the-go can punch in remotely via their mobile phone within areas designated by HR staff, while managers can efficiently approve the effectiveness of employee attendance via a pre-defined workflow.



Log attendance while on a business trip or working offsite

### Employee self-services

With intuitive dashboards both via web & mobile app, employees can check by themselves the everyday attendance results and immediately apply for exceptions on their own when needed



### Easy integration with third-party payroll systems

Supports integration with third-party ERPs, HRMS, & payroll systems via database, local files, or SFTP, and support for user-defined fields.

