



# GET INTO WORK AND TRAINING

Discover:

- Training with a guaranteed job interview
- Electric and Hybrid Vehicle Training
- Construction Training
- Health and Social Care Training
- Social Media Bootcamp
- Digital Skills and more.

If you are looking for work or want to re-train and gain new skills to enhance your employment prospects, we're here to help!

Our employment team is dedicated to giving one-to-one support, advice on training courses, and help in applying for jobs - meaning you'll soon be work-ready and able to take the next steps to your future career.

We work with a wide range of local employers who notify us of vacancies so you'll have easy access to employment opportunities in your chosen field.

This booklet contains information on a range of courses to help you gain the skills needed to work in priority areas across the region, programmes run in partnership with employers looking to recruit new staff in specific sectors, as well as courses to help improve your maths, English and digital skills too.

Take a look at what's on offer and when you've found what interests you contact us by phone or email, drop in to see us in the Careers and Skills Hub at the Wellington Road campus in Bilston, or alternatively, head over to our website via the link below, complete the online enquiry form and one of the team will be in touch.

\*subject to eligibility

### **For more information:**

☎ 01902 837191 / 317710

✉ [employability@wolvcoll.ac.uk](mailto:employability@wolvcoll.ac.uk)

Careers and Skills Hub, Wellington Road campus, Bilston, WV14 6BT

[www.wolvcoll.ac.uk/get-into-work-and-training](http://www.wolvcoll.ac.uk/get-into-work-and-training)

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## CAREERS AND SKILLS HUB

Are you...

- Aged 19 or over?
- Not in education or training?
- Looking for work?
- In a job but want to re-train?

### ***Get free advice and guidance in our Careers and Skills Hub!***

Drop-in to the hub at the Wellington Road campus in Bilston during the opening times below - no appointment necessary.

Free support includes:

- Signposting to employment opportunities in the local area
- Access to free training courses and workshops to give you the skills needed to work in your chosen field
- Help with producing a CV for the right employer
- Help with searching for jobs and applying for vacancies
- Preparing for an interview
- Confidence building
- Help with planning your chosen career and working towards your future goals

### **Opening times:**

For free help and support drop in during the opening times below:

- Monday // 9am-5pm
- Tuesday // 9am-5pm
- Wednesday // 9am-7pm
- Thursday // 9am-5pm
- Friday // 9am-4.30pm
- Saturday // By appointment only - must be booked in advance

The Careers and Skills Hub is a partnership between City of Wolverhampton College, City of Wolverhampton Council and the Department of Work and Pensions.

[www.wolvcoll.ac.uk/careers-and-skills-hub](http://www.wolvcoll.ac.uk/careers-and-skills-hub)

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## GET INTO WORK AND TRAINING

Are you...

- ➔ Looking for work?
- ➔ In a job but want to re-train?

Whatever your circumstances, our range of free Get into Work and Training programmes will help you to develop the skills and knowledge you need.

### **Advice**

We'll listen to what you hope to do in the future and advise on the best way to achieve this - whether it's improving your maths and English, enrolling on a college course, improving your digital skills or helping you to apply for jobs.

### **Help**

With help in searching for jobs and applying for vacancies, producing an up-to-date CV, or tips on how to perform in an interview - there's something for everyone, whatever your level, ability or experience.

### **Skills**

Our courses will also help you to develop a range of important personal and employability skills - such as communication, team working, presentation skills, digital skills and customer service - which are vital in any job and will be useful in whatever sector you work in, in the future.

### **Training**

What's more - we have a range of courses that will give you the skills you need to work in specific local priority sectors - such as construction groundworks, electric vehicle, health and social care, rail track maintenance and West Midlands Metro - with a guaranteed interview with an employer at the end of the programme.

### **Courses in the community**

We don't just run courses on college campuses - we also offer them in community venues across the city so you can access training closer to home and fit learning around your other commitments.

The Get into Work and Training programme is a collaboration between City of Wolverhampton College, City of Wolverhampton Council, Job Centre Plus and employers from across the West Midlands to deliver a range of schemes to give enable local people to develop the skills they need to become work-ready.

[www.wolvcoll.ac.uk/get-into-work-and-training](http://www.wolvcoll.ac.uk/get-into-work-and-training)

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## PREPARATION FOR WORK

Excellent personal and employability skills are vital when you're applying for jobs, attending interviews or moving into employment.

Whether you need help with putting together a CV, assistance with job searches, help applying for jobs online or tips on how to perform in an interview, our free courses will give you the confidence you need to get in to the job market.

### **What will I learn?**

The course covers:

- Writing a strong personal profile to summarise your skills and personal qualities
- Producing a CV detailing your experience and strengths to employers
- How to deliver a presentation effectively
- Preparing for an interview - including mock interview practice
- Essential online digital skills
- Using virtual reality techniques to enhance your learning experience
- Work-related certificates

What's more, on successful completion of the course you will gain an Employability and Personal Development Skills Level 1 Award which will further enhance your CV.

### **Where is the course held?**

Courses are held at college sites or in local community venues.



## DIGITAL SKILLS

Having good digital and IT skills is an essential part of daily life and employers want staff who can use computers and different software packages confidently and competently.

Whether you're a beginner who needs to learn the basics or have some computer knowledge and want to develop your skills to improve your employment prospects, this free course will improve your knowledge and confidence in using a range of IT software packages.

### ***What will I learn?***

The course covers a range of topics, including:

- Using the internet safely
- Sending emails and attachments
- Forwarding documents
- Using Microsoft Office software including Word, Excel and Powerpoint
- Formatting Word documents
- Using Microsoft Teams, Zoom and Goggle Meet



## **PREPARATION FOR WORK - EVERYDAY ENGLISH SKILLS**

Good English skills are essential in all aspects of daily life.

This free practical course will enable you to develop your skills and apply what you learn in your day-to-day life.

Tutors make learning fun and you will take part in group discussions, presentations and activities to enable you to continually use and improve your skills and confidence throughout the course.

The free course covers:

- Speaking and listening skills
- Reading techniques to help you understand more effectively
- Writing techniques for different situations

### **What will I learn?**

By doing this course you will:

- Understand how English is used in work and daily communication
- Understand when and how to use a range of different writing techniques
- Learn how to interpret information for different meanings
- Develop an appreciation for reading
- Improve your listening skills
- Develop your confidence in speaking by being able to deliver presentations
- Gain valuable team working and communication skills by taking part in group activities





## **PREPARATION FOR WORK - EVERYDAY MATHS SKILLS**

Good maths skills are essential in all aspects of daily life.

This free practical course will enable you to develop your skills and apply what you learn in your day-to-day life.

Tutors make learning fun and you will take part in group discussions, presentations and activities to enable you to continually use and improve your skills and confidence throughout the course.

### **What does the course cover?**

The free course covers a range of areas to enable you to become more confident in the use of maths in your daily life:

- Understanding and interpreting mathematical language
- Number skills - addition, subtraction, multiplication, division, fractions, decimals and percentages
- Handling information and data eg. graphs, charts, data trends
- Shape, space and measurement eg. area, perimeter and volume
- Problem solving and decision-making
- Using a scientific calculator correctly and effectively

### **What will I learn?**

By studying this course you will:

- Develop an appreciation for how maths relates to everyday life
- Develop your confidence in working with numbers
- Understand how maths skills are used in the workplace
- Gain confidence and develop your understanding of working with numbers
- Learn how to interpret numbers and data
- Gain valuable team working and communication skills by taking part in group activities
- Learn how to analyse and interpret numbers to solve mathematical problems

Whether you're a beginner who needs to learn the basics or have some computer knowledge and want to develop your skills to improve your employment prospects, this free course will improve your knowledge and confidence in using a range of IT software packages.

**[www.wolvcoll.ac.uk/maths-functional-skills](http://www.wolvcoll.ac.uk/maths-functional-skills)**

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## ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)

### **English not your first language?**

If English isn't your first language and you want to improve your skills to help you study, find work or manage in everyday life, we've got a course that can help.

### **ESOL**

This free course will help you to develop and improve your English reading, writing and speaking skills, enabling you to become more confident in work and everyday life settings.

Our tutors will make learning fun and, as well as developing your skills, you will also learn more about life, work and traditions in the UK, and gain a recognised qualification.

### **What will I learn?**

The course covers the following units and what you learn will be adapted to your current level of English:

- Speaking and listening skills
- Reading practice
- Writing skills

### **ESOL Preparation for Work**

If English isn't your first language, these free courses will give you an introduction to working in the UK and different employment sectors where staff are always needed.

Whether you are looking for work, or you want to re-train to improve your employment prospects, these courses will give you an understanding of what working in the sector is like and how to search for and apply for jobs - and the qualifications can be used to support your citizenship application.

### **What will I learn?**

The course covers:

- Working in the UK
- Skills and qualities required in different sectors
- Behaviours in the workplace
- Communication, teamwork and problem solving
- Digital and IT skills
- How to search for and apply for jobs
- Producing a CV
- Preparing for an interview

[www.wolvcoll.ac.uk/esol-aged-19](http://www.wolvcoll.ac.uk/esol-aged-19)

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## INTO EMPLOYMENT (SECTOR GATEWAY)

These free courses are designed to help you get into employment by developing the skills and knowledge needed to work in specific sectors.

Courses are designed with local employers so you can be sure you will be gaining the qualities they will be looking for when recruiting new staff.

Whether you are looking for work, or you want to re-train to improve your employment prospects, these courses can help you develop the skills you need to work in your chosen sector.

### **What courses are available?**

Free courses are available in the following sectors:

- Adult Social Care
- Business Administration
- Cleaning
- Hospitality and Catering
- Manufacturing and Warehousing
- Retail and Customer Service
- Step in to Work - NHS - (see page 12 for further details)

### **What will I learn?**

The course includes a range of units to enable you to gain skills and knowledge related to the specific sector you want to work in, such as:

- An introduction to the sector
- Understanding your job role
- Policies, procedures and legislation governing the sector
- Health and safety procedures
- Risk assessments
- Manual handling
- COSHH
- Food safety and catering (if relevant to the sector)

In addition, you will also be supported to:

- Develop key employability skills, such as communication, teamwork and problem solving
- Improve your digital and IT skills
- Produce a CV and apply for jobs
- Prepare for an interview

### **Where is the course held?**

Courses are held at college sites or in local community venues.

[www.wolvcoll.ac.uk/get-into-work-and-training](http://www.wolvcoll.ac.uk/get-into-work-and-training)



## STEP INTO WORK - NHS

### ***Free training with a guaranteed job interview.***

The NHS is the largest public sector employer in the UK and, as well as medical staff, employs staff in a range of support departments including administration, catering, facilities, housekeeping, portering and warehousing.

This free course is designed in conjunction with The Royal Wolverhampton NHS.

Trust to help them recruit support staff and enable local people to get on the NHS career ladder.

You will have the opportunity to do a work placement in an area needing to recruit staff and, on successful completion of the course, this will form the basis of the organisation's selection process.

Whether you are looking for work, or you want to develop new skills to improve your employment prospects, this course can help you develop the skills you need to work in your chosen area of the NHS.

### ***What will I learn?***

The course covers:

- An introduction to working in the NHS
- Understanding different job roles
- Equality & diversity and safeguarding procedures
- Health and safety (NHS online training)
- Behaviours in the workplace
- Customer service skills
- Communication, teamwork, problem solving and telephone manner
- Patient moving and handling (NHS online training)
- Digital and IT skills
- Preparing for an interview (using AI and Bodyswap technology)

### ***How long is the course?***

The course is five days a week for up to five weeks and include a work placement.

To be put forward for the organisation's selection process you will be expected to attend all programmed training sessions and successfully complete the work experience placement.

### ***Where is the course held?***

Courses are held at college sites or in local NHS sites.

[www.wolvcoll.ac.uk/steps-into-work-nhs](http://www.wolvcoll.ac.uk/steps-into-work-nhs)

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## TRAINING WITH A GUARANTEED JOB INTERVIEW

We offer a series of free training courses to enable local people to develop the skills and knowledge needed to work in priority sectors across the region and support employers who are looking to recruit staff.

The courses are called sector-based work academy programmes - or SWAPs - and are developed with employers to ensure you will gain the skills they are looking for.

Each course covers a range of units specific to the sector area and, on successful completion of the programme, you will be guaranteed an interview with an employer with vacancies.

### ***What courses are available?***

Free courses are available in the following sectors:

- Construction Groundworks and Plant
- Electric/Hybrid Vehicle Awareness - IMI Level 1 & 2
- Health and Social Care
- Laying and Maintenance of Rail Track
- West Midlands Metro

### ***What do the courses contain?***

There are three parts to each course:

- Pre-employment skills training and development
- Work experience placement
- Guaranteed job interview with an employer

Take a look at pages 14 to 19 to find out more about the content of each course.

### ***Coming soon...***

Hospitality

Manufacturing and welding

### ***Contact us for further details!***



These courses are part of the college's sector-based work academy programme (SWAP) funded by West Midlands Combined Authority to equip local people with the skills needed to work in priority sectors across the region and support employers who are looking to recruit new staff.

[www.wolvcoll.ac.uk/swaps](http://www.wolvcoll.ac.uk/swaps)

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## CONSTRUCTION GROUNDWORKS AND PLANT

- Aged 19 and over?
- Want to work in the construction industry?
- Interested in working with small plant machinery?
- Want to gain an industry-recognised red CPCS card?
- Want a guaranteed interview with an employer with vacancies?

### ***Get your career of the ground with City of Wolverhampton College!***

With the expansion of train lines and tram routes in the Midlands and plans for commercial construction projects and large-scale housing developments across the region there is an increasing demand for trained groundwork operatives to meet the demands of the industry.

Whichever area you want to work in, this free course will give you the skills and knowledge you need to apply for jobs in the sector.

You will gain experience of operating a ride-on roller and work towards gaining your red CPCS card (ride-on roller ticket) and, on successful completion of the course, will be guaranteed an interview with an employer looking to take on new staff.

### ***What will I learn?***

The course covers a range of units necessary for working in the sector, including:

- Safety, health and environment for construction workers
- Principles of workplace risk assessments
- Fire marshalling
- Manual handling
- Use of ladders and stepladders
- Asbestos awareness
- Mental health awareness
- Emergency first aid at work
- CPCS (Construction Plant Competence Scheme) - industry recognition of your plant operating skills
- CSCS (Construction Skills Certification Scheme) - proof that you have the appropriate training and qualifications to work on a construction site

### ***How long is the course?***

The course is five days a week and, depending on your progress, lasts for between five and six weeks.

To have an interview with an industry employer you will be expected to attend all programmed training sessions and successfully complete the course.

### **Where is the training held?**

All courses are held at the college's dedicated groundworks construction site on the Wellington Road campus, in Bilston.

[www.wolvcoll.ac.uk/construction-groundworks-plant](http://www.wolvcoll.ac.uk/construction-groundworks-plant)



## **ELECTRIC AND HYBRID VEHICLE AWARENESS**

### ***Institute of The Motor Industry (IMI) Level 1 & 2***

- Aged 19 and over?
- Want to gain basic knowledge of electric/hybrid vehicle maintenance?
- Want to gain an understanding of green technology?
- Want to gain an IMI industry-recognised electric vehicle qualification?
- Want a guaranteed interview with an industry employer looking for staff?

### ***Get your career on the road!***

The electric/hybrid vehicle sector is one of the fastest-growing industries but, currently only 15% of vehicle technicians are trained in the latest technology.

If you want to be part of this rapidly-growing sector, this free course will teach you the latest skills and knowledge and open up opportunities to work in the electric/hybrid vehicle/green technology industry.

You will study a range of units and on successful completion of the programme, will gain an Institute of the Motor Industry (IMI) accredited qualification and be guaranteed an interview with an employer looking to take on new staff.

## **What will I learn?**

The course covers a range of modules, including:

### **Level 1:**

- Basic electric principles
- Types of electric/hybrid vehicles
- Main high voltage components and operation
- Hazards associated with high energy electrical systems
- Working safely around electric/hybrid vehicles

[www.wolvcoll.ac.uk/electric-hybrid-vehicle-level1](http://www.wolvcoll.ac.uk/electric-hybrid-vehicle-level1)

### **Level 2\*:**

- Electric principles
- Health and safety relating to high voltage vehicles
- Hazards and reducing risks associated with electric/hybrid vehicles
- Electric/hybrid vehicle system layout and components
- Types of high voltage charging connections
- Safe preparation of vehicles when carrying out recovery
- Safe working practices and hazard management of high voltage vehicles

[www.wolvcoll.ac.uk/electric-hybrid-vehicle-level2](http://www.wolvcoll.ac.uk/electric-hybrid-vehicle-level2)

\*To access the Level 2 course, you will need to have successfully completed the Level 1 programme unless you already have suitable and relevant industry experience.

## **How long is the course?**

The Level 1 course runs for five days a week for four weeks.

The Level 2 course runs for five days a week for three weeks.

To have an interview with an industry employer you will be expected to attend all programmed training sessions and successfully complete the course.

## **Where is the training held?**

Courses are held at the college's dedicated Electric Vehicle and Green Technologies Centre at Planetary Industrial Estate in Wednesfield - which is equipped with a modern open-plan workshop, an electric/hybrid vehicle and training system, and fully compliant electrical vehicle toolkit - and is taught by experienced and qualified trainers who specialise in electric vehicle training.





## HEALTH AND SOCIAL CARE

- Aged 19 and over?
- Want to work in the health and social care sector?
- Want to develop skills that employers look for when recruiting staff?
- Want a guaranteed interview with a sector employer with vacancies?

### ***Get your career off to a healthy start!***

Working in health and social care can be extremely rewarding, by making a difference to people's lives every day.

Whether you want to work with adults, children or older people in a healthcare setting, residential centre, in the community or people's homes, this free course will give you an overview of working in health and social care and teach you the skills and knowledge you need to apply for jobs in the sector.

You will study in a range of important topics and, on successful completion of the course, you will be guaranteed an interview with an employer looking to take on staff to fill current vacancies.

### ***What will I learn?***

The course covers a range of units necessary for working in the sector, including:

- Overview of the health and social care sector
- Understanding roles and responsibilities
- Understanding National Care standards
- Privacy and dignity and promoting independence
- Person-centre approach to care
- Deprivation of liberty, safeguarding and risk assessment
- Emergency first aid, fire awareness and safe moving of people

### ***How long is the course?***

The course is five days a week for two weeks.

To have an interview with an industry employer you will be expected to attend all programmed training sessions and successfully complete the course.

### ***Where is the training held?***

Courses are held at college sites or in local community venues.

[www.wolvcoll.ac.uk/health-social-care](http://www.wolvcoll.ac.uk/health-social-care)



## LAYING AND MAINTENANCE OF RAIL TRACK

- Aged 19 and over?
- Want to work in the construction/rail industry?
- Want to learn how to build and maintain rail and tram lines?
- Want to learn how to use a range of installation and maintenance equipment?
- Want a guaranteed interview with an industry employer with vacancies?

### ***Get your career on track!***

With the expansion of train lines and tram routes across the region, there is an increasing demand for trained groundwork operatives to meet the demands of the rail industry.

Whichever area of the industry you want to work in, this free course will give you the skills and knowledge you need to apply for jobs in the sector.

You will gain an overview of working in the industry and study a range of units - including small tools, overhead line electrification and health and safety - and, on successful completion of the course, will be guaranteed an interview with an employer looking to take on staff to fill current vacancies.

### ***What will I learn?***

The course covers a range of units necessary for working in the sector, including:

- Rail awareness
- Small tool awareness
- Personal Track Safety (PTS)
- Overhead Line Electrification
- Construction (OLEC)
- DC Conductor Rails (DCCR)
- Track induction course (TIC)
- Emergency first aid work

### ***How long is the course?***

The course runs five days a week for six weeks.

To have an interview with an industry employer you will be expected to attend all programmed training sessions and successfully complete the course.

### ***Where is the training held?***

Courses are held at the college's dedicated rail track training centre on the Wellington Road campus, in Bilston - which is equipped with 40 metres of rail track and industry-standard installation and maintenance equipment - and taught by experienced and qualified trainers.

[www.wolvcoll.ac.uk/rail-track](http://www.wolvcoll.ac.uk/rail-track)

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## WEST MIDLANDS METRO

- Aged 19 and over?
- Want to work in the rail/tram sector?
- Want to gain the skills needed to be an on-board customer service representative?
- Want to progress to become a tram driver
- Want a guaranteed interview with the organisation?

### ***Get your career on the rails!***

The West Midlands Metro network is at the heart of the region and runs on a single line between Wolverhampton and Birmingham, via Bilston, West Bromwich and Wednesbury.

Whether you want to be a customer services agent issuing tickets and ensuring passengers have a smooth and safe journey, or progress to becoming a tram driver in the future, this free course will give you the skills and knowledge you need to apply for a job with the company.

You will gain an overview of working in the light rail/tram sector, learn about health and safety, gain important customer service skills, get the chance to drive a tram in a Metro simulator - and, on successful completion of the course, will be guaranteed an interview for relevant roles in the company.

### ***What will I learn?***

The training covers a range of units necessary for working for the organisation, including:

- Customer service
- Tickets and pricing
- Behaviours in the workplace
- Public safety and reporting procedures
- Health and safety
- Teamwork
- West Midlands Metro tram driver simulator
- Producing a CV and preparing for an interview

### ***How long is the course?***

The course runs five days a week for four weeks.

To have an interview with an industry employer you will be expected to attend all programmed training sessions and successfully complete the course.

### ***Where is the training held?***

Courses are held at college sites or in local community venues.

[www.wolvcoll.ac.uk/midland-metro](http://www.wolvcoll.ac.uk/midland-metro)



## SKILLS DEVELOPMENT

These courses are part of the government's Skills Bootcamp programme, giving people the opportunity to do free courses to gain the expertise they need to find new and better jobs through the Lifetime Skills Guarantee.

### **What courses are available?**

Free\* skills development courses are available in:

- Digital skills
- Social Media Content Creator - Level 4 Award
- Electric/Hybrid Vehicle
- Electric/Hybrid Vehicle System Repair and Replacement - IMI Level 3 Award
- Diagnosis, Testing and Repair of Electric/Hybrid Vehicles and Components - IMI Level 4 Award

Each course covers a range of units specific to the sector area and will enable you to develop the skills and knowledge needed to pursue employment opportunities in your chosen field.

Take a look at pages 21 to 25 to find out more about the content of each course.



## SOCIAL MEDIA CONTENT CREATOR - LEVEL 4

Social media is an essential part of daily life and increasingly, businesses are using it to promote their products and services to online audiences.

This free\* course will enable you to develop true expertise and learn every aspect of social media marketing, across platforms such as Facebook, LinkedIn, X, YouTube and Instagram.

You will also gain relevant and deep knowledge of social strategy, research and content from industry-skilled experts and be guaranteed a job interview at the end of the course.

### **What will I learn?**

The course covers all aspects of social media production, including:

- Writing and tone of voice
- Generating engaging content ideas for specific platforms
- Building an audience
- Creating campaigns
- Analytics
- Photography
- Filming and editing video
- Canva

In addition, you will be supported to:

- Improve your CV
- Create a LinkedIn account
- Prepare for an interview or self-employment in the industry

### **How long is the course?**

The course runs five days a week for four weeks.

In order to successfully complete the course and have a job interview, you will be required to attend all schedule training sessions.

### **Where is the training held?**

The course is delivered at college sites and is a combination of face-to-face and online learning.



\*To be eligible for a free course, you must be aged over 19 and live within the West Midlands Combined Authority region.

[www.wolvcoll.ac.uk/socialmedia](http://www.wolvcoll.ac.uk/socialmedia)

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## **ELECTRIC AND HYBRID VEHICLE SYSTEM REPAIR AND REPLACEMENT**

***Institute of The Motor Industry (IMI) Level 3 Award***

***Are you a qualified automotive technician or garage owner?***

Do you want to:

- Gain an industry-recognised IMI electric/hybrid vehicle qualification?
- Gain the latest electric/hybrid vehicle skills and knowledge?
- Expand your business and the services you can offer to clients?

The electric/hybrid vehicle sector is one of the fastest-growing industries but, currently only 15% of vehicle technicians are trained in the latest technology.

If you're a qualified automotive technician this free\* course will enable you to develop your skills and enhance your employment or promotion prospects.

And, if you're a small garage owner or a large employer in the automotive industry, the course is a cost-effective\*\* way of upskilling your existing staff with the latest industry knowledge and expand the services you can offer to your clients.

### ***What will I learn?***

The course covers:

- Working safely on hybrid/electric vehicles systems
- Use of approved tools and safety equipment
- Layout and construction of electric/hybrid drive powertrain systems and the identification of key components
- Principles of high voltage battery construction, managements and monitoring systems
- High voltage air conditioning compressors
- Design, construction and operating principles of three phase, brushless motor/generator systems
- Control systems required for efficient operation, and methods of electrical rectification and regulation
- Monitoring of live data using suitable diagnostic equipment

### **How long is the course?**

The course runs five days a week for one weeks.

To complete the course and gain the IMI qualification you will be required to attend all scheduled training sessions.

### **Where is the training held?**

Courses are held at the college's dedicated Electric Vehicle and Green Technologies Centre at Bentley Bridge, in Wednesfield - which is quipped with a modern open-plan workshop, an electric/hybrid vehicle and training system, and fully compliant electrical vehicle toolkit - and is taught by experienced and qualified trainers who specialise in electric vehicle training.



\*To be eligible for a free course, you must be aged 19 or over, live or work within the West Midlands Combined Authority region, hold a Level 3 automotive qualification and have at least three years' relevant industry experience.

\*\*Eligibility criteria applies - contact us for further details.

[www.wolvcoll.ac.uk/ev\\_repair\\_replacement](http://www.wolvcoll.ac.uk/ev_repair_replacement)

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# DIAGNOSIS, TESTING AND REPAIR OF ELECTRIC AND HYBRID VEHICLES AND COMPONENTS

*Institute of The Motor Industry (IMI) Level 4 Award*

## ***Are you a qualified automotive technician or garage owner?***

Do you want to:

- Gain an industry-recognised IMI electric/hybrid vehicle qualification?
- Gain the latest electric/hybrid vehicle skills and knowledge?
- Expand your business and the services you can offer to clients?

The electric/hybrid vehicle sector is one of the fastest-growing industries but, currently only 15% of vehicle technicians are trained in the latest technology.

If you're a qualified automotive technician this free\* course will enable you to develop your skills and enhance your employment or promotion prospects.

And, if you're a small garage owner or a large employer in the automotive industry, the course is a cost-effective\*\* way of upskilling your existing staff with the latest industry knowledge and expand the services you can offer to your clients.

## ***What will I learn?***

The course covers:

- Live vehicle system working
- Safe working practices
- High voltage battery module removal and replacement
- Module balance charging
- High voltage component removal and replacement
- Diagnosis and fault-finding techniques
- Diagnosis activities on a wide range of electric vehicle systems



### **How long is the course?**

The course runs five days a week for one weeks.

To complete the course and gain the IMI qualification you will be required to attend all scheduled training sessions.

### **Where is the training held?**

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# MULTIPLY MATHS



## **MULTIPLY YOUR OPPORTUNITIES.**

- Aged 19 or over?
- Need help with maths?

### **What will I learn?**

The course covers:

- Be more confident with numbers
- Manage your money
- Work out bills and what you've got left to spend
- Help children with homework
- Improve your job prospects

Free and flexible learning:

- Short part-time courses
- Learn at your own pace
- Individual support from quality tutors
- Sessions at college, your workplace or in the local community
- Face-to-face sessions, online learning or a combination of both

For more details or to book a place on a Multiply course:

✉ [multiply@wolvcoll.ac.uk](mailto:multiply@wolvcoll.ac.uk)

☎ 01902 836000

[www.wolvcoll.ac.uk/multiply/](http://www.wolvcoll.ac.uk/multiply/)

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**For more information:**

☎ 01902 837191 / 317710

✉ [employability@wolvcoll.ac.uk](mailto:employability@wolvcoll.ac.uk)

Careers and Skills Hub, Wellington Road campus, Bilston, WV14 6BT

[www.wolvcoll.ac.uk/get-into-work-and-training/](http://www.wolvcoll.ac.uk/get-into-work-and-training/)