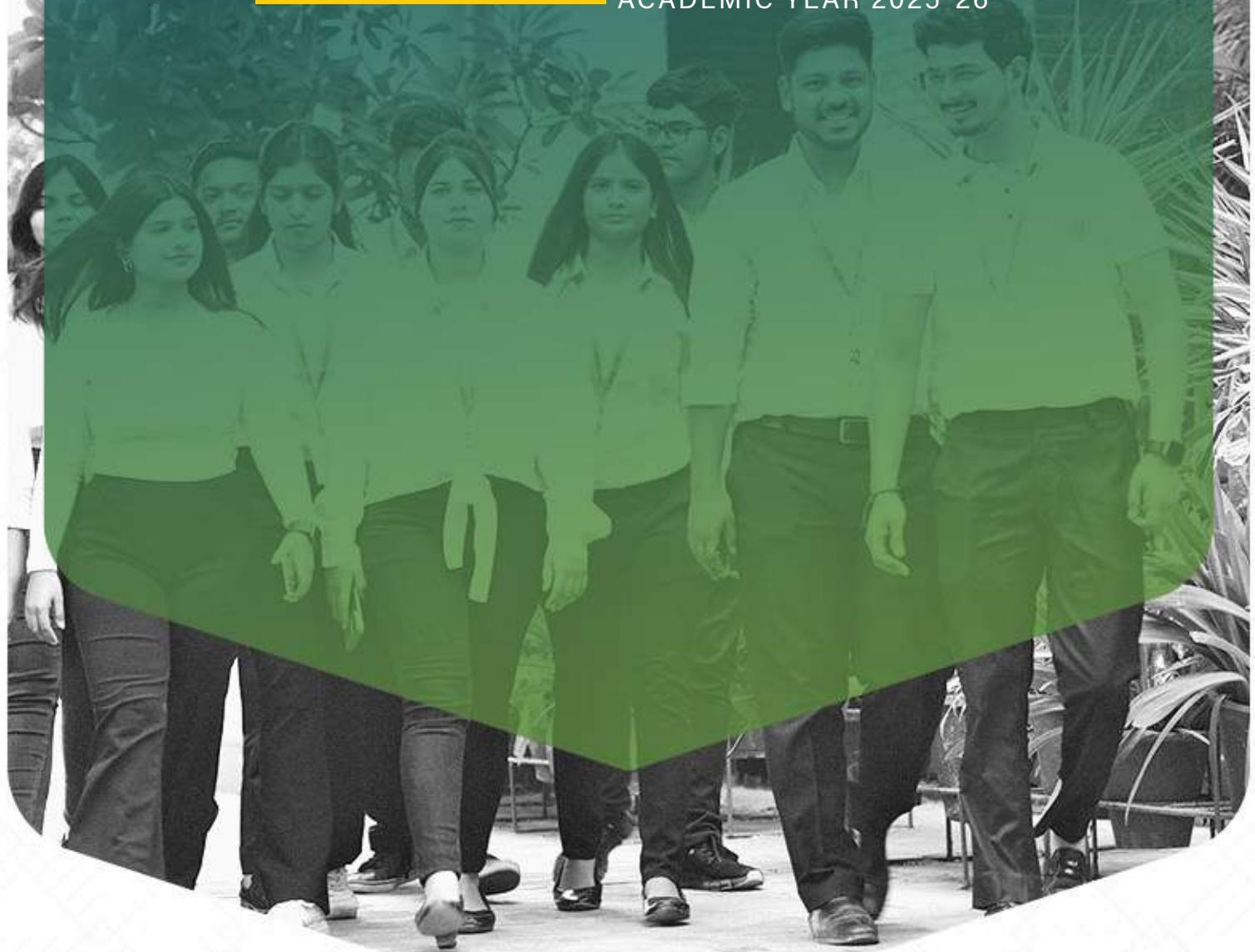


# STUDENT HANDBOOK

ACADEMIC YEAR 2025-26



**MANAV RACHNA**  
Jyotiḥtarakshāl

'Deemed to be University' under Section 3 of the UGC Act, 1956

**MANAV RACHNA INTERNATIONAL  
INSTITUTE OF RESEARCH AND STUDIES**

# MR Impact Student Handbook

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The Student Handbook provides general information to students for smooth academic progression and successful completion of academic programme offered in Manav Rachna International Institute of Research & Studies (MRIIRS).

The handbook also includes the students related MRIIRS policies, regulations, code of conduct and details of resources of MRIIRS.

Manav Rachna International Institute of Research & Studies reserves the right to alter or modify the rules and regulations and the changes, if any, will be communicated to students through officially.



# ABOUT THE UNIVERSITY

Manav Rachna International Institute of Research and Studies (MRIIRS, formerly MRIU- a **NAAC Accredited 'A++' Grade** Institution), 'Deemed-to be-University' (Category 1) under Section 3 of the UGC Act 1956, offers programs from Graduate to Doctoral level that are in tune with the market dynamics. MRIIRS offers students a transformative educational experience.

MRIIRS campus is a hub of intellectual inquisitiveness, cutting-edge research, and diverse community. We're excited for you to embark on enriching journey with Manav Rachna group. Our university has a long and proud history of academic excellence, dating back over 28 years.

MRIIRS is known for its outstanding faculty, innovative curriculum and state-of-the-art facilities. With various program options and countless opportunities for growth, you'll find your perfect path here.



MRIIRS is dedicated and committed to train and equip its students with the latest knowledge and skills in the chosen fields in the backdrop of Indian ethos and values to enable them to face any global challenge with a view to transforming them into insightful, honourable and responsible citizens of this great country; and imbibe a work culture of theoretical and applied research leading to creation and dissemination of knowledge

# VISION



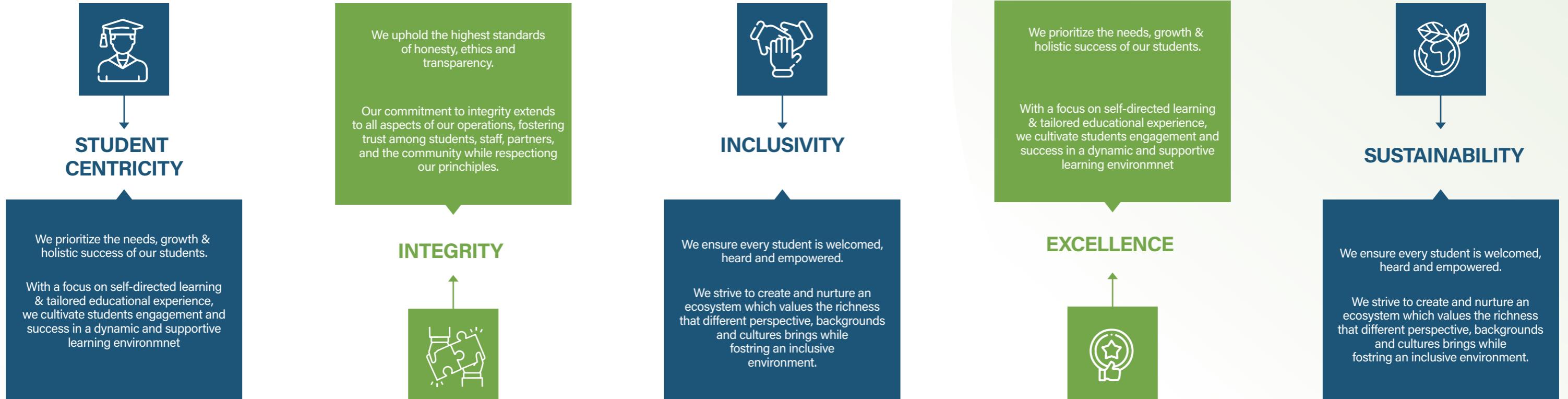
To provide an environment in which teachers love to facilitate and students love to learn, consisting of infrastructure facilities at par with the best institutions in India and abroad with the aim:

To inculcate skills and impart knowledge to the ignited minds in the fields of science & technology and soft skills including leadership, team-building and communication.

To create human beings with golden heart, who work and dedicate themselves for the advancement of humanity.

To undertake research and development activities in collaboration with the world of work leading to creation of new knowledge in the fields of science, commerce, humanities, engineering & technology, management, health sciences & therapies, sports, multi-media, applied & performing arts.

# ORGANISATIONAL VALUES



## QUALITY POLICY

MRIIRS strives continuously to improve quality of education to nurture the talent of our students to enable them to embark upon a successful career. Our team endeavors to achieve this objective through a proper blend of high conceptual and practical skills supported by excellent infrastructure, teaching methodology and commitment to Quality Management.

# ACADEMIC PROGRAMS

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## UNDERGRADUATE

MRIIRS offers a wide range of bachelor's programs.



## POST GRADUATE, DOCTORAL

MRIIRS offers diverse post graduate and doctoral programs which will elevate your expertise and open doors to new opportunities



## ONLINE

Online degree programs offered by MRIIRS allow you to learn at your own pace, from anywhere, without sacrificing the quality of your education.



# STUDENT INDUCTION PROGRAM

The Student Induction Program (3 Week) is designed to help new students smoothly transition into university life. It provides a comprehensive introduction to campus resources, academic expectations, and opportunities for personal growth and engagement.

Different activities related to below mentioned areas are also planned during induction program:

## FOSTERING CONNECTIONS

Facilitate the formation of meaningful relationships between students, faculty, & staff.



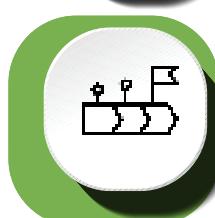
## SUSTAINABILITY & WELLNESS

Encourage a healthy work-life balance and self-care practices.



## ROADMAP OF YOUR JOURNEY AT MRIIRS

Academic processes & regulations you need to know before you begin your academic journey.



## BUILDING SKILLS & INSPIRING ENGAGEMENT

Develop communication, critical thinking, & time management abilities.  
Motivate students to participate in extracurricular activities & campus life



## MENTORING AND UNIVERSAL HUMAN VALUES



# BROAD CURRICULUM STRUCTURE

The curriculum of all the programmes has been designed in line with NEP 2020 and enables vertical and horizontal mobility in learning.

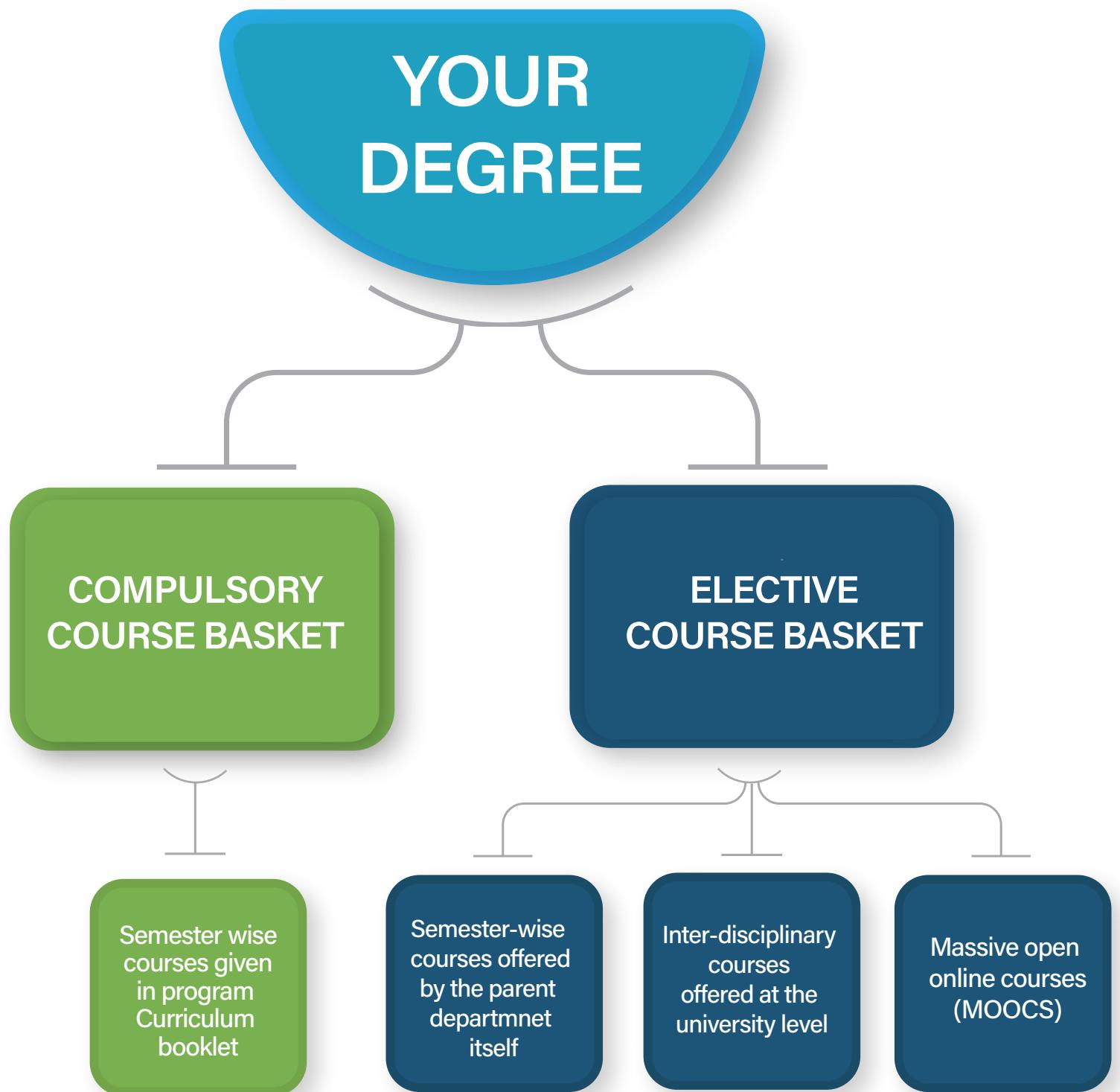
Academic Programme means programme of study leading to a Bachelor's degree, Master's degree, Diploma, Certificate, Doctorate, etc. The academic terms mean semester (6 months)/year as per the guidelines specified for program. For BDS, MDS, BPT and MPT the duration of one term will be a year as per the regulations stipulated by respective regulatory bodies. For rest of the programs the term will be of 6 months duration i.e., semester.

During the programme, the students are required to qualify various courses as specified in their respective curriculum. Each course has a certain number of credits assigned to it depending upon its duration in periods for lecture, tutorial & laboratory in a week. A few courses are without credits and are referred to as audit pass courses. At the end of every course, a letter "Grade" shall be awarded in each course for which a student has registered. On obtaining a minimum Pass Grade, student shall accumulate the course credits as Earned Credits.



# PLAN/CUSTOMIZE YOUR DEGREE

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# Curriculum Comprise of Two Baskets

## COMPULSORY COURSE BASKET

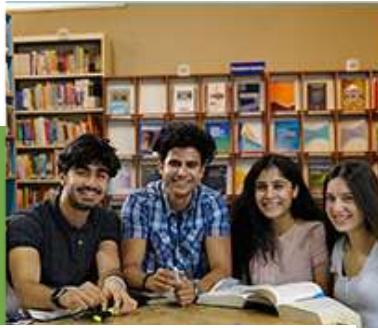
The Compulsory basket in principle, comprises of 70% of total credits required for award of degree for UG and 80% for PG programmes. All courses under this basket are required to be qualified and cleared by each student enrolled under the programme.

## ELECTIVE COURSES BASKET

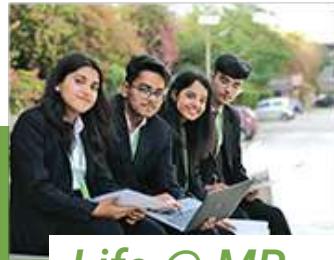
Under Elective Courses Basket, there will be three types of courses:

- ✓ Semester-wise courses offered by the department itself.
- ✓ Inter-disciplinary courses offered at the University level notified from the office of Dean-Academics.
- ✓ Massive Open Online Courses (MOOCs) available on SWAYAM Platform or any other platform as recommended by UGC/AICTE and notified from the office of Dean-Academics.

Distribution of minimum required credits required to be earned for award of Degree under Compulsory and Elective Category has been detailed in the approved curriculum booklet for each programme. In case of programmes governed by Regulatory bodies, their rules will supersede the rules defined at university level. Curriculum booklet of each programme is available on the MRIIRS website.



#ChaseYourChoice



Life @ MR



# Calculation of Elective Credits

01

## Minor Course Basket for UG programs

Students may earn 18/20 credits by successfully completing all the courses given for any of the minor specialization courses basket (**for programs other than B.Tech./BPT/BDS**) However, minor is not compulsory for all the eligible students.

02

## Elective Courses other than Minor

Student will Earn credits for additional credit requirement through any other elective courses-out of elective courses offered by parent department/ Interdisciplinary Electives offered at University Level/ MOOCs. In case the student is not able to clear all courses of Minor, credits earned will be counted as open elective credits.

03

## Elective Courses other than Minor

Students can refer curriculum booklet of respective program for required number of credits for total credits required under Elective Course Basket. However, Minor is not compulsory for all the eligible students.

Successful completion of bundle/module of Interdisciplinary courses of 18/20 Credits shall make a student eligible for Minor Degree along with her/his main programme degree. Courses as per selected minor module shall be offered during semester 3 to 5 by the offering department.

# ACADEMIC REGULATIONS

The institution at the beginning of each session provides the academic calendar to the students for each programme of the University. Academic calendar gives the complete details regarding commencement of classes, orientation/ re-orientation sessions, dates of sessional examination, end term examination and list of holidays, declaration of result and start of next term etc.

Each school is headed by Dean of the school and each department is headed by head of the department. Head of Department notifies the programme wise time table and activity calendar of department before the start of term.

Student shall register for courses in each term on EMS as per the date notified in the Academic Calendar. A student is allowed to add/withdraw the elective course within one week after the commencement of the Term and her/his attendance shall be monitored from the day he registers for the course. At the time of completing the registration process or any subsequent change in the registration, every student shall consult his/her faculty adviser/ nominated mentor appointed by the Department. An undergraduate elective course shall run only if there is a minimum registration of 10 students OR 40% of the class strength, whichever is higher, in that course. However, Vice Chancellor may allow relaxation in some special cases.

The maximum strength for a group for any elective shall be 60 students and in case the enrolment is more than 60 for a particular elective course across university, a new section shall be created as per available resources.



# PROVISION AND PROCESS FOR CREDIT TRANSFER FOR MOOCs

MRIIRS PERMITS UPTO 40% CREDIT TRANSFER FROM SWAYAM COURSES



## NOTIFICATION

Office of Dean Academics notifies the list of approved SWAYAM courses

## REGISTRATION

login with University email id at <https://swayam.gov.in/>

Join the selected course from Course Catalog by filling the personal details & your ABC ID at the time enrollment/registration



## ASSESSMENTS

Week wise Assignments as per given deadline.  
Minimum specified assignments

Register and appear for final Examination as per notification

## CERTIFICATION

Should get average assignment score (out of 100)  $\geq 40$  & Final exam score (out of 100)  $\geq 40$ .

Submit hardcopy of downloaded certificate to HoD through mentor for transfer of due credits



- Under the Education details label - Select "Yes" for Part of SWAYAM Local chapter (otherwise student course will not be consider for credit transfer) at the time enrollment/registration
- Select the University name "Manav Rachna International Institute of Research and Studies"
- Fill your correct/complete Rollno and Department name and submit.

There is also a policy for Additional Internship / Industrial Training / Startups / Research/ Innovation/ University Exchange Programmes-Credit Transfer, scholarship and other academic benefits to encourage more students to take up research and innovation to turn into entrepreneurs and build a culture of becoming job givers than job seekers. It covers the following provisions:



# Provision for simultaneously pursuing two Academic Programs and Multiple Entry/Exit

01

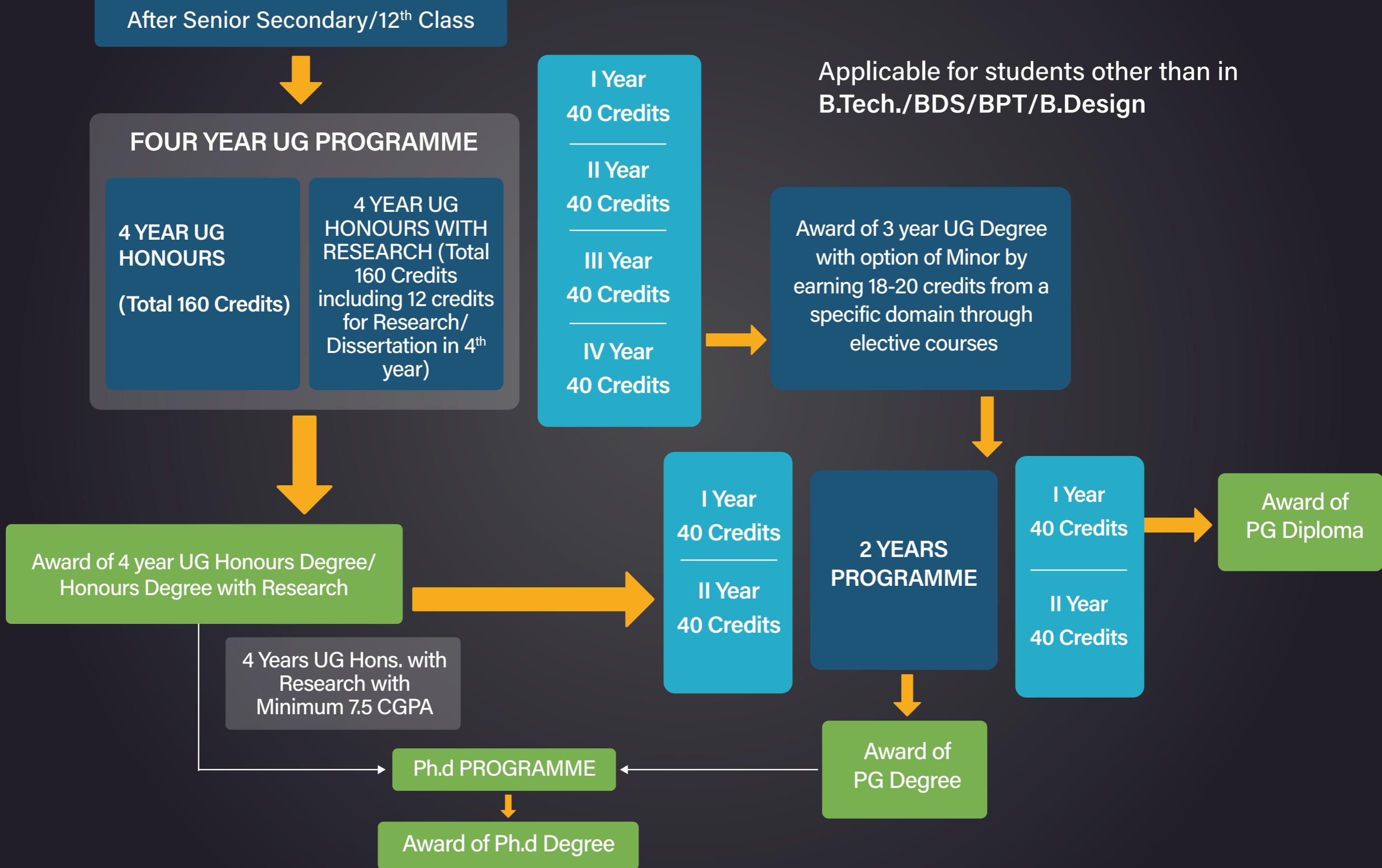
A student can pursue two full-time academic programs in physical mode provided the timetable of full-time academic programs opted in the same time frame will not overlap with each other. A student can pursue two academic programmes, one in full time physical mode and another in Open and Distance Learning (ODL)/Online mode simultaneously. No such benefit is extended to the Ph.D. Scholars to pursue two Ph.D. programs together. No retrospective benefit can be claimed by the students who have already done two academic programmes simultaneously prior to the notification of these guidelines.

02

The students enrolled in UG program (other than in B.Tech./BDS/BPT/B.Design) may continue after 6 semesters for honours bachelor's degree in a discipline/subject of study. The successful completion of 8 semesters in the FYUG program (Four Year UG Program) would lead to either Bachelor Degree with Honours or Bachelor Degree Honours with Research in a discipline/subject of study. The Bachelors Degree Honors with Research will comprise of at least one research based dissertation work of minimum 12 credits in the final semester.

A student(other than in B.Tech./BDS/BPT/B.Design) after completion of the fourth year and securing required credits may join the one-year Master's Degree Programme. A student after completion of the third year may join the two-year Master's Degree Programme. Such students may also take exit from Master's Degree Programme after the successful completion of first year of PG program, earning a minimum required credits as prescribed for the respective programme and shall be eligible for the award of a Postgraduate Diploma in a discipline/subject of study.

# REGULATIONS GOVERNING MULTI ENTRY/EXIT OPTIONS



# **EXAMINATION RULES & REGULATIONS**

**01**

The overall weightage of a course shall be determined in terms of credits assigned to the course. The evaluation shall have two components (Through end-term examination & continuous evaluation) unless stated otherwise. The details are prescribed for each course in the study scheme.

**02**

End-term examinations shall be conducted under the Controller of Examinations. The schedule of examination shall be notified by the Controller of Examinations at least 15 days prior to the first day of the commencement of end-term examination. Continuous evaluation for theory courses shall be based on sessional tests, Assignment/ Presentation/ Group Discussion, Viva-Voce/ Quizzes.

**03**

For any other type of examination, not covered above, the mode of conduct of the examination shall be as specifically provided in the curriculum Booklet of the programme. In the absence of such a provision, the decision shall be made by the Controller of Examinations on the recommendation of the Board of Studies, with the approval of the Vice-Chancellor.

**04**

The answer books for the class/ sessional tests & the end-term examination shall be shown to the students as per the notified schedule, wherein the student can point out any discrepancy limiting to unmarked questions or totalling error. However, in case the student has a grievance about their marks in the end-term examination, they can apply for re-evaluation within the notified time as per the Institutional Ordinance. Question-wise evaluation of sessional examination and marks for other defined parameters are uploaded on EMS.

**05**

Examination results shall be declared on EMS within 15 days of the end of the term examination. A student's performance shall be measured by the number of credits that he/she has earned and by the weighted grade point average. Grades obtained in the audit pass courses shall not be counted for computation of grade point average. The performance of a student is expressed in terms of two indices, viz. the Semester/Annual Grade Point Average (SGPA/AGPA) for a semester/term and Cumulative Grade Point Average (CGPA) which is the Grade Point Average for all the completed terms at any point in time.

## SEMESTER/ANNUAL GRADE POINT AVERAGE (SGPA/AGPA)

The performance of a student in a particular term is indicated as the Semester/Annual Grade Point Average (SGPA/AGPA). The SGPA/AGPA is the weighted average of Grade Points of all letter grades received by a student for all the course units in the semester/Annual-term.

The Formula for computing SGPA/AGPA is given below

$$\frac{\sum (Ci \times Gi) \text{ for each course with at least pass grade in a particular term}}{\sum (Ci) \text{ for each term}}$$

## CUMULATIVE GRADE POINT AVERAGE

The performance of a student over different terms of study is indicated as Cumulative Grade Point Average (CGPA) using formula given below:

$$\frac{\sum (Ci \times Gi) \text{ for each course with at least pass grade in all completed terms}}{\sum (Ci) \text{ for all completed terms}}$$

The Detailed Award List containing the SGPA/AGPA and Cumulative CGPA obtained by a student in various courses shall be available on EMS at the end of each term, after the declaration of the result. Student's academic performance, as the aggregate of Continuous Evaluation & End of term Examinations, shall be reflected by letter grades on a 10-point scale, the descriptions of which are provided below:

Range of marks in percent	Grade	Grade Point	Description of performance
95.0 - 100	O	10	Outstanding
85.0 - 94.9	A+	9	Excellent
75.0 - 84.9	A	8	Very Good
65.0 - 74.9	B+	7	Good
55.0 - 64.9	B	6	Above Average
45.0 - 54.9	C	5	Average
40.0 - 44.9	P	4	Pass
0 - 39.9	F	0	Fail
	AB	0	Absent
	AP		Audit Pass

A student may request for re-verification of result if He/ She have reason to believe that a mistake has been made in connection with the published results. All challenges must be raised within 10 working days of the results being published. The University convocation ceremony is usually conducted towards the end of the calendar year. Eligible students will be notified of the date by the competent authority.

# PASSING CRITERIA & OTHER REGULATIONS

Student has to score minimum of 25% marks in the Continuous Term Evaluation and 25% in the End Term Evaluation separately in each course. In case he/she will not obtain minimum of 25% marks in the Continuous Term Evaluation or have less than 75% attendance in a particular course, he/she shall be required to re-register for that course as Previous Term Course. Student shall register for courses within the maximum notified credit limit and time. The maximum limit of credits for registration in a particular term shall be 32 credits (for semester term) & 64 credits (for annual term).

A student shall not be permitted to register for a course unless he/she passes the course which is a pre-requisite to that course, if specified. A student shall not be allowed to be promoted to the next semester and s/he will be required to re-register and repeat all courses of the said semester with the next batch of students by losing one year in any of under following cases:

S/he fails to attain the minimum required attendance of 75% or score less than 25% marks in continuous assessment in more than 50% of the total credits of all registered courses during the semester as mentioned in the study scheme of respective program.

S/he fails to attain minimum aggregate attendance of 50% in all the registered courses in a semester.

It shall be responsibility of the student to plan and register for the backlog courses as and when offered. The time table shall be announced well in advance before the registration dates so that students are able to make conscious choices after taking advice from the faculty mentors.

Student can download the admit card for examination from the EMS provided he/she does not have any outstanding dues, have submitted the feedback on EMS and have no disciplinary action pending against him/her.

A student has to earn the minimum number of credits and CGPA prescribed for a particular programme as per the guidelines to become eligible for award of degree.

Student shall be allowed only for 2 supplementary chances to convert the F (Fail) Grade/Absent into a P (Pass) Grade. The two chances must be availed by the student within 1 year of declaration result- 1st chance immediately after the Main exam and the 2nd chance after the very next term. For a core course, if the grade is not converted to a pass grade in 2 attempts, the student shall have to re- register for the course on priority whenever the course is offered by the department. However, for an elective course, student being unable to pass in 2 attempts, may register for any other elective of his/her choice as a replacement course.

Students who miss their examinations due to unavoidable circumstances are recorded as 'Absent' and are required to re-appear for the examination as per the schedule announced by the authorities. Supplementary examination date will be notified by the Controller of Examinations.

All students must abide by the instructions issued by the controller of examinations. Acts of dishonesty or attempts to disrupt the examinations will not be tolerated.

Attempts to influence directly or indirectly, the examiner in order to obtain advance information relating to examination questions will result in referral to the Disciplinary Committee. The Disciplinary Committee may recommend punitive action which may include, but is not limited to, the following:

- Examination(s) in which a student is found to have committed disorderly conduct relating to the conduct of examinations may be cancelled in that course(s).
- A student found to have engaged in disorderly conduct during an examination may, at the discretion of the competent authority, be disqualified from appearing in any university examinations for a period determined by the committee.



# PROVISION FOR GRADE IMPROVEMENT

Improvement of grades is applicable for all the Programmes of the University. Student shall be allowed to choose maximum two courses in case of PG and four courses in case of UG programme for improvement of his/her Grade /CGPA during the entire duration of the programme or by any number of courses within one year of his/ her passing out, by either of following process:

By re-appearing in the End Term Examination for the course in which he/she wants to improve Grade without any improvement in his/her Internal Continuous Assessment. For this only one chance shall be given. In this case his/her earlier scored marks for internal assessment shall remain valid. The student shall be required to pay the re-appear fee only, as per laid down norms of the Institute.

By re-registering for the course in which he/she wants to improve Grade (for improvement both in Internal Continuous Assessment and End Term performance). Such a course shall be indicated as 'Grade Improvement' course during the Course Registration. In this case his/her earlier scored marks shall be treated as null and void. The student shall pay appropriate fees for re-registration of the courses as laid down by the Institute from time to time.

The final grade considered for CGPA calculation will be the better of the two grades that student has obtained for the course opted for improvement of its grade. No re-exam or retest will be allowed for the class improvement, in case of such students misses any of the tests or examinations.

Absentee for end term examination will automatically lead to the consideration of old grades of that subject and candidate will not be entitled for re-examination in such cases and the fee deposited for the purpose shall be forfeited. Only one attempt will be permissible for any candidate wishing to use the facility of grade improvement. If the student fails to secure higher grades resulting in reduction in overall CGPA then the original result of the student before registering for grade improvement will be retained. In case the syllabus / contents of the course, for which the candidate wants to improve, gets updated / changed and is running with modified course code at the time of registration for the improvement by the candidate, then the candidate shall have to register / appear with new existing course code running at that time.

The student who improves his/her CGPA will be issued fresh grade card by the institute. With star (\*) against the subjects for which he/she has appeared for grade improvement and will state "Grade Improvement" course. The date on the new mark lists will be that as for other students appearing in those subjects.

# STUDENT SUPPORT SERVICES

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Scholarships



Other  
Facilities

Learning  
Resources



# SCHOLARSHIPS

MRIIRS offers 'Merit Scholarship to students securing 1st, 2nd and 3rd positions in the Odd & Even term exams (Based on the amalgamated SGPA/ CGPA) every year for each programme being run at MRIIRS. Any programme having strength of 90 students or more in term exam shall qualify for first, second and third position scholarship.

Any programme having strength more than 50 students and less than 90 students in term exam shall qualify for first and second position scholarship, otherwise only a solitary topper shall be given a first position scholarship. If the strength of a course is 10 or less no scholarship will be awarded for that course.

Dr. O P Bhalla Foundation has been continuously working towards the betterment of the society with one of its major objectives to provide Education for all. In MRIIRS special fee scholarship is also given to help the needy people through Dr O P Bhalla Foundation when needed and feasible on case to case basis. The application can be filled online.

Based on the merits of the applicant, the final special fees scholarship would be decided for each applicant. The amount would be credited in the fees accounts of the students and will also be informed to the concerned authorities.



# SCHOLARSHIPS FOR OUTSTANDING ACHIEVERS

There is a provision of scholarship for outstanding achievers in the area of research, innovation, prototype development & their outstanding achievements at national & international level competitions for students as per policy of the University:

Category	Points for Scholarship
Patent published/ Granted/ Revenue earned on patents	Published: 2 points for first author, 1 point for co-author/second author Granted: 4 point for first author, 2 points for co-author/second author Revenue earned in association with MRIIRS: 5 points
Research paper published in Scopus/WoS/ PubMed listed Journal	8 points for Q1, 7 for points Q2, 5 points for Q3, 3 points for Q4 as first author. Half of the assigned points for second author and subsequent positions.
Prototype development for Govt. of India through funding	4 points for each such development
a.Startup launch (Registration as a company or LLP/MSME Registration/ Opening of Bank Account in the name of company) or, b. Revenue of Rs. 50,000 for past startup or, c. External funding of at least Rs. 2 Lakh, approved by the committee.	7 points for each such activity, once a year only
Winner in National/International competitive event in design, engineering science, and idea pitching.	International Level: 6 points for each event as first winner and 3 points for each second and third position. National Level: 4 points for each event as first winner and 2 point for each second and third position.
Points Earned	Scholarship Amount
12 and above	Rs 20,000/-
8 to 11	Rs 15,000/-
5 to 7	Rs 10,000/-

# CORPORATE RESOURCE AND CAREER DEVELOPMENT CENTRE (CRCDC)

## Corporate Resource Centre (CRC)

The Corporate Relations & Career Development Centre (CRCDC) is a vital unit that supports students from their orientation days until graduation by providing constant guidance on employability and professional growth. We take pride in bridging the gap between academic learning and industry expectations, ensuring students are well-prepared for the professional world.

Every year, over 250 reputed companies visit us for campus placement drives, offering exciting roles that align with the aspirations of our students and their parents.



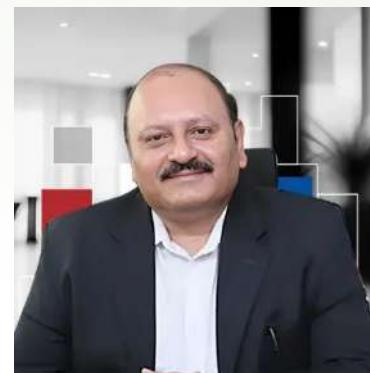
**Ms. Rakhi Arora Pruthi**

Director- Corporate Relations  
& Placements



**Dr. Shalini Khatri**

Director- Placements and  
Corporate Partnerships



**Mr. Rajiv Kapoor**

MD- MREI & CEO-MRVPL

## Career Development Division

The Career Development Division at Manav Rachna serves as an inclusive learning and development wing, designed to nurture the global citizens of tomorrow. It operates through two key pillars:

### Career Skills Wing

This wing consists of experienced academic and industry professionals who conduct learning interventions from Day 1 of a student's journey. Through the VAST (Verbal Ability, Aptitude, Soft Skills, and Technical Training) program, the team ensures students develop cognitive acumen and technical proficiency. Embedded in a pre-defined curriculum across all departments, VAST is delivered through innovative teaching methods to prepare students comprehensively.

### Career Advancement Wing

Certified career counselors and student success managers provide tailored guidance through psychometric assessments, placement assistance, international education counseling, and competitive exam preparation. This wing helps students navigate their career paths with clarity, supporting them at every stage of their professional development journey. Together, the Corporate Resource Centre and Career Development Division help Manav Rachna students achieve their goals and ensure that they are equipped with the skills and insights needed to thrive in today's dynamic job market.

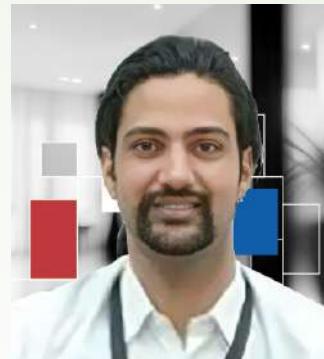


**Prof. (Dr.) Hanu Bhardwaj**

Director - Career  
Development Centre

# RESEARCH & INNOVATION AT THE CORE

The Manav Rachna Innovation and Incubation Foundation (MRIIF) is a vital arm of the Manav Rachna Educational Institutions (MREI) ecosystem, focusing on promoting innovation, entrepreneurship, and technological advancement. Registered under Section 8 of the Companies Act, 2013, MRIIF plays a central role in translating the institution's commitment to fostering innovation into reality. It supports both students and faculty members by providing them with the necessary resources, mentorship, and platforms to take on innovative projects, engage in entrepreneurial ventures, and contribute meaningfully to societal and industrial challenges.



**Dr. Umesh Dutta**

CEO Manav Rachna Innovation  
& Incubation Foundation

## **Vision & Mission:**

The overarching mission of MRIIF is to nurture innovative ideas and startups both within and outside the Manav Rachna ecosystem. The organization is dedicated to empowering students, faculty, and the broader community, enhancing their techno-commercial capabilities to enable them to translate theoretical knowledge into practical innovations. The vision is to build a culture of innovation and incubation at MREI, ultimately establishing it as a hub of entrepreneurial activity. MRIIF aims to advance technological solutions that address real-world challenges while promoting excellence, a legacy that Manav Rachna is known for.

## **MRIIF's Structure & Programs:**

MRIIF has developed a comprehensive and multi-layered structure to support the entire innovation pipeline, starting from idea generation to full-scale commercialization. Some of the key components include:

### **School and College Connect:**

Engineering Exploration Program: Introduced in the University for Undergraduate Engineering Students to cultivate problem-solving skills and an innovation mindset in them.

This program aims to involve students in multidisciplinary projects, giving them exposure to real-world problems and encouraging practical solutions.

### **Hackathons and Contests:**

MRIIF organizes and supports participation in Hackathons, contests, and various innovation challenges, helping students test their ideas in competitive environments.

These events are designed to identify high-potential projects, which are then nurtured and developed further through the incubation process.

### **Mentorship & Networking:**

MRIIF offers a strong mentorship network comprising of Industry experts, successful entrepreneurs, and faculty members.

Regular networking opportunities are provided for budding entrepreneurs to connect with industry stakeholders, potential investors, and seasoned innovators.

### **Centers of Excellence (CoEs):**

The Foundation is equipped with cutting-edge infrastructure, including and specialized Centers of Excellence (CoEs) in diverse areas such as AI, IoT and more.

These facilities enable students and faculty to prototype, experiment, and test their ideas with real-world applications in mind.

### **Incubation and Acceleration Programs:**

MRIIF runs structured incubation programs that guide projects through various stages—from ideation

to prototype development and, eventually, to market readiness. Acceleration programs offer more mature startups the opportunity to scale up their operations, secure funding, and connect with industrial partners for commercializing their innovations. This holistic support includes legal and administrative assistance, market research, and connections to investors.

### **Marketing and Financial Engines:**

MRIIF assists in providing marketing support and financial engines, helping startups build a robust go-to-market strategy while securing funding through grants, venture capital, and angel investors.

### **Skill Development Programs:**

Various skill development programs are held to continuously upgrade the technical and entrepreneurial skills of both students and faculty members. This ensures that innovators have access to the latest tools, techniques, and best practices.

### **MRI Innovation Funnel:**

#### **At the core of MRIIF's methodology is the Innovation Funnel:**

**Ideas to Innovation:** The funnel begins with generating over 1000 ideas per year, which are then filtered through a rigorous process that sees the top ideas being incubated and eventually commercialized.

**Incubation:** Promising projects are offered incubation, which provides them with resources such as technical infrastructure, mentorship, and industry connections.

**Acceleration & Exit:** Startups that demonstrate high growth potential are accelerated and prepared for market exit through various channels, including acquisition or scaling into profitable businesses.

#### **Key Initiatives and Goals (SMART Goals 2024-25):**

MRIIF has set several specific, measurable, achievable, relevant, and time-bound (SMART) goals for the 2024-25 period, which include:

#### **STEM from Start:**

Expanding the Engineering Exploration Program to schools fostering a culture of early innovation. MRIIF aims to generate and excite 1200 student projects per year, providing students with hands-on experience in various STEM fields.

#### **Hackathon Leadership:**

The goal is to position Manav Rachna as a lead contender in national and international hackathons and innovation challenges. This includes aiming for multiple Hackathon and World Skills wins by 2026.

#### **Best-in-Class Incubator:**

MRIIF is building partnerships with key industries and thought leaders. For instance, by January 2025, a partnership with ST Microelectronics is planned, along with several Tech Talks to engage industry leaders in the innovation ecosystem.

The incubator will be expanded to support more startups per season, with 25 startups per cohort.

#### **Self-Sustained Incubation Model:**

By October 2024, MRIIF will implement a revised policy to create a competitive, self-sustaining incubation engine that balances innovation and financial independence.

#### **Top 3 Innovators in the State:**

MRIIF aims to be recognized as one of the top three innovation hubs in Haryana by the end of 2025. The foundation will also contribute significantly to state innovation policies and be seen as a thought leader in entrepreneurship and innovation programming.

#### **Long-Term Vision:**

MRIIF envisions itself as an innovation powerhouse, not only within the institution but also at the state and national levels. It is actively positioning itself as a key player in the innovation ecosystem by fostering patent development, job creation, and commercialization of projects that benefit both the community and industries. MRIIF's efforts are aligned with its goal of shaping future innovators, entrepreneurs, and leaders, while contributing significantly to real-world problem solving through technology-driven solutions.

In conclusion, MRIIF plays a pivotal role at Manav Rachna by bridging the gap between academic knowledge and practical implementation, providing students and faculty with unparalleled opportunities to innovate, incubate, and accelerate their entrepreneurial aspirations.

# **MANOVRITI COUNSELLING & WELLNESS CENTRE**

Manovriti Counselling & Wellness Centre provides guidance and counselling support to students for psychological and wellness needs with mission to provide holistic psychological support by integrating various aspects of mind and body.

The Centre is functional currently.

 **B-Block, (BG-15), MRIIRS,**

 **12:00 pm to 03:30 pm on all working days**

**Appointments can be booked through [mriirs.manovriti@gmail.com](mailto:mriirs.manovriti@gmail.com)**



# VERTICAL STUDENT MENTORING SYSTEM

Manav Rachna International Institute of Research and Studies have vertical mentoring system throughout the university that allows the teacher to focus on the key groups of the students. There will be a vertical faculty Mentor for a group of 20-25 students/mentees. Faculty Mentors regularly meet students to solve their problems, track their progress in academics, co-curricular activities, personality development, communication skills, career counselling, holistic development, life skills and interpersonal relationships. Each vertical mentor group include random students from each batch of a particular programme for two stage mentoring- first is mentoring mentor to vertical mentees and second is peer mentoring (mentoring by senior students).

This helps in developing responsibility specific and leadership skills among senior batch students by sharing their personal and professional experiences including course related guidance, internship related guidance, project assistance, preparation towards placement guidance and many more with junior batch students in a vertical mentor-mentee group. Moreover, with peer group vertical mentoring, the senior students take responsibility for induction of junior students and positive relationship gets flourished between them.



# **STUDENT GRIEVANCE REDRESSAL & STUDENT COUNCIL**

University is focused to the well-being, safety, security and his/her upbringing without any hassles. Thus, to make the environment student friendly there is Student Grievance Redressal Committee (SGRC) whereby students can lodge their complaints either at department level or they can escalate their grievances at university level through the faculty/ Student representatives. The student can approach in person or through the digital platform i.e., Education Management System (EMS).

To ensure the participation in the decision making especially for organizing any student related activities in the campus or outside campus and for upliftment of the student community, there is a provision of student's council in the university. The objective of the Student Council shall be to enhance student's involvement in different activities of the university and to provide a sustainable and viable platform for voicing their thoughts. Student Council at MRIIIRS is formed through a defined selection process. The students based on outstanding performance in Sports, Cultural Activities and Academics are nominated from various departments. The final selection of the members for Student Council is notified from the office of Registrar after approval from Vice Chancellor.

The members of Student Council can also be a part of various academic and administrative bodies like IQAC, Department Academic Committee and Students Grievance Redressal Committee etc. The Council also provides the students an excellent opportunity to develop leadership by organizing and executing different activities including extension activities. In addition to planning and organizing events that contribute to the University ethos and community welfare, the Student Council is the true representative and spokesperson of the student community.



# DEPARTMENT OF STUDENT WELFARE

Manav Rachna Educational Institutions prioritize student welfare through dedicated Student Welfare Centers, which act as a bridge between students and administration. These centers offer leadership, social, extracurricular, and academic counseling, helping students navigate challenges and fostering holistic development. Student Welfare organizes activities in areas like music, dance, literature, arts, and social responsibility, promoting talent and cultural awareness.

Collaborating with national initiatives like Swachh Bharat, FIT India, and NSS, it also supports educational tours, workshops, and national festivals. Signature events like the annual cultural fest, Resurrection, and various competitions ensure that students engage in enriching and inclusive experiences.

## Department of Student Welfare

At Manav Rachna, we are committed to equipping our students with industry-ready skills, ensuring they excel in their careers. Our training programs are a unique blend of personality development, career advancement, and technical skills, making students fully prepared for their future workplaces. Fulfilling students' career aspirations has always been our primary focus.

## VARIOUS SOCIETIES/GROUPS

Manav Rachna boasts a wide array of societies, each offering students diverse platforms to explore their passions, enhance their skills, and engage in holistic development. These include:



These societies not only enhance academic life but also shape students into socially conscious individuals.

# SPORTS: UPHOLDING A LEGACY OF EXCELLENCE

At Manav Rachna, sports are more than just extracurricular activities—they are an integral part of our DNA. With a strong emphasis on teamwork, discipline, and resilience, we empower students to excel both on the field and in life. Our world-class facilities and structured programs foster physical well-being, mental agility, and a winning spirit, shaping well-rounded individuals ready for future challenges.



**Lifetime Dronacharya  
Awardee Mr. Sarkar Talwar**

Director - Sports



**Manav Rachna Shooting Academy:** Featuring 13 ISSF-accredited shooting ranges, SIUS ASCOR targets, and an exclusive Perazzi Lounge, the academy has produced national and international champions.

**Sports Science Centre:** A hub for performance enhancement and research, offering cutting-edge support in sports testing, monitoring, physiotherapy, psychology, biochemical analysis, personal training, Pilates, and yoga.

# OUR SPORTS PRODIGIES IN THE PARIS OLYMPICS 2024



**Gagan Narang**

Olympic Shooter and member of the Padma Award Committee.



**Mary Com**

Recipient of the Manav Rachna Honoris Causa 2023



**Manu Bhaker**

Bronze medallist in Shooting



**Swapnil Khusale**

Bronze medallist in Shooting



**Shreyasi Singh**

Arjuna Awardee, India at Women's Trap Shooting

## Latest Sports Scoop



(MREI) hosting Olympic medallist Sarabjot Singh and the esteemed members of the Haryana Olympic Association (HOA) at the Annual General Meeting (AGM) of the HOA.



(MREI) hosting Olympic medallist Sarabjot Singh and the esteemed members of the Haryana Olympic Association (HOA) at the Annual General Meeting (AGM) of the HOA.

# DR. O.P. BHALLA CENTRAL LIBRARY

The University has a state-of-the-art Library System network consisting of a central library (Dr O. P. Bhalla Central Library, named after the founder of ManavRachna educational institutions) and departmental libraries. The library has a total area of 30200 sq. m., a seating capacity of 505, a print books collection of over 1,25000, over 200000 lakh e-resources (E-Books & E-Journals), 200 national and international print magazines and journals, 4500 CDs and DVDs, and over 3000 bound journals and project reports, thesis, and dissertations. Dr O P Bhalla Central Library is committed to being an active partner in teaching, learning, research, innovation and development at MRIIRS by providing a range of quality services, resources and programs proactively towards the fulfilment of the goals of the University. The library's operations are fully automated with Koha Open Source Integrated Library Management software for its entire range of operations.

The library is enriched with subject-specific databases like Academic eBooks Collection – Ebsco, Business Source Elite – Ebsco, IEEE for Engineering, Ebsco-Doss, Ebsco-SPORTDiscus, DELNET, etc. The library also subscribes to Statistical Package for the Social Sciences (SPSS). Various kinds of researchers use SPSS software for complex statistical data analysis. The SPSS software package was created for the management and statistical analysis of social science data. The library subscribes to Turnitin Plagiarism Software, Drillbit Plagiarism Software and Grammarly software for Grammar Checker.

Dr O P Bhalla Central Library has always been at the forefront of adopting state-of-the-art technology and using RFID technology to record users' footfall and the issue/return process. RFID tags are installed in all the books, and RFID charging/discharging equipment is installed in the library for issue/return of library material. RFID technology has not only sped up the circulation process but has helped in easy stock verification and controlling theft incidents as it acts as a strong deterrent.

Dr O P Bhalla Central Library understands the value of limited resources on Mother Earth and is determined to conserve these precious resources as much as possible by reducing unnecessary usage without compromising our users' needs. In this Journey, Dr O P Bhalla Central Library has installed sensor-based lighting in the stack areas so that lights are on only until a user remains in the stacks. Once the user leaves, the light in that area is automatically switched off. It saves a lot of electricity and helps conserve the environment.

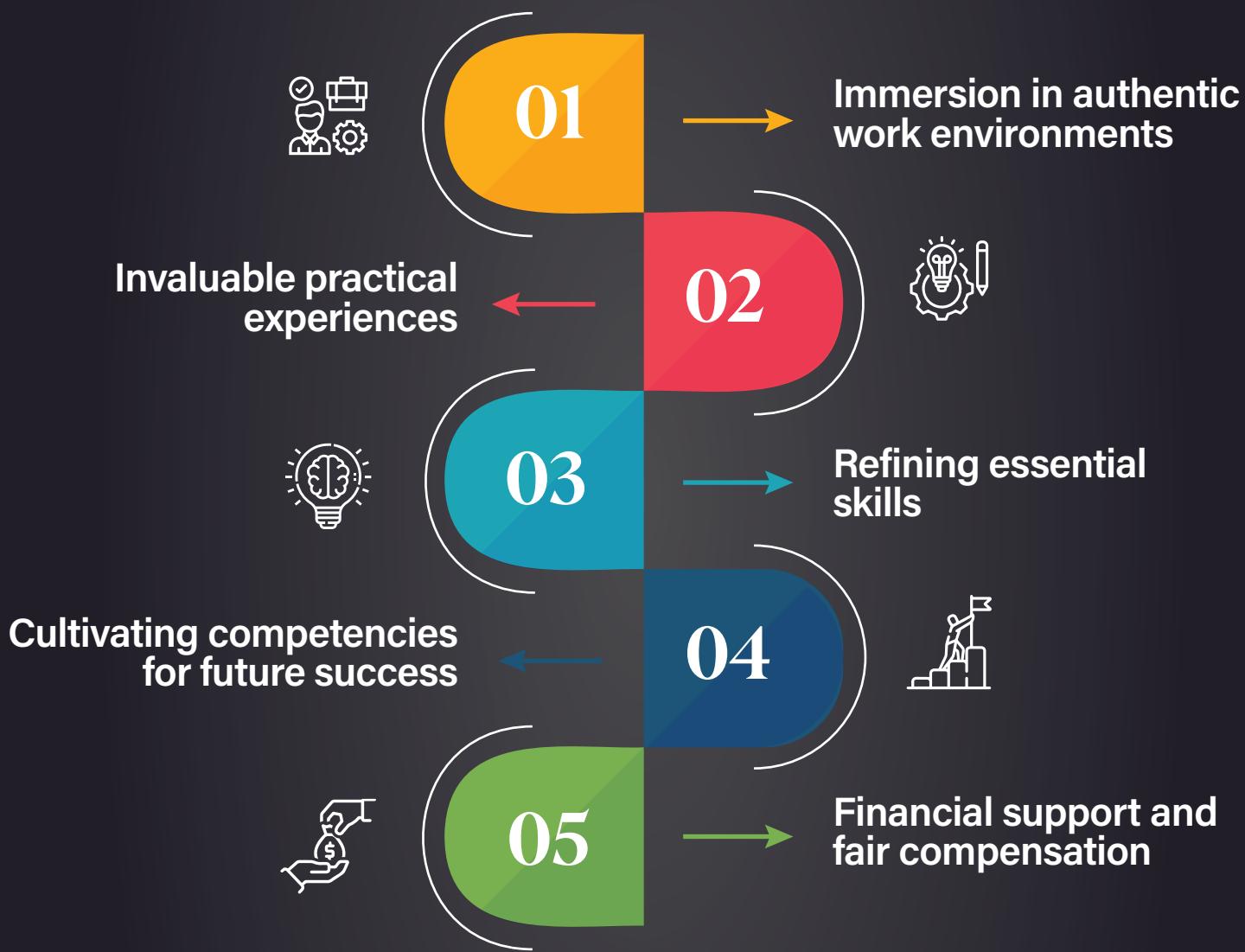
The Library offers touchscreen kiosks for easy access and self-service options in the Central Library. The user interactive dynamic library portal (<https://mriirs.edu.in/international-institute-of-research-and-studies/central-library>) provides user guides, my account, Insta-alert service, research support, question banks, and an institutional repository. The Library has 17 eKindle Readers to read e-books available in the Library easily.

The single Window Search solution offers researchers paradise by making all library resources available with a single click. 24x7 availability of library resources beyond campus through remote access provides unhindered access to resources. The collection offers a range of textbooks, reference books, and general reading material for enrichment and development. The Library remains open from 8:00 A.M. to 8:00 P.M. Monday to Saturday and 9:00 A.M. to 5:00 P.M. on Sundays to cater to its academic community's academic and research demands. The Library offers world-class infrastructure and is an active research, innovation, and development partner @ MRIIRS.



# MR IMPACT INTERNSHIP OPPORTUNITIES

A transformative work experience for Manav Rachna Students to bridge the gap between theoretical learning and real-world experience via paid internship programs with many benefits including:

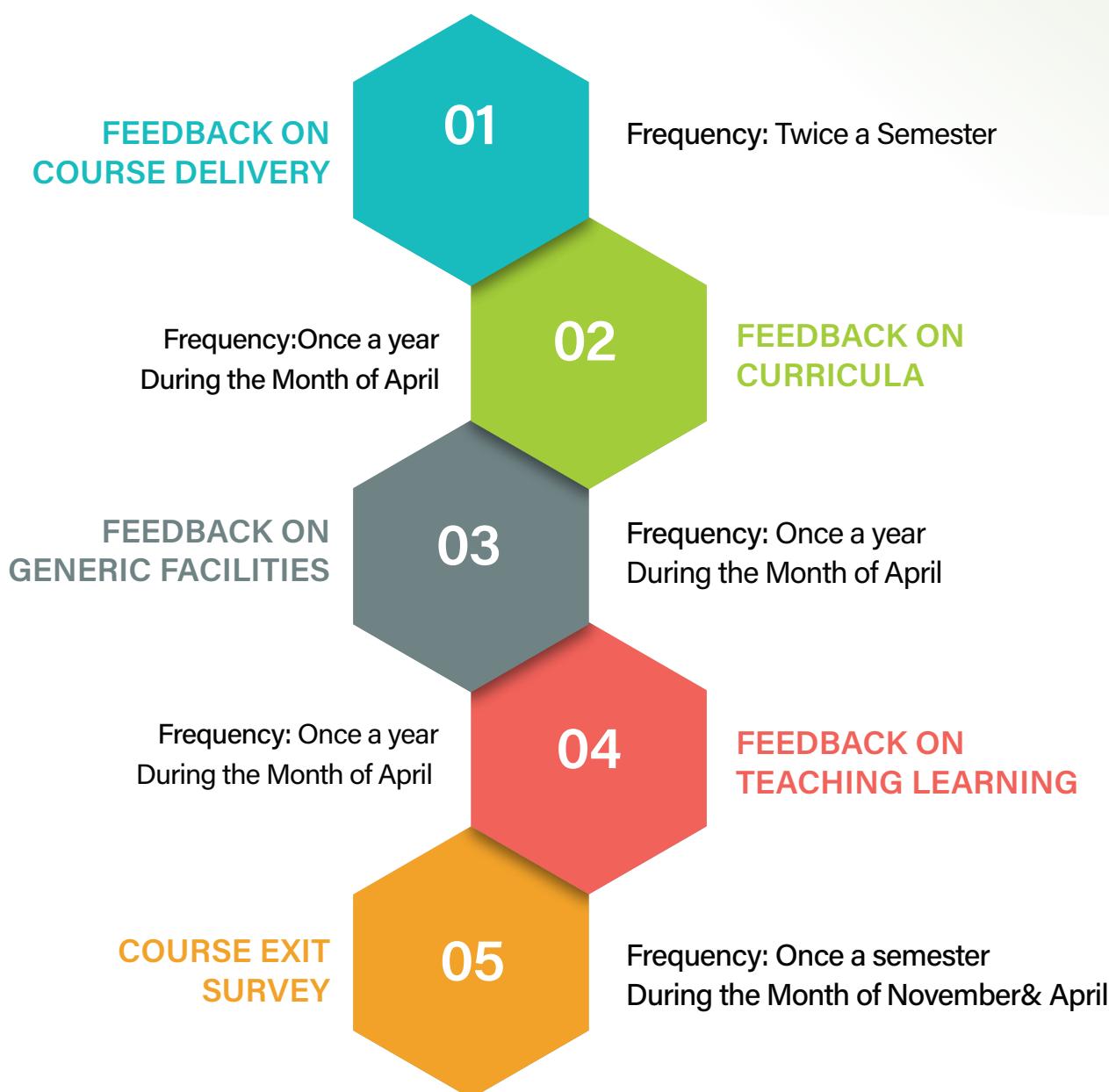


Through hands-on experience, mentorship, and collaborative projects, interns have the opportunity to develop essential skills, expand their networks, and make meaningful contributions to real-world challenges.

# FEEDBACK MECHANISM

The Institution is committed to continuous improvement in Quality in every aspect of its functioning. This is ensured through well-defined online feedback system. Student feedback on quality of Curricula, teaching learning facilities, generic facilities and course delivery is collated online through EMS.

Feedback is analysed and action to be taken report (ATTR) is compiled at the University level by Feedback committee and then action taken report (ATR) is presented before the Internal quality Insurance cell (IQAC) and Board of Management for its final perusal and further directions as per the mechanism depicted below:



# OTHER CAMPUS HIGHLIGHTS

## INFORMATION AND COMMUNICATION TECHNOLOGY

MREI has a dedicated ICT Cell managing IT infrastructure, networks, and digital resources for seamless academic operations. It offers an in-house repair facility to minimize downtime and ensures cloud-based ERP integration for admissions, transport, hostels, and student lifecycle management. Attendance is linked to SMS/email alerts for parents.

A blended Learning Management System provides access to study materials, assessments, and interactive learning tools. The campus is backed by high-speed internet with robust cybersecurity measures, including Unified Threat Management systems. Licensed software includes MATLAB, LabView, Pro-E, SPSS, NVivo, STATA and more. All faculty, staff, and students receive free email IDs, and ERP enables online course registration, attendance tracking, and fee payments. The platform also allows students and parents to provide faculty feedback.



## HEALTH CARE FACILITIES

MREI provides comprehensive healthcare with an on-campus dispensary, a medical consultant, and separate sick bays for boys and girls. Two well-equipped ambulances ensure emergency support. The institution also has a state-of-the-art Dental and Physiotherapy OPD. Tie-ups with leading hospitals like Asian, Metro, and Sarvodaya offer OPD and medical services at discounted rates for students and staff.



## SHUTTLE & TRANSPORT SERVICE

Manav Rachna offers a dedicated shuttle service between the campus and Badkal Mor Metro Station. The institution also operates a fleet of luxury A/C buses across Delhi-NCR, equipped with GPS tracking, speed governors, and safety measures. Students board/deboard only within campus premises, and transport fees are paid at the start of the academic session. Free transport is available for off-campus hostels.



## CANTEEN & CAFETERIAS

The campus offers a variety of dining options, including Subway, Nescafe, Chaigaram, Hashstix, HM Café, and a multi-cuisine food court catering to diverse student preferences.

## HOSTELS

MREI provides on-campus and off-campus hostels for boys and girls, offering double and triple occupancy rooms with modern amenities like Wi-Fi, TVs, and recreational facilities. An exclusive international student hostel features state-of-the-art accommodations. Hostel fees vary based on room type, and facilities include medical care, insurance, library access, and laundry services. For details, visit: [www.manavrachna.edu.in/hostels](http://www.manavrachna.edu.in/hostels).

## BANK LOAN ASSISTANCE

MREI facilitates student loans through tie-ups with fintech firms and nationalized banks. Loans can be repaid via EMIs or flexible auto-debit options. A dedicated team guides students on loan applications, documentation, and eligibility. Education loans ease financial burdens while offering tax benefits and long-term repayment plans. For assistance, visit the Admissions & Student Facilitation Centre.

## WOMEN SAFETY- MANAV RACHNA LEADS THE WAY

Manav Rachna always stresses on the safety of its students and employees with a special emphasis on the safety of female students and staff. MR has always been working on the CSR activities by providing support to "Beti Bachao Beti Padhao Campaign" and "Gender Sensitization" among others. As a latest initiative, a workshop was conducted by MR Academic Staff College with the help of YEPZON India Ltd. A training by KRAV-MAGA team on Self-defense for women was organized, which was attended by over 350 female students and faculty.



## CAMPUS WIDE SURVEILLANCE

Manav Rachna Campus is fully under CCTV surveillance at all the times of the day. This provides a better degree of security especially for the female students.

## **MANAV RACHNA - A RAGGING FREE CAMPUS**

The University gives paramount importance to safety & security of every student and follow a zero tolerance policy against Ragging. Any student found indulging in ragging or any related activity is dealt strictly by appropriate disciplinary action as prescribed under the Anti- Ragging Regulation of UGC. Information about the Anti- Ragging Committee Members is available at the University website. All complaints of sexual harassment by an employee/ student shall report to the Internal Complaints Committee.



**NAAC A++**  
ACCREDITED

## **NATIONAL RAGGING PREVENTION PROGRAMME**

### **National Anti-Ragging Helpline**

24x7 Toll Free

1800-180-5522

[helpline@antiragging.in](mailto:helpline@antiragging.in) | [www.antiragging.in](http://www.antiragging.in)

### **UGC Monitoring Agency**

Centre for Youth (C4Y)

[antiragging@c4yindia.org](mailto:antiragging@c4yindia.org) | [www.c4yindia.org](http://www.c4yindia.org)

### **Manav Rachna International Institute of Research and Studies**

(Deemed To Be University), Faridabad, Haryana

24 hour MRIIRS Helpline: 9650408080, 0129-4198011

Email : [help.antiragging@mriu.edu.in](mailto:help.antiragging@mriu.edu.in)

### **Contact details of Nodal Officers of Anti-Ragging Committee and Squad**

#### **Anti-Ragging Committee (ARC)**

Sr. No.	Name	Contact No.
1.	Dr. Devendra Vashist	8800495701
2.	Major Satinder Arora	9818188018

#### **Anti-Ragging Squad (ARS)**

Sr. No.	Name	Contact No.
1.	Dr. Devendra Vashist	8800495701
2.	Dr. Dax Abraham	9910433111
3.	Dr. Anjali Gupta	8800613338
4.	Dr. Jayendra Verma	9818561514
5.	Ms. Shruti Jain	9872920600
6.	Dr. Kaushal Kumar	9540559957
7.	Dr. Priyanka Tiwari	9540159082
8.	Dr. Shobha Srivastava	8800495710

RAGGING IS A CRIMINAL OFFENCE AND THE CULPRITS WILL ATTRACT PUNITIVE ACTION AS  
MENTIONED IN THE UGC REGULATIONS ([www.antiragging.in/assets/pdf/annexure/Annexure-I.pdf](http://www.antiragging.in/assets/pdf/annexure/Annexure-I.pdf))  
[www.ugc.ac.in](http://www.ugc.ac.in)

## GOING GREEN WILL SAVE THE GREENS

MREI is not only working to make students smarter, but also its campuses smarter, more energy efficient and sustainable. Solar power is a big way in which it is accomplishing its goals, while reducing its carbon footprints. These include Solar Installations, Organic Composter & Golf carts to name a few. The system will generate approx. 1400 units per day, and has been designed in such a manner that first solar power will be tapped, then the grid or generator. The 308 KW grid connected roof top solar system under OPEX model is complemented by panels on the parking shed roof with a 10 KW connected grid, installed under CAPEX model. The beautiful and impressive open spaces and artistic positioning of the solar hardware will produce a sculpture like feel, emphasising the installation's magnitude.

Indeed, going green will save the greens, reaching out for the most important star, our shared sun.



# **STUDENT CODE OF CONDUCT**

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Discipline being the foremost priority, MRIIRS endeavour graciousness in behaviour of the students and indiscipline in campus is seriously viewed with necessary punitive action after proper inquiry. Students are requested to maintain the decorum of institute adhering to the guidelines. It shall be the responsibility of the students:

- To carry their Identity Card issued by MRIIRS while being in campus.
- To behave and conduct themselves in the Campus, hostels and premises in a dignified and courteous manner and show due respect to the authorities, employees and elders. The use of profane or improper language is not acceptable.
- To dress up decently as mentioned in the dress code so as to suit the academic environment of the Campus.
- To foster and maintain a vibrant academic, intellectual, cultural and social atmosphere which is consistent with the objectives of the Institute. Smoking, use of alcohol and drugs shall not be tolerated under any circumstances.
- To respect the laws of the country, human rights and to conduct in a responsible and dignified manner at all times.

The MRIIRS shall punish the wrongdoers/suspected students if he/she found guilty after due enquiry by the Proctorial Board /Enquiry Committee which may include -Debarring from appearing in any test/ examination or other evaluation, Suspension from attending classes or institute, Cancellation of admission, Debarring from representing the institute in any regional, national or international meet, tournament, youth festival, etc; Suspension / expulsion from the hostel, Withholding/ withdrawing scholarship/ fellowship and other benefits (if any) , Withholding result of examination.





FOR ENQUIRIES, CONTACT  
**0129-4259000**

## **MANAV RACHNA CITY OFFICES**

KOTA: Phone: 0744-2414066, Email: [kota@mrei.ac.in](mailto:kota@mrei.ac.in)

DELHI: Phone: 011-44110500 (30 lines), 09910244484, Email: [delhi@mrei.ac.in](mailto:delhi@mrei.ac.in)

GUWAHATI: Phone: 09864078779, Email: [guwahati@mrei.ac.in](mailto:guwahati@mrei.ac.in)

INDORE: Phone: 0731-4050399, Email: [indore@mrei.ac.in](mailto:indore@mrei.ac.in)

PATNA: Phone: 9608095599, Email: [patna@mrei.ac.in](mailto:patna@mrei.ac.in)

HYDERABAD: Phone: 9966695455, 9910244484 Email: [hyderabad@mrei.ac.in](mailto:hyderabad@mrei.ac.in)

VARANASI: Phone: 9973663222, 9910244484 Email: [varanasi@mrei.ac.in](mailto:varanasi@mrei.ac.in)

## **MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES**

MRIIRS Campus: Sector-43, Delhi-Surajkund Road, Faridabad, Ph.: 0129-418100/4198200

Email: [admissions@manavrachna.edu.in](mailto:admissions@manavrachna.edu.in), URL: [manavrachna.edu.in/mriirs](http://manavrachna.edu.in/mriirs)

City Office: 1007, 10th floor, KLJ Tower (North), NSP, Pitampura, New Delhi, Ph. : 011-44110500, 09910244484