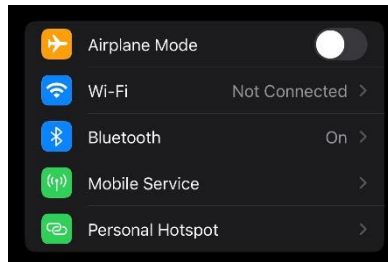


Install Office 365 onto a Personal Device (iOS)

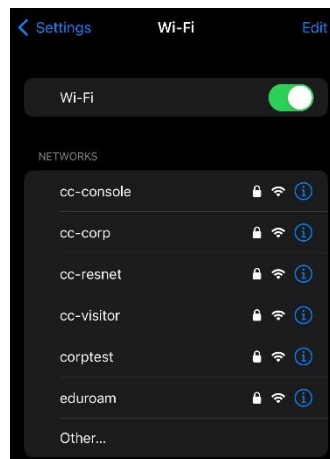
This guide will run through how to download, install and setup Microsoft 365 on your personal Apple device.

Firstly, make sure your device is connected to the internet. If you are on a Cornwall college campus you can connect to the eduroam Wi-Fi by performing the following

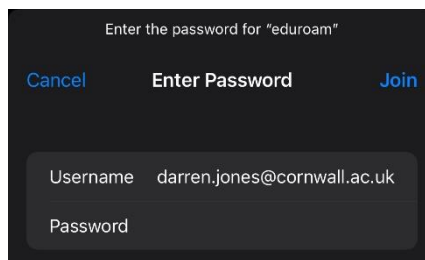
1. Open your Wi-Fi settings by tapping on the settings icon then "Wi-Fi".



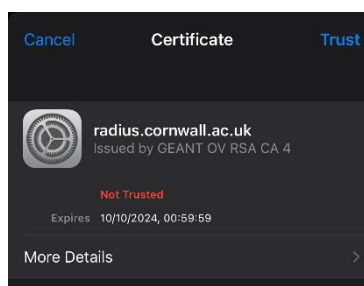
2. Tap on the eduroam Wi-Fi connection.



3. Enter your Cornwall college email address and password then tap "Join".



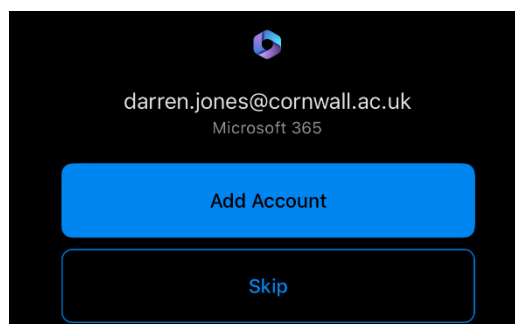
4. Tap "Trust" to connect to eduroam.



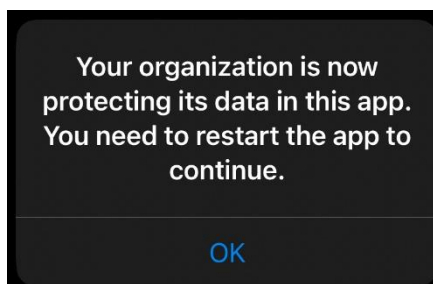
Once connected to the internet open the Apple App Store and search for the Microsoft 365 App you want to use then tap the download icon.



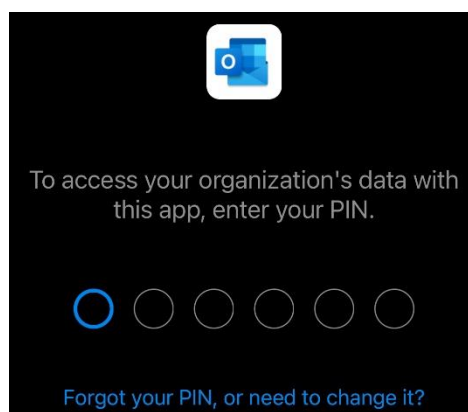
When the App has downloaded and installed open the App and sign in with your Cornwall college email and password.



The App will display the following, Tap "OK". The App will close and will need to be re-opened.



As part of the College's app protection policy, you will need to set a PIN for the app to access it (this is just for any Cornwall College Microsoft 365 apps and not for the device itself). Choose a 6-digit PIN and confirm.



Please contact the helpdesk (helpdesk@cornwall.ac.uk or (01209) 616111) if you need further assistance.