

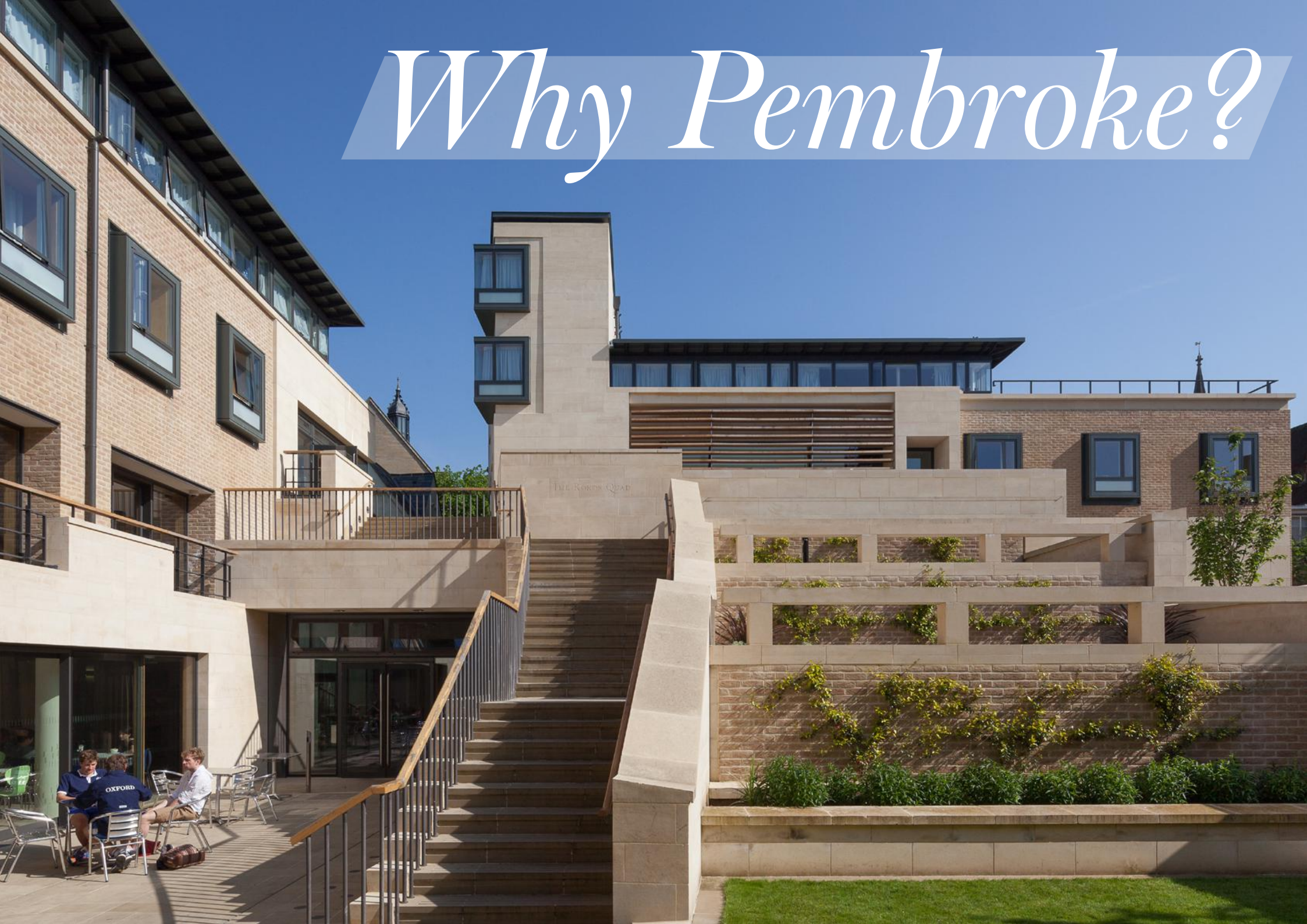
Venue Hire Brochure

2024-25



PEMBROKE
COLLEGE OXFORD

Why Pembroke?





Unique

*setting, blending historic buildings
and modern facilities*

Convenient

*location in central Oxford
with parking nearby*

Flexible

*meeting and dining spaces
for groups from 6 to 170*

Professional

*and experienced staff,
adaptable to all needs*

Exceptional

*in-house catering, tailored
to guest requirements*

Our History

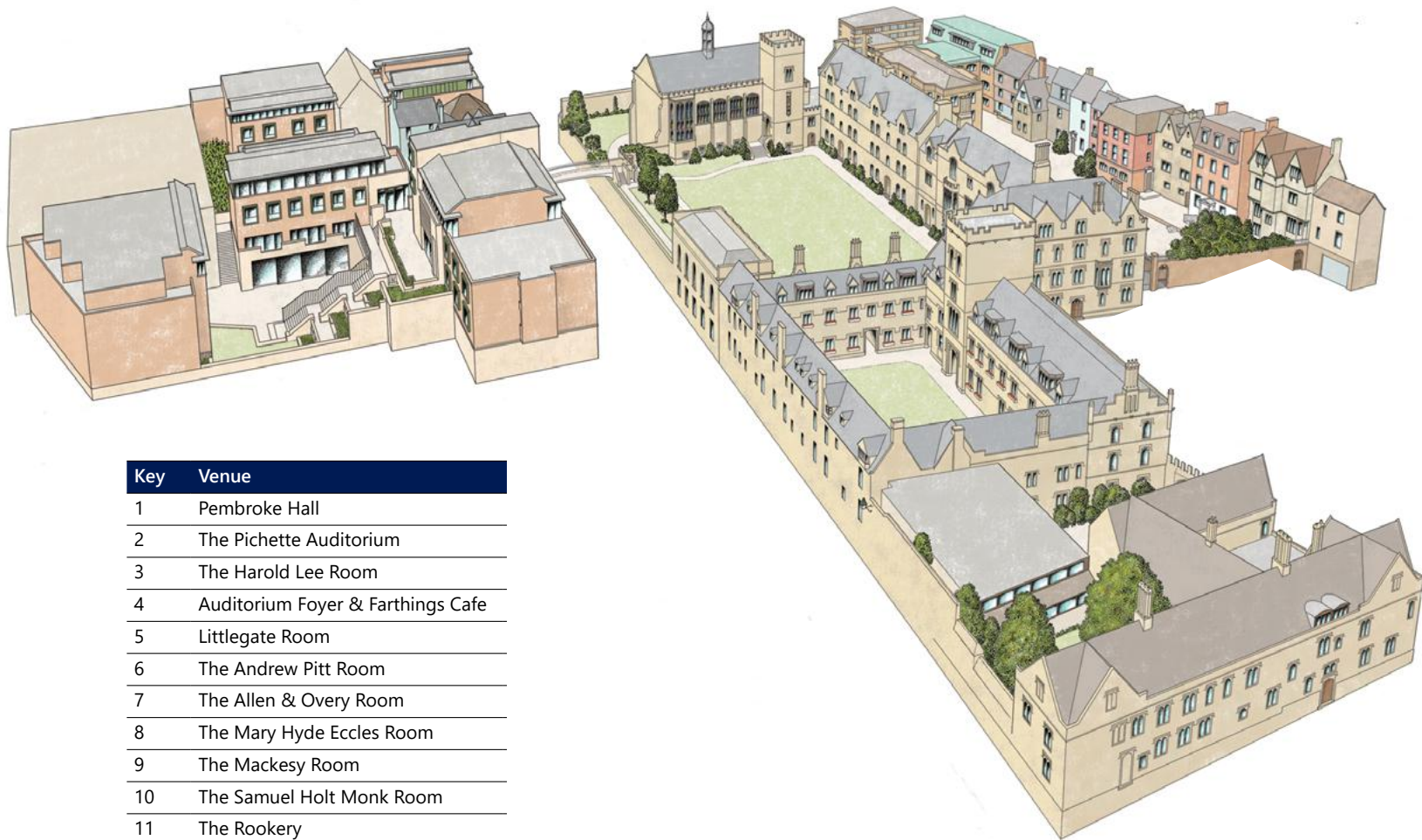
Pembroke College Oxford, founded in 1624, is an inspirational venue right in the heart of Oxford, which integrates award-winning modern architecture with beautiful traditional buildings. There is nowhere quite as impressive or cost-effective as our state-of-the-art development.

Pembroke expanded its footprint in April 2013. The 'Rokos Quad' was officially opened by HRH The Duke of Kent KG, marking the formal unveiling of a new quadrangle and the first new foot bridge in the heart of Oxford for nearly 100 years.

As well as superb en-suite student accommodation, the new buildings provide state-of-the-art meeting rooms, a multipurpose auditorium seating up to 170, outdoor social spaces and a café.



Us at a glance



Key	Venue
1	Pembroke Hall
2	The Pichette Auditorium
3	The Harold Lee Room
4	Auditorium Foyer & Farthings Cafe
5	Littlegate Room
6	The Andrew Pitt Room
7	The Allen & Overy Room
8	The Mary Hyde Eccles Room
9	The Mackesy Room
10	The Samuel Holt Monk Room
11	The Rookery
12	The Forte Room
13	Hall Bar



The Pichette Auditorium

The beautifully crafted, oak-panelled Pichette Auditorium is a cleverly designed, flexible space with built-in state-of-the-art AV facilities and excellent acoustics. Removable loose seating and a sectionable balcony area allow the space to feel intimate enough for groups as small as 30-50, as well as spacious enough for larger groups all the way up to the maximum capacity of 170.

Fully retractable raked seating transforms the room from a full theatre to a blank canvas. A partially retractable wall opens into a side room for increased space. Accessible from the loading bay for large kit deliveries. There is no more flexible an auditorium than the Pichette.

Boardroom	Theatre	Cabaret	Dining	Reception	Standing Buffet
-	170	72	-	130	-

Available

Term

Vacation

Facilities

Built-in screen and projector

PA system

Lectern with mic

Lapel mics

Handheld mics

Hearing loop

Bookable AV support

Climate control

Accessibility

Full disabled access and accessibility from the road and the loading bay





Auditorium Foyer & Farthings Cafe

Auditorium Foyer

A convenient registration and refreshment break out space directly outside the Pichette Auditorium. Can also be used for stand-alone drinks receptions. French doors open onto the Rokos Quad offering an open-air option for guests to enjoy in fine weather.

The Foyer also boasts a 'Box Office', which is the perfect location for either registration or a cloakroom.

Farthings Café

Farthings Café is open Monday - Friday, and offers a delightful casual area for guests to break out in between sessions, sit with some work, relax or meet other delegates over a cappuccino. The space can also be used in evenings and weekends as a private exhibition space/poster board sessions or for drinks receptions, and works well in conjunction with the Foyer for larger events.



Boardroom	Theatre	Cabaret	Dining	Reception	Standing Buffet
-	-	-	-	120*	120*

*Across the two venues

Available

Term

Vacation

Accessibility

Full disabled access

Available

Vacation evenings and weekends

Accessibility

Full disabled access



The Harold Lee Room

Accessed over a charming footbridge, and often described as ‘the best meeting room in Oxford’, The Harold Lee Room is a prestigious location for high-level meetings and drinks receptions. The dual aspect floor-to-ceiling windows offer picture-perfect views looking back over the traditional Chapel Quad and old City Wall, and forward over the modern Rokos Quad.

A private terrace facing the famously beautiful neighbouring Campion Hall creates a welcome break out for daytime refreshments or drinks on a fine evening.

The in-built wirelessly-connected projector and screen discreetly tucks away into the ceiling when not required, meaning this space is also perfect for a drinks reception or dinner.

Boardroom	Theatre	Cabaret	Dining	Reception	Standing Buffet
38	70	40	40	120	90

Available

Term

Vacation

Facilities

Built-in screen and projector

Wireless laptop connectivity

Hearing loop

Climate control

Accessibility

Full disabled access





ANDREW
Room

The Henderson Seminar Rooms

These three modern, light and airy seminar rooms are all adjacent to one another and have spectacular views over neighbouring **Campion Hall**. Their close proximity to the **Pichette Auditorium** also makes them ideal break-out spaces.

The classroom tables are not fixed, meaning these rooms are completely flexible, and can therefore be set up in boardroom or theatre style, or another bespoke layout to suit your needs.

	Boardroom
The Allen & Overy Room	20
The Andrew Pitt Room	16
Littlegate Room	16

Available

Term

Vacation

Facilities

Integral LCD projector
and speakers

Wireless laptop connectivity

Hearing loop

White board

Telephone

Accessibility

Full disabled access





The Mary Hyde Eccles Room

Restored to Regency style, and with a view onto the cobbled square and St Aldate's Church, this room is housed in the old Master's Lodgings in the older part of College. It functions as Pembroke's secondary lecture theatre and can also be flexibly utilised for boardroom meetings and drinks receptions.

Boardroom	Theatre	Reception
20	45	45

Available

Term

Vacation

Facilities

Lectern

TV screen display

Wireless laptop connection

Accessibility

Full disabled access



The Samuel Holt Monk Room

This traditional boardroom would be a very Oxford solution, coupled with the fact it is opposite the Mary Hyde Eccles Room, it can act as a convenient break-out room.

Available

Term

Vacation

Facilities

TV screen display
with HDMI

Accessibility

Full disabled access

Boardroom

10



The Mackesy Room

This lovely, classic Oxford College room is named after a long-serving former history tutor and is situated above the Mary Hyde Eccles Room, enjoying a similar view of St Aldate's Church and the renowned Tom Tower.

Available

Term

Vacation

Facilities

Integral plasma screen
with wireless laptop
connection

Accessibility

Not fully accessible
- staircase access
only

Boardroom

14



The Rookery

A functional boardroom situated close to the Porter's Lodge.
The Rookery boasts views over both Chapel Quad and Old Quad.

Available

Term

Vacation

Facilities

Integral plasma screen
with wireless laptop
connection

Accessibility

No disabled access

Boardroom

12



Private Dining

Our outstanding catering staff are committed to preparing visually stunning and delicious dinners for groups of all sizes and levels.

Seasonal set menus are created annually, and our Chef is happy to work with you to create a bespoke menu if desired. Special attention is paid to ensuring guests with allergies do not miss out on a spectacular meal.

The internal catering team also deliver all meeting and conference catering requirements—you will plan the details of your event in advance with our experienced Events Team, and receive professional and attentive service from our Hall Supervisors during the event.

Explore our menus





Pembroke Hall

Built in 1848 and set in Chapel Quad, Pembroke Hall is a fine example of early Victorian Gothic architecture boasting a small cupola, a roof built to the hammerbeam design and a large tower with a niche holding a statue of King James I who granted the College its Foundation Charter in 1624.

With its fine stained glass windows, chimney piece of Painswick stone and portraits of the founders, other benefactors and former Masters of the College, dining in Pembroke's Hall is a richly memorable experience— invite your guests to soak up the candle-lit atmosphere of old Oxford tradition.

The tables in the Hall can be adjusted to suit your numbers with a maximum capacity of 150 guests in formal banquet style (top right image), or 168 guests in “student style” (bottom right image).

Whether you are looking for a relaxed informal dinner in spectacular surroundings or a formal banquet experience, look no further...Pembroke Hall is therefore the perfect venue to meet all your dining needs.

Available

Term

Vacation

Facilities

Built-in PA system

Accessibility

Full disabled access





The Forte Room

Forming part of the 19th Century Hall, and sitting in the foot of the Tower adjacent to the main dining room, The Forte Room offers an intimate private dining space for 20-48 guests. The tables can be flexibly arranged in rows or a U-shape.

Available

Term

Vacation

Accessibility

Full disabled access



Hall Bar

Located in the atmospheric vaults directly below Pembroke Hall, the Bar has exposed brickwork arches with original features which were discovered during its refurbishment in 2011. A good place to continue the merriment after a banquet meal.

Available

Vacation

Facilities

Integral plasma screen
with wireless laptop
connection

Accessibility

Full disabled access

Capacity

80



Accommodation

Outside of academic term time Pembroke is able to offer nearly 300 bedrooms to conference and B&B guests. Rooms are situated across the whole of the College, and range from being housed in historic buildings dating back to the 17th century, to modern buildings as recent as 2013.

Each room is therefore unique.

The standard student bedroom is a single en-suite, with a small number of twin and double bedrooms also available. For conference guests, we provide complimentary toiletries, and a shower and hand towel per person in the bedroom.

Complimentary wifi is provided for all conference guests.

Check In	Check Out
2pm	9am

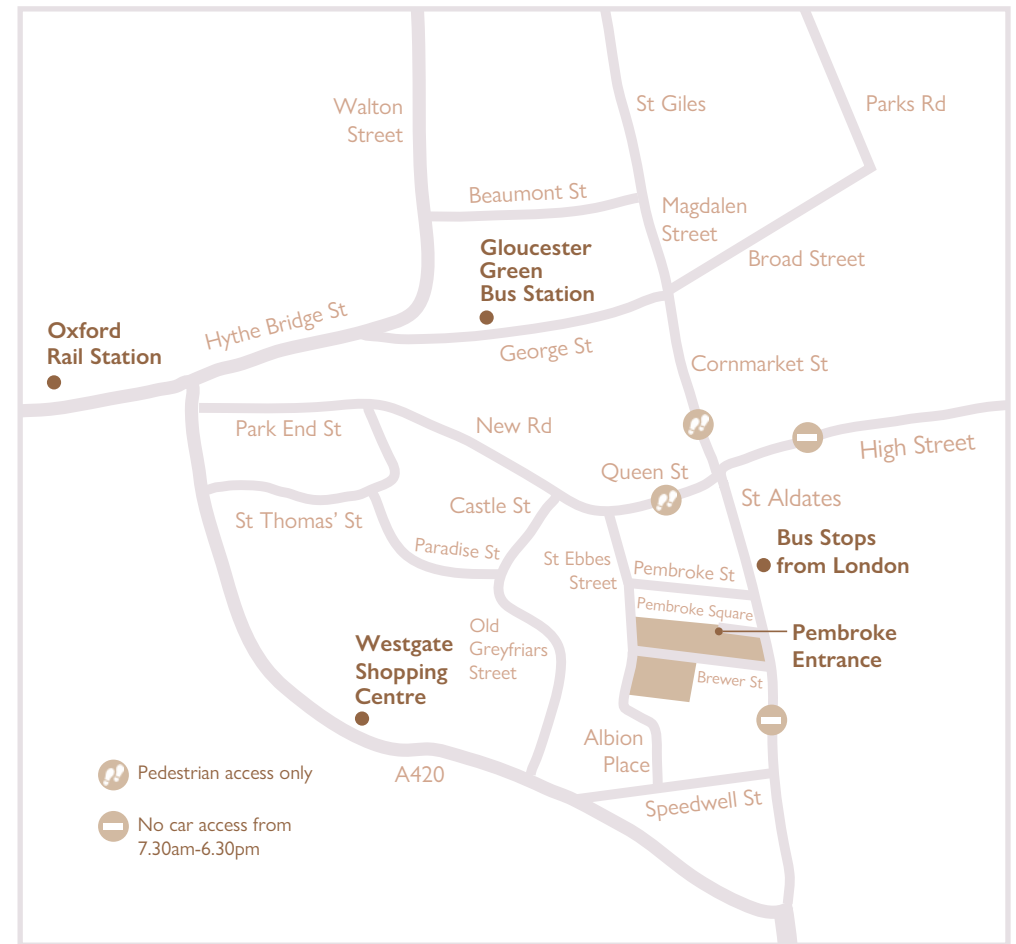


Finding Us

We're located on **Pembroke Square** just off **St Aldates** in central Oxford. Oxford has excellent road and rail links, and is not far from major airports.

Pembroke College
St Aldates
Oxford
OX1 1DW

For detailed accessibility information please visit:
accessguide.ox.ac.uk/pembroke



By Rail

Oxford Station is well-connected by rail to most major UK cities. For information on train times and operators, please consult the [National Rail website](https://www.nationalrail.gov.uk). From Oxford Station it is a 10 minute walk to Pembroke College. There is a good taxi service from the station, and numerous buses go to St Aldates (the road closest to College).

By Coach/Bus

There are excellent and frequent coach services (the [Oxford Tube](https://www.oxfordtube.co.uk)) from central London to Oxford. The Oxford Tube runs 24 hours a day, and stops outside St Aldates when coming from London. Pembroke College is just across the street. Please check [National Express](https://www.nationalexpress.com) for coaches from other UK cities.

By Car

Parking in Oxford is limited, so we recommend using the five [Park and Ride](https://www.oxfordparkandride.co.uk) car parks, located on Oxford's ring road, which are all well-connected by bus to the centre. Alternatively, there is an underground car park in the [Westgate Shopping Centre](https://www.westgatecentre.co.uk), just over 5 minutes walk from College. Please note that many of Oxford's central streets (including St Aldates, next to College) are closed to traffic during the daytime from 7.30am-6.30pm.

By Air

Pembroke's closest major airport is London Heathrow - [airline buses](https://www.britishairways.com) go directly to Gloucester Green bus station. Oxford also has a small airport (Kidlington - OXF) which flies to a number of national and European destinations.



*We look forward
to welcoming you*

with thanks from the Events Team

eventsoffice@pmb.ox.ac.uk

www.pmb.ox.ac.uk/venue-hire