



Medical Assistant

Be prepared to work as an essential member of the healthcare team in a variety of settings, including doctor's offices, urgent care clinics, outpatient surgery centers, and hospitals. Medical assistants are crosstrained to perform administrative and clinical duties under the direction of a physician or other licensed healthcare professional. Duties and responsibilities vary depending upon the type of organization and state laws.

Develop specialized knowledge and skills in medical assistant courses while being introduced to foundational knowledge in human anatomy and medical terminology. Legal and ethical responsibilities, patient safety guidelines, and federal confidentiality regulations are emphasized throughout the program.

Degree/Certificates

Certificate

Non-Discrimination Statement

Consistent with its mission to value diversity and to treat all individuals with dignity and respect, Central Wyoming College does not discriminate on the basis of race, color, religion, sex (including pregnancy, sexual orientations, marital status, or gender identity), national origin, age, disability (mental and/or physical), veteran status, or genetic information in admission, or access to, or treatment, or employment in its educational program services or any other activities. The college makes reasonable accommodations to serve students with special needs and offers services to students who have the ability to benefit. Inquiries concerning:

- Title VII and Title IX may be referred to Jennifer Appleby, Director of Human Resources, Central Wyoming College, 2660 Peck Avenue, Riverton, WY 82501 (307) 855-2112
- Section 504 of the Rehabilitation Act may be referred to: Nicole Schoening, CWC Counselor and Disability Services Coordinator, Central Wyoming College, 2660 Peck Avenue, Riverton, WY 82501 (307) 855-2011. Inquiries may also be sent to the Office of Civil Rights for Wyoming at Denver Office, Office of Civil Rights, U.S. Department of Education, Federal Building, 1244 Speer Blvd, Suite 310, Denver, CO 80204-3582, 303-844-5695, Fax 303-844-4303, TDD 303-844-3417, email OCR_Denver@ed.gov.



Learn

- Medical office administration
- Patient intake and care
- Clinical medical procedures
- Infection control and safety
- Specimen collection
- Phlebotomy techniques
- ECG testing
- Basic pharmacology

Snapshot

- Online and face-to-face classroom instruction
- Hands-on skills practice in the campus lab
- 160 practicum hours providing direct patient care in a clinical environment
- Affordable certificate program that may be completed in two semesters
- Industry-recognized credentials in one of the nation's fastest-growing careers

Pathways to...

- National Certified Medical Assistant
- National Certified Phlebotomy Technician
- National Certified ECG Technician
- Basic Life Support Certification







2660 Peck Avenue, Riverton, WY 82501 307.855.2000 www.cwc.edu



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