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Online CPD User Guide

Introducing Tempdent's CPD Hub

Our new and improved online dental CPD Hub is here! Designed with you in mind, it's now easier than ever to stay on top of your professional development with a platform that's streamlined, user-friendly, and tailored to your unique role and specialism.

You can now effortlessly browse through a growing library of expertly developed courses, hand-picked to support your dental career. The innovative progress tracker keeps you on top of your goals, and with instant certification available for every module, completing your CPD has never been this simple.

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Subscription Service Users

Users with a Tempdent online CPD subscription enjoy a fully redesigned personal experience tailored to your skills and needs, making it easier than ever to manage your 5-year cycle.

How to access the CPD Hub

For optimal performance, always use a modern browser like Google Chrome, Microsoft Edge, or Firefox to access the CPD platform. Internet Explorer is not supported. For the best experience, we recommend using a laptop or desktop computer.

Accessing your Tempdent Online CPD is straightforward and will depend on whether you are a direct user on the site, or whether you have been provided access through a corporate account.

Direct users

Visit www.tempdent.co.uk and use the 'Login' button as indicated below.

Log in using your Tempdent username (email) and password. If you have forgotten your password there is a 'forgotten password' link available on the login page.

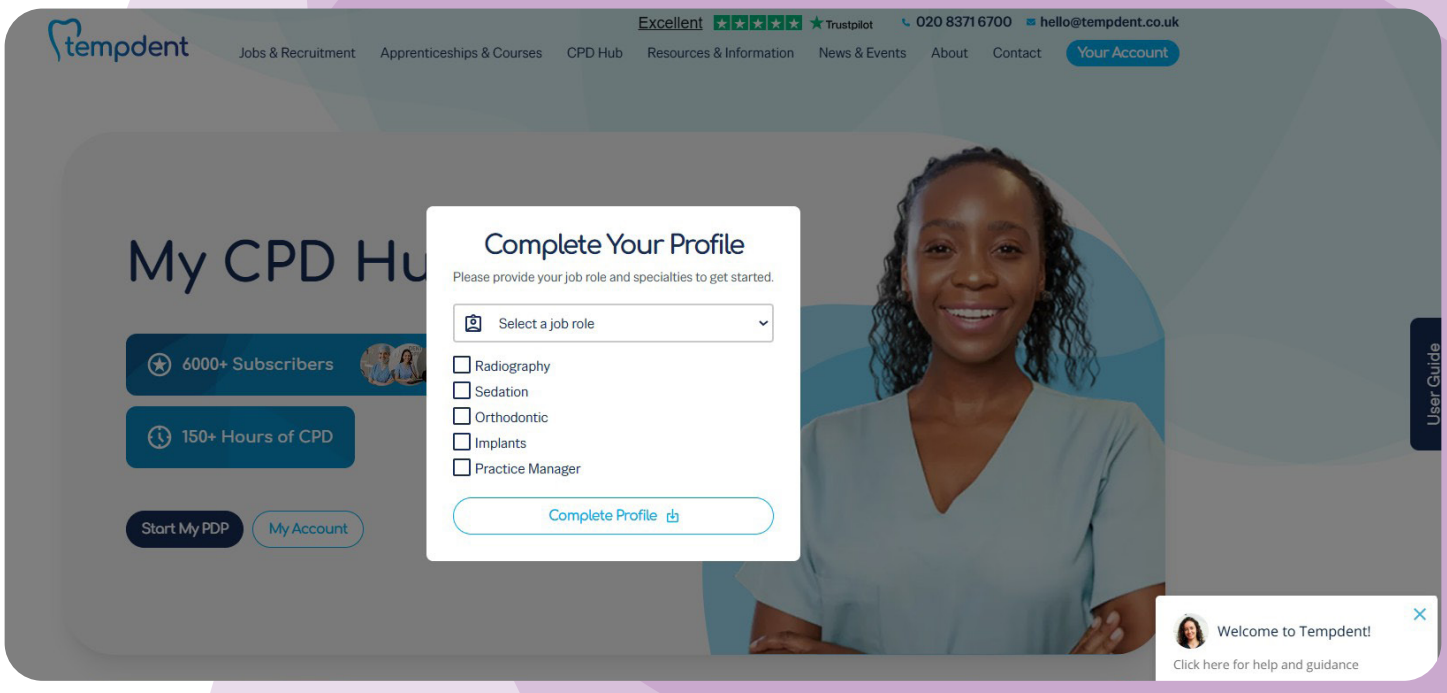
Corporate users

Follow the instructions provided by your organisation to log in using the Single Sign On process, this will trigger your subscription to auto renew. This will log you in to your Tempdent account and auto direct you to your personalised home page.

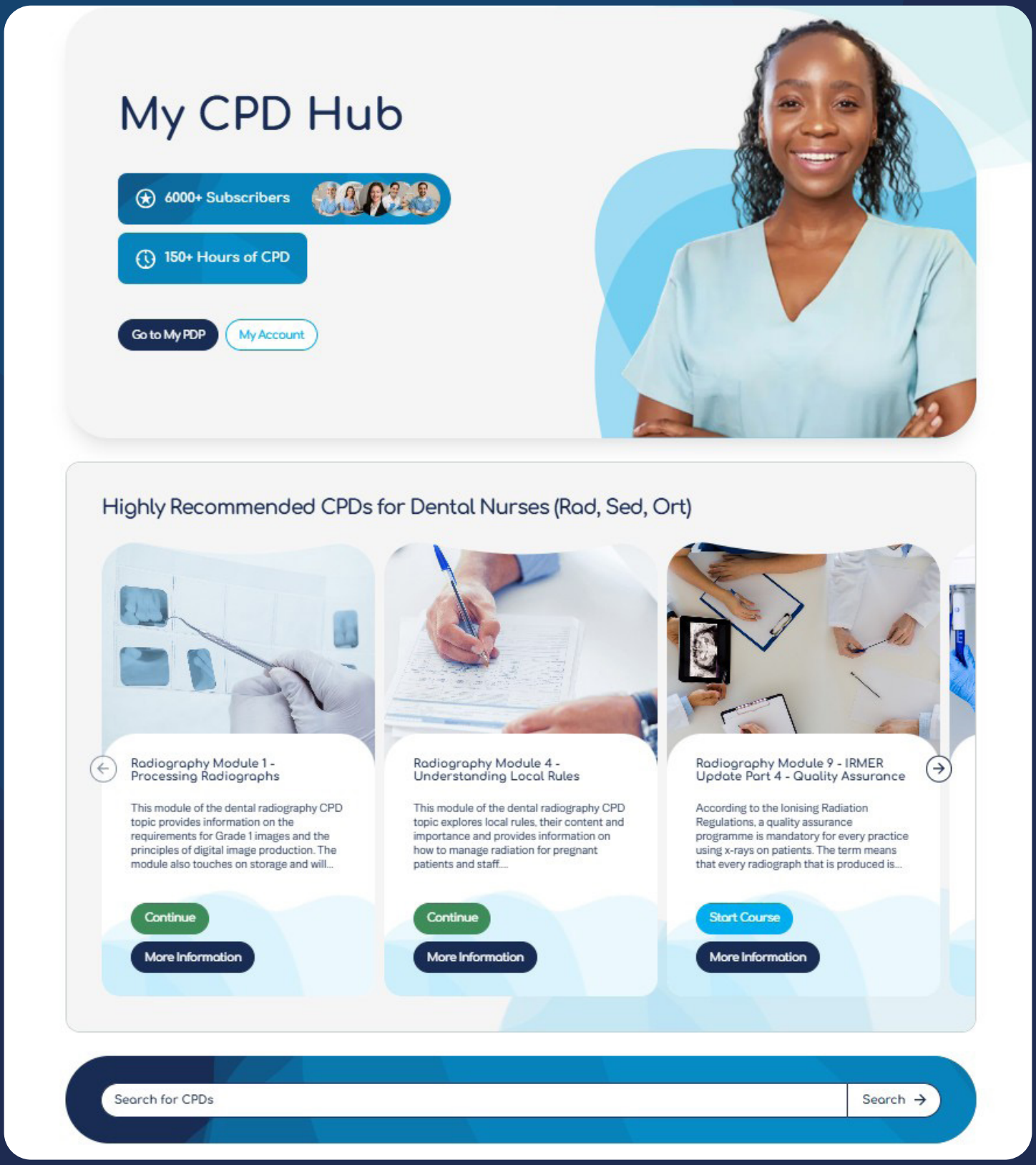
Getting started

Upon signing in to your account and visiting the CPD Hub page, you'll be welcomed by a new CPD landing page tailored to your role and any specialties you may have.

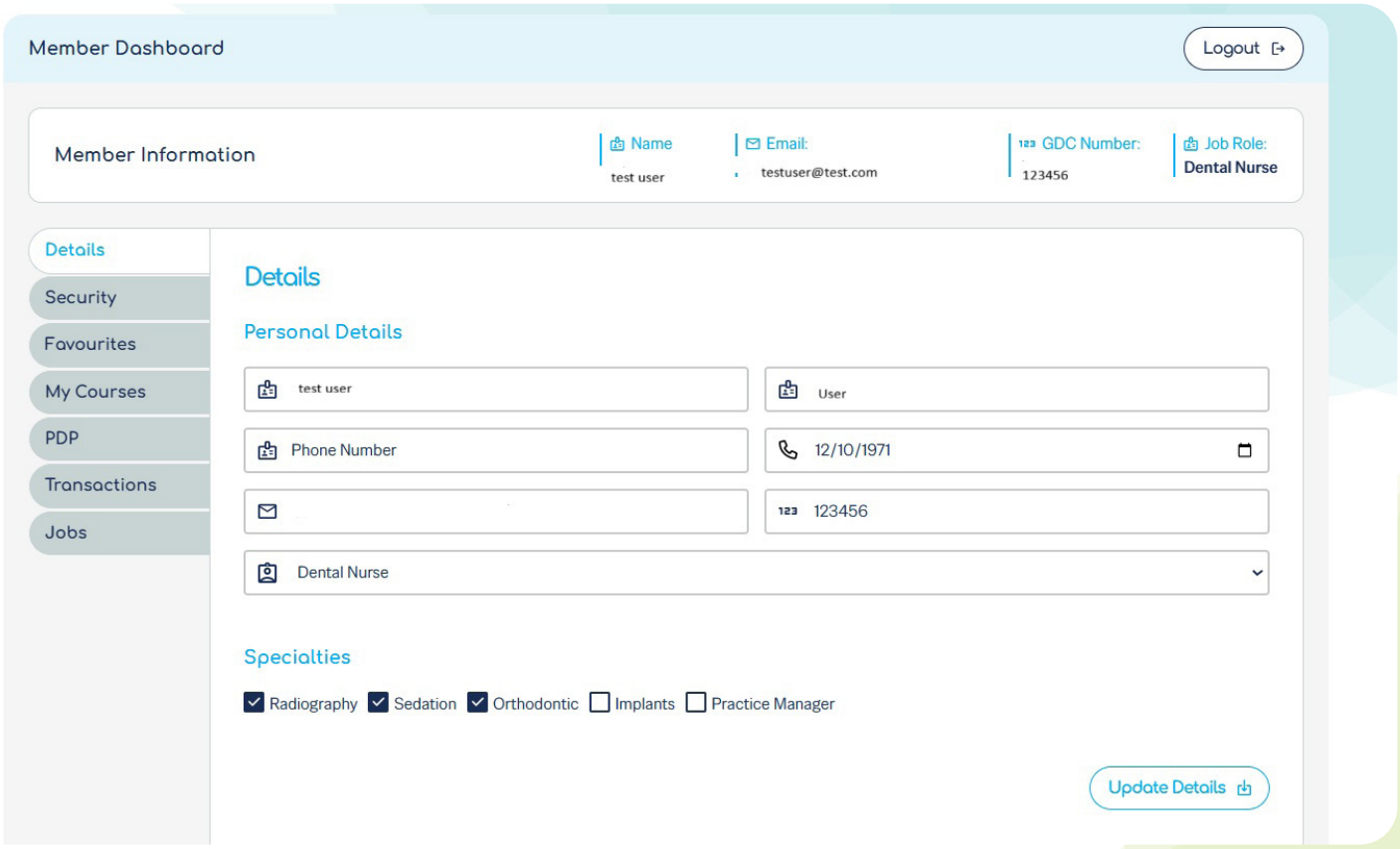
Here you will be prompted to choose your role.



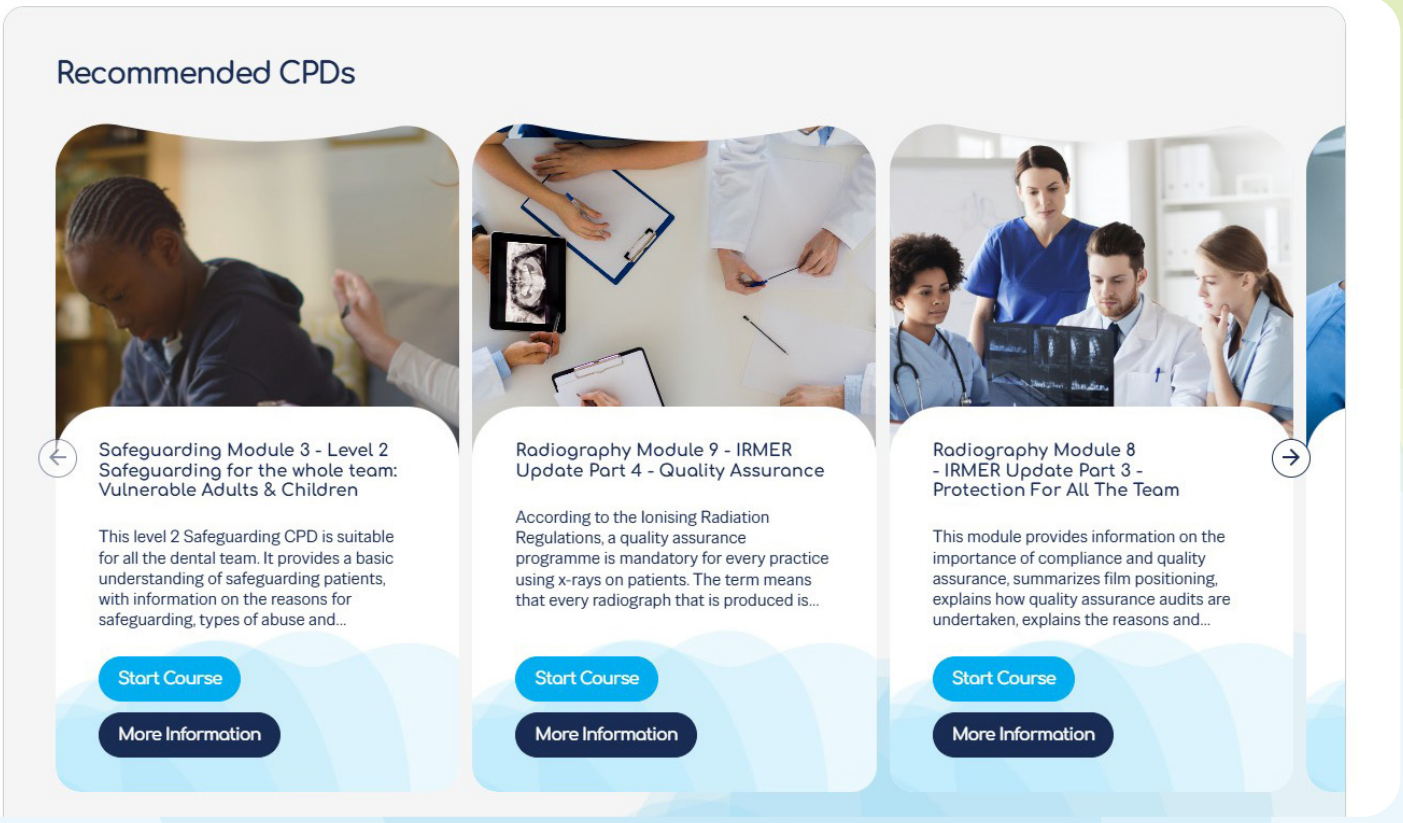
Once you have chosen your role you will be presented with a home page specifically designed to meet your GDC eCPD requirements. In the example below the user is a Dental Nurse with a specialisms in Radiography, Sedation and Orthodontic Nursing.



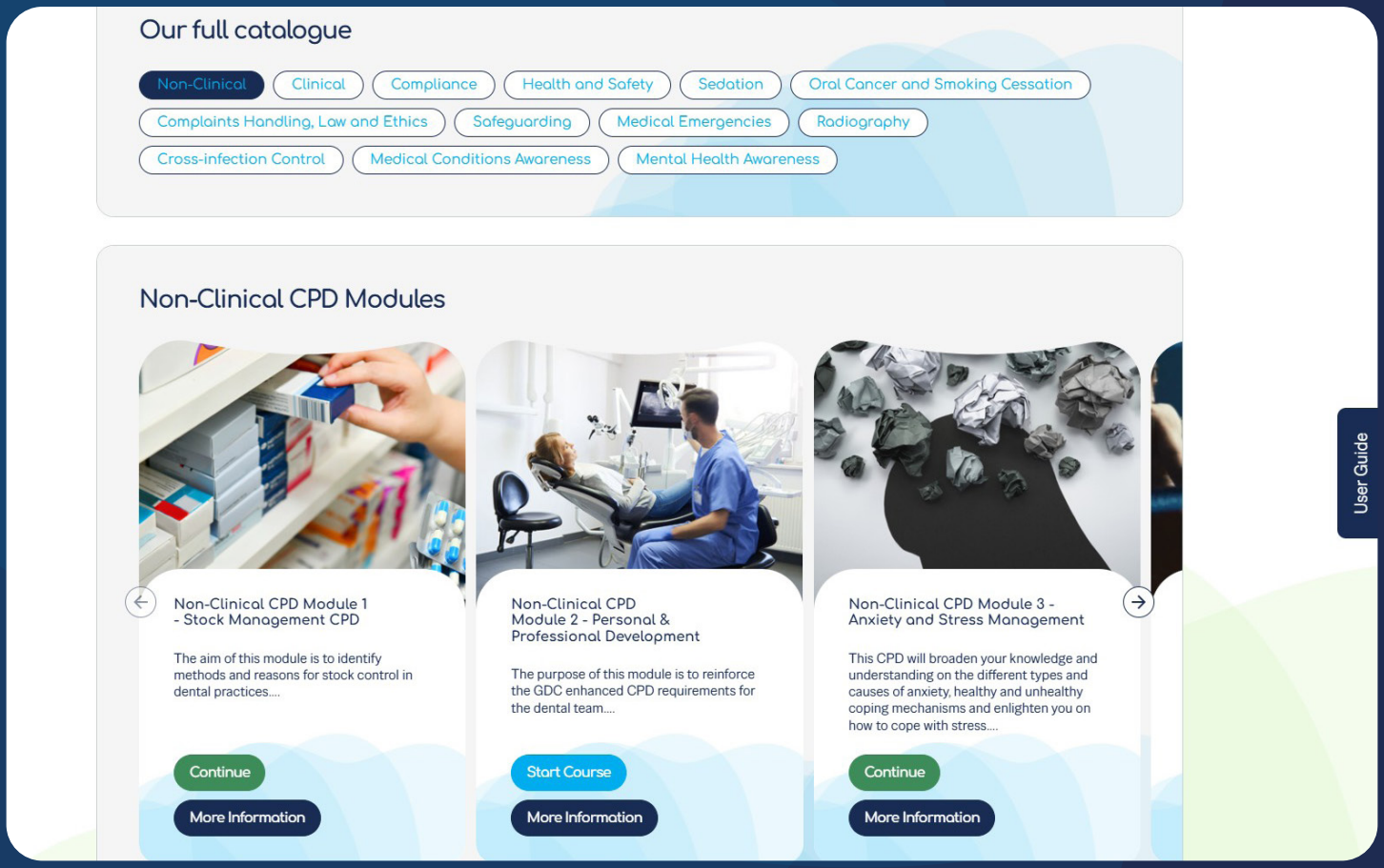
If your role or specialisms change you can easily update these in the details tab on your member dashboard in your account. This will adapt the recommended courses on your home page as well as on your autogenerated Personal Development Plan.



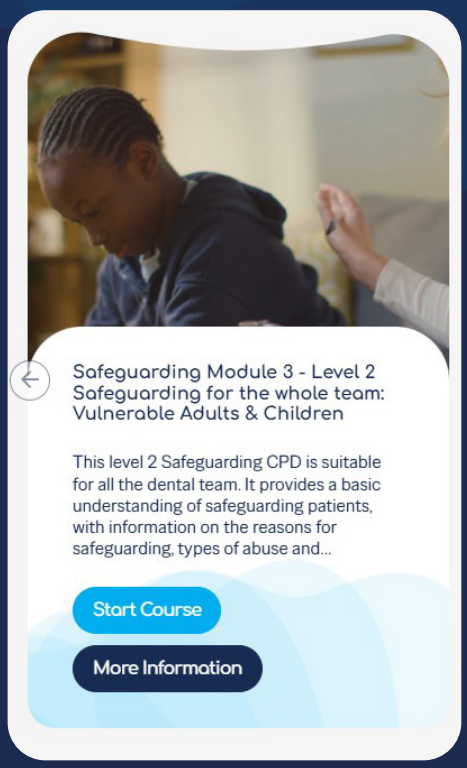
Your ‘Netflix-inspired’ CPD Hub page allows you to easily browse and complete recommended CPD, resume unfinished courses, and explore available content.

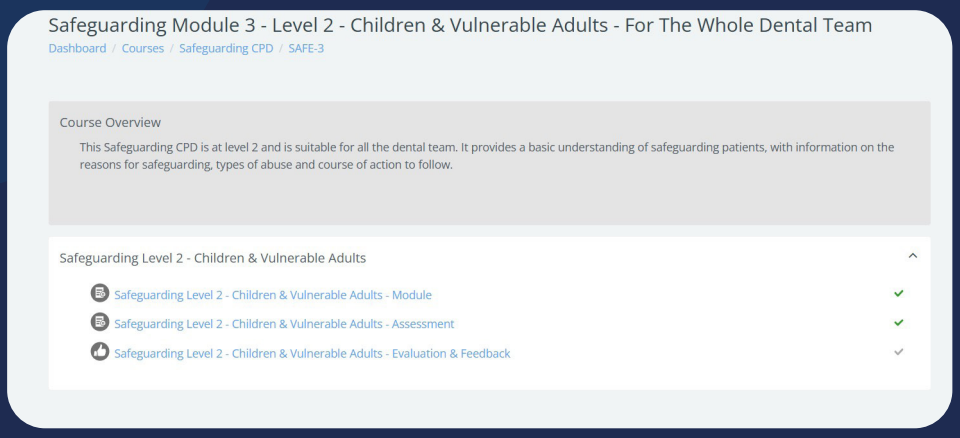


If you want to look for something more specific you can browse all the categories or use the CPD search bar.



Clicking the “Start Course “ button will take you to the module, where you‘ll find the course overview and three links. The first link provides access to the CPD module itself, which must be completed in full before you can proceed to the assessment. To pass and claim your certificate, you need to score at least 80% (8 out of 10 questions) on the assessment. You can retake the assessment as many times as needed. After completing the assessment, you ‘ll have the opportunity to complete an evaluation and self-reflection. Once these are finished, you can download your CPD certificate.



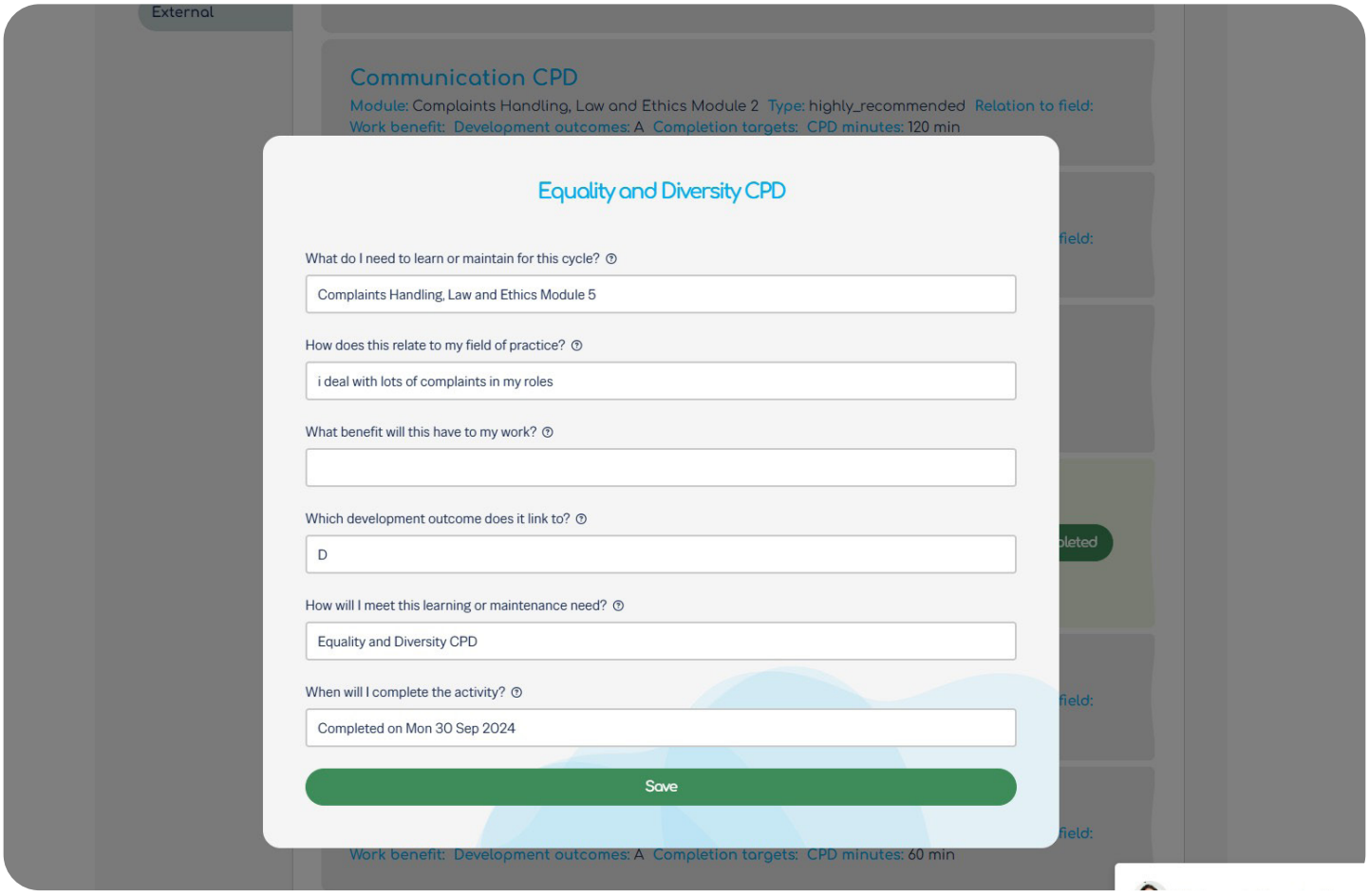


Personal Development Plan Dashboard

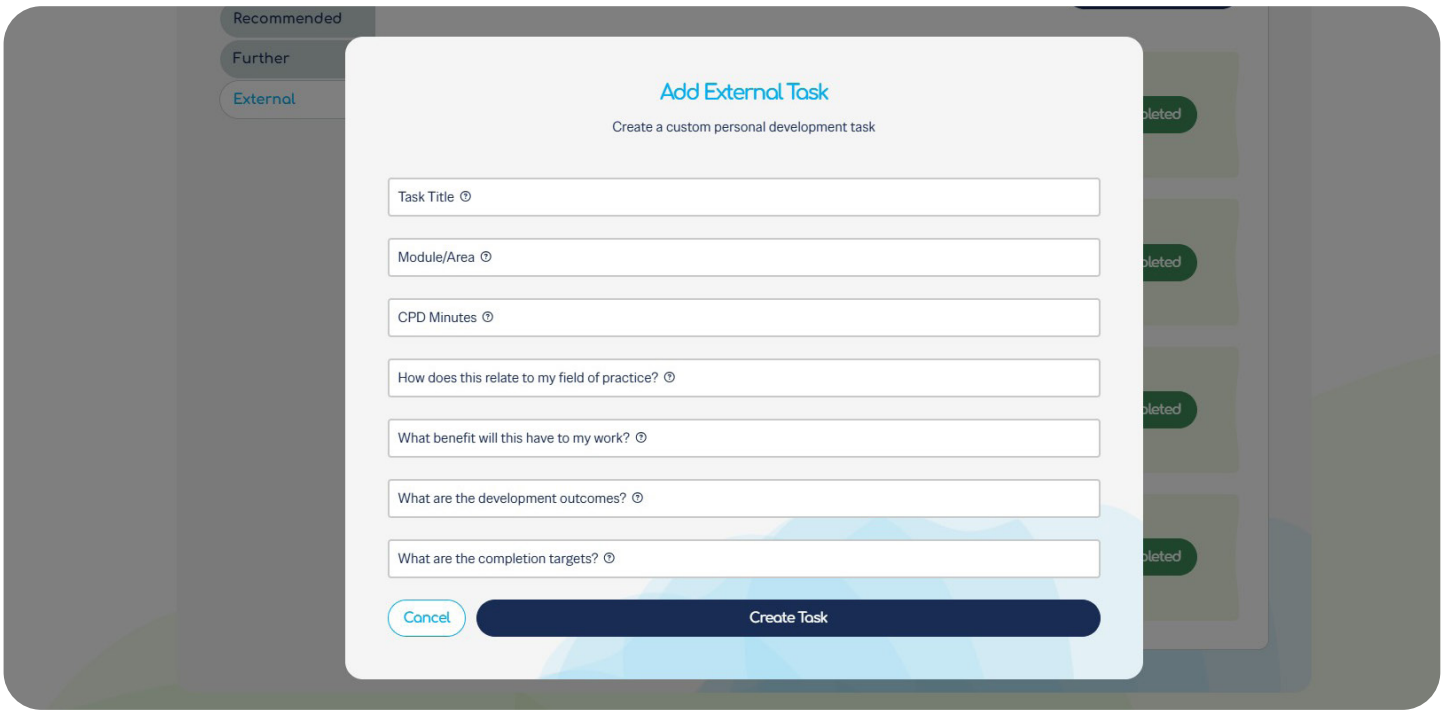
Once you select your role and specialism, an automated Personal Development Plan (PDP) will be created for you. You can access your PDP dashboard from either your My CPD Hub page or your Member Dashboard in your account. To set up your dashboard, you ‘ll be prompted to enter the start date of your GDC eCPD cycle.

Once set up, your PDP dashboard will activate, giving you a clear overview of your progress in the CPD cycle and allowing you to plan and track your CPD with ease and efficiency.

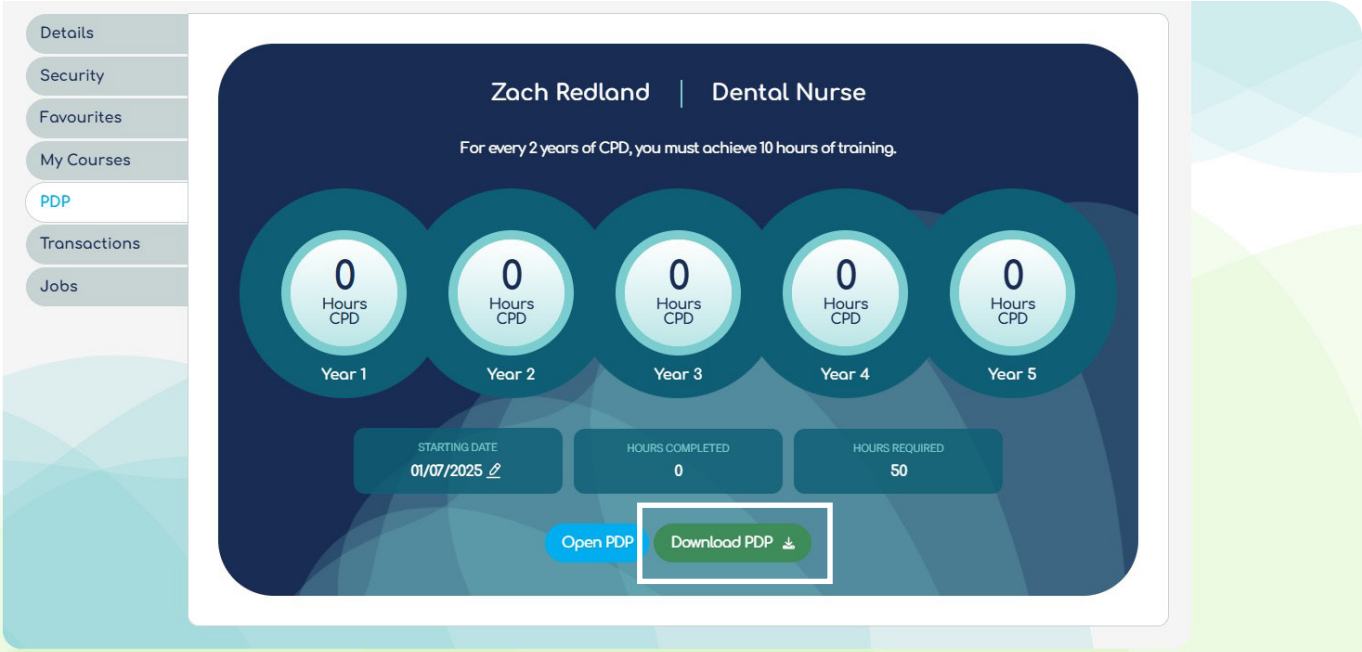
The key elements of your selected learning are automatically captured in your PDP, saving you time and effort. You can also add personalised details to your plan as needed. You can add this data by clicking into the course in your PDP and saving when complete.



The PDP dashboard serves as your central hub for all CPD activities, allowing you to track both platform-based and external CPD. To add external CPD, simply click on the external tab and then “Add External CPD” button and complete the provided form. Once added, any external CPD will be automatically tracked for submission.



Finally, if you are sampled to submit your PDP to the GDC at any time, you can simply click on the ‘Download your PDP’ button on your dashboard to generate a complete PDF print out of your PDP.



Non-Subscription Service Users

The following information describes the booking process for individuals purchasing individual modules. There are additional features for online CPD subscription which are shown further on in this user manual.

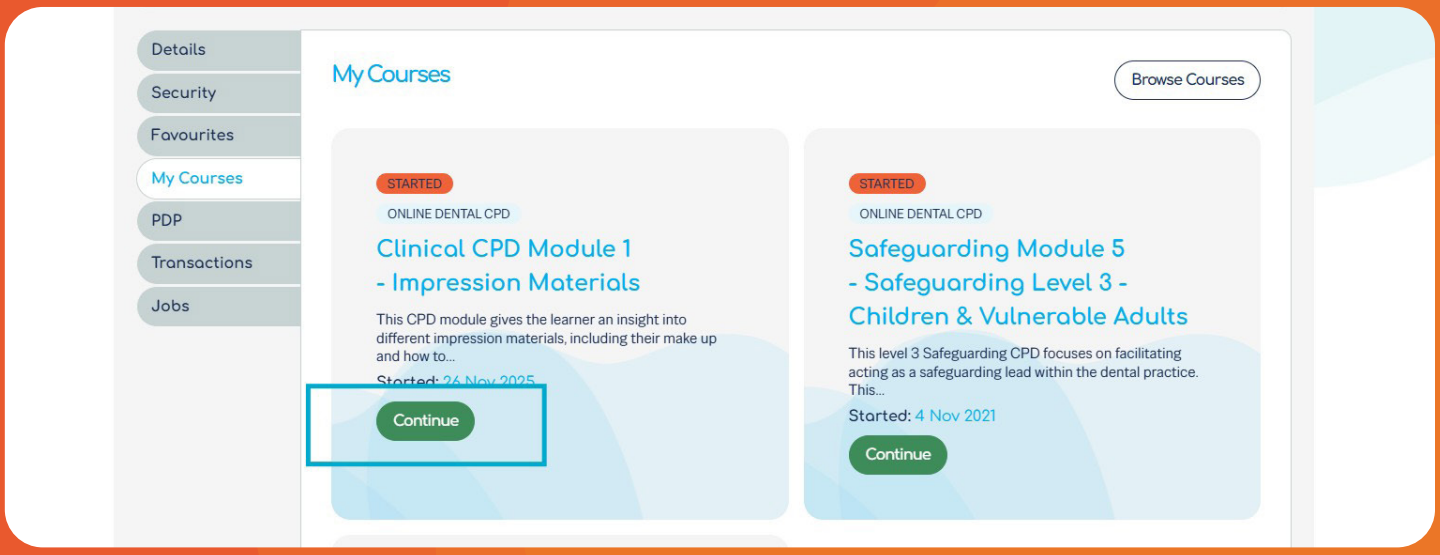
Booking and completing your CPD

Visit www.tempdent.co.uk and click on CPD Hub

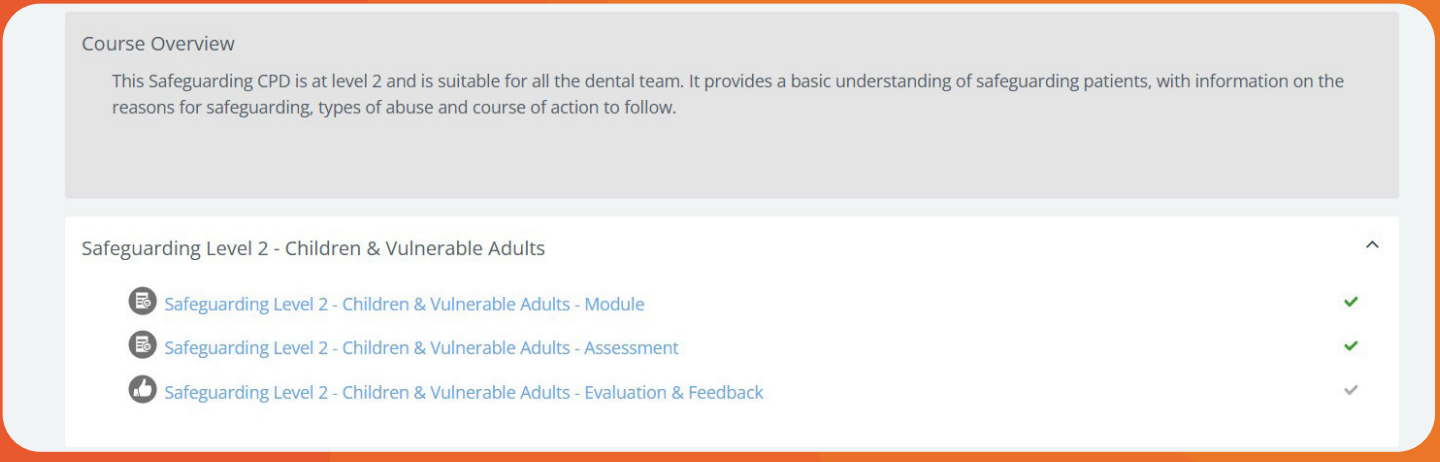
Under the individual subscription options, click on the Browse Courses button in the Pay As You Go section, allowing you to view the courses on offer and pay for any that interest you. When doing so you will be asked to register for an account. Modules are organised under thematic headings, such as “Radiography & IRMER Update CPD, “ and are regularly updated with new content.

Simply click on a topic of interest, explore the available modules, and then click the ‘Book course ’ button. The course will be automatically added to the ‘My Courses’ tab in your ‘My Account’ section.

When you visit ‘My Account’ in the ‘Courses’ tab you will see the modules you have booked. By clicking on the ‘Start or Continue’ button you will be directed to the to complete the CPD.



On the CPD site you will see the course overview and three links. The first is to access the CPD module itself. You must complete this in full before proceeding to the assessment. You must get 80% (8/10 questions) to pass the assessment and claim your certificate. You can undertake the assessment as many times as you need to. Once you have completed the assessment, you will be given the opportunity to complete an evaluation and self-reflection. Once this has been completed you will be able to download your CPD certificate.



Practice/Group Features

There are a number of fantastic new features available to practices or groups that have purchased or have access to group features.

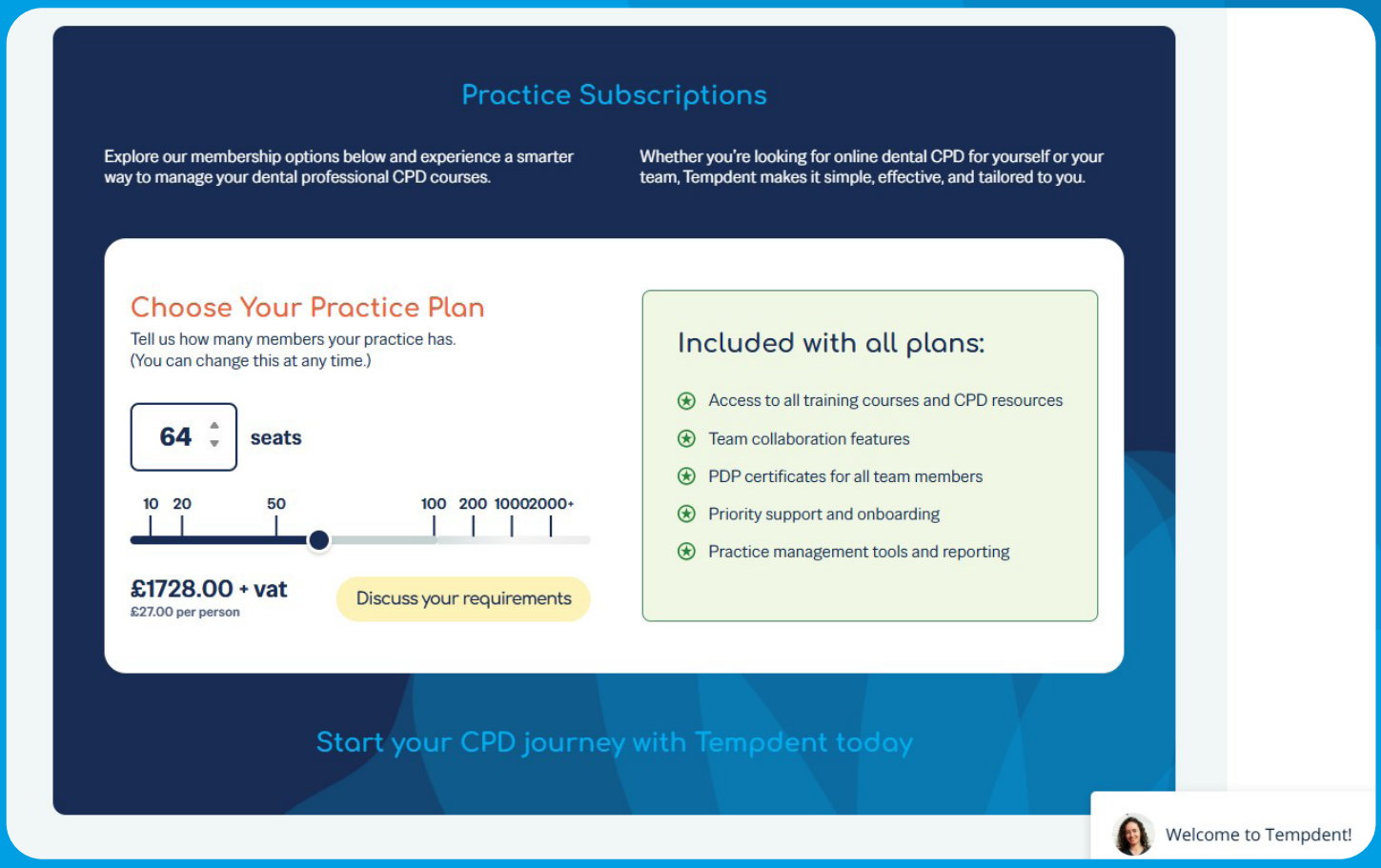
Benefits for practice subscriptions

- Monitor and manage team CPD from one central dashboard
- Generate compliance reports to meet GDC requirements
- Download CPD certificates for all team members instantly
- Ensure GDC compliance with real-time tracking
- Control team access – add, remove, or update accounts easily
- Access key team data quickly and securely
- Enjoy all individual user benefits as a manager

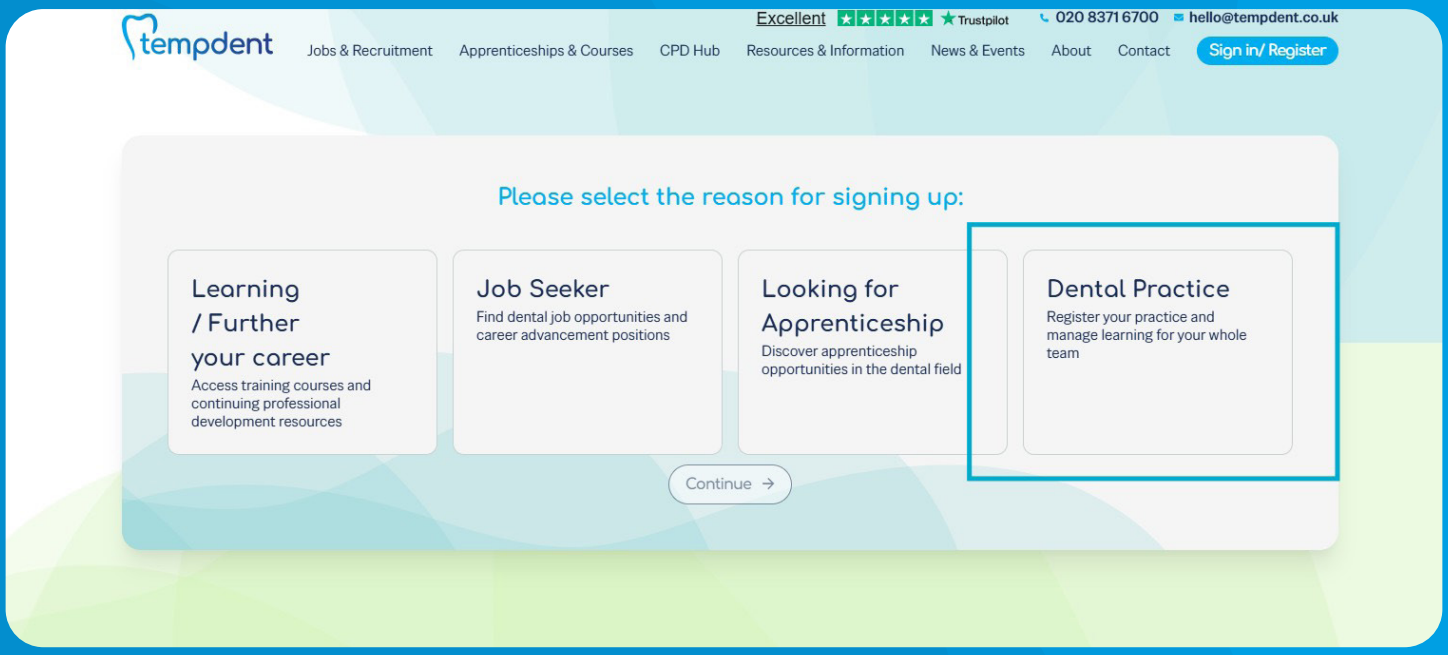
Purchasing a Practice/Group subscription

Purchasing a practice or group subscription opens many features that enable the practice manager or other managers to better manager you teams personal development and stay compliant

To purchase a group subscription visit the CPD Hub and click on the Practices tab. Annual group subscriptions are available to purchase for up to 100 users. You can use the sliding bar to see how much this will cost for your chosen amount of seats and pay directly on the website. If you would like to subscription with more than 100 users please complete the form to discuss your requirements.

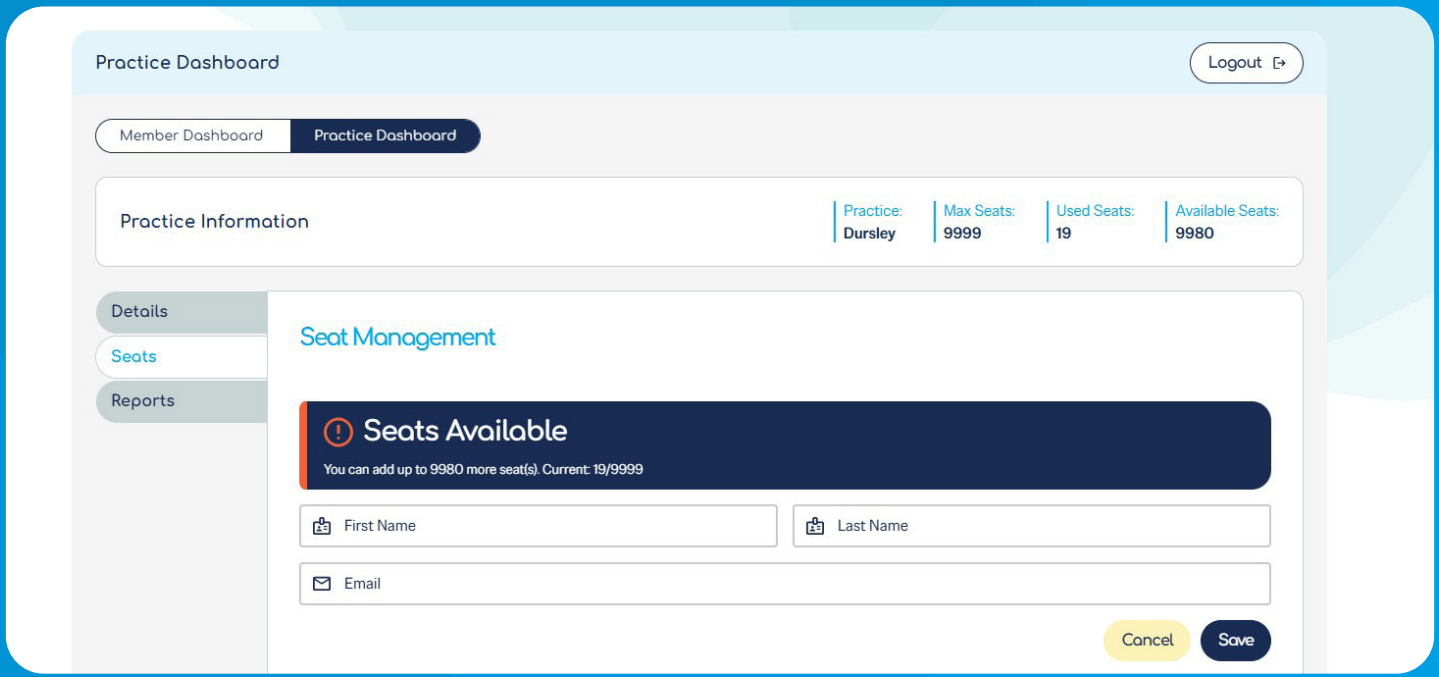


In order to purchase the practice subscription you will be required to register an account as a dental practice.



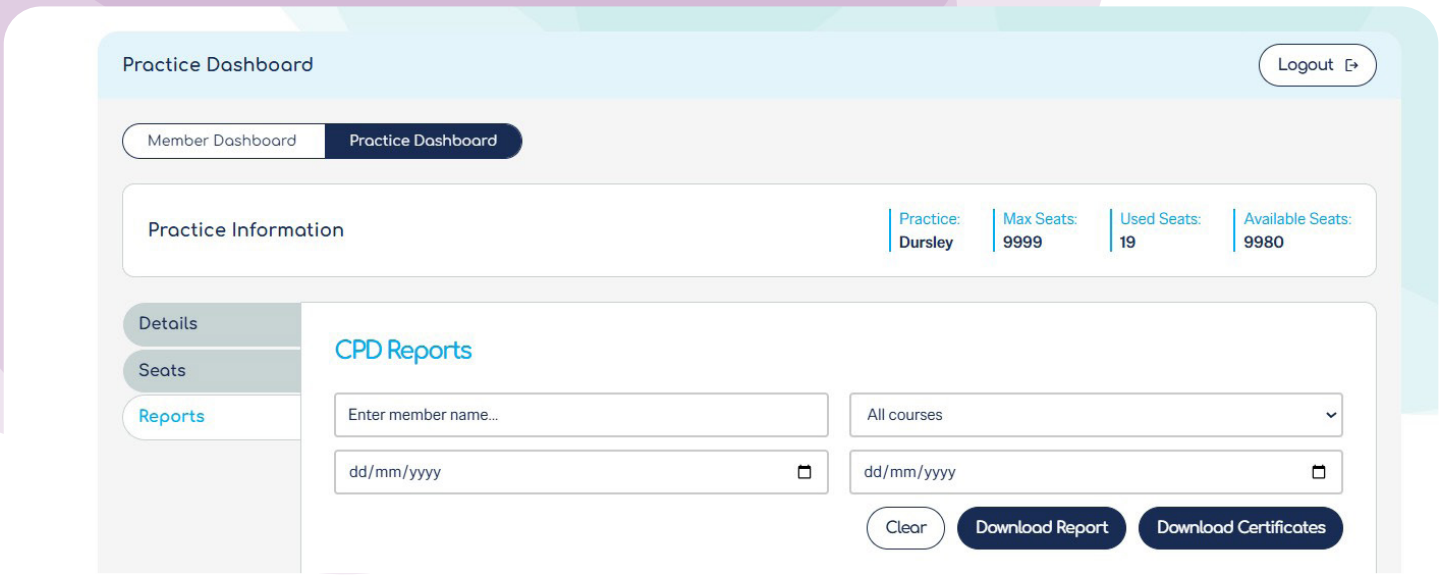
Adding and removing users

By choosing your practice dashboard you can review the existing users and add or remove people from the practice. This will allow you the autonomy to ensure your reporting only has users that are within your team at any given time, as well as allowing you to add more users as you grow. Simply choose the seats tab where you can action new users or remove existing users as required.



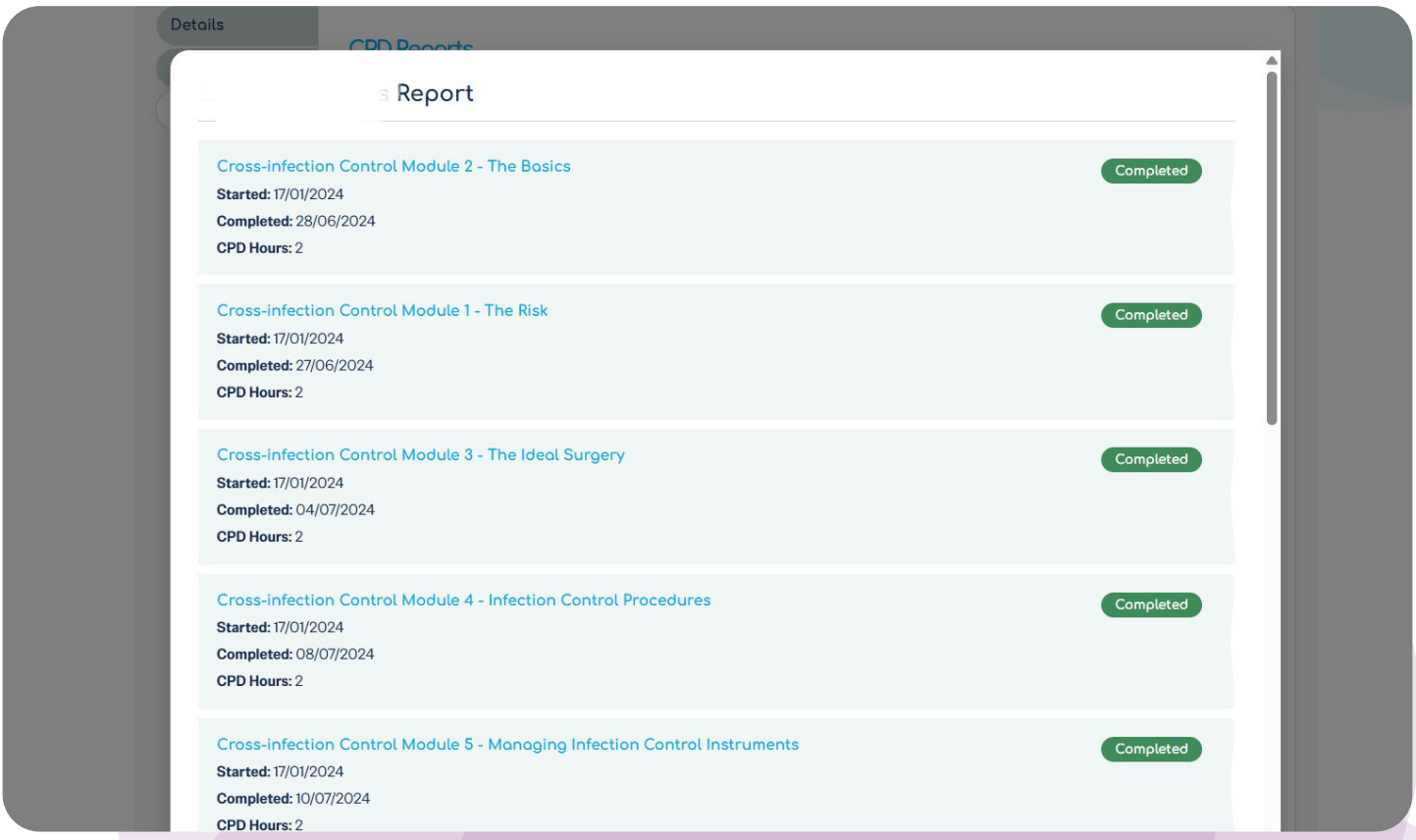
CPD Reporting

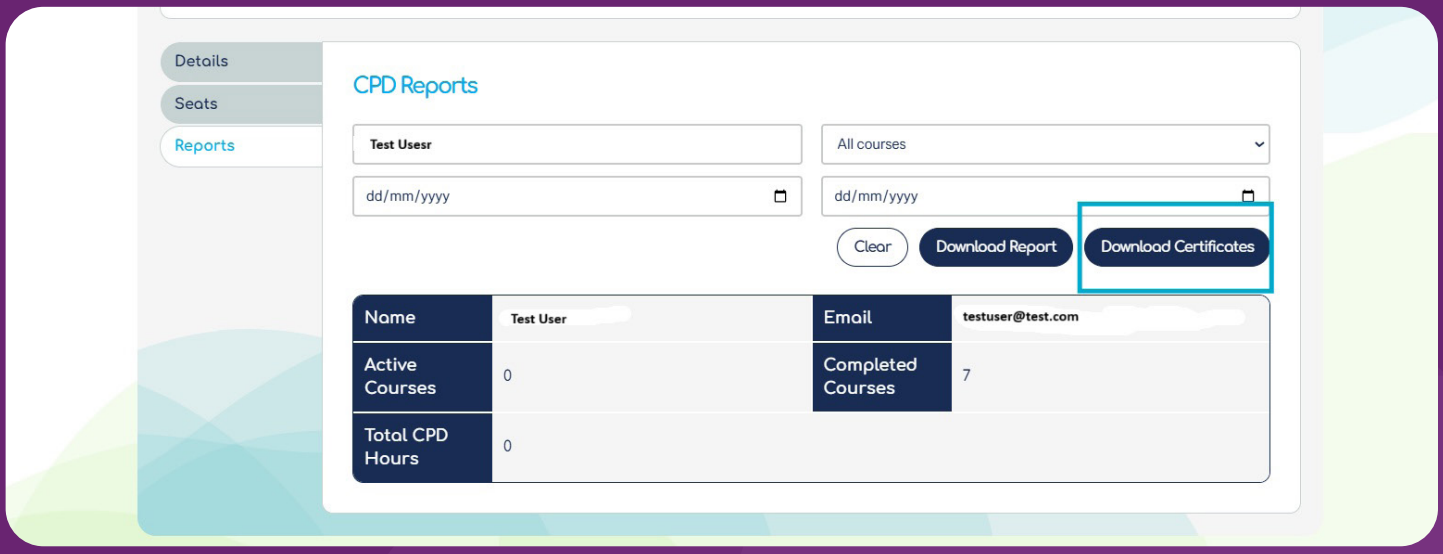
Reporting functionality in the Online CPD Hub is available to designated staff, including Practice Managers and Compliance Managers. It can be accessed via the user's "My Account" section by clicking on the Practice Dashboard and choosing the " Reports" tab.



The CPD Reports page displays a list of all users within the primary user's remit, along with tools to delve deeper into specific fields. You can customise the visible columns using the toggle columns feature to focus on the details most relevant to you. Additionally, the data can be exported to an Excel sheet for further analysis.

Should you wish to look at a specific user alone, simply click on their name or the 'i' button to focus solely on them. You can also export their individual data from this page by clicking on the export button.



There is also the functionality to view completions by a specific course. Or by date, or even both. The CPD reports are highly configurable enabling you to get to the data you need quickly and without fuss!

Should you be required to show CPD certificates as part of an audit these can also be downloaded from the report section by choosing the certificates required and clicking on the download certificates button.