



# **Association of Arbitrators (Southern Africa) NPC**

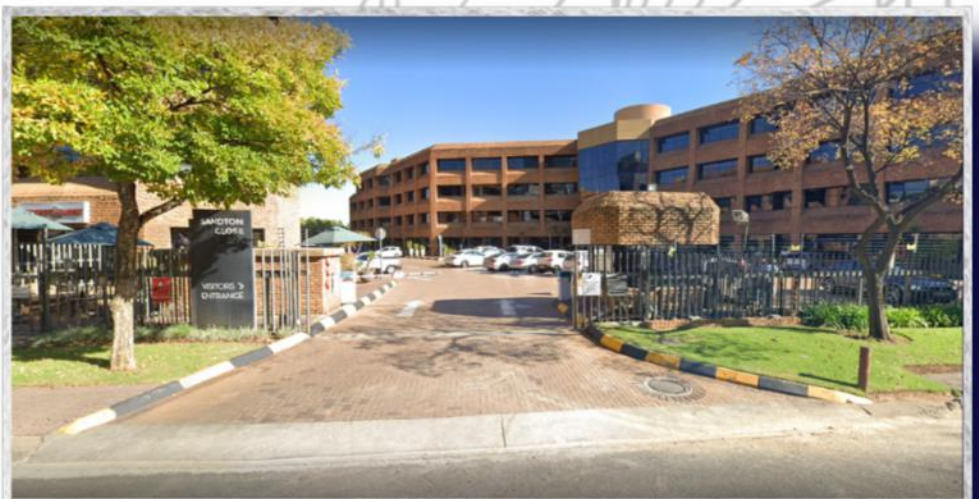




# **WHERE YOU MATTER**

**In the heart of Sandton,  
Johannesburg, the  
Association of Arbitrators  
(Southern Africa) NPC (“the  
Association”) offers you  
versatile, quality corporate  
venue hire facilities, in a  
professional, friendly and  
relaxed atmosphere, to suit  
your needs and to flatter your  
pocket – always with  
confidentiality  
as our top priority.**

**Perfect for your meetings,  
hearings - arbitrations,  
adjudications, mediations -  
and small events.**





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# RECEPTION

Enter our reception where our smiling staff will welcome you and ensure that your guests feel comfortable and relaxed.



We are available to assist you with registrations, etc., if required.



# EYVIND FINSEN ROOM

**Ideal for larger events or meetings.**

- **Capacity: 50 to 60 people;**
- **Cinema or schoolroom setup;**
- **Podium available;**
- **Projector available to link up to your laptop;**
- **Breakaway rooms.**

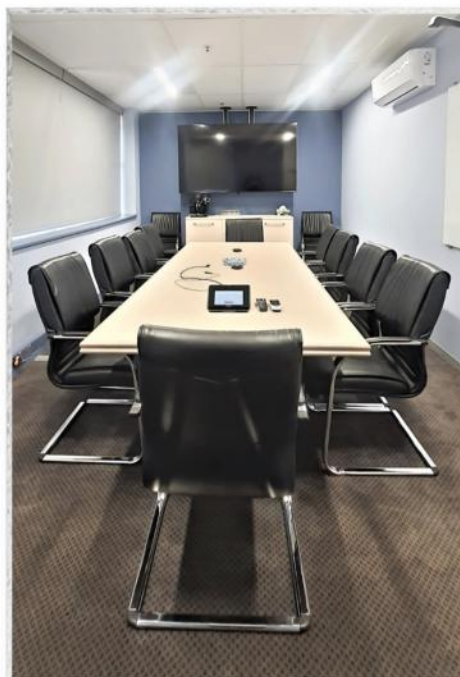




# **VIDEO CONFERENCING ROOM**

**Ideal for online meetings.**

- **Capacity: up to 12 people;**
- **Zoom platform;**
- **Big screen TV;**
- **Whiteboard;**
- **Speaker zoom-in capability.**
- **Fully automated room.**





# **ZOOM PLATFORM**



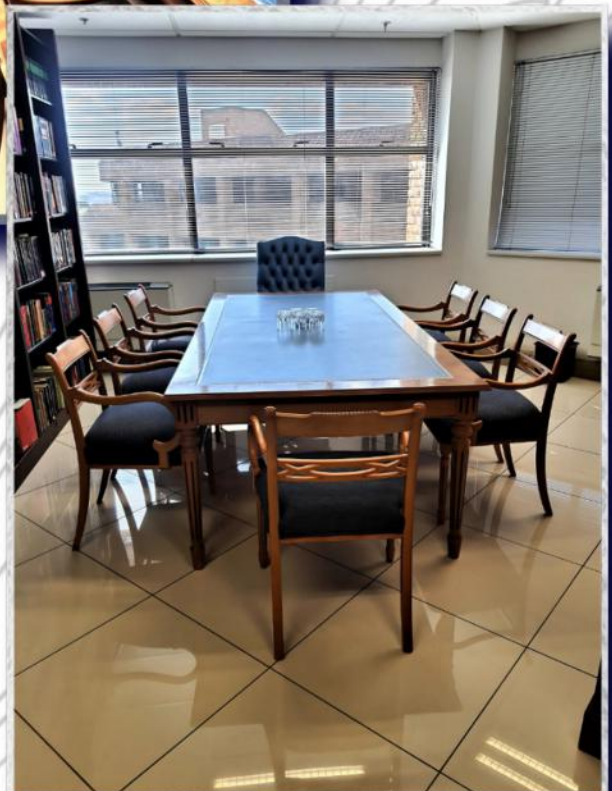
**We will set up online meetings for you. Confidentiality is top of our minds.**

- ▶ Platform fully licensed;**
- ▶ Our staff will manage your online meetings;**
- ▶ Includes:**
  - ▶ Email invitations and/or registrations;**
  - ▶ Recording;**
  - ▶ Reports.**



# GEORGE QUAIL MEMORIAL LIBRARY

Relax in a tranquil atmosphere whilst reading through the wealth of information waiting for you.





# **GEORGE QUAIL MEMORIAL LIBRARY**

- **Capacity: up to 10 people;**
- **Includes most of the available textbooks relating to arbitration and many on related subjects;**
- **Open to the Association's members during business hours;**
- **Books must be read in the library and may not be borrowed;**
- **Administered by the Association's staff.**





# CANTEEN

Catchup over delicious brewed coffee, enjoy a sumptuous meal, or take a break in our inviting canteen, while our staff help you unwind.





# CANTEEN

- ▶ **Tea, coffee and biscuits available throughout your event;**
- ▶ **Catering available - finger snacks or hot meals upon request;**
- ▶ **Step out on our balcony and gaze upon the Sandton skyline.**





# **HIRE INCLUSIONS**

**Your venue hire includes the following:**

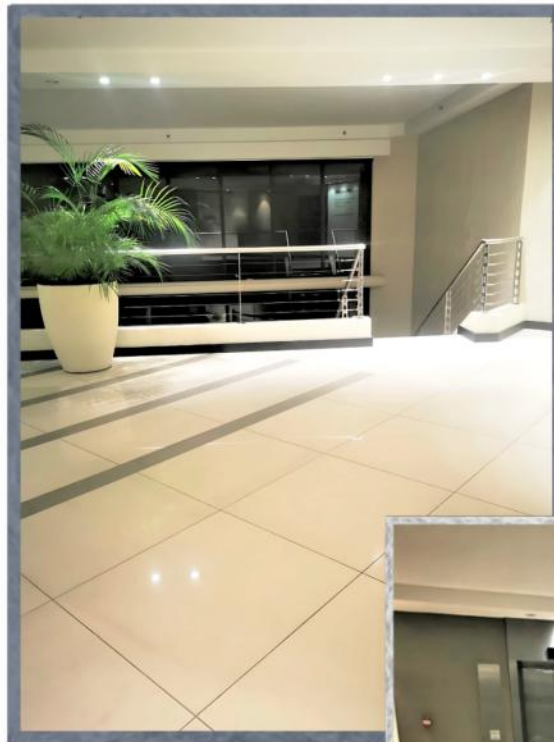
- ▶ **All rooms airconditioned;**
- ▶ **Tea, coffee and biscuits throughout your event;**
- ▶ **Bottled water - still and sparkling;**
- ▶ **Pens and notebooks.**





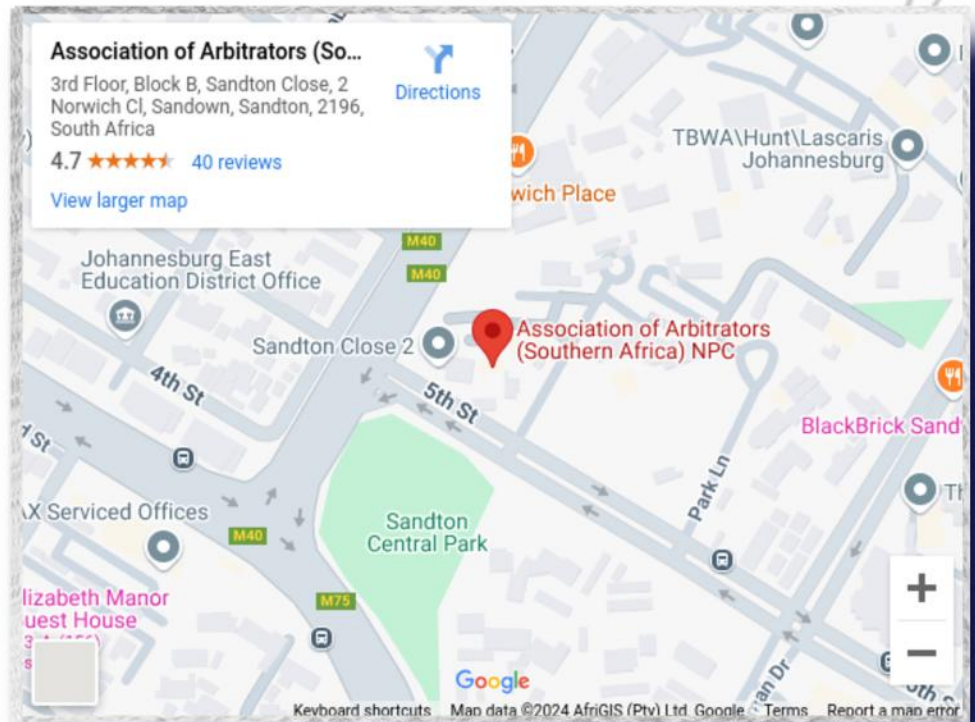
# VENUE INCLUSIONS

- Ample secure parking;
- Gender segregated ablutions;
- Wheelchair friendly;
- LGBTQ friendly.





# LOCATION



## Association of Arbitrators (Southern Africa) NPC

**3<sup>rd</sup> Floor, Block B, Sandton Close  
2 Norwich Close  
Sandown, Sandton, 2196  
Gauteng, South Africa**

 **+27 11 884 9164/5**

 **[nominations@arbitrators.co.za](mailto:nominations@arbitrators.co.za)**

 **[www.arbitrators.co.za](http://www.arbitrators.co.za)**





# ENQUIRIES

**For professional and friendly  
assistance contact  
Miss René Vermaak.**



 **+27 11 884 9164/5**

 **[nominations@arbitrators.co.za](mailto:nominations@arbitrators.co.za)**

**To book your venue hire,  
please visit:**

 **[www.arbitrators.co.za](http://www.arbitrators.co.za)**

## **NOTE:**

**We can assist with onsite recording  
and transcription services.**