



SPRING 2026

Course Catalog

January 6, 2026 – May 21, 2026



Inland Career Education Center

San Bernardino City Unified School District

1200 North E Street San Bernardino, CA 92405 | 909.388.6000 | icec.sbcusd.com



SAN BERNARDINO CITY
UNIFIED SCHOOL DISTRICT
Making Hope Happen

MESSAGE FROM THE PRINCIPAL

Welcome to Inland Career Education Center, where opportunity begins and lives are transformed.

At ICEC, we believe that education is more than a path to a diploma or certificate. It is a foundation for hope, growth, and a brighter future for individuals and their families. Whether you are continuing your education, learning English, preparing for a new career, or reentering the workforce, you will find a dedicated and compassionate team ready to support you every step of the way.

Our mission is to empower individuals through education, and our vision is rooted in equity and economic progress. Each of our programs is thoughtfully designed to meet the real needs of our community. We are proud to serve as a bridge between personal goals and community impact because when one student succeeds, our entire community benefits.

Thank you for choosing ICEC. We are honored to be part of your journey and committed to helping you achieve your goals.

In partnership,
Raul Pedraza Jr.

Principal, Inland Career Education Center



Vision

Inland Career Education Center empowers and inspires individuals through education to contribute to the economic growth of the community.

Mission Statement

Inland Career Education Center provides a bridge to postsecondary education and the workforce through the delivery of quality education and student support services.

Value Proposition

We are consultative in meeting our customers' needs through our focus on labor market needs and ensuring our students are ready and prepared to be more effective in the workplace; and by providing resources to support skill development for future and current workers.

CORE Values: We believe in the following shared principles, beliefs and priorities:

- ✓ CUSTOMER DRIVEN
- EXCELLENCE
- ✓ OPPORTUNITY
- ✓ RESULTS
- ✓ EMPOWERMENT



Fully Accredited by



Accredited by the Western Association of Schools and Colleges.

ENROLLMENT Adults must be 18 and older to enroll in adult education courses.

REGISTRATION Registration is on a first come basis and continues until classes are filled. The Inland Career Education Center reserves the right to cancel a class if student enrollment or average attendance falls below the minimum limits.

FEES No fees can be collected for students in programs funded by the Workforce Innovation and Opportunity Act (WIOA) Title II: Adult Education and Family Literacy Act (AEFLA) Grant, which includes: English as a Second Language, Integrated Education and Training, Citizenship, Adult Basic Education, and Adult Secondary Education.

IDENTIFICATION CARD Currently enrolled students will receive a school ID at no charge. Duplicate school ID's may be purchased from the Main Office for a fee of \$5.

PARKING On campus parking is available. Students park at their own risk.

SCHOOL CALENDAR

Classes may be scheduled as a semester or trimester class.

Semester Calendar

Spring Semester classes startTuesday, January 6, 2026
Spring Semester classes endTuesday, May 12, 2026

Trimester Calendar

Second Trimester classes startMonday, November 3, 2025
Second Trimester classes endFriday, February 20, 2026
Third trimester classes startMonday, February 23, 2026
Third trimester classes endThursday, May 21, 2026

School Holidays

Thanksgiving RecessMonday, November 24 -
Friday, November 28, 2025
Winter RecessMonday, December 22, 2025 -
Friday, January 2, 2026
Dr. Martin Luther King Jr. DayMonday, January 19, 2026
Abraham Lincoln's BirthdayMonday, February 9, 2026
George Washington's BirthdayMonday, February 16, 2026
Spring RecessMonday, March 23 -
Friday, March 27, 2026

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CTE REFUND POLICY

Canceled Classes: If classes are canceled by Inland Career Education Center, 100% of the registration and fees collected will be refunded.

Missed Classes: No refunds will be given for missed classes.

The refund policy is available on our website and posted in the Main Office.

(909) 388-6000
iccc.sbcsd.com

GENERAL INFORMATION

BUILDING A BRIDGE FOR STUDENTS AND BUSINESSES...

MAIN OFFICE

Hours of Operation:

Monday 7:45 am - 12:00 pm
Tuesday-Friday 7:45 am - 3:30 pm

Phone: (909) 388-6000 Fax: (909) 381-2887

COUNSELING OFFICE

Staff:

Teresa Ramos, Head Counselor
Hugo Muñoz Escalera, Day Counselor
Yesenia Ceballos, Evening Counselor
Elsa Martinez, Registrar
Martha Hernandez, Bilingual Clerk II

Hours of Operation:

Monday 8:00 am - 12:00 pm
Tuesday 8:00 am - 7:30 pm
Wednesday 8:00 am - 3:30 pm
Thursday 8:00 am - 7:30 pm
Friday 8:00 am - 3:30 pm*

*(Counselors available until 12:00 pm)

Counselors assist students with:

- Academic Planning
- Career Planning
- Understanding AB 540
- Researching Financial Aid
- Testing
- Choosing Colleges
- DACA Information

SAGES CAFÉ

Hours of Operation:

Monday - Friday 7:30 am - 1:00 pm
Closed 10:50 am - 11:20 am
Tuesday & Thursday 5:00 pm - 7:00 pm

Cash only. Daily specials are posted.

STUDENT TRANSITION CENTER

Hours of Operation:

Monday - Friday 7:45 am - 3:45 pm

Phone: (909) 388-6005 Room 108

Computers with internet access, employment sources, resume preparation and telephone/fax access available. Job openings are posted weekly. Other services available:

- Career assessments
- Interview preparation
- Career planning assistance
- Job application completion
- Job search
- Scholarship & Financial Aid applications
- Employment workshops
- Resume preparation
- College and vocational program applications

CHILD DEVELOPMENT PROGRAM

The Child Development Program of the San Bernardino City Unified School District is dedicated to promoting the healthy growth and development of its children. To reach these goals, the centers have committed themselves to promoting the physical health and well-being of every student. The program also strives to discover and realize each student's academic potential. With added emphasis given to teaching the students acceptance of themselves and others, our centers will help children actualize their future success as students with our district.

The full-day ICEC program is for children ages 18 months - 5 years and provides a safe, nurturing environment that promotes the physical, social, emotional, creative, linguistic, and cognitive development of each child. Eligibility is based on verified family income, size, and need. (Monthly family fee may be applicable) In order to be considered for placement, you must join the eligibility list at www.childdev.sbcusd.com. Enrollment is NOT on a first-come, first-served basis and does NOT guarantee placement in the program. Enrollment packets can be picked up at the Child Development Office, Paxam Paxam Welcome Center: 746 E Street San Bernardino, CA 92410, or you can call (909) 880-6706 for any further questions.

Hours of Operation

Monday - Friday 7:00 am - 5:30 pm

You'll need the following documents to enroll your child:

1. Proof of Birth
(for all children under the age of 18)
2. Immunization Record
3. TB Test Results/or waiver
4. Physical Exam
5. Proof of Address
(i.e. rent or utility bill within 30 days)
6. Proof of Income
 1. Check stubs - Must be consecutive
 2. CalWORKS
 3. Child/Spousal Support
 4. Unemployment
 5. Food Stamps
 6. SSI
 7. Foster Assistance
 8. Disability
 9. Other Financial Assistance, if you are paid in CASH please request an employment log
7. IEP (if applicable)
8. Court Orders (if applicable)

STUDENT SUCCESS STORY

My name is Saydi Nazaret García Delgadillo. I was born in Sacramento, California, in 2000, but I was raised in Mexico, where I spent most of my childhood and teenage years. In 2020, I got married and returned to the United States. Although it was my birthplace, everything felt new and unfamiliar. I didn't know the language, and at times I felt scared and insecure.



In February 2020, I started working at a market. I was nervous whenever English-speaking customers approached me. A coworker encouraged me to take English classes at ICEC, and in August 2021, I officially enrolled. Thanks to my previous classes in Mexico, I started at level 6. During my classes, I learned about the GED and High School Diploma programs and decided to pursue them. In just two months, I completed my High School Diploma (65 credits) and graduated in May 2022, learning that setting small goals and staying consistent is key to success.

I earned three associate degrees with honors from San Bernardino Valley College and am now pursuing a Bachelor's in Social Work at California State University, San Bernardino. I have worked as a behavioral therapist, in an afterschool program, and as a Case Management Intern at the Mental Health Department of the Colton Joint Unified School District, experiences that have strengthened my passion for helping others.

On September 12, 2025, I became a mother. Balancing motherhood, school, and my internship has been challenging but also deeply rewarding. Despite the exhaustion, I feel proud of my achievements and grateful for my blessings. To anyone new to a country and doubting themselves, I want to say: with effort, faith, and perseverance, every dream is possible.

Saydi Nazaret García Delgadillo

(909) 388-6000
icec.sbcsd.com

STUDENT SUCCESS STORY

ORIENTATION, ASSESSMENT, AND PRE-REGISTRATION DAYS

Students must complete an assessment & orientation for placement into the appropriate instructional level.

PROGRAM:	BUSINESS AND COMPUTER EDUCATION		
January 6 - February 13	New Students & Continuing Students	ICEC	Trimester 3

PROGRAM:	CBET (Community Based English Tutoring)		
Registration is ongoing at CBET sites during the scheduled days/times.			

PROGRAM:	ESL (English as a Second Language) and Citizenship		
December 16 & 18	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
January 8	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
February 17 - 19	In-Person New ESL/Citizenship Students	Green Room	9:00 am

PROGRAM:	HIGH SCHOOL DIPLOMA/PRE-GED/GED In-Person Registration		
January 6, 8, 13, 15	In-Person	ICEC	8:00 am - 4:00 pm
January 7, 14	In-Person	ICEC	8:00 am - 12:00 pm
February 3, 5, 10, 12	In-Person	ICEC	8:00 am - 4:00 pm
February 4, 11	In-Person	ICEC	8:00 am - 12:00 pm

PROGRAM:	BARBER APPRENTICE / PROGRAMA DE APRENDIZ DE BARBERIA EN ES ESPAÑOL		
January 7 - February 26	New Barber Apprentice student applications accepted Applications are available online. Please turn in your application in person. Se aceptan nuevas aplicaciones para el Programa de Aprendiz de Barbería en Español. Las aplicaciones están disponibles en línea. Por favor entregue su solicitud en persona.		Semester 2

PROGRAM:	MEDICAL EDUCATION		
December 1 - 5	Medical Math and Medical Terminology *Please note, these are asynchronous online classes.	Online	Semester 2
January 12 - 15	CNA Must have High School Diploma or GED. First come first serve.	Online	Trimester 3
March 2, 2026 - April 9, 2026	Vocational Nurse student applications available online. Please turn in your application in person.		



WE ARE ON FACEBOOK!

The new
Inland Career
Education
Center



Facebook page is up!
Please find our page,
check in, like and
follow us!

[www.facebook.com/
inlandcareereducationcenter](http://www.facebook.com/inlandcareereducationcenter)



PARTNERSHIP WITH OPERATION NEW HOPE

- For young adults between the ages of 18-24 who live in San Bernardino County
- Funded by the Federal Workforce Innovation and Opportunity Act (WIOA).
- The program is designed for entry-level occupational training and provides educational planning, life skills, career mentoring and college enrollment/postsecondary and employment assistance.
- Program elements: Occupational training leading to certification, math and reading assessment and tutoring, paid and unpaid internships (100 hours), assistance with employment including a portfolio, career pathways planning, supportive services, work ethic training, customer service training, leadership development, college and post-secondary training assistance, and scholarships.
- This is a two-year program and is FREE to the participant. If you would like more information regarding this program, please contact (909) 388-6000.

HIGH SCHOOL DIPLOMA, NEDP & GED TEST PREPARATION PROGRAMS

Adults 18 years and older may attend the Inland Career Education Center after completing the following steps.

1. Register
2. Take assessments for Math and Reading
3. Receive a class schedule

STEP 1 Register

STEP 2

Take Assessment

- Allow 3 hours for the assessment.
- No children permitted in the Assessment Center.
- Your assessment scores will determine your placement level.

STEP 3

Schedule Classes

- Meet with a Counselor to review assessment scores.
- Select a schedule of classes.

Registration Information

January 6, 8, 13, 15	In-Person	ICEC	8:00 am – 4:00 pm
January 7, 14	In-Person	ICEC	8:00 am – 12:00 pm
February 3, 5, 10, 12	In-Person	ICEC	8:00 am – 4:00 pm
February 4, 11	In-Person	ICEC	8:00 am – 12:00 pm



HIGH SCHOOL DIPLOMA

The Inland Career Education Center is WASC accredited and issues a high school diploma on completion of the required classes. Students will be placed in HS Diploma/Adult Basic Education classes according to assessment test scores. All High School Courses are offered online. For High School Classes, in-person support will be provided via the instructor, by appointment. Online and in-person Tutoring will also be available.

GRADUATION REQUIREMENTS: An Inland Career Education Center high school graduate must earn 180 credits. All students working towards a high school diploma should see a counselor each semester for subject and credit re-evaluation.

ALL HIGH SCHOOL CLASSES ARE ONLINE.

Two sources of credit may be applied toward a high school diploma at the Inland Career Education Center:

1. Credits earned in other accredited high schools, adult schools, colleges, and vocational/technical schools.
2. Work experience credit.

The following credits in each subject are required for a high school diploma:

SUBJECT	CREDITS
English	40
Science	30
Fine Arts or Language Other than English	10
Electives	20
World History	10
U.S. History	10
American Government	5
Economics	5
Math (including 1 year of Algebra or above)	30
Career Development	20
TOTAL REQUIRED	180



NATIONAL EXTERNAL DIPLOMA PROGRAM (NEDP)

The National External Diploma Program (NEDP) is an applied performance assessment system that assesses the high school level skills of adults and out-of-school youth. The NEDP evaluates the reading, writing, math and workforce readiness skills of participants in life and work contexts.

THIS IS A SELF-PACED ONLINE CLASS

Students must complete online assignments.

- Assesses high school level skills awarding a traditional diploma so graduates can meet their academic and career goals.
- Designed for self-directed youth and adults with life and work experiences and a general familiarity with the computer.
- Offers flexible scheduling and confidentiality.
- Evaluates competencies in ten content areas including Financial Literacy, Health Literacy, Civic Literacy, Geography, History, Science, and Twenty-First Century Workplace.
- Evaluates competencies that are based on skills outlined in the Common Core College and Career Readiness standards.

Criteria for Entrance

- CASAS reading score of 226+ and math score 216+
- Assessor will determine if student qualifies for the program

Class Starts

- Class is offered on a first come, first serve basis until capacity is reached. It is an ongoing program that starts once student has been recognized as a qualified candidate.



(909) 388-6000
iccc.sbrcusd.com

HIGH SCHOOL/GED INFORMATION

GED® TEST PREPARATION PROGRAM

The GED® Test is used in California to award high school equivalency certificates. Students are placed in either Pre GED® or GED® Test preparation classes according to the Assessment Test scores. Pre GED® classes focus on English Language Arts and Math.

Inland Career Education Center's test preparation program for the GED® Test focuses on preparing students for the four parts of the GED® Test (Math, Language Arts, Science, and Social Studies).

Inland Career Education Center is an Official Pearson VUE GED Testing Center™

To register and schedule for the GED® Test, test-takers must register online by visiting www.GED.com or by calling the Pearson VUE call center at 1-877-EXAM-GED (392-6433).

Daytime Classes

Classes	Days	Time	
ABE/GED - Language Arts	Monday/Wednesday/Friday	8:30 am - 10:30 am	In person
ABE/GED - Language Arts	Monday/Wednesday/Friday	10:50 am - 12:50 pm	In person
ABE/GED - Language Arts	Tuesday/Thursday	8:30 am - 10:30 am	Hyflex
ABE/GED - Language Arts	Tuesday/Thursday	10:50 am - 12:50 pm	Hyflex
ABE/GED - Mathematics	Monday/Wednesday/Friday	8:30 am - 10:30 am	In person
ABE/GED - Mathematics	Monday/Wednesday/Friday	10:50 am - 12:50 pm	In person
ABE/GED - Mathematics	Tuesday/Thursday	8:30 am - 10:30 am	Hyflex
ABE/GED - Mathematics	Tuesday/Thursday	10:50 am - 12:50 pm	Hyflex

Evening Classes

Classes	Days	Time	
ABE/GED - Mathematics	Tuesday/Thursday	5:30 pm - 8:15 pm	Hyflex
ABE/GED - Language Arts	Tuesday/Thursday	5:30 pm - 8:15 pm	Hyflex

Instruction for Social Studies and Science is delivered through focused bootcamps that are offered on a rotating schedule during the school year.



ENGLISH AS A SECOND LANGUAGE (ESL)

(909) 388-6000
 icec.sbcusd.com

ENGLISH AS A SECOND LANGUAGE



English as a Second Language (ESL):

These classes are for students who want to learn English language skills: listening, speaking, reading and writing. ESL classes offer different language levels according to students' needs.

Program Placement Testing: ESL testing is at the Inland Career Education Center.

Please do not bring children to the testing.

Inglés como segundo idioma (ESL):

Estas clases son para estudiantes que quieren aprender conocimiento del idioma inglés: escuchar, hablar, leer y escribir. Las clases de ESL ofrecen niveles diferentes según las necesidades de los estudiantes.

Examen de Evaluación: El examen de inglés se ofrecerá en el Inland Career Education Center.

Por favor no traiga niños/as el día del examen.

ENROLLMENT INFORMATION:

There is a textbook for each class that may be purchased in the Main Office.

PROGRAM:	ESL (English as a Second Language)		
December 16 & 18	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
January 8	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
February 17 - 19	In-Person New ESL/Citizenship Students	Green Room	9:00 am

ESL Daytime Classes: Trimester Calendar

Second Trimester: Monday, November 3, 2025 – Friday, February 20, 2026

Third trimester: Monday, February 23, 2026 – Thursday, May 21, 2026

Evening Classes:

Semester Calendar

Spring Semester:

Tuesday, January 6, 2026 – Tuesday, May 12, 2026



ESL Beginning 1 / Principiante 1

Students communicate only through gestures and a few isolated words. Students ask and respond to basic learned phrases. They function in a very limited way in situations related to immediate needs.

Solamente se comunican a través de señas y palabras simples. Pregunta y responde a frases muy simples. Lo hace en forma muy limitada y en situaciones de necesidad inmediata.

Online

031134	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Beg 1-2)
031134	02/24/26-05/21/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Beg 1-2)

In-Person

031131	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC	
031131	02/23/26-05/21/26	MTWThF	8:00 am - 11:20 am	ICEC	
031133	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	
031133	02/24/26-05/21/26	TWThF	12:00 pm - 3:00 pm	ICEC	
031135	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC	
031137	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC	

ESL Beginning 2 / Principiante 2

Students may have some simple oral communication abilities using basic learned phrases and sentences. They can read and write letters and numbers and a limited number of basic sight words.

Puede tener habilidad de comunicarse oralmente usando frases y oraciones básicas. Lee y escribe números y letras y un número limitado de palabras básicas.

Online

031134	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Beg 1-2)
031134	02/24/26-05/21/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Beg 1-2)

In-Person

031231	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC	
031231	02/23/26-05/21/26	MTWThF	8:00 am - 11:20 am	ICEC	
031237	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC	
031237	02/23/26-05/21/26	MTWThF	8:00 am - 11:20 am	ICEC	
031233	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	
031233	02/24/26-05/21/26	TWThF	12:00 pm - 3:00 pm	ICEC	
031235	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC	
031241	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC	



ESL Intermediate 1 / Intermedio 1

Students understand learned phrases easily with familiar vocabulary. They can read and interpret simple directions, schedules, signs, maps, and menus.

Comprende frases sencillas y puede usarlas en conjunto con nuevas frases que tengan vocabulario conocido. Es capaz de leer e interpretar direcciones, horarios, signos, mapas, y menús simples.

Online

031334	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031334	02/24/26-05/21/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)

In-Person

031331	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC	
031331	02/23/26-05/21/26	MTWThF	8:00 am - 11:20 am	ICEC	
031337	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC	
031337	02/23/26-05/21/26	MTWThF	8:00 am - 11:20 am	ICEC	
031333	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031333	02/24/26-05/21/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031335	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC	

ESL Intermediate 2 / Intermedio 2

Students can follow oral directions in familiar contexts. They have limited ability to understand a conversation on the telephone. They understand learned phrases easily and new phrases containing familiar vocabulary.

El estudiante puede seguir direcciones orales en contextos familiares. Tiene habilidad limitada de tener una conversación por teléfono. Entiende frases aprendidas fácilmente y nuevas frases que contienen vocabulario familiar.

Online

031334	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)
031334	02/24/26-05/21/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Int 1-2)

In-Person

031431	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC	
031431	02/23/26-05/21/26	MTWThF	8:00 am - 11:20 am	ICEC	
031433	11/04/25-2/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	
031433	02/24/26-05/21/26	TWThF	12:00 pm - 3:00 pm	ICEC	
031435	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC	

ESL Advanced / Avanzado

Students can participate in conversations on a variety of topics. They can write short personal notes, letters, and paragraphs on familiar topics.

Puede participar en conversaciones con variedad de temas. Puede escribir pequeñas notas y cartas personales.

Online

031534	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)
031534	02/24/26-05/21/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)

In-Person

031531	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC	
031533	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)
031533	02/24/26-05/21/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)
031535	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC	

ESL Conversation Intermediate-Advanced / Conversación intermedio-avanzado

Students understand learned phrases easily with familiar vocabulary. They can discuss a variety of topics related to everyday life, culture, and life skills.

Comprende frases sencillas y puede usarlas en conjunto con nuevas frases que tengan vocabulario conocido. Pueden discutir en una variedad de tópicos relacionados a la vida diaria, cultura y destrezas de vida.

Online

031534	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)
031534	02/24/26-05/21/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)

In-Person

031533	11/04/25-02/20/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)
031533	02/24/26-05/21/26	TWThF	12:00 pm - 3:00 pm	ICEC	(Adv/Conv)

COMMUNITY-BASED ENGLISH TUTORING (CBET)

An English language program tailored for adults aiming to elevate the English proficiency of our community. Gain insight into supporting your child's literacy and language development, covering reading, writing, listening, speaking, study skills, and homework, utilizing proven parenting methods. Our classes are conveniently offered at diverse locations and times.

For class locations and schedules, please visit our website.



CITIZENSHIP CLASSES

FREE!

(909) 388-6000
icec.sbcusd.com

Citizenship Daytime Classes:

Second Trimester: Monday, November 3, 2025 – Friday, February 20, 2026
Third Trimester: Monday, February 23, 2026 – Thursday, May 21, 2026

Evening Classes:

Semester Calendar

Spring Semester: Tuesday, January 6, 2026 – Tuesday, May 12, 2026



Inland Career Education Center in partnership with Catholic Charities

This course is for students who want to become U.S. Citizens and need increased language skills and specifics about the U.S. Citizenship process. Class covers the interview process/preparation, application process and possible Fee Waiver for those who qualify. Students must meet all required qualifications to enroll:

- Have an ID
- Have a Permanent Resident Card
- Score at the High Beginning or higher range of the CASAS assessment

REGISTRATION DATES FOR CLASSES HELD AT ICEC:

PROGRAM:	ESL (English as a Second Language) and Citizenship		
December 16 & 18	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
January 8	In-Person New ESL/Citizenship Students	Green Room	5:00 pm
February 17 - 19	In-Person New ESL/Citizenship Students	Green Room	9:00 am

ON THE DAY OF REGISTRATION, YOU WILL NEED TO BRING: Your ID and Your Permanent Resident Card. **PLEASE BE ON TIME AND PLEASE DO NOT BRING CHILDREN!**

Online

031732	11/03/25-02/20/26	TWTHF	12:00 pm - 3:00 pm	ICEC
031732	02/24/26-05/21/26	TWTHF	12:00 pm - 3:00 pm	ICEC

In-Person

031731	11/03/25-02/20/26	MTWThF	8:00 am - 11:20 am	ICEC
031731	02/23/26-05/21/26	MTWThF	8:00 am - 11:20 am	ICEC
031715	01/06/26-05/12/26	TTh	5:30 pm - 8:00 pm	ICEC

Questions: Jesse Galdamez, Inland Career Education Center
 (909) 388-6000 ▪ jesus.galdamez@sbcusd.com
 Agustin Avantes, Catholic Charities, Immigration/Citizenship
 (909) 388-1239 ▪ aavantes@ccsbriv.org

CITIZENSHIP

BUSINESS AND COMPUTER EDUCATION

Business and Computer Education courses assist students with acquiring the skills necessary for a career in today's office and give students a competitive edge in the job market. Students receive a certificate of completion for each course in which they receive a grade of a C or higher.

Please register in person at the Main Office, Class Fees are due at registration.

Registration Information

January 6 - February 13	New Students & Continuing Students	ICEC
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Keyboarding and Basic Computer Skills

This course introduces students to the essential computer skills needed for academic, workplace, and daily digital tasks. Designed for beginners, it emphasizes hands-on learning with real-world applications using Google Apps and web-based tools. Students will build confidence in using a computer, practicing typing, navigating the internet safely, and communicating through email.

Class is FREE.

040320	11/04/25-02/19/26	TTh	8:00 am - 11:20 am	ICEC	216	Long
040330	02/24/26-05/21/26	TTh	8:00 am - 11:20 am	ICEC	216	Long



Digital Literacy

This course is designed for adult learners seeking to enhance their digital literacy with a focus on digital literacy standards and modules in three main areas:

- **Essential Computer Skills** - Basic computer skills, internet basics, using email, Windows OS, Mac OS
- **Essential Software Skills** - Microsoft Word, Excel, PowerPoint, Google Docs
- **Using Technology in Daily Life** - Social Media, information literacy, career search skills, accessing telehealth appointments, supporting K-12 distance learning, your digital footprint. **Class is FREE.**

060420	11/05/25-02/20/26	WF	12:00 pm - 3:00 pm	ICEC	216	Long
060430	02/25/26-05/20/26	WF	12:00 pm - 3:00 pm	ICEC	216	Long
060320	11/04/25-02/19/26	TTh	12:00 pm - 3:00 pm	ICEC	216	Long
060330	02/24/26-05/21/26	TTh	12:00 pm - 3:00 pm	ICEC	216	Long

Google Workspace Essentials

Boost productivity with Google Workspace Essentials! This course teaches you how to communicate, collaborate, and manage tasks efficiently using Google's essential tools.

Class is FREE.

Basic digital literacy and a minimum typing speed of 17 WPM are required to enroll.

Learn to:

- Use Gmail, Drive, and Meet effectively
- Collaborate in real-time with Docs and Sheets
- Organize files and manage tasks seamlessly
- Enhance teamwork with shared tools

040220	11/03/25-02/18/26	MW	8:00 am - 11:20 am	ICEC	216	Long
040230	02/23/26-05/20/26	MW	8:00 am - 11:20 am	ICEC	216	Long

MEDICAL EDUCATION PROGRAM



Students interested in our **medical classes** must enroll online at: **icec.sbcusd.com**, Medical Education.

Online Enrollment and Mandatory Orientation Timeline

Trimester 3 & Semester 2

December 1-5	Medical Math and Medical Terminology for Semester 2
January 12-15	CNA online enrollment for Trimester 3
February 2	For CNA students, mandatory orientation in Building C at 9:00 am.

Certified Nurse Assistant (CNA)

Certified Nurse Assistant (CNA): This class covers patient care skills and procedures in long-term care facilities. Students are prepared for state certification testing as Certified Nursing Assistants. **SUPPLY FEE: \$700** includes textbooks, fingerprinting and C.P.R. **Additional Cost:** Students provide their own uniforms, physicals, and labs. Drug tests and fingerprints will be taken on the first day of the program. Must have a Social Security card or must have an Individual Taxpayer Identification Number (ITIN) letter from the IRS. Must have High School Diploma or GED. We recommend completing Medical Math and Medical Terminology courses before registering for the CNA class.

062321	11/04/25-02/20/26	Tu Th F	7:00 am - 4:00 pm	ICEC	C5	O'Bier
062331	02/24/26-05/21/26	Tu Th F	7:00 am - 4:00 pm	ICEC	C5	O'Bier

Medical Math

This class reviews basic math problems and techniques, including conversions and ratios that are required of healthcare professionals and is a prerequisite for the VN program. Please note, this is an asynchronous online class. Students can request to meet with the instructor on Mondays for class support. Please email the instructor to set up an appointment.

062052	01/12/26-05/11/26	M	10:20 am - 12:20 pm	ICEC	Online	Genavia
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(909) 388-6000
icec.sbcusd.com

MEDICAL EDUCATION

MEDICAL EDUCATION PROGRAM

Medical Terminology

College course ID CIT 144.

Acquire the ability to read, write, and understand medical terms and their relationship to body systems, diseases, and diagnoses. Please note, this is an asynchronous online class. Students can request to meet with the instructor on Mondays for class support. Please email the instructor to set up an appointment. This course is a prerequisite for the VN and CNA programs.

062152 01/12/26-05/11/26 M 10:20 am - 12:20 pm ICEC Online Genavia



Vocational Nursing Program (VN)

This year-round program prepares students for the State of California NCLEX-PN exam through classroom academics and clinical practice at local hospitals.

Prerequisites for the program:

- 18 years of age or older
- An official sealed High School or GED transcript is required. Foreign transcripts must be evaluated first, then turned in to us in a sealed envelope.
- Social Security Card
- CA Driver's License or State Issued I.D. Card (*Must not be expired.)
- No felony, misdemeanor, DUI convictions or warrants.
(May result in denial for NCLEX licensure)
- Must be a State Certified C.N.A. or have completed a Medical Assistant, EMT, Respiratory or Hemodialysis Technician program and be able to provide proof.
- Proof of having completed a Medical Math and Medical Terminology course within the last 5 years.

PROGRAM FEES: \$70 non-refundable ATI T.E.A.S. test, Version 7, placement testing fee + \$7,221 estimated total program cost. Total program cost includes textbooks, uniforms, State Board Fee, ATI textbooks and ATI Retake Tests. Students provide their own physical and lab work. Registration fee is \$5,300.

Check our website for the timeline and the most current application information.

Visit icec.sbcusd.com for additional dates.

Applications are available on our website.

The next application period is March 2, 2026 – April 9, 2026 (Class of 2028).

APPRENTICE

APPRENTICE BARBER APPLICATION PROCEDURES

Application packets are available for pick up at ICEC Main Office or Applications can also be downloaded from our website:

<https://sites.google.com/sbcusd.k12.ca.us/icec-cte/barber-program>



Please turn in your application in person. All class fees are due on Orientation Day.

- All applicants must have a sponsor and have the Establishment Owner's license number and signature on the application to be considered for the program.
- All applicants must have a valid U.S. government issued picture ID and a social security card or tax ID number card, both must be presented when submitting applications.
- Completed applications must be turned in to the Inland Career Education Center, 1200 North E Street, San Bernardino, 92405.
- If necessary a waiting list will be started. Waiting list applicants will be called as space becomes available in the program.
- Incomplete and late applications will not be accepted.
- Both the Applicant and their Sponsor (shop owner) are required to attend the Mandatory Orientation, no exceptions.
- All class fees are due on Orientation Day.
- VA Benefits are now accepted. Call for more information.

Barber/Pre-Apprentice

This class covers the laws and regulations of the Board of Barbering and Cosmetology, basic patron protection, sanitation, and disinfection procedures. Students spend part of their time in hands-on activities learning barbering. This class is primarily designed to meet the requirements for entrance into the two-year California Barber Apprentices Program (on-the-job training).

Semester 2

All class fees are due on Orientation Day. Pre-Apprentice Supply fees: \$400. Apprentices class fees: \$1,575 includes Apprentices Kit (Payable to SCBAC) + \$25 (Payable to Board of Barbering and Cosmetology). Additional information will be provided in the Program Acceptance Letter. Registration is from January 7 - February 26, 2026.

Applications are available online. Please turn in your application in person.

Orientation: Tuesday, 03/10/2026 10:00 am - 2:00 pm ICEC Green Room Washington
065321 03/12, 03/13, 03/17, M-F 8:00 am - 4:30 pm ICEC Green Room Washington
03/19 and 03/20

(909) 388-6000
icec.sbcusd.com

BARBER PROGRAM

ADULTS WITH SPECIAL NEEDS

The **ADULTS WITH SPECIAL NEEDS PROGRAM** offers a variety of free classes for adults with special needs. Students register in class. Class locations are listed below.

- **Inland Career Education Center - 1200 N. E Street, S.B. (909) 388-6000**
- **Valley Lighthouse for the Blind - 359 E. Parkcenter Circle, S.B. (909) 884-3121**

Life Skills and Functional Academics

An Independent Living Skills program for developmentally delayed adults. Students receive instruction in basic math and literacy, socialization, physical fitness, personal health, safety, and computers. ***No classes scheduled on Mondays after 12:00 pm.**

050011	08/11/25-05/21/26	MTWThF	8:00 am - 3:00 pm	ICEC A113
050021	08/11/25-05/21/26	MTWThF	8:00 am - 3:00 pm	ICEC A113

Creative Handcrafts

Macrame, basket weaving and ceramics. Students learn macrame, basket weaving and ceramics techniques as they complete simple projects. Beginners welcome, work at your pace.

052011	08/11/25-05/21/26	TWTh	9:30 am - 2:00 pm	Lighthouse
052021	08/11/25-05/21/26	TWTh	9:30 am - 2:00 pm	Lighthouse



SCHOOLWIDE LEARNER OUTCOMES

Self-Directed Lifelong Learners who:

- Know how to access career planning information and apply for employment and college.
- Know how to evaluate and access continuing education and training opportunities.
- Achieve levels of literacy, computational, and technological proficiencies required to meet personal, educational, and career goals.



Effective Employees who:

- Earn required academic credentials for initial employment, career advancement and post secondary education.
- Earn industry-recognized certifications and licensure leading to living wage employment.
- Understand workplace expectations and consistently apply the qualities of successful workers.

Actively Involved Community Members who:

- Possess the knowledge and skills to become informed and engaged members of the community.
- Commit to improving their lives and the success of the community through productivity, service, and action.



DISTRICT POLICIES

San Bernardino City Unified School District Policy Statement for Title VI, Title VII, Title IX, and Section 504:

The San Bernardino City Unified School District does not discriminate on the basis of race, color, national origin, sex (including sexual harassment), handicap (or disability), or age in any of its policies, procedures, or practices in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin); Title IX of the Education Amendments of 1972 (pertaining to sex); Section 504 of the Rehabilitation Act of 1973 (pertaining to age).

The Nondiscriminatory Harassment BP 4030, Sexual Harassment Policy BP 4319.11 and Uniform Complaint Procedures BP 1312.3:

are available for reading in the Education Center's main office. Any person who believes that the District's nondiscrimination and/or sexual harassment policy has been violated may file a complaint with the Affirmative Action Office under the Uniform Complaint Procedures. Mike Medina, Affirmative Action Officer, (909) 381-1122.

Student Records: Pursuant to the Family Education Rights and Privacy Act of 1974, the Education Center is required to inform you of your rights regarding school records, and data related to you.

Firearms, Weapons, Alcohol, & Drugs are strictly prohibited. Firearms are not permitted on campus, even with a permit, unless you are a duly sworn peace officer or have written permission of the principal.

School's Right to Know Student & Visitor Identity Policy: (For Protection of Students, Staff, Visitors, and their Personal Property). Students and Visitors are required to give their name and reason for being on campus to an identified Education Center staff member or Campus Security Officer.

Smoking Is Prohibited: As of July 1, 1995, State Law and District Policy prohibits smoking in any place on campus or in vehicles on campus for faculty, staff, and students.

Visitor/Student Conduct & Responsibilities: All visitors and Education Center students are expected to conduct themselves in such a manner as to contribute to a productive educational environment.

Board of Education

- Mayra Ceballos, Board President
- Mary Ellen A. Grande, Board Vice President
- Danny Tillman, Board Member
- Dr. Scott Wyatt, Board Member
- Abigail Rosales-Medina, Board Member
- Felicia Alexander, Board Member
- Michael Santos, Board Member

District Administration

- Mauricio Arellano, Superintendent
- Sandra Rodriguez, Ed.D., Assistant Superintendent – Student Services Division
- MaryRone Goodwin, Director of Communications and Community Relations
- Terry Cornick, Associate Superintendent Business, Facilities, and Operations – Business Services Division
- Ana Applegate, Assistant Superintendent - Educational Services
- Tasha Doizan, Ed.D., Assistant Superintendent - Human Resources Division

Inland Career Education Center Administration

- Raul Pedraza Jr., Principal
- Jesus Galdamez, Vice Principal
- John Carranza, Vice Principal
- Helena Zarate-Simolin, Vice Principal

