

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT



COURSE
CATALOG

SPRING 2024



PROGRAM CATEGORIES:

Allied Health
Business and Industry
College & Career Readiness
Human Resources Development
Manufacturing
Public Safety
Small Business Center
Transportation

CONTACT US:

Phone: (252) 862-1307

Student Services Building, Room 221

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

What's Inside..

Department Information - 3

Customized Training - 4

Course Offerings:

Advanced Manufacturing - 5

Allied Health - 6

Business, Entrepreneurship, & Personal Services - 8

College and Career Readiness - 13

EMS and Fire - 14

Human Resources Development - 20

Small Business Center - 21

Weld to Work - 22

Staff Directory - 23

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Scholarships

A variety of scholarships are available to eligible Continuing Education students. Examples include Short-Term Workforce Development grants, State Employees Credit Union Grants, Golden LEAF grants, and more.

Interested students should contact the Continuing Education Registrar at 252-862-1307 or tgwalton6396@roanokechowan.edu for scholarship forms.

Registration

Students may register using the following form linked [HERE](#).

Payment

Students may pay in person at our Business Office located in the Jernigan Building, or online using the following link [HERE](#).

Take a Virtual Tour of the newly renovated
Universal Technical Training Center!



CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Customized Training:

Customized Training (NC Edge- Customized Training)'s mission is to help businesses maintain their competitive edge through awareness, education, and training. We give businesses that come to North Carolina a unique advantage. By helping companies tap into our Community College System's deep knowledge base, we create custom programming that can help workers adapt to shifts in new technologies and emerging workplace trends. An impressive bench of resources and highly trained employees that can help you get ahead of rapidly changing industry skill needs.

Classes includes: Reliability/Productivity, Leadership/Management, Operator/Mechanic Skills Training, and Safety.



CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Advanced Manufacturing Institute

Jobs are available in Advanced Manufacturing in northeastern North Carolina. The Advanced Manufacturing Institute will prepare students for a career in the manufacturing sector. Participants will be exposed to typical problems and challenges encountered in a modern manufacturing environment and gain first-hand experience in addressing them. The following courses are offered:

Introduction to Manufacturing

Start Dates	End Dates	Time	Day(s)	Location
1/16/2024	1/22/2024	5PM - 7:30PM	M-F	UTTC

General OSHA 10 Safety

Start Dates	End Dates	Time	Day(s)	Location
2/16/2024	2/26/2024	5PM - 8PM	M-F	UTTC

Lean Six Sigma Yellow Belt

Start Dates	End Dates	Time	Day(s)	Location
2/5/2024	2/15/2024	5PM - 7:30PM	M-F	Young Building

CPR

Start Dates	End Dates	Time	Day(s)	Location
3/21/2024	3/21/2024	4PM - 8:30PM	Thursday	Jernigan Building

Forklift

Start Dates	End Dates	Time	Day(s)	Location
4/20/2024	4/20/2024	8AM - 5PM	Saturday	UTTC

Working Smart

Start Dates	End Dates	Time	Day(s)	Location
2/27/2024	3/20/2024	5PM - 10PM	M - W	Freeland 100

Tuition: \$180 – 108 Credit Hours

CRC Test: \$36.00

To register for the AMI, please visit the Continuing Education Department at the Student Services Building, Room 221, or contact Mr. William Nelson at (252) 862-1319.

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Allied Health:

Nurse Aide I

This course prepares graduates to provide personal care and perform basic nursing skills for the elderly and other adults. Topics include communication, safety, patient's rights, personal care, vital signs, elimination, nutrition, restorative care, and rehabilitation in the long-term care setting. Upon successful course completion, a student can take the National Nurse Aide Assessment Test. Course cost is \$218.

Start Dates	End Dates	Time	Day(s)	Location
1/9/2024	3/6/2024	8:30AM-2:30PM	Online, T &W	Freeland 112
1/8/2024	4/16/2024	5:30PM-9PM	Online, M&T	Freeland 112

Nurse Aide II

This course prepares the graduate to perform more complex skills for patients and residents. A skills and written competency evaluation is required for documenting a student's competency. The course includes class, lab, and clinical. Upon successful completion, the student is eligible to apply for listing as a Nurse Aide II by the North Carolina Board of Nursing of the Nurse Aide II Registry. Course cost is \$218.

Start Dates	End Dates	Time	Day(s)	Location
1/8/2024	4/3/2024	5PM - 9PM	Online, T, W & Sat	Jernigan 149A

Phlebotomy

This course provides theory and clinical experiences needed for proper collection of blood and other specimens used in diagnostic testing. Topics include ethics, legalities, medical terminology, safety, infection control, patient relations, anatomy and physiology, and specimen collection. Upon completion, the student should be able to safely perform procedures necessary for specimen collection on patients in various health care settings. Upon successful completion of the theory and clinical experience, the student is eligible for the National Certification test (ASCP). The course cost is \$180, plus fees.

Start Dates	End Dates	Time	Day(s)	Location
1/11/2024	4/11/2024	5PM - 8:30PM	Online, TH	Freeland 106

Medical Assisting

This course prepares multi-skilled health care professionals qualified to perform administrative, clinical, and laboratory procedures. Course work includes instruction in scheduling appointments, coding and processing insurance accounts, billing, collections, computer operations; assisting with examinations/treatments, performing routine laboratory procedures, electrocardiography, supervised medication administration; and ethical/legal issues associated with patient care. Pre-requisite: Successful completion of Part I.

Start Dates	End Dates	Time	Day(s)	Location
1/5/2024	3/22/2024	8AM-3PM	Online, F	Online

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Allied Health (cont.):

EKG Technician

This course is designed to assist the student with basic knowledge of cardiac terminology, understand the structure and function of the heart, understand the anatomy and physiology of the heart, basic understanding of the conduction system. The student will be able to demonstrate basic prep for EKG and lead placement and operation of equipment. The course cost is \$180, plus fees.

Start Dates	End Dates	Time	Day(s)	Location
1/17/2024	3/13/2024	Online	Online	Online

Pharmacy Technician

This course provides instruction in the technical procedures for preparing and dispensing drugs in the hospital and retail settings under supervision of a registered pharmacist. Topics include drug packaging and labeling, out-patient dispensing, hospital dispensing procedures, controlled substance procedures, inventory control, and non-sterile compounding. Upon completion, students should be able to perform basic supervised dispensing techniques in a variety of pharmacy settings. The course cost is \$180, plus fees.

Start Dates	End Dates	Time	Day(s)	Location
1/24/2024	3/26/2024	Online	Online	Online

Dietary Management

Two semester course, both semesters must be successfully completed to be eligible for the National Certified Dietary Management test. The two semesters include Food Safety Management and Nutrition and Medical Therapy. A variety of topics are covered in each semester including food safety, meal preparation, supplemental feedings nourishment, management techniques, implementing dietary orders, and reviewing the medical records. The course cost is \$180, plus fees.

Start Dates	End Dates	Time	Day(s)	Location
1/4/2024	3/28/2024	Online	Online	Online

Medical Billing and Coding

This course prepares the individual for an entry level healthcare billing and coding position. Course topics include managed health care, life cycle of insurance claim, legal and regulatory considerations, reimbursement issues, claim instructions, insurance plans (Medicare, Medicaid, and Worker's Compensation). The course cost is \$180, plus fees.

Start Dates	End Dates	Time	Day(s)	Location
1/18/2024	4/16/2024	Online	Online	Online

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Business, Entrepreneurship, & Personal Services

Commercial Driver's License (CDL)

R-CCC and TransTech have partnered to offer a superior commercial driver's license program on an automatic transmission vehicle. Taking advice from the nation's TOP trucking companies, we guarantee this course is up to date with information you'll need to start a career in driving. The course cost is \$3,182.00.

Start Dates	End Dates	Time	Day(s)	Location
1/16/2024	2/15/2024	7AM - 6PM	M - F	UTTC
2/9/2024	4/5/2024	7AM - 6PM	M - F	UTTC

Barbering

This course provides instruction in classroom and clinical education necessary to sit for the NC Barber Licensing examination. Per the NC Board of Barbers curriculum, this training requires 1528 hours of training, plus successful completion of practical skills. After successful completion of the program, students are eligible to apply to the NC Board of Barbers and schedule a licensing exam. The course cost is \$180, plus fees.

Start Dates	End Dates	Time	Day(s)	Location
1/10/2024	4/21/2024	8AM - 1PM	Online, M-Th	Freeman 119

Notary Public

This course provides instruction to individuals who want to become commissioned as a Notary Public. Topics include legal, ethical, and procedural requirements of the Notary Act. NC requires a minimum of: successful completion of final exam at 80% or higher, submission of application and fee to NCSOS, and taking the oath at the Register of Deeds office. Successful candidates must purchase their seal and stamp. Upon completion of all, the individuals are then commissioned to perform notarial acts. Must have high school diploma or GED. The course cost is \$70.

Start Dates	End Dates	Time	Day(s)	Location
3/2/2024	3/2/2024	9AM - 5PM	Saturday	Community Room
4/27/2024	4/27/2024	9AM - 5PM	Saturday	Community Room
5/25/2024	5/25/2024	9AM - 5PM	Saturday	Community Room

Effective Teacher Training

This course provides sessions on learning expectations, time management, instructional methods, preparation, monitoring student interaction, social interaction, noninstructional duties and evaluation. This class is recommended for substitute teachers, teacher assistants, and prospective new teachers. The course cost is \$70.

Start Dates	End Dates	Time	Day(s)	Location
2/12/2024	2/26/2024	5:30PM - 9PM 8:00AM - 1PM	M - T, S	Community Room

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Business, Entrepreneurship, & Personal Services (cont.)

Basic Rider Course

This course is for persons who have never been motorcycle as well as for anyone who wishes to improve their riding skills. Ability to balance and sufficient strength to handle a motorcycle is necessary for successful completion of the course.

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

Natural Hair Care Specialist

This is a 328-hour course designed to teach how to care for natural hair without the use of chemicals such as perms/relaxers and hair color. The style techniques include braiding, twisting, wrapping, extending and locking natural hair. The coursework also includes teaching the proper health, safety, and sanitation procedures to avoid spreading infections. The students will be able to apply their skills to clients who visit the clinic. After successfully completing the course, the students will be able to sit for the North Carolina State Board of Cosmetic Arts exam to become a licensed Natural Hair Care Specialist. Course cost is \$180 plus fees.

Start Dates	End Dates	Time	Day(s)	Location
2/6/2024	5/14/2024	TBD	T, W, S	Freeland 102

Real Estate - Pre License

Become a Real Estate broker in this course that meets the educational requirement for the North Carolina real estate broker license and prepare you to pass the real estate broker examination administered the NC State Real Estate Commission. You will learn the basic principles and practices, law and contracts, financing, closing, valuation, fair housing, property management, taxation, and math. You will also learn about land use, insurance, real estate license laws, rules, and regulations. The commission requires that you attend a minimum of 80% of all scheduled course hours to be eligible to take the final course exam.

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

Nail Technician

The Manicuring/Nail Technology curriculum provides competency-based knowledge, scientific/artistic principles, and hands-on fundamentals associated with the nail technology industry. Course work includes instruction in all phases of professional nail technology, business/computer principles, product knowledge, and other related topics. It is our goal to provide you with the knowledge needed to take the North Carolina Cosmetology State Board Licensing Exam and upon passing be licensed and qualify for employment in beauty and nail salons, as a platform artist, and in related businesses.

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

For more information on class registration, please contact our Continuing Education Department at (252) 862-1307, or visit the Student Services, Room 221.

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Business, Entrepreneurship, & Personal Services (cont.)

Forklift Operator

This course will combine classroom instruction and hands-on driving practice to provide you with the knowledge and skills to operate a forklift safely and professionally. Course topics include: Basic forklift operating instructions, controls and instrumentation, and vehicle stability and capacity. The course cost is \$70.

Start Dates	End Dates	Time	Day(s)	Location
1/20/2024	1/20/2024	8AM - 5PM	Saturday	UTTC
2/17/2024	2/17/2024	8AM - 5PM	Saturday	UTTC
3/16/2024	3/16/2024	8AM - 5PM	Saturday	UTTC
4/20/2024	4/20/2024	8AM - 5PM	Saturday	UTTC

ELC Basic Electrical

The class will teach you the basic knowledge of electrical safety, how electricity is made, how to read voltage, amps, AC/DC, and how to recognize electrical safety issues. The course cost is \$70.

Start Dates	End Dates	Time	Day(s)	Location
1/27/2024	1/27/2024	8AM - 5PM	Saturday	UTTC

Electrical Coding

The class will teach you the basic knowledge of electrical safety, how electricity is made, how to read voltage, amps, AC/DC, and how to recognize electrical safety issues. The course cost is \$70.

Start Dates	End Dates	Time	Day(s)	Location
2/12/2024	3/6/2024	6PM - 9PM	M, W	UTTC

Basic Plumbing

Coursework includes sketching diagrams, interpreting blueprints and practicing plumbing assembly. Students will learn about state codes and requirements and get an in-depth look at plumbing systems and their design and installation. Students will acquire skills in soldering, blueprint reading, codes, layout of systems and assembly of all types of piping – including cast iron – pipe sketching and threading pipes. Students must also have had an introduction to water heaters, water pumps, water treatment, septic tanks, community water, fixtures, faucets, valves and other appliances.

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

Blue Print Reading

Students will demonstrate an understanding of the inter-relationship between the drawings included in a set of construction documents. Students will develop skills needed to read and understand construction documents on both residential and commercial projects and Gain an understanding of the relationship between construction documents, the quantity takeoff, and the construction process.

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Business, Entrepreneurship, & Personal Services (cont.)

Concealed Carry Handgun

This course will discuss the aspects of the North Carolina Concealed Carry Handgun law as it applies to the rights of the citizen to carry a concealed handgun and will teach fundamentals of handgun safety and basic marksmanship. Successful completion of this course is required when applying for a concealed weapon permit. This is an 8-hour class with both classroom and range instruction.

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

Butter Me Up (Cake Decorating)

This course is designed to provide students with skills specific to cake decorating including baking cakes, preparing different icings, slicing and icing cakes, piping skills, gum paste, and fondant work. Upon completion, the student will be prepared for a position at most any bakery which prepares cakes and desserts.

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

Line Dancing

This course is designed for learning a fun way to exercise, reduce stress, and increase energy and muscle tone, and you do not need a partner. The first few weeks will include a repetitive approach to learning basic line dance steps and simple routines. You will review prior steps and gradually be introduced to new, faster, and more difficult steps and routines that will move you to a more advanced level. You will be dancing country and rock and roll music. Flat leather soled shoes are recommended.

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

Intro to Dog Grooming

Throughout this course, students will gain hands-on training in dog grooming. This is an introductory course that will cover topics such as anatomy, animal behavior, safe handling, grooming tools and techniques. Grooming techniques such as bathing, brushing, and drying will be covered along with clipper and scissor instruction.

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

Golf for Beginners

Golf is one of the most popular recreational pastimes, played for business and pleasure. This course emphasizes the fundamentals needed to practice and play the game of golf. Topics include the proper grips, alignment, stance and swings for the long and short game.

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Business, Entrepreneurship, & Personal Services (cont.)

Pickle Ball for Beginners

Pickleball is the fastest growing sport in America! A paddle sport for all ages and skill levels, pickleball combines elements of tennis, badminton, and table tennis. The rules are simple, and the game is easy to learn.

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

Pottery

Learn how to express your creative visions through working with clay. This is a mixed level class. For beginners, this class offers small group instruction in which you will learn the basics of hand building, wheel throwing and glazing techniques. Those with previous experience are offered guided instruction as they work independently refining skills and learning new techniques. Personal tools will be discussed in the first class.

Start Dates	End Dates	Time	Day(s)	Location
1/22/2024	2/4/2024	9:30-11:30AM	M, W	TBD
2/26/2024	3/11/2024	9:30-11:30AM	M, W	TBD
4/1/2024	4/15/2024	9:30-11:30AM	M, W	TBD

Martial Arts

You will learn basic defensive techniques, self-defense skills. You will also help you to increase your fitness, strength, balance, focus, and flexibility.

Start Dates	End Dates	Time	Day(s)	Location
1/15/2024	2/23/2024	7 - 8PM (M & W) 9 - 11AM (Sat)	TBD	TBD

Introduction to Floral Design

Explore your creative side with fresh floral design! Learn the fundamentals of floral design techniques such as balance, proportion and harmony used by florists to help you make beautiful arrangements regardless of the vessel or flowers that you have at your disposal.

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

Sewing Fundamentals

Stitch up a new garment to complement your wardrobe with one of the sewing classes, beautify your home with new window treatments, or re-upholster furniture with a fresh new look. Classes are tailored for each level.

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

College & Career Readiness

Our College and Career Readiness programs provides adult learners (16 or older) with a wide range of student-centered learning experiences tailored to meet their unique needs. Our program prepares, encourages, and empowers adult learners to continue their post-secondary education, productively take part in society and ultimately reach their full potential as parents, community members, and employees.

Adult Basic Education Classes

Start Dates	End Dates	Time	Day(s)	Location
1/2/2024	4/30/2024	8AM - 4PM	T, TH	Young 108
1/3/2024	4/30/2024	8AM - 12:30PM	M, W	Young 108

High School Equivalency Classes (GED)

Start Dates	End Dates	Time	Day(s)	Location
1/2/2024	4/30/2024	8AM - 12:30PM	M - F	Young 107

NuVisions, LLC

Start Dates	End Dates	Time	Day(s)	Location
1/2/2024	4/30/2024	12:30PM - 2PM	M, T, TH, F	101 W. Main St, Ahoskie NC 27855

English as a Second Language

The ESL program provides English instruction to adult, non-native English speaking residents of North Carolina, with a focus on college and career readiness skills. ESL programs offer international students the chance to learn English or improve their English language skills.

Start Dates	End Dates	Time	Day(s)	Location
1/2/2024	4/30/2024	5:30PM - 8:30PM	M - F	301 E. High Street, Murfreesboro, NC 27855

All classes that are offered through the College & Career Readiness department are **FREE!** For more information, please contact the Continuing Education department at (252) 862-1307, or visit the Student Services Building, Room 221.

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Emergency Medical Services and Fire Training

EMS/Fire Training courses provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care and training as a firefighter paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce. Students will gain complex knowledge, competency, and experience while employing evidence-based practice under medical oversight and serve as a link from the scene into the healthcare system.

24 Hour Paramedic ConEd Block

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	F, Sat, Sun	Hertford County EMS
TBD	TBD	TBD	F, Sat, Sun	Bertie Ambulance

ALS Cardiology Class

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	Online	Online	Online

ALS Trauma (and Medical)

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

ACLS & PALS Re-Certification

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD
TBD	TBD	TBD	TBD	TBD

Airway & Ventilation

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	Tuesday	Hertford County EMS

Ambulance Operations & Safety

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	Tuesday	Hertford County EMS

Behavioral/Psychiatric Emergencies

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	9AM - 1PM	Wednesday	Nucor Steel Hertford County
TBD	TBD	9AM - 1PM	Monday	Nucor Steel Hertford County
TBD	TBD	9AM - 1PM	Tuesday	Nucor Steel Hertford County

BLS Trauma (and Medical)

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	TBD

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Emergency Medical Services and Fire Training (cont.)

EMS/Fire Training courses provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care and training as a firefighter paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce. Students will gain complex knowledge, competency, and experience while employing evidence-based practice under medical oversight and serve as a link from the scene into the healthcare system.

BLS Provider CPR

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	9AM - 1PM	Friday	Nucor Steel Hertford County
TBD	TBD	9AM - 1PM	Friday	Nucor Steel Hertford County
TBD	TBD	9AM - 1PM	Friday	Nucor Steel Hertford County

Bob Page 12 Lead, Capno & Stethoscopy

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	8AM - 5PM	M & T	Northampton County Wellness Center

Bob Page High Performance Ventilation

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	8AM - 5PM	Wednesday	Northampton County Wellness Center

Burn Care & Management

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	6PM - 10PM	Tuesday	Hertford County EMS

Cardiac Emergencies

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	8AM - 12PM	Wednesday	Bertie Board of Education
TBD	TBD	6PM - 10PM	Wednesday	Bertie Board of Education

CPR

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	Rich Square
TBD	TBD	TBD	TBD	Lewiston-Woodville

Defensive Driving

Start Dates	End Dates	Time	Day(s)	Location
1/23/2024	1/23/2024	6PM - 10PM	Tuesday	TBD
2/20/2024	2/20/2024	6PM - 10PM	Tuesday	TBD
3/19/2024	3/19/2024	6PM - 10PM	Tuesday	TBD

Documentation

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	Northampton EMS

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Emergency Medical Services and Fire Training (cont.)

EMS/Fire Training courses provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care and training as a firefighter paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce. Students will gain complex knowledge, competency, and experience while employing evidence-based practice under medical oversight and serve as a link from the scene into the healthcare system.

EMT Initial

Start Dates	End Dates	Time	Day(s)	Location
1/9/2024	5/14/2024	8:30AM - 5PM	T, TH	Jernigan Building
3/4/2024	8/10/2024	9AM - 1PM	M, TH, Sat	Old Bertie High School

Endocrine & Metabolic Emergencies

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	8AM - 12PM	Wednesday	Bertie Board of Education
TBD	TBD	6PM - 10PM	Wednesday	Bertie Board of Education

EVD

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	9AM - 1PM	W - TH	Northampton EMS

Geriatric Emergencies

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	6PM - 10PM	Tuesday	Hertford County EMS

GI/GU Emergencies

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	9AM - 1PM	Wednesday	Nucor Steel Hertford County
TBD	TBD	9AM - 1PM	Monday	Nucor Steel Hertford County
TBD	TBD	9AM - 1PM	Wednesday	Nucor Steel Hertford County

Initial Paramedic

Start Dates	End Dates	Time	Day(s)	Location
2/6/2024	12/06/2024	9AM - 5PM	M, Online	Jernigan Building

Mental Health & Provider Wellness

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	6PM - 10PM	Tuesday	Hertford County EMS

Patient Assessment Skills & Documentation

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	9AM - 1PM	Wednesday	Nucor Steel Hertford County
TBD	TBD	9AM - 1PM	Monday	Nucor Steel Hertford County
TBD	TBD	9AM - 1PM	Wednesday	Nucor Steel Hertford County

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Emergency Medical Services and Fire Training (cont.)

EMS/Fire Training courses provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care and training as a firefighter paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce. Students will gain complex knowledge, competency, and experience while employing evidence-based practice under medical oversight and serve as a link from the scene into the healthcare system.

Pediatric Medical & Trauma

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	9AM - 1PM	Wednesday	Nucor Steel Hertford County
TBD	TBD	9AM - 1PM	Friday	Nucor Steel Hertford County
TBD	TBD	9AM - 1PM	Wednesday	Nucor Steel Hertford County

Peds Scare Me: ALS ConEd Block

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	Online	Online	Online

Peds Scare Me: BLS ConEd Block

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	Online	Online	Online

Prehospital Preceptor Course

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	Online	Online	Online

PHTLS Re-Certification

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	8AM - 5PM	T - W	Northampton EMS

Rescue Scene Operations

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	9AM - 1PM	Wednesday	Northampton EMS

Respiratory Emergencies

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	9AM - 1PM	Wednesday	Northampton EMS

TSOP's

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	9AM - 1PM	Wednesday	Nucor Steel Hertford County
TBD	TBD	9AM - 1PM	Wednesday	Nucor Steel Hertford County
TBD	TBD	9AM - 1PM	Wednesday	Nucor Steel Hertford County

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Emergency Medical Services and Fire Training (cont.)

EMS/Fire Training courses provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care and training as a firefighter paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce. Students will gain complex knowledge, competency, and experience while employing evidence-based practice under medical oversight and serve as a link from the scene into the healthcare system.

Shadetree Cardiology presents STEMI/OMI & Imposters

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	8AM - 5PM	T - W	Jernigan Building

Fire Training Courses:

Auto Aid

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	6PM - 10PM	Thursday	St. John Fire Department

EVD

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	W, TH, F, S	Harrellsville VFD

Fire Instructor I

Start Dates	End Dates	Time	Day(s)	Location
1/9/2024	1/30/2024	5PM-10PM	TBD	Jernigan Building

Fire Instructor II

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	Jernigan Building

Fireground Ops 5

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	Murfreesboro VFD

FF/TR Emergency Medical Care

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	TBD	TBD	Murfreesboro VFD

FF Rescue Ops I

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	6PM - 10PM	M - F	Murfreesboro VFD

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Emergency Medical Services and Fire Training (cont.)

EMS/Fire Training courses provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care and training as a firefighter paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce. Students will gain complex knowledge, competency, and experience while employing evidence-based practice under medical oversight and serve as a link from the scene into the healthcare system.

Fire Training Courses (cont.):

Hazmat Review

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	6PM - 10PM	Tuesday	Union Rural Fire Department

NC D/O EVD

Start Dates	End Dates	Time	Day(s)	Location
2/6/2024	2/20/2024	6PM-10PM (T, TH) 8AM-5PM (Sat)	T, TH, Sat	TBD

NC TR Rescue Ops/Vehicle Rescue

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	6:30PM - 10PM	T, TH	Union Rural Fire Department

SCBA Training

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	6PM - 10PM	Thursday	Union Rural Fire Department

TR Ropes

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	6PM - 10PM	TH, F, Sat	Harrellsville VFD

Ventilation

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	6PM - 10PM	Tuesday	Union Rural Fire Department

Water Supply

Start Dates	End Dates	Time	Day(s)	Location
TBD	TBD	6PM - 10PM	Tuesday	Union Rural Fire Department

For more information about our course offerings, please contact our Public Safety department at (252) 862-1266, or visit the Jernigan Building, Room 122.

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Human Resources Development

Professional Resume Writing for Office Professionals

Start Dates	End Dates	Time	Day(s)	Location
2/6/2024	2/6/2024	9AM - 1PM	Tuesday	TBD
2/20/2024	2/20/2024	Online	Online	Online

Human Services Exploration: DSS Caseworker

Start Dates	End Dates	Time	Day(s)	Location
1/9/2024	2/15/2024	5PM - 9PM	T, TH	Freeland 100
2/20/2024	3/28/2024	5PM - 9PM	T, TH	Freeland 100

Working Smart

Start Dates	End Dates	Time	Day(s)	Location
3/4/2024	3/20/2024	5PM - 9PM	M, W	Community Room

Resume Writing

Start Dates	End Dates	Time	Day(s)	Location
2/21/2024	2/21/2024	5PM - 9PM	Wednesday	Online

Dress for Success

Start Dates	End Dates	Time	Day(s)	Location
2/26/2024	2/26/2024	6PM - 9PM	Monday	Community Room

Financial Literacy: Bucks to Bargains (Couponing)

Start Dates	End Dates	Time	Day(s)	Location
2/28/2024	2/28/2024	5PM - 9PM	Wednesday	Community Room

New You, New Vision (Vision Board Class)

Start Dates	End Dates	Time	Day(s)	Location
1/18/2024	1/18/2024	5PM - 9PM	Thursday	Community Room

Indeed Job Search Techniques

Start Dates	End Dates	Time	Day(s)	Location
3/4/2024	3/4/2024	Online	Online	Online

Financial Literacy: Bucks to Bargains (Couponing)

Start Dates	End Dates	Time	Day(s)	Location
4/5/2024	4/5/2024	Online	Online	Online

All classes and seminars that are offered are **FREE!** For more information, please visit the HRD office located in the Freeland Building, Room 114 or by phone (252) 862-1235.

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Small Business Center

Changing My Mind to Shift My Business Forward

Dates	Facilitator	Time	Day(s)	Location
2/7/2024	TBA	6:30PM-8:30PM	Wednesday	Community Room

Healthy Boundaries, Healthy Workplace

Dates	Facilitator	Time	Day(s)	Location
2/14/2024	TBA	6:30PM-8:30PM	Wednesday	Community Room

Strategies to Manage “IT” All: Business, Family, Life - OH MY!

Dates	Facilitator	Time	Day(s)	Location
2/15/2024	TBA	6:30PM-8:30PM	Thursday	Community Room

Create with Canva

Dates	Facilitator	Time	Day(s)	Location
2/21/2024	TBA	6PM-8PM	Wednesday	Community Room
2/28/2024	TBA	6PM-8PM	Wednesday	Community Room

Business 101 Boot Camp

Dates	Facilitator	Time	Day(s)	Location
3/6/2024	TBA	6PM-8PM	Wednesday	Community Room
3/13/2024	TBA	6PM-8PM	Wednesday	Community Room
3/20/2024	TBA	6PM-8PM	Wednesday	Community Room
3/27/2024	TBA	6PM-8PM	Wednesday	Community Room

Grants Anyone?

Dates	Facilitator	Time	Day(s)	Location
4/10/2024	TBA	TBA	Wednesday	Community Room
4/17/2024	TBA	TBA	Wednesday	Community Room

All classes and seminars that are offered through the Small Business Center are **FREE!** For more information, please visit the Small Business Center located in the Freeland Building, Room 126 or contact Ms. RayNita Morrison at (252) 862-1279.



CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Weld to Work

Certified welders are trained according to procedures and standards established by the American Welding Society (AWS) and work in the industrial, welding or agricultural industries. AWS certified welders are in high demand in these industries and are trained in shielded metal arc welding (SMAW), metal inert gas welding (MIG), plasma cutting and oxy-acetylene or oxy-fuel cutting. The welding program at Roanoke-Chowan Community College prepares students with core skills needed to receive AWS certification. Students are trained and receive hands-on and real world experience through available courses. R-CCC welding students learn skills such as advanced SMAW, gas metal arc welding (GMAW), flux cored arc welding (FCAW), welding plates and pipes and receive instruction in beads, joint fit-up and alignment. The program begins with the basics and transitions into more advanced skills students need to become job ready. Welding tech students also learn metallurgy, weld symbols and how to read welding detail drawings.

Course Dates & Times

Start Dates	End Dates	Time	Day(s)	Location
2/2/2024	3/1/2024	8:00-11:00 AM	Monday - Friday	Young 111
TBD	TBD	TBD	TH, F, Sat, Sun	Young 111
TBD	TBD	TBD	TH, F, Sat, Sun	Young 111

Scholarships may be available to eligible students on a first-come; first-serve basis that includes registration costs. Funds are limited.

Employment opportunities await you! Qualify for employment with manufacturing and welding companies throughout the region. For more information, contact the Department of Continuing Education at 252-862-1307 or visit the Student Services Building, Office 221.



CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

Staff Directory:

Stephanie Benson - Executive Vice President, Workforce Development & Institutional Effectiveness/Executive Director of the Foundation
Phone: (252) 862-1255 Email: sbenson2905@roanokechowan.edu

Ja'Queta Gatling - Executive Director for Workforce Development & Continuing Education
Phone: (252) 862-1234 Email: jcpugh5068@roanokechowan.edu

Will Blanchard - Interim Director, Public Safety Training Programs
Phone: (252) 862-1201 Email: weblanchard7038@roanokechowan.edu

Miranda Lassiter - Director of College & Career Readiness
Phone: (252) 862-1300 Email: mlassiter5572@roanokechowan.edu

Tishadda Walton - Continuing Education Coordinator/Registrar
Phone: (252) 862-1307 Email: tgwalton6396@roanokechowan.edu

Lisa Newsome - Grant Coordinator
Phone: (252) 862-1277 Email: lsnewsome@roanokechowan.edu

Megan Perreault - Fire Coordinator for Public Safety Programs
Phone: (252) 862-1251 Email: mahunnicuttt2556@roanokechowan.edu

Michael Barnes - EMS/Clinical Coordinator for Public Safety Programs
Phone: (252) 862-1389 Email: mtbarnes9127@roanokechowan.edu

Story Bradley - Administrative Assistant, Public Safety Training Programs
Phone: (252) 862-1266 Email: shbarnes1543@roanokechowan.edu

Kirk Holloman - Administrative Assistant, Public Safety Training Programs
Phone: (252) 862-1266 Email: kholloman6991@roanokechowan.edu

Bradford Watford - Administrative Assistant, Small Business Center
Phone: (252) 862-1238 Email: blwatford0844@roanokechowan.edu

Cheryl Holloman - Administrative Assistant, Small Business Center
Phone: (252) 862-1269 Email: crholloman3837@roanokechowan.edu

William Nelson - Instructor, Advanced Manufacturing
Phone: (252) 862-1319 Email: wnelson@roanokechowan.edu

S'Riah Wiggins - Continuing Education Assistant
Phone: (252) 862-1309 Email: swiggins@roanokechowan.edu

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT



COURSE CATALOG - SPRING 2024

PO Box 1248
Ahoskie, NC 27910

(252) 862-1307

Student Services Building, Room 221