



# Acting BA (Hons) / HE Certificate

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**Awarding Institution:** Plymouth Marjon University

**Teaching Institution:** Catalyst – Institute of Creative Arts and Technology

**Location:** Berlin      **Mode of study:** Full time      **Language of instruction:** English

**Final Award Title:** Certificate of Higher Education (1 year) / Bachelor of Arts (Hons) (3 years)

# Overview

## Become a captivating presence on stage and screen

The **Acting BA** is a practical, immersive course for performers who want to develop their craft, expand their creative range and work across theatre, film, television and emerging media. Over three years, you'll train a wide range of acting techniques, movement, voice, improvisation and on-camera performance. You'll also explore devising, text analysis and character development – learning how to transform complex ideas into compelling, authentic performances.

The course is designed to support both technical skill-building, personal and communal flourishing. You'll refine your presence, connect deeply with material and learn how to work in diverse creative environments. By the time you graduate, you'll have the confidence and versatility to step into professional productions – or create your own.

**You can study this programme either as a full three-year BA degree or the first year only as a one-year HE Certificate.**

### By the end of the course, you'll have:

- A portfolio of filmed and live performance work, including showreels and stage credits.
- Skills in character development, script analysis, physical performance, screen acting, movement and voice.
- A deep understanding of your creative identity as a performer.
- Experience collaborating with directors, writers and other creatives.
- An adaptable performance style suited to multiple genres and media.
- Real-world experience through public performances and filmed productions.
- The mindset to keep developing your craft and navigating a creative career.

## Learn in a space designed for creativity

The Acting programme is part of our School of Acting – alongside our School of Music & Sound, School of Film & Visual Media and School of Creative Human Development. Our riverside campus is located at the Funkhaus. Berlin's iconic broadcasting complex from the GDR era, now brings together events and creatives from around the globe. Honouring the heritage of our building and the potential of broadcasting, we also have our very own grassroots student-run radio station: **Etikett Radio**.

Our facilities are built with one thing in mind: maximising 'hands-on' access to doing what you love. Think of it as your very own rehearsal lab for bold experiments. Inside, you'll find a dedicated acting studio, theatre, voice recording suites, post-production suites and green screen studio, as well as the music, film, VFX studios and communal spaces.

And because all our creative schools share the same building, your next collaborator could be just around the corner or down the hallway. You'll be creating alongside actors rehearsing, filmmakers on set, visual artists rendering, writers workshopping, all under one same roof. Your work isn't just shaped by what you do, but also by what's happening around you.

"I love that we're treated like we are already working in the industry. I think that aspect of the school is one of the most important parts because you learn the hard way what needs to be done and what you can expect when stepping out of the Funkhaus with a degree in your hand."

— Julie Kjær, filmmaker and Acting alumna

Come see it for yourself. Join a tour, attend an open day or visit our campus during a live showcase. **[\[Click here to book a visit →\]](#)**





## Define your artistic voice in Berlin

Berlin has a rich cinema history. Berlinale – aka the Berlin International Film Festival – is one of the most famous international film festivals and competitions in the world. It is one of the world's “Big Five” – alongside Venice Film Festival, Cannes Film Festival, Toronto Film Festival and Sundance. Every year, Berlinale, along with the European Film Market and Berlinale Talents, takes over our city, with ten days of film premieres and thousands of industry experts. There are plenty of other film festivals for emerging artists to participate in, from world-leading to specialist and independent, such as the Berlin Music Video Awards, or platforms for underrepresented groups, such as Grrl Haus Cinema.

The theatre and live performance scene is a cornerstone of Berlin's rich cultural tapestry and a dynamic city for aspiring actors and performers. Known for avant-garde and innovative productions, Berlin has an eclectic mix of venues, from historic theatres like the Berliner Ensemble to cutting-edge spaces such as the Volksbühne and HAU Hebbel am Ufer.

The city's dance landscape is equally impressive, with institutions like the Berlin State Ballet and contemporary ensembles pushing the boundaries of movement and expression. If you're looking for laughs, comedy clubs such as Quatsch Comedy Club and Comedy Cafe Berlin will provide.

**“Berlin does not just have many faces, but many characters. And, of course, as an actress, it is characters that most inspire me. The vibe created by the people here is what makes the city so unique. It is a melting pot with room for everyone inside.”**

— Anne-Louise Christiansen, Acting alumna



# Learning by doing

## Our learning method and philosophy

### Why we teach this way

We believe the best way to learn acting is by doing it. That's why this course is built around practice based learning. This is a progressive approach to education that replaces off-the-shelf learning with practical work, giving you insight into how the creative industries actually operate.

### Ready to leave outdated learning methods behind?

→ Working on sustained performance projects helps you retain knowledge, turning it into embodied skills. This gives you a deeper understanding of your craft and abilities that are applicable to new roles and contexts.

### Textbooks aren't your thing?

→ Instead of gaining knowledge passively, project-based learning is an educational model that supports you in making connections through live, in-the-moment work. Throughout our programme you'll apply your skills to meaningful work with clear outcomes.

### Worried you won't have the necessary experience to start your career?

→ Practice based learning allows you to gain professional experience from day one. In every project you'll work with real scripts, directors and production crews.

### Do assignments feel like chores?

→ Our curriculum is based around challenges that give you creative ownership. This approach opens doors, keeping your studies in tune with your personal interests and developing vision.

### Want to learn how to turn creative ideas into action?

→ Practice based learning continuously pushes you out of your comfort zone, requiring you to take action. Our supported structure for experimenting, testing and refining your performances allows you to build confidence in your artistic decision-making.

### Need to build a portfolio that speaks for you?

→ Leave with more than just finished work – leave with a body of filmed scenes, live credits and scripts written just for you, that reflect who you are as an actor, how you've grown and where you're going. Your portfolio is your creative fingerprint.

## **We've got you every step of the way**

At Catalyst, you're supported by a team of experienced professionals who bring real-world wisdom into the classroom. As professional actors, directors, performers and filmmakers themselves, they understand the challenges and demands of the creative industry. They'll guide you through a balance of structured learning and open exploration: asking you tough questions, offering honest feedback and helping define your own voice and style.

Our specialist film and stage technicians are a key part of your day-to-day experience. They're here to make sure technology never holds you back creatively. They'll help you:

- Troubleshoot technical issues during rehearsals so time stays productive
- Set up lighting and sound for stage and screen performances
- Assist with equipment rentals and advise best practices
- Support student-organised productions, showcases and events
- Maintain, repair and upgrade equipment so you can focus on your craft

So whether you're working on a monologue, an ensemble scene or a devised piece, our tutors and technicians create an environment where you can explore, take risks and grow as an artist.





## A future-proof creative toolkit

Becoming an actor is about more than memorising lines. This course equips you with creative life skills that will serve you in any professional context. Alongside voice, movement and work for theatre and screen, we'll help you develop the soft skills and mindset needed to grow sustainably as an artist. That includes self-direction, creative resilience, critical thinking and the ability to learn through iteration and reflection. These soft-skills are some of the most valuable tools you'll gain while with us, and transferable to any challenge or creative direction you decide to pursue.

Seismic technological shifts during this decade have redefined the creative industries. That's why our curriculum emphasises future-proof skills like self-motivation, problem-solving, collaboration and communication. This course doesn't just teach you how to act. It helps you shape your path, strengthen your identity as an artist and stay creatively agile in a world that keeps changing.

Alongside your academic and creative development, Catalyst offers a range of support services to help you navigate challenges, build confidence and stay creatively focused:

- **One-to-one counselling and coaching** – confidential sessions with qualified professionals to support emotional wellbeing, anxiety, creative blocks, conflict resolution and life transitions.
- **Flourishing Fortnights** – immersive two-week workshop series focused on topics like creative collaboration, healthy boundaries, communication and emotional self-awareness.
- **Self-Development & Leadership Course** – an optional deep dive into how you perceive yourself, others and your creative role in the world.
- **Practical wellbeing support** – help accessing medical resources, therapy referrals, diagnosis pathways and other essential life services.
- **Everyday check-ins** – a wellbeing team that's visible, approachable and part of the day-to-day campus life.

## **Your creative community**

You'll join an international, multidisciplinary community of actors, directors, VFX artists, performers and filmmakers where collaboration is an essential element of our learning framework. You'll work with your classmates day to day, helping each other learn as well as sharing skills. Our campus is designed to encourage interdisciplinary experimentation. As your production and performance skills grow, students from our School of Film & Visual Media, School of Music & Sound and School of Creative Human Development will all be eager to collaborate with you, too.

Our campus brings together over 70 nationalities, giving you the chance to work with peers from diverse cultural and creative backgrounds. Whether you're rehearsing a stage play, writing a sketch, filming a scene or devising an immersive performance, you'll be part of a vibrant network of artists learning from each other.

## **Core skills for an industry-ready portfolio**

This course is designed to prepare you for real opportunities in the film, theatre and performing arts industry. You'll gain a wide range of practical skills including:

- Perform for stage, screen and recorded media
- Use voice and movement to shape character and emotion
- Work with classical and contemporary texts
- Develop and perform devised work
- Collaborate with directors, writers and fellow performers
- Adapt to different genres, formats and production environments

Alongside these skills that will be present in your showreel, you'll also develop the creative mindset to shape your own artistic path. You'll learn to explore ideas, give and receive feedback, reflect on your work and adapt your approach as you grow – skills that are essential for any creative professional.





## Course structure & learning outcomes

The Acting programme unfolds over three years:

**Year 1** challenges you with high-pressure briefs to perform on stage or screen almost every week. Working with new teams, scripts and directors, you'll build skills fast and finish with a public performance.

**Year 2** focuses on quality over quantity with fewer but more ambitious projects. You'll form an acting company, create and perform original work, and reimagine classic pieces for contemporary audiences while developing skills in writing, comedy and the Writers' Room.

**Year 3** puts you on the runway to your career, refining your skills while giving you practical industry experience. You'll complete a Graduation Show that showcases your originality and specialisation, and a solo performance that sharpens your storytelling, character work and stage presence.

**You can study this programme either as a full three-year BA degree or the first year only as a one-year HE Certificate.**

**Please note that the following curriculum is non-binding and subject to change.**

### Year 1 – HE Certificate

Semester One	Semester Two
SYNC1: Create (20 ECTS) SYNC2: Craft (20 ECTS) SYNC3: Explore (20 ECTS)	SYNC4: Form (20 ECTS) SYNC5: Shape (20 ECTS) SYNC6: Locate (20 ECTS)
Development	
Voice	Voice Reel
Movement	Physical Theatre
Acting for Camera	Acting Technique
Production	Industry
Script Writing	Showcase
Improvisation	Debating

## **Year 1**

Throughout the year, you'll gain a professional and creative toolkit that will enable you to:

- Practise and develop foundational skills in the craft of acting.
- Practise your skills in front of the camera.
- Develop your critiquing skills.
- Practise foundational principles in training your vocal skills.
- Learn about potential routes in the industry and what you need to do to begin.
- Develop your own style and build a profile.
- Perform in a showcase in front of a live audience.

### **Workshops**

#### **Development**

The heart (and head) of the acting programme in which you build a strong foundation for your practice both academically and as a class group through feedback and weekly check-ins. Projects for each module will provide you with a comprehensive understanding of the craft of acting and advisors will guide you through the specifics of each project, helping you shape your ideas into impactful, meaningful pieces of work. In these sessions, you'll learn about acting, but also about yourself as an artist with a shared space.

#### **Voice I**

In the first semester, voice class is all about learning to use the instrument of your voice with exercises and warm-up routines, learning how to care for your voice and to express yourself fully. The second semester focuses much more on marketing your voice, building upon your skills and using it to create voice overs for advertising, documentaries, video games, animations and audio books.

#### **Movement I**

Workshops centred around your body, how it relates to the space you're moving in and how it conveys meaning in performance. Learn the basics of fitness, awareness, choreography and performance presence.

#### **Acting for Camera I**

Learn a range of skills and methods by getting in front of the camera as often as possible. Master the techniques of blocking for camera, using your eyeline and playing with different shot sizes. The focus will be on relating to your scene partner and nailing a close-up.

#### **Production**

"Why would actors learn to write scripts?" you might ask. We believe in graduating actors that



are not only employable, but also self-sufficient. You will learn the basics of writing scripts for film and television and create a script for yourself as the lead character.

### **Acting Technique**

A very practical history lesson of the most influential figures in acting technique of the 20th century. You will learn fundamental techniques, schools of thought and practical approaches to the work of being an actor. Enact this new knowledge through exercises and script work, from analysis to performance.

### **Industry**

This workshop is all about you as a professional, developing a sense of how you relate to the industry and the world outside of Catalyst. You will learn to create your own showreel, learn about headshots and how to present your portfolio, and you'll be given a series of casting workshops so you can learn how to approach an audition with confidence.

### **Showcase**

Collectively put on a show for a private invited audience, adapting a compilation of scenes from film and television for the stage with the guidance of your advisor. Work with scenes that push you to the edge of your comfort zone so that you grow as an actor as much as possible.

### **... and many more!**

Further Acting workshops during the first year include: **Script Writing, Improvisation, Voice Reel, Physical Theatre** and **Debating**.

## Year Two – HE Diploma

Semester One	Semester Two
BIND1: Company (40 ECTS) BIND2: Define (20 ECTS)	BIND3: Writing, Acting & Directing (40 ECTS) BIND4: Venture (20 ECTS)
Development	
Acting for Camera	
Voice & Text	Vocal Professional
Choreography	Physical theatre
Company	Sketch Comedy
	Acting Technique

### Year 2

The course content in your second year will focus on:

- Adjusting to increased pace and expectations in line with industry standards.
- Finer details of planning in performance.
- Developing critical reflection of both your own practice and various techniques within acting.
- Refining your showreel and profile with higher quality endeavours.
- Exploring the acting from a variety of different angles and roles.
- Taking on a role as a company member in a live production

### Workshops

#### Development

This year, Development delves deeper into the specifics of creativity and collaboration. You'll continue with practical projects that require you to think at an advanced level about concepts and techniques which expand your capabilities as an actor, artist and performer. In Semester A you'll conduct an experiment where you use collaborators to test out acting techniques, applying the scientific method to acting work. During Semester B you'll pitch a biopic of a

cinema icon, combining traditional and AI-assisted research, and perform an audition monologue based on your chosen character

### **Acting for Camera II**

Build upon existing techniques, bringing you closer to authentic acting, while exploring a more diverse range of tools and techniques specific to character building. Through practice, you will develop a personal and creative process for approaching screen acting, gain critical reflection skills of both your own work and that of other actors, and deepen your understanding of the casting process and how to prepare for auditions and self tapes. You'll explore Uta Hagen's Object Exercises, learning to root your practice in everyday observations, then put the exercises into practice through scene study.

### **Live Performance – Company**

Work on a play together as a company to bring it to life on the stage. This module is about all of the facets of putting on a show and truly is learning by doing. Everything from costumes, to marketing, to set design and make up will be handled by you collectively. You will, of course, have a tutor as director, but other than that the success of the show is on your shoulders collectively.

### **Movement II – Choreography**

Dive deeper into the art of movement, rhythm and storytelling. In this advanced class, you'll tackle a more complex routine, challenge your creativity and refine your ability to embody character, styles or scenes from the silver screen. Prepare to push boundaries, elevate your performance excellence, and continue to hone your choreography skills.

### **Voice & Text – The Vocal Professional**

Refine your vocal instrument through singing, breath control, enhancing clarity and minimising heavy accents. Craft a voice reel that places significant emphasis on leveraging your native language or other languages you excel in. Deepen your vocal prowess and storytelling abilities to create captivating content for commercials, video games and animations.

### **Sketch Comedy**

These workshops provide you a full sketch comedy toolkit, covering writing, directing and acting. You'll collaborate in a Writers Room, develop and shoot sketches, and explore the absurd world of sketch comedy performance through lead and minor roles. Improvisation fuels the process, teaching you how quick ideas can transform into polished comedy.



Semester One	Semester Two
PUSH1: Frame (20 ECTS) Research and Development	PUSH3: Launch (20 ECTS) Project Launch
PUSH2: Invent (40 ECTS)	
Option I - PUSH4: Process (40 ECTS)	
Option II - PUSH5: Dissertation (40 ECTS)	

### Year 3

- Overseeing many small projects of your own making from ideation to delivery using industry standard tools and techniques.
- Investigating a niche audience for your work.
- Looking outward and forging a specialised path into industry for yourself.
- Exploring and refining both individual and group work at greater depth.

This is the year that puts you on the industry runway, ready to take off into your chosen career path, with a curriculum that continues to refine your creative skill set and gives you practical experience of what is needed behind the scenes. You will continue to refine practical execution of your creative ideas, using innovative thinking approaches, honed performance skills and collaborative practices. Throughout this intense and rewarding production period filled with substantial creative work, you will build upon your project management skills, making you ready for the faster pace of industry projects, as well as bringing your creative endeavours to a polished and complete stage. This means a weighty portfolio, showing a range of your performance abilities. Over the year you will complete many different projects: a solo show, graduation show, duet scenes and a Film role you will be tasked with finding for yourself – pushing you to take steps for self sufficient existence in the industry.

#### Solo show

You'll craft and perform a powerful and insightful theatrical solo, backed up with new knowledge of the nuances of storytelling, modes of performance, character development and stage presence.

#### Major Project

The major project begins with learning how to effectively articulate your creative work, mastering three distinct approaches that are used in the industry – written proposals, verbal pitches and a comprehensive Pitch Package or Mini-Bible. Then, you will focus on the creation

and development of your proposed projects, demonstrating your specialisation, originality and self-expression. Through workshops and feedback, you'll develop critical reflection of yourself and your role in acting.

### **Physical Theatre**

This workshop emphasises the power of ensemble work. This semester-long journey will delve into the realm of group choreography, fostering unity in spatial awareness and interpersonal dynamics. Through immersive experiences, you'll explore the art of contact improvisation and investigate the relationships between bodies within physical space. Discover the beauty of synchronised movement, creating collaborative choreographies with your fellow students. This collaboration and navigation of shared spaces and building connections with your peers will be at the heart of this exploration.

### **Camera, Casting and Industry**

The focus now shifts to presenting yourself to casting directors, directors, industry professionals and potential collaborators. This workshop is the ultimate step in refining your public-facing portfolio, showcasing the culmination of your hard work and growth during your three years at Catalyst. It's your opportunity to shine and make a lasting impression as you step into the industry with confidence and a well-prepared body of work. Get ready to embark on this final push towards your acting aspirations.

### **Graduation Show**

As well as your Solo shows, you'll work on a Graduation Show with your peers. You'll put all your theatrical know-how together to bring to life a 90 minute group performance.

## A typical week of study

To give you an idea of what a typical week will look like for you, here is an example week from a previous first year. Please note that this is not intended as a guide or your official timetable when joining this programme.

Class starts on Monday morning with **Acting Technique** lessons in the Ensemble. This week you're learning to

After lunch, you'll head over to Co-Lab3, a room designed to encourage discussion and exchange, as well as space for practical lessons. Class finishes at 16:00. On Tuesday you're back for **Acting for Camera** workshop, where you learn about

Wednesday is busy. The day starts with **Movement** workshops, and after lunch your learning about **Production**. In the evening it's time for the **School of Film Salon**, a meet-up session to meet other actors, filmmakers and musicians. This evening you met a director looking for an actor to fill their role.

On Thursday you don't have any class until 17:00, so you use the morning to combine what you learning in **Acting for Camera** with yesterday's **Movement** workshops, as well as preparing for your development session next week. Your potential collaborator that you met at the Film Salon sent you a script, so you spend some time reading that after lunch, then head back to the Ensemble for your **Voice** workshop.

You've kept Friday day time free for a guest pop-up workshop, before heading to the Film Studio at 18:00 for your **Showcase** workshop.





# Admissions Guide

Here's everything you need to take the next step in your application:

**Virtual Open Days** → Get a virtual overview of what we're all about, held over Zoom.

**In-Person Open Day** → Get a first-hand feel of our school and educational programmes.

**Campus Tours** → Come see our facilities and creative spaces at one of our regular tours.

**Virtual Taster Workshops** → Join a programme-specific info event or masterclass

**Admissions Open Hours** → Book your one-to-one application support on-demand.

1. **Course fees & payment plans**
2. **Early Enrolment Bonus – save €3,000 off total tuition**
3. **Scholarships**
4. **Application deadlines & Visa requirements**
5. **How to apply**
6. **Contact us**

## 1. Course fees & payment plans

We believe creative education should be accessible, transparent and free from hidden costs. Our tuition plans are flexible – you decide to pay monthly, per semester, annually or in full with discounts. Extended payment options let you spread costs beyond your programme.

Plan type	Standard fee	With Early Enrolment Bonus	With €6,000 scholarship	Duration	Notes
By semester	€5,528	€5,028	€4,528	3 years / 6 sem.	Annual enrolment fee €895
Annually	€10,723	€9,723	€8,723	3 years	3% discount by paying each year upfront. Annual enrolment fee €895
Total tuition upfront	€30,512	€27,512	€24,512	One-time	8% discount by paying total tuition upfront. Annual enrolment fee €895
12 instalments per year	€1,005	€921	€838	3 years	Annual enrolment fee €895
Extended yearly	€8,791	€8,041	€7,291	4 years	Payments continue 1 year after graduation. No enrolment fee for the fourth year.
Extended instalments	€795	€733	€670	4 years	Payments continue 1 year after graduation. No enrolment fee for the fourth year.

### Enrolment fee

This non-refundable fee of €895 per study year is due before the start of each academic year and secures your place. No enrolment fee is charged in the post-graduation year if you choose an Extended Payment Plan.

### Extended payment plans

In addition to single or installment payment options, we offer Extended Payment Plans. This spreads tuition payments over an additional year, resulting in smaller monthly payments that continue for one year after graduation.

### Enrolment confirmation & billing

- **Enrolment fee:** due within 14 days of receiving your offer.
- **Billing cycle:** tuition installments begin **1 July 2026** and are billed on the first of each month until your chosen plan ends.

## 2. Early enrolment bonus

Apply by our **priority deadline** to secure your place, save €3,000 off your total tuition (€1,000 per study year) and access visa support sooner.

- **Visa-required applicants:** apply by 28 February 2026
- **EU/visa-exempt or post-arrival applicants:** apply by 31 March 2026

### 3. Funding opportunities and Catalyst scholarships

As an accredited higher education provider, our students are eligible for a variety of national and international financial aid schemes. This includes the German state funding stream BAföG, which is open to citizens of Germany, EU countries and some non-EU citizens too. Depending on which country you are a citizen of, this may also open up funding from other programmes supporting further-education. [Read more about the various funding opportunities on our website.](#)

We also offer our own [€6,000 scholarships](#) for eligible Bachelor's students. These reduce tuition by €2,000 per year across three years. Scholarship recipients are embedded into the Catalyst community by taking an active role in collaborative projects and event support.

1. **Global stories & cultural perspectives scholarship:** For actors from diasporic, non-Western or otherwise underrepresented cultural backgrounds who use performance to tell stories not typically seen in mainstream media.
2. **Equity in film & visual media:** For actors exploring identity, community and systems of power through screen or stage work, particularly from perspectives often left out of the mainstream. It supports those navigating structural barriers as they build a path in performance industries.
3. **Social justice & documentary storytelling scholarship:** For actors collaborating on issue-driven narratives that investigate displacement, climate, borders or social inequality, including documentary, hybrid and community-based work.
4. **Narrative reinvention scholarship (career switchers):** For applicants moving from another field into acting, bringing new perspectives, transferable skills and life experience to screen and performance work.

### 4. Application deadlines

#### Visa-required applicants

- Priority: 28 February 2026 (includes bonus & visa support)
- General: 30 April 2026 (subject to processing time and availability)

#### EU/visa-exempt or post-arrival applicants

- Priority: 31 March 2026 (includes bonus & guaranteed spot on preferred course)
- General: 5 June 2026 (granted on a rolling basis)
- Late: until 28 August 2026 (subject to availability)

## Visa requirements

- **Visa-required:** If you require a visa before entering Germany (e.g. citizens of India, Brazil, Mexico, China, Turkey), you must apply at a German embassy before arrival. Our Visa Support Service (included in the enrolment fee) supports you with paperwork, appointments and timelines. Visa processing can take 3–6 months, so early application is essential.
- **Post-arrival visa:** If you're from a country that allows visa-free entry (e.g. USA, Canada, Japan, South Korea), you can enter Germany without a visa and apply for your student residence permit after arrival.
- **Visa-exempt (EU/EEA/Switzerland):** If you're a citizen of the EU, EEA or Switzerland, you don't need a visa or residence permit to study in Germany.

## 5. How to apply

Our application process is straightforward – just follow these seven steps:

1. **Check deadlines** – especially if you need a visa to enter Germany or financial support.
2. **Prepare your portfolio** – requirements vary by course, check our “How to apply” page.
3. **Submit your application** at [catalyst-berlin.com/apply](https://catalyst-berlin.com/apply), including personal and educational details, a motivation statement, your portfolio and supporting documents such as transcripts or proof of language ability.
4. **Apply for a scholarship** (if eligible) – by completing the additional Scholarship Form, which requires an additional motivation letter and background information.
5. **Wait for our response** – we'll be in touch within around two weeks. Sometimes we'll ask for follow-up information or invite you for an interview. Keep an eye on your inbox.
6. **Confirm your place** – once you receive an offer letter, secure it by paying the enrollment fee within 14 days.
7. **Get ready for Berlin** – once your enrolment fee is paid, you're officially enrolled. Next you'll set up your payment plan, receive your welcome package and access preparation materials for your studies. We recommend finding accommodation as soon as you're sure that you're studying with us, and arriving one month before your classes begin.

## Contact us

Reach out to our Admissions team by email at [admissions@catalyst-berlin.com](mailto:admissions@catalyst-berlin.com) or book a call [here](#).