# POWER UP YOUR ENROLLMENT

*Your step-by-step guide*

*to taking charge of your benefits enrollment experience*

# Welcome

*to Your Benefit Enrollment Experience!*

At STMicroelectronics, Inc., we believe your benefits should do more than provide coverage - they should energize your wellbeing and support the whole you. That's why we offer a modern, online benefits portal designed to give you more control, flexibility, and confidence in every choice you make.

Use this guide to navigate each step of your enrollment - from logging in and exploring new benefit options, to verifying your dependents and submitting your elections. Each step is designed to help you take charge of your wellbeing and build a benefits package that fits your life today and fuels your future.

## get ready to power up your benefits - your 2026 wellbeing starts here!

**Accessing your benefits enrollment experience –** here are 3 ways you can enroll:

### 1. Online Benefits Portal

• Through SSO…

• Register from home on a personal computer:

    *a. Go to:* **www.MySTBenefits.com**.

    *b. Click Register*

    *c. Enter your data (First Name; Last Name; DOB; EEID)*
    **- click next -**

    *d. Create your User ID*
    *(your email address, for example)*
    *and a new password (a minimum of 8 characters,*
    *with a least: one letter; one number; one symbol)*

    *e. Set a security question/answer (in case you forget*
    *your password.)*
    **- click next -**

    *f. Read the Terms of Use;*
    **- click 'i agree' -** *(at the bottom of page).*

### 2. The EmpyreanGO Mobile App
Scan the QR Code to download the app. Log in using the same credentials you created when registering on your personal computer. See Page 4 for instructions.

### 3. Over the Phone
Contact the STMicroelectronics Benefits Service Center at **1-833-MySTBen** (697-8236)
Monday through Friday
8 AM to 5 PM CT
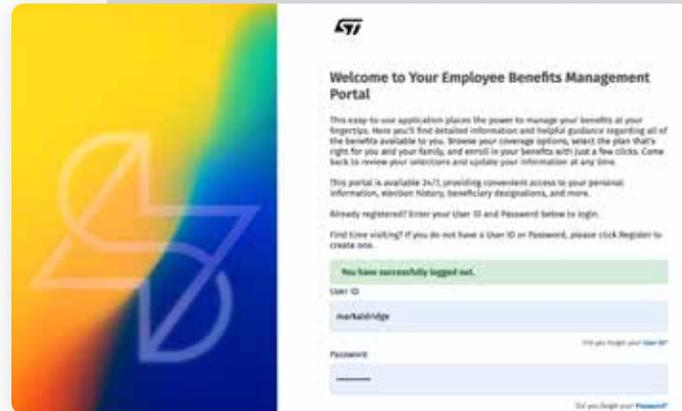


**For the most efficient enrollment experience**, have the following information handy for your eligible dependents and beneficiaries:

• *Full Names*

• *Dates Of Birth*

• *Social Security Numbers*

• *Phone Number*

**note**
*You are required to verify your dependents before they can be added to your benefits coverage.*

# Manage Your Benefits On the Go

*Download the EmpyreanGO App!*

Whether you're enrolling, reviewing your options, or accessing benefits information, the EmpyreanGO mobile app puts everything you need right at your fingertips.

1. If you haven't already - scan the QR Code with your mobile device or search for EmpyreanGO in your App store.

   When the download is complete,
   open your EmpyreanGO App;
   Click **- find your employer -**
   on the **- start here -** screen.

2. Search for and select **STMicroelectronics, Inc.**

   Click **- register/login -**
   use the same credentials you created when registering on your personal computer. *(see figure 1)*

   *If you haven't registered online, you must first register on the website, then log in to your app*

Please go to **'Get Ready to Enroll in Your Benefits'** on the next page.

*scan for the app*

*Fig. 1*

**stay connected year-round**

*Be sure to allow push notifications from the app for important benefits updates.*
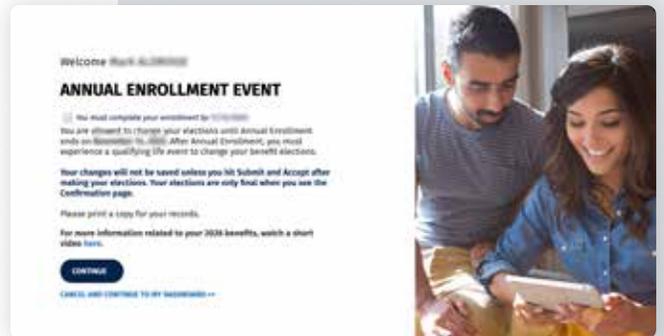
# Get Ready

*to Enroll in Your Benefits.*

## LAUNCH YOUR ENROLLMENT EXPERIENCE

*When you first enter your Benefits Enrollment Portal, you'll see a pending event welcome screen for your Open Enrollment Event.*

*Click* **-continue -** *to launch your benefits enrollment.*



## MY INFORMATION STEP

This is an overview of your personal information.

1. Verify your personal information is correct including *mailing address*, *email* and *phone number*.

2. Please ensure all information updates are made in PeopleFirst, as changes will automatically carry over into the Benefits Enrollment Portal.
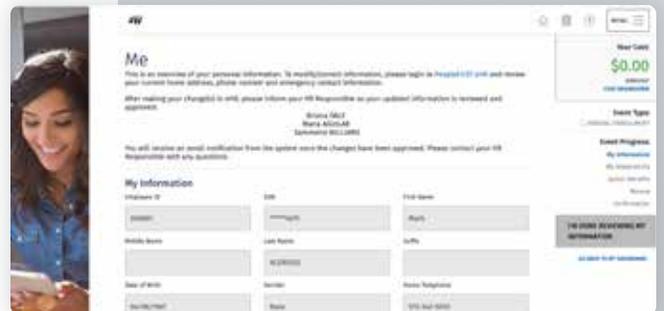


**power tip**

Your progress is saved when you click through each page and continue to the next screen.

Click - *go back to my dashboard* - to review or make changes to the previous page.

# Continue Your Enrollment

## MY FAMILY STEP

1. To add Spouse, and/or Child(ren), Click **- add new -.**

2. Click the **- pencil icon -** beside each listed dependent to make changes to their information.

3. Click **- i'm done with dependents -** when finished.



**power tip**
You must provide proof of eligibility for all dependents in order for them to be added to coverage.

## SELECT YOUR BENEFITS STEP

1. Scroll to view the benefits that you are eligible for and review high level benefit details by clicking on **- more details -** in each benefit tile. *(Plan Selected, Cost per pay period, etc.)*

2. Once you have explored, reviewed, and made your benefits elections click **- i'm done selecting benefits -.**



**power tip**
You will see your benefits cost calculated per pay period on the right side of your enrollment portal.

**TO MAKE A CHANGE TO YOUR ELECTIONS**

1. Select **- change -** on the benefit tile.

2. You MUST check the box beside each dependent that you wish to cover under that specific benefit and then select the plan you want to enroll in. *(see figure 10)*

3. Once you have selected your dependents and plan option, click **- i'm done with my selection -** to save your benefits election.



**power tip**

You will see a green check mark in the top corner of the benefits tile when your changes/elections have been saved in the system.

**more fully charged tips**

- Benefits provided by your employer, at no cost to you, will not have a **- change -** button… enrollment is automatic.

- Election screens vary per benefit.

- To learn more about a benefit, click **- more details -** in the lower right corner of the associated benefit tile.

- Be sure to click **- save -** within each benefit tile to ensure your elections are recorded. Once saved, you'll see a green check mark in the top right corner of the tile, confirming that your selection has been successfully saved.
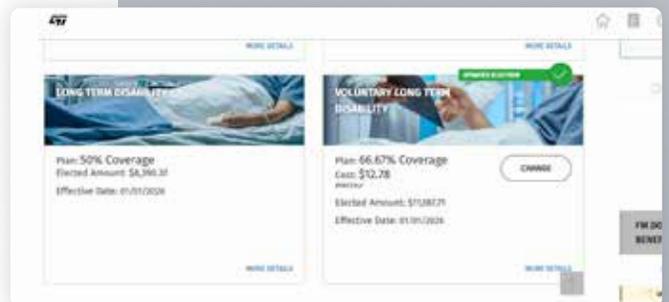
## COMPLETE BENEFICIARY ALLOCATION STEP

Life changes can impact who you want to receive your life insurance benefits. Make sure your beneficiary information is current to ensure your loved ones are protected.

1. Click **- add new beneficiary -** to add a beneficiary that is not currently listed in the Benefits Enrollment Portal.

2. Click on the pencil icon beside current beneficiaries to make changes. To delete a beneficiary, click on the X icon.

3. Click **- change allocations -** to make edits to the primary, secondary, and allocation percentages.

4. After reviewing and confirming all your beneficiary information is correct click **- i'm done with beneficiaries -** to proceed to the next step.





### AN ERROR MESSAGE WILL APPEAR IF

- A (required) beneficiary is not designated

- You didn't allocate a portion to each beneficiary

- Less than 100% is allocated to primary beneficiary/ies
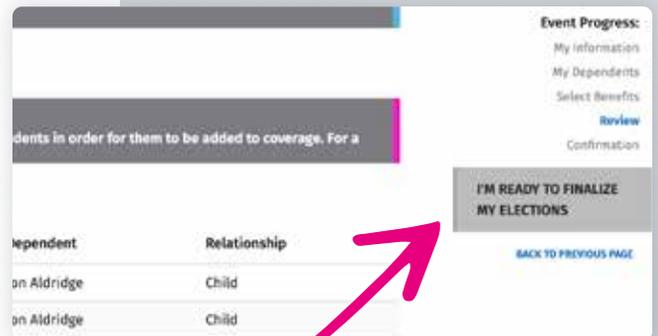
- Follow message prompts.

## VERIFICATION STEP

Don't forget to complete your verification items.

1. Take a moment to review the requirements of your elections listed on this screen to ensure no additional action is needed on your part.
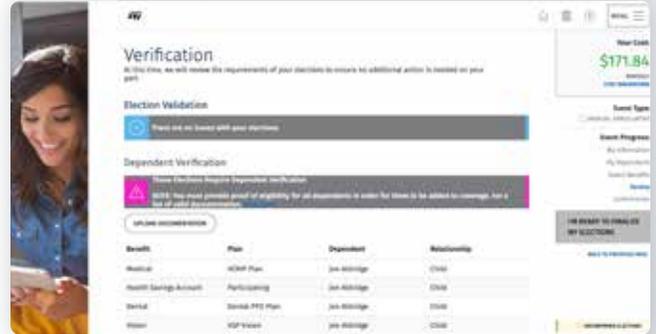
2. Once you have confirmed that you have completed all required actions with your elections, dependents, and events click **- i'm ready to finalize my elections -.**

**power tip**

A warning sign and message box will indicate pending actions.Follow the message prompts to fulfill the requirements.

If you submit your elections without completing all the eligibility requirements, certain coverages may be terminated if dependent verification requirements are not met.

## REVIEW ELECTIONS STEP

1. Carefully review your cost summary, benefit elections, and dependent data for accuracy.

2. If you need to make any changes, click the - *pencil icon* - next to the benefit you wish to edit.

3. After reviewing your benefits elections and information, click **- SUBMIT MY ELECTIONS -**.



## ELECTRONIC SIGNATURE AGREEMENT STEP

1. Carefully review the electronic signature information.

2. To go back to making election changes, click on **- deny -**.
   To submit your elections click **- accept -**.



**power tip**

When you click - **accept -**, your elections and updates are recorded into the system and ready to go into effect upon the eligibility date reflected.

If you do not click - **accept -**, your pending elections and/or updates will not take effect.

## CONFIRMATION STEP

1. Review your final confirmation summary and use the confirmation number for future reference.

2. To print for your records, click **PRINT**, or to print later, login and click **BENEFITS HISTORY** from the Benefits Enrollment Portal Homepage.

## Congratulations!

*You've taken charge and submitted your benefits elections!*